



**City of Woodstock**  
**Office of the City Manager**

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Roscoe C. Stelford III  
City Manager

**WOODSTOCK CITY COUNCIL**  
**City Council Chambers**  
**September 6, 2016**  
**7:00 p.m.**

*Individuals Wishing to Address the City Council Are Invited to Come Forward to the Podium and Be Recognized by the Mayor; Provide their Name and Address for Purposes of the Record, if willing to do so; and Make Whatever Appropriate Comments They Would Like.*

*The complete City Council packet is available at the Woodstock Public Library, Woodstock City Hall, and via the City Council link on the City's website, [www.woodstockil.gov](http://www.woodstockil.gov). For further information, please contact the Office of the City Manager at 815-338-4301 or [citymanager@woodstockil.gov](mailto:citymanager@woodstockil.gov).*

The proceedings of the City Council meeting are being audio-recorded only to aid in the preparation of the Minutes and are not retained as part of the permanent records of the City.

**CALL TO ORDER**

**ROLL CALL:**

**A. FLOOR DISCUSSION: 1. Proclamation - Keep Woodstock Beautiful 2016**

Anyone wishing to address the Council on an item not already on the agenda may do so at this time.

1. Public Comments
2. Council Comments

**CONSENT AGENDA:**

(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)

**B. MINUTES OF PREVIOUS MEETINGS:**

August 16, 2016 Regular Meeting  
August 23, 2016 Special Meeting

**C. WARRANTS: #3726 #3727**

**D. MINUTES AND REPORTS:**

|   |                |
|---|----------------|
| Environmental Commission Minutes        | August 4, 2016 |
| Parks and Recreation Commission Minutes | May 10, 2016   |
| Parks and Recreation Commission Minutes | June 14, 2016  |
| Parks and Recreation Commission Minutes | July 12, 2016  |
| Building and Zoning Department Report   | July, 2016     |
| Woodstock Police Department Report      | July, 2016     |
| Human Resources Department Report       | August, 2016   |

**E. MANAGER'S REPORT NO. 74**

**1. Liquor License Application**

(74a)

- a) Authorization to waive the Moratorium on the Acceptance of an Application for a Class A-6 (Restaurant/Caterer) Liquor License for the 228 Main Street location only.

**2. Commission Appointment – Old Courthouse and Sheriff’s House Advisory Commission**

(74b)

- a) Approval of the appointment of Donovan Day to the Old Courthouse and Sheriff’s House Advisory Commission.

**3. Agreement - Woodstock Police Department and Woodstock District 200 Liaison – School Resource Officer**

(74c) (Doc. 1)

- a) Authorize the Mayor and City Clerk to execute the “Police/High School Liaison Agreement” for the School Resource Officer Program

**4. Waiver of Competitive Bids and Award of Bid – Aquatic Center Flooring**

(74d)

- a) Approval to authorize a waiver of competitive bids,
- b) Approve the findings forwarded by staff necessitating the change to this project, and
- c) Award a contract in the amount of \$10,999 to Billy’s Custom Flooring for repairs to the Aquatic Center Floor.

**5. Ordinance – Revisions of Traffic Schedules**

(74e) (Doc. 2)

- a) Approval of an Ordinance amending the Woodstock City Code providing for revisions to traffic control at the intersection of Moraine Drive at Castlebar Trail, and
- b) Authorization of the elimination of Westwood Terrace from this same section of the City Code.

**6. Ordinance – Stormwater Management** (74f) (Doc. 3)

- a) Approval of an Ordinance Adopting the McHenry County Stormwater Management Ordinance as amended April 5, 2016.

**7. Agreement – Safe Routes to School Program** (74g) (Doc. 4)

- a) Authorization to Execute a Local Agency Agreement for Federal Participation, and
- b) Approval of a Construction Engineering Agreement with Hampton Lenzini and Renwick (HLR) for services related to the construction of sidewalk on Tappan Street, Meadow Avenue, Summit Avenue, and Clay Street for an amount not-to-exceed \$44,530.36.

**8. Ordinance – Merryman Property Donation** (74h) (Doc. 5)

- a) Approval of an Ordinance Accepting the Dedication of Approximately 38.6 Acres From Lily Pond Stone, LLC, final approval of this Ordinance conditional on the City Manager finding that the Phase I environmental analysis update does not reveal any risks that could financially expose the City, and
- b) Authorize and direct the City Manager and City Attorney to take all steps necessary and to expend funds in order to complete the Phase I update, to record the deed as appropriate, to complete the acquisition of the parcel, to pay any unpaid taxes, to clear title, if necessary, and to otherwise include it as a piece of City property.

**9. Ordinance – Alley Vacation** (74i) (Doc. 6)

- a) Approval of an Ordinance Vacating the Remainder of the Alley Abutting the Block Bounded by West Judd Street, North Hayward Street, North Tryon Street and West Jackson Street in the City of Woodstock.

**DISCUSSION ITEMS:**

**10. Artspace Study for the Old Courthouse and Sheriff's House** – Transmittal of the Final Report.

**11. Quarterly Financial Reports** – Transmittal of the following financial reports for the first quarter of FY 2017.

- a) First Quarter Revenues and Expenditures Report
- b) First Quarter Investment Report

**FUTURE AGENDA ITEMS**

**ADJOURN**

***NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager's Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made.***

**PROCLAMATION**  
**Honoring**  
***KEEP WOODSTOCK BEAUTIFUL 2016***

**WHEREAS**, the Woodstock community is known for its forward-thinking, involved citizenry who consistently demonstrate their dedication to Woodstock's continued success; and

**WHEREAS**, led by Laura Witlox of EMH Consulting Group, Inc./Ignite Woodstock, individuals came together this year to coordinate our town's first community-wide cleanup campaign, **Keep Woodstock Beautiful 2016**; and

**WHEREAS**, on Saturday, August 6, 2016, **Keep Woodstock Beautiful 2016** attracted over 100 individuals and families who showed their appreciation and affection for their community through long hours of picking up litter, painting, mulching, weeding, and so much more; and

**WHEREAS**, through the efforts of all those involved in **Keep Woodstock Beautiful 2016**, aided by sponsorship of Woodstock Chamber of Commerce & Industry, Environmental Defenders of McHenry County, Woodstock Jaycees, Matrix 4, Woodstock Public House, Country Donuts, Centegra Health System, Great Lakes Credit Union, Copy Express and Promote Woodstock, many areas throughout Woodstock now appear even more beautiful than they were before; and

**WHEREAS**, activities such as **Keep Woodstock Beautiful 2016** are particularly important to show younger generations the benefits of responsible caretaking of our environment; the personal joy that comes from seeing a job well-done; and, the camaraderie found in teamwork with friends and neighbors to accomplish such inspirational endeavors.

**NOW, THEREFORE, BE IT PROCLAIMED** that the City Council of the City of Woodstock, on behalf of all citizens of Woodstock, wishes to congratulate and commend all organizers and volunteers responsible for **Keep Woodstock Beautiful 2016**, and offer the community's deep gratitude for their hard work and invaluable contributions that resulted in an enhanced community spirit and quality of life for us all.

**APPROVED** and **ADOPTED** by the City Council of the City of Woodstock, McHenry County, this 6<sup>th</sup> day of September, 2016.

Attest:

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Brian Sager, Ph.D., Mayor

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Cindy Smiley, City Clerk

**MINUTES**  
**WOODSTOCK CITY COUNCIL**

August 16, 2016  
City Council Chambers

The regular meeting of the Woodstock City Council was called to order at 7:00 PM by Mayor Pro-Tem Michael Turner on Tuesday, August 16, 2016 in the Council Chambers at City Hall. Mayor Pro-Tem Turner welcomed those present and explained the consent calendar process and invited public participation.

City Clerk Smiley confirmed that the agenda before the Council was a true and correct copy of the published agenda.

A roll call was taken.

**COUNCIL MEMBERS PRESENT:** Maureen Larson, Joseph Starzynski, RB Thompson, and Mayor Pro-Tem Michael Turner.

**COUNCIL MEMBERS ABSENT:** Daniel Hart, Mark Saladin, and Mayor Brian Sager

**STAFF PRESENT:** City Manager Roscoe Stelford, City Attorney Ruth Schlossberg, Assistant City Manager/Finance Director Paul Christensen, Public Works Director Jeff Van Landuyt, Human Resources Director Debbie Schober, Planning and Zoning Director Joe Napolitano, Economic Development Director Garrett Anderson, and City Planner Nancy Baker.

**OTHERS PRESENT:** City Clerk Cindy Smiley

Mayor Pro-Tem Turner noted that a quorum was present.

**TELEPHONIC ATTENDANCE**

Motion by J. Starzynski, second by M. Larson, to allow Mayor Sager to attend the August 16, 2016 meeting of the Woodstock City Council via telephone.

A roll call vote was taken. Ayes: M. Larson, J. Starzynski, RB Thompson, and Mayor Pro-Tem Turner. Nays: none. Abstentions: none. Absentees: D. Hart, M. Saladin, and Mayor Sager. Motion carried.

**ROLL CALL**

A roll call was taken.

**COUNCIL MEMBERS PRESENT:** M. Larson, J. Starzynski, RB Thompson, Mayor Pro-Tem Turner, and Mayor Sager.

**COUNCIL MEMBERS ABSENT:** Daniel Hart and Mark Saladin

**A. FLOOR DISCUSSION**

**Public Comment**

There were no comments forthcoming from the public

**Council Comment**

J. Starzynski made a statement thanking those who assisted with the Let's Square Dance event, noting there were great performers. He stated his wish that this become an annual event, noting he looks forward to growing the event.

Mayor Pro-Tem Turner thanked Councilman Starzynski for his leadership in starting and organizing this new event.

RB Thompson stated he recently visited Lucky Bernie's, noting it is a very nice new business.

M. Larson thanked all involved with the recent Keep Woodstock Beautiful event, especially organizer Laura Witlox Middaugh. She also noted she was pleased to see that there was not that much garbage to be collected.

RB Thompson noted the last two weekends saw the resumption of the Mozart Festival, which was very successful.

Mayor Pro-Tem Turner stated tomorrow evening there will be an invitation-only movie premier at Woodstock Classic Cinemas of a new movie written and directed by Woodstock resident Chris Parrish.

Mayor Pro-Tem Turner noted tomorrow evening there will also be a grand opening of Apple Creek Estates at 3001 Jonathon Lane, which will include a ribbon cutting. He stated it is nice to see a pickup of activity in this development.

Mayor Pro-Tem Turner noted that Economic Development Director Garrett Anderson recently held a tour of the manufacturing side of Studio 2015 for Congressman Randy Hultgren. He also noted that this business is growing and hiring employees, stating that Mr. Anderson is assisting them with finding a larger location in Woodstock.

Mayor Pro-Tem Turner stated that City Staff has been meeting with representatives of the firm supplying police body cameras and will continue the meetings leading to a decision on this issue.

**B. BOND ORDINANCE**

Mayor Pro-Tem Turner stated the next item before the City Council is a bond refunding ordinance. He stated it should be noted that due to City Code, any voting member who is participating by electronic means shall be considered absent for the purposes of voting on bonds. Therefore, he stated, Mayor Sager will not be able to vote on this issue. Mayor Pro-Tem Turner then asked the City Manager to provide additional information about this bond refunding for the City Council and the public.

City Manager Stelford stated the City Council is being asked to consider an Ordinance authorizing and providing for the issue of up to \$2,350,000 General Obligation Waterworks and Sewerage Refunding Bonds (Alternate Revenue Source), Series 2016, of the City of Woodstock, McHenry County, Illinois, for the purpose of refunding all or a portion of the City's outstanding General Obligation Waterworks and Sewerage Bonds (Alternate Revenue Source), Series 2008A.

R. Stelford stated this ordinance would authorize the issuance of general obligation refunding (alternate revenue source) bonds. He noted although these bonds are secured by a general obligation tax levy, unlimited as to rate or amount, they are intended to be paid solely from other sources including:

- a) The Net Revenues derived from the operation of the waterworks and sewerage utility system of the City,
- b) A certain distributive share of proceeds from the State of Illinois income taxes imposed by the Illinois Income Tax Act and distributed pursuant to the State Revenue Sharing Act, and
- c) A certain distributive share of proceeds of the Retailer's Occupation Taxes, Service Occupation Taxes, Use Taxes and Service Use Taxes distributed pursuant to applicable law, and that this ordinance authorizes the issuance of such bonds.

Mr. Stelford stated we are issuing these bonds in order to reduce the City's costs for existing debt while interest rates are favorable. He noted we have included this ordinance in its entirety in the Council's packet and it has been available on the City's website where the agenda and packet information is posted.

City Manager Stelford provided the Council and the public with additional information, stating these are the bonds previously discussed. He stated it was originally planned to hold-off until Home Rule status was reached as this was expected to provide more favorable rates. Mr. Stelford stated that thanks to Great Britain voting to leave the European Union; however, there is a huge demand for municipal bonds. He stated the City's bond advisor feels that it is no longer wise to wait and recommended refunding at this time. Mr. Stelford stated the savings will be more than double the norm, making this a clear-cut decision. In response to a question from Mr. Stelford, Finance Director P. Christensen stated this will be a savings of \$112,900 net present value over the remaining life of the bonds.

Mayor Pro-Tem Turner stated if there were no other questions, he would entertain a motion to pass this ordinance as presented. He stated when the Clerk calls the roll, he asks that she indicate that pursuant to City Code, Section 1.5.7, Mayor Sager be noted as "absent" for purposes of this roll call vote.

Motion by M. Larson, second by J. Starzynski, to approve Ordinance 16-O-47, identified as Document No. 1, *An Ordinance Authorizing and Providing for the Issue of Up to \$2,350,000 General Obligation Waterworks and Sewerage Refunding Bonds (Alternate Revenue Source), Series 2016, of the City of Woodstock, McHenry County, Illinois for the Purpose of Refunding All or a Portion of the City's Outstanding General Obligation Waterworks and Sewerage Bonds (Alternate Revenue Source), Series 2008A.*

A roll call vote was taken. Ayes: M. Larson, J. Starzynski, RB Thompson, and Mayor Pro-Tem Turner. Nays: none. Abstentions: none. Absentees: D. Hart, M. Saladin, and Mayor Sager. Motion carried.

## CONSENT AGENDA

In response to a question from Mayor Pro-Tem Turner, City Attorney Ruth Schlossberg confirmed that all remaining items may be voted on by all members present and by Mayor Sager telephonically.

Motion by J. Starzynski, second by M. Larson, to approve the items on the Consent Agenda.

The following items were removed from the Consent agenda at the request of Council members:

- Item F-1 – Ordinance – Speed Reduction by RB Thompson
- Item F-2 – Award of Bid – Old Courthouse Windows by RB Thompson
- Item F-6 – Policy – New City Incentives by Mayor Pro-Tem Turner

Mayor Pro-Tem Turner asked if any members of the Council or members of the Public had any questions on any of the items remaining on the Consent Agenda.

### Item F-3 – Resolution – Final Change Order – Sheriff’s House Windows

RB Thompson noted the City began restoration of the Old Courthouse and Sheriff’s House very effectively with the dome and roof. He stated the choice of the copper roof was brilliant and solved the water and pigeon problem. He opined that this will last 100 years. He also noted the Council was very participatory in the process.

Mr. Thompson stated he is disappointed with the windows in the Sheriff’s House. He noted that not only did the original deadline for the project pass, but the project went beyond the extension that was granted as well. In addition, he stated he is not pleased with the colors used for the windows and discussed this further.

Mr. Thompson discussed the architecture and color choices/contrasts of the Opera House and Stage Left, comparing those buildings to the Old Courthouse and Sheriff’s House.

Mr. Thompson stated in the future, he would like to make sure that Council is more participatory and is not only approving the expenditures, but also the vision, so that the buildings are standing and attractive for 100 more years. He asked that Council think long-term and not cut corners.

There were no further questions or comments from the Council or the Public on the items remaining on the Consent Agenda.

Mayor Pro-Tem affirmed the Consent Agenda to include the following items:

**C. MINUTES OF PREVIOUS MEETINGS:**

August 2, 2016 Regular Meeting Minutes

**D. WARRANTS:            3724        3725**

**E. MINUTES AND REPORTS:**

Human Resources Monthly Report – July 2016

**F. MANAGER'S REPORT NO. 73**

3. **Resolution – Final Change Order – Sheriff's House Windows** – Adoption of Resolution 16-R-14, identified as Document No. 3, *A Resolution Authorizing Change Order 002 in the Contract for the Sheriff's House and Jail Window Project*, resulting in a decrease in Change Order 1 of the contract of \$2,320 and a completion date of July 24, 2016.
4. **Waiver of Competitive Bids and Award of Bid – Well #8 Preventative Maintenance** – Approval of the following
  - a) Authorization to waive the requirement for competitive bids;
  - b) A proposal from Layne Christensen Company to provide materials, labor, and equipment to pull, inspect, and reinstall Well #8 (as described in their proposal dated August 3, 2016) for a total estimated cost not to exceed \$35,847.
5. **Waiver of Competitive Bids and Award of Bid – Reusable Bids** – Approval of the following:
  - a) Authorization to waive the requirement for competitive bids;
  - b) A proposal from American Ad Bag for the purchase of 15,000 Reusable Bags for a total estimated cost not to exceed \$39,750.

A roll call vote was taken to approve Consent Agenda Items C through E and F-3 through F5. Ayes: M. Larson, J. Starzynski, RB Thompson, Mayor Pro-Tem M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: D. Hart and M. Saladin. Motion carried.

**Item F-1 – Ordinance – Speed Reduction in the Ponds of Bull Valley**

In response to a question from RB Thompson, J. Van Landuyt stated this action comes before the Council as a result of a resident of this subdivision who has asked to have this speed limit reduced many times. He noted it is this gentleman's opinion that the current speed limit is too fast considering the large number of children who are playing in the neighborhood, going back and forth to each other's homes.

In response to a comment from Mr. Thompson that no warrants were met supporting the proposed change, Mr. Van Landuyt stated that the requested change is not significant and that the City has the right to reduce the speed limit for the reasons stated in the request. In response to a question from M. Larson, Mr. Van Landuyt stated that, while no other residents have come forward with this request, the person making the request indicated several of the neighbors are in agreement.

A discussion ensued of the playgrounds located in the neighborhood and of the impact this change will have on traffic and the perception of the neighborhood.

In response to a question from M. Larson, J. Van Landuyt stated a survey of the neighborhood was not completed as the change was not considered to be significant. M. Larson agreed that this will not have a huge impact.

In response to a question from Mayor Pro-Tem Turner, J. Van Landuyt further explained the results of two speed studies that were conducted by the Woodstock Police Department.

Motion by M. Larson, second by J. Starzynski, to approve Ordinance No. 16-O-48, identified as Document No. 2, *An Ordinance Amending Section 5.3.2, Schedule I Speed Limits, of The Woodstock City Code*, creating a maximum speed limit of 25 miles per hour on all streets within the Ponds of Bull Valley Development.

**Item F-2 – Award of Bid – Old Courthouse Windows**

RB Thompson stated he has spent time studying the Old Courthouse and can see no pattern in the windows, with many styles and sizes present. In response, N. Baker agreed the windows are inconsistent and discussed the variety of windows and why there is such a variety.

Mayor Sager stated he agrees that the windows are inconsistent, but questioned whether this is part of the way the building was constructed over time. He opined that it might not be appropriate for the City to come in and change everything. He stated he, too, likes things to be consistent, but noted there is architectural interest in the diversity represented in these historic buildings.

RB Thompson noted the 2<sup>nd</sup> floor is much more consistent and the windows have more panes. He stated the first floor is different, stating there seems to be a pattern within a particular level. He noted he is not saying all windows should be the same, but stated he would like a review.

N. Baker stated the pattern is based upon when the windows were replaced over the years and provided more information in response to this concern.

RB Thompson noted the City agreed to restore the building to the 1905 time period. He stated that people seem to really like the window in the bar area of the Public House, which is a large, single-pane window and is different than the 1905 timeframe.

Councilman Thompson stated he would like the Council to adopt a plan so that everyone would know what the windows and the various components of the restoration will be like. He expressed concern that without a plan, the restoration could be started in one direction and then change part-way through the project, particularly as Councils change over the years.

Councilman Thompson stated he would also like to see what it will look like if pine is used vs. mahogany. He also asked for an explanation of the muntins, which N. Baker provided, stating they will be simulated. She further explained this and the reason for using these, noting that structurally these are such big panes that wood strips can't be made to support them. In response to a question from M. Turner, N. Baker stated they will look real.

Mayor Pro-Tem Turner stated he appreciates Councilman Thompson's concerns and also appreciates Mayor Sager's comments that there are elements that are inconsistent but architecturally correct.

In response to a question from Mayor Pro-Tem Turner as to whether there is a solid plan in place as to how these windows will look and be related to 1905, N. Baker stated the windows will go back to what they looked like at that time. Concerning the timetable for window replacement, N. Baker stated the priorities have been set based upon the condition of the windows.

RB Thompson again stated he would like Council to adopt a plan for the entire building, with N. Baker stating the plan is to go back to the 1905 appearance.

M. Larson stated she shares some of Councilman Thompson's concerns. In response to a question from Councilwoman Larson, N. Baker stated the windows will be constructed in the same way and further explained the actual process. She stated the windows will look the way they did in 1905, only better.

In response to further questioning, N. Baker then explained what aluminum clad windows are and why they are being used. Councilman Pro-Tem Turner stated this will protect the wood and give a far better finish for the product over time. N. Baker stated this is one of the few replacement windows the Historic Preservation Commission approves. In response to a question as to whether this cladding will defer deterioration for 100 years, N. Baker stated no windows would come with that guarantee, but she would expect a 50-year life for aluminum-clad pine with a longer life for mahogany-clad because it will resist water better.

In response to a question from M. Larson concerning whether Council can take more time to review this or must vote tonight, N. Baker stated there is a considerable construction time for the windows. Stating she feels contrast is important, Councilwoman Larson asked if the windows can be approved with the paint colors chosen later. N. Baker stated the colors currently designated pick up two colors on the dome, cream and tan. M. Larson stated she would prefer the dark green. N. Baker stated the color used on the dome is dark red but noted the color choice does not need to be made tonight. Councilwoman Larson stated she would like to see the windows and some colors before making a decision.

Mayor Pro-Tem Turner agreed stating he would like to be provided with a look at the color choices for the windows. He opined that this is important enough for Council to review.

A discussion followed of deferring the decision, with Mayor Sager stating he does not have a problem with deferring the decision and would also like the final improvements to last 100 years. He stated some Council members have expressed concerns, noting all should feel comfortable with the decisions being made at tonight's meeting. He also agreed that the City should follow a vision for this project and noted he has complete confidence in staff.

City Manager R. Stelford stated the bid documents have a 30-day requirement to accept the bid based upon an August 3<sup>rd</sup> date. He stated staff could approach the contractor to see if he will hold the price beyond this date until the next Council meeting.

In response to a question from Mayor Sager, N. Baker stated staff could prepare and deliver a report to Council addressing Council's comments and concerns assuming the architect is available. In response to a question from Mayor Pro-Tem Turner, N. Baker stated she is concerned about delaying the decision because the City only received a single bid, which contained a really good price, noting the contractor may not be willing to hold the bid price.

M. Larson stated she would like to see one of the windows and one of the muntins. Mayor Sager stated Council has been diligent thus far and should remain diligent and should feel comfortable with the decision.

Motion by B. Sager, second by RB Thompson, to postpone consideration of the award of bid for the Old Courthouse windows to a time specific, the first meeting in September.

Discussion occurred with Mayor Pro-Tem Turner stating his concern that the bidder now knows he is the only bidder, noting this presents a risk. In response to a suggestion from Finance Director P. Christensen that the bid be approved contingent upon choice of colors with the Mayor having final approval, Mayor Sager stated he did not find this an acceptable option. He noted the City has a good bid and if the majority of Council feels that this risk should be taken, then it should be discussed further.

Mayor Pro-Tem Turner questioned if the bid is approved, could the City still question colors and design vision, with Mayor Sager noting there is a bid on the table with certain specifications. In response to a question concerning approval with contingencies, City Attorney R. Schlossberg stated the City is allowed to negotiate certain items, but cannot change the terms before approval. She stated, for example, that colors could be changed as long as pricing, materials, or timing is not changed.

In response to a question from Mayor Pro-Tem Turner as to whether Councilman Thompson is talking about changing configurations on the south side, Councilman Thompson confirmed that he is. M. Larson asked whether the design is based upon the architect's recommendations to which N. Baker replied the design is based upon looking at 1905 photos of the building and duplicating that appearance. In answer to Councilman Thompson's concerns, N. Baker stated nothing is being done with the windows on the ground level.

In response to a question from Mayor Pro-Tem Turner as to whether this alleviates his concerns, Councilman Thompson stated he would still like Council to adopt an overall plan and would like to work on the south and west sides first.

Discussion continued of the choices available to the City Council. R. Stelford suggested meeting with the contractor to ask if he is willing to hold the bid through September 6<sup>th</sup> to determine whether Council could consider this item at the first Council meeting in September. It was the consensus of the City Council that staff do this.

Motion by Mayor Sager, second by RB Thompson, to amend his previous motion on its face to postpone Item F-2 – Award of Bid – Old Courthouse Windows to time indefinite.

In response to a question from J. Starzynski as to whether this will cost more money, Mayor Pro-Tem stated staff will reach out to the vendor to see if he will hold the bid until the next City Council meeting, making a special meeting unnecessary. He further stated should the vendor decline to do so, it is likely that Council will hold a special meeting.

A roll call vote was taken on the amended motion. Ayes: M. Larson, J. Starzynski, RB Thompson, Mayor Pro-Tem Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: D. Hart and M. Saladin. Motion carried.

#### **Item F-6 – New City Incentives**

Mayor Pro-Tem Turner began discussion on this item stating the policy on the table is something he thought of as he has been trying to find ways for the process of bidding and contracting work

run as efficiently as possible. He stated there are times when projects come in at costs higher than the approved bid and Council must approve change orders. He also noted there are times when projects may actually cost less than the approved bid. He stated he came up with the idea of offering an incentive to a bidder to come in below the bid prices, with the contractor and the City sharing in the difference and provided an example. He noted that some contractors may not view this as an incentive for them and may not take advantage of it, but opined that perhaps having such a policy in place might lead to some instances where the contractor would tell the City that the project came in under bid and this would save taxpayers' money. He opined that having such a policy may encourage the vendors to share the difference.

Discussion of this policy followed with it being noted that the City cannot deviate from state-mandated rules regarding bidding and award of contracts. Mayor Pro-Tem Turner stated as a project progresses a contractor may identify project efficiencies allowing his firm to share in the savings. He noted that all bid specs must be met and the cost savings could not be a result of a change in the scope of the project. He stated he cannot see a downside to implementation of this policy. Mayor Pro-Tem Turner also stated the bid process would not change and that the policy would not apply to a lone bidder. As further explanation of this, Mayor Pro-Tem Turner stated the policy language developed by staff would be placed in all appropriate bid documents as it is not known that there will be a lone bidder at the time the bid specs go out. He stated should there be a lone bidder, this policy would not apply, noting it is meant for projects bid competitively.

City Manager Stelford stated staff has discussed any risks that may be associated with such a policy and did not really see any downside or risks. He noted that there is nothing currently in the vendor contracts that encourage efficiencies and this option may encourage this behavior. He also noted this may allow a contractor to finish a project early and move to another project.

Motion by J. Starzynski, second by Mayor Sager, to direct staff to work with the City Attorney's Office to draft appropriate language and include this provision within future bid documents and contracts in a manner consistent with state law and as document in Item F-6.

A roll call vote was taken. Ayes: M. Larson, J. Starzynski, RB Thompson, Mayor Pro-Tem Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: D. Hart and M. Saladin. Motion carried.

### **FUTURE AGENDA ITEMS**

There were no additions or corrections to the Future Agenda Items.

### **ADJOURN**

Motion by M. Larson, second by J. Starzynski, to adjourn this regular meeting of the Woodstock City Council to the next regularly-scheduled City Council Meeting on Tuesday, September 6, 2016, at 7:00PM in the Council Chambers at City Hall. Ayes: M. Larson, J. Starzynski, RB Thompson, Mayor Pro-Tem M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: D. Hart and M. Saladin. Meeting adjourned at 8:50PM.

Respectfully submitted,

Cindy Smiley  
City Clerk

**MINUTES**  
**WOODSTOCK CITY COUNCIL**

August 23, 2016  
City Council Chambers

A special meeting of the Woodstock City Council was called to order at 7:00 PM by Mayor Pro-Tem Michael Turner on Tuesday, August 23, 2016 in the Council Chambers at City Hall. Notice of this special meeting was posted as required and supplied to all members of the public body and to any media requesting such notice.

Mayor Pro-Tem Turner welcomed those present and explained that the subject of this special meeting is an award of bid for the Old Courthouse project, which was postponed from the August 26, 2016, meeting to a time indefinite.

City Clerk Smiley confirmed that this meeting was appropriately noticed as required and that the agenda before the Council was a true and correct copy of the published agenda.

A roll call was taken.

**COUNCIL MEMBERS PRESENT:** Daniel Hart, Maureen Larson, Mark Saladin, RB Thompson, and Mayor Pro-Tem Michael Turner.

**COUNCIL MEMBERS ABSENT:** Joseph Starzynski and Mayor Brian Sager

**STAFF PRESENT:** City Manager Roscoe Stelford, Assistant City Manager/Finance Director Paul Christensen, Public Works Director Jeff Van Landuyt, Building and Zoning Director Joe Napolitano, and City Planner Nancy Baker.

**OTHERS PRESENT:** City Clerk Cindy Smiley

Mayor Pro-Tem Turner noted that a quorum was present.

**TELEPHONIC ATTENDANCE**

Motion by M. Larson, second by M. Saladin, to allow Mayor Sager to attend the August 23, 2016 special meeting of the Woodstock City Council via telephone.

A roll call vote was taken. Ayes: D. Hart, M. Larson, M. Saladin, RB Thompson, and Mayor Pro-Tem Turner. Nays: none. Abstentions: none. Absentees: J. Starzynski and Mayor Sager. Motion carried.

**ROLL CALL**

A roll call was taken.

**COUNCIL MEMBERS PRESENT:** D. Hart, M. Larson, M. Saladin, RB Thompson, Mayor Pro-Tem Turner, and Mayor Sager.

**COUNCIL MEMBERS ABSENT:** J. Starzynski

## **AGENDA ITEMS**

### **Award of Bid – Old Courthouse Windows**

Mayor Pro-Tem Turner again stated this item was postponed from the last meeting when Councilmembers expressed the wish to discuss a vision and plan for the restoration of the Old Courthouse and requested additional information from staff. He noted that staff has prepared that information and those materials are included in the packet for this evening's meeting to provide a basis for discussion. Mayor Pro-Tem Turner also stated Council expressed some concerns about colors and stated he would entertain brief input on this subject, noting Council must have a level of trust in staff.

Mayor Sager concurred stating he would hope that Council not try to dictate color.

Mayor Pro-Tem Turner stated he found the material in the staff report, including the historical information provided, extremely helpful. He noted the summary and photos were also particularly helpful.

In response to a question from RB Thompson, N. Baker stated the Old Courthouse is comprised of the ground floor, the 1<sup>st</sup> floor, and the 2<sup>nd</sup> floor. In response to further questioning from RB Thompson, N. Baker explained that on the west side of the building, the 2<sup>nd</sup> story was split through the middle of the full-height windows to create a 3<sup>rd</sup> floor in that area, describing the uses for this area. R. Stelford directed the body's attention to the photos in the packet in which the area where the split was made can be seen through the windows.

RB Thompson quoted from Architect Gary Anderson's 2012 report in which Mr. Anderson stated the Old Courthouse is not an easy building to work with. RB Thompson stated the report indicated the new amenities that should be offered and what should be restored in the building. He noted the report mentioned the need for a long-term vision for the restoration. RB Thompson also noted the report stated the windows should be restored to their original appearance, quoting from the report, "the roof, gables, and cornices need to be restored." He noted the reported stated the real long-term value of the building is in restoring its details.

RB Thompson continued to reference the report, stating Mr. Anderson found the condition of the windows to be a big concern and that each window repair would be unique.

M. Saladin asked if the staff report reflects staff's recommendation to which N. Baker responded in the affirmative.

In response to a question from M. Larson as to whether Mr. Anderson has weighed in on this issue, N. Baker stated he prepared the bid documents for this bid and that staff worked closely with him on this item.

Mayor Pro-Tem Turner stated he gained a much better vision of the plan for this project from the documents provided in the report and expressed his appreciation of staff's efforts in putting it together. Councilman Thompson agreed that it was a good report.

Mayor Sager stated it was important for Council to receive and review this information and thanked Councilman Thompson for requesting the additional information. He noted it was

important to go back to Mr. Anderson's report where there was considerable emphasis placed upon some specific improvements that are critical.

Mayor Sager stated Council is aware of the fact that the windows need to be addressed because this helps protect the structure, noting the project is at that point in time in the overall schedule. He noted, however, he still does not know what the concerns are relative to the improvements being suggested and the bid before the body. He stated he is not as concerned with uniformity as this is a historic structure that has undergone modification over the years. He noted there are other things to discuss, but right now Council is being asked to consider improvements to the windows, stating he is convinced, based upon staff's report and Gary Anderson's report, that it is appropriate to move forward with this item.

A discussion ensued regarding how the building will look upon completion of the window project with N. Baker referring those present to the depictions provided in the packet. She stated these documents depict what it is hoped the windows will look like upon completion. Councilman Thompson noted that they will look pretty uniform and not irregular as they now appear. Mayor Pro-Tem Turner noted the depictions look very similar to the historic photos of the building. M. Larson stated these documents were very helpful in understanding the project.

Mayor Pro-Tem Turner asked that the discussion turn to color recommending that Council provide input as to their choice but leave the final decision to the Administration. In response to his request that Councilmembers indicate their preference of the three choices provided by the Administration, it was unanimous that choice 1 is preferred, with 2 members indicating they also would not object to choice 3.

Discussion turned to the bid, including the base bid and the two alternates and the cost differences between these choices. N. Baker stated it is staff's recommendation that the bid be awarded for the base bid plus Alternate 1. In response to a question from RB Thompson as to the difference between the pine and the mahogany provided in Alternates 1 and 2, respectively. N. Baker stated mahogany is denser, more resistant to rot, and will last years longer. She indicated, however, with the aluminum cladding the pine windows will not be exposed to those conditions making them as resistant as the mahogany, which is why staff is recommending the pine. She noted the cost difference between the mahogany and the pine, stating the money saved can be used for other much-needed projects.

M. Saladin stated it is important to note the staff report indicated that Alternate 1 is less than the project cost estimate and less than the amount budgeted for the Old Courthouse for FY16/17.

Mayor Sager agreed that the cladding will provide a reasonable approach in a responsible manner, noting there are other facets of this project that need to be completed, with the money saved on this project providing funds for those.

Motion by M. Saladin, second by M. Larson, to award the bid for the Old Courthouse Window Replacement Phase I project, including the base bid for pine windows and Alternate 1 for the south-side first- and second-story windows to Sjostrom & Sons, Inc. for a total cost of \$205,989.

A roll call vote was taken. Ayes: D. Hart, M. Larson, M. Saladin, RB Thompson, Mayor Pro-Tem Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: J. Starzynski. Motion carried.

**ADJOURN**

Motion by M. Saladin, second by M. Larson, to adjourn this special meeting of the Woodstock City Council to the next regularly-scheduled City Council Meeting on Tuesday, September 6, 2016, at 7:00 PM in the Council Chambers at City Hall. Ayes: D. Hart, M. Larson, M. Saladin, RB Thompson, Mayor Pro-Tem M. Turner, and Mayor Sager. Nays: none. Abstentions: none. Absentees: J. Starzynski. Meeting adjourned at 7:35 PM.

Respectfully submitted,

Cindy Smiley  
City Clerk

| Name                  | Department           | Total Gross |
|-----------------------|----------------------|-------------|
| BALLARD, KIELAND M    | AQUATIC CENTER       | 456.89      |
| BEHRNS, LESLIE        | AQUATIC CENTER       | 159.39      |
| BRAINARD, HOPE        | AQUATIC CENTER       | 207.12      |
| BRAND, CAMERON        | AQUATIC CENTER       | 403.97      |
| BRASILE, BROOKE       | AQUATIC CENTER       | 183.39      |
| BREWER, ALYSSA M      | AQUATIC CENTER       | 243.39      |
| BROWN, COLLEEN        | AQUATIC CENTER       | 325.13      |
| CARLSON, LARIN        | AQUATIC CENTER       | 494.00      |
| DEHN FRANKLIN, NOAH M | AQUATIC CENTER       | 192.15      |
| DEVINGER, TESS E      | AQUATIC CENTER       | 91.81       |
| DEWANE, ALLISON       | AQUATIC CENTER       | 109.33      |
| FIORITO, HANNAH       | AQUATIC CENTER       | 161.63      |
| FISCHBACH, AMY L      | AQUATIC CENTER       | 125.97      |
| FLYNN, JESSICA        | AQUATIC CENTER       | 72.19       |
| GESSERT, KATHRYN      | AQUATIC CENTER       | 375.70      |
| GONZALES, INO         | AQUATIC CENTER       | 354.35      |
| GRIFFIN, MOLLY        | AQUATIC CENTER       | 285.53      |
| HANSEN, CARTER        | AQUATIC CENTER       | 107.25      |
| HANSEN, MEGAN A       | AQUATIC CENTER       | 227.76      |
| JONES, AARON          | AQUATIC CENTER       | 295.65      |
| KIERNA, ELLEN         | AQUATIC CENTER       | 72.19       |
| LAING, BRIDGET        | AQUATIC CENTER       | 414.54      |
| LAWRENCE, PAITON      | AQUATIC CENTER       | 433.58      |
| MALEK, ISABELLA       | AQUATIC CENTER       | 275.94      |
| MCGUIRE, GIANNA M     | AQUATIC CENTER       | 181.48      |
| ORTMANN, REBECCA      | AQUATIC CENTER       | 165.75      |
| REDEMSKE, RYAN        | AQUATIC CENTER       | 236.52      |
| RIAK, ALDEN           | AQUATIC CENTER       | 276.17      |
| SCOLIO, GABRIELLA     | AQUATIC CENTER       | 136.13      |
| SITKE, EMILY          | AQUATIC CENTER       | 41.25       |
| SOLBERG, ISOBELA      | AQUATIC CENTER       | 296.10      |
| SUNDBERG, NICHOLAS    | AQUATIC CENTER       | 376.47      |
| VOGEL, LENA           | AQUATIC CENTER       | 173.25      |
| WATSON, JAMIE J       | AQUATIC CENTER       | 407.79      |
| WICKER, GEORGIA       | AQUATIC CENTER       | 186.12      |
| WOJNICKI, AUDREY      | AQUATIC CENTER       | 344.75      |
| WOODSON, BENJAMIN     | AQUATIC CENTER       | 348.98      |
| WURTZ, REILLY A       | AQUATIC CENTER       | 195.76      |
| ZINNEN, MATTHEW       | AQUATIC CENTER       | 302.45      |
| AMRAEN, MONICA        | CITY MANAGER         | 333.76      |
| COSGRAY, ELIZABETH    | CITY MANAGER         | 1,360.00    |
| HOWIE, JANE           | CITY MANAGER         | 2,765.60    |
| MCELMEEL, DANIEL      | CITY MANAGER         | 2,908.96    |
| SMILEY, CINDY         | CITY MANAGER         | 100.00      |
| STELFORD III, ROSCOE  | CITY MANAGER         | 6,153.85    |
| WILLCOCKSON, TERESA   | CITY MANAGER         | 2,453.60    |
| JANIGA, JOSEPH        | CROSSING GUARDS      | 63.78       |
| LENZI, RAYMOND        | CROSSING GUARDS      | 38.28       |
| LUCKEY JR, HARRY      | CROSSING GUARDS      | 81.83       |
| LUCKEY, DALE          | CROSSING GUARDS      | 60.66       |
| LUCKEY, ROBERT        | CROSSING GUARDS      | 60.66       |
| MONACK, KIM           | CROSSING GUARDS      | 73.68       |
| Anderson, Garrett D   | ECONOMIC DEVELOPMENT | 4,389.39    |

| Name                     | Department           | Total Gross |
|--------------------------|----------------------|-------------|
| Coltrin, Krista E        | ECONOMIC DEVELOPMENT | 2,444.23    |
| CHRISTENSEN, PAUL N      | FINANCE              | 4,835.83    |
| LIEB, RUTH ANN           | FINANCE              | 2,192.00    |
| RAMIREZ, PAOLA           | FINANCE              | 1,044.00    |
| STEIGER, ALLISON         | FINANCE              | 1,241.91    |
| STRACZEK, WILLIAM        | FINANCE              | 2,641.35    |
| WOODRUFF, CARY           | FINANCE              | 1,879.20    |
| DYER, JASON L            | FLEET MAINTENANCE    | 1,854.83    |
| GROH, PHILLIP            | FLEET MAINTENANCE    | 2,228.27    |
| LAMZ, ROBERT             | FLEET MAINTENANCE    | 2,480.77    |
| MAY, JILL E              | HUMAN RESOURCES      | 1,770.40    |
| SCHOBER, DEBORAH         | HUMAN RESOURCES      | 4,648.11    |
| BERGESON, PATRICIA       | LIBRARY              | 257.81      |
| BRADLEY, KATHERINE       | LIBRARY              | 921.80      |
| Burton, Parker E         | LIBRARY              | 124.95      |
| CAMPBELL, SARAH JANE     | LIBRARY              | 246.50      |
| DAWDY, KIRK              | LIBRARY              | 2,159.86    |
| DREYER, TRUDIE           | LIBRARY              | 464.20      |
| FEE, JULIE               | LIBRARY              | 2,560.93    |
| HANSEN, MARTHA           | LIBRARY              | 1,787.52    |
| ICKES, RICHARD           | LIBRARY              | 257.40      |
| KAMINSKI, SARAH          | LIBRARY              | 900.35      |
| KNOLL, LINDA             | LIBRARY              | 659.18      |
| MILLER, LISA             | LIBRARY              | 925.20      |
| MOORHOUSE, PAMELA        | LIBRARY              | 2,847.00    |
| MORO, PAMELA             | LIBRARY              | 540.85      |
| OLEARY, CAROLYN          | LIBRARY              | 1,927.20    |
| PALMER, STEPHANIE        | LIBRARY              | 1,352.00    |
| PALMQUIST, PEGGY         | LIBRARY              | 217.44      |
| PUGA, MARIA              | LIBRARY              | 821.34      |
| REWOLDT, BAILEY S        | LIBRARY              | 370.56      |
| RYAN, ELIZABETH          | LIBRARY              | 1,872.46    |
| RYAN, MARY M             | LIBRARY              | 1,827.64    |
| SMILEY, BRIAN            | LIBRARY              | 357.87      |
| SUGDEN, MARY             | LIBRARY              | 1,224.51    |
| TOTTON SCHWARZ, LORA     | LIBRARY              | 2,570.30    |
| TRIPP, KATHRYN           | LIBRARY              | 1,473.60    |
| WEBER, NICHOLAS P        | LIBRARY              | 3,977.76    |
| ZAMORANO, CARRIE         | LIBRARY              | 1,881.54    |
| BETH, RAYMOND            | OPERA HOUSE          | 445.88      |
| BOURGEOIS-KUIPER, SAHARA | OPERA HOUSE          | 27.80       |
| BROUILLETTE, RICHARD     | OPERA HOUSE          | 205.60      |
| CAMPBELL, DANIEL         | OPERA HOUSE          | 2,458.15    |
| CANTY, NANCY NOVY        | OPERA HOUSE          | 45.15       |
| DAWSON, LISA             | OPERA HOUSE          | 36.26       |
| GERVAIS, MARIANNE        | OPERA HOUSE          | 180.25      |
| GRANZETTO, GERALDINE     | OPERA HOUSE          | 1,212.50    |
| GREENLEAF, MARK          | OPERA HOUSE          | 3,248.10    |
| LETOURNEAU, THOMAS       | OPERA HOUSE          | 247.15      |
| LYON, LETITIA            | OPERA HOUSE          | 81.60       |
| MCCORMACK, JOSEPH        | OPERA HOUSE          | 2,471.18    |
| MILLER, MARGARET         | OPERA HOUSE          | 184.47      |
| MONTES JR, MICHAEL       | OPERA HOUSE          | 207.91      |

| Name                   | Department        | Total Gross |
|------------------------|-------------------|-------------|
| MYERS, MARVIN          | OPERA HOUSE       | 257.81      |
| PANNIER, LORI ANN      | OPERA HOUSE       | 412.97      |
| PUZZO, DANIEL          | OPERA HOUSE       | 192.00      |
| SCHARRES, JOHN         | OPERA HOUSE       | 4,449.98    |
| STELFORD, SAMANTHA     | OPERA HOUSE       | 233.10      |
| THORNTON, ZACHARY      | OPERA HOUSE       | 255.42      |
| WELLS, GAIL            | OPERA HOUSE       | 217.92      |
| WHITE, CYNTHIA         | OPERA HOUSE       | 312.71      |
| WIEGEL, DANIEL M       | OPERA HOUSE       | 1,424.00    |
| BEATTIE, LUKE          | PARKS             | 338.40      |
| BIRDSSELL, CHRISTOPHER | PARKS             | 2,048.00    |
| CHAUNCEY, JUDD T       | PARKS             | 1,391.20    |
| EDDY, BRANDON          | PARKS             | 1,736.00    |
| KRUSE, JOHN W          | PARKS             | 683.20      |
| KUEHN, CARLIE          | PARKS             | 338.40      |
| LESTER, TAD            | PARKS             | 2,052.80    |
| MASS, STANLEY PHILIP   | PARKS             | 2,168.80    |
| MECKLENBURG, JOHN      | PARKS             | 2,568.80    |
| NELSON, ERNEST         | PARKS             | 3,402.99    |
| OLEARY, PATRICK        | PARKS             | 2,356.00    |
| REED, CASEY            | PARKS             | 270.72      |
| SCHACHT, TREVOR        | PARKS             | 1,703.16    |
| SHOOK, DANIEL          | PARKS             | 338.40      |
| SPRING, TIMOTHY        | PARKS             | 1,471.20    |
| STOLL, MARK T          | PARKS             | 1,391.20    |
| WHISTON, TREVOR        | PARKS             | 676.80      |
| WRIGHT, SAMUEL         | PARKS             | 338.40      |
| BAKER, NANCY           | PLANNING & ZONING | 3,397.08    |
| BERTRAM, JOHN          | PLANNING & ZONING | 3,017.60    |
| LIMBAUGH, DONNA        | PLANNING & ZONING | 2,540.00    |
| MENZEL, TERRANCE       | PLANNING & ZONING | 920.00      |
| NAPOLITANO, JOSEPH     | PLANNING & ZONING | 3,284.61    |
| STREIT JR, DANIEL      | PLANNING & ZONING | 2,764.80    |
| WALKINGTON, ROB        | PLANNING & ZONING | 3,028.80    |
| AMATI, CHARLES         | POLICE            | 3,937.60    |
| BERNSTEIN, JASON       | POLICE            | 4,012.08    |
| BRANUM, ROBBY          | POLICE            | 4,024.08    |
| CARRENO, MARIA YESENIA | POLICE            | 2,647.20    |
| CIPOLLA, COSTANTINO    | POLICE            | 3,927.20    |
| DEMPSEY, DAVID         | POLICE            | 3,402.40    |
| Didier, Jonathan D     | POLICE            | 805.05      |
| DIFRANCESCA, JAN       | POLICE            | 2,462.40    |
| DOLAN, RICHARD         | POLICE            | 3,402.40    |
| EICHINGER, PATRICIA    | POLICE            | 2,845.74    |
| EISELSTEIN, FRED       | POLICE            | 3,487.47    |
| FARNUM, PAUL           | POLICE            | 2,107.20    |
| FINK, CORY             | POLICE            | 3,402.40    |
| FISCHER, ADAM D        | POLICE            | 2,107.20    |
| FOURDYCE, JOSHUA       | POLICE            | 4,481.11    |
| FREUND, SHARON L       | POLICE            | 2,607.20    |
| GALLAGHER, KATHLEEN    | POLICE            | 2,647.20    |
| GUSTIS, MICHAEL        | POLICE            | 3,402.40    |
| HAVENS, GRANT          | POLICE            | 1,848.80    |

| Name                   | Department         | Total Gross |
|------------------------|--------------------|-------------|
| HENRY, DANIEL          | POLICE             | 3,487.46    |
| HESS, GLENN            | POLICE             | 1,469.60    |
| KAROLEWICZ, ROBIN      | POLICE             | 3,044.28    |
| KOPULOS, GEORGE        | POLICE             | 4,327.15    |
| KRYSIK, KIMBERLY       | POLICE             | 540.00      |
| LANZ II, ARTHUR R      | POLICE             | 5,304.32    |
| LATHAM, DANIEL         | POLICE             | 5,249.68    |
| LEE, KEITH             | POLICE             | 737.20      |
| LIEB, JOHN             | POLICE             | 4,623.44    |
| LINTNER, WILLIAM       | POLICE             | 3,402.41    |
| MARSHALL, SHANE        | POLICE             | 3,873.39    |
| MCKENDRY, AMY          | POLICE             | 2,647.20    |
| MORTIMER, JEREMY       | POLICE             | 3,572.00    |
| MRZLAK, CHRISTINE      | POLICE             | 600.00      |
| MUEHLFELT, BRETT       | POLICE             | 3,402.42    |
| NAATZ, CHRISTOPHER     | POLICE             | 2,440.81    |
| NIEDZWIECKI, MICHAEL   | POLICE             | 3,034.50    |
| PARSONS, JEFFREY       | POLICE             | 4,114.40    |
| PAULEY, DANIEL         | POLICE             | 3,402.41    |
| PETERSON, CHAD         | POLICE             | 2,845.74    |
| PRENTICE, MATTHEW      | POLICE             | 2,623.86    |
| PRITCHARD, ROBERT      | POLICE             | 4,196.13    |
| RAPACZ, JOSHUA         | POLICE             | 3,402.41    |
| REED, TAMARA           | POLICE             | 2,099.20    |
| REITZ JR, ANDREW       | POLICE             | 3,402.40    |
| SCHMIDTKE, ERIC        | POLICE             | 3,705.43    |
| SCHRAW, ADAM           | POLICE             | 3,774.54    |
| SHARP, DAVID           | POLICE             | 2,440.80    |
| SHEPHERD, NANCY        | POLICE             | 969.60      |
| SOTO, TAMI             | POLICE             | 80.00       |
| SYKORA, SARA           | POLICE             | 600.00      |
| Tabaka, Randall S      | POLICE             | 532.35      |
| VALLE, SANDRA          | POLICE             | 3,402.41    |
| VORDERER, CHARLES      | POLICE             | 3,402.40    |
| WALKER, NATALIE        | POLICE             | 2,407.20    |
| WESOLEK, DANIEL        | POLICE             | 3,983.21    |
| KEENAN, HEATHER        | PUBLIC WORKS ADMIN | 1,686.40    |
| Migatz, Thomas B       | PUBLIC WORKS ADMIN | 3,863.46    |
| VAN LANDUYT, JEFFREY J | PUBLIC WORKS ADMIN | 4,753.84    |
| WILSON, ALAN           | PUBLIC WORKS ADMIN | 4,123.08    |
| AQUINO, EDUARDO        | RECREATION CENTER  | 74.25       |
| BAIRD, LEAH            | RECREATION CENTER  | 298.31      |
| BLONIAZ, JESSICA       | RECREATION CENTER  | 471.00      |
| CABRERA, LESLIE M      | RECREATION CENTER  | 309.60      |
| CANTO, MELISSA         | RECREATION CENTER  | 750.94      |
| CORTES, VICTOR M       | RECREATION CENTER  | 406.32      |
| Diaz, Elisa M          | RECREATION CENTER  | 321.13      |
| DUNKER, ALAN           | RECREATION CENTER  | 2,337.72    |
| EISENMENGER, JOCELYN   | RECREATION CENTER  | 154.69      |
| FUENTES, KARINA        | RECREATION CENTER  | 294.00      |
| GARZA, ANNA            | RECREATION CENTER  | 253.26      |
| HICKS, MICHAEL S       | RECREATION CENTER  | 346.56      |
| KAMPS, ANN             | RECREATION CENTER  | 92.43       |

| Name                | Department                | Total Gross |
|---------------------|---------------------------|-------------|
| KARAFI, JESSIE      | RECREATION CENTER         | 162.48      |
| Keane, Eilish M     | RECREATION CENTER         | 483.28      |
| KOVAR, SHARON       | RECREATION CENTER         | 82.50       |
| LAYOFF, ANDREW      | RECREATION CENTER         | 141.61      |
| LEITZEN, ABBY-GALE  | RECREATION CENTER         | 144.27      |
| LISK, MARY LYNN     | RECREATION CENTER         | 2,416.03    |
| MC MINN, BRIDGET    | RECREATION CENTER         | 53.60       |
| Mutter, Daniel J    | RECREATION CENTER         | 160.86      |
| Parsons, Alyssa M   | RECREATION CENTER         | 16.66       |
| REESE, AIMEE        | RECREATION CENTER         | 225.72      |
| SANTANA, RUBY       | RECREATION CENTER         | 216.57      |
| SARICH, ERIN        | RECREATION CENTER         | 102.70      |
| SCHMITT, RONALD     | RECREATION CENTER         | 393.20      |
| STROH, ELLIE        | RECREATION CENTER         | 108.29      |
| TORREZ, RENEE       | RECREATION CENTER         | 2,199.67    |
| VIDALES, REBECCA    | RECREATION CENTER         | 2,496.79    |
| VIDALS, ABIGAIL     | RECREATION CENTER         | 384.93      |
| ZAMORANO, GUILLERMO | RECREATION CENTER         | 421.26      |
| ZINNEN, JOHN DAVID  | RECREATION CENTER         | 4,151.51    |
| DOPKE, LUKE         | SEWER & WATER MAINTENANCE | 1,353.60    |
| MAJOR, STEPHEN      | SEWER & WATER MAINTENANCE | 2,659.13    |
| MAXWELL, ZACHARY    | SEWER & WATER MAINTENANCE | 1,604.73    |
| MCCAILL, NICHOLAS   | SEWER & WATER MAINTENANCE | 1,511.20    |
| PARKER, SHAWN       | SEWER & WATER MAINTENANCE | 3,089.16    |
| PARSONS, TYLER      | SEWER & WATER MAINTENANCE | 621.36      |
| WEGENER, JAMES      | SEWER & WATER MAINTENANCE | 1,846.25    |
| WILLIAMS, BRYANT P  | SEWER & WATER MAINTENANCE | 2,063.09    |
| WOJTECKI, KEITH     | SEWER & WATER MAINTENANCE | 2,189.83    |
| BURGESS, JEFFREY    | STREETS                   | 2,427.20    |
| FREEMAN, CONNOR     | STREETS                   | 609.12      |
| LECHNER, PHILIP A   | STREETS                   | 1,391.20    |
| LOMBARDO, JAMES     | STREETS                   | 1,781.42    |
| LYNK, CHRIS         | STREETS                   | 1,783.20    |
| MARTINEZ JR, MAURO  | STREETS                   | 1,484.99    |
| MONTALBANO, TRAVIS  | STREETS                   | 338.40      |
| PAULEY, ANDREW      | STREETS                   | 338.40      |
| PIERCE, BARRY       | STREETS                   | 2,480.80    |
| THAYER, ISAAC       | STREETS                   | 338.40      |
| VIDALES, ROGER      | STREETS                   | 2,431.20    |
| ZANGE, KEVIN        | STREETS                   | 676.80      |
| BAKER, WAYNE        | WASTEWATER TREATMENT      | 2,708.80    |
| BOLDA, DANIEL       | WASTEWATER TREATMENT      | 2,050.82    |
| BUTLER, MICHAEL     | WASTEWATER TREATMENT      | 541.44      |
| GEORGE, ANNE        | WASTEWATER TREATMENT      | 3,529.17    |
| SHEAHAN, ADAM       | WASTEWATER TREATMENT      | 2,112.80    |
| VIDALES, HENRY      | WASTEWATER TREATMENT      | 2,356.00    |
| GARRISON, ADAM      | WATER TREATMENT           | 2,296.00    |
| HOFFMAN, THOMAS     | WATER TREATMENT           | 2,339.05    |
| SCARPACE, SHANE     | WATER TREATMENT           | 2,052.00    |
| SMITH, WILLIAM      | WATER TREATMENT           | 3,318.67    |
| WHISTON, TIMOTHY    | WATER TREATMENT           | 1,996.00    |

| Name          | Department | Total<br>Gross |
|---------------|------------|----------------|
| Grand Totals: | 263        | 411,322.44     |

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**City of Woodstock  
Warrant No. 3726**

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 6<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

| Check #       | Payee                        | Description                    | Amount    | Fund                         | GL Account Title               | GL Account  |
|---------------|------------------------------|--------------------------------|-----------|------------------------------|--------------------------------|-------------|
| 106896        | TAMMY DUNN                   | REPLACE LOST CHECK             | 157.50-   | V RECREATION CENTER FUND     | INSTRUCTORS/PERSONAL TRAINERS  | 05-00-3-431 |
| Total 106896: |                              |                                | 157.50-   |                              |                                |             |
| 107379        | BSN SPORTS INC               | TUFF BALL SET OF 6             | 609.60-   | V GENERAL FUND               | PROGRAM SUPPLIES               | 01-09-6-612 |
| Total 107379: |                              |                                | 609.60-   |                              |                                |             |
| 107510        | LETICIA PORCAYO              | 1017 ST. JOHNS ROAD ROW REFUND | 100.00-   | V ESCROW FUND                | RIGHT OF WAY PERMITS           | 72-00-0-217 |
| Total 107510: |                              |                                | 100.00-   |                              |                                |             |
| 107602        | GRANT HAVENS                 | EMD CERTIFICATION              | 65.00-    | V POLICE PROTECTION FUND     | DUES & SUBSCRIPTIONS           | 03-00-4-454 |
| Total 107602: |                              |                                | 65.00-    |                              |                                |             |
| 107814        | TAMBORAZO LA NORIA           | SITP - CALLEJONEADAS           | 500.00-   | V GENERAL FUND               | CITY COMMUNITY EVENT           | 01-11-6-621 |
| Total 107814: |                              |                                | 500.00-   |                              |                                |             |
| 107841        | ED'S AUTOMOTIVE              | INSPECTION                     | 29.44-    | V GENERAL FUND               | SERVICE TO MAINTAIN EQUIPMENT  | 01-06-5-552 |
| Total 107841: |                              |                                | 29.44-    |                              |                                |             |
| 107985        | METRO PROFESSIONAL PRODUCTS, | REPAIR OF PUMP                 | 8,504.00- | V WATER & SEWER UTILITY FUND | LIFT STATION MAINTENANCE       | 60-54-7-788 |
| 107985        | METRO PROFESSIONAL PRODUCTS, | HRS METERS FOR BOOSTER STATIO  | 96.00-    | V WATER & SEWER UTILITY FUND | MATERIAL TO MAINT. WATER MAINS | 60-52-6-624 |
| Total 107985: |                              |                                | 8,600.00- |                              |                                |             |
| 108309        | A TO Z ENGRAVING             | NAMEPLATES                     | 19.50     | GENERAL FUND                 | SUPPLIES                       | 01-01-6-606 |
| Total 108309: |                              |                                | 19.50     |                              |                                |             |
| 108310        | A5 GROUP INC                 | PROMOTE WOODSTOCK              | 10,320.00 | ESCROW FUND                  | PROMOTE WOODSTOCK              | 72-00-0-237 |
| Total 108310: |                              |                                | 10,320.00 |                              |                                |             |
| 108311        | ANNA GARZA                   | RECREATION INSTRUCTOR          | 324.50    | RECREATION CENTER FUND       | INSTRUCTORS/PERSONAL TRAINERS  | 05-00-3-431 |

| Check #       | Payee                         | Description                   | Amount | Fund                       | GL Account Title               | GL Account  |
|---------------|-------------------------------|-------------------------------|--------|----------------------------|--------------------------------|-------------|
| Total 108311: |                               |                               | 324.50 |                            |                                |             |
| 108312        | APPLE CREEK FLOWERS           | BEREAVMENT ACKNOWLEDGEMENT    | 60.00  | GENERAL FUND               | EMPLOYEE RECOGNITION           | 01-04-8-811 |
| Total 108312: |                               |                               | 60.00  |                            |                                |             |
| 108313        | ARAMARK UNIFORM SERVICE       | UNIFORMS                      | 22.80  | WATER & SEWER UTILITY FUND | UNIFORMS                       | 60-51-4-453 |
| 108313        | ARAMARK UNIFORM SERVICE       | UNIFORMS                      | 2.20   | WATER & SEWER UTILITY FUND | UNIFORMS                       | 60-50-4-453 |
| 108313        | ARAMARK UNIFORM SERVICE       | UNIFORMS                      | 24.04  | GENERAL FUND               | UNIFORMS                       | 01-07-4-453 |
| 108313        | ARAMARK UNIFORM SERVICE       | UNIFORMS                      | 13.19  | PARKS FUND                 | UNIFORMS                       | 06-00-4-453 |
| 108313        | ARAMARK UNIFORM SERVICE       | UNIFORMS                      | 16.39  | WATER & SEWER UTILITY FUND | UNIFORMS                       | 60-52-4-453 |
| 108313        | ARAMARK UNIFORM SERVICE       | UNIFORMS                      | 42.93  | GENERAL FUND               | UNIFORMS                       | 01-06-4-453 |
| 108313        | ARAMARK UNIFORM SERVICE       | UNIFORM CLEANING              | 25.00  | POLICE PROTECTION FUND     | UNIFORM ALLOWANCE              | 03-00-4-453 |
| 108313        | ARAMARK UNIFORM SERVICE       | UNIFORMS                      | 2.20   | WATER & SEWER UTILITY FUND | UNIFORMS                       | 60-50-4-453 |
| 108313        | ARAMARK UNIFORM SERVICE       | UNIFORMS                      | 22.80  | WATER & SEWER UTILITY FUND | UNIFORMS                       | 60-51-4-453 |
| Total 108313: |                               |                               | 171.55 |                            |                                |             |
| 108314        | ASSOCIATED ELECTRICAL CONTRAC | LIGHT CONTROL REPAIRS & TIMER | 125.00 | PARKS FUND                 | SERVICE TO MAINTAIN LIGHTS     | 06-00-5-557 |
| Total 108314: |                               |                               | 125.00 |                            |                                |             |
| 108315        | AUTO TECH CENTER INC          | TIRES                         | 153.68 | PARKS FUND                 | MATERIAL TO MAINTAIN EQUIPMENT | 06-00-6-621 |
| 108315        | AUTO TECH CENTER INC          | TIRES                         | 289.98 | GENERAL FUND               | MATERIALS TO MAIN. VEHICLES    | 01-06-6-622 |
| Total 108315: |                               |                               | 443.66 |                            |                                |             |
| 108316        | B & M LAWN CARE               | MOWING SERVICES               | 65.00  | GENERAL FUND               | NUISANCE ABATEMENT SERVICES    | 01-05-5-523 |
| Total 108316: |                               |                               | 65.00  |                            |                                |             |
| 108317        | BACKGROUNDS ONLINE            | BACK CHECKS FOR HIRING        | 43.95  | GENERAL FUND               | TESTING                        | 01-04-5-509 |
| Total 108317: |                               |                               | 43.95  |                            |                                |             |
| 108318        | BOHN'S ACE HARDWARE           | PARTS FOR CHLORINE LINE       | 14.49  | WATER & SEWER UTILITY FUND | MATERIAL TO MAINTAIN EQUIP.    | 60-51-6-621 |
| 108318        | BOHN'S ACE HARDWARE           | PARTS FOR ODOR CONTROL SYSTE  | 11.42  | WATER & SEWER UTILITY FUND | MATERIAL TO MAINTAIN EQUIP.    | 60-51-6-621 |
| 108318        | BOHN'S ACE HARDWARE           | METRA SIGN REPAIR SUPPLIES    | 9.98   | GENERAL FUND               | RENTAL PROPERTY EXPENDITURES   | 01-02-8-803 |

| Check #       | Payee                      | Description         | Amount   | Fund                   | GL Account Title               | GL Account  |
|---------------|----------------------------|---------------------|----------|------------------------|--------------------------------|-------------|
| Total 108318: |                            |                     | 35.89    |                        |                                |             |
| 108319        | BUCK BROS, INC.            | BLADES              | 64.38    | PARKS FUND             | MATERIAL TO MAINTAIN EQUIPMENT | 06-00-6-621 |
| Total 108319: |                            |                     | 64.38    |                        |                                |             |
| 108320        | BUSS FORD                  | WHEEL ASSEMBLY      | 162.80   | POLICE PROTECTION FUND | MATERIAL TO MAINTAIN VEHICLES  | 03-00-6-622 |
| 108320        | BUSS FORD                  | ENGINE MOUNTS       | 130.60   | POLICE PROTECTION FUND | MATERIAL TO MAINTAIN VEHICLES  | 03-00-6-622 |
| Total 108320: |                            |                     | 293.40   |                        |                                |             |
| 108321        | CABAY & COMPANY, INC       | SUPPLIES            | 875.06   | AQUATIC CENTER FUND    | OFFICE/JANITORAL SUPPLIES      | 04-00-6-606 |
| 108321        | CABAY & COMPANY, INC       | SUPPLIES            | 130.40   | AQUATIC CENTER FUND    | SAFETY EQUIPMENT               | 04-00-6-610 |
| 108321        | CABAY & COMPANY, INC       | SUPPLIES            | 338.21   | AQUATIC CENTER FUND    | OFFICE/JANITORAL SUPPLIES      | 04-00-6-606 |
| Total 108321: |                            |                     | 1,343.67 |                        |                                |             |
| 108322        | CALEB HEADLEY              | POOL MAINTENANCE    | 36.00    | RECREATION CENTER FUND | SERVICE TO MAINTAIN POOL       | 05-00-5-558 |
| 108322        | CALEB HEADLEY              | RECREATION OFFICIAL | 36.00    | GENERAL FUND           | ATHLETIC OFFICIALS             | 01-09-5-513 |
| Total 108322: |                            |                     | 72.00    |                        |                                |             |
| 108323        | CARQUEST AUTO PARTS STORES | PAINT MAT           | 20.22    | GENERAL FUND           | MATERIAL TO MAINTAIN VEHICLES  | 01-05-6-622 |
| 108323        | CARQUEST AUTO PARTS STORES | BRAKE LINES         | 66.59    | GENERAL FUND           | MATERIALS TO MAIN. VEHICLES    | 01-06-6-622 |
| 108323        | CARQUEST AUTO PARTS STORES | OIL FILTER          | 3.04     | GENERAL FUND           | MATERIAL TO MAINTAIN VEHICLES  | 01-05-6-622 |
| 108323        | CARQUEST AUTO PARTS STORES | BLEEDER SCREW       | 1.24     | GENERAL FUND           | MATERIALS TO MAIN. VEHICLES    | 01-06-6-622 |
| 108323        | CARQUEST AUTO PARTS STORES | PLATE LIGHTS        | 26.08    | GENERAL FUND           | MATERIALS TO MAIN. VEHICLES    | 01-06-6-622 |
| 108323        | CARQUEST AUTO PARTS STORES | SENSOR              | 38.21    | POLICE PROTECTION FUND | MATERIAL TO MAINTAIN VEHICLES  | 03-00-6-622 |
| 108323        | CARQUEST AUTO PARTS STORES | HYD FITTINGS        | 46.72    | GENERAL FUND           | MATERIALS TO MAIN. EQUIPMENT   | 01-06-6-621 |
| 108323        | CARQUEST AUTO PARTS STORES | HVAC BLOWER         | 11.11    | GENERAL FUND           | MATERIALS TO MAINTAIN VEHICLES | 01-08-6-622 |
| 108323        | CARQUEST AUTO PARTS STORES | HARNES              | 19.18    | GENERAL FUND           | MATERIALS TO MAINTAIN VEHICLES | 01-08-6-622 |
| 108323        | CARQUEST AUTO PARTS STORES | PAINT               | 13.78    | GENERAL FUND           | MATERIAL TO MAINTAIN VEHICLES  | 01-05-6-622 |
| 108323        | CARQUEST AUTO PARTS STORES | AXLE SEAL           | 43.99    | PARKS FUND             | MATERIAL TO MAINTAIN VEHICLES  | 06-00-6-622 |
| Total 108323: |                            |                     | 290.16   |                        |                                |             |
| 108324        | CENTURY SPRINGS            | WATER SUPPLIES      | 16.20    | GENERAL FUND           | SUPPLIES                       | 01-01-6-606 |

| Check #       | Payee                         | Description                       | Amount    | Fund                         | GL Account Title               | GL Account  |
|---------------|-------------------------------|-----------------------------------|-----------|------------------------------|--------------------------------|-------------|
| Total 108324: |                               |                                   | 16.20     |                              |                                |             |
| 108325        | CHASEWOOD LEARNING            | CLASSES                           | 2,670.00  | GENERAL FUND                 | INSTRUCTOR CONTRACTS           | 01-09-5-512 |
| Total 108325: |                               |                                   | 2,670.00  |                              |                                |             |
| 108326        | CHICAGO METROPOLITAN AGENCY F | FY 2017 LOCAL CONTRIBUTION        | 942.68    | GENERAL FUND                 | DUES & SUBSCRIPTIONS           | 01-01-4-454 |
| Total 108326: |                               |                                   | 942.68    |                              |                                |             |
| 108327        | CHICAGO PARTS & SOUND LLC     | BRAKES                            | 147.90    | GENERAL FUND                 | MATERIALS TO MAINTAIN VEHICLES | 01-08-6-622 |
| 108327        | CHICAGO PARTS & SOUND LLC     | BRAKES                            | 132.57    | GENERAL FUND                 | MATERIAL TO MAINTAIN VEHICLES  | 01-05-6-622 |
| Total 108327: |                               |                                   | 280.47    |                              |                                |             |
| 108328        | CITY OF WOODSTOCK             | 315 W JUDD WATER                  | 24.64     | GENERAL FUND                 | RENTAL PROPERTY EXPENDITURES   | 01-02-8-803 |
| 108328        | CITY OF WOODSTOCK             | CITY HALL WATER                   | 145.34    | GENERAL FUND                 | WATER AND SEWER                | 01-02-6-613 |
| 108328        | CITY OF WOODSTOCK             | WATER/SEWER                       | 173.29    | PERFORMING ARTS              | WATER AND SEWER                | 07-11-6-613 |
| 108328        | CITY OF WOODSTOCK             | WATER/SEWER                       | 55.90     | PERFORMING ARTS              | WATER AND SEWER                | 07-11-6-613 |
| Total 108328: |                               |                                   | 399.17    |                              |                                |             |
| 108329        | CL GRAPHICS                   | MAILING SERVICE - FALL 2016 EVENT | 562.00    | PERFORMING ARTS              | PROFESSIONAL SERVICES          | 07-11-5-502 |
| Total 108329: |                               |                                   | 562.00    |                              |                                |             |
| 108330        | CMM & ASSOCIATES              | WINDOW RESTORATION                | 13,389.11 | TAX INCREMENT FINANCING FUND | OLD COURTHOUSE                 | 41-00-7-729 |
| 108330        | CMM & ASSOCIATES              | WINDOW RESTORATION                | 8,207.70  | TAX INCREMENT FINANCING FUND | OLD COURTHOUSE                 | 41-00-7-729 |
| Total 108330: |                               |                                   | 21,596.81 |                              |                                |             |
| 108331        | COMMONWEALTH EDISON           | ELECTRIC - EMRICSON FIELD LIGHTS  | 264.86    | PARKS FUND                   | ELECTRICITY                    | 06-00-5-540 |
| 108331        | COMMONWEALTH EDISON           | ELECTRIC FOR PUMPS                | 150.81    | WATER & SEWER UTILITY FUND   | UTILITIES- LIFT STATIONS       | 60-52-5-540 |
| 108331        | COMMONWEALTH EDISON           | ELECTRIC - BATES PARK FIELD       | 690.24    | PARKS FUND                   | ELECTRICITY                    | 06-00-5-540 |
| 108331        | COMMONWEALTH EDISON           | ELECTRIC                          | 4,041.44  | AQUATIC CENTER FUND          | ELECTRIC                       | 04-00-6-604 |
| 108331        | COMMONWEALTH EDISON           | ELECTRIC FOR PUMPS                | 131.93    | WATER & SEWER UTILITY FUND   | UTILITIES- LIFT STATIONS       | 60-52-5-540 |
| 108331        | COMMONWEALTH EDISON           | ELECTRIC - SEQ PARK               | 94.50     | PARKS FUND                   | ELECTRICITY                    | 06-00-5-540 |

| Check #       | Payee                          | Description                    | Amount   | Fund                | GL Account Title              | GL Account  |
|---------------|--------------------------------|--------------------------------|----------|---------------------|-------------------------------|-------------|
| Total 108331: |                                |                                | 5,373.78 |                     |                               |             |
| 108332        | COMMUNITY PLUMBING COMPANY     | AQUATIC CENTER REPAIRS         | 175.00   | AQUATIC CENTER FUND | SERVICE TO MAINTAIN BUILDING  | 04-00-5-550 |
| 108332        | COMMUNITY PLUMBING COMPANY     | AQUATIC CENTER REPAIRS         | 68.20    | AQUATIC CENTER FUND | MATERIAL TO MAINTAIN BUILDING | 04-00-6-620 |
| Total 108332: |                                |                                | 243.20   |                     |                               |             |
| 108333        | COMPLETE NORTHERN ILLINOIS FEN | NEW GATE FOR WWW KIDDIE POOL   | 275.00   | AQUATIC CENTER FUND | MATERIAL TO MAINTAIN POOL     | 04-00-6-622 |
| Total 108333: |                                |                                | 275.00   |                     |                               |             |
| 108334        | CONSERV FS                     | DAVIS ROAD FERT & WEED KILLER  | 2,224.30 | PARKS FUND          | MATERIAL TO MAINTAIN GROUNDS  | 06-00-6-623 |
| 108334        | CONSERV FS                     | DREAM FIELD WARNING TRACK & BA | 1,144.00 | PARKS FUND          | MATERIAL TO MAINTAIN GROUNDS  | 06-00-6-623 |
| Total 108334: |                                |                                | 3,368.30 |                     |                               |             |
| 108335        | COPY EXPRESS, INC.             | FORMS-ROUGH INSPECTION         | 267.89   | GENERAL FUND        | PRINTING SERVICES             | 01-05-5-537 |
| Total 108335: |                                |                                | 267.89   |                     |                               |             |
| 108336        | CROWN RESTROOMS                | SULLIVAN FIELD CROWN PORTA     | 129.00   | PARKS FUND          | SERVICE TO MAINTAIN GROUNDS   | 06-00-5-551 |
| 108336        | CROWN RESTROOMS                | BATES PARK                     | 149.00   | PARKS FUND          | SERVICE TO MAINTAIN GROUNDS   | 06-00-5-551 |
| 108336        | CROWN RESTROOMS                | OTHER COMMUNITY EVENTS SERVIC  | 25.00    | GENERAL FUND        | OTHER COMMUNITY EVENTS        | 01-11-6-615 |
| 108336        | CROWN RESTROOMS                | MERRYMAN FIELD PORT-A-POTTY    | 536.00   | PARKS FUND          | SERVICE TO MAINTAIN GROUNDS   | 06-00-5-551 |
| 108336        | CROWN RESTROOMS                | OTHER COMMUNITY EVENTS SERVIC  | 120.00   | GENERAL FUND        | OTHER COMMUNITY EVENTS        | 01-11-6-615 |
| Total 108336: |                                |                                | 959.00   |                     |                               |             |
| 108337        | CRYSTAL LAKE CHAMBER OF COMM   | SENATOR KIRK LUNCHEON          | 120.00   | GENERAL FUND        | TRAVEL & TRAINING             | 01-01-4-452 |
| Total 108337: |                                |                                | 120.00   |                     |                               |             |
| 108338        | CURRAN MATERIALS COMPANY       | HOT MIX ASPHALT                | 61.88    | GENERAL FUND        | MATERIALS TO MAIN. PAVEMENTS  | 01-06-6-627 |
| 108338        | CURRAN MATERIALS COMPANY       | HOT MIX ASPHALT                | 144.56   | GENERAL FUND        | MATERIALS TO MAIN. PAVEMENTS  | 01-06-6-627 |
| 108338        | CURRAN MATERIALS COMPANY       | HOT MIX ASPHALT                | 88.40    | GENERAL FUND        | MATERIALS TO MAIN. PAVEMENTS  | 01-06-6-627 |
| 108338        | CURRAN MATERIALS COMPANY       | HOT MIX ASPHALT                | 80.08    | GENERAL FUND        | MATERIALS TO MAIN. PAVEMENTS  | 01-06-6-627 |
| 108338        | CURRAN MATERIALS COMPANY       | HOT MIX ASPHALT                | 71.24    | GENERAL FUND        | MATERIALS TO MAIN. PAVEMENTS  | 01-06-6-627 |

| Check #       | Payee                         | Description                     | Amount | Fund                       | GL Account Title             | GL Account  |
|---------------|-------------------------------|---------------------------------|--------|----------------------------|------------------------------|-------------|
| Total 108338: |                               |                                 | 446.16 |                            |                              |             |
| 108339        | DAVID G. ETERNO               | ADMINISTRATIVE HEARINGS         | 300.00 | ADMIN ADJUDICATION FUND    | ADMINISTRATIVE JUDGE         | 14-00-4-450 |
| Total 108339: |                               |                                 | 300.00 |                            |                              |             |
| 108340        | DON KAMPS                     | RECREATION INSTRUCTION          | 48.00  | GENERAL FUND               | ATHLETIC OFFICIALS           | 01-09-5-513 |
| 108340        | DON KAMPS                     | SOFTBALL OFFICIAL               | 48.00  | GENERAL FUND               | ATHLETIC OFFICIALS           | 01-09-5-513 |
| Total 108340: |                               |                                 | 96.00  |                            |                              |             |
| 108341        | DONALD OR MARIA WOJTUL        | WATER/SEWER REFUND              | 55.77  | WATER & SEWER UTILITY FUND | WATER & SEWER SALES          | 60-00-3-371 |
| Total 108341: |                               |                                 | 55.77  |                            |                              |             |
| 108342        | ED'S AUTOMOTIVE               | TESTING SERVICES                | 29.00  | GENERAL FUND               | SERVICE TO MAINTAIN VEHICLES | 01-06-5-553 |
| 108342        | ED'S AUTOMOTIVE               | TESTING SERVICES                | 29.00  | WATER & SEWER UTILITY FUND | SERVICE TO MAINT. VEHICLES   | 60-52-5-553 |
| Total 108342: |                               |                                 | 58.00  |                            |                              |             |
| 108343        | EMMA KAMPS                    | SOFTBALL                        | 36.00  | GENERAL FUND               | ATHLETIC OFFICIALS           | 01-09-5-513 |
| Total 108343: |                               |                                 | 36.00  |                            |                              |             |
| 108344        | ERNIE NELSON                  | CELL PHONE REIMBURSEMENT        | 80.00  | GENERAL FUND               | COMMUNICATIONS               | 01-08-5-501 |
| Total 108344: |                               |                                 | 80.00  |                            |                              |             |
| 108345        | FACTOR REAL ESTATE            | WATER/SEWER REFUND              | 231.82 | WATER & SEWER UTILITY FUND | WATER & SEWER SALES          | 60-00-3-371 |
| Total 108345: |                               |                                 | 231.82 |                            |                              |             |
| 108346        | FIRST PLACE PROMOTIONS AND AW | PLAQUES/MEDALS                  | 429.18 | GENERAL FUND               | PROGRAM SUPPLIES             | 01-09-6-612 |
| Total 108346: |                               |                                 | 429.18 |                            |                              |             |
| 108347        | FIRSTMERIT BANKCARD CTR       | ONLINE REGISTRATION             | 139.88 | GENERAL FUND               | OFFICE SUPPLIES              | 01-09-6-606 |
| 108347        | FIRSTMERIT BANKCARD CTR       | SITP SUPPLIES                   | 17.76  | GENERAL FUND               | CITY COMMUNITY EVENT         | 01-11-6-621 |
| 108347        | FIRSTMERIT BANKCARD CTR       | CONCESSION ICE - GIRLS SOFTBALL | 19.02  | GENERAL FUND               | PROGRAM SUPPLIES             | 01-09-6-612 |

| Check # | Payee                   | Description                   | Amount | Fund                       | GL Account Title               | GL Account  |
|---------|-------------------------|-------------------------------|--------|----------------------------|--------------------------------|-------------|
| 108347  | FIRSTMERIT BANKCARD CTR | CAFÉ SUPPLIES                 | 49.00  | PERFORMING ARTS            | SUPPLIES                       | 07-11-6-606 |
| 108347  | FIRSTMERIT BANKCARD CTR | LIBRARY BOOKS                 | 108.96 | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108347  | FIRSTMERIT BANKCARD CTR | LIBRARY BOOKS                 | 75.00  | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108347  | FIRSTMERIT BANKCARD CTR | SUMMER READING PRIZES         | 89.80  | LIBRARY                    | SUPPLIES                       | 08-00-6-606 |
| 108347  | FIRSTMERIT BANKCARD CTR | COMPUTER EQUIPMENT, CABLES    | 231.90 | LIBRARY BUILDING FUND      | FURNITURE & EQUIPMENT          | 09-00-7-720 |
| 108347  | FIRSTMERIT BANKCARD CTR | SITP SUPPLIES                 | 63.61  | GENERAL FUND               | CITY COMMUNITY EVENT           | 01-11-6-621 |
| 108347  | FIRSTMERIT BANKCARD CTR | ROOT BEER, SITP               | 105.42 | GENERAL FUND               | CITY COMMUNITY EVENT           | 01-11-6-621 |
| 108347  | FIRSTMERIT BANKCARD CTR | CABINET SHELF                 | 99.48  | PERFORMING ARTS            | MATERIAL TO MAINT. EQUIPMENT   | 07-11-6-621 |
| 108347  | FIRSTMERIT BANKCARD CTR | SUMMER READING SUPPLIES       | 40.21  | LIBRARY                    | SUPPLIES                       | 08-00-6-606 |
| 108347  | FIRSTMERIT BANKCARD CTR | MEETING AT MIDWAY             | 8.33   | GENERAL FUND               | EXPANSION/RETENTION SERVICES   | 01-12-5-536 |
| 108347  | FIRSTMERIT BANKCARD CTR | MEETING AT MIDWAY             | 11.70  | GENERAL FUND               | EXPANSION/RETENTION SERVICES   | 01-12-5-536 |
| 108347  | FIRSTMERIT BANKCARD CTR | WELLNESS DEVICES              | 60.27  | HEALTH/LIFE INSURANCE FUND | WELLNESS PROGRAM FEES          | 75-00-5-505 |
| 108347  | FIRSTMERIT BANKCARD CTR | WELLNESS DEVICES              | 342.00 | HEALTH/LIFE INSURANCE FUND | WELLNESS PROGRAM FEES          | 75-00-5-505 |
| 108347  | FIRSTMERIT BANKCARD CTR | SWIM CAPS - TRI               | 366.00 | GENERAL FUND               | PROGRAM SUPPLIES               | 01-09-6-612 |
| 108347  | FIRSTMERIT BANKCARD CTR | SITP SUPPLIES                 | 10.10  | GENERAL FUND               | CITY COMMUNITY EVENT           | 01-11-6-621 |
| 108347  | FIRSTMERIT BANKCARD CTR | SITP BAND REFRESHMENTS        | 62.57  | GENERAL FUND               | CITY COMMUNITY EVENT           | 01-11-6-621 |
| 108347  | FIRSTMERIT BANKCARD CTR | POLICE ELIGIBILITY TEST       | 145.00 | GENERAL FUND               | TESTING                        | 01-04-5-509 |
| 108347  | FIRSTMERIT BANKCARD CTR | MEMBERSHIP DUES - JOHN LIEB   | 150.00 | POLICE PROTECTION FUND     | DUES & SUBSCRIPTIONS           | 03-00-4-454 |
| 108347  | FIRSTMERIT BANKCARD CTR | REGISTRATION                  | 180.00 | GENERAL FUND               | EXPANSION/RETENTION SERVICES   | 01-12-5-536 |
| 108347  | FIRSTMERIT BANKCARD CTR | SITP SUPPLIES                 | 89.70  | GENERAL FUND               | CITY COMMUNITY EVENT           | 01-11-6-621 |
| 108347  | FIRSTMERIT BANKCARD CTR | WELLNESS DEVICES              | 260.94 | HEALTH/LIFE INSURANCE FUND | WELLNESS PROGRAM FEES          | 75-00-5-505 |
| 108347  | FIRSTMERIT BANKCARD CTR | SITP GIFT CARDS               | 500.00 | GENERAL FUND               | CITY COMMUNITY EVENT           | 01-11-6-621 |
| 108347  | FIRSTMERIT BANKCARD CTR | TRIP                          | 131.00 | GENERAL FUND               | PROGRAM SUPPLIES               | 01-09-6-612 |
| 108347  | FIRSTMERIT BANKCARD CTR | DESK                          | 11.25  | GENERAL FUND               | SUPPLIES                       | 01-07-6-606 |
| 108347  | FIRSTMERIT BANKCARD CTR | ADULT SUMMER READING PRIZE    | 10.00  | LIBRARY                    | SUPPLIES                       | 08-00-6-606 |
| 108347  | FIRSTMERIT BANKCARD CTR | SUMMER READING PRIZE          | 25.00  | LIBRARY                    | SUPPLIES                       | 08-00-6-606 |
| 108347  | FIRSTMERIT BANKCARD CTR | SENIORS                       | 54.87  | GENERAL FUND               | SENIORS @ STAGE LEFT           | 01-11-6-620 |
| 108347  | FIRSTMERIT BANKCARD CTR | SUMMER READING SUPPLIES       | 29.82  | LIBRARY                    | SUPPLIES                       | 08-00-6-606 |
| 108347  | FIRSTMERIT BANKCARD CTR | MONICAS RETIREMENT            | 34.59  | GENERAL FUND               | SUPPLIES                       | 01-01-6-606 |
| 108347  | FIRSTMERIT BANKCARD CTR | WELLNESS DEVICES              | 86.98  | HEALTH/LIFE INSURANCE FUND | WELLNESS PROGRAM FEES          | 75-00-5-505 |
| 108347  | FIRSTMERIT BANKCARD CTR | ONLINE REGISTRATION           | 15.00  | GENERAL FUND               | OFFICE SUPPLIES                | 01-09-6-606 |
| 108347  | FIRSTMERIT BANKCARD CTR | RT 47 SIGN - CHALLENGE        | 200.00 | GENERAL FUND               | PROGRAM SUPPLIES               | 01-09-6-612 |
| 108347  | FIRSTMERIT BANKCARD CTR | PART - WEIGHT ROOM MACHINE    | 67.00  | RECREATION CENTER FUND     | PROGRAM SUPPLIES               | 05-00-6-612 |
| 108347  | FIRSTMERIT BANKCARD CTR | GC MEMBER OF MONTH            | 16.00  | RECREATION CENTER FUND     | PROGRAM SUPPLIES               | 05-00-6-612 |
| 108347  | FIRSTMERIT BANKCARD CTR | BACK FLOW PREVENT FOR BELT PR | 966.97 | WATER & SEWER UTILITY FUND | MATERIAL TO MAINTAIN EQUIP.    | 60-51-6-621 |
| 108347  | FIRSTMERIT BANKCARD CTR | GIFTS TOWARDS SITP PRIZES     | 15.00  | GENERAL FUND               | CITY COMMUNITY EVENT           | 01-11-6-621 |
| 108347  | FIRSTMERIT BANKCARD CTR | GIFTS TOWARDS SITP PRIZES     | 12.50  | GENERAL FUND               | CITY COMMUNITY EVENT           | 01-11-6-621 |
| 108347  | FIRSTMERIT BANKCARD CTR | GIFTS TOWARDS SITP PRIZES     | 16.05  | GENERAL FUND               | CITY COMMUNITY EVENT           | 01-11-6-621 |
| 108347  | FIRSTMERIT BANKCARD CTR | GIFTS TOWARDS SITP PRIZES     | 14.98  | GENERAL FUND               | CITY COMMUNITY EVENT           | 01-11-6-621 |
| 108347  | FIRSTMERIT BANKCARD CTR | WELLNESS DEVICES              | 114.00 | HEALTH/LIFE INSURANCE FUND | WELLNESS PROGRAM FEES          | 75-00-5-505 |

| Check #       | Payee                          | Description                     | Amount    | Fund                         | GL Account Title               | GL Account  |
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| 108347        | FIRSTMERIT BANKCARD CTR        | WEBSITE                         | 20.99     | PERFORMING ARTS              | COMMUNICATIONS                 | 07-11-5-501 |
| 108347        | FIRSTMERIT BANKCARD CTR        | WATER                           | 49.07     | LIBRARY                      | SUPPLIES                       | 08-00-6-606 |
| 108347        | FIRSTMERIT BANKCARD CTR        | WELLNESS DEVICE                 | 119.00    | HEALTH/LIFE INSURANCE FUND   | WELLNESS PROGRAM FEES          | 75-00-5-505 |
| 108347        | FIRSTMERIT BANKCARD CTR        | GFOA AWARD                      | 330.00    | AUDIT FUND                   | MUNICIPAL AUDIT                | 02-00-5-507 |
| 108347        | FIRSTMERIT BANKCARD CTR        | HOLD CHARGE - ONE NIGHT HOTEL - | 173.40    | GENERAL FUND                 | TRAVEL AND TRAINING            | 01-04-4-452 |
| 108347        | FIRSTMERIT BANKCARD CTR        | CONFERENCE                      | 375.00    | GENERAL FUND                 | TRAVEL AND TRAINING            | 01-04-4-452 |
| 108347        | FIRSTMERIT BANKCARD CTR        | CITY BAND                       | 142.00    | ESCROW FUND                  | GAZEBO WEDDINGS                | 72-00-0-218 |
| 108347        | FIRSTMERIT BANKCARD CTR        | COMPUTER HARDWARE               | 53.89     | GENERAL FUND-CIP             | COMPUTER NETWORK               | 82-01-7-704 |
| 108347        | FIRSTMERIT BANKCARD CTR        | IGFOA CONFERENCE                | 350.00    | GENERAL FUND                 | TRAVEL & TRAINING              | 01-03-4-452 |
| 108347        | FIRSTMERIT BANKCARD CTR        | SOUND BOARD                     | 1,488.99  | ESCROW FUND                  | OPERA HOUSE TICKETS            | 72-00-0-215 |
| 108347        | FIRSTMERIT BANKCARD CTR        | WELLNESS DEVICES                | 233.00    | HEALTH/LIFE INSURANCE FUND   | WELLNESS PROGRAM FEES          | 75-00-5-505 |
| 108347        | FIRSTMERIT BANKCARD CTR        | FLEX SEAL - 2 CANS              | 49.91     | RECREATION CENTER FUND       | MATERIAL TO MAINTAIN BUILDING  | 05-00-6-620 |
| 108347        | FIRSTMERIT BANKCARD CTR        | CARPET CLEANER                  | 57.73     | RECREATION CENTER FUND       | MATERIAL TO MAINTAIN BUILDING  | 05-00-6-620 |
| 108347        | FIRSTMERIT BANKCARD CTR        | MEMBER OF THE MONTH GIFT CARD   | 20.00     | RECREATION CENTER FUND       | PROGRAM SUPPLIES               | 05-00-6-612 |
| 108347        | FIRSTMERIT BANKCARD CTR        | SOFTWARE RENEWAL                | 395.00    | GENERAL FUND                 | SERVICE TO MAINTAIN EQUIPMENT  | 01-01-5-552 |
| 108347        | FIRSTMERIT BANKCARD CTR        | ADVERTISING                     | 181.12    | PERFORMING ARTS              | PROGRAMMING FUND - ADVERTISIN  | 07-11-5-526 |
| 108347        | FIRSTMERIT BANKCARD CTR        | SITP SUPPLIES                   | 35.52     | GENERAL FUND                 | CITY COMMUNITY EVENT           | 01-11-6-621 |
| 108347        | FIRSTMERIT BANKCARD CTR        | TICKET REVENUE                  | 54.10     | ESCROW FUND                  | OPERA HOUSE TICKETS            | 72-00-0-215 |
| 108347        | FIRSTMERIT BANKCARD CTR        | SALES TAX REFUND                | 15.20     | AQUATIC CENTER FUND          | MATERIAL TO MAINTAIN EQUIPMENT | 04-00-6-621 |
| 108347        | FIRSTMERIT BANKCARD CTR        | BENCH - LABYRINTH               | 747.42    | GENERAL FUND-CIP             | PEACE PARK IMPROVEMENTS        | 82-06-7-722 |
| 108347        | FIRSTMERIT BANKCARD CTR        | SOFTWARE SUPPORT FEES           | 8,850.00  | GENERAL FUND                 | SERVICE TO MAINTAIN EQUIPMENT  | 01-03-5-552 |
| 108347        | FIRSTMERIT BANKCARD CTR        | MEETING REGISTRATION FEE        | 30.00     | GENERAL FUND                 | DUES AND SUBSCRIPTIONS         | 01-04-4-454 |
| 108347        | FIRSTMERIT BANKCARD CTR        | LUNCH W/DAVE BRUSH              | 34.36     | GENERAL FUND                 | TRAVEL & TRAINING              | 01-01-4-452 |
| 108347        | FIRSTMERIT BANKCARD CTR        | WELLNESS DEVICES                | 86.98     | HEALTH/LIFE INSURANCE FUND   | WELLNESS PROGRAM FEES          | 75-00-5-505 |
| 108347        | FIRSTMERIT BANKCARD CTR        | WELLNESS DEVICES                | 115.89    | HEALTH/LIFE INSURANCE FUND   | WELLNESS PROGRAM FEES          | 75-00-5-505 |
| 108347        | FIRSTMERIT BANKCARD CTR        | SITP SUPPLIES                   | 129.17    | GENERAL FUND                 | CITY COMMUNITY EVENT           | 01-11-6-621 |
| 108347        | FIRSTMERIT BANKCARD CTR        | SITP SUPPLIES                   | 68.82     | GENERAL FUND                 | CITY COMMUNITY EVENT           | 01-11-6-621 |
| 108347        | FIRSTMERIT BANKCARD CTR        | SIDE WALK POSTER STAND          | 141.19    | TAX INCREMENT FINANCING FUND | OLD COURTHOUSE                 | 41-00-7-729 |
| 108347        | FIRSTMERIT BANKCARD CTR        | LIBRARY MATERIALS               | 43.99     | LIBRARY                      | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108347        | FIRSTMERIT BANKCARD CTR        | SUMMER READING PROGRAM          | 373.50    | LIBRARY                      | LIBRARY PROGRAMS               | 08-00-8-812 |
| 108347        | FIRSTMERIT BANKCARD CTR        | PICTURES GIRLS SOFTBALL TOURNA  | 45.80     | GENERAL FUND                 | PROGRAM SUPPLIES               | 01-09-6-612 |
| Total 108347: |                                |                                 | 19,828.30 |                              |                                |             |
| 108348        | FOREST AWARDS & ENGRAVING      | MAGNETIC BADGES                 | 24.40     | GENERAL FUND                 | PRINTING SERVICES              | 01-12-5-537 |
| Total 108348: |                                |                                 | 24.40     |                              |                                |             |
| 108349        | GAVERS PAVING & EXCAVATING INC | DIRT FOR RESTORATIONS           | 255.00    | GENERAL FUND                 | MATERIALS TO MAIN. PAVEMENTS   | 01-06-6-627 |
| 108349        | GAVERS PAVING & EXCAVATING INC | HAULING OF SWEEPINGS DEBRIS     | 2,265.00  | ENVIRONMENTAL MANAGEMENT FU  | WASTE DISPOSAL SERVICES        | 90-00-5-560 |

| Check #       | Payee                          | Description                    | Amount   | Fund                         | GL Account Title               | GL Account  |
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| Total 108349: |                                |                                | 2,520.00 |                              |                                |             |
| 108350        | GEOSTAR MECHANICAL, INC.       | SERVICE                        | 190.00   | RECREATION CENTER FUND       | SERVICE TO MAINTAIN EQUIPMENT  | 05-00-5-552 |
| 108350        | GEOSTAR MECHANICAL, INC.       | SERVICE                        | 695.00   | RECREATION CENTER FUND       | SERVICE TO MAINTAIN EQUIPMENT  | 05-00-5-552 |
| 108350        | GEOSTAR MECHANICAL, INC.       | SERVICE                        | 395.00   | RECREATION CENTER FUND       | SERVICE TO MAINTAIN EQUIPMENT  | 05-00-5-552 |
| 108350        | GEOSTAR MECHANICAL, INC.       | SERVICE                        | 275.00   | RECREATION CENTER FUND       | SERVICE TO MAINTAIN EQUIPMENT  | 05-00-5-552 |
| 108350        | GEOSTAR MECHANICAL, INC.       | CITY HALL HVAC SERVICE WORK    | 330.00   | GENERAL FUND                 | SERVICE TO MAINTAIN BUILDING   | 01-02-5-550 |
| Total 108350: |                                |                                | 1,885.00 |                              |                                |             |
| 108351        | GRAINGER                       | REPLACE ANNEX/CAFE WATER HEAT  | 29.84    | PERFORMING ARTS              | BUILDING                       | 07-11-7-701 |
| 108351        | GRAINGER                       | EXTERIOR LIGHTING - STAGE DOOR | 61.20    | PERFORMING ARTS              | MATERIAL TO MAINTAIN BUILDING  | 07-11-6-620 |
| 108351        | GRAINGER                       | CIGARETTE RECEPTACLE FOR PW    | 72.90    | GENERAL FUND                 | MATERIAL TO MAINTAIN BUILDINGS | 01-07-6-620 |
| 108351        | GRAINGER                       | CIGARETTE RECEPTACLE FOR METR  | 72.90    | TAX INCREMENT FINANCING FUND | PEDESTRIAN AMENITIES           | 41-00-7-726 |
| Total 108351: |                                |                                | 236.84   |                              |                                |             |
| 108352        | GREAT LAKES COCA-COLA DISTRIBU | SUPPLIES                       | 633.71   | RECREATION CENTER FUND       | PROGRAM SUPPLIES               | 05-00-6-612 |
| Total 108352: |                                |                                | 633.71   |                              |                                |             |
| 108353        | HAAS SERVICE SYSTEM            | CLEANING SERVICE - JULY        | 1,550.00 | PERFORMING ARTS              | SERVICE TO MAINTAIN BUILDING   | 07-11-5-550 |
| Total 108353: |                                |                                | 1,550.00 |                              |                                |             |
| 108354        | HD SUPPLY WATERWORKS, LTD.     | PAINT TO PAINT HYDRANTS        | 158.80   | WATER & SEWER UTILITY FUND   | MATERIAL TO MAINT. WATER MAINS | 60-52-6-624 |
| 108354        | HD SUPPLY WATERWORKS, LTD.     | MANHOLE COVERS                 | 441.00   | WATER & SEWER UTILITY FUND   | MATERIAL TO MAINT. SEWER MAIN  | 60-52-6-625 |
| 108354        | HD SUPPLY WATERWORKS, LTD.     | CLAMPS FOR STORM SEWER REPAIR  | 162.72   | GENERAL FUND                 | MATERIALS TO MAIN. STORM SWRS  | 01-06-6-625 |
| Total 108354: |                                |                                | 762.52   |                              |                                |             |
| 108355        | HEALTH AS WE AGE               | WELLNESS PROGRAM FEES          | 288.32   | HEALTH/LIFE INSURANCE FUND   | WELLNESS PROGRAM FEES          | 75-00-5-505 |
| Total 108355: |                                |                                | 288.32   |                              |                                |             |
| 108356        | HOWARD OR ADELIA ZAVELL        | WATER/SEWER REFUND             | 48.16    | WATER & SEWER UTILITY FUND   | WATER & SEWER SALES            | 60-00-3-371 |
| Total 108356: |                                |                                | 48.16    |                              |                                |             |

| Check #       | Payee                          | Description                | Amount   | Fund                        | GL Account Title              | GL Account  |
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| 108357        | JANET KAYSER                   | SUPPLIES FOR WATER PICNIC  | 20.80    | RECREATION CENTER FUND      | PROGRAM SUPPLIES              | 05-00-6-612 |
| Total 108357: |                                |                            | 20.80    |                             |                               |             |
| 108358        | JILL FLORES                    | RECREATION INSTRUCTOR      | 331.25   | RECREATION CENTER FUND      | INSTRUCTORS/PERSONAL TRAINERS | 05-00-3-431 |
| Total 108358: |                                |                            | 331.25   |                             |                               |             |
| 108359        | JIM FRANKLIN                   | SOFTBALL OFFICIAL          | 144.00   | GENERAL FUND                | ATHLETIC OFFICIALS            | 01-09-5-513 |
| Total 108359: |                                |                            | 144.00   |                             |                               |             |
| 108360        | JOE HAVELKA                    | PAINT WALLS IN CARDIO ROOM | 2,200.00 | RECREATION CENTER FUND      | EQUIPMENT                     | 05-00-7-720 |
| Total 108360: |                                |                            | 2,200.00 |                             |                               |             |
| 108361        | JOSE M. ZAMORANO               | CLEANING SERVICES          | 155.00   | RECREATION CENTER FUND      | SERVICE TO MAINTAIN EQUIPMENT | 05-00-5-552 |
| Total 108361: |                                |                            | 155.00   |                             |                               |             |
| 108362        | JUDITH BROWN                   | RECREATION INSTRUCTION     | 230.00   | RECREATION CENTER FUND      | INSTRUCTORS/PERSONAL TRAINERS | 05-00-3-431 |
| 108362        | JUDITH BROWN                   | RECREATION INSTRUCTION     | 115.00   | RECREATION CENTER FUND      | INSTRUCTORS/PERSONAL TRAINERS | 05-00-3-431 |
| Total 108362: |                                |                            | 345.00   |                             |                               |             |
| 108363        | K-SQUARED DJ                   | RECREATION SERVICES        | 100.00   | GENERAL FUND                | PROFESSIONAL SERVICES         | 01-09-5-502 |
| Total 108363: |                                |                            | 100.00   |                             |                               |             |
| 108364        | LAND CONSERVANCY OF MCHENRY    | WETLANDS MAINTENANCE       | 880.00   | ENVIRONMENTAL MANAGEMENT FU | WETLANDS MAINTENANCE/IMPROV.  | 90-00-5-703 |
| Total 108364: |                                |                            | 880.00   |                             |                               |             |
| 108365        | LANDS' END BUSINESS OUTFITTERS | STAFF UNIFORMS             | 400.00   | GENERAL FUND                | PROGRAM SUPPLIES              | 01-09-6-612 |
| 108365        | LANDS' END BUSINESS OUTFITTERS | STAFF UNIFORMS             | 286.44   | RECREATION CENTER FUND      | PROGRAM SUPPLIES              | 05-00-6-612 |
| Total 108365: |                                |                            | 686.44   |                             |                               |             |
| 108366        | LAWN DOCTOR OF MCHENRY COUNT   | MOSQUITO CONTROL           | 375.00   | AQUATIC CENTER FUND         | SERVICE TO MAINTAIN BUILDING  | 04-00-5-550 |

| Check #       | Payee                        | Description                    | Amount    | Fund                        | GL Account Title              | GL Account  |
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| Total 108366: |                              |                                | 375.00    |                             |                               |             |
| 108367        | LESLIE BEHRNS                | RECREATION INSTRUCTOR          | 150.00    | GENERAL FUND                | INSTRUCTOR CONTRACTS          | 01-09-5-512 |
| Total 108367: |                              |                                | 150.00    |                             |                               |             |
| 108368        | LIFEGUARD STORE, INC.        | RECREATION UNIFORMS            | 74.46     | GENERAL FUND                | PROGRAM SUPPLIES              | 01-09-6-612 |
| 108368        | LIFEGUARD STORE, INC.        | RECREATION UNIFORMS            | 89.25     | AQUATIC CENTER FUND         | UNIFORMS                      | 04-00-4-453 |
| Total 108368: |                              |                                | 163.71    |                             |                               |             |
| 108369        | MATT ZINNEN                  | SHAMPOO CARPET                 | 60.00     | RECREATION CENTER FUND      | SERVICE TO MAINTAIN BUILDING  | 05-00-5-550 |
| 108369        | MATT ZINNEN                  | SOFTBALL                       | 37.50     | GENERAL FUND                | ATHLETIC OFFICIALS            | 01-09-5-513 |
| Total 108369: |                              |                                | 97.50     |                             |                               |             |
| 108370        | MAUREEN LARSON               | REAL WOODSTOCK EVENT JULY 19,  | 42.86     | ESCROW FUND                 | PROMOTE WOODSTOCK             | 72-00-0-237 |
| Total 108370: |                              |                                | 42.86     |                             |                               |             |
| 108371        | MDC ENVIRONMENTAL SERVICES   | AUGUST TOTES                   | 90,368.70 | ENVIRONMENTAL MANAGEMENT FU | RESIDENTIAL WASTE DISPOSAL    | 90-00-5-561 |
| Total 108371: |                              |                                | 90,368.70 |                             |                               |             |
| 108372        | MEGA COMMERCIAL SERVICES INC | CUSTODIAL SERVICES - CITY HALL | 1,249.00  | GENERAL FUND                | SERVICE TO MAINTAIN BUILDING  | 01-02-5-550 |
| 108372        | MEGA COMMERCIAL SERVICES INC | CUSTODIAL SERVICES - LIBRARY   | 1,790.00  | LIBRARY BUILDING FUND       | BUILDING CLEANING SERVICES    | 09-00-3-415 |
| 108372        | MEGA COMMERCIAL SERVICES INC | CUSTODIAL SERVICES - REC CENTE | 1,249.00  | RECREATION CENTER FUND      | SERVICE TO MAINTAIN BUILDING  | 05-00-5-550 |
| Total 108372: |                              |                                | 4,288.00  |                             |                               |             |
| 108373        | MELISSA CANTO                | SWIM LESSON MTG                | 24.75     | AQUATIC CENTER FUND         | PROGRAM SUPPLIES              | 04-00-6-612 |
| Total 108373: |                              |                                | 24.75     |                             |                               |             |
| 108374        | MENARDS                      | MATERIALS                      | 45.04     | RECREATION CENTER FUND      | MATERIAL TO MAINTAIN BUILDING | 05-00-6-620 |
| 108374        | MENARDS                      | SUPPLIES                       | 139.46    | AQUATIC CENTER FUND         | PROGRAM SUPPLIES              | 04-00-6-612 |
| 108374        | MENARDS                      | MATERIALS                      | 285.52    | AQUATIC CENTER FUND         | SAFETY EQUIPMENT              | 04-00-6-610 |
| 108374        | MENARDS                      | SUPPLIES                       | 7.42      | AQUATIC CENTER FUND         | MATERIAL TO MAINTAIN BUILDING | 04-00-6-620 |
| 108374        | MENARDS                      | MATERIALS                      | 84.65     | AQUATIC CENTER FUND         | MATERIAL TO MAINTAIN BUILDING | 04-00-6-620 |

| Check #       | Payee                         | Description                     | Amount   | Fund                       | GL Account Title               | GL Account  |
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| 108374        | MENARDS                       | MATERIALS                       | 55.96    | AQUATIC CENTER FUND        | SAFETY EQUIPMENT               | 04-00-6-610 |
| 108374        | MENARDS                       | MATERIALS                       | 15.38    | AQUATIC CENTER FUND        | MATERIAL TO MAINTAIN BUILDING  | 04-00-6-620 |
| 108374        | MENARDS                       | MATERIALS                       | 82.19    | AQUATIC CENTER FUND        | MATERIAL TO MAINTAIN BUILDING  | 04-00-6-620 |
| 108374        | MENARDS                       | SOCKET SET                      | 19.98    | RECREATION CENTER FUND     | MATERIAL TO MAINTAIN BUILDING  | 05-00-6-620 |
| 108374        | MENARDS                       | MATERIALS                       | 88.57    | RECREATION CENTER FUND     | MATERIAL TO MAINTAIN BUILDING  | 05-00-6-620 |
| 108374        | MENARDS                       | MATERIALS                       | 44.97    | RECREATION CENTER FUND     | MATERIAL TO MAINTAIN BUILDING  | 05-00-6-620 |
| 108374        | MENARDS                       | OFFICE BUILD OUT                | 105.93   | GENERAL FUND-CIP           | EXISTING PUBLIC WORKS FACILITY | 82-02-7-713 |
| 108374        | MENARDS                       | OFFICE BUILD OUT                | 52.17    | WATER & SEWER UTILITY FUND | DPW FACILITY EXPANSION & MAINT | 60-54-7-713 |
| 108374        | MENARDS                       | TOOL FOR FABRICATION - ELEVATO  | 14.97    | PERFORMING ARTS            | MATERIAL TO MAINTAIN BUILDING  | 07-11-6-620 |
| 108374        | MENARDS                       | METAL WORKING TOOLS, SHOP       | 29.98    | PERFORMING ARTS            | MATERIAL TO MAINTAIN BUILDING  | 07-11-6-620 |
| 108374        | MENARDS                       | MATERIALS                       | 121.52   | RECREATION CENTER FUND     | MATERIAL TO MAINTAIN BUILDING  | 05-00-6-620 |
| 108374        | MENARDS                       | MATERIALS                       | 154.51   | RECREATION CENTER FUND     | MATERIAL TO MAINTAIN BUILDING  | 05-00-6-620 |
| 108374        | MENARDS                       | FOUNTAIN REPAIR @ TARA RD PARK  | 6.84     | PARKS FUND                 | MATERIAL TO MAINTAIN GROUNDS   | 06-00-6-623 |
| 108374        | MENARDS                       | SEQ PARK FOUNTAIN MAINT SUPPLI  | 20.97    | PARKS FUND                 | MATERIAL TO MAINTAIN GROUNDS   | 06-00-6-623 |
| 108374        | MENARDS                       | EMRICSON PARK SWING REPAIR SU   | 14.94    | PARKS FUND                 | RECREATION SUPPLIES            | 06-00-6-611 |
| 108374        | MENARDS                       | KEEP WOODSTOCK BEAUTIFUL SUP    | 69.92    | GENERAL FUND               | OTHER COMMUNITY EVENTS         | 01-11-6-615 |
| 108374        | MENARDS                       | CHAIN & OTHER SUPPLIES FOR PLAY | 77.61    | PARKS FUND                 | RECREATION SUPPLIES            | 06-00-6-611 |
| Total 108374: |                               |                                 | 1,538.50 |                            |                                |             |
| 108375        | METROPOLITAN INDUSTRIES, INC. | STATION FLOAT ISSUES - CHECKED  | 460.00   | WATER & SEWER UTILITY FUND | MATERIAL TO MAINT. SEWER MAIN  | 60-52-6-625 |
| Total 108375: |                               |                                 | 460.00   |                            |                                |             |
| 108376        | MIDAS TOUCH COMPANY           | TOWING SERVICE                  | 50.00    | GENERAL FUND               | SERVICE TO MAINTAIN VEHICLES   | 01-05-5-553 |
| Total 108376: |                               |                                 | 50.00    |                            |                                |             |
| 108377        | MIDWEST MOZART FESTIVAL INC   | FESTIVAL TICKET SALES           | 7,039.29 | ESCROW FUND                | OPERA HOUSE TICKETS            | 72-00-0-215 |
| Total 108377: |                               |                                 | 7,039.29 |                            |                                |             |
| 108378        | MOLLY O'CONNOR                | RECREATION INSTRUCTOR           | 748.00   | RECREATION CENTER FUND     | INSTRUCTORS/PERSONAL TRAINERS  | 05-00-3-431 |
| Total 108378: |                               |                                 | 748.00   |                            |                                |             |
| 108379        | MONICA AMRAEN                 | SENIORS EXPENSE REIMBURSE       | 47.87    | GENERAL FUND               | SENIORS @ STAGE LEFT           | 01-11-6-620 |
| Total 108379: |                               |                                 | 47.87    |                            |                                |             |

| Check #       | Payee                           | Description                  | Amount     | Fund                       | GL Account Title              | GL Account  |
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| 108380        | MONROE TRUCK EQUIPMENT          | CRANE PARTS                  | 195.83     | GENERAL FUND               | MATERIALS TO MAIN. VEHICLES   | 01-06-6-622 |
| Total 108380: |                                 |                              | 195.83     |                            |                               |             |
| 108381        | MOTOROLA SOLUTIONS, INC         | NEW STARCOMM RADIOS          | 103,001.35 | GENERAL FUND-CIP           | COMMUNICATIONS SYSTEM UPGRAD  | 82-03-7-702 |
| Total 108381: |                                 |                              | 103,001.35 |                            |                               |             |
| 108382        | NATIONSTAR MORTGAGE             | WATER/SEWER REFUND           | 148.95     | WATER & SEWER UTILITY FUND | WATER & SEWER SALES           | 60-00-3-371 |
| Total 108382: |                                 |                              | 148.95     |                            |                               |             |
| 108383        | NICOR                           | UTILITY - GAS                | 35.98      | WATER & SEWER UTILITY FUND | FUEL-HEATING                  | 60-51-6-603 |
| 108383        | NICOR                           | GAS SERVICE - WARMING HOUSE  | 25.99      | PARKS FUND                 | FUEL - HEATING                | 06-00-6-603 |
| 108383        | NICOR                           | GAS TO RUN EMERGENCY GENERAT | 85.23      | WATER & SEWER UTILITY FUND | UTILITIES- LIFT STATIONS      | 60-52-5-540 |
| 108383        | NICOR                           | UTILITY - GAS                | 32.28      | WATER & SEWER UTILITY FUND | FUEL-HEATING                  | 60-51-6-603 |
| 108383        | NICOR                           | GAS TO RUN EMERGENCY GENERAT | 26.86      | WATER & SEWER UTILITY FUND | UTILITIES- LIFT STATIONS      | 60-52-5-540 |
| 108383        | NICOR                           | UTILITY - GAS                | 92.05      | WATER & SEWER UTILITY FUND | FUEL-HEATING                  | 60-51-6-603 |
| 108383        | NICOR                           | GAS FOR EMERGENCY GENERATOR  | 26.25      | WATER & SEWER UTILITY FUND | UTILITIES- LIFT STATIONS      | 60-52-5-540 |
| 108383        | NICOR                           | GAS TO RUN EMERGENCY GENERAT | 26.86      | WATER & SEWER UTILITY FUND | UTILITIES- LIFT STATIONS      | 60-52-5-540 |
| 108383        | NICOR                           | GAS TO RUN EMERGENCY GENERAT | 24.48      | WATER & SEWER UTILITY FUND | UTILITIES- LIFT STATIONS      | 60-52-5-540 |
| Total 108383: |                                 |                              | 375.98     |                            |                               |             |
| 108384        | PAMELA MCDONALD                 | RECREATION INSTRUCTION       | 890.50     | RECREATION CENTER FUND     | INSTRUCTORS/PERSONAL TRAINERS | 05-00-3-431 |
| Total 108384: |                                 |                              | 890.50     |                            |                               |             |
| 108385        | QUILL CORPORATION               | INK CARTRIDGES               | 19.67      | GENERAL FUND               | SUPPLIES                      | 01-08-6-606 |
| 108385        | QUILL CORPORATION               | INK CARTRIDGES               | 51.16      | GENERAL FUND               | SUPPLIES                      | 01-08-6-606 |
| 108385        | QUILL CORPORATION               | INK CARTRIDGES               | 89.99      | GENERAL FUND               | SUPPLIES                      | 01-08-6-606 |
| 108385        | QUILL CORPORATION               | DESIGN PAPER 20 X 150        | 17.09      | GENERAL FUND               | SUPPLIES                      | 01-08-6-606 |
| Total 108385: |                                 |                              | 177.91     |                            |                               |             |
| 108386        | R & S SCREEN PRINTING & GRAPHIC | CHALLENGE FLIER              | 5.00       | GENERAL FUND               | PROGRAM SUPPLIES              | 01-09-6-612 |
| 108386        | R & S SCREEN PRINTING & GRAPHIC | WE-CAN-TRI SIGN              | 5.00       | GENERAL FUND               | PROGRAM SUPPLIES              | 01-09-6-612 |
| Total 108386: |                                 |                              | 10.00      |                            |                               |             |

| Check #       | Payee                          | Description                     | Amount   | Fund                        | GL Account Title              | GL Account  |
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| 108387        | R3 ENVIRONMENTAL MANAGEMENT    | SWEEPINGS DEBRIS REMOVAL        | 5,644.65 | ENVIRONMENTAL MANAGEMENT FU | WASTE DISPOSAL SERVICES       | 90-00-5-560 |
| Total 108387: |                                |                                 | 5,644.65 |                             |                               |             |
| 108388        | RALPH'S GENERAL RENT-ALL       | SUMMER IN THE PARK              | 94.08    | GENERAL FUND                | CITY COMMUNITY EVENT          | 01-11-6-621 |
| Total 108388: |                                |                                 | 94.08    |                             |                               |             |
| 108389        | RANGER REDI MIX INC            | CONCRETE                        | 3,112.50 | GENERAL FUND                | MATERIALS TO MAIN. PAVEMENTS  | 01-06-6-627 |
| Total 108389: |                                |                                 | 3,112.50 |                             |                               |             |
| 108390        | REICHERT CHEVROLET & BUICK     | HYBRID REPAIR                   | 2,056.87 | GENERAL FUND                | MATERIAL TO MAINTAIN VEHICLES | 01-05-6-622 |
| Total 108390: |                                |                                 | 2,056.87 |                             |                               |             |
| 108391        | ROBERT ABNEY                   | LONESOME HIGHWAY PERFORMANC     | 2,060.95 | ESCROW FUND                 | OPERA HOUSE TICKETS           | 72-00-0-215 |
| Total 108391: |                                |                                 | 2,060.95 |                             |                               |             |
| 108392        | ROTARY CLUB OF WOODSTOCK       | MEETING EXPENSE                 | 253.00   | GENERAL FUND                | DUES & SUBSCRIPTIONS          | 01-01-4-454 |
| Total 108392: |                                |                                 | 253.00   |                             |                               |             |
| 108393        | RUSH TRUCK CENTER - HUNTLEY IN | HVAC SENSORS                    | 200.72   | GENERAL FUND                | MATERIALS TO MAIN. VEHICLES   | 01-06-6-622 |
| 108393        | RUSH TRUCK CENTER - HUNTLEY IN | SWITCH                          | 61.16    | WATER & SEWER UTILITY FUND  | MATERIALS TO MAINT. VEHICLES  | 60-52-6-622 |
| Total 108393: |                                |                                 | 261.88   |                             |                               |             |
| 108394        | RYAN ZINNEN                    | TRIATHLON SET UP & CLEAN UP, PO | 60.00    | GENERAL FUND                | ATHLETIC OFFICIALS            | 01-09-5-513 |
| Total 108394: |                                |                                 | 60.00    |                             |                               |             |
| 108395        | SALLY LESCHER                  | WATER AEROBICS                  | 105.00   | RECREATION CENTER FUND      | INSTRUCTORS/PERSONAL TRAINERS | 05-00-3-431 |
| Total 108395: |                                |                                 | 105.00   |                             |                               |             |
| 108396        | SANDRA TRIER                   | WATER/SEWER REFUND              | 50.31    | WATER & SEWER UTILITY FUND  | WATER & SEWER SALES           | 60-00-3-371 |

| Check #       | Payee                         | Description                    | Amount   | Fund                         | GL Account Title              | GL Account  |
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| Total 108396: |                               |                                | 50.31    |                              |                               |             |
| 108397        | SCHMIDT PRINTING              | TOUR CARDS                     | 449.00   | POLICE PROTECTION FUND       | SUPPLIES                      | 03-00-6-606 |
| 108397        | SCHMIDT PRINTING              | ENVELOPES                      | 515.00   | POLICE PROTECTION FUND       | SUPPLIES                      | 03-00-6-606 |
| 108397        | SCHMIDT PRINTING              | MEMBERSHIP FORMS               | 311.00   | GENERAL FUND                 | PRINTING SERVICES             | 01-01-5-537 |
| Total 108397: |                               |                                | 1,275.00 |                              |                               |             |
| 108398        | SHAW MEDIA                    | ADVERTISING                    | 474.00   | PERFORMING ARTS              | PROGRAMMING FUND - ADVERTISIN | 07-11-5-526 |
| 108398        | SHAW MEDIA                    | SUMMER IN THE PARK             | 650.00   | GENERAL FUND                 | CITY COMMUNITY EVENT          | 01-11-6-621 |
| 108398        | SHAW MEDIA                    | ADVERTISING                    | 134.60   | TAX INCREMENT FINANCING FUND | OLD COURTHOUSE                | 41-00-7-729 |
| Total 108398: |                               |                                | 1,258.60 |                              |                               |             |
| 108399        | SHERWIN-WILLIAMS CO ACCOUNTS  | PAINT MACHINE REPAIR           | 806.60   | GENERAL FUND                 | SERVICE TO MAINTAIN EQUIPMENT | 01-06-5-552 |
| Total 108399: |                               |                                | 806.60   |                              |                               |             |
| 108400        | SMITH ECOLOGICAL SYSTEMS INC. | REPLACE CHLORINE SENSOR AT SO  | 388.00   | WATER & SEWER UTILITY FUND   | MATERIAL TO MAINTAIN EQUIP.   | 60-51-6-621 |
| Total 108400: |                               |                                | 388.00   |                              |                               |             |
| 108401        | SUPERIOR                      | CLEANING SUPPLIES              | 37.55    | PERFORMING ARTS              | MATERIAL TO MAINTAIN BUILDING | 07-11-6-620 |
| Total 108401: |                               |                                | 37.55    |                              |                               |             |
| 108402        | TCM PROFESSIONAL SUB SERVICE  | SUBSCRIPTIONS                  | 39.90    | RECREATION CENTER FUND       | PROGRAM SUPPLIES              | 05-00-6-612 |
| Total 108402: |                               |                                | 39.90    |                              |                               |             |
| 108403        | THERM FLO, INC.               | GENERATOR INSPECTIONS          | 2,481.00 | POLICE PROTECTION FUND       | SERVICE TO MAINTAIN EQUIPMENT | 03-00-5-552 |
| Total 108403: |                               |                                | 2,481.00 |                              |                               |             |
| 108404        | THR PROPERTIES OF ILLINOIS    | WATER/SEWER REFUND             | 315.15   | WATER & SEWER UTILITY FUND   | WATER & SEWER SALES           | 60-00-3-371 |
| Total 108404: |                               |                                | 315.15   |                              |                               |             |
| 108405        | TICKET RETURN                 | ONLINE SINGLE TICKET SALES FEE | 1,138.00 | ESCROW FUND                  | OPERA HOUSE TICKETS           | 72-00-0-215 |

| Check #       | Payee                         | Description                      | Amount   | Fund                       | GL Account Title               | GL Account  |
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| Total 108405: |                               |                                  | 1,138.00 |                            |                                |             |
| 108406        | TODAY'S UNIFORMS              | SHIRTS FOR SUPERINTENDENT        | 279.75   | PARKS FUND                 | UNIFORMS                       | 06-00-4-453 |
| 108406        | TODAY'S UNIFORMS              | SHIRTS FOR EMPLOYEES             | 15.95    | WATER & SEWER UTILITY FUND | UNIFORMS                       | 60-51-4-453 |
| Total 108406: |                               |                                  | 295.70   |                            |                                |             |
| 108407        | UNDERGROUND PIPE AND VALVE, C | PART TO REPAIR WATER MAIN LEAK   | 219.00   | WATER & SEWER UTILITY FUND | MATERIAL TO MAINT. WATER MAINS | 60-52-6-624 |
| Total 108407: |                               |                                  | 219.00   |                            |                                |             |
| 108408        | UNITED LABORATORIES           | GREASE FOR SCREW PUMPS           | 872.04   | WATER & SEWER UTILITY FUND | MATERIAL TO MAINTAIN EQUIP.    | 60-51-6-621 |
| 108408        | UNITED LABORATORIES           | WEED KILLER                      | 1,335.24 | GENERAL FUND               | SUPPLIES                       | 01-06-6-606 |
| 108408        | UNITED LABORATORIES           | CUSTODIAL SUPPLIES FOR PW        | 228.30   | GENERAL FUND               | MATERIAL TO MAINTAIN BUILDINGS | 01-07-6-620 |
| 108408        | UNITED LABORATORIES           | CHEMICALS TO HELP CONTROL GREASE | 4,991.75 | WATER & SEWER UTILITY FUND | MATERIAL TO MAINT. SEWER MAIN  | 60-52-6-625 |
| Total 108408: |                               |                                  | 7,427.33 |                            |                                |             |
| 108409        | UNIVAR USA INC                | SODIUM HYPOCHLORITE              | 989.80   | WATER & SEWER UTILITY FUND | CHEMICALS                      | 60-51-6-607 |
| Total 108409: |                               |                                  | 989.80   |                            |                                |             |
| 108410        | USA BLUEBOOK                  | PRESSURE GAUGE FOR PUMP          | 107.97   | WATER & SEWER UTILITY FUND | MATERIAL TO MAINTAIN EQUIP.    | 60-51-6-621 |
| 108410        | USA BLUEBOOK                  | MAN HOLE HOOKS                   | 87.44    | WATER & SEWER UTILITY FUND | MATERIAL TO MAINTAIN EQUIP.    | 60-51-6-621 |
| 108410        | USA BLUEBOOK                  | AIR RELEASE VALVE                | 188.95   | WATER & SEWER UTILITY FUND | MATERIAL TO MAINTAIN EQUIP.    | 60-51-6-621 |
| Total 108410: |                               |                                  | 384.36   |                            |                                |             |
| 108411        | VALLEY AGGREGATES, LTD        | GRAVEL FOR SHOULDERING & SIDE    | 1,472.10 | GENERAL FUND               | MATERIALS TO MAINT. PAVEMENTS  | 01-06-6-627 |
| 108411        | VALLEY AGGREGATES, LTD        | WASH STONE FOR STORM SEWER R     | 626.13   | GENERAL FUND               | MATERIALS TO MAINT. STORM SWRS | 01-06-6-625 |
| Total 108411: |                               |                                  | 2,098.23 |                            |                                |             |
| 108412        | WAL-MART COMMUNITY            | WWW SITP LUAU                    | 9.45     | GENERAL FUND               | CITY COMMUNITY EVENT           | 01-11-6-621 |
| 108412        | WAL-MART COMMUNITY            | REC CENTER SUPPLIES              | 64.94    | RECREATION CENTER FUND     | PROGRAM SUPPLIES               | 05-00-6-612 |
| 108412        | WAL-MART COMMUNITY            | STAFF MEETING SUPPLIES           | 53.26    | GENERAL FUND               | PROGRAM SUPPLIES               | 01-09-6-612 |
| 108412        | WAL-MART COMMUNITY            | WWW SUPPLIES                     | 74.61    | AQUATIC CENTER FUND        | OFFICE/JANITORIAL SUPPLIES     | 04-00-6-606 |
| 108412        | WAL-MART COMMUNITY            | PLAYGROUND PROGRAM SUPPLIES      | 392.35   | RECREATION CENTER FUND     | PROGRAM SUPPLIES               | 05-00-6-612 |

| Check #       | Payee                        | Description                 | Amount | Fund                       | GL Account Title               | GL Account  |
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| Total 108412: |                              |                             | 594.61 |                            |                                |             |
| 108413        | WATER SERVICES               | CONTRACTOR HELPED TO LOCATE | 315.00 | WATER & SEWER UTILITY FUND | SERVICE TO MAINT. WATER MAINS  | 60-52-5-554 |
| 108413        | WATER SERVICES               | CONTRACTOR HELPED TO LOCATE | 415.00 | WATER & SEWER UTILITY FUND | SERVICE TO MAINT. WATER MAINS  | 60-52-5-554 |
| Total 108413: |                              |                             | 730.00 |                            |                                |             |
| 108414        | WOODSTOCK LUMBER COMPANY     | FOR CARDIO ROOM CEILING     | 98.85  | RECREATION CENTER FUND     | MATERIAL TO MAINTAIN BUILDING  | 05-00-6-620 |
| Total 108414: |                              |                             | 98.85  |                            |                                |             |
| 108415        | WOODSTOCK POWER EQUIPMENT, I | CONCRETE SAW - GASKET KIT   | 8.35   | WATER & SEWER UTILITY FUND | MATERIAL TO MAINT. EQUIPMENT   | 60-52-6-621 |
| 108415        | WOODSTOCK POWER EQUIPMENT, I | HYD FITTINGS                | 98.05  | PARKS FUND                 | MATERIAL TO MAINTAIN EQUIPMENT | 06-00-6-621 |
| 108415        | WOODSTOCK POWER EQUIPMENT, I | CONCRETE SAWS - PULL CORDS  | 41.16  | GENERAL FUND               | MATERIALS TO MAIN. EQUIPMENT   | 01-06-6-621 |
| 108415        | WOODSTOCK POWER EQUIPMENT, I | ARBORIST SUPPLIES           | 108.01 | PARKS FUND                 | SUPPLIES                       | 06-00-6-606 |
| Total 108415: |                              |                             | 255.57 |                            |                                |             |
| 108416        | YOUNG MASTERS MARTIAL ARTS   | ROOM RENTAL                 | 420.00 | GENERAL FUND               | BUILDING RENTAL                | 01-09-5-544 |
| Total 108416: |                              |                             | 420.00 |                            |                                |             |
| 108417        | ZUKOWSKI ROGERS FLOOD MCDL   | LEGAL SERVICES              | 412.50 | GENERAL FUND               | LEGAL EXPENSES                 | 01-08-5-502 |
| Total 108417: |                              |                             | 412.50 |                            |                                |             |
| 108418        | A TO Z ENGRAVING             | NAMEPLATES                  | 19.50  | GENERAL FUND               | SUPPLIES                       | 01-01-6-606 |
| Total 108418: |                              |                             | 19.50  |                            |                                |             |
| 108419        | ADCO SIGNS                   | CITY LOGO DECALS            | 120.00 | GENERAL FUND               | MATERIALS TO MAIN. VEHICLES    | 01-06-6-622 |
| 108419        | ADCO SIGNS                   | CITY LOGO DECALS            | 125.00 | GENERAL FUND               | MATERIALS TO MAINTAIN VEHICLES | 01-08-6-622 |
| 108419        | ADCO SIGNS                   | CITY LOGO DECALS            | 125.00 | GENERAL FUND               | MATERIAL TO MAINTAIN VEHICLES  | 01-05-6-622 |
| 108419        | ADCO SIGNS                   | CITY LOGO DECALS            | 62.00  | GENERAL FUND               | MATERIAL TO MAINTAIN VEHICLES  | 01-07-6-622 |
| Total 108419: |                              |                             | 432.00 |                            |                                |             |
| 108420        | ALAN DUNKER                  | PHOTOS                      | 34.08  | GENERAL FUND               | PROGRAM SUPPLIES               | 01-09-6-612 |
| 108420        | ALAN DUNKER                  | REC CENTER SUPPLIES         | 69.14  | GENERAL FUND               | PROGRAM SUPPLIES               | 01-09-6-612 |

| Check #       | Payee                         | Description                    | Amount   | Fund                       | GL Account Title               | GL Account  |
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| Total 108420: |                               |                                | 103.22   |                            |                                |             |
| 108421        | ARAMARK UNIFORM SERVICE       | UNIFORM CLEANING               | 25.00    | POLICE PROTECTION FUND     | UNIFORM ALLOWANCE              | 03-00-4-453 |
| Total 108421: |                               |                                | 25.00    |                            |                                |             |
| 108422        | ASSOCIATED ELECTRICAL CONTRAC | LABOR FOR LIGHT REPAIR         | 115.00   | GENERAL FUND               | SERVICE TO MAIN. STREET LIGHTS | 01-06-5-557 |
| 108422        | ASSOCIATED ELECTRICAL CONTRAC | MATERIALS FOR LIGHT REPAIR     | 25.24    | GENERAL FUND               | MATERIALS TO MAIN. STREET LGTS | 01-06-6-630 |
| Total 108422: |                               |                                | 140.24   |                            |                                |             |
| 108423        | BILLY'S CUSTOM FLOORING       | FLOOR REPAIR                   | 500.00   | RECREATION CENTER FUND     | EQUIPMENT                      | 05-00-7-720 |
| 108423        | BILLY'S CUSTOM FLOORING       | FLOOR REPAIR - LOCKER ROOMS    | 6,200.00 | RECREATION CENTER FUND     | EQUIPMENT                      | 05-00-7-720 |
| Total 108423: |                               |                                | 6,700.00 |                            |                                |             |
| 108424        | BOHN'S ACE HARDWARE           | FASTENERS                      | 7.49     | AQUATIC CENTER FUND        | MATERIAL TO MAINTAIN EQUIPMENT | 04-00-6-621 |
| 108424        | BOHN'S ACE HARDWARE           | PAINT SUPPLIES                 | 31.81    | WATER & SEWER UTILITY FUND | SUPPLIES                       | 60-50-6-606 |
| Total 108424: |                               |                                | 39.30    |                            |                                |             |
| 108425        | BRANDI JACKSON                | REFUND FACILITY RENTAL DEPOSIT | 50.00    | RECREATION CENTER FUND     | FACILITY RENTAL                | 05-00-3-328 |
| Total 108425: |                               |                                | 50.00    |                            |                                |             |
| 108426        | BSN SPORTS INC                | REC CENTER SUPPLIES            | 126.34   | GENERAL FUND               | PROGRAM SUPPLIES               | 01-09-6-612 |
| 108426        | BSN SPORTS INC                | TENNIS SUPPLIES                | 289.85   | GENERAL FUND               | PROGRAM SUPPLIES               | 01-09-6-612 |
| Total 108426: |                               |                                | 416.19   |                            |                                |             |
| 108427        | CALEB HEADLEY                 | REC CENTER MAINTENANCE         | 60.00    | RECREATION CENTER FUND     | SERVICE TO MAINTAIN BUILDING   | 05-00-5-550 |
| Total 108427: |                               |                                | 60.00    |                            |                                |             |
| 108428        | CARQUEST AUTO PARTS STORES    | CYLINDER                       | 23.70    | GENERAL FUND               | MATERIALS TO MAIN. VEHICLES    | 01-06-6-622 |
| 108428        | CARQUEST AUTO PARTS STORES    | CYLINDER                       | 23.70    | PARKS FUND                 | MATERIAL TO MAINTAIN VEHICLES  | 06-00-6-622 |
| 108428        | CARQUEST AUTO PARTS STORES    | CYLINDER                       | 7.90     | WATER & SEWER UTILITY FUND | MATERIALS TO MAINT. VEHICLES   | 60-52-6-622 |
| 108428        | CARQUEST AUTO PARTS STORES    | CYLINDER                       | 7.90     | WATER & SEWER UTILITY FUND | MATERIAL TO MAINTAIN VEHICLES  | 60-51-6-622 |
| 108428        | CARQUEST AUTO PARTS STORES    | CYLINDER                       | 15.80    | GENERAL FUND               | MATERIALS TO MAINTAIN VEHICLES | 01-09-6-622 |

| Check #       | Payee                        | Description                  | Amount   | Fund                        | GL Account Title              | GL Account  |
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| 108428        | CARQUEST AUTO PARTS STORES   | WINDOW LIFT MOTOR            | 106.99   | PARKS FUND                  | MATERIAL TO MAINTAIN VEHICLES | 06-00-6-622 |
| 108428        | CARQUEST AUTO PARTS STORES   | FILTERS                      | 47.59    | GENERAL FUND                | MATERIALS TO MAIN. VEHICLES   | 01-06-6-622 |
| Total 108428: |                              |                              | 233.58   |                             |                               |             |
| 108429        | CHICAGO PARTS & SOUND LLC    | BRAKES                       | 481.90   | POLICE PROTECTION FUND      | MATERIAL TO MAINTAIN VEHICLES | 03-00-6-622 |
| Total 108429: |                              |                              | 481.90   |                             |                               |             |
| 108430        | CITY OF WOODSTOCK            | WATER/SEWER - SEMINARY       | 195.65   | WATER & SEWER UTILITY FUND  | SERVICE TO MAINTAIN EQUIPMENT | 60-50-5-552 |
| 108430        | CITY OF WOODSTOCK            | WATER/SEWER - OLD COURTHOUSE | 3,324.33 | GENERAL FUND                | RENTAL PROPERTY EXPENDITURES  | 01-02-8-803 |
| Total 108430: |                              |                              | 3,519.98 |                             |                               |             |
| 108431        | CLARKE ENVIRONMENTAL MOSQUIT | MOSQUITO MANAGEMENT SERVICE  | 4,913.00 | ENVIRONMENTAL MANAGEMENT FU | MOSQUITO ABATEMENT            | 90-00-5-595 |
| Total 108431: |                              |                              | 4,913.00 |                             |                               |             |
| 108432        | COMCAST CABLE                | COMMUNICATIONS               | 134.85   | LIBRARY                     | COMMUNICATIONS                | 08-00-5-501 |
| 108432        | COMCAST CABLE                | COMMUNICATIONS               | 214.90   | POLICE PROTECTION FUND      | COMMUNICATIONS                | 03-00-5-501 |
| 108432        | COMCAST CABLE                | COMMUNICATIONS               | 124.90   | PERFORMING ARTS             | COMMUNICATIONS                | 07-11-5-501 |
| 108432        | COMCAST CABLE                | COMMUNICATIONS               | 84.90    | AQUATIC CENTER FUND         | COMMUNICATIONS                | 04-00-5-501 |
| 108432        | COMCAST CABLE                | COMMUNICATIONS               | 124.90   | RECREATION CENTER FUND      | COMMUNICATIONS                | 05-00-5-501 |
| 108432        | COMCAST CABLE                | COMMUNICATIONS               | 84.90    | WATER & SEWER UTILITY FUND  | COMMUNICATIONS                | 60-50-5-501 |
| 108432        | COMCAST CABLE                | COMMUNICATIONS               | 84.90    | WATER & SEWER UTILITY FUND  | COMMUNICATIONS                | 60-51-5-501 |
| 108432        | COMCAST CABLE                | COMMUNICATIONS               | 144.85   | GENERAL FUND                | COMMUNICATIONS                | 01-08-5-501 |
| 108432        | COMCAST CABLE                | COMMUNICATIONS               | 84.90    | WATER & SEWER UTILITY FUND  | COMMUNICATIONS                | 60-51-5-501 |
| 108432        | COMCAST CABLE                | COMMUNICATIONS               | 84.90    | WATER & SEWER UTILITY FUND  | COMMUNICATIONS                | 60-50-5-501 |
| 108432        | COMCAST CABLE                | COMMUNICATIONS               | 239.85   | GENERAL FUND                | COMMUNICATIONS                | 01-03-5-501 |
| 108432        | COMCAST CABLE                | COMMUNICATIONS               | 114.90   | RECREATION CENTER FUND      | SERVICE TO MAINTAIN EQUIPMENT | 05-00-5-552 |
| Total 108432: |                              |                              | 1,523.65 |                             |                               |             |
| 108433        | COMCAST CABLE                | CABLE TV                     | 21.16    | POLICE PROTECTION FUND      | DUES & SUBSCRIPTIONS          | 03-00-4-454 |
| Total 108433: |                              |                              | 21.16    |                             |                               |             |
| 108434        | COMCAST CABLE                | CABLE TV                     | 4.23     | RECREATION CENTER FUND      | COMMUNICATIONS                | 05-00-5-501 |

| Check #       | Payee                                | Description                       | Amount   | Fund                       | GL Account Title             | GL Account  |
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| Total 108434: |                                      |                                   | 4.23     |                            |                              |             |
| 108435        | COMMONWEALTH EDISON                  | STREET LIGHTING                   | 75.67    | MOTER FUEL TAX FUND        | STREET LIGHTING              | 12-00-5-564 |
| 108435        | COMMONWEALTH EDISON                  | STREET LIGHTING                   | 145.40   | MOTER FUEL TAX FUND        | STREET LIGHTING              | 12-00-5-564 |
| Total 108435: |                                      |                                   | 221.07   |                            |                              |             |
| 108436        | COMMONWEALTH EDISON                  | STREET LIGHTING                   | 1,269.14 | MOTER FUEL TAX FUND        | STREET LIGHTING              | 12-00-5-564 |
| Total 108436: |                                      |                                   | 1,269.14 |                            |                              |             |
| 108437        | COMMUNITY PLUMBING COMPANY           | REC - INSTALL NEW BALL VALVE IN H | 115.75   | RECREATION CENTER FUND     | SERVICE TO MAINTAIN BUILDING | 05-00-5-550 |
| Total 108437: |                                      |                                   | 115.75   |                            |                              |             |
| 108438        | COMPASS MINERALS                     | COARSE ROCK SALT                  | 2,741.14 | WATER & SEWER UTILITY FUND | SALT                         | 60-50-6-610 |
| 108438        | COMPASS MINERALS                     | BULK COARSE LA ROCK               | 2,662.11 | WATER & SEWER UTILITY FUND | SALT                         | 60-50-6-610 |
| Total 108438: |                                      |                                   | 5,403.25 |                            |                              |             |
| 108439        | CONSERV FS                           | DIESEL FUEL                       | 105.15   | GENERAL FUND               | GAS & OIL                    | 01-06-6-602 |
| 108439        | CONSERV FS                           | DIESEL FUEL                       | 1,061.33 | PARKS FUND                 | GASOLINE & OIL               | 06-00-6-602 |
| 108439        | CONSERV FS                           | DIESEL FUEL                       | 773.51   | WATER & SEWER UTILITY FUND | GASOLINE & OIL               | 60-52-6-602 |
| 108439        | CONSERV FS                           | DIESEL FUEL                       | 223.06   | WATER & SEWER UTILITY FUND | GASOLINE & OIL               | 60-51-6-602 |
| 108439        | CONSERV FS                           | DIESEL FUEL                       | 7.20     | WATER & SEWER UTILITY FUND | GASOLINE & OIL               | 60-50-6-602 |
| 108439        | CONSERV FS                           | DIESEL FUEL                       | 107.93   | GENERAL FUND               | GAS & OIL                    | 01-07-6-602 |
| 108439        | CONSERV FS                           | DIESEL FUEL                       | 1,319.56 | GENERAL FUND               | GAS & OIL                    | 01-06-6-602 |
| Total 108439: |                                      |                                   | 3,597.74 |                            |                              |             |
| 108440        | CONSTELLATION NEWENERGY              | STREET LIGHTING                   | 308.38   | MOTER FUEL TAX FUND        | STREET LIGHTING              | 12-00-5-564 |
| 108440        | CONSTELLATION NEWENERGY              | STREET LIGHTING                   | 34.31    | MOTER FUEL TAX FUND        | STREET LIGHTING              | 12-00-5-564 |
| 108440        | CONSTELLATION NEWENERGY              | STREET LIGHTING                   | 678.23   | MOTER FUEL TAX FUND        | STREET LIGHTING              | 12-00-5-564 |
| 108440        | CONSTELLATION NEWENERGY              | STREET LIGHTING                   | 6.36     | MOTER FUEL TAX FUND        | STREET LIGHTING              | 12-00-5-564 |
| 108440        | CONSTELLATION NEWENERGY              | ELECT - REC CENTER                | 3,353.60 | RECREATION CENTER FUND     | ELECTRIC                     | 05-00-6-604 |
| Total 108440: |                                      |                                   | 4,380.88 |                            |                              |             |
| 108441        | CORKSCREW GYMNASTICS AND SPO CLINICS |                                   | 24.00    | GENERAL FUND               | INSTRUCTOR CONTRACTS         | 01-09-5-512 |

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| Total 108441: |                               |                            | 24.00     |                        |                                |             |
| 108442        | CROWN RESTROOMS               | REC CENTER                 | 125.00    | GENERAL FUND           | BUILDING RENTAL                | 01-09-5-544 |
| 108442        | CROWN RESTROOMS               | LET'S SQUARE DANCE         | 175.00    | GENERAL FUND           | OTHER COMMUNITY EVENTS         | 01-11-6-615 |
| Total 108442: |                               |                            | 300.00    |                        |                                |             |
| 108443        | CURRAN MATERIALS COMPANY      | HOT MIX ASPHALT            | 140.40    | GENERAL FUND           | MATERIALS TO MAIN. PAVEMENTS   | 01-06-6-627 |
| 108443        | CURRAN MATERIALS COMPANY      | HOT MIX ASPHALT            | 310.50    | GENERAL FUND           | MATERIALS TO MAIN. PAVEMENTS   | 01-06-6-627 |
| 108443        | CURRAN MATERIALS COMPANY      | HOT MIX ASPHALT            | 482.04    | GENERAL FUND           | MATERIALS TO MAIN. PAVEMENTS   | 01-06-6-627 |
| 108443        | CURRAN MATERIALS COMPANY      | HOT MIX ASPHALT            | 45.90     | GENERAL FUND           | MATERIALS TO MAIN. PAVEMENTS   | 01-06-6-627 |
| Total 108443: |                               |                            | 978.84    |                        |                                |             |
| 108444        | DANIEL SIMMONS                | POOL BOILER PARTS          | 1,008.00  | AQUATIC CENTER FUND    | MATERIAL TO MAINTAIN EQUIPMENT | 04-00-6-621 |
| 108444        | DANIEL SIMMONS                | POOL BOILER SERVICE        | 3,465.00  | AQUATIC CENTER FUND    | SERVICE TO MAINTAIN EQUIPMENT  | 04-00-5-552 |
| Total 108444: |                               |                            | 4,473.00  |                        |                                |             |
| 108445        | DIRECT FITNESS SOLUTIONS, LLC | MATERIALS                  | 1,240.00  | RECREATION CENTER FUND | EQUIPMENT                      | 05-00-7-720 |
| 108445        | DIRECT FITNESS SOLUTIONS, LLC | EQUIPMENT PARTS            | 258.95    | RECREATION CENTER FUND | PROGRAM SUPPLIES               | 05-00-6-612 |
| 108445        | DIRECT FITNESS SOLUTIONS, LLC | PARTS                      | 33.63     | RECREATION CENTER FUND | MATERIAL TO MAINTAIN EQUIPMENT | 05-00-6-621 |
| Total 108445: |                               |                            | 1,532.58  |                        |                                |             |
| 108446        | EMILY KAPLAN                  | RECREATION INSTRUCTOR      | 250.00    | RECREATION CENTER FUND | INSTRUCTORS/PERSONAL TRAINERS  | 05-00-3-431 |
| Total 108446: |                               |                            | 250.00    |                        |                                |             |
| 108447        | FOX VALLEY FIRE & SAFETY CO.  | UPGRADE MAINTENANCE SYSTEM | 12,015.00 | WIRELESS FUND          | EQUIPMENT                      | 15-00-7-720 |
| 108447        | FOX VALLEY FIRE & SAFETY CO.  | MONTHLY MAINTENANCE FEES   | 1,829.25  | WIRELESS FUND          | SERVICE TO MAINTAIN EQUIPMENT  | 15-00-5-550 |
| 108447        | FOX VALLEY FIRE & SAFETY CO.  | NEW RADIO INSTALLATION     | 210.00    | WIRELESS FUND          | EQUIPMENT                      | 15-00-7-720 |
| Total 108447: |                               |                            | 14,054.25 |                        |                                |             |
| 108448        | GALACTIC COWBOY ORCHESTRA     | PERFORMANCE FEE 08/27/16   | 3,500.00  | PERFORMING ARTS        | PROGRAMMING FUND               | 07-11-5-525 |
| Total 108448: |                               |                            | 3,500.00  |                        |                                |             |

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| 108449        | GALLS LLC                        | 30 MINUTE FLARES              | 324.97   | POLICE PROTECTION FUND     | SUPPLIES                       | 03-00-6-606 |
| Total 108449: |                                  |                               | 324.97   |                            |                                |             |
| 108450        | GARRETT ANDERSON                 | ICSC CHICAGOLAND RETAIL CONNE | 23.55    | GENERAL FUND               | EXPANSION/RETENTION SERVICES   | 01-12-5-536 |
| Total 108450: |                                  |                               | 23.55    |                            |                                |             |
| 108451        | HD SUPPLY WATERWORKS, LTD.       | COVER FOR CULVERT PIPE        | 107.42   | GENERAL FUND               | MATERIALS TO MAIN. STORM SWRS  | 01-06-6-625 |
| Total 108451: |                                  |                               | 107.42   |                            |                                |             |
| 108452        | HICKS GAS                        | PROPANE                       | 147.73   | PARKS FUND                 | GASOLINE & OIL                 | 06-00-6-602 |
| 108452        | HICKS GAS                        | PROPANE                       | 69.52    | WATER & SEWER UTILITY FUND | GASOLINE & OIL                 | 60-50-6-602 |
| Total 108452: |                                  |                               | 217.25   |                            |                                |             |
| 108453        | ILLINOIS DEPARTMENT OF TRANSP    | TRAFFIC CONTROL SERVICE       | 3,659.40 | MOTER FUEL TAX FUND        | SERVICE TO MAIN. TRAFFIC CONTR | 12-00-5-559 |
| 108453        | ILLINOIS DEPARTMENT OF TRANSP    | TRAFFIC CONTROL SERVICE       | 3,510.00 | MOTER FUEL TAX FUND        | SERVICE TO MAIN. TRAFFIC CONTR | 12-00-5-559 |
| Total 108453: |                                  |                               | 7,169.40 |                            |                                |             |
| 108454        | IN THE SWIM PNC BANK C/O CORTZ I | PAINT POOL                    | 200.97   | AQUATIC CENTER FUND        | POOL PAINTING/ BATHROOM REPAIR | 04-00-7-720 |
| Total 108454: |                                  |                               | 200.97   |                            |                                |             |
| 108455        | INDEPTH GRAPHICS & PRINTING      | BUSINESS CARDS                | 51.88    | GENERAL FUND               | SUPPLIES                       | 01-03-6-606 |
| 108455        | INDEPTH GRAPHICS & PRINTING      | BUSINESS CARDS                | 46.88    | GENERAL FUND               | PRINTING SERVICES              | 01-04-5-537 |
| Total 108455: |                                  |                               | 98.76    |                            |                                |             |
| 108456        | JAN KAYSER                       | RECREATION INSTRUCTION        | 353.00   | RECREATION CENTER FUND     | INSTRUCTORS/PERSONAL TRAINERS  | 05-00-3-431 |
| Total 108456: |                                  |                               | 353.00   |                            |                                |             |
| 108457        | JIM FRANKLIN                     | SOFTBALL OFFICIAL             | 48.00    | GENERAL FUND               | ATHLETIC OFFICIALS             | 01-09-5-513 |
| Total 108457: |                                  |                               | 48.00    |                            |                                |             |
| 108458        | JOHN BOHO                        | WATER/SEWER REFUND            | 36.78    | WATER & SEWER UTILITY FUND | WATER & SEWER SALES            | 60-00-3-371 |

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| Total 108458: |                             |                                | 36.78  |                            |                                |             |
| 108459        | JOHN HOCKERSMITH            | MAINTENANCE SERVICE            | 307.50 | RECREATION CENTER FUND     | SERVICE TO MAINTAIN BUILDING   | 05-00-5-550 |
| Total 108459: |                             |                                | 307.50 |                            |                                |             |
| 108460        | JOHN WHITE STABLES          | HORSEBACK RIDING LESSONS       | 390.00 | GENERAL FUND               | INSTRUCTOR CONTRACTS           | 01-09-5-512 |
| Total 108460: |                             |                                | 390.00 |                            |                                |             |
| 108461        | JOSE M. ZAMORANO            | MAINTENANCE SERVICE            | 160.00 | RECREATION CENTER FUND     | SERVICE TO MAINTAIN EQUIPMENT  | 05-00-5-552 |
| Total 108461: |                             |                                | 160.00 |                            |                                |             |
| 108462        | JUDITH BROWN                | RECREATION INSTRUCTION         | 69.00  | RECREATION CENTER FUND     | INSTRUCTORS/PERSONAL TRAINERS  | 05-00-3-431 |
| Total 108462: |                             |                                | 69.00  |                            |                                |             |
| 108463        | KAREN BERRINGER PHOTOGRAPHY | WE.CAN.TRI EVENT PHOTOGRAPHY   | 50.00  | GENERAL FUND               | PROFESSIONAL SERVICES          | 01-09-5-502 |
| Total 108463: |                             |                                | 50.00  |                            |                                |             |
| 108464        | KATHLEEN GALLAGHER          | IAED EMER MED DISPATCH RECERTI | 50.00  | POLICE PROTECTION FUND     | DUES & SUBSCRIPTIONS           | 03-00-4-454 |
| Total 108464: |                             |                                | 50.00  |                            |                                |             |
| 108465        | KRISTA COLTRIN              | ICSC CHICAGO LAND RETAIL CONFE | 55.98  | GENERAL FUND               | EXPANSION/RETENTION SERVICES   | 01-12-5-536 |
| Total 108465: |                             |                                | 55.98  |                            |                                |             |
| 108466        | MENARDS                     | SUPPLIES                       | 40.92  | RECREATION CENTER FUND     | MATERIAL TO MAINTAIN BUILDING  | 05-00-6-620 |
| 108466        | MENARDS                     | REC CENTER SUPPLIES            | 21.40  | RECREATION CENTER FUND     | MATERIAL TO MAINTAIN BUILDING  | 05-00-6-620 |
| 108466        | MENARDS                     | SUPPLIES                       | 70.40  | AQUATIC CENTER FUND        | SAFETY EQUIPMENT               | 04-00-6-610 |
| 108466        | MENARDS                     | SUPPLIES                       | 35.92  | RECREATION CENTER FUND     | MATERIAL TO MAINTAIN BUILDING  | 05-00-6-620 |
| 108466        | MENARDS                     | WATER BOTTLER                  | 29.88  | PARKS FUND                 | SUPPLIES                       | 06-00-6-606 |
| 108466        | MENARDS                     | SUPPLIES                       | 60.35  | WATER & SEWER UTILITY FUND | SUPPLIES                       | 60-50-6-606 |
| 108466        | MENARDS                     | 13W RED CFL                    | 7.96   | PERFORMING ARTS            | MATERIAL TO MAINTAIN BUILDING  | 07-11-6-620 |
| 108466        | MENARDS                     | OFFICE MATERIALS               | 529.59 | GENERAL FUND-CIP           | STREETS- VEHICILE REPLACEMENT  | 82-07-7-713 |
| 108466        | MENARDS                     | OFFICE MATERIALS               | 260.85 | WATER & SEWER UTILITY FUND | DPW FACILITY EXPANSION & MAINT | 60-54-7-713 |

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| 108466        | MENARDS                        | SUPPLIES                      | 89.48    | RECREATION CENTER FUND     | MATERIAL TO MAINTAIN POOL      | 05-00-6-622 |
| 108466        | MENARDS                        | SUPPLIES                      | 22.94    | RECREATION CENTER FUND     | MATERIAL TO MAINTAIN BUILDING  | 05-00-6-620 |
| 108466        | MENARDS                        | MEZZANINE SUPPLIES            | 50.51    | GENERAL FUND-CIP           | EXISTING PUBLIC WORKS FACILITY | 82-02-7-713 |
| 108466        | MENARDS                        | MEZZANINE SUPPLIES            | 24.89    | WATER & SEWER UTILITY FUND | DPW FACILITY EXPANSION & MAINT | 60-54-7-713 |
| Total 108466: |                                |                               | 1,245.09 |                            |                                |             |
| 108467        | METRO PROFESSIONAL PRODUCTS,   | SUPPLIES                      | 98.44    | WATER & SEWER UTILITY FUND | SUPPLIES                       | 60-50-6-606 |
| Total 108467: |                                |                               | 98.44    |                            |                                |             |
| 108468        | METROPOLITAN INDUSTRIES, INC.  | REPAIR OF PUMP                | 8,504.00 | WATER & SEWER UTILITY FUND | LIFT STATION MAINTENANCE       | 60-54-7-788 |
| 108468        | METROPOLITAN INDUSTRIES, INC.  | HRS METERS FOR BOOSTER STATIO | 96.00    | WATER & SEWER UTILITY FUND | MATERIAL TO MAINT. WATER MAINS | 60-52-6-624 |
| Total 108468: |                                |                               | 8,600.00 |                            |                                |             |
| 108469        | NAPOLI PIZZA                   | MEETING WITH NISRA            | 52.00    | GENERAL FUND               | PROGRAM SUPPLIES               | 01-09-6-612 |
| Total 108469: |                                |                               | 52.00    |                            |                                |             |
| 108470        | NEVA E. LISS                   | RECREATION INSTRUCTOR         | 200.00   | RECREATION CENTER FUND     | INSTRUCTORS/PERSONAL TRAINERS  | 05-00-3-431 |
| Total 108470: |                                |                               | 200.00   |                            |                                |             |
| 108471        | NICOR                          | UTILITY - GAS                 | 26.22    | WATER & SEWER UTILITY FUND | FUEL-HEATING                   | 60-50-6-603 |
| 108471        | NICOR                          | UTILITY - GAS                 | 728.55   | WATER & SEWER UTILITY FUND | FUEL-HEATING                   | 60-50-6-603 |
| Total 108471: |                                |                               | 754.77   |                            |                                |             |
| 108472        | PEPSI-COLA GENERAL BOTTLER, IN | SUPPLIES                      | 191.48   | RECREATION CENTER FUND     | PROGRAM SUPPLIES               | 05-00-6-612 |
| Total 108472: |                                |                               | 191.48   |                            |                                |             |
| 108473        | RALPH'S GENERAL RENT-ALL       | STUMP GRINDER RENTAL          | 219.34   | MOTER FUEL TAX FUND        | EQUIPMENT RENTAL               | 12-00-5-588 |
| Total 108473: |                                |                               | 219.34   |                            |                                |             |
| 108474        | RAY O'HERRON COMPANY, INC.     | TRAINING                      | 1,455.00 | POLICE PROTECTION FUND     | TRAVEL & TRAINING              | 03-00-4-452 |

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| Total 108474: |                                 |                             | 1,455.00 |                             |                                |             |
| 108475        | REDD PROMO                      | T-SHIRTS                    | 5,906.00 | ESCROW FUND                 | PROMOTE WOODSTOCK              | 72-00-0-237 |
| Total 108475: |                                 |                             | 5,906.00 |                             |                                |             |
| 108476        | REICHERT CHEVROLET & BUICK      | SWITCH                      | 63.41    | PARKS FUND                  | MATERIAL TO MAINTAIN VEHICLES  | 06-00-6-622 |
| Total 108476: |                                 |                             | 63.41    |                             |                                |             |
| 108477        | RYAN HICKEY                     | SOFTBALL OFFICIAL           | 144.00   | GENERAL FUND                | ATHLETIC OFFICIALS             | 01-09-5-513 |
| Total 108477: |                                 |                             | 144.00   |                             |                                |             |
| 108478        | SHAPE                           | SUBSCRIPTION                | 9.99     | RECREATION CENTER FUND      | PROGRAM SUPPLIES               | 05-00-6-612 |
| Total 108478: |                                 |                             | 9.99     |                             |                                |             |
| 108479        | SHERWIN-WILLIAMS CO ACCOUNTS    | TRAFFIC PAINT               | 480.00   | GENERAL FUND                | MATERIALS TO MAIN. TRAFFIC CTL | 01-06-6-629 |
| Total 108479: |                                 |                             | 480.00   |                             |                                |             |
| 108480        | STAN'S OFFICE TECHNOLOGIES, IN  | STAPLES FOR COPIER          | 56.50    | GENERAL FUND                | SUPPLIES                       | 01-01-6-606 |
| Total 108480: |                                 |                             | 56.50    |                             |                                |             |
| 108481        | STEVE & NANCY BINGHAM           | RIGHT-OF-WAY OPENING PERMIT | 100.00   | ESCROW FUND                 | RIGHT OF WAY PERMITS           | 72-00-0-217 |
| Total 108481: |                                 |                             | 100.00   |                             |                                |             |
| 108482        | THIRD MILLENNIUM ASSOCIATES, IN | AUG UTILITY BILLS           | 501.71   | ENVIRONMENTAL MANAGEMENT FU | PRINTING EXPENSE               | 90-00-5-537 |
| Total 108482: |                                 |                             | 501.71   |                             |                                |             |
| 108483        | TRITECH FORENSICS, INC          | SUPPLIES                    | 38.23    | POLICE PROTECTION FUND      | SUPPLIES                       | 03-00-6-606 |
| Total 108483: |                                 |                             | 38.23    |                             |                                |             |
| 108484        | UNITED PARCEL SERVICE           | SHIPPING SERVICES           | 3.52     | GENERAL FUND                | POSTAGE                        | 01-03-6-601 |

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| 108484        | UNITED PARCEL SERVICE         | SHIPPING SERVICES   | 30.08     | WATER & SEWER UTILITY FUND | SUPPLIES                       | 60-50-6-606 |
| Total 108484: |                               |                     | 33.60     |                            |                                |             |
| 108485        | USA BLUEBOOK                  | CHART PAPER         | 159.67    | WATER & SEWER UTILITY FUND | SUPPLIES                       | 60-50-6-606 |
| Total 108485: |                               |                     | 159.67    |                            |                                |             |
| 108486        | VERMONT SYSTEMS, INC.         | MEMBERSHIP          | 2,900.00  | GENERAL FUND               | SERVICE TO MAINTAIN EQUIPMENT  | 01-09-5-552 |
| 108486        | VERMONT SYSTEMS, INC.         | MEMBERSHIP          | 1,910.00  | AQUATIC CENTER FUND        | SERVICE TO MAINTAIN EQUIPMENT  | 04-00-5-552 |
| 108486        | VERMONT SYSTEMS, INC.         | MEMBERSHIP          | 1,910.28  | RECREATION CENTER FUND     | SERVICE TO MAINTAIN EQUIPMENT  | 05-00-5-552 |
| Total 108486: |                               |                     | 6,720.28  |                            |                                |             |
| 108487        | VIKING CHEMICAL COMPANY       | CHEMICALS           | 1,437.00  | WATER & SEWER UTILITY FUND | CHEMICALS                      | 60-50-6-607 |
| 108487        | VIKING CHEMICAL COMPANY       | CREDIT              | 935.00    | WATER & SEWER UTILITY FUND | CHEMICALS                      | 60-50-6-607 |
| 108487        | VIKING CHEMICAL COMPANY       | CHEMICALS           | 495.00    | AQUATIC CENTER FUND        | CHEMICALS                      | 04-00-6-607 |
| Total 108487: |                               |                     | 997.00    |                            |                                |             |
| 108488        | WOODSTOCK COMMUNITY SCHOOL    | GASOLINE-JULY       | 1,171.03  | POLICE PROTECTION FUND     | GASOLINE & OIL                 | 03-00-6-602 |
| Total 108488: |                               |                     | 1,171.03  |                            |                                |             |
| 108489        | WOODSTOCK FIRE RESCUE DISTRIC | ALARM MONITORING    | 13,194.00 | WIRELESS FUND              | WFRD ADMINISTRATIVE FEES       | 15-00-5-512 |
| Total 108489: |                               |                     | 13,194.00 |                            |                                |             |
| 108490        | WOODSTOCK POWER EQUIPMENT, I  | MOWER & WHIP PARTS  | 109.40    | WATER & SEWER UTILITY FUND | MATERIAL TO MAINTAIN EQUIP.    | 60-50-6-621 |
| 108490        | WOODSTOCK POWER EQUIPMENT, I  | AXLE PARTS          | 456.57    | PARKS FUND                 | MATERIAL TO MAINTAIN EQUIPMENT | 06-00-6-621 |
| Total 108490: |                               |                     | 565.97    |                            |                                |             |
| 108491        | ZUKOWSKI ROGERS FLOOD MCDL    | LEGAL EXPENSES      | 7,920.01  | GENERAL FUND               | LEGAL SERVICES                 | 01-01-5-502 |
| Total 108491: |                               |                     | 7,920.01  |                            |                                |             |
| 108492        | MICHAEL LEE MARTIN            | PERFORMANCE 8-13-16 | 603.95    | ESCROW FUND                | OPERA HOUSE TICKETS            | 72-00-0-215 |

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| Total 108492: |                                 |                                 | 603.95   |                            |                                |             |
| 108493        | MIDWEST MOZART FESTIVAL INC     | CLOSE OUT - PERFORMANCE 08/14/1 | 6,258.99 | ESCROW FUND                | OPERA HOUSE TICKETS            | 72-00-0-215 |
| Total 108493: |                                 |                                 | 6,258.99 |                            |                                |             |
| 108511        | ABRAHAM LINCOLN PRESIDENTIAL LI | LIBRARY MATERIALS               | 93.00    | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108511        | ABRAHAM LINCOLN PRESIDENTIAL LI | LIBRARY MATERIALS               | 65.02    | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| Total 108511: |                                 |                                 | 158.02   |                            |                                |             |
| 108512        | ADAM SCHRAW                     | HEALTH CLUB REIMBURSEMENT       | 100.00   | HEALTH/LIFE INSURANCE FUND | EMPLOYEE PHYSICAL DEVELOPMEN   | 75-00-5-548 |
| Total 108512: |                                 |                                 | 100.00   |                            |                                |             |
| 108513        | ADCO SIGNS                      | EMRICSON PK SOCCER FIELD SIGNS  | 260.00   | PARKS FUND                 | RECREATION SUPPLIES            | 06-00-6-611 |
| Total 108513: |                                 |                                 | 260.00   |                            |                                |             |
| 108514        | ANITA JOHNSON                   | RECREATION INSTRUCTOR           | 560.00   | RECREATION CENTER FUND     | INSTRUCTORS/PERSONAL TRAINERS  | 05-00-3-431 |
| Total 108514: |                                 |                                 | 560.00   |                            |                                |             |
| 108515        | APPLIED CONCEPTS, INC.          | RADAR, KA BAND, TRUE DOPPLER    | 1,237.00 | POLICE PROTECTION FUND     | DUI FINES                      | 03-00-5-396 |
| Total 108515: |                                 |                                 | 1,237.00 |                            |                                |             |
| 108516        | ARAMARK UNIFORM SERVICE         | UNIFORMS                        | 24.04    | GENERAL FUND               | UNIFORMS                       | 01-07-4-453 |
| 108516        | ARAMARK UNIFORM SERVICE         | UNIFORMS                        | 13.19    | PARKS FUND                 | UNIFORMS                       | 06-00-4-453 |
| 108516        | ARAMARK UNIFORM SERVICE         | UNIFORMS                        | 16.39    | WATER & SEWER UTILITY FUND | UNIFORMS                       | 60-52-4-453 |
| 108516        | ARAMARK UNIFORM SERVICE         | UNIFORMS                        | 42.93    | GENERAL FUND               | UNIFORMS                       | 01-06-4-453 |
| 108516        | ARAMARK UNIFORM SERVICE         | UNIFORMS                        | 24.04    | GENERAL FUND               | UNIFORMS                       | 01-07-4-453 |
| 108516        | ARAMARK UNIFORM SERVICE         | UNIFORMS                        | 13.19    | PARKS FUND                 | UNIFORMS                       | 06-00-4-453 |
| 108516        | ARAMARK UNIFORM SERVICE         | UNIFORMS                        | 16.39    | WATER & SEWER UTILITY FUND | UNIFORMS                       | 60-52-4-453 |
| 108516        | ARAMARK UNIFORM SERVICE         | UNIFORMS                        | 42.93    | GENERAL FUND               | UNIFORMS                       | 01-06-4-453 |
| 108516        | ARAMARK UNIFORM SERVICE         | UNIFORM CLEANING                | 25.00    | POLICE PROTECTION FUND     | UNIFORM ALLOWANCE              | 03-00-4-453 |
| 108516        | ARAMARK UNIFORM SERVICE         | UNIFORMS                        | 24.04    | GENERAL FUND               | UNIFORMS                       | 01-07-4-453 |
| 108516        | ARAMARK UNIFORM SERVICE         | UNIFORMS                        | 13.19    | PARKS FUND                 | UNIFORMS                       | 06-00-4-453 |
| 108516        | ARAMARK UNIFORM SERVICE         | UNIFORMS                        | 16.39    | WATER & SEWER UTILITY FUND | UNIFORMS                       | 60-52-4-453 |

| Check #       | Payee                          | Description                    | Amount   | Fund                       | GL Account Title               | GL Account  |
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| 108516        | ARAMARK UNIFORM SERVICE        | UNIFORMS                       | 42.93    | GENERAL FUND               | UNIFORMS                       | 01-06-4-453 |
| Total 108516: |                                |                                | 314.65   |                            |                                |             |
| 108517        | ASSOCIATED ELECTRICAL CONTRAC  | REPAIRS TO POWER FEED AT EMRIC | 276.16   | PARKS FUND                 | SERVICE TO MAINTAIN GROUNDS    | 06-00-5-551 |
| Total 108517: |                                |                                | 276.16   |                            |                                |             |
| 108518        | BAKER & TAYLOR BOOKS           | BOOK RETURN                    | 16.17-   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108518        | BAKER & TAYLOR BOOKS           | BOOK RETURN                    | 10.34-   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108518        | BAKER & TAYLOR BOOKS           | BOOK RETURN                    | 8.62-    | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108518        | BAKER & TAYLOR BOOKS           | LIBRARY BOOKS                  | 550.70   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108518        | BAKER & TAYLOR BOOKS           | LIBRARY BOOKS                  | 2,141.34 | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108518        | BAKER & TAYLOR BOOKS           | LIBRARY BOOKS                  | 289.64   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108518        | BAKER & TAYLOR BOOKS           | LIBRARY BOOKS                  | 196.72   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108518        | BAKER & TAYLOR BOOKS           | LIBRARY BOOKS                  | 780.48   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108518        | BAKER & TAYLOR BOOKS           | LIBRARY BOOKS                  | 521.00   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108518        | BAKER & TAYLOR BOOKS           | LIBRARY BOOKS                  | 502.56   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| Total 108518: |                                |                                | 4,947.31 |                            |                                |             |
| 108519        | BAKER & TAYLOR CONTINUATION AC | LIBRARY BOOKS                  | 164.13   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| Total 108519: |                                |                                | 164.13   |                            |                                |             |
| 108520        | BIN MASTER                     | EQUIPMENT REPAIR               | 357.23   | WATER & SEWER UTILITY FUND | MATERIAL TO MAINTAIN EQUIP.    | 60-50-6-621 |
| Total 108520: |                                |                                | 357.23   |                            |                                |             |
| 108521        | BOHN'S ACE HARDWARE            | EMRICSON PARK RESTROOM PAINTI  | 56.96    | PARKS FUND                 | MATERIAL TO MAINTAIN BLDGS.    | 06-00-6-620 |
| Total 108521: |                                |                                | 56.96    |                            |                                |             |
| 108522        | CABAY & COMPANY, INC           | CLEANING SUPPLIES              | 331.68   | LIBRARY                    | SUPPLIES                       | 08-00-6-606 |
| 108522        | CABAY & COMPANY, INC           | SUPPLIES                       | 610.73   | RECREATION CENTER FUND     | OFFICE/JANITORIAL SUPPLIES     | 05-00-6-606 |
| 108522        | CABAY & COMPANY, INC           | SAFETY SUPPLIES                | 38.92    | AQUATIC CENTER FUND        | SAFETY EQUIPMENT               | 04-00-6-610 |
| 108522        | CABAY & COMPANY, INC           | CLEANING SUPPLIES              | 59.00    | AQUATIC CENTER FUND        | MATERIAL TO MAINTAIN BUILDING  | 04-00-6-620 |
| 108522        | CABAY & COMPANY, INC           | CITY HALL CUSTODIAL SUPPLIES   | 193.80   | GENERAL FUND               | MATERIAL TO MAINTAIN BUILDING  | 01-02-6-620 |
| 108522        | CABAY & COMPANY, INC           | CLEANING SUPPLIES              | 387.70   | LIBRARY                    | SUPPLIES                       | 08-00-6-606 |

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| Total 108522: |                              |                                 | 1,621.83 |                            |                                |             |
| 108523        | CALEB RIECHMAN               | R.O.W. DEPOSIT REFUND           | 100.00   | GENERAL FUND               | MISCELLANEOUS INCOME           | 01-00-5-380 |
| 108523        | CALEB RIECHMAN               | R.O.W. DEPOSIT REFUND           | 100.00   | ESCROW FUND                | RIGHT OF WAY PERMITS           | 72-00-0-217 |
| Total 108523: |                              |                                 | 200.00   |                            |                                |             |
| 108524        | CARRIAGE PAPER PRODUCTS CORP | OFFICE SUPPLIES                 | 224.41   | LIBRARY                    | SUPPLIES                       | 08-00-6-606 |
| Total 108524: |                              |                                 | 224.41   |                            |                                |             |
| 108525        | CENTER POINT LARGE PRINT     | LARGE PRINT BOOKS               | 193.46   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108525        | CENTER POINT LARGE PRINT     | LARGE PRINT BOOKS               | 216.83   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| Total 108525: |                              |                                 | 410.29   |                            |                                |             |
| 108526        | CHICAGO TRIBUNE              | SUBSCRIPTION                    | 624.00   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| Total 108526: |                              |                                 | 624.00   |                            |                                |             |
| 108527        | CINDY MATILDE                | REC CENTER REFERRAL - JUNE 2016 | 30.00    | RECREATION CENTER FUND     | MONTHLY MEMBERSHIPS            | 05-00-3-326 |
| Total 108527: |                              |                                 | 30.00    |                            |                                |             |
| 108528        | CINTAS CORPORATION           | SAFETY MEDICINE CABINET REFILL3 | 30.87    | WATER & SEWER UTILITY FUND | SUPPLIES                       | 60-51-6-606 |
| 108528        | CINTAS CORPORATION           | FIRST AID KIT & PARK SHOP       | 83.93    | PARKS FUND                 | SERVICE TO MAINTAIN GROUNDS    | 06-00-5-551 |
| 108528        | CINTAS CORPORATION           | FIRST AID KIT @ P.W. FACILITY   | 122.32   | GENERAL FUND               | SERVICE TO MAINTAIN BUILDINGS  | 01-07-5-550 |
| 108528        | CINTAS CORPORATION           | SAFETY CABINET REFILL           | 38.00    | WATER & SEWER UTILITY FUND | SUPPLIES                       | 60-51-6-606 |
| Total 108528: |                              |                                 | 275.12   |                            |                                |             |
| 108529        | CITY OF WOODSTOCK            | WATER/SEWER                     | 357.76   | LIBRARY BUILDING FUND      | WATER & SEWER                  | 09-00-5-530 |
| Total 108529: |                              |                                 | 357.76   |                            |                                |             |
| 108530        | COMCAST CABLE                | INTERNET SERVICE                | 394.85   | LIBRARY                    | COMMUNICATIONS                 | 08-00-5-501 |
| Total 108530: |                              |                                 | 394.85   |                            |                                |             |

| Check #       | Payee                      | Description                     | Amount   | Fund                         | GL Account Title             | GL Account  |
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| 108531        | COMMONWEALTH EDISON        | ELECTRIC FOR PUMPS              | 71.32    | WATER & SEWER UTILITY FUND   | UTILITIES- LIFT STATIONS     | 60-52-5-540 |
| 108531        | COMMONWEALTH EDISON        | ELECTRIC FOR PUMPS              | 139.69   | WATER & SEWER UTILITY FUND   | UTILITIES- LIFT STATIONS     | 60-52-5-540 |
| 108531        | COMMONWEALTH EDISON        | ELECTRIC LAKE AVE TOWER         | 1.22     | WATER & SEWER UTILITY FUND   | LABORATORY TESTING SERVICES  | 60-50-5-509 |
| 108531        | COMMONWEALTH EDISON        | ELECTRIC FOR PUMPS              | 124.06   | WATER & SEWER UTILITY FUND   | UTILITIES- LIFT STATIONS     | 60-52-5-540 |
| 108531        | COMMONWEALTH EDISON        | ELECTRIC FOR PUMPS              | 61.53    | WATER & SEWER UTILITY FUND   | UTILITIES- LIFT STATIONS     | 60-52-5-540 |
| 108531        | COMMONWEALTH EDISON        | ELECTRIC FOR PUMPS              | 87.55    | WATER & SEWER UTILITY FUND   | UTILITIES- LIFT STATIONS     | 60-52-5-540 |
| 108531        | COMMONWEALTH EDISON        | ELECTRIC FOR PUMPS              | 68.85    | WATER & SEWER UTILITY FUND   | UTILITIES- LIFT STATIONS     | 60-52-5-540 |
| 108531        | COMMONWEALTH EDISON        | ELECTRIC FOR PUMPS              | 63.27    | WATER & SEWER UTILITY FUND   | UTILITIES- LIFT STATIONS     | 60-52-5-540 |
| 108531        | COMMONWEALTH EDISON        | ELECTRIC FOR PUMPS              | 116.96   | WATER & SEWER UTILITY FUND   | UTILITIES- LIFT STATIONS     | 60-52-5-540 |
| 108531        | COMMONWEALTH EDISON        | ELECTRIC FOR PUMPS              | 54.20    | WATER & SEWER UTILITY FUND   | UTILITIES- LIFT STATIONS     | 60-52-5-540 |
| 108531        | COMMONWEALTH EDISON        | ELECTRIC FOR PUMPS              | 72.48    | WATER & SEWER UTILITY FUND   | UTILITIES- LIFT STATIONS     | 60-52-5-540 |
| 108531        | COMMONWEALTH EDISON        | ELECTRIC FOR PUMPS              | 46.80    | WATER & SEWER UTILITY FUND   | UTILITIES- LIFT STATIONS     | 60-52-5-540 |
| 108531        | COMMONWEALTH EDISON        | ELECTRIC - FIRST ST GARAGE STOR | 39.20    | PARKS FUND                   | ELECTRICITY                  | 06-00-5-540 |
| 108531        | COMMONWEALTH EDISON        | ELECTRIC - HENNEN PROP          | 19.41    | PARKS FUND                   | ELECTRICITY                  | 06-00-5-540 |
| Total 108531: |                            |                                 | 966.54   |                              |                              |             |
| 108532        | COMMUNITY PLUMBING COMPANY | SERVICE CALL - AQUATIC CENTER   | 100.00   | AQUATIC CENTER FUND          | SERVICE TO MAINTAIN BUILDING | 04-00-5-550 |
| 108532        | COMMUNITY PLUMBING COMPANY | OLD COURTHOUSE DRAIN REPAIRS    | 100.00   | TAX INCREMENT FINANCING FUND | OLD COURTHOUSE               | 41-00-7-729 |
| Total 108532: |                            |                                 | 200.00   |                              |                              |             |
| 108533        | COMPASS MINERALS           | COARSE ROCK SALT                | 2,690.26 | WATER & SEWER UTILITY FUND   | SALT                         | 60-50-6-610 |
| 108533        | COMPASS MINERALS           | BULK COARSE LA ROCK             | 2,547.36 | WATER & SEWER UTILITY FUND   | SALT                         | 60-50-6-610 |
| Total 108533: |                            |                                 | 5,237.62 |                              |                              |             |
| 108534        | CONSERV FS                 | REGULAR FUEL                    | 216.79   | PARKS FUND                   | GASOLINE & OIL               | 06-00-6-602 |
| 108534        | CONSERV FS                 | REGULAR FUEL                    | 66.95    | GENERAL FUND                 | GAS & OIL                    | 01-06-6-602 |
| 108534        | CONSERV FS                 | REGULAR FUEL                    | 180.29   | PARKS FUND                   | GASOLINE & OIL               | 06-00-6-602 |
| 108534        | CONSERV FS                 | REGULAR FUEL                    | 191.62   | WATER & SEWER UTILITY FUND   | GASOLINE & OIL               | 60-52-6-602 |
| 108534        | CONSERV FS                 | REGULAR FUEL                    | 41.56    | WATER & SEWER UTILITY FUND   | GASOLINE & OIL               | 60-51-6-602 |
| 108534        | CONSERV FS                 | REGULAR FUEL                    | 118.89   | WATER & SEWER UTILITY FUND   | GASOLINE & OIL               | 60-50-6-602 |
| 108534        | CONSERV FS                 | REGULAR FUEL                    | 103.89   | GENERAL FUND                 | GASOLINE & OIL               | 01-08-6-602 |
| 108534        | CONSERV FS                 | REGULAR FUEL                    | 165.07   | GENERAL FUND                 | GASOLINE AND OIL             | 01-05-6-602 |
| 108534        | CONSERV FS                 | REGULAR FUEL                    | 51.94    | GENERAL FUND                 | GAS & OIL                    | 01-09-6-602 |
| 108534        | CONSERV FS                 | REGULAR FUEL                    | 17.31    | GENERAL FUND                 | TRAVEL & TRAINING            | 01-01-4-452 |
| 108534        | CONSERV FS                 | MERRYMAN PARK FIELD MIX         | 563.47   | PARKS FUND                   | MATERIAL TO MAINTAIN GROUNDS | 06-00-6-623 |
| 108534        | CONSERV FS                 | LABOR FOR PARKING LOT MAINT AN  | 975.00   | PARKS FUND                   | SERVICE TO MAINTAIN GROUNDS  | 06-00-5-551 |
| 108534        | CONSERV FS                 | FIELD PAINT                     | 1,275.00 | PARKS FUND                   | MATERIAL TO MAINTAIN GROUNDS | 06-00-6-623 |

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| Total 108534: |                          |                               | 3,967.78  |                            |                               |             |
| 108535        | CONSTELLATION NEWENERGY  | ELECT - NORTH PLANT           | 14,694.93 | WATER & SEWER UTILITY FUND | UTILITIES                     | 60-51-5-540 |
| 108535        | CONSTELLATION NEWENERGY  | ELECT - LIFT STATION PUMPS    | 174.44    | WATER & SEWER UTILITY FUND | UTILITIES- LIFT STATIONS      | 60-52-5-540 |
| 108535        | CONSTELLATION NEWENERGY  | ELECT - SEMINARY              | 9,859.36  | WATER & SEWER UTILITY FUND | UTILITIES                     | 60-50-5-540 |
| 108535        | CONSTELLATION NEWENERGY  | ELECT - WELLS #8 & #12        | 1,329.45  | WATER & SEWER UTILITY FUND | UTILITIES                     | 60-50-5-540 |
| 108535        | CONSTELLATION NEWENERGY  | ELECT - LIFT STATION PUMPS    | 47.50     | WATER & SEWER UTILITY FUND | UTILITIES- LIFT STATIONS      | 60-52-5-540 |
| 108535        | CONSTELLATION NEWENERGY  | ELECT - LIFT STATION PUMPS    | 98.89     | WATER & SEWER UTILITY FUND | UTILITIES- LIFT STATIONS      | 60-52-5-540 |
| 108535        | CONSTELLATION NEWENERGY  | ELECT - 1ST STREET            | 4,026.81  | WATER & SEWER UTILITY FUND | UTILITIES                     | 60-50-5-540 |
| 108535        | CONSTELLATION NEWENERGY  | ELECT WELL #7                 | 1,321.18  | WATER & SEWER UTILITY FUND | UTILITIES                     | 60-50-5-540 |
| 108535        | CONSTELLATION NEWENERGY  | ELECT - OLSON PARK            | 245.56    | WATER & SEWER UTILITY FUND | UTILITIES                     | 60-51-5-540 |
| 108535        | CONSTELLATION NEWENERGY  | ELECT - WELL #9               | 1,323.33  | WATER & SEWER UTILITY FUND | UTILITIES                     | 60-50-5-540 |
| 108535        | CONSTELLATION NEWENERGY  | ELECT - SOUTH PLANT           | 8,405.46  | WATER & SEWER UTILITY FUND | UTILITIES                     | 60-51-5-540 |
| 108535        | CONSTELLATION NEWENERGY  | ELECT - BOOSTER STATION PUMPS | 513.00    | WATER & SEWER UTILITY FUND | UTILITIES- BOOSTER STATIONS   | 60-52-5-541 |
| 108535        | CONSTELLATION NEWENERGY  | ELECT - BVBS                  | 326.11    | WATER & SEWER UTILITY FUND | UTILITIES                     | 60-50-5-540 |
| 108535        | CONSTELLATION NEWENERGY  | STREET LIGHTS                 | 109.22    | MOTER FUEL TAX FUND        | STREET LIGHTING               | 12-00-5-564 |
| 108535        | CONSTELLATION NEWENERGY  | STREET LIGHTS                 | 251.89    | MOTER FUEL TAX FUND        | STREET LIGHTING               | 12-00-5-564 |
| 108535        | CONSTELLATION NEWENERGY  | ELECT - LIFT STATION PUMPS    | 249.38    | WATER & SEWER UTILITY FUND | UTILITIES- LIFT STATIONS      | 60-52-5-540 |
| 108535        | CONSTELLATION NEWENERGY  | ELECT - BOOSTER STATION PUMPS | 214.43    | WATER & SEWER UTILITY FUND | UTILITIES- BOOSTER STATIONS   | 60-52-5-541 |
| Total 108535: |                          |                               | 43,190.94 |                            |                               |             |
| 108536        | COPY EXPRESS, INC.       | COPY ARCHIVAL CONSTRUCTION DR | 6.00      | PERFORMING ARTS            | MATERIAL TO MAINTAIN BUILDING | 07-11-6-620 |
| Total 108536: |                          |                               | 6.00      |                            |                               |             |
| 108537        | CURRAN MATERIALS COMPANY | HOT MIX ASPHALT               | 138.15    | GENERAL FUND               | MATERIALS TO MAIN. PAVEMENTS  | 01-06-6-627 |
| 108537        | CURRAN MATERIALS COMPANY | HOT MIX ASPHALT               | 557.44    | GENERAL FUND               | MATERIALS TO MAIN. PAVEMENTS  | 01-06-6-627 |
| Total 108537: |                          |                               | 695.59    |                            |                               |             |
| 108538        | DANIEL PUZZO             | PAYROLL CORRECTION            | 170.00    | GENERAL FUND               | PAYROLL W/H ADJUSTMENTS       | 01-00-0-211 |
| Total 108538: |                          |                               | 170.00    |                            |                               |             |
| 108539        | DEMCO INC                | OFFICE SUPPLIES               | 278.70    | LIBRARY                    | SUPPLIES                      | 08-00-6-606 |
| Total 108539: |                          |                               | 278.70    |                            |                               |             |

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| 108540        | DON KAMPS                    | SOFTBALL OFFICIAL               | 72.00    | GENERAL FUND           | ATHLETIC OFFICIALS             | 01-09-5-513 |
| Total 108540: |                              |                                 | 72.00    |                        |                                |             |
| 108541        | DYMAXION RESEARCH LTD.       | SCHEDULE SOFTWARE               | 348.00   | LIBRARY                | ELECTRONIC ACCESS              | 08-00-5-517 |
| Total 108541: |                              |                                 | 348.00   |                        |                                |             |
| 108542        | EDITH VASQUEZ BLANCO         | REC CENTER REFUND               | 20.00    | RECREATION CENTER FUND | MONTHLY MEMBERSHIPS            | 05-00-3-326 |
| Total 108542: |                              |                                 | 20.00    |                        |                                |             |
| 108543        | ERICK HERRERA                | REFUND VEHICLE IMPOUND FEE      | 500.00   | POLICE PROTECTION FUND | POLICE FINES                   | 03-00-2-321 |
| Total 108543: |                              |                                 | 500.00   |                        |                                |             |
| 108544        | EVERGREEN IRRIGATION, INC.   | MERRYMAN IRRIGATION SERVICE     | 1,625.00 | PARKS FUND             | SERVICE TO MAINTAIN GROUNDS    | 06-00-5-551 |
| 108544        | EVERGREEN IRRIGATION, INC.   | MERRYMAN IRRIGATION SUPPLIES    | 131.97   | PARKS FUND             | MATERIAL TO MAINTAIN GROUNDS   | 06-00-6-623 |
| 108544        | EVERGREEN IRRIGATION, INC.   | DAVIS RD IRRIGATION SERVICE     | 125.00   | PARKS FUND             | SERVICE TO MAINTAIN GROUNDS    | 06-00-5-551 |
| 108544        | EVERGREEN IRRIGATION, INC.   | PITS IRRIGATION SERVICE         | 175.00   | PARKS FUND             | SERVICE TO MAINTAIN GROUNDS    | 06-00-5-551 |
| 108544        | EVERGREEN IRRIGATION, INC.   | PITS IRRIGATION SUPPLIES        | 81.80    | PARKS FUND             | MATERIAL TO MAINTAIN GROUNDS   | 06-00-6-623 |
| 108544        | EVERGREEN IRRIGATION, INC.   | WATER PARK SYSTEM               | 250.00   | AQUATIC CENTER FUND    | SERVICE TO MAINTAIN BUILDING   | 04-00-5-550 |
| 108544        | EVERGREEN IRRIGATION, INC.   | WATER PARK SYSTEM               | 128.98   | AQUATIC CENTER FUND    | MATERIAL TO MAINTAIN BUILDING  | 04-00-6-620 |
| 108544        | EVERGREEN IRRIGATION, INC.   | MERRYMAN IRRIGATION SERVICE     | 1,375.00 | PARKS FUND             | SERVICE TO MAINTAIN GROUNDS    | 06-00-5-551 |
| 108544        | EVERGREEN IRRIGATION, INC.   | MERRYMAN IRRIGATION SUPPLIES    | 759.47   | PARKS FUND             | MATERIAL TO MAINTAIN GROUNDS   | 06-00-6-623 |
| 108544        | EVERGREEN IRRIGATION, INC.   | DAVIS RD IRRIGATION SERVICE     | 325.00   | PARKS FUND             | SERVICE TO MAINTAIN GROUNDS    | 06-00-5-551 |
| 108544        | EVERGREEN IRRIGATION, INC.   | DAVIS RD IRRIGATION SUPPLIES    | 128.98   | PARKS FUND             | MATERIAL TO MAINTAIN GROUNDS   | 06-00-6-623 |
| 108544        | EVERGREEN IRRIGATION, INC.   | IRRIGATION REPAIRS - MERRYMAN P | 2,000.00 | PARKS FUND             | SERVICE TO MAINTAIN GROUNDS    | 06-00-5-551 |
| 108544        | EVERGREEN IRRIGATION, INC.   | IRRIGATION SUPPLIES - MERRYMAN  | 252.30   | PARKS FUND             | MATERIAL TO MAINTAIN GROUNDS   | 06-00-6-623 |
| Total 108544: |                              |                                 | 7,358.50 |                        |                                |             |
| 108545        | FOX VALLEY FIRE & SAFETY CO. | FIRE EXTINGUISHER SERVICE       | 500.55   | POLICE PROTECTION FUND | SERVICE TO MAINTAIN BUILDING   | 03-00-5-550 |
| 108545        | FOX VALLEY FIRE & SAFETY CO. | FIRE EXTINGUISHER SERVICE       | 408.15   | PERFORMING ARTS        | SERVICE TO MAINTAIN BUILDING   | 07-11-5-550 |
| Total 108545: |                              |                                 | 908.70   |                        |                                |             |
| 108546        | GALE/CENGAGE LEARNING, INC   | LIBRARY MATERIALS               | 485.42   | LIBRARY                | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |

| Check #       | Payee                          | Description                   | Amount   | Fund                         | GL Account Title               | GL Account  |
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| Total 108546: |                                |                               | 485.42   |                              |                                |             |
| 108547        | GARY W ANDERSON ARCHITECTS     | ARCHITECTURAL SERVICES        | 774.50   | TAX INCREMENT FINANCING FUND | OLD COURTHOUSE                 | 41-00-7-729 |
| Total 108547: |                                |                               | 774.50   |                              |                                |             |
| 108548        | GAVERS PAVING & EXCAVATING INC | CONTRACTOR PAVING STREET AFTE | 2,012.00 | WATER & SEWER UTILITY FUND   | SERVICE TO MAINT. WATER MAINS  | 60-52-5-554 |
| Total 108548: |                                |                               | 2,012.00 |                              |                                |             |
| 108549        | GAYLORD BROTHERS, INC.         | ARCHIVAL SUPPLIES             | 120.81   | LIBRARY                      | SUPPLIES                       | 08-00-6-606 |
| Total 108549: |                                |                               | 120.81   |                              |                                |             |
| 108550        | GEORGE T HELLMANN              | BELL REPAIR                   | 180.00   | PERFORMING ARTS              | SERVICE TO MAINTAIN BUILDING   | 07-11-5-550 |
| Total 108550: |                                |                               | 180.00   |                              |                                |             |
| 108551        | GEOSTAR MECHANICAL, INC.       | SERVICE - LIBRARY             | 836.70   | LIBRARY BUILDING FUND        | SERVICE TO MAINT. BLDG & GRDS  | 09-00-5-550 |
| Total 108551: |                                |                               | 836.70   |                              |                                |             |
| 108552        | GERRADO'S CONSTRUCTION         | R.O.W. DEPOSIT REFUND         | 100.00   | ESCROW FUND                  | RIGHT OF WAY PERMITS           | 72-00-0-217 |
| Total 108552: |                                |                               | 100.00   |                              |                                |             |
| 108553        | GESKE & SONS                   | HOT MIX ASPHALT               | 194.75   | GENERAL FUND                 | MATERIALS TO MAIN. PAVEMENTS   | 01-06-6-627 |
| Total 108553: |                                |                               | 194.75   |                              |                                |             |
| 108554        | H W WILSON COMPANY GREY HOUS   | BOOKS                         | 295.70   | LIBRARY                      | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| Total 108554: |                                |                               | 295.70   |                              |                                |             |
| 108555        | HACH COMPANY                   | CHLORINE PACKETS              | 202.00   | AQUATIC CENTER FUND          | CHEMICALS                      | 04-00-6-607 |
| 108555        | HACH COMPANY                   | CHLORINE PACKETS              | 393.67   | WATER & SEWER UTILITY FUND   | LABORATORY CHEMICALS           | 60-50-6-615 |
| Total 108555: |                                |                               | 595.67   |                              |                                |             |

| Check #       | Payee                          | Description                    | Amount    | Fund                       | GL Account Title               | GL Account  |
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| 108556        | HAMPTON, LENZINI & RENWICK INC | 2016 STREET PROGRAM            | 23,987.50 | GENERAL FUND-CIP           | RESURFACING                    | 82-08-7-703 |
| Total 108556: |                                |                                | 23,987.50 |                            |                                |             |
| 108557        | HD SUPPLY WATERWORKS, LTD.     | PARTS FOR WATER SYSTEM REPAIR  | 995.00    | WATER & SEWER UTILITY FUND | MATERIAL TO MAINT. WATER MAINS | 60-52-6-624 |
| 108557        | HD SUPPLY WATERWORKS, LTD.     | PARTS FOR WATER SYSTEM         | 200.92    | WATER & SEWER UTILITY FUND | MATERIAL TO MAINT. WATER MAINS | 60-52-6-624 |
| 108557        | HD SUPPLY WATERWORKS, LTD.     | PARTS FOR WATER SYSTEM REPAIR  | 395.09    | WATER & SEWER UTILITY FUND | MATERIAL TO MAINT. WATER MAINS | 60-52-6-624 |
| 108557        | HD SUPPLY WATERWORKS, LTD.     | PARTS FOR WATER SYSTEM REPAIR  | 7.36      | WATER & SEWER UTILITY FUND | MATERIAL TO MAINT. WATER MAINS | 60-52-6-624 |
| 108557        | HD SUPPLY WATERWORKS, LTD.     | DRILL BITS FOR WATER MAIN TAPS | 630.68    | WATER & SEWER UTILITY FUND | MATERIAL TO MAINT. WATER MAINS | 60-52-6-624 |
| Total 108557: |                                |                                | 2,229.05  |                            |                                |             |
| 108558        | HI VIZ INC                     | SIGNPOST ANCHORS               | 114.40    | GENERAL FUND               | MATERIALS TO MAIN. STREET LGTS | 01-06-6-630 |
| Total 108558: |                                |                                | 114.40    |                            |                                |             |
| 108559        | INDEPTH GRAPHICS & PRINTING    | BUSINESS CARDS                 | 46.93     | GENERAL FUND               | PRINTING SERVICES              | 01-12-5-537 |
| Total 108559: |                                |                                | 46.93     |                            |                                |             |
| 108560        | INTOXIMETERS INC               | BREATH ALCOHOL LEVEL TESTER    | 6,875.00  | POLICE PROTECTION FUND     | DUI FINES                      | 03-00-5-396 |
| Total 108560: |                                |                                | 6,875.00  |                            |                                |             |
| 108561        | JACLYN HANSHAW                 | RECREATION INSTRUCTOR          | 26.25     | RECREATION CENTER FUND     | INSTRUCTORS/PERSONAL TRAINERS  | 05-00-3-431 |
| Total 108561: |                                |                                | 26.25     |                            |                                |             |
| 108562        | JENSEN'S PLUMBING & HEAT. INC. | EMERGENCY REPAIRS @ BATES PAR  | 253.31    | PARKS FUND                 | SERVICE TO MAINTAIN GROUNDS    | 06-00-5-551 |
| Total 108562: |                                |                                | 253.31    |                            |                                |             |
| 108563        | JILL FLORES                    | RECREATION INSTRUCTOR          | 250.00    | RECREATION CENTER FUND     | INSTRUCTORS/PERSONAL TRAINERS  | 05-00-3-431 |
| Total 108563: |                                |                                | 250.00    |                            |                                |             |
| 108564        | JIM FRANKLIN                   | SOFTBALL OFFICIAL              | 72.00     | GENERAL FUND               | ATHLETIC OFFICIALS             | 01-09-5-513 |
| Total 108564: |                                |                                | 72.00     |                            |                                |             |

| Check #       | Payee                        | Description              | Amount   | Fund                       | GL Account Title              | GL Account  |
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| 108565        | JOHN P. BYARD                | KARATE SERVICES          | 585.00   | GENERAL FUND               | INSTRUCTOR CONTRACTS          | 01-09-5-512 |
| Total 108565: |                              |                          | 585.00   |                            |                               |             |
| 108566        | JOSE M. ZAMORANO             | MAINTENANCE SERVICE      | 170.00   | RECREATION CENTER FUND     | SERVICE TO MAINTAIN EQUIPMENT | 05-00-5-552 |
| Total 108566: |                              |                          | 170.00   |                            |                               |             |
| 108567        | JS COMMUNICATIONS TECHNOLOGI | SERVICE TO WARNING SIREN | 569.90   | POLICE PROTECTION FUND     | SERVICE TO MAINTAIN EQUIPMENT | 03-00-5-552 |
| Total 108567: |                              |                          | 569.90   |                            |                               |             |
| 108568        | JUDITH BROWN                 | RECREATION INSTRUCTION   | 161.00   | RECREATION CENTER FUND     | INSTRUCTORS/PERSONAL TRAINERS | 05-00-3-431 |
| Total 108568: |                              |                          | 161.00   |                            |                               |             |
| 108569        | KATHLEEN ZANK                | RECREATION INSTRUCTION   | 252.00   | RECREATION CENTER FUND     | INSTRUCTORS/PERSONAL TRAINERS | 05-00-3-431 |
| Total 108569: |                              |                          | 252.00   |                            |                               |             |
| 108570        | LGMC LEADERSHIP              | TUITION FEES             | 3,500.00 | GENERAL FUND               | TRAVEL & TRAINING             | 01-12-4-452 |
| Total 108570: |                              |                          | 3,500.00 |                            |                               |             |
| 108571        | LISA MILLER                  | PAYROLL CORRECTION       | 340.00   | GENERAL FUND               | PAYROLL W/H ADJUSTMENTS       | 01-00-0-211 |
| Total 108571: |                              |                          | 340.00   |                            |                               |             |
| 108572        | LUKE DOPKE                   | CDL WRITTEN TEST         | 50.00    | WATER & SEWER UTILITY FUND | DUES AND SUBSCRIPTIONS        | 60-53-4-454 |
| Total 108572: |                              |                          | 50.00    |                            |                               |             |
| 108573        | MAILFINANCE                  | POSTAGE EQUIPMENT        | 62.96    | LIBRARY                    | EQUIPMENT RENTAL              | 08-00-5-543 |
| Total 108573: |                              |                          | 62.96    |                            |                               |             |
| 108574        | MC HENRY COUNTY RECORDER OF  | LAREDO BILLING           | 275.00   | GENERAL FUND               | SOFTWARE SUPPORT              | 01-05-5-566 |
| Total 108574: |                              |                          | 275.00   |                            |                               |             |

| Check #       | Payee                         | Description                    | Amount   | Fund                         | GL Account Title               | GL Account  |
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| 108575        | MCHENRY ANALYTICAL WATER LABO | COLIFORM TESTING               | 412.50   | WATER & SEWER UTILITY FUND   | LABORATORY TESTING SERVICES    | 60-50-5-509 |
| Total 108575: |                               |                                | 412.50   |                              |                                |             |
| 108576        | MDC ENVIRONMENTAL SERVICES    | GARBAGE STICKERS               | 4,020.00 | ESCROW FUND                  | BAGS/STICKERS/BINS/TOTES       | 72-00-0-214 |
| 108576        | MDC ENVIRONMENTAL SERVICES    | RECYCLE TOTERS                 | 360.00   | ESCROW FUND                  | BAGS/STICKERS/BINS/TOTES       | 72-00-0-214 |
| Total 108576: |                               |                                | 4,380.00 |                              |                                |             |
| 108577        | MENARDS                       | TOOLS FOR ELEVATOR PIT LADDER  | 13.45    | PERFORMING ARTS              | MATERIAL TO MAINTAIN BUILDING  | 07-11-6-620 |
| 108577        | MENARDS                       | PLUMBING REPAIRS               | 24.10    | PERFORMING ARTS              | MATERIAL TO MAINTAIN BUILDING  | 07-11-6-620 |
| 108577        | MENARDS                       | PLUMBING REPAIRS               | 9.60     | PERFORMING ARTS              | MATERIAL TO MAINTAIN BUILDING  | 07-11-6-620 |
| 108577        | MENARDS                       | OLD COURTHOUSE REPAIR SUPPLIE  | 5.79     | GENERAL FUND                 | RENTAL PROPERTY EXPENDITURES   | 01-02-8-803 |
| 108577        | MENARDS                       | WET/DRY VAC FOR PARK SHOP      | 129.00   | PARKS FUND                   | TOOLS                          | 06-00-6-605 |
| 108577        | MENARDS                       | REPAIR SUPPLIES - OLD COURTHOU | 49.95    | TAX INCREMENT FINANCING FUND | OLD COURTHOUSE                 | 41-00-7-729 |
| 108577        | MENARDS                       | SUPPLIES                       | 51.34    | RECREATION CENTER FUND       | MATERIAL TO MAINTAIN BUILDING  | 05-00-6-620 |
| 108577        | MENARDS                       | REPAIR SUPPLIES - OLD COURTHOU | 48.55    | TAX INCREMENT FINANCING FUND | OLD COURTHOUSE                 | 41-00-7-729 |
| 108577        | MENARDS                       | SUPPLIES                       | 91.81    | RECREATION CENTER FUND       | MATERIAL TO MAINTAIN BUILDING  | 05-00-6-620 |
| 108577        | MENARDS                       | SUPPLIES                       | 57.51    | RECREATION CENTER FUND       | MATERIAL TO MAINTAIN BUILDING  | 05-00-6-620 |
| 108577        | MENARDS                       | POOL CHEMICALS                 | 9.78     | RECREATION CENTER FUND       | POOL CHEMICALS                 | 05-00-6-607 |
| 108577        | MENARDS                       | MATERIALS                      | 36.98    | WATER & SEWER UTILITY FUND   | TOOLS                          | 60-52-6-605 |
| 108577        | MENARDS                       | DORATO WOODS PATH              | 490.41   | GENERAL FUND-CIP             | DONATA CONSERVATION AREA       | 82-06-7-725 |
| 108577        | MENARDS                       | DORATO WOODS PATH - RETURN     | 29.98-   | GENERAL FUND-CIP             | DONATA CONSERVATION AREA       | 82-06-7-725 |
| 108577        | MENARDS                       | SAW HORSES                     | 67.96    | PARKS FUND                   | TOOLS                          | 06-00-6-605 |
| 108577        | MENARDS                       | BAGS FOR PARK DOG WASTE        | 35.91    | PARKS FUND                   | MATERIAL TO MAINTAIN GROUNDS   | 06-00-6-623 |
| 108577        | MENARDS                       | SOCKET FOR TRIM CREW           | 6.89     | PARKS FUND                   | TOOLS                          | 06-00-6-605 |
| 108577        | MENARDS                       | SAFETY GLASSES                 | 24.83    | PARKS FUND                   | UNIFORMS                       | 06-00-4-453 |
| 108577        | MENARDS                       | STORAGE RACK                   | 14.88    | GENERAL FUND-CIP             | DONATA CONSERVATION AREA       | 82-06-7-725 |
| Total 108577: |                               |                                | 1,138.76 |                              |                                |             |
| 108578        | METRO PROFESSIONAL PRODUCTS,  | SUPPLIES                       | 223.77   | WATER & SEWER UTILITY FUND   | SUPPLIES                       | 60-51-6-606 |
| 108578        | METRO PROFESSIONAL PRODUCTS,  | CUSTODIAL SUPPLIES - PW        | 150.86   | GENERAL FUND                 | MATERIAL TO MAINTAIN BUILDINGS | 01-07-6-620 |
| Total 108578: |                               |                                | 374.63   |                              |                                |             |
| 108579        | METROPOLITAN INDUSTRIES, INC. | CONTRACTOR REPLACED ALTERNAT   | 2,536.50 | WATER & SEWER UTILITY FUND   | SERVICE TO MAINT. WATER MAINS  | 60-52-5-554 |
| Total 108579: |                               |                                | 2,536.50 |                              |                                |             |

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| 108580        | MID AMERICAN WATER OF WAUCON | PARTS FOR WATER SYSTEM REPAIR | 610.00   | WATER & SEWER UTILITY FUND | MATERIAL TO MAINT. WATER MAINS | 60-52-6-624 |
| 108580        | MID AMERICAN WATER OF WAUCON | HYDRANT REPAIR PARTS          | 1,275.00 | WATER & SEWER UTILITY FUND | MATERIAL TO MAINT. WATER MAINS | 60-52-6-624 |
| Total 108580: |                              |                               | 1,885.00 |                            |                                |             |
| 108581        | MIDWEST TAPE                 | LIBRARY DVDS                  | 224.91   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108581        | MIDWEST TAPE                 | AUDIOBOOKS                    | 34.99    | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108581        | MIDWEST TAPE                 | AUDIOBOOKS                    | 99.97    | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108581        | MIDWEST TAPE                 | LIBRARY CDS LIBABRY DVDS      | 184.71   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108581        | MIDWEST TAPE                 | CREDIT                        | 31.99-   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108581        | MIDWEST TAPE                 | CREDIT                        | 54.98-   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108581        | MIDWEST TAPE                 | LIBRARY CDS LIBABRY DVDS      | 378.66   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108581        | MIDWEST TAPE                 | AUDIOBOOKS                    | 76.98    | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108581        | MIDWEST TAPE                 | CREDIT                        | 104.97-  | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| Total 108581: |                              |                               | 808.28   |                            |                                |             |
| 108582        | MOLLY O'CONNOR               | RECREATION INSTRUCTOR         | 682.00   | RECREATION CENTER FUND     | INSTRUCTORS/PERSONAL TRAINERS  | 05-00-3-431 |
| Total 108582: |                              |                               | 682.00   |                            |                                |             |
| 108583        | MONICA HOLTZEE               | R.O.W. PERMIT DEPOSIT REFUND  | 100.00   | ESCROW FUND                | RIGHT OF WAY PERMITS           | 72-00-0-217 |
| Total 108583: |                              |                               | 100.00   |                            |                                |             |
| 108584        | MUZAK LLC                    | MUZAK LLC SERVICES            | 33.83    | AQUATIC CENTER FUND        | COMMUNICATIONS                 | 04-00-5-501 |
| Total 108584: |                              |                               | 33.83    |                            |                                |             |
| 108585        | NEOFUNDS BY NEOPOST          | POSTAGE                       | 500.00   | LIBRARY                    | POSTAGE                        | 08-00-6-601 |
| Total 108585: |                              |                               | 500.00   |                            |                                |             |
| 108586        | NICOR                        | GAS FOR EMERGENCY GENERATOR   | 23.95    | WATER & SEWER UTILITY FUND | UTILITIES- LIFT STATIONS       | 60-52-5-540 |
| 108586        | NICOR                        | GAS FOR EMERGENCY GENERATOR   | 26.43    | WATER & SEWER UTILITY FUND | UTILITIES- LIFT STATIONS       | 60-52-5-540 |
| 108586        | NICOR                        | GAS TO RUN EMERGENCY GENERAT  | 87.20    | WATER & SEWER UTILITY FUND | UTILITIES- LIFT STATIONS       | 60-52-5-540 |
| 108586        | NICOR                        | GAS FOR EMERGENCY GENERATOR   | 38.00    | WATER & SEWER UTILITY FUND | UTILITIES- LIFT STATIONS       | 60-52-5-540 |
| 108586        | NICOR                        | GAS FOR EMERGENCY GENERATOR   | 26.43    | WATER & SEWER UTILITY FUND | UTILITIES- LIFT STATIONS       | 60-52-5-540 |
| 108586        | NICOR                        | GAS FOR EMERGENCY GENERATOR   | 33.94    | WATER & SEWER UTILITY FUND | UTILITIES- LIFT STATIONS       | 60-52-5-540 |

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| Total 108586: |                                |                               | 235.95    |                            |                                |             |
| 108587        | NISRA                          | WOMEN'S GOLF OUTING           | 280.00    | SPECIAL RECREATION FUND    | ADMINISTRATION & TRAINING      | 16-00-4-452 |
| Total 108587: |                                |                               | 280.00    |                            |                                |             |
| 108588        | OLLIS BOOK CORPORATION         | LIBRARY BOOKS & MATERIALS     | 19.95     | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| Total 108588: |                                |                               | 19.95     |                            |                                |             |
| 108589        | PAMELA MCDONALD                | RECREATION INSTRUCTION        | 669.50    | RECREATION CENTER FUND     | INSTRUCTORS/PERSONAL TRAINERS  | 05-00-3-431 |
| Total 108589: |                                |                               | 669.50    |                            |                                |             |
| 108590        | PENGUIN RANDOM HOUSE LLC       | AUDIO BOOKS                   | 30.00     | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108590        | PENGUIN RANDOM HOUSE LLC       | BOOKS                         | 22.50     | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108590        | PENGUIN RANDOM HOUSE LLC       | BOOKS                         | 26.25     | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| Total 108590: |                                |                               | 78.75     |                            |                                |             |
| 108591        | PIPE VIEW                      | TELEVISION & DOCUMENT- ONSITE | 2,100.00  | WATER & SEWER UTILITY FUND | SERVICE TO MAINT. SEWER MAINS  | 60-52-5-555 |
| Total 108591: |                                |                               | 2,100.00  |                            |                                |             |
| 108592        | POLICE PENSION FUND WELLS FARG | PROPERTY TAX                  | 11,259.80 | POLICE PROTECTION FUND     | TRANS. (TO) POLICE PENSION     | 03-00-9-888 |
| 108592        | POLICE PENSION FUND WELLS FARG | PROPERTY TAX                  | 26,403.42 | POLICE PROTECTION FUND     | TRANS. (TO) POLICE PENSION     | 03-00-9-888 |
| Total 108592: |                                |                               | 37,663.22 |                            |                                |             |
| 108593        | POOLBLU                        | ACRYLIC POOL PAINT            | 131.51    | RECREATION CENTER FUND     | MATERIAL TO MAINTAIN POOL      | 05-00-6-622 |
| 108593        | POOLBLU                        | SAND CHANGE                   | 751.64    | RECREATION CENTER FUND     | EQUIPMENT                      | 05-00-7-720 |
| 108593        | POOLBLU                        | SERVICE CALL LABOR            | 172.50    | RECREATION CENTER FUND     | SERVICE TO MAINTAIN POOL       | 05-00-5-558 |
| Total 108593: |                                |                               | 1,055.65  |                            |                                |             |
| 108594        | PRYBILS PROPERTY PRESERVATION  | R.O.W. DEPOSIT REFUND         | 100.00    | ESCROW FUND                | RIGHT OF WAY PERMITS           | 72-00-0-217 |
| Total 108594: |                                |                               | 100.00    |                            |                                |             |

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| 108595        | QUILL CORPORATION               | SERVICE DESK MOUSE PAD REPLAC  | 28.72  | LIBRARY                    | SUPPLIES                       | 08-00-6-606 |
| 108595        | QUILL CORPORATION               | SUPLIES, NEW REPLACEMENT CLOC  | 117.69 | LIBRARY                    | SUPPLIES                       | 08-00-6-606 |
| 108595        | QUILL CORPORATION               | ADULT PROGRAM & PROCESSING SU  | 135.75 | LIBRARY                    | SUPPLIES                       | 08-00-6-606 |
| 108595        | QUILL CORPORATION               | PROGRAM PLANNERS, COMPUTER D   | 226.17 | LIBRARY                    | SUPPLIES                       | 08-00-6-606 |
| 108595        | QUILL CORPORATION               | SUPPLIES                       | 11.35  | GENERAL FUND               | SUPPLIES                       | 01-01-6-606 |
| 108595        | QUILL CORPORATION               | SUPPLIES                       | 22.71  | GENERAL FUND               | SUPPLIES                       | 01-03-6-606 |
| 108595        | QUILL CORPORATION               | SUPPLIES                       | 11.35  | GENERAL FUND               | SUPPLIES                       | 01-04-6-606 |
| 108595        | QUILL CORPORATION               | SUPPLIES                       | 46.52  | GENERAL FUND               | SUPPLIES                       | 01-08-6-606 |
| 108595        | QUILL CORPORATION               | SUPPLIES                       | 22.71  | GENERAL FUND               | OFFICE SUPPLIES                | 01-09-6-606 |
| 108595        | QUILL CORPORATION               | SUPPLIES                       | 22.71  | GENERAL FUND               | SUPPLIES                       | 01-12-6-606 |
| 108595        | QUILL CORPORATION               | SUPPLIES                       | 22.70  | PERFORMING ARTS            | SUPPLIES                       | 07-11-6-606 |
| 108595        | QUILL CORPORATION               | SUPPLIES                       | 22.71  | GENERAL FUND               | SUPPLIES                       | 01-05-6-606 |
| 108595        | QUILL CORPORATION               | SUPPLIES                       | 80.94  | POLICE PROTECTION FUND     | SUPPLIES                       | 03-00-6-606 |
| 108595        | QUILL CORPORATION               | EXTENSION CORD & POWER STRIP F | 32.28  | LIBRARY                    | SUPPLIES                       | 08-00-6-606 |
| 108595        | QUILL CORPORATION               | SUPPLIES                       | 108.28 | POLICE PROTECTION FUND     | SUPPLIES                       | 03-00-6-606 |
| Total 108595: |                                 |                                | 912.59 |                            |                                |             |
| 108596        | R.N.O.W. INC                    | PARTS FOR VACTOR PUMP          | 178.72 | WATER & SEWER UTILITY FUND | MATERIAL TO MAINT. EQUIPMENT   | 60-52-6-621 |
| Total 108596: |                                 |                                | 178.72 |                            |                                |             |
| 108597        | REACHING ACROSS ILLINOIS LIBRAR | RDA TOOLKIT                    | 148.00 | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| Total 108597: |                                 |                                | 148.00 |                            |                                |             |
| 108598        | SONITROL CHICAGO NORTH DEPT 95  | HARDWARE/SOFTWARE MAIN         | 465.12 | GENERAL FUND               | SERVICE TO MAINTAIN EQUIPMENT  | 01-01-5-552 |
| Total 108598: |                                 |                                | 465.12 |                            |                                |             |
| 108599        | SUBWAY                          | CONCESSION FOOD FOR GIRLS SOF  | 224.10 | GENERAL FUND               | PROGRAM SUPPLIES               | 01-09-6-612 |
| Total 108599: |                                 |                                | 224.10 |                            |                                |             |
| 108600        | T & H FARMS, LTD                | REC CENTER PLANTS              | 76.00  | RECREATION CENTER FUND     | MATERIAL TO MAINTAIN BUILDING  | 05-00-6-620 |
| Total 108600: |                                 |                                | 76.00  |                            |                                |             |
| 108601        | THOMPSON ELEVATOR INSPECTION    | ELEVATOR INSPECTION            | 164.00 | GENERAL FUND               | ELEVATOR INSPECTION FEES       | 01-05-5-567 |

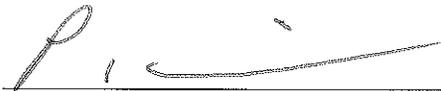
| Check #       | Payee                         | Description                     | Amount   | Fund                       | GL Account Title               | GL Account  |
|---------------|-------------------------------|---------------------------------|----------|----------------------------|--------------------------------|-------------|
| Total 108601: |                               |                                 | 164.00   |                            |                                |             |
| 108602        | TODAYS BUSINESS SOLUTIONS INC | SIMPLEX SCAN STATION FAX COSTS  | 46.44    | LIBRARY                    | COMMUNICATIONS                 | 08-00-5-501 |
| Total 108602: |                               |                                 | 46.44    |                            |                                |             |
| 108603        | TRITECH FORENSICS, INC        | SUPPLIES                        | 34.53    | POLICE PROTECTION FUND     | SUPPLIES                       | 03-00-6-606 |
| Total 108603: |                               |                                 | 34.53    |                            |                                |             |
| 108604        | TRUGREEN PROCESSING CENTER    | FERTILIZATION OF EASEMENT       | 70.00    | GENERAL FUND               | SERICE TO MAIN. STORM SEWERS   | 01-06-5-560 |
| Total 108604: |                               |                                 | 70.00    |                            |                                |             |
| 108605        | U. S. POSTAL SERVICE CMRS-POC | POSTAGE                         | 68.36    | GENERAL FUND               | POSTAGE EXPENSE                | 01-01-6-601 |
| 108605        | U. S. POSTAL SERVICE CMRS-POC | POSTAGE                         | 1,001.31 | GENERAL FUND               | POSTAGE                        | 01-03-6-601 |
| 108605        | U. S. POSTAL SERVICE CMRS-POC | POSTAGE                         | 11.30    | GENERAL FUND               | POSTAGE                        | 01-04-6-601 |
| 108605        | U. S. POSTAL SERVICE CMRS-POC | POSTAGE                         | 267.23   | GENERAL FUND               | POSTAGE                        | 01-05-6-601 |
| 108605        | U. S. POSTAL SERVICE CMRS-POC | POSTAGE                         | 150.99   | GENERAL FUND               | POSTAGE                        | 01-08-6-601 |
| 108605        | U. S. POSTAL SERVICE CMRS-POC | POSTAGE                         | 233.03   | WIRELESS FUND              | POSTAGE                        | 15-00-6-601 |
| 108605        | U. S. POSTAL SERVICE CMRS-POC | POSTAGE                         | 97.69    | GENERAL FUND               | POSTAGE                        | 01-09-6-601 |
| 108605        | U. S. POSTAL SERVICE CMRS-POC | POSTAGE                         | 170.09   | PERFORMING ARTS            | POSTAGE                        | 07-11-6-601 |
| Total 108605: |                               |                                 | 2,000.00 |                            |                                |             |
| 108606        | UNDERGROUND PIPE AND VALVE, C | HYDRANT PARTS & REPAIR PARTS F  | 561.00   | WATER & SEWER UTILITY FUND | MATERIAL TO MAINT. WATER MAINS | 60-52-6-624 |
| Total 108606: |                               |                                 | 561.00   |                            |                                |             |
| 108607        | UNIQUE MANAGEMENT SERVICES,IN | COLLECTION SERVICES             | 99.50    | LIBRARY                    | PROFESSIONAL SERVICES          | 08-00-5-518 |
| Total 108607: |                               |                                 | 99.50    |                            |                                |             |
| 108608        | UNITED LABORATORIES           | CHEMICALS TO HELP CONTOL GREASE | 676.74   | WATER & SEWER UTILITY FUND | MATERIAL TO MAINT. SEWER MAIN  | 60-52-6-625 |
| 108608        | UNITED LABORATORIES           | WIPES FOR CLEANING EMPLOYEE H   | 237.15   | WATER & SEWER UTILITY FUND | SUPPLIES                       | 60-52-6-606 |
| 108608        | UNITED LABORATORIES           | GREASE FOR SCREW PUMPS          | 833.00   | WATER & SEWER UTILITY FUND | MATERIAL TO MAINTAIN EQUIP.    | 60-51-6-621 |
| Total 108608: |                               |                                 | 1,746.89 |                            |                                |             |

| Check #       | Payee                          | Description                   | Amount   | Fund                       | GL Account Title               | GL Account  |
|---------------|--------------------------------|-------------------------------|----------|----------------------------|--------------------------------|-------------|
| 108609        | UNIVERSAL PUBLICATIONS         | MOTEL DIRECTORY ADVERTISING   | 150.00   | PERFORMING ARTS            | PROGRAMMING FUND - ADVERTISIN  | 07-11-5-526 |
| Total 108609: |                                |                               | 150.00   |                            |                                |             |
| 108610        | UPLAND CONSTRUCTION & MAINTEN  | CONTRACTUAL CONCRETE WORK.    | 2,400.00 | GENERAL FUND               | SERVICE TO MAINTAIN PAVEMENTS  | 01-06-5-555 |
| 108610        | UPLAND CONSTRUCTION & MAINTEN  | CONTRACTUAL CONCRETE WORK.    | 1,980.00 | GENERAL FUND               | SERVICE TO MAINTAIN PAVEMENTS  | 01-06-5-555 |
| Total 108610: |                                |                               | 4,380.00 |                            |                                |             |
| 108611        | USA BLUEBOOK                   | SUPPLIES                      | 158.68   | WATER & SEWER UTILITY FUND | SUPPLIES                       | 60-50-6-606 |
| Total 108611: |                                |                               | 158.68   |                            |                                |             |
| 108612        | USALCO                         | ALUMINIUM SULFATE FOR PHOSHOR | 3,793.57 | WATER & SEWER UTILITY FUND | CHEMICALS                      | 60-51-6-607 |
| Total 108612: |                                |                               | 3,793.57 |                            |                                |             |
| 108613        | USITT MIDWEST SECTION JAMES AL | MEMBERSHIP                    | 100.00   | PERFORMING ARTS            | DUES & SUBSCRIPTION            | 07-11-4-454 |
| Total 108613: |                                |                               | 100.00   |                            |                                |             |
| 108614        | VALUE LINE PUBLISHING, INC.    | SUBSCRIPTION                  | 1,000.00 | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| 108614        | VALUE LINE PUBLISHING, INC.    | SUBSCRIPTION                  | 425.00   | LIBRARY                    | BOOKS & OTHER LIBRARY MATERIAL | 08-00-7-740 |
| Total 108614: |                                |                               | 1,425.00 |                            |                                |             |
| 108615        | VERIZON WIRELESS               | WIRELESS                      | 42.39    | GENERAL FUND               | COMMUNICATIONS                 | 01-01-5-501 |
| 108615        | VERIZON WIRELESS               | WIRELESS                      | 73.62    | GENERAL FUND               | COMMUNICATIONS                 | 01-03-5-501 |
| 108615        | VERIZON WIRELESS               | WIRELESS                      | 63.60    | POLICE PROTECTION FUND     | COMMUNICATIONS                 | 03-00-5-501 |
| 108615        | VERIZON WIRELESS               | WIRELESS                      | 232.03   | GENERAL FUND               | COMMUNICATIONS                 | 01-05-5-501 |
| 108615        | VERIZON WIRELESS               | WIRELESS-PW ADMIN             | 73.39    | GENERAL FUND               | COMMUNICATIONS                 | 01-08-5-501 |
| 108615        | VERIZON WIRELESS               | WIRELESS - BUILDING/EQUIP     | 39.25    | GENERAL FUND               | COMMUNICATIONS                 | 01-08-5-501 |
| 108615        | VERIZON WIRELESS               | WIRELESS - PARKS              | 186.25   | GENERAL FUND               | COMMUNICATIONS                 | 01-08-5-501 |
| 108615        | VERIZON WIRELESS               | WIRELESS - STREETS            | 218.52   | GENERAL FUND               | COMMUNICATIONS                 | 01-08-5-501 |
| 108615        | VERIZON WIRELESS               | WIRELESS                      | 151.35   | GENERAL FUND               | COMMUNICATIONS                 | 01-09-5-501 |
| 108615        | VERIZON WIRELESS               | WIRELESS                      | 75.68    | GENERAL FUND               | COMMUNICATIONS                 | 01-12-5-501 |
| 108615        | VERIZON WIRELESS               | WIRELESS                      | 140.29   | WATER & SEWER UTILITY FUND | COMMUNICATIONS                 | 60-52-5-501 |
| 108615        | VERIZON WIRELESS               | WIRELESS                      | 133.01   | WATER & SEWER UTILITY FUND | COMMUNICATIONS                 | 60-51-5-501 |
| 108615        | VERIZON WIRELESS               | WIRELESS                      | 99.99    | GENERAL FUND               | EQUIPMENT                      | 01-08-7-720 |
| 108615        | VERIZON WIRELESS               | WIRELESS                      | 72.16    | WATER & SEWER UTILITY FUND | COMMUNICATIONS                 | 60-50-5-501 |

| Check #       | Payee                         | Description             | Amount     | Fund                       | GL Account Title          | GL Account  |
|---------------|-------------------------------|-------------------------|------------|----------------------------|---------------------------|-------------|
| 108615        | VERIZON WIRELESS              | WIRELESS                | 99.97      | GENERAL FUND               | EQUIPMENT                 | 01-08-7-720 |
| Total 108615: |                               |                         | 1,701.50   |                            |                           |             |
| 108616        | VIKING CHEMICAL COMPANY       | CHLORINE                | 792.50     | WATER & SEWER UTILITY FUND | CHEMICALS                 | 60-51-6-607 |
| 108616        | VIKING CHEMICAL COMPANY       | POOL CHEMICALS          | 709.42     | AQUATIC CENTER FUND        | CHEMICALS                 | 04-00-6-607 |
| 108616        | VIKING CHEMICAL COMPANY       | CYLINDER CREDIT         | 500.00     | WATER & SEWER UTILITY FUND | CHEMICALS                 | 60-50-6-607 |
| Total 108616: |                               |                         | 1,001.92   |                            |                           |             |
| 108617        | VISION SERVICE PLAN (IL)      | VISION PLAN             | 67.55      | HEALTH/LIFE INSURANCE FUND | EXCESS INSURANCE PREMIUMS | 75-00-5-545 |
| Total 108617: |                               |                         | 67.55      |                            |                           |             |
| 108618        | WAL-MART COMMUNITY            | KITCHEN SUPPLIES        | 32.33      | GENERAL FUND               | SUPPLIES                  | 01-02-6-606 |
| Total 108618: |                               |                         | 32.33      |                            |                           |             |
| 108619        | WOODSTOCK LUMBER COMPANY      | WOOD FOR CONCRETE FORMS | 51.57      | GENERAL FUND               | SUPPLIES                  | 01-06-6-606 |
| 108619        | WOODSTOCK LUMBER COMPANY      | WOOD FOR CONCRETE FORMS | 39.80      | GENERAL FUND               | SUPPLIES                  | 01-06-6-606 |
| 108619        | WOODSTOCK LUMBER COMPANY      | DONATO WOODS PATH       | 2,823.00   | GENERAL FUND-CIP           | DONATA CONSERVATION AREA  | 82-06-7-725 |
| Total 108619: |                               |                         | 2,914.37   |                            |                           |             |
| 108620        | WOODSTOCK SCHOOL DISTRICT 200 | R.O.W. PERMIT REFUND    | 100.00     | ESCROW FUND                | RIGHT OF WAY PERMITS      | 72-00-0-217 |
| Total 108620: |                               |                         | 100.00     |                            |                           |             |
| 108621        | ZUKOWSKI ROGERS FLOOD MCDL    | LEGAL SERVICES          | 3,551.25   | GENERAL FUND               | LEGAL SERVICES            | 01-01-5-502 |
| Total 108621: |                               |                         | 3,551.25   |                            |                           |             |
| Grand Totals: |                               |                         | 649,867.99 |                            |                           |             |

City of Woodstock  
Warrant No. 3727

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer

City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 6<sup>th</sup> day of September, 2016.

City Clerk

Mayor

City of Woodstock  
 Credit Card Activity (FirstMerit Bank)  
 Closing Date 8-1-16

| ACCOUNT            | VENDOR                 | DESCRIPTION                            | Amount      | Date     |
|--------------------|------------------------|--|-------------|----------|
| 01-00-5-380        | REBATE                 | REBATE                                 |             |          |
| <b>Stelford</b>    |                        |  |             |          |
| 01016606           | SWISS MADE BAKERY      | MONICA'S RETIREMENT                    | \$ 34.59    | 07/02/16 |
| 01116621           | JEWEL                  | SUMMER IN THE PARK SUPPLIES            | \$ 35.52    | 07/05/16 |
| 01116621           | JEWEL                  | SUMMER IN THE PARK SUPPLIES            | \$ 17.76    | 07/05/16 |
| 01116621           | THE WEBSTAUARANT STORE | SUMMER IN THE PARK SUPPLIES            | \$ 68.82    | 07/08/16 |
| 01116621           | ARMANETTI              | ROOT BEER, SUMMER IN THE PARK          | \$ 105.42   | 07/13/16 |
| 01116621           | SAMS CLUB              | SUMMER IN THE PARK SUPPLIES            | \$ 89.70    | 07/16/16 |
| 01116621           | BBQ KING SMOKEHOUSE    | SUMMER IN THE PARK GIFT CARDS          | \$ 500.00   | 07/18/16 |
| <b>Christensen</b> |                        |  |             |          |
| 72000215           | PAYFLOW/PAYPAL         | TICKET REVENUE                         | \$ 54.10    | 07/05/16 |
| 01035552           | BAKER TILLY            | FINANCIAL SOFTWARE SUPPORT FEES        | \$ 8,850.00 | 07/07/16 |
| 01116621           | WAL-MART               | SUMMER IN THE PARK BAND REFRESHMENTS   | \$ 62.57    | 07/15/16 |
| 02005507           | GOVERNMENT FINANCE     | GFOA AWARD                             | \$ 330.00   | 07/25/16 |
| 01034452           | ILLINOIS GOVERNMENT    | IGFOA CONFERENCE                       | \$ 350.00   | 07/28/16 |
| <b>Sager</b>       |                        |  |             |          |
| 01014452           | WOODSTOCK PUBLIC HOUSE | LUNCH W/DAVE BRUSH                     | \$ 34.36    | 07/07/16 |
| <b>Napolitano</b>  |                        |  |             |          |
| 41007729           | SIGNWORLD              | SIDE WALK POSTER STAND                 | \$ 141.19   | 07/08/16 |
| <b>Scharres</b>    |                        |  |             |          |
| 07116606           | SHOPKEEP               | CAFÉ' SUPPLIES                         | \$ 49.00    | 07/11/16 |
| 07115501           | HOMESTEAD              | WEBSITE                                | \$ 20.99    | 07/23/16 |
| 07115526           | FACEBOOK               | ADVERTISING                            | \$ 181.12   | 07/31/16 |
| 07116621           | GLOBAL INDUSTRIAL      | CABINET SHELF                          | \$ 99.48    | 07/13/16 |
| 72000218           | NAPOLI PIZZA           | CITY BAND                              | \$ 142.00   | 07/27/16 |
| 72000215           | SWEETWATER SOUND       | SOUND BOARD                            | \$ 1,488.99 | 07/28/16 |
| <b>Schober</b>     |                        |  |             |          |
| 75005505           | RICKYHOME.COM          | WELLNESS DEVICES                       | \$ 86.98    | 7/2/2016 |
| 01044454           | STATELINE SHRM         | MEETING REGISTRATION FEE               | \$ 30.00    | 7/5/2016 |
| 75005505           | RICKYHOME.COM          | WELLNESS DEVICES                       | \$ 86.98    | 07/07/16 |
| 75005505           | PLAY-ASIA              | WELLNESS DEVICES                       | \$ 115.89   | 07/07/16 |
| 75005505           | DEALSCUBE.COM          | WELLNESS DEVICES                       | \$ 60.27    | 07/14/16 |
| 75005505           | EGLOBAL                | WELLNESS DEVICES                       | \$ 342.00   | 07/14/16 |
| 01045509           | TEMPLEPUBLIC           | POLICE ELIGIBILITY TEST                | \$ 145.00   | 07/15/16 |
| 75005505           | H Aidang               | WELLNESS DEVICES                       | \$ 260.94   | 07/16/16 |
| 75005505           | EGLOBAL                | WELLNESS DEVICES                       | \$ 114.00   | 07/22/16 |
| 01044452           | EAGLE RIDGE RESORT     | HOLD CHARGE - ONE NIGHT HOTEL - CONFER | \$ 173.40   | 07/25/16 |
| 01044452           | NATL PUBLIC EMPLOYER   | CONFERENCE                             | \$ 375.00   | 07/25/16 |
| 75005505           | EGLOBAL                | WELLNESS DEVICES                       | \$ 233.00   | 07/28/16 |

City of Woodstock  
 Credit Card Activity (FirstMerit Bank)  
 Closing Date 8-1-16

| ACCOUNT            | VENDOR                 | DESCRIPTION                            | Amount     | Date     |
|--------------------|------------------------|--|------------|----------|
| <b>Weber</b>       |                        |  |            |          |
| 08007740           | NETFLIX                | LIBRARY MATERIALS                      | \$ 43.99   | 07/09/16 |
| 08006606           | DS SERVICES STANDARD   | WATER                                  | \$ 49.07   | 07/23/16 |
| 08008812           | WOODSTOCK THEATRE      | SUMMER READING PROGRAM                 | \$ 373.50  | 07/09/16 |
| 08007740           | AAWS PUBLISHING        | LIBRARY BOOKS                          | \$ 108.96  | 07/11/16 |
| 08007740           | AFG INC                | LIBRARY BOOKS                          | \$ 75.00   | 07/11/16 |
| 08006606           | RHODE ISLAND NOVELTY   | SUMMER READING PRIZES                  | \$ 89.80   | 07/12/16 |
| 09007720           | NEWEGG.COM             | COMPUTER EQUIPMENT, CABLES             | \$ 231.90  | 07/12/16 |
| 08006606           | WAL-MART               | SUMMER READING SUPPLIES                | \$ 40.21   | 07/13/16 |
| 08006606           | STARBUCKS STORE        | ADULT SUMMER READING PRIZE             | \$ 10.00   | 07/19/16 |
| 08006606           | READ BETWEEN THE LYNES | SUMMER READING PRIZE                   | \$ 25.00   | 07/19/16 |
| 08006606           | WAL-MART               | SUMMER READING SUPPLIES                | \$ 29.82   | 07/21/16 |
| <b>Zinnen</b>      |                        |  |            |          |
| 01096606           | PLUG N PAY INC         | ONLINE REGISTRATION                    | \$ 15.00   | 07/02/16 |
| 01096606           | PLUG N PAY INC         | ONLINE REGISTRATION                    | \$ 139.88  | 07/02/16 |
| 01096612           | WOODSTOCK CHAMBER      | RT 47 SIGN - CHALLENGE                 | \$ 200.00  | 07/02/16 |
| 05006612           | JOHNSON HEALTH TECH    | PART - WEIGHT ROOM MACHINE             | \$ 67.00   | 07/02/16 |
| 05006612           | RESTAURANT             | GC MEMBER OF MONTH                     | \$ 16.00   | 07/02/16 |
| 04006621           | IN THE SWIM            | SALES TAX REFUND                       | \$ (15.20) | 07/05/16 |
| 01116621           | ORIENTAL TRADING CO    | SUMMER IN THE PARK SUPPLIES            | \$ 129.17  | 07/07/16 |
| 01096612           | WAL-MART               | PICTURES GIRLS SOFTBALL TOURNAMENT     | \$ 45.80   | 07/09/16 |
| 01096612           | SHELL OIL              | CONCESSION ICE - GIRLS SOFTBALL TOURNY | \$ 19.02   | 07/10/16 |
| 01096612           | SWIMCAPZ               | SWIM CAPS - TRI                        | \$ 366.00  | 07/14/16 |
| 01096612           | KANE COUNTY COUGARS    | TRIP                                   | \$ 131.00  | 07/18/16 |
| 01116620           | SHOP FRESH MARKET      | SENIORS                                | \$ 54.87   | 07/19/16 |
| 05006620           | FLEX SEAL              | FLEX SEAL - 2 CANS                     | \$ 49.91   | 07/28/16 |
| 05006620           | MENARDS                | CARPET CLEANER                         | \$ 57.73   | 07/29/16 |
| 05006612           | DSG GIFT CARD          | MEMBER OF THE MONTH GIFT CARD          | \$ 20.00   | 07/30/16 |
| <b>McElmeel</b>    |                        |  |            |          |
| 75005505           | AMAZON.COM             | WELLNESS DEVICE                        | \$ 119.00  | 07/23/16 |
| 82017704           | AMAZON MARKETPLACE     | COMPUTER HARDWARE                      | \$ 53.89   | 07/27/16 |
| 01015552           | CLEVERBRIDGE.NET       | SOFTWARE RENEWAL                       | \$ 395.00  | 07/30/16 |
| <b>Lieb</b>        |                        |  |            |          |
| 03004454           | IACP                   | MEMBERSHIP DUES - JOHN LIEB            | \$ 150.00  | 07/15/16 |
| <b>Van Landuyt</b> |                        |  |            |          |
| 60516621           | TEST GUAGE & BACKFLOW  | BACK FLOW PREVENT FOR BELT PRESS BLD   | \$ 966.97  | 07/02/16 |
| 82067722           | POLLY PRODUCTS         | BENCH - LABYRINTH                      | \$ 747.42  | 07/05/16 |
| 01116621           | WAL-MART               | SUMMER IN THE PARK SUPPLIES            | \$ 63.61   | 07/12/16 |
| 01116621           | WAL-MART               | SUMMER IN THE PARK SUPPLIES            | \$ 10.10   | 07/14/16 |
| 01076606           | GOVDEALS               | DESK                                   | \$ 11.25   | 07/18/16 |

**City of Woodstock**  
**Credit Card Activity (FirstMerit Bank)**  
**Closing Date 8-1-16**

| ACCOUNT         | VENDOR                   | DESCRIPTION                             | Amount              | Date     |
|-----------------|--------------------------|---|---------------------|----------|
| <b>Anderson</b> |                          |   |                     |          |
| 01116621        | MATERIAL THINGS ARTISA   | GIFTS TOWARDS SUMMER IN THE PARK PRIZES | \$ 15.00            | 07/02/16 |
| 01116621        | BURSETH FARM             | GIFTS TOWARDS SUMMER IN THE PARK PRIZES | \$ 12.50            | 07/02/16 |
| 01116621        | D&A SOLON APOTHECARY     | GIFTS TOWARDS SUMMER IN THE PARK PRIZES | \$ 16.05            | 07/02/16 |
| 01116621        | GREEN BOX BOTIQUE        | GIFTS TOWARDS SUMMER IN THE PARK PRIZES | \$ 14.98            | 07/02/16 |
| 01125536        | KOJAK DRIVE IN           | MEETING AT MIDWAY                       | \$ 8.33             | 07/13/16 |
| 01125536        | ILL TOLWAY - MISSED TOLL | MEETING AT MIDWAY                       | \$ 11.70            | 07/13/16 |
| 01125536        | ICSC NEW YORK            | REGISTRATION                            | \$ 180.00           | 07/15/16 |
| <b>Total</b>    |                          |   | <b>\$ 19,828.30</b> |          |







**MINUTES**  
**ENVIRONMENTAL COMMISSION**  
August 4, 2016  
City Council Chambers

A Special Meeting of the Environmental Commission of the City of Woodstock was called to order at 5:30 PM on Thursday, August 4, 2016 in the Council Chambers at City Hall.

**I. CALL TO ORDER & ROLL CALL**

A roll call was taken.

**COMMISSION MEMBERS PRESENT:** Ed Ellinghausen, Jaci Krandel, Steve Wenzel, Laurie Kacmar and Chair Erica Poremba.

**COMMISSION MEMBERS ABSENT:** None.

**STAFF PRESENT:** Assistant Public Works Director Tom Migatz and Chief Deputy City Clerk Jane Howie

**OTHERS PRESENT:** None.

**II. APPROVAL OF MINUTES:**

Motion by J. Krandel, second by S. Wenzel, to approve Minutes from May 5, 2016 Meeting: Ayes: J. Krandel, S. Wenzel, and E. Poremba. Nays: None. Absentees: E. Ellinghausen and L. Kacmar. Abstentions: None. Minutes were approved.

Motion by E. Ellinghausen, second by L. Kacmar, to approve Minutes from May 26, 2016 Meeting: Ayes: E. Ellinghausen, L. Kacmar, and E. Poremba. Nays: None. Absentees: J. Krandel and S. Wenzel. Abstentions: None. Minutes were approved.

Motion by J. Krandel, second by E. Poremba, to approve Minutes from June 16, 2016 Meeting: Ayes: E. Ellinghausen, J. Krandel, S. Wenzel, and E. Poremba. Nays: None. Absentees: L. Kacmar. Abstentions: None. Minutes were approved.

S. Wenzel noted a correction needed to the July 7, 2016 Minutes in IV. Discussion Items, second paragraph: "S. Wenzel would like to know if Woodstock will be tying in to the bike path on Rte. 14." Should be, "S. Wenzel would like to know if Woodstock will be promoting access from the bike path to the Square."

Motion by J. Krandel, second by S. Wenzel, to approve Minutes, with above correction, from July 7, 2016 Meeting: Ayes: E. Ellinghausen, J. Krandel, and S. Wenzel. Nays: None. Absentees: L. Kacmar and E. Poremba. Abstentions: None. Minutes were approved with correction.

**III. PUBLIC COMMENT:** None

**IV. DISCUSSION ITEMS:** None.

**A. Staff Liaison Updates:**

T. Migatz said, at this point in time, the City is not planning to host a household waste disposal event, as other nearby municipalities are doing this. E. Ellinghausen said that

these areas are not hosting hazardous waste events, but merely recycling events. With access to the Green Guide, which is on the City's website, this will direct people where to go to recycle or dispose of specific items. However, insecticides, and similar items, are not included. He believes the last such event for hazardous household waste was held at McHenry County College approximately 3 years ago. S. Wenzel said the IEPA may manage these types of events. S. Wenzel said perhaps City staff could bring this up at a MCCG meeting so that municipalities could get together to host these events going forward. T. Migatz will forward this suggestion to staff that attend MCCG meetings.

T. Migatz informed Commissioners that should they have any information they wish to share with City staff, all information should be given to T. Migatz; he will forward to staff.

T. Migatz is still looking for the misplaced bike rack. He recently found out that the Transportation Commission has been discussing this same issue. So, T. Migatz will discuss this with the Commission's liaison and bring updates back.

With regard to testing the City's water, E. Ellinghausen mentioned that he can borrow a salinometer from Greenwood Township to complete the task.

**B. Discussion of rankings of the high-priority items on the Environmental Plan Recommendations List:**

T. Migatz has only received Priority List Rankings from two Commission members thus far. All rankings must be completed and turned in before he can proceed.

E. Poremba created a template / list of Priorities, which she shared with Commission members, to assist in completing their Rankings. She asked members to complete the Ranking order by August 20 and send it to T. Migatz so that this can be discussed at the next commission meeting in September. E. Poremba said she will create a rankings sheet for medium and low priority items also.

J. Krandel mentioned the small black ashtrays, attached to poles in the bumpouts, on the Square, and how they blend in and don't upset the appearance of the Square. However, it appears that some of the businesses have placed huge plastic urns/receptacles near their establishments, which looks horrible. Is this under our jurisdiction? Could the Commission make a recommendation to City Council to prevent these plastic urns from being placed on the Square? And, in addition, could the City add more of the little black ashtrays? Also, in some areas it appears that the plastic urns are closer to doorways than the 15' rule allows. T. Migatz believes there is sensitivity in having the receptacles blend in to maintain the pleasing appearance of the Square. The Commission would like to recommend to City Council to disallow the urban furniture (big plastic receptacles) and install more of the black ashtrays. T. Migatz will look at the Parks Plan to see if there are some guidelines.

T. Migatz said there was some good conversation over the past few months about hazardous waste disposal and bike racks. Are these the top two priorities? E. Ellinghausen said he ranks household hazardous waste as one of the highest priorities.

L. Kacmar has been researching Tree City USA, the Arbor Day Foundation. She mentioned that Mayor Sager is interested in this, as well. The program encourages tree planting throughout communities and provides information on improving the maintenance and care of trees. S. Wenzel said there's been interest in this program in the past; however funds were not included / available in the City's budget. He noted that there has to be a minimum expenditure per capita. Perhaps someone can look into fundraising for this program. T. Migatz said in recent years the City's Parks Division has had to focus on the removal of Ash trees due to the infestation of Emerald Ash Borer (EAB). At this time the majority of Ash trees in the public rights-of-way have been removed and the areas have been restored.

Members discussed curbside recycling and trash collection. Residents pay MDC Environmental / Marengo Disposal through the refuse sticker program or they rent garbage totes. L. Kacmar said building contractors must separate much of their waste depending on the materials. S. Wenzel mentioned materials such as gypsum, ceramic tile, and roofing shingles. They're not sure what happens to old windows and other such items. S. Wenzel said he currently has a green contractor working on his house, so, he'll ask these questions and report back his findings to the Commission. L. Kacmar said she also has a contractor on site and they have approximately seven different piles for items; garbage and recycling.

S. Wenzel said he looked into alternatives for adulticide for mosquito control. There are not a lot of alternatives out there that would be different from what the City is currently using. The majority of the options are for larvicide (which targets against the larval life stage of an insect).

## **V. ADJOURNMENT:**

Motion by L. Kacmar, second by S. Wenzel; to adjourn to the regular joint meeting with the Cultural and Social Awareness Commission at 6:00 PM. Ayes: Ed Ellinghausen, Jaci Krandel, Steve Wenzel, Lauri Kacmar and Chair Erica Poremba. Nays: None. Absentees: None. Abstentions: None. Motion carried. Meeting adjourned at 6:00 PM.

Respectfully submitted,

Jane Howie  
Chief Deputy City Clerk

**MINUTES**  
**PARKS AND RECREATION COMMISSION**  
**May 10, 2016**  
**City Council Chambers**

**A. CALL TO ORDER:**

The meeting of the Parks and Recreation Commission of the City of Woodstock was called to order by Chairman Mike McCleary at 7:00 PM on Tuesday, May 10, 2016 in the Council Chambers at City Hall.

**B. ROLL CALL:**

**COMMISSION MEMBERS PRESENT:** Bruce Farris, Peter Riis, and Chairman Mike McCleary.

**COMMISSION MEMBERS ABSENT:** Chris Neuhart and Vice-Chair Steve Erwin.

**STAFF PRESENT:** Recreation Department Program Coordinator Alan Dunker, Parks & Facilities Superintendent Ernie Nelson, and Chief Deputy Clerk Jane Howie.

**OTHERS PRESENT:** Tess Devinger, Nick Gulli, Martin Halilaj, and Patrick McGrath

**C. FLOOR DISCUSSION:**

**1. Public Comments:** None.

B. Farris said someone contacted him wanting more benches on the recreation path in Emricson Park. E. Nelson said the Parks Division is in the process of ordering a new park bench for the Rec path.

**D. APPROVAL OF MINUTES:** Motion by B. Farris, second by P. Riis to approve the minutes of the February 9, 2016 meeting as presented. Ayes: Bruce Farris, Peter Riis, and Chairman Mike McCleary. Nays: None. Absentees: Chris Neuhart and Vice-Chair Steve Erwin. Abstentions: None. Motion passed.

**E. TRANSMITTALS:** The following items have been transmitted to the Commission for information and there is no discussion expected or action recommended

**1. Recreation Department Report for April 2016.**

M. McCleary asked about the epoxy floors that were recently done at the Rec Center. A. Dunker said epoxy floors were put in the Men's & Women's locker rooms and the deck of the indoor pool. A second coat is needed because it's difficult to keep the floors clean; there are mineral deposits that are difficult to remove. It appears that only one coat of epoxy was originally put on the floor. B. Farris said the floor needs to be roughened up for the material to stick.

P. Riis asked about missing subsidy money. Said teams are going to Crystal Lake because they like the astro-turf better than the Woodstock fields. Long range plan, we might want to think about an alternative use for a field that has lights on it. Woodstock could talk to user groups and come up with a low-cost conversion to get a football or soccer team out there. Perhaps convert a

field to another sport. Some teams are looking for space; maybe we could convert at low-cost and have the field available as a practice field.

## 2. Parks Division Report for April 2016.

Parks & Facilities Report – **February** – City Manager’s Office was not previously insulated. Parks Division employees insulated the ceiling this past winter.

**March** – did you have two water heaters go out at Public Works, or just one? E. Nelson said one water heater went out and had to be replaced. E. Nelson said modifications have been made to the backstop at Field “A”. Limestone just arrived; the department will be getting this installed. The arched backstop was removed; this will be repurposed to another field. E. Nelson, D. Zinnen and J. Van Landuyt met with user-groups to find out their wishes. P. Riis asked if Parks Division re-cut lines, which shortened the outfield slightly; they added 12 feet to the in-field. There’s a barrier that exists now that wasn’t there before. E. Nelson said the original Baseball Tomorrow Grant included a backstop similar to the one on Dream Field so they looked at the possibility of getting an arched backstop. It was later determined that the arched backstop was not user friendly, as it took the catcher out of the game. User groups said they wouldn’t use that field. So, to increase the play, the backstop was removed and a straight backstop has been added. P. Riis said there wasn’t enough clearance overhead. The area behind will have bleachers and supply boxes, which will be added once the area is dry.

**April** – two sections that Parks built for Donato Conservation – E. Nelson said there are approx. 15 more sections to be built. They will be installed in the near future. The transition between the paths is being looked at for a future project.

All Ash trees have been cut down, except for some in the park sites. Some residents have injected their Ash trees in an effort to save the trees. Those remaining are infected, approx. 25, which would need to be removed in the future. The stumps have been ground; Parks is in the process of restoring the rights-of-way.

The Parks Division was able to get out on Dream Field the first week of March, two tons of Turface was added, crews rebuilt the pitcher’s mound and the warning track. B. Farris asked if anyone in the community can use the Dream Field. E. Nelson said yes they can. Sometimes the high school practices on the field. P. Riis mentioned the replacement of backstop nets at Bates. E. Nelson said volunteers from Woodstock Girls Softball League and employees from Geske removed some of the grass in the infields. WGSB is looking for limestone to do the warning tracks and dugouts. P. Riis asked about scoreboards. Did they raise enough money to purchase and install two scoreboards? E. Nelson will follow up on this question and report back to the Commission.

M. McCleary asked A. Dunker about the boat feature at Water Works. J. Van Landuyt said the boat will not be replaced before the summer season. Perhaps that will occur later this fall. They don’t want to shut down the pool for this replacement. Several items have been replaced.

**F. OLD BUSINESS:****1. Bike Path Presentation by Woodstock High School Engineering Class**

Four members from Woodstock High School's Engineering Design and Development Bike Path Group shared their Final Presentation to the Commission and City staff.

After the presentation, several questions were asked:

P. Riis asked about eco-friendly, low-cost solar lighting. The students have been unable to get in contact with the salesman from Solar One. P. Riis asked if the group looked at the bridge design. The group reviewed the bridge on Rakow Road in Crystal Lake. The current program provides for a flat bridge, via Russell King, Engineer. Their current costs include the engineer and labor. AASHTO book indicated where the path should be versus a bike lane. The path would not go through any marshy area in conservation areas. M. McCleary asked if the cost of the bridge is too much, could the group still construct the path / lane without the bridge? The group answered that is possible to construct the path without the bridge but it's unsafe and not suggested. M. McCleary asked if staff or members of the public had any questions. No questions were forthcoming.

**G. NEW BUSINESS:** None.

**H. FUTURE AGENDA ITEMS:****1. Tentative agenda items identified by Administration:** Chapter 3.

B. Farris asked about the Belcher property. J. Van Landuyt said this didn't go to Council. The City was going to offer ½ of the asking price as they believed the price was too high.

**2. Requested by Commission:** Any member may suggest an item to be considered by the Commission at a future meeting, but must be approved by a majority of the Commission to be included as a future agenda item.**I. ADJOURN:**

Motion by B. Farris, second by P. Riis to adjourn the Parks & Recreation Commission meeting on Tuesday, May 10, 2016 at 7:35 PM. Ayes: Bruce Farris, Peter Riis, and Chairman Mike McCleary. Nays: None. Absentees: Chris Neuhart and Vice-Chair Steve Erwin. Abstentions: None. Motion carried.

Respectfully submitted,

Jane Howie  
Chief Deputy Clerk

**MINUTES**  
**PARKS AND RECREATION COMMISSION**  
**June 14, 2016**  
**City Council Chambers**

**A. CALL TO ORDER:**

The meeting of the Parks and Recreation Commission of the City of Woodstock was called to order by Commissioner Bruce Farris at 6:50 PM on Tuesday, June 14, 2016, in the Council Chambers at City Hall.

**B. ROLL CALL:**

**COMMISSION MEMBERS PRESENT:** Bruce Farris, Peter Riis, and Chris Neuhart.

**COMMISSION MEMBERS ABSENT:** Vice-Chair Steve Erwin and Chairman Mike McCleary.

**STAFF PRESENT:** Recreation Department Director Dave Zinnen, Public Works Director Jeff Van Landuyt, Parks & Facilities Superintendent Ernie Nelson and Chief Deputy Clerk Jane Howie.

**OTHERS PRESENT:**

**C. FLOOR DISCUSSION:**

**1. Public Comments:** None.

**D. APPROVAL OF MINUTES:** May 10, 2016 Minutes could not be approved because some of the Commission members were not present. These Minutes will be addressed at the next meeting on July 12, 2016.

**E. TRANSMITTALS:** The following items have been transmitted to the Commission for information and there is no discussion expected or action recommended.

**1. Recreation Department Report for May 2016.**

D. Zinnen was disappointed with the turnout for the 5K run at Saturday's Woodstock Challenge Road Run. However, there was an increase in participation in the kids' event. The heat may have kept turnout low, or competition of other local races and events. Due to the heat, participants were able to cool off in the pool after the event.

**2. Parks Division Report for May 2016.**

Avalanche had their tournament last weekend and had a significant turnout, 48 teams played 88 games in just two days on eleven fields in Woodstock.

B. Farris said there are a lot of bushes overgrown in the Park in the Square. E. Nelson said he'll look into this and have them trimmed as needed.

**F. OLD BUSINESS:****1. None****G. NEW BUSINESS:****1. Discuss Chapter 3 of the Park Master Plan.**

P. Riis said some of the numbers are missing for trend comparisons. The Commission would like to see where that's going, especially with regard to the Adult Leagues. E. Nelson added that Field "A" was used this past weekend; a temporary mound was constructed. It's nice to have lights out there. The graphs are not complete as they're still waiting for numbers.

Chapter 3, Introduction. Page 2, type-o, frisbee golf should be Disc Golf. J. Van Landuyt will change this. B. Farris asked if Woodstock North uses the City's fields. D. Zinnen said that they do on occasion. Should this section add Woodstock North? Add, "At times both Woodstock High School and Woodstock North High School use City parks." This is mentioned in another section that pertains more to Woodstock North's uses.

Bar graph for District 200, change wording; J. Van Landuyt will provide this information.

Marian Central High School only uses City fields on occasion when weather conditions have caused their fields to flood in past years.

Graph for Woodstock Girls Softball, top paragraph – at an all-time high – waiting for updates on numbers of games played.

Discussions were conducted concerning the Heat Wave Girls Softball graph – McHenry County 30 & over, other areas, City of Woodstock Recreational games, and Leagues,

D. Zinnen left at 7:24 PM due to the Lightning Detection System going off.

**Current User Groups:**

Parking issues back in the day has dictated an increase in size of parking lots at some City parks. Crossfire, Woodstock District 200, utilize Emricson Park for cross country meets, which includes both Woodstock High School and Woodstock North High School, as well as Premier Soccer League – Adult. Quantum Fusion – Child Development Program – (during infancy of their organization) uses City Parks as open space.

Woodstock Thunder Youth Football & Cheer, use fields from mid-July through November. Use of City parks is vital to this user group for practices and games (on upper field). They may need to seek additional fields in the future. This group may use the football field at Creekside Middle School for games.

There is a possibility to convert fields for other user groups to get more use in the future; however, parking may be an issue. Thunder Football has become a feeder program for Woodstock's high schools.

The Commission talked about Gavers Barndance being held on the football field, and the Barndance committee has taken steps and a proactive approach, to decrease the damage to the field.

St. Mary football program plays at Marian Central High School. This youth program is a feeder program for Marian Central.

Other discussions regarding this Chapter included Woodstock Aquatic Center, Potential / Future User Groups & Facilities, Disc Golf, and Objectives & Implementation. Woodstock Travelers, are they defunct? And now there's Avalanche. J. Van Landuyt will look into the "Travelers."

C. Neuhart asked, with regards to the artificial turf at places like Crystal Lake, what's the proper time to put that on the Capital Improvement Plan (CIP) and/or cost it out for fields here in Woodstock? Is it a cost/benefit situation if the City invests in artificial turf? What is the cost of putting in artificial turn? Is the demand there? What's the process?

Add this to a future Agenda. Cost of artificial turf at some City parks.

J. Van Landuyt said this would go on a Capital Improvement Program, but it may be on there for 20 years. The cost the City charges to play on Woodstock's fields couldn't pay for an artificial turf field. C. Neuhart said he has not seen Lippold Parks field. P. Riis said it's very bouncy play. This is the former method, they used rubber pellets. J. Van Landuyt said this can be looked into. P. Riis said these are things that we should find out about; if this would be cost effective.

C. Neuhart asked about potential future user groups – the general public is the largest user group. Where has this information come from?

Skate park came to fruition from a group of parents; however, the small group could only raise \$1,200. B. Farris said the Commission had identified that skateboarding had a large following, and they had thought to build a park by the old Peters Pool; it didn't pan out.

A Woodstock resident raised some money for Disc Golf course at Raintree Park. However, the City had to help with funding the project. There hasn't been much support from the general public. The organizer was able to get a lot of things donated, but he had a difficult time raising funds for the project.

P. Riis said he was on another commission in Texas and they'd hold meetings to get public input. If it's a specific thing in a specific place they'd get more attention and attendance. It's not a bad idea to go back and have a meeting for open discussion.

**H. FUTURE AGENDA ITEMS:**

1. **Tentative agenda items identified by Administration:**
  
2. **Requested by Commission:** Any member may suggest an item to be considered by the Commission at a future meeting, but must be approved by a majority of the Commission to be included as a future agenda item.

Chapter 4 of the Park Master Plan will be discussed at the next meeting on July 12, 2016.

**I. ADJOURN:**

Motion by P. Riis, second by C. Neuhart to adjourn the Regular Meeting of the Parks & Recreation Commission on Tuesday, June 14, 2016 at 7:55 PM. Ayes: Bruce Farris, Peter Riis, and Chris Neuhart. Nays: None. Absentees: Vice-Chair Steve Erwin and Chairman Mike McCleary. Abstentions: None. Motion carried. Meeting Adjourned until the next Regular Meeting of the Parks and Recreation Commission on Tuesday, July 12, 2016.

Respectfully submitted,

Jane Howie  
Chief Deputy Clerk

**MINUTES**  
**PARKS AND RECREATION COMMISSION**  
**July 12, 2016**  
**City Council Chambers**

**A. CALL TO ORDER:**

The meeting of the Parks and Recreation Commission of the City of Woodstock was called to order by Chairman Mike McCleary at 7:01 PM on Tuesday, July 12, 2016, in the Council Chambers at City Hall.

**B. ROLL CALL:**

**COMMISSION MEMBERS PRESENT:** Bruce Farris, Peter Riis, Chris Neuhart, and Chairman Mike McCleary.

**COMMISSION MEMBERS ABSENT:** Vice-Chair Steve Erwin.

**STAFF PRESENT:** Recreation Department Director Dave Zinnen, Public Works Director Jeff Van Landuyt, Parks & Facilities Superintendent Ernie Nelson and Chief Deputy City Clerk Jane Howie.

**OTHERS PRESENT:** None.

**C. FLOOR DISCUSSION: Anyone wishing to address the Commission on an item not on the agenda may do so at this time.**

1. Public Comments: None.
2. Commission Member comments for any item not on the agenda: None.

**D. APPROVAL OF MINUTES: Correction: turn should be turf.** Motion by C. Neuhart, second by B. Farris, to approve the June 14, 2016 Minutes. Ayes: Bruce Farris, Peter Riis, and Chris Neuhart. Nays: None. Absentees: Vice-Chair Steve Erwin. Abstentions: Chairman M. McCleary. Motion carried.

**E. TRANSMITTALS:** The following items have been transmitted to the Commission for information and there is no discussion expected or action recommended.

**1. Recreation Department Report for June 2016.**

M. McCleary asked if the attendance numbers at Woodstock Water Works are higher than normal. D. Zinnen said yes, a bit higher. B. Farris asked if these numbers include season passes. D. Zinnen said they do not. These numbers are for general admittance. D. Zinnen added that the total attendance at the Aquatic Center in 2015 was 31,000.

B. Farris informed staff that there's a sillcock key in the boiler room downstairs that doesn't turn off; he noticed this when he was at the Challenge Road Run. E. Nelson will look into this and get it repaired.

## 2. Parks Division Report for June 2016.

J. Van Landuyt informed the Commission that de-thatching of a swale on Greta Avenue was completed by the City. This is an easement in which a homeowner granted to the City to do work. The City restored the property back to its original condition.

M. McCleary asked about the limestone cap at Sesquicentennial Fountain. E. Nelson said one of the sections was cracked. The fountain was temporarily turned off while the repair was being done.

E. Nelson stated that the City has removed 207 Ash trees on public property since March of 2015. Along with the tree removal itself, the process includes stump grinding, then adding pulverized dirt & grass seed to each location. There are approximately 30 Ash trees remaining on park sites that need to be removed during the winter months. M. McCleary asked if new trees will be planted in these areas. E. Nelson said that City Council is currently reviewing information about tree replacement. This would be in the public rights-of-way. B. Farris said Alan Cornue is giving away Oak trees; a spade is needed to move them. J. Van Landuyt asked if B. Farris could provide A. Cornue's contact information; he will.

**F. OLD BUSINESS:** None.

### G. NEW BUSINESS:

#### 1. Discuss Chapter 4 of the Park Master Plan.

Coordination with other jurisdictions is important.

M. McCleary asked if Marian Central Catholic High School uses Roskie Field anymore.

D. Zinnen said if Marian has flooding or other issues with their field, they will ask to use City fields at times.

Correction - Pool should be plural; **pools**.

McHenry County College – change to **Woodstock residents** vs. our residents.

Public Library – correct spelling: **cemetery**, not cemetary.

NISRA – change our to **Woodstock**.

M. McCleary said the Plan looks good with the changes.

### H. FUTURE AGENDA ITEMS:

#### 1. Tentative agenda items identified by Administration:

Minutes from May 10, 2016, B. Farris, P. Riis, and M. McCleary must be present to approve.

2. Discuss Chapter 5, and maybe 6, of the Park Master Plan.

3. **Requested by Commission:** Any member may suggest an item to be considered by the Commission at a future meeting, but must be approved by a majority of the Commission to be included as a future agenda item.

4. Schedule tour for September to select facilities that have had major improvements. May want to see the Labyrinth at Peace Park. The Garden Club did a lot of the work in that park. Previously, the Parks Division cleaned out the area prior to the Dedication. J. Van Landuyt said an existing bench was moved for the Dedication.

**I. ADJOURN:**

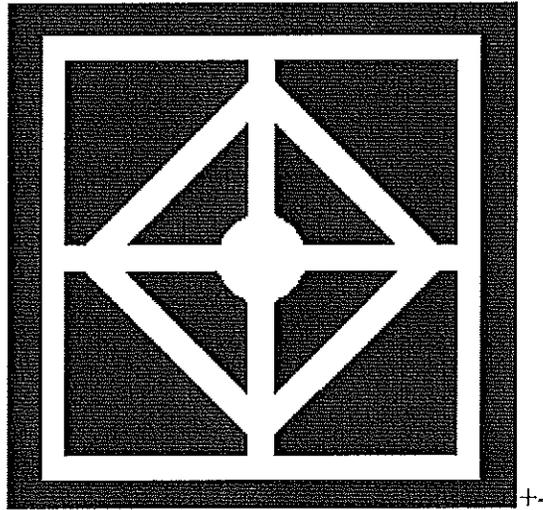
Motion by B. Farris, second by P. Riis, to adjourn the Regular Meeting of the Parks & Recreation Commission on Tuesday, July 12, 2016 at 7:30 PM. Ayes: Bruce Farris, Peter Riis, Chris Neuhart, and Chairman Mike McCleary. Nays: None. Absentees: Vice-Chairman S. Erwin. Abstentions: None. Motion carried. Meeting Adjourned at 7:30 PM until the next Regular Meeting of the Parks and Recreation Commission on Tuesday, August 9, 2016.

Respectfully submitted,

Jane Howie  
Chief Deputy City Clerk

Department  
Of  
Building & Zoning

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**Building/Activity**  
**July 2016**

# Building Permits Issued

July 2016

| <i>Type of Use</i> <b>Commercial and Institutional</b> |                    |            |
|--|--------------------|------------|
| Permit Type  | Site Address       | Total Fees |
| Other Electrical                                       | 2300 S EASTWOOD DR | \$110.00   |
| Other Fire Protection                                  | 11605 CATALPA LN   | \$0.00     |
| Other Fire Protection                                  | 1230 DAVIS RD      | \$0.00     |
| <i>Total Fees</i>                                      |                    | \$110.00   |

| <i>Type of Use</i> <b>Industrial and Manufacturing</b> |                  |            |
|--|------------------|------------|
| Permit Type  | Site Address     | Total Fees |
| Remodel Building                                       | 1725 KILKENNY CT | \$110.00   |
| <i>Total Fees</i>                                      |                  | \$110.00   |

| <i>Type of Use</i> <b>Multi-Family</b> |              |            |
|--|--------------|------------|
| Permit Type                            | Site Address | Total Fees |
| <i>Total Fees</i>                      |              | \$0.00     |

| <i>Type of Use</i> <b>Single Family Attached</b> |              |            |
|--|--------------|------------|
| Permit Type                                      | Site Address | Total Fees |
| <i>Total Fees</i>                                |              | \$0.00     |

| <i>Type of Use</i> <b>Single Family Detached</b> |                    |             |
|--|--------------------|-------------|
| Permit Type                                      | Site Address       | Total Fees  |
| New Building                                     | 2890 BRAEBURN WAY  | \$19,016.40 |
| Addition Building                                | 608 VERDI ST       | \$55.00     |
| Addition Building                                | 931 JEWETT ST      | \$55.00     |
| Addition Building                                | 2241 SWEETWATER DR | \$110.00    |
| Addition Building                                | 2026 JULIE ST      | \$311.80    |
| Remodel Building                                 | 270 REDWING DR     | \$0.00      |
| Remodel Building                                 | 323 FOREST AVE     | \$55.00     |

|                  |                     |          |
|------------------|---------------------|----------|
| Other Deck       | 13120 HICKORY LN    | \$40.00  |
| Other Deck       | 1509 FOX SEDGE TRL  | \$40.00  |
| Other Deck       | 701 BRINK ST        | \$120.00 |
| Other Electrical | 229-231 MCHENRY AVE | \$55.00  |
| Other Electrical | 1223 BLAKELY ST     | \$55.00  |
| Other Fence      | 1752 HAVENS DR      | \$20.00  |
| Other Fence      | 721 ROBERT DR       | \$20.00  |
| Other Fence      | 357 BECKING AVE     | \$20.00  |
| Other Fence      | 234 W 1ST ST        | \$20.00  |
| Other Fence      | 2721 HAYDN ST       | \$20.00  |
| Other Fence      | 389 LINCOLN AVE     | \$20.00  |
| Other Plumbing   | 840 SOUTHVIEW DR    | \$0.00   |
| Other Pool       | 1920 BELAIR LN      | \$60.00  |
| Other Plumbing   | 704 MURIEL ST       | \$55.00  |
| Other Pool       | 1603 BULL VALLEY DR | \$195.00 |
| Other Plumbing   | 221 REDWING DR      | \$0.00   |
| Other Plumbing   | 218 PLEASANT ST     | \$55.00  |

*Total Fees* \$20,398.20

*Grand Total Fees* \$20,618.20

Other Permit Activity Report Summary  
July 2016

| Type of Permit      | This Month     |                 |             | Year To Date   |                  |                | This Month Last Year |                  |              | Year To Date Last Year |                  |                |
|---------------------|----------------|-----------------|-------------|----------------|------------------|----------------|----------------------|------------------|--------------|------------------------|------------------|----------------|
|                     | No. of Permits | Constr. Cost    | Permit Fees | No. of Permits | Constr. Cost     | Permit Fees    | No. of Permits       | Constr. Cost     | Permit Fees  | No. of Permits         | Constr. Cost     | Permit Fees    |
| Other               |                |                 |             |                |                  |                |                      |                  |              |                        |                  |                |
| Antenna             | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0              | \$0          | 0                      | \$0              | \$0            |
| Concrete            | 0              | \$0             | \$0         | 2              | \$0              | \$120          | 0                    | \$0              | \$0          | 0                      | \$0              | \$0            |
| Deck                | 3              | \$21,200        | \$200       | 16             | \$65,000         | \$815          | 2                    | \$3,200          | \$80         | 24                     | \$80,575         | \$980          |
| Demolition          | 0              | \$0             | \$0         | 4              | \$18,600         | \$560          | 0                    | \$0              | \$0          | 0                      | \$0              | \$0            |
| Detached Garage     | 0              | \$0             | \$0         | 4              | \$36,500         | \$449          | 2                    | \$63,932         | \$205        | 4                      | \$85,932         | \$1,115        |
| Dumpster            | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0              | \$0          | 0                      | \$0              | \$0            |
| Elevator            | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 1                    | \$4,000          | \$110        | 3                      | \$23,000         | \$415          |
| Fence               | 6              | \$18,206        | \$120       | 65             | \$165,115        | \$1,300        | 11                   | \$33,288         | \$220        | 67                     | \$147,635        | \$1,340        |
| Gazebo              | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0              | \$0          | 0                      | \$0              | \$0            |
| Grading             | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0              | \$0          | 0                      | \$0              | \$0            |
| Parking Lot         | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0              | \$0          | 0                      | \$0              | \$0            |
| Pool                | 2              | \$30,100        | \$255       | 8              | \$45,400         | \$910          | 0                    | \$0              | \$0          | 3                      | \$59,200         | \$365          |
| Right-of-Way        | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0              | \$0          | 0                      | \$0              | \$0            |
| Shed                | 0              | \$0             | \$0         | 7              | \$40,982         | \$175          | 2                    | \$8,650          | \$50         | 15                     | \$26,300         | \$375          |
| Sign                | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0              | \$0          | 0                      | \$0              | \$0            |
| Spa                 | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0              | \$0          | 0                      | \$0              | \$0            |
| Temporary Structure | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0              | \$0          | 0                      | \$0              | \$0            |
| Trellis             | 0              | \$0             | \$0         | 0              | \$0              | \$0            | 0                    | \$0              | \$0          | 0                      | \$0              | \$0            |
| <b>Totals</b>       | <b>11</b>      | <b>\$69,506</b> | <b>\$0</b>  | <b>106</b>     | <b>\$371,597</b> | <b>\$4,329</b> | <b>18</b>            | <b>\$113,070</b> | <b>\$665</b> | <b>116</b>             | <b>\$422,642</b> | <b>\$4,590</b> |

## Building Activity Report Summary

July 2016

| Type of Permit                  | This Month     |              |             | Year To Date   |              |             | This Month Last Year |              |             | Year To Date Last Year |              |             |
|---------------------------------|----------------|--------------|-------------|----------------|--------------|-------------|----------------------|--------------|-------------|------------------------|--------------|-------------|
|                                 | No. of Permits | Constr. Cost | Permit Fees | No. of Permits | Constr. Cost | Permit Fees | No. of Permits       | Constr. Cost | Permit Fees | No. of Permits         | Constr. Cost | Permit Fees |
| <b>Residential</b>              |                |              |             |                |              |             |                      |              |             |                        |              |             |
| Single Family Detached          | 1              | \$118,563    | \$19,016    | 11             | \$1,426,631  | \$201,543   | 3                    | \$339,982    | \$50,525    | 13                     | \$1,628,770  | \$211,609   |
| Single Family Attached          | 0              | \$0          | \$0         | 2              | \$821,517    | \$147,118   | 0                    | \$0          | \$0         | 2                      | \$452,904    | \$58,103    |
| Multi-Family                    | 0              | \$0          | \$0         | 0              | \$0          | \$0         | 0                    | \$0          | \$0         | 3                      | \$2,400,000  | \$465,081   |
| Additions                       | 4              | \$29,500     | \$532       | 8              | \$106,000    | \$935       | 1                    | \$15,000     | \$55        | 5                      | \$98,780     | \$703       |
| Misc                            | 19             | \$95,716     | \$850       | 169            | \$1,008,462  | \$8,792     | 28                   | \$159,620    | \$1,160     | 185                    | \$1,227,950  | \$9,310     |
| <b>Total</b>                    | 24             | \$243,779    | \$20,398    | 190            | \$3,362,610  | \$358,388   | 32                   | \$514,602    | \$51,740    | 208                    | \$5,808,404  | \$744,807   |
| <b>Commercial/Institutional</b> |                |              |             |                |              |             |                      |              |             |                        |              |             |
| Commercial - New                | 0              | \$0          | \$0         | 0              | \$0          | \$0         | 0                    | \$0          | \$0         | 1                      | \$1,682,517  | \$10,178    |
| Commercial - Additions          | 0              | \$0          | \$0         | 1              | \$1,975,000  | \$1,983     | 0                    | \$0          | \$0         | 2                      | \$110,000    | \$805       |
| Commercial - Misc               | 3              | \$7,050      | \$110       | 17             | \$234,120    | \$4,757     | 7                    | \$175,300    | \$1,964     | 47                     | \$2,332,685  | \$12,673    |
| <b>Total</b>                    | 3              | \$7,050      | \$110       | 18             | \$2,209,120  | \$6,740     | 7                    | \$175,300    | \$1,964     | 50                     | \$4,125,202  | \$23,655    |
| <b>Industrial</b>               |                |              |             |                |              |             |                      |              |             |                        |              |             |
| Industrial - New                | 0              | \$0          | \$0         | 0              | \$0          | \$0         | 0                    | \$0          | \$0         | 0                      | \$0          | \$0         |
| Industrial - Additions          | 0              | \$0          | \$0         | 0              | \$0          | \$0         | 1                    | \$300,000    | \$398       | 1                      | \$300,000    | \$398       |
| Industrial - Misc               | 1              | \$10,000     | \$110       | 6              | \$50,785     | \$375       | 2                    | \$27,935     | \$0         | 13                     | \$7,063,530  | \$10,594    |
| <b>Total</b>                    | 1              | \$10,000     | \$110       | 6              | \$50,785     | \$375       | 3                    | \$327,935    | \$398       | 14                     | \$7,363,530  | \$10,992    |
| <b>Signs</b>                    |                |              |             |                |              |             |                      |              |             |                        |              |             |
| Signs                           | 0              | \$0          | \$0         | 0              | \$0          | \$0         | 0                    | \$0          | \$0         | 0                      | \$0          | \$0         |
| <b>Grand Total</b>              | 28             | \$260,829    | \$20,618    | 214            | \$5,622,515  | \$365,503   | 42                   | \$1,017,837  | \$54,102    | 272                    | \$17,297,136 | \$779,454   |

# Fee Summary Report

July 2016

| Type of Fee                  | This Month        |             | Year To Date      |              | This Month Last Year |             | Year To Date Last Year |              |
|------------------------------|-------------------|-------------|-------------------|--------------|----------------------|-------------|------------------------|--------------|
|                              | Number of Permits | Fee Amount  | Number of Permits | Fee Amount   | Number of Permits    | Fee Amount  | Number of Permits      | Fee Amount   |
| <b>Building Fees</b>         |                   |             |                   |              |                      |             |                        |              |
| Residential                  | 21                | \$2,436.20  | 165               | \$32,403.80  | 28                   | \$4,441.20  | 169                    | \$65,145.80  |
| Commercial                   | 1                 | \$110.00    | 16                | \$1,908.55   | 4                    |             | 36                     | \$14,359.34  |
| Industrial                   | 1                 | \$110.00    | 3                 | \$398.00     | 1                    |             | 9                      | \$10,692.32  |
| <i>Total Building</i>        | 23                | \$2,656.20  | 184               | \$34,710.35  | 33                   | \$4,441.20  | 214                    | \$90,197.46  |
| <b>Impact Fees</b>           |                   |             |                   |              |                      |             |                        |              |
| Park                         | 5                 | \$3,150.00  | 21                | \$33,421.00  | 4                    | \$1,902.00  | 23                     | \$36,034.00  |
| School                       | 5                 | \$0.00      | 21                | \$38,214.00  | 4                    | \$13,611.00 | 23                     | \$152,083.00 |
| Library                      | 5                 | \$843.00    | 21                | \$13,387.00  | 4                    | \$2,138.00  | 23                     | \$31,965.00  |
| Streets                      | 5                 | \$246.00    | 21                | \$5,166.00   | 4                    | \$738.00    | 23                     | \$21,006.00  |
| Police                       | 5                 | \$1,265.00  | 21                | \$20,085.00  | 4                    | \$3,208.00  | 23                     | \$47,277.00  |
| Fire and Rescue              | 5                 | \$244.00    | 21                | \$3,874.00   | 4                    | \$619.00    | 23                     | \$9,247.00   |
| <i>Total Impact</i>          |                   | \$5,748.00  |                   | \$114,147.00 |                      | \$22,216.00 |                        | \$297,612.00 |
| <b>Water and Sewer Fees</b>  |                   |             |                   |              |                      |             |                        |              |
| Water                        | 5                 | \$3,775.00  | 21                | \$69,565.00  | 4                    | \$10,314.00 | 23                     | \$181,053.00 |
| Sewer                        | 5                 | \$5,225.00  | 21                | \$95,351.00  | 4                    | \$14,085.00 | 23                     | \$206,262.00 |
| <i>Total Water and Sewer</i> |                   | \$9,000.00  |                   | \$164,916.00 |                      | \$24,399.00 |                        | \$387,315.00 |
| <i>Gand Total</i>            |                   | \$17,404.20 |                   | \$313,773.35 |                      | \$51,056.20 |                        | \$775,124.46 |

## Additional Development Fees

### Apple Creek Subdivision

| Month         | No. | School Dev  | F/R Dev    | Route 47 | Annex. Fee |
|---------------|-----|-------------|------------|----------|------------|
| Jan-16        | 0   | \$0.00      | \$0.00     | \$0.00   | \$0.00     |
| Feb-16        | 0   | \$0.00      | \$0.00     | \$0.00   | \$0.00     |
| Mar-16        | 1   | \$4,387.00  | \$274.00   | \$0.00   | \$0.00     |
| Apr-16        | 2   | \$21,493.00 | \$1,918.00 | \$0.00   | \$0.00     |
| May -16       | 1   | \$11,404.00 | \$1,096.00 | \$0.00   | \$0.00     |
| Jun-16        | 0   | \$0.00      | \$0.00     | \$0.00   | \$0.00     |
| Jul-16        | 1   | \$2,500.00  | \$274.00   | \$0.00   | \$0.00     |
| Aug-16        | 0   | \$0.00      | \$0.00     | \$0.00   | \$0.00     |
| Sep-16        | 0   | \$0.00      | \$0.00     | \$0.00   | \$0.00     |
| Oct-16        | 0   | \$0.00      | \$0.00     | \$0.00   | \$0.00     |
| Nov-16        | 0   | \$0.00      | \$0.00     | \$0.00   | \$0.00     |
| Dec-16        | 0   | \$0.00      | \$0.00     | \$0.00   | \$0.00     |
| <i>Totals</i> | 5   | \$39,784.00 | \$3,562.00 | \$0.00   | \$0.00     |

### The Maples (on McConnell)

| Month         | No. | McConnell Road Impact Fee | Water Tower Impact Fee |
|---------------|-----|---------------------------|------------------------|
| Jan-16        | 0   | \$0.00                    | \$0.00                 |
| Feb-16        | 0   | \$0.00                    | \$0.00                 |
| Mar-16        | 0   | \$0.00                    | \$0.00                 |
| Apr-16        | 0   | \$0.00                    | \$0.00                 |
| May-16        | 0   | \$0.00                    | \$0.00                 |
| Jun-16        | 0   | \$0.00                    | \$0.00                 |
| Jul-16        | 0   | \$0.00                    | \$0.00                 |
| Aug-16        | 0   | \$0.00                    | \$0.00                 |
| Sep-16        | 0   | \$0.00                    | \$0.00                 |
| Oct-16        | 0   | \$0.00                    | \$0.00                 |
| Nov-16        | 0   | \$0.00                    | \$0.00                 |
| Dec-16        | 0   | \$0.00                    | \$0.00                 |
| <i>Totals</i> | 0   | \$0.00                    | \$0.00                 |



DEPARTMENT OF BUILDING & ZONING

Backflow Protection Program  
Monthly Summary

**July 2016**

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Number of Inspections  
**14 Inspections@ 5 locations**

Amount Invoiced  
**\$800.00**

## Code Enforcement Monthly Summary

July 2016

|                  | Violations |          | Number of Inspections | Number of Notices Issued | Number of Citations Issued |
|------------------|------------|----------|-----------------------|--------------------------|----------------------------|
|                  | New        | Abated   |                       |                          |                            |
| <b>This Year</b> |            |          |                       |                          |                            |
| January          | 22         | 0        | 40                    | 0                        | 0                          |
| February         | 16         | 0        | 66                    | 0                        | 0                          |
| March            | 24         | 1        | 56                    | 0                        | 0                          |
| April            | 34         | 0        | 67                    | 0                        | 0                          |
| May              | 8          | 0        | 52                    | 0                        | 0                          |
| June             | 5          | 0        | 69                    | 0                        | 0                          |
| July             | 4          | 0        | 19                    | 0                        | 0                          |
| August           | 0          | 0        | 0                     | 0                        | 0                          |
| September        | 0          | 0        | 0                     | 0                        | 0                          |
| October          | 0          | 0        | 0                     | 0                        | 0                          |
| November         | 0          | 0        | 0                     | 0                        | 0                          |
| December         | 0          | 0        | 0                     | 0                        | 0                          |
| <b>Totals</b>    | <b>113</b> | <b>1</b> | <b>369</b>            | <b>0</b>                 | <b>0</b>                   |

|                  |            |          |            |           |          |
|------------------|------------|----------|------------|-----------|----------|
| <b>Last Year</b> |            |          |            |           |          |
| January          | 6          | 0        | 7          | 7         | 0        |
| February         | 17         | 0        | 22         | 6         | 0        |
| March            | 39         | 0        | 52         | 6         | 0        |
| April            | 5          | 0        | 23         | 4         | 0        |
| May              | 51         | 0        | 54         | 0         | 0        |
| June             | 17         | 0        | 37         | 0         | 0        |
| July             | 19         | 0        | 27         | 0         | 0        |
| August           | 14         | 0        | 67         | 0         | 0        |
| September        | 14         | 0        | 120        | 0         | 0        |
| October          | 16         | 0        | 104        | 0         | 0        |
| November         | 13         | 0        | 71         | 0         | 0        |
| December         | 21         | 0        | 57         | 0         | 0        |
| <b>Totals</b>    | <b>232</b> | <b>0</b> | <b>641</b> | <b>23</b> | <b>0</b> |



**Police Department**  
John L. Lieb, Chief of Police  
656 Lake Avenue  
Woodstock, Illinois 60098

phone 815.338.6787  
fax 815.334.2275  
policedept@woodstockil.gov  
www.woodstockil.gov

To: Roscoe C. Stelford, City Manager  
From: John L. Lieb, Chief of Police  
Re: July 2016 Monthly Report  
Date: August 24, 2016

Woodstock Police responded to 1,296 calls for service during the month of July; 118 more calls than responded to in July 2015. At this point in the 2016 calendar year, WPD has responded to approximately 3% more calls for service than reported at a similar point in 2015. There were 93 reported crimes during the month; 21 more than reported in July 2015. Even though July 2016 had a small “uptick” in reported crime, there is still an approximate 2.4% decrease in reported crime compared to a similar point in the 2015 calendar year. Criminal arrests were slightly down comparing this July with last year, and year to date arrests are down by 34. Lastly, even though traffic arrests are lower at this point for the year, the incidences of traffic accidents are 48% higher comparing this point of the calendar year with a similar point in 2015.

DARE Officer Gustis continues to supplement the Patrol Division as his school related duties are on hold for the summer. Officer Adam Fischer and Officer Paul Farnum continue to successfully progress through the Field Training and Evaluation Program. Officer Joshua Rapacz was selected to be the next School Resource Officer for D200 after former SRO Jeremy Mortimer moved out of the high schools and into the Investigations Division to fill a Detective position. Officer Mike Karnath departed the employment of the City of Woodstock to work as a police officer for another Chicagoland agency.

Other highlights for the month include: Participation by a few personnel on “Dick Tracy Day” including Detective Sergeant Joshua Fourdyce taking on the role of Dick Tracy; citizen customer service and traffic control at the 4<sup>th</sup> of July Fireworks event; the monthly Coffee with the Chief Program featuring Sergeant Tino Cipolla (Team Leader for Beat 24) providing information on the southeast quadrant beat with a bonus presentation by Officer Fred Eiselstein providing a PowerPoint titled, “The Root of Crime;” a well-received K-9 demonstration for over 100 children with K-9 Blue; police services and traffic control at the Gavers Barndance event; participation by Police Officers and Police Explorer Scouts at the City’s “Summer in the Park” which culminated with a Police “National Night Out” Tween Dance held on Sunday, July 17<sup>th</sup>.



***Woodstock is proud to have been recognized as a 2007 Distinctive Destination  
by the National Trust for Historic Preservation***

The Police Department's Officers continue their high visibility patrols in the area of the Woodstock Square. The patrols are supplemented by the two Community Service Officers. These patrols remain in effect in order to ensure the public's compliance with the City's ordinances, as well as, for a pleasurable park experience for law-abiding citizens. Lastly, every Officer remains vigilant in other areas of the community and continues to provide assistance in ensuring the remaining summer community events safely take place.

Sincerely,



John L. Lieb  
Chief of Police

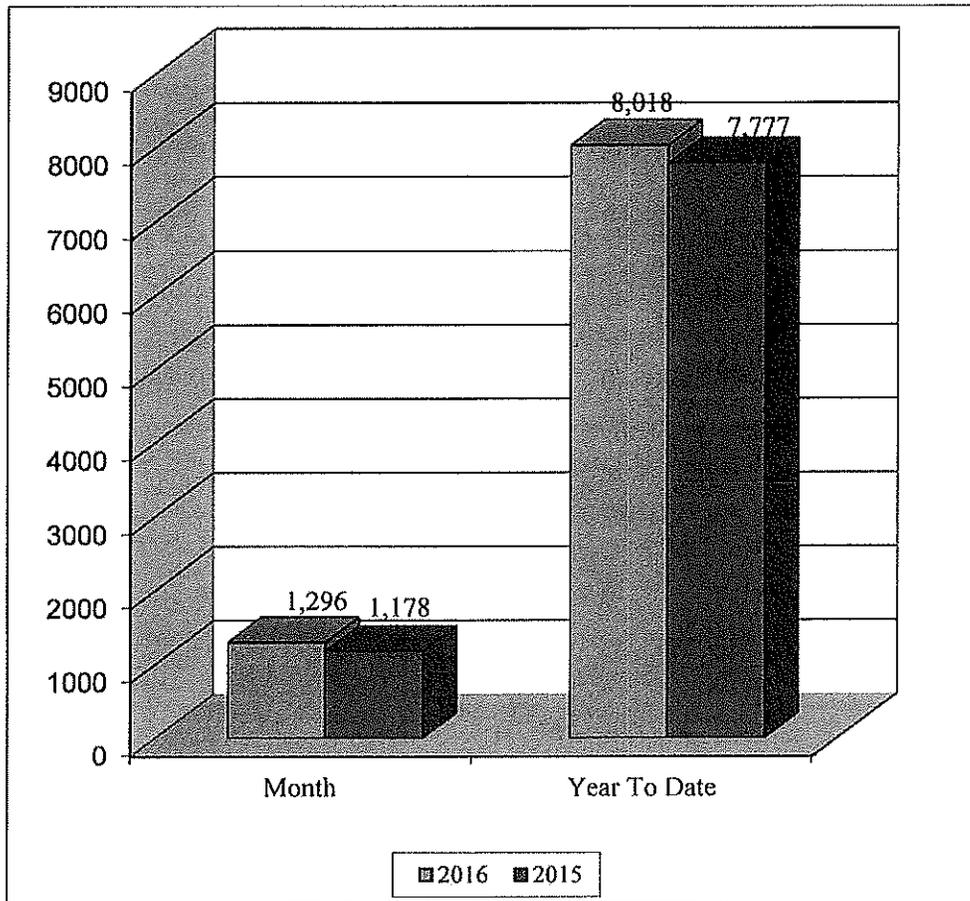


Reviewed and Approved by:

*Roscoe C. Stelford III*

City Manager

**CITY OF WOODSTOCK  
POLICE DEPARTMENT  
JULY 2016  
MONTHLY REPORT**

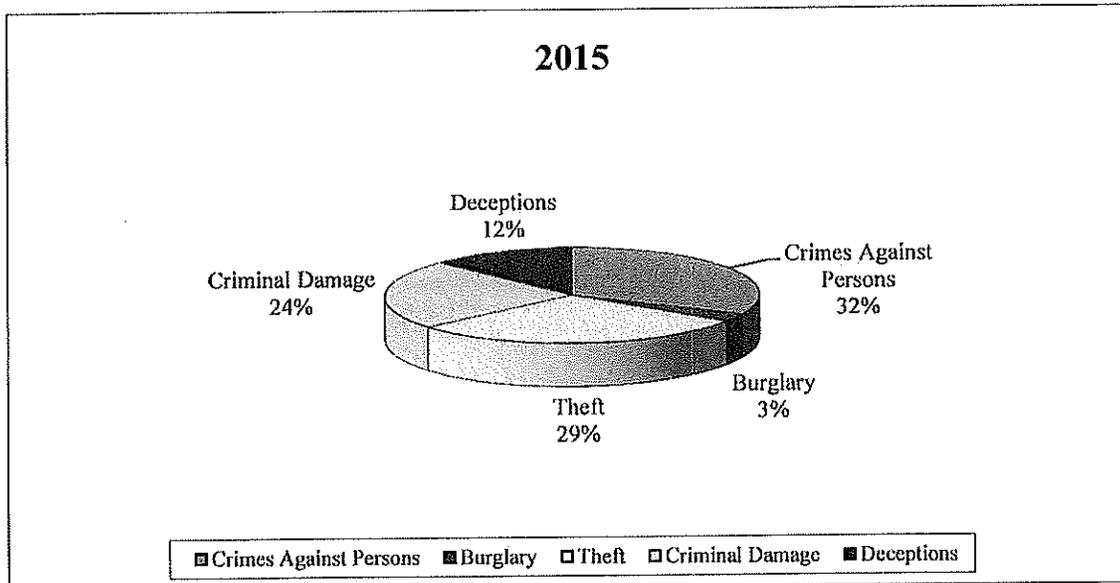
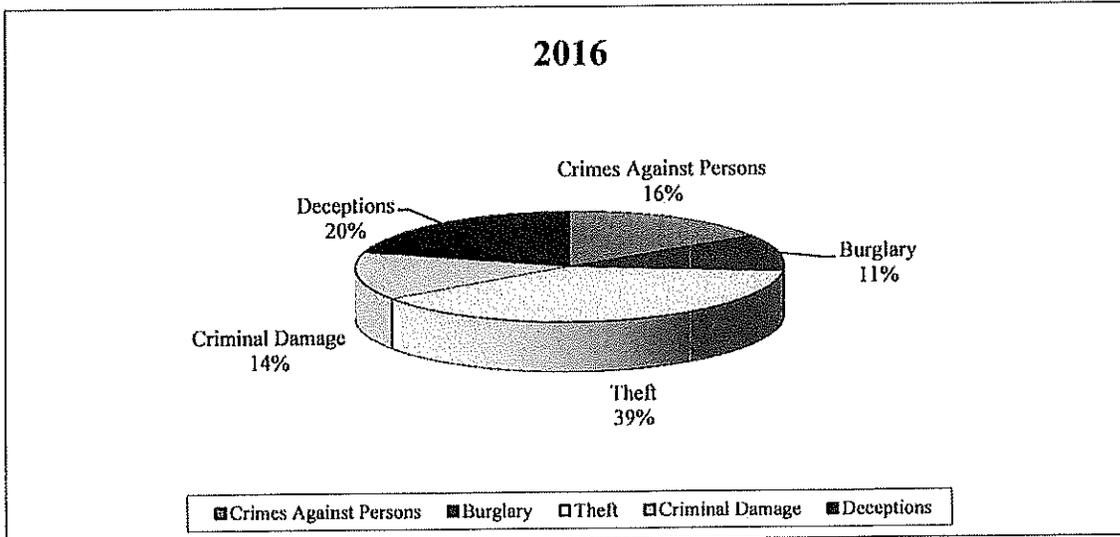


**CALLS FOR POLICE SERVICE**

**WOODSTOCK POLICE DEPARTMENT  
JULY 2016 MONTHLY REPORT**

| <b>REPORTED CRIME CATEGORIES</b>   | <b>Month 2016</b> | <b>Month 2015</b> | <b>Year to Date 2016</b> | <b>Year to Date 2015</b> |
|------------------------------------|-------------------|-------------------|--------------------------|--------------------------|
| <b>CRIMES AGAINST PERSONS</b>      |                   |                   |                          |                          |
| Homicide                           | 0                 | 0                 | 0                        | 0                        |
| Criminal Sexual Abuse              | 0                 | 2                 | 13                       | 17                       |
| Robbery                            | 1                 | 0                 | 7                        | 3                        |
| Battery                            | 12                | 19                | 101                      | 152                      |
| Assault                            | 2                 | 2                 | 14                       | 6                        |
| Reckless Homicide                  | 0                 | 0                 | 0                        | 0                        |
| <b>CRIMES AGAINST PROPERTY</b>     |                   |                   |                          |                          |
| Burglary                           | 2                 | 0                 | 22                       | 20                       |
| Burglary to Residence              | 0                 | 1                 | 4                        | 13                       |
| Burglary to Vehicle                | 8                 | 1                 | 53                       | 25                       |
| <b>THEFTS</b>                      |                   |                   |                          |                          |
| Felony                             | 6                 | 3                 | 44                       | 43                       |
| Misdemeanor                        | 24                | 11                | 134                      | 100                      |
| Retail Theft                       | 5                 | 7                 | 80                       | 74                       |
| Motor Vehicle Theft                | 1                 | 0                 | 8                        | 5                        |
| <b>CRIMINAL DAMAGE TO PROPERTY</b> |                   |                   |                          |                          |
| Felony                             | 2                 | 2                 | 8                        | 23                       |
| Misdemeanor                        | 10                | 15                | 73                       | 103                      |
| Arson                              | 1                 | 0                 | 2                        | 0                        |
| <b>DECEPTIONS</b>                  |                   |                   |                          |                          |
| Deceptive Practice                 | 2                 | 0                 | 10                       | 5                        |
| Forgery                            | 3                 | 3                 | 9                        | 9                        |
| Theft of Labor / Service           | 0                 | 0                 | 4                        | 5                        |
| All Other Deceptions               | 14                | 6                 | 60                       | 59                       |
| <b>TOTAL CRIMES REPORTED</b>       | <b>93</b>         | <b>72</b>         | <b>646</b>               | <b>662</b>               |

# CITY OF WOODSTOCK POLICE DEPARTMENT JULY 2016 MONTHLY REPORT



## REPORTED CRIMES COMPARISONS

**WOODSTOCK POLICE DEPARTMENT  
JULY 2016 MONTHLY REPORT**

| <b>ARREST SUMMARY / TRAFFIC DATA</b> | <b>Month 2016</b> | <b>Month 2015</b> | <b>Year to Date 2016</b> | <b>Year to Date 2015</b> |
|--------------------------------------|-------------------|-------------------|--------------------------|--------------------------|
| <b>CRIMINAL ARRESTS</b>              |                   |                   |                          |                          |
| Crimes Against Persons               | 8                 | 12                | 55                       | 66                       |
| Crimes Against Property              | 4                 | 6                 | 42                       | 48                       |
| Crimes Against Society               | 15                | 16                | 78                       | 76                       |
| Arrests for Outside Agencies         | 11                | 5                 | 54                       | 47                       |
| Juvenile Arrests                     | 1                 | 4                 | 34                       | 60                       |
| <b>Total Criminal Arrests</b>        | <b>39</b>         | <b>43</b>         | <b>263</b>               | <b>297</b>               |
| <hr/>                                |                   |                   |                          |                          |
| <b>TRAFFIC ARRESTS</b>               |                   |                   |                          |                          |
| From Accidents                       | 39                | 25                | 257                      | 141                      |
| Driving Under the Influence          | 3                 | 5                 | 26                       | 46                       |
| Driving While Suspended              | 15                | 23                | 106                      | 150                      |
| Insurance Violations                 | 14                | 26                | 165                      | 219                      |
| Other Traffic Arrests                | 195               | 251               | 1,307                    | 1,542                    |
| <b>Total Traffic Arrests</b>         | <b>266</b>        | <b>330</b>        | <b>1861</b>              | <b>2,098</b>             |
| <hr/>                                |                   |                   |                          |                          |
| <b>TRAFFIC CRASHES</b>               |                   |                   |                          |                          |
| Fatal Crashes                        | 0                 | 0                 | 0                        | 1                        |
| Personal Injury                      | 7                 | 6                 | 44                       | 50                       |
| Property Damage                      | 50                | 16                | 381                      | 208                      |
| Private Property                     | 14                | 9                 | 103                      | 98                       |
| <b>Total Crashes</b>                 | <b>71</b>         | <b>31</b>         | <b>528</b>               | <b>357</b>               |

**WOODSTOCK POLICE DEPARTMENT  
JULY 2016 MONTHLY REPORT**

| MISCELLANEOUS SERVICES | Month 2016 | Month 2015 | Year to Date 2016 | Year to Date 2015 |
|------------------------|------------|------------|-------------------|-------------------|
|------------------------|------------|------------|-------------------|-------------------|

**GENERAL INFORMATION**

|                        |        |        |         |         |
|------------------------|--------|--------|---------|---------|
| Calls for Service      | 1,296  | 1,178  | 8,018   | 7,777   |
| Miles Patrolled        | 31,518 | 25,808 | 173,703 | 178,204 |
| Total Written Reports  | 361    | 365    | 2,419   | 2,376   |
| Tavern Checks          | 428    | 290    | 2283    | 2,290   |
| Outside Agency Assists | 13     | 5      | 56      | 47      |
| Fire/Rescue Calls      | 387    | 380    | 2,095   | 2,453   |

**PARKING VIOLATIONS**

|                              |                |                |                 |                 |
|------------------------------|----------------|----------------|-----------------|-----------------|
| Total Parking Violations     | 268            | 336            | 2,411           | 2,317           |
| <b>Total Fines Collected</b> | <b>\$3,908</b> | <b>\$5,920</b> | <b>\$45,404</b> | <b>\$47,205</b> |

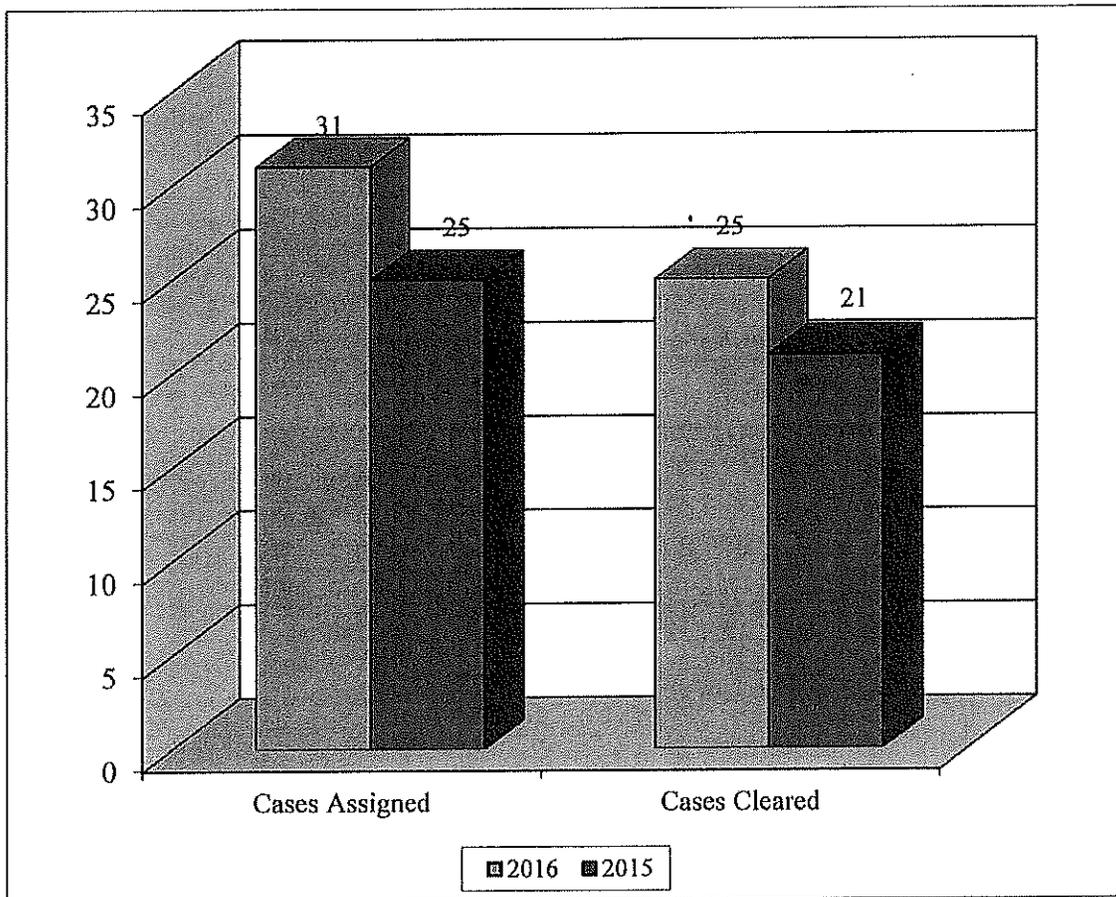
**PROPERTY SUMMARY**

|                           |          |         |           |           |
|---------------------------|----------|---------|-----------|-----------|
| Stolen Property Value     | \$31,232 | \$4,453 | \$204,006 | \$108,975 |
| Recovered Property Value  | \$15,012 | \$765   | \$122,864 | \$26,757  |
| Vandalized Property Value | \$39,585 | \$5,644 | \$55,441  | \$30,916  |

**ADDITIONAL FEES/FINES SUMMARY**

|                      |         |         |          |          |
|----------------------|---------|---------|----------|----------|
| Vehicle Impound Fees | \$3,000 | \$4,000 | \$28,500 | \$32,500 |
| Bail Processing Fees | \$360   | \$240   | \$1,700  | \$1,880  |

**CITY OF WOODSTOCK  
POLICE DEPARTMENT  
JULY 2016  
MONTHLY REPORT**



**INVESTIGATIONS DIVISION  
MONTHLY CASE COMPARISONS**

**WOODSTOCK POLICE DEPARTMENT  
JULY 2016 MONTHLY REPORT**

| <b>INVESTIGATIONS DIVISION</b> | <b>Month 2016</b> | <b>Month 2015</b> | <b>Year to Date 2016</b> | <b>Year to Date 2015</b> |
|--------------------------------|-------------------|-------------------|--------------------------|--------------------------|
| <b>CASES ASSIGNED</b>          |                   |                   |                          |                          |
| Felony Cases                   | 24                | 22                | 126                      | 132                      |
| Misdemeanor Cases              | 3                 | 0                 | 19                       | 25                       |
| Non Criminal Cases             | 4                 | 3                 | 47                       | 73                       |
| <b>Total Cases Assigned</b>    | <b>31</b>         | <b>25</b>         | <b>192</b>               | <b>230</b>               |
| <b>CASES CLEARED</b>           |                   |                   |                          |                          |
| Felony Cases                   | 15                | 18                | 127                      | 130                      |
| Misdemeanor Cases              | 4                 | 1                 | 12                       | 26                       |
| Non Criminal Cases             | 6                 | 2                 | 46                       | 71                       |
| <b>Total Cases Cleared</b>     | <b>25</b>         | <b>21</b>         | <b>185</b>               | <b>227</b>               |

**NARRATIVE SUMMARY:**

Cases assigned and investigated by the Investigations Division this month included: One(1) Criminal Damage to Government Supported Property, one(1) Drug Investigation, one(1) Disorderly Conduct at Marian Central Catholic High School, one(1) Armed Robbery, one(1) Stolen Vehicle - located, one(1) Theft Under, one(1) Retail Theft Under, two(2) Residential Burglary, two(2) Identity Theft, two(2) Unlawful Use of Credit Card, three(3) Death Investigation, four(4) Forgery, five(5) Theft Over \$500 and six(6) Burglary to Motor Vehicle.

Josh Rapacz was appointed to the position of School Resource Officer. During the month of July he was assigned to the Patrol Division.

7.7.2016

Dear Woodstock Police Officers,

Please know that the majority of America's citizens are aware of how brave and selfless your profession is.

After listening to Meliwankel's Sheriff Samet Clark, on Fox News today, who said we need to come together as a nation and support each other, especially the Police who stand between us and

anarchy, I felt the need to do something nice for you. I made these cookies just for you.

I beg you to not lose faith. The majority of us support you and thank you and are grateful for every Police Officer in our nation.

There are so many of us who value your brave determination to serve and protect us.

Respectfully,

Nancy Eckler

LAW OFFICES  
**ZUKOWSKI, ROGERS, FLOOD & McARDLE**  
50 VIRGINIA STREET  
CRYSTAL LAKE, ILLINOIS 60014

RUTH A. SCHLOSSBERG  
rschlossberg@zrfmlaw.com

(815)459-2050  
FAX (815)459-9057  
[www.zrfmlaw.com](http://www.zrfmlaw.com)

July 11, 2016

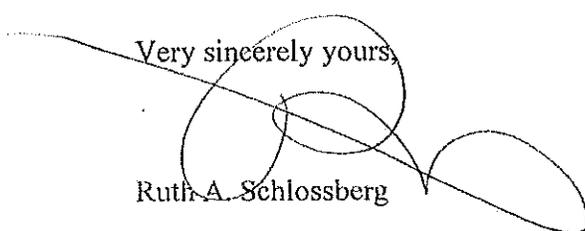
Chief John L. Lieb  
Woodstock Police Department  
656 Lake Avenue  
Woodstock, IL 60098

Dear Chief Lieb:

On behalf of all of us at Zukowski, Rogers, Flood & McArdle, we wanted to write to you and your officers to extend our condolences and sadness about the terrible events of last week in Dallas. We know this has been a difficult time for all law enforcement and all Americans. It is hard to know how to be a comfort at a time of such loss, but we want you to know that we are proud of your team and the excellent work that they do every day. We know that you and your officers aim for the highest standards of police work and that you work hard to ensure that you are responsive and responsible.

We are wishing you all comfort and support.

Very sincerely yours,



Ruth A. Schlossberg



Timothy J. Clifton

RAS:dg

cc: Brian Sager, PhD, Mayor  
Woodstock City Council Members  
Roscoe Stelford, City Manager

## John Lieb

---

**From:** Tamara Reed  
**Sent:** Monday, July 18, 2016 8:44 AM  
**To:** John Lieb  
**Subject:** FW: Community relations

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

-----Original Message-----

**From:** Thomas Johnson [REDACTED]  
**Sent:** Sunday, July 17, 2016 9:25 PM  
**To:** Tamara Reed  
**Subject:** Community relations

To the chief and all the officers of our police department:

I am the president of the congregation of St. John's Lutheran Church and a citizen of Woodstock for around 8 years. I was also a Republican Committeeman for one term that ended this year.

As an average, law abiding citizen, I am highly disturbed by the present animosity toward the police and the recent murders of police across the country. I want you to know, I will support our police to what ever extent I can. I am certain that the majority of the members of St. John's feel the same. Without your willingness to do a tough job, we couldn't live in a society of relative peace and safety. You are what stands between us and the evils of drug abuse and violent crime that continues to grow around us.

God Bless you and keep you safe.

Thomas W. Johnson Sr.

7/18/16

In a troublesome time  
we want to thank you for  
all you do; all the little things;  
The big things; covering  
the details that keep our  
community safe; for  
answering that traffic  
accident; hit-and-run;  
drug overdose; domestic  
abuse; dead deer; live  
cat in a tree; lost child;  
frightened elder; touching  
base with a teenager  
on the square; busting up  
a fight; handing a homeless  
person water - we know  
you do it all. Blessings and  
prayers to all your sisters  
and brothers in blue. We love you.

Dear Police Officers, personnel,  
Chief, and staff,

It's the special things  
that people do for us  
that make all  
the difference  
in our lives.

I really appreciate  
your thoughtfulness!

Most sincerely,  
Steve + Linda  
Cavay  
Fremont St. WDSK

## John Lieb

---

**From:** Tamara Reed  
**Sent:** Friday, July 22, 2016 10:39 AM  
**To:** John Lieb  
**Cc:** Jeffery Parsons  
**Subject:** FW: Thank you

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**From:** Seela McKinley [REDACTED]  
**Sent:** Friday, July 22, 2016 10:37 AM  
**To:** Tamara Reed  
**Subject:** Thank you

Hi,

Today, Officer Fischer and Officer Rapza helped me on the side of Rt. 14. They put gas into my car (after a Good Samaritan helped me get it) and settled my fears. I appreciated both the concern and professionalism that they showed me.

I know this is all part of the job; yet, since I am disabled and didn't have anyone to ask for help, I wanted to take a moment to say this kindness really meant a lot to me. I was at a lost at how to handle the situation by myself and the timing of Officers' arrival freed the Good Samaritan to be on his way.

Thank you again.

Best regards

Seela (Dianne) McKinley  
Lake in the Hills, IL

# Village of Spring Grove Police Department

7401 Meyer Road • Spring Grove, Illinois 60081 • 815-675-2596 • Fax 815-675-2320

**Thomas E. Sanders** — Chief of Police

July 28, 2016

Woodstock Police Department  
Chief John Lieb  
656 Lake Ave  
Woodstock, IL 60098

Dear Chief Lieb,

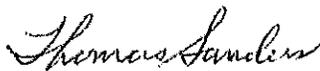
On June 26, 2016 the Spring Grove Police were notified of an injury accident at U.S. Route 12 west of Fox Lake Road in Spring Grove. Shortly after the first officer arrived paramedics advised that the passenger may not survive. NEMCAT was immediately activated and within a short period of time the team members began arriving at the accident location. The accident scene was turned over to the NEMCAT officers. After a lengthy on-scene investigation U.S. Route 12 was reopened. The driver was taken to the hospital for treatment for his injuries. After further investigation the male driver was charged with felony D.U.I.

Without the assistance from NEMCAT this accident and subsequent investigations would have overwhelmed my staff. The professionalism and attention to detail that was exhibited by your officers was second to none. The NEMCAT team is truly continuing to exceed my expectations.

I wish to express my deepest appreciation to you and your department for all your help, and would like you to pass on to your personnel that responded to assist that day a Thank You for a JOB WELL DONE!!!

Woodstock police personnel that responded was R. Pritchard.

Sincerely,



Thomas Sanders  
Chief of Police

August 1, 2016

Chief John Lieb  
Woodstock Police Department  
Woodstock, IL 60098

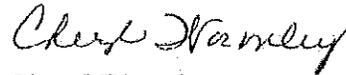
Dear Chief Lieb,

On behalf of the Woodstock Fireworks Committee and the thousands of residents and visitors who watched Woodstock's 2016 Fourth of July Fireworks at Emricson Park or from backyards, roof tops, cul-de-sacs or front porches, thank you to the Woodstock Police Department for controlling traffic, directing parking and providing security.

Woodstock's fireworks are truly a community event – from donations paying for the fireworks to public works setting up and cleaning up, the police department providing security and controlling traffic and fire/rescue overseeing safety. As a result, Woodstock's Fourth of July celebration is much anticipated and enjoyed.

Please extend our thanks to everyone in your department who helped.

Sincerely,



Cheryl Wormley,  
Woodstock Fireworks Committee

To: **Woodstock Police Department**  
Attn: Police Chief John L. Lieb  
656 Lake Avenue  
Woodstock, Illinois 60098-2758

From: **Kenneth E. Carter, Jr.**  


Re: A Heartfelt Message from a Woodstock Resident

Dear Chief Lieb,

I have been reflecting on the state of our union this week and I have been particularly troubled by the events that continue to happen throughout the country and throughout the Midwest. It appears that despite many of our technological advances that we've made throughout the past number of decades, we still have a lot of work that needs to be done in our communities in the area of race relations and respect of our men and women in blue that have pledged to keep our communities safe. The events that happened to our police force in Dallas this week have been troubling to me.

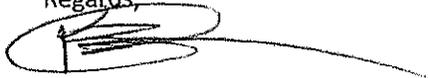
I write this letter to you Chief Lieb because while I can't reach out personally to the families and friends and more importantly to the officers who have been affected by the unfortunate events in Dallas, I wanted to respond to my local police department because I was moved by the message that the Dallas police chief (David Brown) expressed when he indicated that on many occasions, the police just don't feel that they are supported and I want you and your team know that you are supported.

Chief, I want you to know that I've been a Woodstock resident for over eight years and as a black professional businessman, I wanted to express my appreciation for the efforts of your team, I appreciate their patrols of my neighborhood and I appreciate their hard work and bravery as they risk their lives to keep us safe and secure every day. Please express my heartfelt thanks to the members of your team.

Finally, I've attached 5 \$10.00 Panera Gift Cards for you to distribute to a few well-deserving members of your team who you feel might deserve a little extra "*pat on the back*" from the residents of our local community.

Thank you again for your service to our country and our community. May God Bless you and yours as you navigate these tumultuous times. "*Go Blue!*"

Regards,



Kenneth E. Carter, Jr.  


compassionate  
trustworthy  
innovative  
professional

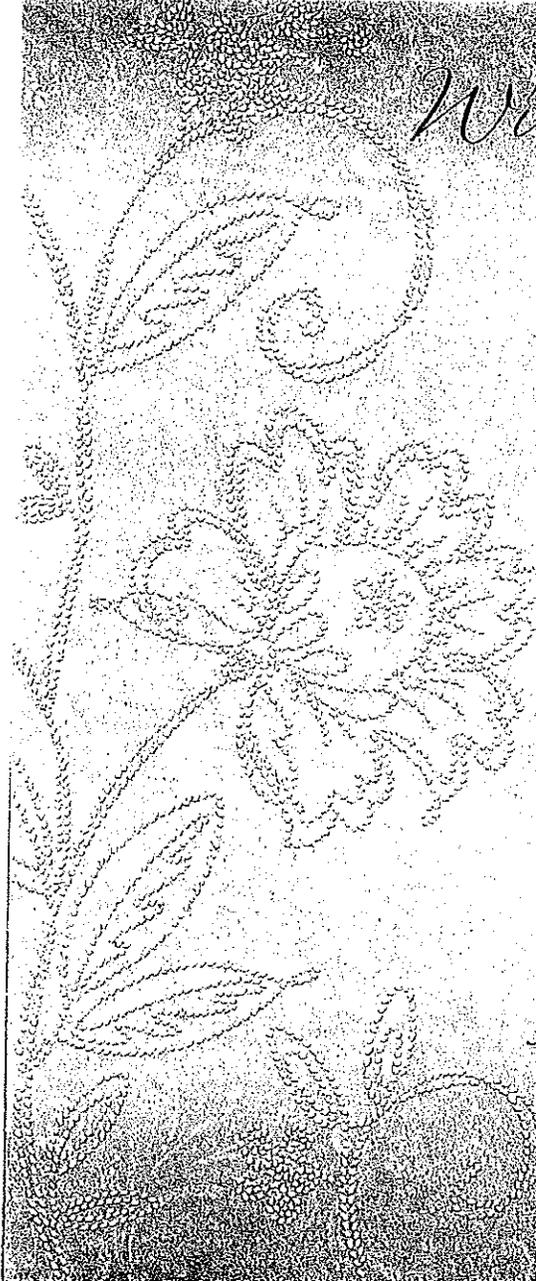


NISRA

National Institute for Social Responsibility Association

WOODSTOCK POLICE DEPARTMENT,  
THANK YOU SO MUCH FOR YOUR GENEROSITY  
AND SACRIFICE OF TIME TO COME VISIT OUR  
NISRA GROUP ON FRIDAY. THE KIDS  
THOROUGHLY ENJOYED YOUR PRESENCE AND  
THE OPPORTUNITY TO LEARN FROM YOU.  
THANK YOU FOR YOUR DEDICATION TO  
THIS COMMUNITY!

- Callyn Quinn  
Central Regional Coordinator  
NISRA



*With Special  
Thanks*

TO ALL OF YOU

*"To know you*

*is to know people  
who are kind, considerate,  
and thoughtful.*

*To know you*

*is to be grateful  
for the special things you do."*

For everything you've done...  
for being the special people  
that you are...  
thank you so very much.

*Please be Safe*  
*Jan V. S.*

**Human Resources Department**

Monthly Report

Aug-16

**RECRUITMENTS**

| Position/Department   | # Applicants                | Status   |
|---|-----------------------------|--|
| <b>Note: As of 2/25/2015 a hiring freeze was reinstated for all non-Summer Seasonal positions, for an indefinite period of time. All current and future staffing requests will need to be critically evaluated to determine service level losses. All recruiting/hiring for non-Summer Seasonal positions has been suspended.</b> |                             |  |
| LPT Office Clerk (B&Z)  | 8 (received)                | Posting closed on 7/25/2016. Applications were reviewed. Interviews were held August 25th. 5 candidates scheduled to interview on 8/25/16. 3 interviewed, 1 no-show and 1 withdrew due to accepting another position.  |
| FT Police Officer/Eligibility List  | 102 (received via C.O.P.S.) | Posting closed on 8/10/2016. Testing completed 8/27/2016. 76 applicants eligible for testing.  |
| PT Front Desk Cashier (REC)   | 13 (received to date)       | Original posting closed 4/1/2016. Reposted as "Open Until Filled" Interviews held the week of 7/19/2016. Following the interviews it was determined to continue with the search process for the best qualified candidate. The position remained open and posted until August 29th when it was taken down at Mary Lynn's request. |
| FT Records Clerk (PD)   | 6 (received)                | <i>Internal</i> recruitment. Interviews scheduled for 9/1/2016 with all 6 candidates.  |
| FT Street Maintenance Worker (PW)   | 2 (received)                | <i>Internal</i> recruitment. Interviews scheduled for August 31st with both candidates.  |

**NEW HIRES/CHANGES**

| Position/Department                | Name                | Start Date | Reason   |
|------------------------------------|---------------------|------------|--|
| LPT Playroom Attendant (REC)       | Jocelyn Eisenmenger | 8/8/2016   | New hire   |
| FT Front Desk Clerk (FIN)          | Paola Ramirez       | 8/9/2016   | New hire   |
| FT School Resource Officer         | Joshua Rapacz       | 8/14/2016  | Change in assignment to District 200 School Resource Officer |
| Crew Leader - Street Division (PW) | Jim Lombardo        | 8/15/2016  | Promotion to Crew Leader from Street Maintenance Worker II   |

**TERMINATIONS**

| Position/Department     | Name           | Last Date | Separation Reason |
|-------------------------|----------------|-----------|-------------------|
| Maintenance/SEDOM       | Eduardo Aquino | 8/10/2016 | Resignation       |
| LPT Play Room Attendant | Alyssa Parsons | 8/17/2016 | Resignation       |

**Human Resources Department**

Monthly Report

Page 2

Aug-16

| <b>RISK MANAGEMENT</b>                 |             |   |
|--|-------------|---|
| <b>Case</b>                            | <b>Date</b> | <b>Status</b>   |
| <b>Legal Liability--</b>               | <b>None</b> |   |
| <b>Property Liability--</b>            | <b>None</b> |   |
| Main/Abandoned Service Line            | May-August  | While the City has no duty in this situation, we have been working with local residents who incurred property damage due to an abandoned service line that started leaking near their property in the common area of a HOA. CCMSI was contacted and will assist the residents by recommending certain steps be followed in an attempt to minimize the cost of the damages.  |
| <b>Personal Liability--</b>            |             |   |
| Rec Ctr contractor inhalation injury   | 5/24/2012   | Former rec ctr contracted instructor filed suit due to chemical inhalation incident, CCMSI handling, in litigation. Depositions of Mary Lynn Lisk and Alan Dunker held on 2/27/2015 with Plaintiff's attorney. Settling this case was discussed at the last MCMRMA board meeting. Mediation session held in Chicago on April 20th to establish settlement ranges. Ranges discussed in MCMRMA meeting on 6/9/2016 and settlement authority provided to Ancel Glink. Settlement accepted, formal papers being drawn up presently.   |
| Resident trip & fall                   | 8/24/2012   | Legal notification of anonymous non-identified incident was denied; lawsuit filed citing public sidewalk trip & fall nature; tort immunity should apply, forwarded to CCMSI to handle. Presently being litigated and is in discovery, settlement conf requested on 11/17/2014 was declined. Deposition held for a City employee for 3/6/2015. Deposition of former City employee was to occur on July 8, but he was unable to attend. Former City employee was subpoenaed and had his deposition on September 8, 2015. Settlement discussions have been held at MCMRMA meetings regarding this claim, but plaintiff's requests are unreasonable. Ancel Glink to request a settlement discussion, if denied we will proceed to trial.  |
| Trip & fall                            | 7/3/2014    | Received attorney's lien for a trip & fall that allegedly occurred on 7/3/2014. 450 Dane Street was the address provided for a City Sidewalk trip and fall. Sent to CCMSI immediately. CCMSI sent denial letter due to inconsistencies, including a prior medical issue with the involved wrist and then the client sent a summons. In the meanwhile, a sidewalk case in Algonquin was decided with a not-guilty verdict which is promising based on the similarities between the cases. Suit was filed and now being handled by CCMSI/Ancel Glink. Jeff VanLanduyt deposition scheduled for 4/27/2016.   |
| <b>Workers' Comp/Lost Time Cases--</b> |             |   |
| Police                                 | 9/8/2014    | Fractured vertebrae due to vehicular accident on 9/8/2014. Officer returned to light duty 1/25/2015. Work hardening conducted for 3 weeks to allow Officer to work through injury issues that have arisen. Independent medical evaluation (IME) conducted 4/13/2015 indicated that further PT and a functional capacity evaluation (FCE) would be appropriate to determine claimant's abilities. CT scans recommended at 9 and 12 months post injury for full duty work release anticipated by 9/8/2015. FCE on July 29th indicated return to full duty work over a two week period. On the brink of returning to full duty work, Officer has indicated pain and returned to Dr. Graf who placed him off of work. A second IME with Dr. Tack was completed on 8/28/2015, with results of full duty work. Officer ordered by Chief to full duty and further medical denied as of September 14, 2015. Adjustment of claim now filed and case turned over to attorneys for handling. Civil case filed against other driver, settled for very minor amount due to other driver's policy limitations.  |
| Police                                 | 10/4/2015   | Same officer referenced above strained his back in an arrest confrontation situation. Medical treatment sought and officer placed on light duty. A follow up doctor visit with Dr. Graf was scheduled for Nov 6th. A third repeat IME was scheduled for November 13th. Officer has a lumbar strain from 10/4 incident and is to remain on light duty and have physical therapy with a return to full duty expected 1/4/16. Repeat IME conducted on 2/12/16. Work conditioning program and FCE recommended by IME Doctor. IME report provided to treating Dr. Graf to order WC and FCE in hopes of returning officer to Full Duty. WC scheduled and to be completed 4/6, FCE scheduled for 4/10 with same provider as prior injury. City ordered FCE was not completed by claimant who then completed an FCE with his own provider indicating he is no longer able to perform the role of Police Officer. City is having both FCEs reviewed by Dr. Tack and will schedule an IME for the "final word" on this Officer's status. IME scheduled for 7/13/2016. Officer was informed in late May by Chief Lowen that it may be in his best interest to file for a disability pension. As of July 7th, 2016 the disability pension application was filed. A final IME was conducted with Dr. Tack on July 13th indicating this officer could return to full duty. On July 26th the Officer requalified on the shooting range and then returned to full duty in patrol as of July 27th. Pension disability application was withdrawn. |
| Public Works                           | 1/4/2016    | Employee slipped and fell on ice at job location and injured shoulder. MRI reveals some minor tears. Employee was on light duty and being treated by Ortho Illinois (formerly Crystal Lake Ortho) Dr. Izquierdo, a well known shoulder specialist/ortho physician in McHenry County. Surgery scheduled for 4/20 to repair tears. Employee returned to work light duty on 5/31/2016 and is attending physical therapy regularly. As of August 2016, restrictions are becoming less restrictive as progress is occurring.   |

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**SPECIAL PROJECTS**

| Activity                     | Date             | Description   |
|------------------------------|------------------|---|
| 2016 Patrol Eligibility List | July - October   | HR Coordinator is currently assisting Chief Lieb with planning for the 2016 Patrol Eligibility List Applications were processed by C.O.P.S. Testing Service. Testing was conducted 8/27/2016. Current statistics are as follows:<br>102 Applications purchased, 76 eligible to test on 8/27/16, 26 ineligible to test on 8/27/16<br>Of those ineligible to test, 20 purchased application and did nothing else and 6 provided application only with no further required information submitted.  |
| Wellness Device Program      | June - August    | HR launched another component of the City's Wellness program, a device/wearable incentive program that awards items such as Fitbits, scales, blood pressure monitors, and/or glucose monitors to wellness plan members who follow the required steps with HAWA. The program has been met with a great deal of early interest from employees and spouses as demonstrated by the number of authorization forms returned. To date, 11 employees have submitted forms to participate and 18 devices have been ordered, with 16 of those 18 devices received already. Employees and spouses are progressing through the consultations required for continued eligibility within the program. |
| Special Census Recruiting    | June-August      | HR Director launched the recruiting efforts for the upcoming Special Census to occur in late Summer/early Fall within the City of Woodstock. As of August 8th, the City received 41 applications which were provided to the US Census Bureau for testing and further background checks.   |
| Seasonal Offboarding         | July - September | HR Coordinator continues to coordinate the off-boarding process of summer seasonals for PW, REC and OH.   |
| Sustainable Woodstock        | 2016 to date     | HR Director, as liaison to the Cultural & Social Awareness Commission in its joint effort with the Environmental Commission, has formalized and finalized months of work with the reusable bag purchase. Approval of the purchase occurred at the August 16th City Council Meeting with this initiative continuing with website development and sponsorship obtainment.   |
| 2016 Employee Service Awards |                  | HR Coordinator is coordinating the upcoming 2016 Employee Service Awards scheduled for October 18th during the City Council Meeting. Award recipients receive 1 floating holiday and a choice of a gold lapel pin or \$50 gift card to Farm & Fleet, Kohl's or Walmart. Service awards are celebrated in 5 year increments (5,10,15, 20, 25, 30).   |
| FLSA Changes                 | August           | HR Director has started work on the upcoming changes to the salary level for the exemption tests under the Federal Fair Labor Standards Act. Presently the City's Librarian positions will be the only positions that will be impacted by this new legislation, thereby forcing them to become hourly (non-exempt) rather than salaried (exempt) for the hours that they work. Library Director Weber does not anticipate any issues with this conversion as his salaried staff historically works no more than 40 hours per week.  |
| Records Disposal             | August           | HR Director is working with City Manager's office to dispose of records that are appropriate to dispose of based on Illinois allowances.  |
| SEAL Meeting                 | August           | HR Director, Recreation Director and Rec Center Mgr met with the School of Expressive Arts and Learning (SEAL) which is an organization approved by the IL State Board of Education providing year-round private therapeutic day school services similar to what SEDOM used to do within McHenry County and Woodstock. As part of the program they have a work program for the students, thus the City wishes to continue the employment of SEAL students like the Rec Center did for SEDOM students before the dissolution of the program.   |



**Office of the City Manager**

Roscoe C. Stelford III  
121 W. Calhoun Street  
Woodstock, Illinois 60098

phone 815.338.4301  
fax 815.334.2269  
citymanager@woodstockil.gov  
www.woodstockil.gov

TO: Honorable Mayor and City Council  
Roscoe C. Stelford III, City Manager

FROM: Jane Howie  
Executive Assistant

DATE: August 23, 2016

RE: **Waiver of the Moratorium on the Acceptance of Class A-6 (Restaurant/Caterer) Liquor License Application for Mia Passione, 228 Main Street, Woodstock**

Ms. Karen Witt, Owner, Mr. Michael Palmieri, General Manager, and Mr. Paul Guerrero, Executive Chef, plan to open an upscale Italian restaurant, *Mia Passione*, at 228 Main Street in Woodstock and would like to apply for a Class A-6 (Restaurant/Caterer) Liquor License. Council will recall that, at its April 7, 2015 meeting, an indefinite moratorium was imposed on the acceptance of *all liquor license applications* except for K, KK, M1, M2, N1 and N2 licenses. Due to the moratorium, no applications can be accepted unless a specific exemption is extended by Council action. Karen Witt, Michael Palmieri, and Paul Guerrero, therefore, are requesting a waiver of the moratorium on the acceptance of an application for a Class A-6 (Restaurant/Caterer) Liquor License.

It must be noted that, should a waiver be approved, it would be for property located at 228 Main Street only and that issuance of a liquor license to the business owners at that address would result in the ninth Class A-6 Liquor License in the City. Should Council approve the requested waiver, the Owner and General Manager will meet with the Liquor Commissioner and come before the body in a subsequent meeting to request approval of the license for the business. The owner has been specifically informed that approval of this waiver request would not guarantee approval of a liquor license application.

In keeping with Council's request to be updated on those requests for liquor licenses that, not only do not reach the Council approval level, but do not even reach the level of meeting with the Liquor Commissioner, the following update is provided. Please note these inquiries were recently made to the Mayor's Office:

- 1) Bar with Video Gaming. Per Council's direction, caller was advised that City ordinances preclude accepting applications for any additional bar liquor licenses.
- 2) Video Gaming Parlor. Caller was advised there is no classification that would allow such a license; specifically, Woodstock has no *Video Gaming Parlor* liquor license. Further informed that the business must be a restaurant whose primary

purpose is the sale of alcohol incidental to the sale of food and that the applicant must be able to affirm that video gaming is not essential to the business model.

If you have specific questions regarding these inquiries and the disposition, please do not hesitate to contact the Mayor.

**If Council is supportive of the request, a motion would be in order to waive the moratorium on the acceptance of an application for a Class A-6 (Restaurant/Caterer) Liquor License for the 228 Main Street location only, with the understanding this is not a guarantee of license approval and represents a one-time waiver for this location only.**



Reviewed and Approved by:

*Roscoe C. Stelford III*

City Manager



**Office of the Mayor**  
Dr. Brian Sager, Mayor  
121 W. Calhoun Street  
Woodstock, Illinois 60098

815.338.4302  
815.334.2269  
mayor@woodstockil.gov  
www.woodstockil.gov

**MEMORANDUM**  
for  
**Woodstock City Council Meeting**  
September 6, 2016

**TO:** Woodstock City Council

**FROM:** Mayor Brian Sager

**RE: Nomination for Appointment to the Old Courthouse and Sheriff's House Advisory Commission**

Colleagues:

By way of this communication, I am nominating Donovan Day, Community Development Director at the Village of Fox Lake, and a resident of Woodstock since 2002, to fill the one current vacancy on the Old Courthouse and Sheriff's House Advisory Commission for the remaining term to 2019.

Your favorable consideration would be appreciated.

Respectfully,

A handwritten signature in cursive script that reads "Brian Sager".

Brian Sager, Ph.D.  
Mayor



# City of WOODSTOCK

## APPLICATION FOR OLD COURTHOUSE AND SHERIFF'S HOUSE ADVISORY COMMISSION

---

Name: Donovan Day

Address: [REDACTED]

Business: Village of Fox Lake

Business Address: 66 Thillen Drive, Fox Lake, IL 60020

Phone: [REDACTED] [REDACTED]

Please list previous places and years of residence:

I've resided in Woodstock since 2002

Public Elected or Appointed Offices Held:

Community Development Director, Village of Fox Lake. Appointed annually.

Chairman, Community Garden of Fox Lake Committee.

Organizational Memberships and Offices Held:

N/A

Occupational Background:

Local government-12 years. Residential Construction Industry-10 years.

Formal Education:

AAS-Construction Applications & Management. BSBA-Business Administration.

Please describe if you participated in the Old Courthouse Technical Assistance Panel process:

Yes.

What prompted you to apply for appointment to this Advisory Commission:

The opportunity to help bring a historic icon back to life.

What do you believe you would be able to contribute to this Commission:

I was the project manager for the Old Courthouse and Sheriff's House from the city's initial purchase of the building and during the restoration of the roof and cupola. That experience provided me with an intimate understanding of the building's history and construction. It takes creative individuals to think outside the box when attempting to bring functionality to the current inner layout of the building with the purpose and appropriate programming to maintain interest and support for the property. I'm working on building a creative economy for the municipality I currently serve, and this process has taught me a lot on how to successfully bring the arts into a community in order to create tourism and a place for local artists to create and share their work. This experience will allow me to contribute to the Commission as they work through the Artspace Study and begin planning short and long-term goals for the property.

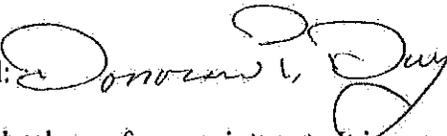
Other Comments:

I was married in the main courtroom in 2004, so the Old McHenry County Courthouse holds a special place in my heart. I have a love that grew over time for the building as I crawled through the attic and cupola to make repairs or to empty and move buckets around to catch rain water. Having the opportunity to be the project manager for the multimillion dollar restoration project afforded me the chance to sit within those walls and listen to the proverbial heart of one of our most prominent structures slowly begin to beat again. As her heart beat faster, my love for the building grew stronger, and it would be an honor to once again be a part of bringing the Old McHenry County Courthouse back to life.

Please review the attached OCHASH Advisory Commission Information Sheet before submitting to:

Mayor and City Council  
City of Woodstock  
121 W. Calhoun Street  
Woodstock, IL 60098  
[mayor@woodstockil.gov](mailto:mayor@woodstockil.gov)

Date: July 26, 2016

Signed: 

The Mayor and City Council wish to thank you for your interest. It is very much appreciated. All applications received by the posted deadline will be reviewed and will be notified of application status in the coming weeks.

Date received by Mayor: \_\_\_\_\_

Date considered: \_\_\_\_\_

Action taken: \_\_\_\_\_



**Police Department**  
John L. Lieb, Chief of Police  
656 Lake Avenue  
Woodstock, Illinois 60098

phone 815.338.6787  
fax 815.334.2275  
policedept@woodstockil.gov  
www.woodstockil.gov

TO: Mr. Roscoe C. Stelford, City Manager  
FROM: John L. Lieb, Chief of Police  
RE: 2016-2017 – High School Liaison Agreement  
DATE: August 24, 2016

The attached “Police/High School Liaison Agreement” between Woodstock Community Unit School District #200 and the City of Woodstock will be in effect for the school year beginning August, 2016 and ending May, 2017. The School Board has reviewed and approved the agreement, providing a fully-executed original for the City Council’s consideration. The agreement is substantively the same as that which has been approved in past years.

The Woodstock Police Department School Liaison Officer works on a full-time basis for the entire school year, and splits his time between Woodstock High School and Woodstock North High School. While at the schools, he takes both a reactive and proactive approach to criminal activity, and further develops positive relationships with the staff, students, and students’ parents.

Two-thirds the cost of the Liaison Officer’s base salary is borne by the School District, while one-third is paid for by the City of Woodstock. This represents a proportionate share of the cost incurred for the time the Officer is assigned to the school versus the time assigned to the Police Department.

The only proposed changes in the agreement are the effective dates and an increase in the reimbursable costs. In the last agreement, we requested \$56,000 in reimbursement. This year we have increased the total reimbursable obligation to \$58,900 to accurately reflect two-thirds the cost of the Officer who will be assigned to this position.

This proposed agreement is consistent with the provisions of the City of Woodstock’s Vision 2020 statement with regards to offering a safe environment secured through community policing, intergovernmental cooperation, and determined partnerships with the community.

**It is recommended that the City Council authorize the Mayor and City Clerk to execute the attached “Police/High School Liaison Agreement” identified as Document # \_\_\_\_\_.**

Respectfully submitted,

**John L. Lieb**  
Chief of Police



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager



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**POLICE/HIGH SCHOOL LIAISON AGREEMENT**

THIS AGREEMENT MADE AND ENTERED INTO this 16<sup>th</sup> day of August 2016 by and between the CITY OF WOODSTOCK, a Municipal Corporation (hereinafter referred to as "City") and BOARD OF EDUCATION OF WOODSTOCK COMMUNITY UNIT SCHOOL DISTRICT NO. 200, McHenry County, Illinois (hereinafter referred to as "School District"):

WITNESSETH:

WHEREAS, the City is a Municipal Corporation organized and existing under the law of the State of Illinois; and,

WHEREAS, the School District is a Community Unit School District organized and existing under the laws of the State of Illinois; and,

WHEREAS, both the City and the School District are authorized and empowered to contract with one another pursuant to the provisions of the Constitution of the State of Illinois of 1970, Article VII, Section 10, and Section 3 of the "Intergovernmental Cooperation Act" (5ILCS 220/3); and,

WHEREAS, the City and the School District have determined through their respective governing bodies that it is in their respective best interests to enter into an Agreement to provide for a Police/High School Liaison Program:

NOW THEREFORE in consideration of the premises and other mutual and valuable consideration, the receipt and sufficiency whereof is herewith acknowledged, the parties hereto agree as follows:

1. **PROGRAM.** The Chief of Police ("Chief") will assign a City Police Officer to the Woodstock High School and Woodstock North High School ("Schools") to act as a Police/High School Liaison Officer ("Liaison Officer") for the 2016-2017 school year. The Liaison Officer assigned will remain a full-time employee of the City and its police department, which shall have primary authority and control over the Liaison Officer. The school principals may exercise secondary authority over the Liaison Officer while the Liaison Officer is assigned to the Schools, is on school property, on school days and while school is in session, and during co-curricular and athletic events.

The Liaison Officer shall establish and operate such programs and activities as are consistent with the intent of this program and as determined by the Chief and the school principals. Duties and responsibilities, once established, may be changed, expanded or redefined by the Chief and the school principals.

The Liaison Officer shall be responsible for the original investigation of all criminal offenses and alleged criminal activity, at the request of the school principals or his/her designees, or as instructed by the Liaison Officer's police supervisor, which occurs during the regular school day on school property while the Liaison Officer is on duty.

The Liaison Officer shall initially respond to all calls for service at or around school property while on duty. The Liaison Officer shall be responsible for conducting these investigations in addition to and in conjunction with the Liaison Officer's other defined duties and responsibilities.

When school is not in session, the Liaison Officer shall have no school liaison duties and shall be reassigned to regular police duties.

2. DUTIES AND RESPONSIBILITIES. The duties and responsibilities of the Liaison Officer include, but are not limited to the following:

- a. To promote a positive relationship and enhance communication between police, students and staff at the Schools.
- b. Identify potential problems and define solutions.
- c. File appropriate case reports of all criminal incidents and criminal activity with the Woodstock Police Department. Reports of criminal activity on school property shall be filed with the department only and shall be subject to all applicable exemptions under the "Freedom of Information Act" (5ILCS 140/7).
- d. Investigate such cases as described in Section 1 of this Agreement and such other cases as assigned by the Liaison Officer's police supervisor.
- e. Enforce all federal, state and local statutes, laws and ordinances. Matters of School discipline shall be handled by the appropriate School staff members.
- f. Represent the police department in any court action arising from the investigation of any criminal or unlawful activity as a result of official action taken by the Liaison Officer.
- g. Make such classroom presentations as directed by the school principals or designees.
- h. Report to his/her assigned police department supervisor as required by the Chief.
- i. Report to such School staff member as designated by the school principals and Chief.
- j. Assist in securing the Schools and surrounding property from the parking of unauthorized vehicles; secure the building and grounds from the entry of unauthorized persons into the School buildings or onto the Schools' grounds and to prevent loitering in the School areas.
- k. Assist School staff in the event of any emergency.

- l. Promote a positive relationship between the Woodstock Police Department and School staff and counselors in order to identify potential problems and define solutions.
- m. Maintain a record of daily activities.
- n. Meet as necessary or required with the Schools' and Police administrators to discuss and evaluate the program and program activities.
- o. Serve as advisor for students in the area of the officer's expertise and specifically for students with problems involving violations of the law. The Liaison Officer may, with the consent of a School counselor and any student, participate in any counseling session conducted by School professional staff. The Liaison Officer shall have no other counseling responsibility or privileges.
- p. Assist in the development of prevention programs as directed by the Chief and school principals.
- q. Maintain liaison with police department personnel and School officials to promote a comprehensive knowledge of youth activity within the Schools and the community.
- r. Develop and maintain sources of information to aid in the prevention and investigation of criminal youth activities and related matters. Sources of information developed and maintained as a result of the Liaison Officer's activities within the scope of this Agreement may, in the discretion of the Liaison Officer and in consultation with the Chief, be maintained as confidential sources.
- s. Perform such other duties as may be assigned by the Chief.
- t. In the event of any emergency, the Chief may assign the Liaison Officer to regular departmental duties, notwithstanding the fact that such assignment may occur during normal school hours.
- u. Abide by the School District's rules and regulations for its employees.

3. CONFLICTS. In the event of a conflict between any request, instruction, designation or order given by the Liaison Officer's police supervisor and the school principals or his/her designees related or pertaining to the same original investigation of criminal activity or alleged criminal activity, duty, responsibility or activity occurring during the regular school day on school property, the request, instruction, designation or order of the Liaison Officer's police supervisor shall take precedence over any request, instruction, designation or order of the school principals or his/her designees.

4. STAFFING.

- a. The Chief shall assign one full-time regularly constituted police officer to the Schools to act as the Liaison Officer. Before making the assignment of the Liaison Officer, the Chief shall provide the school principals with the names of all officers qualified to act as the Liaison Officer. The school principals shall interview the officers selected by the Chief, and the assignment of the police officer to act as Liaison Officer shall be made upon the recommendation of the school principals based on the interviews conducted. Upon mutual consent of both parties, the Liaison Officer may be reassigned for the successive year and the foregoing process waived.
- b. The Liaison Officer shall begin his/her tour of duty on the first day of the school term commencing in August, 2016, and continue daily while school is in session until the last day of classes of the regular school year. The Liaison Officer shall be subject to the supervision of the appropriate police supervisor, with secondary supervision by the school principals.
- c. The school principals or a designated staff member shall coordinate the daily duties and activities of the Liaison Officer in consultation with the Chief or his/her designated staff member.

5. TERM OF THE AGREEMENT. This Agreement is a limited term agreement and shall commence at the beginning of school in August, 2016 and end on the last day of school in May, 2017.

In addition to the foregoing, this Agreement may be terminated by either party at any time upon thirty (30) days written notice to the other party of an intention to terminate the Agreement.

6. COST. The salary, benefits and expenses of the Liaison Officer shall be paid by the City. The School District agrees to reimburse the City as and for its proportionate share of the salary, benefits, holiday pay and uniform allowance of the Liaison Officer in the amount of \$58,900.00 for the 2016-2017 school year.

The School District shall pay its share of the cost of the Liaison Officer, as described here, in two equal installments of \$29,450.00 on September 1, 2016 and January 1, 2017.

7. INDEMNITY. The School District shall indemnify and hold the City harmless from any and all losses, costs, demands, damages, actions or causes of action, including attorneys' fees arising out of, proximately caused by or incurred by reason of any act or omission by the Liaison Officer while acting under the specific direction and/or control of the school principals or Superintendent of the School District, while on school property and during the School hours. To this end, the School District shall have all applicable liability policies amended or additional endorsements issued in order to extend coverage to the Liaison Officer under all applicable insurance policies and endorsements as a "Loaned Employee" while acting within the scope of this Agreement.

The City hereby indemnifies and shall hold the School harmless of and from any and all losses, costs, demands, damages, actions or causes of action, including attorneys' fees arising out of, proximately caused by or incurred by reason of any act or omission by the Liaison Officer occurring on School property while either acting outside of the scope of this Agreement or acting under the specific direction and/or control of a City Police Supervisor. To this end, the City shall maintain all applicable liability policies in order to maintain coverage for the Liaison Officer.

8. NOTICES. Any notices may be sent to the respective parties at the following respective addresses:

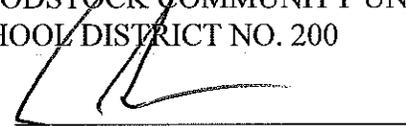
To the City: Chief John Lieb  
Woodstock Police Department  
656 Lake Avenue  
Woodstock, IL 60098

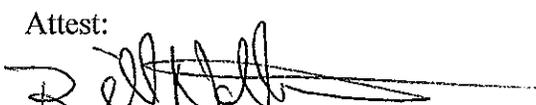
To the District: Superintendent Michael Moan, EdD  
Woodstock Community Unit School District No. 200  
227 West Judd Street  
Woodstock, IL 60098

9. EFFECTIVE DATE. This Agreement shall be effective upon its approval by the City Council of the City of Woodstock and execution by the Mayor and City Clerk and upon approval of the School Board of Woodstock Community Unit School District No. 200 and the execution by the President and Secretary of the Woodstock Community Unit School District No. 200 Board.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals all as of the day and year first written above.

BOARD OF EDUCATION OF  
WOODSTOCK COMMUNITY UNIT  
SCHOOL DISTRICT NO. 200

BY:   
\_\_\_\_\_  
President

Attest:  
  
\_\_\_\_\_  
Secretary

CITY OF WOODSTOCK, a Municipal  
Corporation

BY: \_\_\_\_\_  
Mayor

Attest:  
\_\_\_\_\_  
City Clerk



**Department of Public Works**  
326 Washington Street  
Woodstock, Illinois 60098

phone 815.338.6118  
fax 815.334.2263  
jvanlanduyt@woodstockil.gov  
[www.woodstockil.gov](http://www.woodstockil.gov)

To: Roscoe Stelford, City Manager

From: Jeff Van Landuyt, Public Works Director

Re: **Waiver of Competitive Bidding Requirements and Approval of Costs/Change Order to Resurface Bathhouse Floor at the Aquatic Center**

Date: August 23, 2016

During the preparation of the approved FY16/17 Aquatic Center Budget, it was a known fact that the floor in the bathhouse would need to be resurfaced prior to the start of the 2016 swimming season. As a result, \$12,000 was requested in line item #04-00-7-720 titled Pool Painting/Bathhouse Floor Repair for this very purpose; refinishing of the bathhouse floor.



The bathhouse has a concrete floor and the walls are cinder block. The building is winterized at the end of each swimming season and it is not heated. At the end of the 2016 swimming season, the epoxy floor finish in the bathhouse was cracking and it had an appearance that the floor was always dirty. Obviously, this was a concern for a facility that is open to the public and that patrons pay to use. The City secured the services of Billy's Custom Flooring to complete these improvements based upon the successful restoration of a badly spalled floor at the Public Works Facility.

The timing of these improvements was critical because the concrete floor sweats when the temperature of the ground changes and as indicated previously, the building is not heated. Certain years, it's difficult to get anything to stick to the floor because of the buildup of condensation this time of year. Upon request, Billy of Billy's Custom Flooring took on the resurfacing job indicating that he could complete this work for under \$10,000 and that he would



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have it completed before opening day. Floor restoration required that the entire floor finish be ground off before a new surface is applied. Upon grinding off the old finish, the contractor had determined that the floor cove where the wall and the floor meet needed additional grinding and shaping and an expansion membrane should be installed to prevent the new floor finish from cracking in this area. Until the existing surface was ground down, this additional work could not have been anticipated.



This unforeseen work resulted in an additional expense for time and material. This added expense resulted in increasing the total project cost to \$10,999. The original project was approved by the City Administration as it fell below the City Code's purchasing threshold of \$10,000. However, with the change in the scope of this project, the total now exceeds the City Administration's purchasing authority and requires City Council approval.

Based on advice from the City Attorney's office, the City Council should find that (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, (2) the change is germane to the original contract as signed, and (3) the change order is in the best interest of the City. In addition, a motion to waive competitive bids is also recommended as a legal precaution. A waiver of competitive bids does require a 2/3 majority vote by the Corporate Authorities holding office (i.e., 5 affirmative votes).

**Therefore, the City Administration recommends that the City Council waive the requirement for competitive bids, agree with the findings forwarded by staff necessitating the change to this project and award a contract in the amount of \$10,999 to Billy's Custom Flooring.** Floor resurfacing is already complete and the Aquatic Center has been open for public use.

c: Dave Zinnen  
Ernie Nelson



Reviewed and Approved by:

*Roscoe C. Stafford III*  
City Manager



**Department of Public Works**  
326 Washington Street  
Woodstock, Illinois 60098

phone 815.338.6118  
fax 815.334.2263  
jvanlanduyt@woodstockil.gov  
www.woodstockil.gov

To: Mr. Roscoe Stelford, City Manager  
From: Jeff Van Landuyt, Public Works Director  
Re: **Changes to the Woodstock City Code Authorizing the Public Works  
Department to Erect Stop Sign in Westwood Lakes Estates**  
Date: August 22, 2016

Most intersections within the Westwood Lakes Estates development are absent of stop signs and this condition has existed for decades without a history of incidents or accidents. Public Works recently received a request from a resident living in Westwood Lakes Estates Development asking that a stop sign be placed at an intersection near their residence because their driveway exits onto Moraine Drive very near the intersection. The family has had some close calls backing out of the driveway because the intersection of Castlebar Trail and Moraine Drive is unregulated. Unlike the requirements established by the State of Illinois for a multi-way stop, there are no requirements for a traffic study to be completed for a one or two way stop. The regulations allow the placement of stop signs on “lesser” streets, where the application of the normal rules of the road could be unsafe, without any other warrant conditions.

The following intersection within the Westwood Lakes Estates Development has been reviewed and a stop sign is recommended in order to provide for the safe movement of traffic:

Through Street  
Moraine Drive

Stop Street  
Castlebar Trail

During the review of existing ordinances, the City Code currently states that Moraine Drive is a thru street and that *Westwood Terrace* is a stop street. *Westwood Terrace* does not exist so at the same time that the above request is being considered, the City code should be cleaned up by eliminating *Westwood Terrace* from this section of the City Code.



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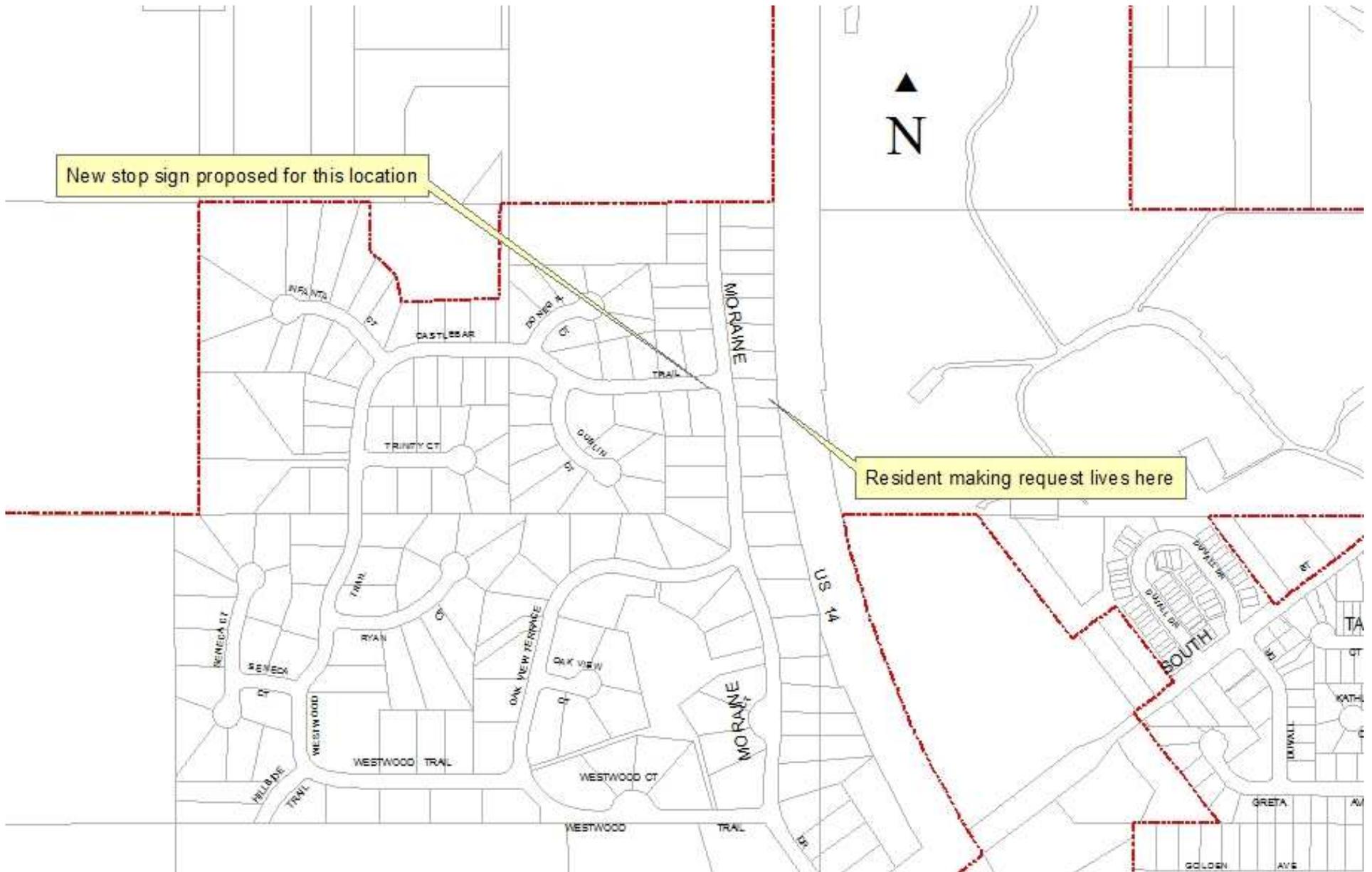
In order to affect this change, **it is recommended that the attached ordinance identified as Document No. \_\_\_\_\_ be approved amending the Woodstock City Code providing for revisions to traffic control at the intersection of Moraine Drive at Castlebar Trail and eliminating Westwood Terrace from this same section of the City Code.**



Reviewed and Approved by:

*Roscoe C. Stefford III*  
City Manager

c: Chief Lieb  
Barry Pierce



New stop sign proposed for this location

Resident making request lives here

**ORDINANCE NO. 16-O-\_\_\_\_**

**AN ORDINANCE PROVIDING FOR AN AMENDMENT TO THE  
WOODSTOCK CITY CODE PROVIDING FOR REVISIONS  
TO VARIOUS TRAFFIC SCHEDULES**

**WHEREAS**, it is an appropriate exercise of the police power of the CITY OF WOODSTOCK, McHenry County, Illinois, to designate through and stop streets and for the replacement of stop signs, and

**WHEREAS**, the City Council of the CITY OF WOODSTOCK has determined that the placement of a stop sign at the following location is appropriate and necessary.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

**Section One.** Title 5, Chapter 3, Section 3, Schedule III of the Woodstock City Code, pertaining to Through Streets, is hereby amended by deleting the following:

|               |                             |
|---------------|-----------------------------|
| <u>Street</u> | <u>At Intersection With</u> |
| Moraine Drive | Westwood Terrace            |

**Section Two.** Title 5, Chapter 3, Section 3, Schedule III of the Woodstock City Code, pertaining to Through Streets, is hereby amended by adding the following:

|               |                             |
|---------------|-----------------------------|
| <u>Street</u> | <u>At Intersection With</u> |
| Moraine Drive | Castlebar Trail             |

**Section Three.** That the Public Works Department and its Director are hereby authorized and directed to place the appropriate signage authorized by the addition of this traffic regulation.

**Section Four.** That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section Five.** That this ordinance shall be known as Ordinance No. \_\_\_\_\_ and shall be in full force and effect from and after its passage, approval, and publication as is required by law.

**PASSED** by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois and approved this 6<sup>th</sup> day of September, 2016.

Ayes:

Nays:

Abstentions:

Absentees:

---

Brian Sager, Ph.D., Mayor

Attest:

---

City Clerk



**Department of Public Works**  
326 Washington Street  
Woodstock, Illinois 60098

phone 815.338.6118  
fax 815.334.2263  
awilson@woodstockil.gov  
[www.woodstockil.gov](http://www.woodstockil.gov)

To: Roscoe C. Stelford, City Manager

From: Alan E. Wilson, City Engineer

**Re: Approval of an Ordinance Adopting the McHenry County Stormwater Management Ordinance**

Date: August 22, 2016

The McHenry County Stormwater Management Ordinance regulates development and substantial improvements to buildings in the floodplain in both incorporated and unincorporated areas of McHenry County. The ordinance encourages orderly, sustainable and cost-effective utilization of both land and water resources.

Soon after the Woodstock City Council adopted McHenry County's first Stormwater Management Ordinance in 2005, the City petitioned McHenry County and was granted "certified community" status to review and approve stormwater permit applications for properties located within the City limits. This designation also allows the City to enforce the rules and regulations of the current McHenry County Stormwater Ordinance OR a comparable Ordinance that is consistent with or at least as stringent as the regulations of the McHenry County Stormwater Ordinance. This results in better service to Woodstock residents and property owners because it allows the City to expedite the permit review process and avoid delays that may result from an excessive work load at the County level.

Since 2004, McHenry County has amended its Stormwater Ordinance six (6) times with the last amendment occurring on April 5, 2016. As part of this latest process, the County adopted 23 amendments including FEMA and IDNR mandates as well as minor text corrections. Certified communities are required



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to adopt and enforce an ordinance that is at least as stringent as the amended ordinance in order to maintain their certification status.

**Therefore, it is recommended that the City Council approve the attached Ordinance, identified as Document No. \_\_\_\_\_ adopting the McHenry County Stormwater Management Ordinance as amended April 5, 2016.**

c: Jeff Van Landuyt



Reviewed and Approved by:

*Roscoe C. Stelford III*

City Manager

**ORDINANCE NO.** \_\_\_\_\_

**AN ORDINANCE ADOPTING THE MC HENRY COUNTY STORMWATER  
MANAGEMENT ORDINANCE FOR THE CITY OF WOODSTOCK, MCHENRY  
COUNTY, ILLINOIS**

**WHEREAS**, on January 20, 2004 the McHenry County Board adopted the McHenry County Stormwater Management Ordinance, and

**WHEREAS**, the City of Woodstock adopted the provisions and requirements of the McHenry County Stormwater Management Ordinance with certain amendments and provisions that would apply to all development within the Corporate Limits of the City of Woodstock effective January 1, 2005, and

**WHEREAS**, the City of Woodstock applied for and received approval from McHenry County as a designated Certified Community under the terms and conditions of the McHenry County Stormwater Management Ordinance effective January 3, 2005, and

**WHEREAS**, the County of McHenry, pursuant to the powers granted to it by 55 ILCS 5/5-1062, adopted the McHenry County Stormwater Management Ordinance and a resolution approving amendments to this Ordinance on or about April 5, 2016, effective April 5, 2016, establishing rules and regulations for floodplain and stormwater management throughout the County of McHenry and superseding any less restrictive municipal rules and regulations therein, and

**WHEREAS**, the City of Woodstock desires to continue to be approved as a Certified Community under the terms and provisions of the McHenry County Stormwater Management Ordinance, and

**WHEREAS**, the City of Woodstock desires to adopt the provisions and requirements of the amended McHenry County Stormwater Ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Woodstock, McHenry County, Illinois, as follows:

**Section One.** That the provisions of the McHenry County Stormwater Management Ordinance which was passed and approved by the McHenry County Board on or about April 5, 2016, are hereby adopted by the City of Woodstock.

**Section Two.** That all other provisions of the McHenry County Stormwater Ordinance that were previously adopted by the City of Woodstock and were more restrictive than the McHenry County Stormwater Management Ordinance that was approved on or about April 5, 2016 are still applicable.

**Section Three.** That all other ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section Four.** That this ordinance shall be known as Ordinance No. \_\_\_\_\_ and shall be in full force and effect from and after its passage, approval, and publication as is required by law.

PASSED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois and approved by me this 6<sup>th</sup> day of September, 2016.

Ayes:

Nays:

Abstentions:

Absentees:

---

Brian P. Sager, Ph.D., Mayor

Attest:

---

City Clerk



**Department of Public Works**  
326 Washington Street  
Woodstock, Illinois 60098

phone 815.338.6118  
fax 815.334.2263  
jvanlanduyt@woodstockil.gov  
www.woodstockil.gov

To: Roscoe Stelford, City Manager

From: Jeff Van Landuyt, Public Works Director

Re: **Approval of Local Agency Agreement for Federal Participation – Safe Routes to School Grant Project and Approval of Construction Engineering Services with HLR**

Date: August 23, 2016

The Safe Routes to School (SRTS) Program is a federally-funded program administered here in Illinois by the Illinois Department of Transportation (IDOT). Its purpose is to provide funding specifically designed to enable and encourage local children in grades K-8 to walk and bike to school. Grant awards can be approved for an amount up to \$200,000 and if approved, funds are available to pay for 80% of the cost for sidewalk construction and construction engineering services with a required 20% local match.

At the end of 2014, Woodstock received notification that it was the recipient of its third grant award through the federally-funded SRTS Program. The grant was approved for improvements to school travel routes leading to Verda Dierzen Early Learning Center, Mary Endres Elementary, and Northwood Middle School proposing new sidewalk constructed on Tappan Street, Meadow Avenue, Summit Avenue, Clay Street, and Walnut Drive. Grant funds are only available for work as specified in the permit application. Approved funds cannot be transferred to another location without forfeiture.

Since learning of the grant award, the City has met with IDOT for a kickoff meeting and preliminary review of typical sidewalk sections were discussed and revised as necessary. The changes requested by IDOT are currently being incorporated in the final design drawings. These drawings are being completed by consulting engineers, Hampton, Lenzini, and Renwick (HLR). As we move forward, the one remaining step in the approval process is the execution of the attached Local Agency Agreement.



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The accompanying document provides confirmation to both the City and IDOT that funding for the construction has been approved and is available. Once signed by both parties, the City is assured that \$200,000 of funds from the Federal Highway Authority will be allocated to pay for this sidewalk improvement project.

Since this is a reimbursable grant, the City will need to pay for the cost of the project and after the project is completed and the City meets all of the requirements of the grant award, 80% of the funds to pay for sidewalk construction and construction engineering will be reimbursed to a maximum of \$200,000. The engineers estimate for construction costs totals \$254,651.

The IDOT schedule, which needs to be followed for this project, assumes that the letting day will be September 18, 2016. It is anticipated that construction will begin in March or April of 2017. As a result, all of the City's costs will occur over two budget years FY16/17 and FY17/18.

**It is recommended that the attached Local Agency Agreement for Federal Participation pertaining to Safe Routes to Schools, identified as Document No. \_\_\_\_\_, be approved and the Director of Public Works and City Clerk be authorized to execute the aforementioned agreement.**

Along with this Local Agency Agreement, the City will forward to IDOT, a document titled "Construction Engineering Services Agreement for Federal Participation." This document is a formal document for IDOT to show that the Local Agency (City of Woodstock) and the Consultant (HLR) have an agreement for services rendered during the construction of the project. Therefore, **it is also recommended that the City approve a construction engineering agreement with HLR for services related to the construction of sidewalk on Tappan Street, Meadow Avenue, Summit Avenue, and Clay Street for an amount not-to-exceed \$44,530.36.** If approved, these construction engineering services would be administered after bid letting and final approval from IDOT.

c: David Hinkston, HLR  
Tom Migatz  
Barry Pierce



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager

|   |  |   |  |
|---|--|---|--|
| Local Agency<br>City of Woodstock   | <br><b>Illinois Department<br/>of Transportation</b><br><br><b>Construction Engineering<br/>Services Agreement<br/>For<br/>Federal Participation</b> | <b>L<br/>O<br/>C<br/>A<br/>L<br/><br/>A<br/>G<br/>E<br/>N<br/>C<br/>Y</b> | Consultant<br>Hampton, Lenzini and Renwick, Inc.   |
| County<br>McHenry   |  |   | Address<br>380 Shepard Drive   |
| Section<br>16-00113-00-SW   |  |   | City<br>Elgin  |
| Project No.<br>SRTS-4009(356)   |  |   | State<br>IL  |
| Job No.<br>C-91-212-16  |  |   | Zip Code<br>60123  |
| Contact Name/Phone/E-mail Address<br>Jeff Van Landuyt PWD / 815.338.6118<br>jvanlanduyt@woodstock |  |   | Contact Name/Phone/E-mail Address<br>Scott Rodseth, PE / 847.697.6700 /<br>srodseth@hlreng.com |

THIS AGREEMENT is made and entered into this 17 day of November, 2015 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the PROJECT described herein. Federal-aid funds allotted to the LA by the state of Illinois under the general supervision of the Illinois Department of Transportation (STATE) will be used entirely or in part to finance engineering services as described under AGREEMENT PROVISIONS.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

|   |   |
|---|---|
| <b>Regional Engineer</b>                | Deputy Director Division of Highways, Regional Engineer, Department of Transportation             |
| <b>Resident Construction Supervisor</b> | Authorized representative of the LA in immediate charge of the engineering details of the PROJECT |
| <b>In Responsible Charge</b>            | A full time LA employee authorized to administer inherently governmental PROJECT activities       |
| <b>Contractor</b>                       | Company or Companies to which the construction contract was awarded                               |

**Project Description**

Name 2016 Safe Routes to School Program Route Varies Length 0.55 Structure No. N/A

Termini Varies

Description: Safe Routes to School along Meadow Avenue, Tappan Street, Summit Avenue, and Clay Street

**Agreement Provisions**

**I. THE ENGINEER AGREES,**

1. To perform or be responsible for the performance of the engineering services for the LA, in connection with the PROJECT hereinbefore described and checked below:
  - a. Proportion concrete according to applicable STATE Bureau of Materials and Physical Research (BMPR) Quality Control/Quality Assurance (QC/QA) training documents or contract requirements and obtain samples and perform testing as noted below.
  - b. Proportion hot mix asphalt according to applicable STATE BMPR QC/QA training documents and obtain samples and perform testing as noted below.
  - c. For soils, to obtain samples and perform testing as noted below.
  - d. For aggregates, to obtain samples and perform testing as noted below.

NOTE: For 1a. through 1d. the ENGINEER is to obtain samples for testing according to the STATE BMPR "Project Procedures Guide", or as indicated in the specifications, or as attached herein by the LA; test according to the STATE BMPR "Manual of Test Procedures for Materials", submit STATE BMPR inspection reports; and verify compliance with contract specifications.

- e. Inspection of all materials when inspection is not provided at the sources by the STATE BMPR, and submit inspection reports to the LA and the STATE in accordance with the STATE BMPR "Project Procedures Guide" and the policies of the STATE.
  - f. For Quality Assurance services, provide personnel who have completed the appropriate STATE BMPR QC/QA trained technician classes.
  - g. Inspect, document and inform the LA employee In Responsible Charge of the adequacy of the establishment and maintenance of the traffic control.
  - h. Geometric control including all construction staking and construction layouts.
  - i. Quality control of the construction work in progress and the enforcement of the contract provisions in accordance with the STATE Construction Manual.
  - j. Measurement and computation of pay items.
  - k. Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
  - l. Preparation and submission to the LA by the required form and number of copies, all partial and final payment estimates, change orders, records, documentation and reports required by the LA and the STATE.
  - m. Revision of contract drawings to reflect as built conditions.
  - n. Act as resident construction supervisor and coordinate with the LA employee In Responsible Charge.
2. Engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with the AGREEMENT.
  3. To furnish the services as required herein within twenty-four hours of notification by the LA employee In Responsible Charge.
  4. To attend meetings and visit the site of the work at any reasonable time when requested to do so by representatives of the LA or STATE.
  5. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without the written consent of the LA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall not be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
  6. The ENGINEER shall submit invoices, based on the ENGINEER's progress reports, to the LA employee In Responsible Charge, no more than once a month for partial payment on account for the ENGINEER's work completed to date. Such invoices shall represent the value, to the LA of the partially completed work, based on the sum of the actual costs incurred, plus a percentage (equal to the percentage of the construction engineering completed) of the fixed fee for the fully completed work.
  7. That the ENGINEER is qualified technically and is entirely conversant with the design standards and policies applicable to improvement of the SECTION; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated herein.
  8. That the ENGINEER shall be responsible for the accuracy of the ENGINEER's work and correction of any errors, omissions or ambiguities due to the ENGINEER'S negligence which may occur either during prosecution or after acceptance by the LA. Should any damage to persons or property result from the ENGINEER's error, omission or negligent act, the ENGINEER shall indemnify the LA, the STATE and their employees from all accrued claims or liability and assume all restitution and repair costs arising from such negligence. The ENGINEER shall give immediate attention to any remedial changes so there will be minimal delay to the contractor and prepare such data as necessary to effectuate corrections, in consultation with and without further compensation from the LA.
  9. That the ENGINEER will comply with applicable federal statutes, state of Illinois statutes, and local laws or ordinances of the LA.
  10. The undersigned certifies neither the ENGINEER nor I have:
    - a) employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for me or the above ENGINEER) to solicit or secure this AGREEMENT;

- b) agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
  - c) paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for me or the above ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
  - d) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
  - e) have not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
  - f) are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) of this certification; and
  - g) have not within a three-year period preceding this AGREEMENT had one or more public transactions (Federal, State or local) terminated for cause or default.
11. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LA.
  12. To submit all invoices to the LA within one year of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement.
  13. To submit BLR 05613, Engineering Payment Report, to the STATE upon completion of the work called for in the AGREEMENT.
  14. To be prequalified with the STATE in Construction Inspection when the ENGINEER or the ENGINEER's assigned staff is named as resident construction supervisor. The onsite resident construction supervisor shall have a valid Documentation of Contract Quantities certification.
  15. Will provide, as required, project inspectors that have a valid Documentation of Contract Quantities certification.

**II. THE LA AGREES,**

1. To furnish a full time LA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
2. To furnish the necessary plans and specifications.
3. To notify the ENGINEER at least 24 hours in advance of the need for personnel or services.
4. To pay the ENGINEER as compensation for all services rendered in accordance with this AGREEMENT, on the basis of the following compensation formulas:

Cost Plus Fixed Fee Formulas

- $FF = 14.5\%[DL + R(DL) + OH(DL) + IHDC]$ , or
- $FF = 14.5\%[(2.3 + R)DL + IHDC]$

Where: DL = Direct Labor  
 IHDC = In House Direct Costs  
 OH = Consultant Firm's Actual Overhead Factor  
 R = Complexity Factor  
 FF=Fixed Fee  
 SBO = Services by Others

Total Compensation = DL +IHDC+OH+FF+SBO

Specific Rate  (Pay per element)

Lump Sum  \_\_\_\_\_

5. To pay the ENGINEER using one of the following methods as required by 49 CFR part 26 and 605 ILCS 5/5-409:

With Retainage

- a) **For the first 50% of completed work**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to 90% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **After 50% of the work is completed**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments covering work performed shall be due and payable to the ENGINEER, such payments to be equal to 95% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- c) **Final Payment** – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and the STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

Without Retainage

- a) **For progressive payments** – Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **Final Payment** – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

6. The recipient shall not discriminate on the basis on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.).

7. To submit approved form BC 775 (Exhibit C) and BC 776 (Exhibit D) with this AGREEMENT.

### III. It is Mutually Agreed,

1. That the ENGINEER and the ENGINEER's subcontractors will maintain all books, documents, papers, accounting records and other evidence pertaining to cost incurred and to make such materials available at their respective offices at all reasonable times during the AGREEMENT period and for three years from the date of final payment under this AGREEMENT, for inspection by the STATE, Federal Highway Administration or any authorized representatives of the federal government and copies thereof shall be furnished if requested.
2. That all services are to be furnished as required by construction progress and as determined by the LA employee In Responsible Charge. The ENGINEER shall complete all services specified herein within a time considered reasonable to the LA, after the CONTRACTOR has completed the construction contract.
3. That all field notes, test records and reports shall be turned over to and become the property of the LA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
4. That this AGREEMENT may be terminated by the LA upon written notice to the ENGINEER, at the ENGINEER's last known address, with the understanding that should the AGREEMENT be terminated by the LA, the ENGINEER shall be paid for any services completed and any services partially completed. The percentage of the total services which have been rendered by the ENGINEER shall be mutually agreed by the parties hereto. The fixed fee stipulated in numbered paragraph 4d of Section II shall be multiplied by this percentage and added to the ENGINEER's actual costs to obtain the earned value of work performed. All field notes, test records and reports completed or partially completed at the time of termination shall become the property of, and be delivered to, the LA.
5. That any differences between the ENGINEER and the LA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA, and a third member appointed by the two other members for dispoition and that the committee's decision shall be final.
6. That in the event the engineering and inspection services to be furnished and performed by the LA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent or inadequate, the STATE shall have the right to supplement the engineering and inspection force or to replace the engineers or inspectors employed on such work at the expense of the LA.

7. That the ENGINEER has not been retained or compensated to provide design and construction review services relating to the contractor's safety precautions, except as provided in numbered paragraph 1f of Section I.
8. This certification is required by the Drug Free Workplace Act (30ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the State unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of a contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but no more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State, as defined in the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
    - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
    - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
    - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
      - (A) abide by the terms of the statement; and
      - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
  - (b) Establishing a drug free awareness program to inform employees about:
    - (1) the dangers of drug abuse in the workplace;
    - (2) the grantee's or contractor's policy of maintaining a drug free workplace;
    - (3) any available drug counseling, rehabilitation and employee assistance program; and
    - (4) the penalties that may be imposed upon an employee for drug violations.
  - (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
  - (d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
  - (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is convicted, as required by section S of the Drug Free Workplace Act.
  - (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.
  - (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.
9. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of DOT-assisted contracts. Failure by the ENGINEER to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination this AGREEMENT or such other remedy as the LA deems appropriate.





## Hampton, Lenzini and Renwick, Inc.

Civil Engineers • Structural Engineers • Land Surveyors • Environmental Specialists  
www.hltrengineering.com

November 17, 2015

Mr. Jeff Van Landuyt  
Director of Public Works  
City of Woodstock  
326 Washington Street  
Woodstock, IL 60098

Re: Safe Routes to Schools  
Construction Engineering Services

Dear Mr. Van Landuyt:

In accordance with your request for our proposal and pursuant to an Engineering Services Agreement between the City of Woodstock and our firm dated March 19, 2015, HLR will provide the following construction engineering services for the Safe Routes to Schools Improvements:

- Pre-Construction Meeting and Project Setup
- Line and Grade Assistance
- Construction Observation
- Weekly Meetings
- Construction Observation
- Documentation (ICORS and MISTIC)
- Punchlist and Final Inspection
- Project Closeout

Rubino Engineering, Inc. will provide QA Material Testing services for the improvements. HLR and Rubino will provide the above mentioned engineering services for a not-to-exceed fee of \$44,530.36.

Please note that because these improvements are partially federally funded, an IDOT BLR 05611 Construction Engineering Services Agreement for Federal Participation will be required. HLR will forward this agreement after the City reviews the attached hour breakdown and not-to-exceed fee. Also, the following activity durations were assumed when preparing the not-to-exceed fee:

- Construction Duration: 6 weeks
- Punchlist Coordination: 1 week
- Closeout Coordination: 1.5 weeks

Should you have any questions or require further information, please call either me or Scott Rodseth at 847.697.6700.

Yours truly,

HAMPTON, LENZINI AND RENWICK, INC.

By:

David H. Hinkston, PLS  
President/CEO

380 Shepard Drive  
Elgin, Illinois 60123  
Tel. 847.697.6700  
Fax. 847.697.6753

3085 Stevenson Drive, Suite 201  
Springfield, Illinois 62703  
Tel. 217.546.3400  
Fax. 217.546.8116

6825 Hobson Valley Drive, Unit 302  
Woodridge, Illinois 60517  
Tel. 847.697.6700  
Fax. 847.697.6753



# AVERAGE HOURLY PROJECT RATES

FIRM Hampton, Lenzini & Renwick, Inc.  
PSB N/A  
PRIME/SUPPLEMENT Woodstock Safe Routes to Schools

DATE 11/17/15

SHEET 1 OF 2

| PAYROLL CLASSIFICATION | AVG HOURLY RATES | TOTAL PROJECT RATES |         |          | Project Administration |         |          | Pre-Con Meeting |         |          | Line and Grade Assistand |         |          | Construction Observation |         |          | Weekly Progress Meetings |         |          |        |       |  |  |  |
|------------------------|------------------|---------------------|---------|----------|------------------------|---------|----------|-----------------|---------|----------|--------------------------|---------|----------|--------------------------|---------|----------|--------------------------|---------|----------|--------|-------|--|--|--|
|                        |                  | Hours               | % Part. | Wgtd Avg | Hours                  | % Part. | Wgtd Avg | Hours           | % Part. | Wgtd Avg | Hours                    | % Part. | Wgtd Avg | Hours                    | % Part. | Wgtd Avg | Hours                    | % Part. | Wgtd Avg |        |       |  |  |  |
| Principal              | 70.00            | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
| Engineer 6             | 54.64            | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
| Engineer 5             | 49.26            | 24                  | 6.22%   | 3.06     | 6                      | 5.00%   | 36.95    | 4               | 50.00%  | 24.63    |                          |         |          |                          |         | 6        | 50.00%                   | 24.63   |          |        |       |  |  |  |
| Engineer 4             | 41.92            | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
| Engineer 3             | 39.08            | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
| Engineer 2             | 36.54            | 344                 | 89.12%  | 32.57    |                        |         |          | 4               | 50.00%  | 18.27    |                          |         |          |                          |         | 210      | 100.00%                  | 36.54   | 6        | 50.00% | 18.27 |  |  |  |
| Engineer 1             | 28.64            | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
| Technician 3           | 36.05            | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
| Technician 2           | 28.39            | 16                  | 4.15%   | 1.18     |                        |         |          |                 |         |          |                          |         |          |                          |         | 16       | 100.00%                  | 28.39   |          |        |       |  |  |  |
| Technician 1           | 21.19            | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
| Intern/Temporary       | 15.45            | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
| Land Acquisition       | 39.83            | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
| Survey 2               | 34.82            | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
| Survey 1               | 24.21            | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
| Environmental 2        | 30.43            | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
| Environmental 1        | 17.64            | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
| Admin 2                | 46.21            | 2                   | 0.52%   | 0.24     | 2                      | 25.00%  | 11.55    |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
| Admin 1                | 23.94            | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
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|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
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|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
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|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |
|                        |                  | 0                   |         |          |                        |         |          |                 |         |          |                          |         |          |                          |         |          |                          |         |          |        |       |  |  |  |

# AVERAGE HOURLY PROJECT RATES

**FIRM** Hampton, Lenzini & Renwick, Inc.  
**PSB** N/A  
**PRIME/SUPPLEMENT** Woodstock Safe Routes to Schools

**DATE** 11/17/15

**SHEET** 2 **OF** 2

| PAYROLL CLASSIFICATION | AVG HOURLY RATES | Documentation (PE & CO) |         | QA Material Testing |         | Punch List & Final Insp. |         | Project Closeout |         | Wgt'd Avg |         | Wgt'd Avg |         | Wgt'd Avg |         |        |
|------------------------|------------------|-------------------------|---------|---------------------|---------|--------------------------|---------|------------------|---------|-----------|---------|-----------|---------|-----------|---------|--------|
|                        |                  | Hours                   | % Part. | Hours               | % Part. | Hours                    | % Part. | Hours            | % Part. | Hours     | % Part. | Hours     | % Part. | Hours     | % Part. |        |
| Principal              | 70.00            |                         |         |                     |         |                          |         |                  |         |           |         |           |         |           |         |        |
| Engineer 6             | 54.64            |                         |         |                     |         |                          |         |                  |         |           |         |           |         |           |         |        |
| Engineer 5             | 49.26            | 2                       | 7.69%   |                     |         | 2                        | 4.76%   | 4                | 6.25%   |           | 3.08    |           |         |           |         |        |
| Engineer 4             | 41.92            |                         |         |                     |         |                          |         |                  |         |           |         |           |         |           |         |        |
| Engineer 3             | 39.08            |                         |         |                     |         |                          |         |                  |         |           |         |           |         |           |         |        |
| Engineer 2             | 36.54            | 24                      | 92.31%  |                     |         | 40                       | 95.24%  | 60               | 93.75%  |           | 34.26   |           |         |           |         |        |
| Engineer 1             | 28.64            |                         |         |                     |         |                          |         |                  |         |           |         |           |         |           |         |        |
| Technician 3           | 36.05            |                         |         |                     |         |                          |         |                  |         |           |         |           |         |           |         |        |
| Technician 2           | 28.39            |                         |         |                     |         |                          |         |                  |         |           |         |           |         |           |         |        |
| Technician 1           | 21.19            |                         |         |                     |         |                          |         |                  |         |           |         |           |         |           |         |        |
| Intern/Temporary       | 15.45            |                         |         |                     |         |                          |         |                  |         |           |         |           |         |           |         |        |
| Land Acquisition       | 39.83            |                         |         |                     |         |                          |         |                  |         |           |         |           |         |           |         |        |
| Survey 2               | 34.82            |                         |         |                     |         |                          |         |                  |         |           |         |           |         |           |         |        |
| Survey 1               | 24.21            |                         |         |                     |         |                          |         |                  |         |           |         |           |         |           |         |        |
| Environmental 2        | 30.43            |                         |         |                     |         |                          |         |                  |         |           |         |           |         |           |         |        |
| Environmental 1        | 17.64            |                         |         |                     |         |                          |         |                  |         |           |         |           |         |           |         |        |
| Admin 2                | 46.21            |                         |         |                     |         |                          |         |                  |         |           |         |           |         |           |         |        |
| Admin 1                | 23.94            |                         |         |                     |         |                          |         |                  |         |           |         |           |         |           |         |        |
| <b>TOTALS</b>          |                  | 26                      | 100%    | \$37.52             | 0       | 0%                       | \$0.00  | 42               | 100%    | \$37.15   | 64      | 100%      | \$37.34 | 0         | 0%      | \$0.00 |

November 17, 2015

To: Scott Rodseth  
Hampton Lenzini and Renwick Inc.  
380 Shepard Drive  
Elgin, IL 60123  
Phone: 847-697-6700

Re: **Quality Assurance Testing Services**  
Woodstock Safe Routes to Schools  
Woodstock, IL

Rubino Proposal # Q15.402\_REV

Via email: [scrodseth@hlreng.com](mailto:scrodseth@hlreng.com)

Dear Mr. Rodseth,

Rubino Engineering, Inc. is pleased to submit the following proposal to provide QA construction materials testing and inspection services on a transportation related project in Woodstock, IL.

### **PROJECT UNDERSTANDING**

Rubino Engineering, Inc. received material quantities from you via email on November 16<sup>th</sup> and the following outlines our understanding of the requested scope of services:

#### **Project Name and Description**

Woodstock Safe Routes to Schools – locations of approximately 2,900 LF sidewalks in exhibit below



#### **General Scope of Services**

- QA Field testing of uncured concrete – Slump, air, temperature, and casting of cylinders
- QA Laboratory testing of cured concrete – Strength

#### **Extras**

- Re-inspection for failed tests
- Work areas not ready for inspection at the time scheduled
- Delays by the contractor
- Cancellations
- Overtime

Rubino Engineering, Inc. proposes to provide experienced, technical personnel to perform the requested testing in general accordance with the client-provided project specifications. If any of the above information is incorrect, please notify us or change it on the signed copy of the proposal.

**FEES**

The work will be accomplished on a unit price basis in accordance with the Rubino Engineering, Inc. Schedule of Services and Fees, and will be performed pursuant to the attached General Conditions. Copies of our Schedule of Services and Fees and General Conditions are enclosed herewith and incorporated into this proposal.

Rubino Engineering, Inc.'s fees will be determined by the actual amount of technical time expended for this project and the amount of laboratory testing performed by the client's request. The fees charged under this agreement are subject to change 6 months from the date of the proposal.

Rubino Engineering, Inc. will proceed with the planned work only after receiving a signed copy of this proposal. Please complete the attached Project Data Sheet before returning the proposal to enable your file to be properly established.

| Item Description                | Quantity | Unit | Material Tester 1 (hr) | Vehicle (day) | Project Manager (hr) | Cylinders (each) | Sample Pickup |
|---------------------------------|----------|------|------------------------|---------------|----------------------|------------------|---------------|
|                                 |          |      | \$89.00                | \$65.00       | \$100.00             | \$17.00          | \$240.00      |
| 4' Wide PCC Sidewalk, 4"        | 2,900    | FEET | 16                     | 4             | 2                    | 20               | 3             |
|                                 |          |      | 16                     | 4             | 2                    | 20               | 3             |
| <b>GRAND TOTAL = \$2,944.00</b> |          |      | \$1,424.00             | \$260.00      | \$200.00             | \$340.00         | \$720.00      |

**PROJECT SCHEDULING**

Please contact Tim Dunne on his cell phone to schedule testing services:  
**847-343-0749**  
[tim.dunne@rubinoeng.com](mailto:tim.dunne@rubinoeng.com)

**CLOSING**

Rubino appreciates the opportunity to offer our services for this project and we look forward to working with your company. Please contact me with questions pertaining to this proposal or requests for additional services.

Respectfully submitted,

**RUBINO ENGINEERING, INC.**

  
Michelle A. Lipinski, PE  
President  
[michelle.lipinski@rubinoeng.com](mailto:michelle.lipinski@rubinoeng.com)

**RUBINO ENGINEERING, INC. IS:  
AN AASHTO-ACCREDITED LABORATORY  
IDOT PREQUALIFIED  
IDOT DBE-CERTIFIED (100% WOMAN-OWNED)**

### AUTHORIZATION AND PROPOSAL ACCEPTANCE

If this proposal is acceptable to you, Rubino Engineering, Inc. will perform the work in accordance with the attached General Conditions that are incorporated into and made a part of this proposal. Please sign below as notice to proceed and return one copy of this proposal intact to our office. We will proceed with the work upon receipt of signed authorization.

|                           |                                 |               |              |             |           |
|---------------------------|---------------------------------|---------------|--------------|-------------|-----------|
| <b>AGREED TO, THIS</b>    | <u>29<sup>th</sup></u>          | <b>DAY OF</b> | <u>April</u> | <b>, 20</b> | <u>15</u> |
| <b>BY (please print):</b> | <u>Jeff Van Landuyt</u>         |               |              |             |           |
| <b>TITLE:</b>             | <u>Director of Public Works</u> |               |              |             |           |
| <b>COMPANY:</b>           | <u>City of Woodstock</u>        |               |              |             |           |
| <b>SIGNATURE:</b>         | <u>Jeff Van Landuyt</u>         |               |              |             |           |

### PROJECT INFORMATION:

- 1. Project Name: \_\_\_\_\_
- 2. Project Location: \_\_\_\_\_
- 3. Your Job No.: \_\_\_\_\_ Purchase Order No.: \_\_\_\_\_
- 4. Project Manager: \_\_\_\_\_ Telephone No.: \_\_\_\_\_
- 5. Site Contact: \_\_\_\_\_ Telephone No.: \_\_\_\_\_
- 6. Number and Distribution of Reports:  
( ) Copies To: \_\_\_\_\_ ( ) Copies To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attn: \_\_\_\_\_ Attn: \_\_\_\_\_  
Email: \_\_\_\_\_ Email: \_\_\_\_\_

|                         |   |
|-------------------------|---|
| IDOT Section No.: _____ | IDOT Contract No.: _____                      |
| IDOT Route No.: _____   | County: _____                                 |
| IDOT Job No.: _____     | IDOT Project No.: _____                       |
| City: _____             | QC Plan(s) Attached: <input type="checkbox"/> |

- 7. Invoicing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attn: \_\_\_\_\_  
Email: \_\_\_\_\_

- 8. Other Pertinent Information Or Previous Subsurface Information Available:  
\_\_\_\_\_  
\_\_\_\_\_

**Rubino Engineering, Inc.**

**Schedule of Construction Materials Testing Services & Fees through March 1, 2016 (Illinois Prevailing Wage)**

**LABORATORY TESTING SERVICES**

|  |              |           |
|--|--------------|-----------|
| Compression testing of concrete cylinders by ASTM procedures                   | Per Cylinder | \$ 17.00  |
| Pick-up of samples and transportation to lab (Does not include vehicle charge) | Per hour     | \$ 87.00  |
| <b>Asphalt</b>   |              |           |
| Maximum Theoretical Specific Gravity   | Each         | \$ 115.00 |
| Bulk Specific Gravity  | Each         | \$ 95.00  |
| Ignition Oven Test / Reflux Extraction + Sieve Analysis                        | Each         | \$ 126.00 |
| Core Densities   | Each         | \$ 40.00  |
| <b>Soils - Density relationship</b>  |              |           |
| ASTM D698 - AASHTO T99 (Standard Proctor)                                      | Each         | \$ 195.00 |
| ASTM D1557 - AASHTO T180 (Modified Proctor)                                    | Each         | \$ 215.00 |
| Sample preparation for the above tests (clay samples)                          | Each         | \$ 40.00  |

**MATERIAL TESTER - 1** - Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

|   |           |
|---|-----------|
| Per Hour  | \$ 89.00  |
| Per Hour Overtime (before 8am, after 5pm and Saturdays) | \$ 133.50 |
| Per Hour Overtime Sundays and Holidays                  | \$ 169.10 |

**MATERIAL TESTER - 2** - Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

|   |           |
|---|-----------|
| Per Hour  | \$ 93.00  |
| Per Hour Overtime (before 8am, after 5pm and Saturdays) | \$ 139.50 |
| Per Hour Overtime Sundays and Holidays                  | \$ 176.70 |

**EQUIPMENT CHARGES**

|                             |         |           |
|-----------------------------|---------|-----------|
| Vehicle Charge - Round Trip | Per Day | \$ 65.00  |
| Nuclear Density Gage        | Per Day | \$ 40.00  |
| GPR Meter Rental            | Per Day | \$ 250.00 |

**CORING SERVICES**

|   |          |           |
|---|----------|-----------|
| P.C. Concrete or Bituminous Concrete Coring - Personnel & Equipment | Per Hour | \$ 225.00 |
| Diamond Bit Charge, per inch diameter, per inch depth               | Per Inch | \$ 3.25   |

**ENGINEERING SERVICES**

|                          |          |           |
|--------------------------|----------|-----------|
| Chief Engineer           | Per Hour | \$ 185.00 |
| Project Engineer/Manager | Per Hour | \$ 100.00 |
| Administrative Assistant | Per Hour | \$ 65.00  |
| Report Review            | Each     | \$ 50.00  |

**REMARKS**

- 1) All fees and services are provided in accordance with the attached Rubino Engineering, Inc. General Conditions.
- 2) Unit prices/rates are in effect for 6 months from the date of this proposal and are subject to change without notice thereafter.
- 3) Overtime rates are applicable for services performed in excess of 8 hours per day portal to portal, Monday through Friday, before 7:00 AM or after 3:00 PM, and for all hours worked on Saturdays, Sundays and holidays. The overtime rate is 1.5 times the applicable hourly rate.
- 4) All rates are billed on a portal-to-portal basis.
- 5) Standby time due to delays beyond our control will be charged at the applicable hourly rate.
- 6) Transportation and per diem are charged at the applicable rates per trip.
- 7) Rates involving mileage (including transportation, mobilization, vehicle and trip charges) are subject to change based upon increases in the national average gasoline price.
- 8) A minimum charge of 4 hours applies to field testing and observation services.
- 9) Scheduling or cancellation of field testing and observation services is required no less than the working day prior to the date the services are to be performed. Services cancelled without advance and/or inadequate notice will be assessed a minimum 4-hour charge.

## GENERAL CONDITIONS

- 1. PARTIES AND SCOPE OF WORK:** Rubino Engineering, Inc. shall include said company or its particular division, subsidiary or affiliate performing the work. "Work" means the specific geotechnical, analytical, testing or other service to be performed by Rubino Engineering, Inc. as set forth in Rubino Engineering, Inc.'s proposal, Client's acceptance thereof and these General Conditions. Additional work ordered by Client shall also be subject to these General Conditions. "Client" refers to the person or business entity ordering the work to be done by Rubino Engineering, Inc. If Client is ordering the work on behalf of another, Client represents and warrants that it is the duly authorized agent of said party for the purpose of ordering and directing said work. Unless otherwise stated in writing, Client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by the client is adequate and sufficient for Client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom Client transmits any part of Rubino Engineering, Inc.'s work. Rubino Engineering, Inc. shall have no duty or obligation to any third party greater than that set forth in Rubino Engineering, Inc.'s proposal, Client's acceptance thereof and these General Conditions. The ordering of work from Rubino Engineering, Inc., or the reliance on any of Rubino Engineering, Inc.'s work, shall constitute acceptance of the terms of Rubino Engineering, Inc.'s proposal and these General Conditions, regardless of the terms of any subsequently issued document.
- 2. TESTS AND INSPECTIONS:** Client shall cause all tests and inspection of the site, materials and work performed by Rubino Engineering, Inc. or others to be timely and properly performed in accordance with the plans, specifications and contract documents and Rubino Engineering, Inc.'s recommendations. No claims for loss, damage or injury shall be brought against Rubino Engineering, Inc. by Client or any third party unless all tests and inspections have been so performed and unless Rubino Engineering, Inc.'s recommendations have been followed. Client agrees to indemnify, defend and hold RUBINO ENGINEERING, INC., its officers, employees and agents harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney's fees in the event that all such tests and inspections are not so performed or Rubino Engineering, Inc.'s recommendations are not so followed except to the extent that such failure is the result of the negligence, willful or wanton act of omission of Rubino Engineering, Inc., its officers, agents or employees, subject to the limitation contained in paragraph 9.
- 3. SCHEDULING OF WORK:** The services set forth in Rubino Engineering, Inc.'s proposal and Client's acceptance will be accomplished in a timely, workmanlike and professional manner by RUBINO ENGINEERING, INC. personnel at the prices quoted. If Rubino Engineering, Inc. is required to delay commencement of the work or if, upon embarking upon its work, Rubino Engineering, Inc. is required to stop or interrupt the progress of its work as a result of changes in the scope of the work requested by Client, to fulfill the requirements of third parties, interruptions in the progress of construction, or other causes beyond the direct reasonable control of Rubino Engineering, Inc., additional charges will be applicable and payable by Client.
- 4. ACCESS TO SITE:** Client will arrange and provide such access to the site as is necessary for Rubino Engineering, Inc. to perform the work. Rubino Engineering, Inc. shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as the result of its work or the use of its equipment; however, Rubino Engineering, Inc. has not included in its fee the cost of restoration of damage which may occur. If Client desires or requires Rubino Engineering, Inc. to restore the site to its former condition, upon written request Rubino Engineering, Inc. will perform such additional work as is necessary to do so and Client agrees to pay Rubino Engineering, Inc. for the cost.
- 5. CLIENT'S DUTY TO NOTIFY ENGINEER:** Client represents and warrants that it has advised Rubino Engineering, Inc. of any known or suspected hazardous materials, utility lines and pollutants at any site at which Rubino Engineering, Inc. is to do work hereunder, and unless Rubino Engineering, Inc. has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits. Client agrees to defend, indemnify and save Rubino Engineering, Inc. harmless from all claims, suits, losses costs and expenses, including reasonable attorney's fees as a result of personal injury, death or property damage occurring with respect to Rubino Engineering, Inc.'s performance of its work and resulting to or caused by contact with subsurface of latent objects, structures, lines or conduits where the actual or potential presence and location thereof were not revealed to Rubino Engineering, Inc. by Client.
- 6. RESPONSIBILITY:** Rubino Engineering, Inc.'s work shall not include determining, supervising or implementing the means, methods, techniques, sequences or procedures of construction. Rubino Engineering, Inc. shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. Rubino Engineering, Inc.'s work or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents. Rubino Engineering, Inc. has no right or duty to stop the contractor's work.
- 7. SAMPLE DISPOSAL:** Unless otherwise agreed in writing, test specimens or samples will be disposed immediately upon completion of the test. All drilling samples or specimens will be disposed sixty (60) days after submission of Rubino Engineering, Inc.'s report.
- 8. PAYMENT:** Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing with said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law), until paid. Client agrees to pay Rubino Engineering, Inc.'s cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees. Rubino Engineering, Inc. shall not be bound by any provision or agreement requiring or providing for arbitration or disputes or controversies arising out of this agreement, any provision wherein Rubino Engineering, Inc. waives any rights to a mechanics' lien, or any provision conditioning Rubino Engineering, Inc.'s right to receive payment for its work upon payment to Client by any third party. These General Conditions are notice, where required, that Rubino Engineering, Inc. shall file a lien whenever necessary to collect past due amounts. Failure to make payment within thirty (30) days of invoice shall constitute a release of Rubino Engineering, Inc. from any and all claims which Client may have, whether in tort, contract or otherwise and whether known or unknown at the time.
- 9. WARRANTY:** RUBINO ENGINEERING, INC.'S SERVICES WILL BE PERFORMED, ITS FINDINGS OBTAINED AND ITS REPORTS PREPARED IN ACCORDANCE WITH ITS PROPOSAL, CLIENT'S ACCEPTANCE THEREOF, THESE GENERAL CONDITIONS AND WITH GENERALLY ACCEPTED PRINCIPLES AND PRACTICES. IN PERFORMING ITS PROFESSIONAL SERVICES, RUBINO ENGINEERING, INC. WILL USE THAT DEGREE OF CARE AND SKILL ORDINARILY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY MEMBERS OF ITS PROFESSION. THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES OR REPRESENTATIONS, EITHER EXPRESSED OR IMPLIED. STATEMENTS MADE IN RUBINO ENGINEERING, INC. REPORTS ARE OPINIONS BASED UPON ENGINEERING JUDGMENT AND ARE NOT TO BE CONSTRUED AS REPRESENTATIONS OF FACT.
- SHOULD RUBINO ENGINEERING, INC. OR ANY OF ITS PROFESSIONAL EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESSED OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON RUBINO ENGINEERING, INC.'S WORK, AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF RUBINO ENGINEERING, INC., ITS OFFICERS, EMPLOYEES AND AGENTS SHALL BE LIMITED TO \$10,000.00 OR THE TOTAL AMOUNT OF THE FEE PAID TO RUBINO ENGINEERING, INC. FOR ITS WORK PERFORMED WITH RESPECT TO THE PROJECT, WHICHEVER AMOUNT IS GREATER.
- NO ACTION OR CLAIM, WHETHER IN TORT, CONTRACT OR OTHERWISE, MAY BE BROUGHT AGAINST RUBINO ENGINEERING, INC., ARISING FROM OR RELATED TO RUBINO ENGINEERING, INC.'S WORK, MORE THAN TWO (2) YEARS AFTER THE CESSATION OF RUBINO ENGINEERING, INC.'S WORK HEREUNDER.
- 10. INDEMNITY:** Subject to the foregoing limitations, Rubino Engineering, Inc. agrees to indemnify and hold Client harmless from and against any and all claims, suits, costs and expenses including reasonable attorney's fees and court costs arising out of Rubino Engineering, Inc.'s negligence to the extent of RUBINO ENGINEERING, INC.'s negligence. Client shall provide the same protection to the extent of its negligence. In the event that Client or Client's principal shall bring any suit, cause of action, claim or counterclaim against Rubino Engineering, Inc., the party initiating such action shall pay to Rubino Engineering, Inc. the costs and expenses incurred by Rubino Engineering, Inc. to investigate, answer and defend it, including reasonable attorney's and witness fees and court costs to the extent that Rubino Engineering, Inc. shall prevail in such suit.
- 11. TERMINATION:** This Agreement may be terminated by either party upon seven (7) days' prior written notice. In the event of termination, Rubino Engineering, Inc. shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses and for the completion of such services and records as are necessary to place Rubino Engineering, Inc.'s files in order and/or protect its professional reputation.
- 12. EMPLOYEES/WITNESS FEES:** Rubino Engineering, Inc.'s employees shall not be retained as expert witnesses except by separate written agreement. Client agrees to pay Rubino Engineering, Inc.'s legal expenses, administrative costs and fees pursuant to Rubino Engineering, Inc.'s then current fee schedule for Rubino Engineering, Inc. to respond to any subpoena. Client agrees not to hire Rubino Engineering, Inc.'s employees except through Rubino Engineering, Inc. In the event Client hires a Rubino Engineering, Inc. employee, Client shall pay Rubino Engineering, Inc. an amount equal to one-half of the employee's annualized salary, with Rubino Engineering, Inc. waiving other remedies it may have.
- 13. HAZARDOUS MATERIALS:** Nothing contained within this agreement shall be construed or interpreted as requiring Rubino Engineering, Inc. to assume the status of an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA of within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Client assumes full responsibility for compliance with the provisions of RCRA and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.
- 14. PROVISIONS SEVERABLE:** The parties have entered into this agreement in good faith and it is the specific intent of the parties that the terms of the General Conditions be enforced as written. In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.
- 15. ENTIRE AGREEMENT:** This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

LAW OFFICES  
**ZUKOWSKI, ROGERS, FLOOD & McARDLE**  
50 VIRGINIA STREET  
CRYSTAL LAKE, ILLINOIS 60014

RUTH A. SCHLOSSBERG  
rschlossberg@zrfmlaw.com

(815)459-2050  
FAX (815)459-9057  
[www.zrfmlaw.com](http://www.zrfmlaw.com)

ATTORNEY/CLIENT PRIVILEGE

MEMORANDUM

August 30, 2016

To: Mayor and City Council  
From: Ruth A. Schlossberg

**RE: Lily Pond Stone Dedication to the City**

Ladies and Gentlemen:

As you may recall, when the City approved Ordinance No. 08-O-79 which governed the property to be used for a proposed ball field/sports complex and for a gravel pit, Section 50 of that ordinance provided that fee simple title to Parcel 1 of the property would be conveyed to the City in the event a sports complex had not been built by May 1, 2014. As you know, the sports complex has not been built, and accordingly, after that date the City approached the owner of the property, through Thomas Merryman, at the time the sole Manager of property owner Lily Pond Stone, LLC, to have the property deeded to the City as planned.

Mr. Merryman indicated his willingness to complete the transaction, and so we worked with the City Administration to prepare a warranty deed and the other necessary paperwork to arrange to obtain a warranty deed from Lily Pond Stone, LLC. We provided this information to Mr. Merryman and then, at his direction, to his attorney. Unfortunately, rather than returning executed copies of the material that we provided to him, instead the City received back a quit claim deed from Lily Pond Stone, LLC executed by Mr. Merryman.

Our office believed that this quit claim deed was suboptimal for the City for two reasons. First, a quit claim deed only provides that the party providing the deed has no further claim to the property. In contrast, the warranty deed that the City had provided warrants that the full title to the property is being transferred to the City. While we are unaware of any other parties making a recorded claim that they own the property, a quit claim deed means only that Lily Pond Stone, LLC has no claim to the property. Should a third party make a claim to the property, the quit claim deed would not act as an absolute bar to their claim. Second, although the quit claim deed is from Lily Pond Stone, LLC, it was signed by Mr. Merryman only as "Thomas Merryman". He did not indicate in the signature line that he was signing as an agent for or manager of Lily Pond Stone, LLC. Though the deed was made out from Lily Pond Stone, LLC, to avoid any potential future challenge to the deed, we believed it would be preferable to ask Mr. Merryman to re-execute the deed in his capacity as agent for/manager of the LLC that held the property.

Unfortunately, over one year has elapsed since we started what should have been the simple process of having the deed re-executed. Our office repeatedly reached out to Mr. Merryman's attorney and when that failed to produce results, the City Administration repeatedly has tried to reach Mr. Merryman to resolve this matter. To date, however, these efforts have not borne fruit. In addition, according to the Secretary of State's records, there is also now a second Manager of the LLC in addition to Mr. Merryman. Rather than waiting any longer to obtain a re-executed warranty deed, we believe it is appropriate for the City Council to accept the quit-claim deed that was given to it and ultimately to

# ZUKOWSKI, ROGERS FLOOD & MCARDLE

Mayor and City Council  
August 30, 2016  
Page 2

record the deed in the County's land records. None of this would preclude the City from taking further action to obtain a warranty deed or title insurance in the future, but it would make the land records clearer to get this recorded sooner rather than wait any longer.

Last year, in preparation for accepting the property donation, the City obtained a survey of the property. It also had a Phase I environmental analysis undertaken on the property to ensure the City would not be accepting any easily identified environmental risk if it accepts the property donation. Given the delay in accepting the dedication, we have advised the City that it would be appropriate to update that Phase I report. We estimate that this will cost approximately \$1800. In addition, unfortunately, it appears that some taxes have gone unpaid on the property in the past few years, and as a result, the City will also need to clear up the unpaid taxes with the County. We estimate that these should be under \$8000 and ideally only a fraction of that amount (we estimate less than \$5000) as the City is only taking a fraction of the property subject to those taxes. We are seeking confirmation from the County regarding how it will treat those taxes. We are not aware of any means of having those unpaid taxes removed from the property, so if the City wants to take the property donation, it will have to do so subject to at least some of the outstanding taxes on the larger parcel. The Administration has indicated that there are sufficient funds available for these costs and that the acquisition of the 38-plus-acre parcel for the benefit of the City justifies that expenditure.

**If this plan meets with your approval, then the City Council may acknowledge and accept this donation by approving the attached ordinance. We recommend conditioning this approval on the City Manager's finding that the Phase I update does not reveal anything that could expose the City to considerable financial risk and that tax liability shall not exceed \$5000. We also recommend that the City Manager and representatives from the City Attorney's office be authorized and directed to take all steps necessary and to expend funds in order to complete the Phase 1 update, to record the deed as appropriate, to complete the acquisition of the parcel, to pay any unpaid taxes, to clear title if necessary and to otherwise include it as a piece of City property.**

As always, if you have any questions about this matter, please do not hesitate to be in touch.

Very sincerely yours,

Ruth A. Schlossberg

RAS:dg

Copy to: Roscoe Stelford, City Manager (*via email*)  
Joe Napalitano, Building & Zoning Director (*via email*)

Attachments:

- Ordinance
- Quit Claim Deed
- Survey



Reviewed and Approved by:

*Roscoe C. Stelford III*  
City Manager

**ORDINANCE NO. 16-O-\_\_\_\_\_**

***An Ordinance Accepting the Dedication of Approximately 38.6 Acres  
From Lily Pond Stone, LLC***

WHEREAS, Lily Pond Stone, LLC (“Owner”) has executed a quit claim deed for approximately 38.6 acres of land at or near 10210 South US Route 14 (“Property”) to the City of Woodstock (“City”), as required pursuant to Ordinance No. 08-O-79; and

WHEREAS, that quit claim deed, including a legal description of the Property is included in Exhibit A, attached hereto and made a part hereof; and

WHEREAS, pursuant to the authority of 65 ILCS 5/11-105-1 which authorizes the City to accept, hold and maintain such public grounds and to hold and maintain them and to supervise and regulate them for any proper public purpose, the City Council finds that it would be in the best interests of the City to accept the Property on behalf of the City for such use as the City Council may deem appropriate now and in the future;

NOW, THEREFORE, BE IT ORDAINED by the CITY COUNCIL of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

SECTION 1: The City Manager and representatives from the City Attorney’s office are authorized and directed to take all steps necessary and to expend funds in order to complete the existing Phase 1 study update for the report dated December 10 2015, to record the deed as appropriate, to complete the acquisition of the parcel, to pay any unpaid taxes, to clear title if necessary and to otherwise include it as a piece of City property.

SECTION 2: The City Manager shall have the authority to suspend the acceptance of this donation if any concerns about excessive liability to the City are raised in the Phase I environmental report update or if the tax liability exceeds \$5000. Otherwise the City Manager shall authorize the deed for the Property to be recorded in the office of the McHenry County Recorder of Deeds.

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment

*An Ordinance Accepting the Dedication of Approximately 38.6 Acres  
From Lily Pond Stone, LLC*

shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be known as Ordinance 16-O\_\_\_\_\_ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:

Nays:

Abstentions:

Absentees:

APPROVED:

\_\_\_\_\_  
Mayor Brian Sager, Ph.D.

(SEAL)

ATTEST: \_\_\_\_\_  
City Clerk –Cindy Smiley

Passed:

Approved:

Published:

Exhibit A: Quit Claim Deed for the Property

Z:\W\WOODSTOCK\Ordinances\Merryman Property Dedication.38.6 acres.doc

*An Ordinance Accepting the Dedication of Approximately 38.6 Acres  
From Lily Pond Stone, LLC*

**EXHIBIT A**  
**QUIT CLAIM DEED**

*An Ordinance Accepting the Dedication of Approximately 38.6 Acres  
From Lily Pond Stone, LLC*



First American Title Insurance Company

**QUIT CLAIM DEED  
ILLINOIS STATUTORY  
Individual**

THE GRANTOR(S) Lily Pond Stone, LLC, of the city of Woodstock, County of McHenry, State of IL, for and in consideration of ten dollars (\$10.00) and other good and valuable consideration in hand paid, CONVEY(S) and QUIT CLAIM(S) to The City of Woodstock of City of Woodstock of the County of McHenry, all interest in the following described Real Estate situated in the County of McHenry in the State of IL, to wit:

*See Exhibit "A" attached hereto and made a part hereof*

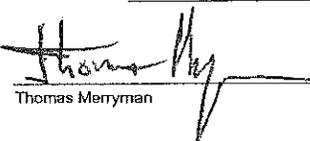
SUBJECT TO: all recorded easements and encumbrances and general real estate taxes

Hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

Permanent Real Estate Index Number(s):

Address(es) of Real Estate: Vacant land off Lily Pond Road, Woodstock, IL 60098

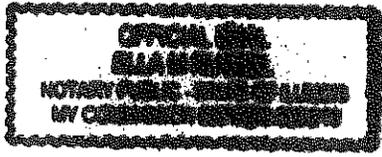
Dated this 16<sup>th</sup> day of April, 2015.

  
Thomas Merryman

STATE OF ILLINOIS, COUNTY OF McHenry ss.

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, CERTIFY THAT personally known to me to be the same person(s) whose name(s) are subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and official seal, this 16 day of April, 20 2015.



*[Handwritten Signature]*  
(Notary Public)

**Prepared by:**  
Thomas Merryman, 2417 Timberline Trall, Woodstock, IL 60098

**Mail to:**  
City of Woodstock, 121 W. Calhoun St., Woodstock, IL 60098

**Name and Address of Taxpayer:**  
City of Woodstock 121 W. Calhoun St., Woodstock, IL 60098

Exempt under provisions of Paragraph 12 - Section 4  
Real Estate Transfer Tax Act.  
4/16/2015 *[Signature]*  
Date Buyer, Seller or Approximate

Exhibit "A" - Legal Description

PARCEL 1:

THAT PART OF THE NORTH HALF OF THE NORTH HALF OF SECTION 22, TOWNSHIP 44 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST QUARTER CORNER OF SAID SECTION 22; THENCE NORTH 00 DEGREES 32 MINUTES 21 SECONDS WEST ALONG THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 22, A DISTANCE OF 2630.18 FEET TO THE NORTHEAST CORNER OF SAID SECTION 22; THENCE SOUTH 89 DEGREES 43 MINUTES 43 SECONDS WEST ALONG THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 22, A DISTANCE OF 2634.87 FEET TO THE NORTH QUARTER CORNER OF SAID SECTION 22 AND THE POINT OF BEGINNING; THENCE NORTH 89 DEGREES 43 MINUTES 43 SECONDS EAST ALONG SAID NORTH LINE, A DISTANCE OF 621.27 FEET; THENCE SOUTH 00 DEGREES 16 MINUTES 28 SECONDS EAST, A DISTANCE OF 1315.19 FEET TO THE SOUTH LINE OF THE NORTH HALF OF THE NORTHEAST QUARTER OF SAID SECTION 22; THENCE SOUTH 89 DEGREES 43 MINUTES 32 SECONDS WEST ALONG SAID SOUTH LINE, A DISTANCE OF 617.23 FEET TO THE WEST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 22; THENCE SOUTH 89 DEGREES 43 MINUTES 05 SECONDS WEST ALONG THE SOUTH LINE OF THE NORTH HALF OF THE NORTHWEST QUARTER OF SAID SECTION 22, A DISTANCE OF 658.67 FEET TO THE WEST LINE OF THE EAST HALF OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 22; THENCE NORTH 00 DEGREES 25 MINUTES 08 SECONDS WEST ALONG SAID WEST LINE, A DISTANCE OF 1315.18 FEET TO THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 22; THENCE NORTH 89 DEGREES 42 MINUTES 51 SECONDS EAST ALONG SAID NORTH LINE, A DISTANCE OF 657.94 FEET TO THE POINT OF BEGINNING; ALL IN MCHENRY COUNTY, ILLINOIS. (CONTAINING 38.6 ACRES, MORE OR LESS)

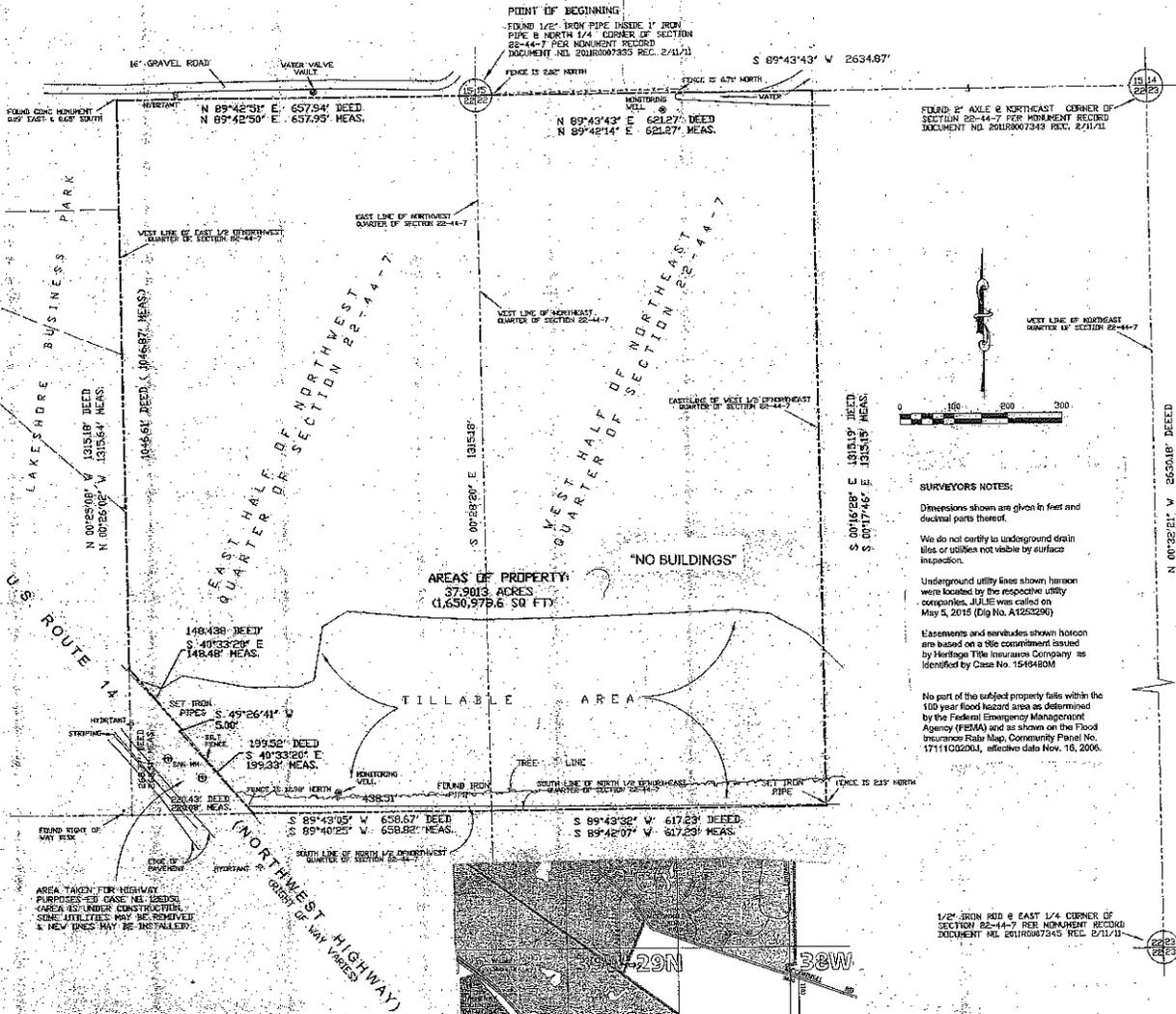
# Alan J. Coulson, P.C. PROFESSIONAL LAND SURVEYORS PLAT OF SURVEY

OF PROPERTY DESCRIBED AS:

That part of the North Half of the North Half of Section 22, Township 44 North, Range 7 East of the Third Principal Meridian, more particularly described as follows:  
Commencing at the Northeast corner of said Section 22; thence North 00 degrees 32 minutes 21 seconds West along the East line of the Northeast Quarter of said Section 22, a distance of 2,634.87 feet to the Northeast corner of said Section 22; thence South 89 degrees 43 minutes 43 seconds West along the North line of the Northeast Quarter of said Section 22, a distance of 2,634.87 feet to the North Quarter corner of said Section 22 and the point of beginning; thence North 89 degrees 43 minutes 43 seconds East along said Section 22, a distance of 621.27 feet; thence South 00 degrees 16 minutes 29 seconds East, a distance of 1,316.18 feet to the South line of the North Half of the Northeast Quarter of said Section 22; thence South 89 degrees 43 minutes 43 seconds West along said South line, a distance of 617.23 feet to the West line of the Northeast Quarter of said Section 22; thence South 89 degrees 43 minutes 43 seconds West along the South line of the North Half of the Northeast Quarter of said Section 22, a distance of 1,316.18 feet to the North line of the Northwest Quarter of said Section 22; thence North 00 degrees 08 minutes 08 seconds West along said West line, a distance of 617.23 feet to the North line of the Northwest Quarter of said Section 22; thence North 89 degrees 42 minutes 51 seconds East along said North line, a distance of 657.94 feet to the point of beginning, all in the City of Woodstock, McHenry County, Illinois.

Excepting therefrom the following described property (12E050):  
That part of the East Half of the Northeast Quarter of Section 22, Township 44 North, Range 7 East of the Third Principal Meridian, McHenry County, Illinois, bounded and described as follows:  
Commencing at the Northeast corner of the Northwest Quarter of said Section 22; thence North 86 degrees 44 minutes 12 seconds West (bearing as referenced to Plat of partition recorded November 5, 1998 as Document Number 1998070385, McHenry County, Illinois), along the North line of said Northwest Quarter, 637.84 feet to the West line of the East Half of the Northeast Quarter of the Northwest Quarter of said Section 22 and the point of beginning; thence North 89 degrees 43 minutes 43 seconds East, along said West line, 1046.81 feet to the point of beginning; thence South 40 degrees 30 minutes 18 seconds East, at right angles to the last described line, 169.52 feet to the South line of the Northeast Quarter of the Northwest Quarter of said Section 22; thence South 40 degrees 30 minutes 18 seconds East, at right angles to the last described line, 169.52 feet to the South line of the Northeast Quarter of the Northwest Quarter of said Section 22; thence South 89 degrees 43 minutes 43 seconds West along said South line, 220.43 feet to the West line of the East Half of the Northeast Quarter of the Northwest Quarter of said Section 22; thence North 00 degrees 24 minutes 58 seconds West along said West line, 268.77 feet to the point of beginning, in McHenry County, Illinois.

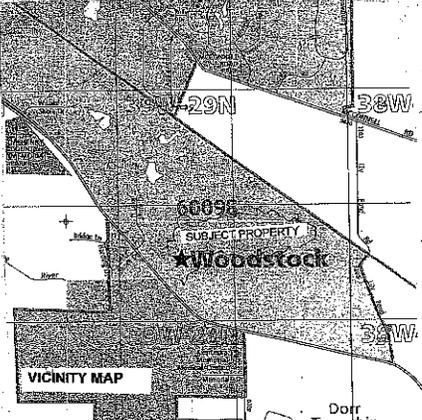
## ALTA/ACSM LAND TITLE SURVEY



**SURVEYOR'S NOTES:**  
Dimensions shown are given in feet and decimal parts thereof.  
We do not certify to underground drain tiles or utilities not visible by surface inspection.  
Underground utility lines shown hereon were located by the respective utility companies. JULIE was called on May 5, 2015 (Dig No. A1252296).  
Easements and servitudes shown hereon are based on a file commitment issued by Heritage Title Insurance Company as identified by Case No. 15494504.  
No part of the subject property falls within the 100 year flood hazard area as determined by the Federal Emergency Management Agency (FEMA) and its show on the Flood Insurance Rate Map, Community Panel No. 17111C02201, effective date Nov. 15, 2006.

1/2\"/>

**UTILITY STATEMENT**  
THE UNDERGROUND UTILITIES SHOWN HEREON HAVE BEEN LOCATED FROM VISIBLE EVIDENCE AND EXISTING UTILITY MAPS AND RECORDS, IF FURNISHED. WE DO NOT WARRANT THAT THE UTILITY LINES SHOWN COMPRISE ALL THE UTILITIES EXISTING IN THE AREA, EITHER IN SERVICE OR ABANDONED. NOR DO WE WARRANT THAT SAID UNDERGROUND UTILITIES ARE IN THE EXACT LOCATION INDICATED, ONLY THAT THE LOCATION MARKINGS, PROVIDED BY OTHERS, HAVE BEEN FIELD LOCATED. WE HAVE ACCURATELY LOCATED ALL VISIBLE STRUCTURES. WE CANNOT BE RESPONSIBLE ITEMS NOT VISIBLE, SUCH AS STRUCTURES BURIED OR UNDER HEAVY SNOW COVER.



STATE OF ILLINOIS  
COUNTY OF KANE  
To: Heritage Title Insurance Company  
The City of Woodstock, an Illinois municipal corporation  
This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2011 Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes Items 1-4, 11(a), 16-19, and 21 of Table A thereto. (\$1,000,000.00)  
The field work was completed on 5/21/15  
Date of Plat of Map: 5/21/15  
Charles J. Hill  
P.L.S. #2700  
My license expires on November 30, 2016.

STATE OF ILLINOIS  
COUNTY OF KANE  
I hereby certify that I have surveyed the property described in the above caption according to the official record, and that the above plat is a true and correct representation of said survey.  
Charles J. Hill, Professional Land Surveyor No. 35-2700  
My License expires 11/30/16  
Any discrepancy in measurement should be promptly reported to this surveyor for explanation or correction.  
WE DO NOT CERTIFY AS TO THE LOCATION OF UNDERGROUND UTILITIES OR UNDERGROUND IMPROVEMENTS.

FIELD WORK COMPLETED, May 8, 2015  
THIS SURVEY IS VALID ONLY WITH EMPLOYER'S SEAL.  
This professional service conforms to the current Illinois minimum standards for a boundary survey.  
Professional Design Firm Land Surveying Corporation, License No. 184-02863  
Alan J. Coulson, P.C.  
PROFESSIONAL LAND SURVEYORS  
205 W. Main St., West Dundee, Illinois 60118  
Phone: (847) 426-2911 Fax: (847) 426-8074



phone 815.338.4305  
fax 815.334-2267  
b&zdept@woodstockil.gov  
[www.woodstockil.gov](http://www.woodstockil.gov)

## MEMORANDUM

Date August 31, 2016

To: Roscoe Stelford, City Manager

From: Nancy Baker, City Planner

**RE: An Ordinance Vacating the Remainder of the Alley Abutting the Block Bounded by West Judd Street, North Hayward Street, North Tryon Street, and West Jackson Street**

The attached letter from City Attorney Ruth Schlossberg describes the status of the alley that runs in an east/west direction behind houses in the 300 blocks of W. Judd Street and W. Jefferson Street and outlines the course of action to vacate the un-vacated portions of this alley.

I have attached three maps for reference--a map showing the general location of the alley, an air photo with parcel lines that shows the garage encroachments in the alley, and a map which indicates the portion of the alley that would be vested to each of the six adjoining properties.

On August 29<sup>th</sup>, I mailed letters to the property owners that will be affected by this vacation advising them of the proposed vacation and the date it will be considered by the City Council. As of this date, there has not been sufficient time since the mailing to determine if there is any opposition. However, no opposition is anticipated by the City staff from the neighbors, as we suspect that the majority believe they already own the property and are unaware of the alley.

This item will need to be removed from the consent agenda as a roll call vote will be required with at least three fourths of the Corporate Authorities holding office in favor or 6 affirmative votes.

**Therefore, if the Council is supportive of this action, then a motion would be in order to approve the attached Ordinance identified as Document #\_\_\_\_, *An Ordinance Vacating the Remainder of the Alley Abutting the Block Bounded by West Judd Street, North Hayward Street, North Tryon Street and West Jackson Street in the City of Woodstock.***



Reviewed and Approved by:  
*Roscoe C. Stelford III*  
City Manager

LAW OFFICES  
**ZUKOWSKI, ROGERS, FLOOD & McARDLE**  
50 VIRGINIA STREET  
CRYSTAL LAKE, ILLINOIS 60014

RUTH A. SCHLOSSBERG  
rschlossberg@zrfmlaw.com

(815)459-2050  
FAX (815)459-9057  
[www.zrfmlaw.com](http://www.zrfmlaw.com)

August 30, 2016

**VIA EMAIL: [nbaker@woodstockil.gov](mailto:nbaker@woodstockil.gov)**

Ms. Nancy Baker, City Planner  
CITY OF WOODSTOCK  
121 West Calhoun Street  
Woodstock, IL 60098

**RE: 315 Judd Street, Woodstock, Illinois**

Dear Nancy:

In the course of your work with us preparing material for the sale of the 315 Judd Street property, you discovered that there is a platted and not-fully-vacated alley lying behind the Judd Street property as well as portions of other properties in that same block. That alley appears to have been included in the original plat of subdivision for Centerville in 1844. Over the years, the County's records reflect that at least some parts of that alley belong to some of the adjoining properties while other parts are still reflected as un-vacated and appear to rest in the City's control. Many of the properties along that platted alley have garages that encroach on the alley. It seems that if there ever was an actual (as opposed to a platted) alley in that block, it has not been used as such for many years.

After discussion with public works, the City Administration has concluded that the alley does not serve any existing public purpose for the City (apart from the necessity of utility easements in the alley). In fact, the fact that it is platted as an alley has imposed costs on the City. For instance, most recently when a tree in the platted alley needed to be removed, the City had to obtain permission to cross adjoining property owners' land and then was responsible for the cost of removing the tree. Comparing the 1844 Centerville plat to the current county land maps it appears that a similar alley was platted in the block to the east of the block in question. That alley no longer exists but instead the land records suggest that it was at one point divided to the centerline and the alley property was vested in the adjoining properties to the north and south. We think the alley in question should be treated in a similar manner.

Because the City no longer needs this alley in question (except for public utility easements) and because only parts of the alley are reflected as still being platted as an alley while other parts belong to adjoining parcels, it is appropriate for the City to vacate the remaining parts of the alley if it so chooses. The vacation should not result in any loss of access by any existing parcels to their lots in the block and would clear up the title and encroachment issues for several

**ZUKOWSKI, ROGERS, FLOOD & McARDLE**

Ms. Nancy Baker

Page 2

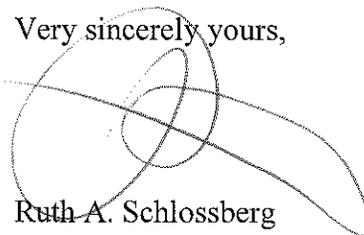
August 30, 2016

parcels, including the 315 Judd Street parcel. We understand that you have communicated with the directly affected property owners to let them know about the proposed vacation.

We have prepared the attached ordinance that would vacate those portions of the alley that do not appear to already belong to adjoining properties and would vest the vacated portions to the immediately adjoining properties on each side. This is a procedure that is authorized by statute, and the attached ordinance satisfies the statutory requirements for such a vacation. We have also confirmed with the County that if we submit the ordinance with a legal description of each parcel, this will satisfy their recording/recordkeeping requirements.

If you have not received any objections for neighboring residents and if the Council concludes that this is appropriate, then the passage of any such vacation ordinance requires an affirmative vote of at least three-fourths of the City Council then holding office or 6 votes. By statute, this vote shall be taken by ayes and noes and entered on the records of the corporate authorities and thus, this ordinance should be pulled from the consent agenda for a roll call vote.

Very sincerely yours,

A handwritten signature in black ink, appearing to read 'Ruth A. Schlossberg', written over a circular stamp or seal.

Ruth A. Schlossberg

RAS:dg

Attachment – Ordinance Vacating Remainder of Alley

cc: Roscoe Stelford, Manager (*via email*)

Jeff Van Landuyt, Director, Public Works (*via email*)

Z:\W\WOODSTOCK\Distressed Property\315 W Judd Street\Corres\LN Baker Vacation of Alley.docx

**ORDINANCE NO. 16-O-\_\_\_\_\_**

***An Ordinance Vacating the Remainder of the Alley Abutting the Block Bounded by West Judd Street, North Hayward Street, North Tryon Street, and West Jackson Street in the City of Woodstock, Illinois***

**WHEREAS**, according to the 1844 plat of subdivision for Centerville in McHenry County IL a sixteen-foot alley was platted between the lots fronting W. Judd Street and those fronting West Jackson street in the block bounded by North Hayward Street to the west and North Tryon Street to the east (the "Alley") which lots are now identified in the County records as PIN Nos. 13-05-353-003 through 010 (the "Block"); and

**WHEREAS**, the existing county records reflect that some parts of that previously platted Alley are now owned by adjoining lots, while other portions of the alley remain platted as an alley; and

**WHEREAS**, pursuant to 65 ILCS 5/11-91-1, the City of Woodstock ("City") has the authority to vacate any street or alley, or part thereof, within its jurisdiction when it has been determined that the public interest will be subserved thereby; and

**WHEREAS**, said statute requires that an ordinance vacating property be passed by an affirmative vote of at least three-fourths of the Council members then holding office; and

**WHEREAS**, except to the extent an easement should be reserved for the location of and access to public utilities, the Alley is not used as a right of way by the City nor is it needed for any public purpose and the public interest will be subserved by vacating any remaining platted portions of the Alley (the "Vacated Property") as described herein.

BE IT ORDAINED by the CITY COUNCIL of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

SECTION 1: All parts of the Alley not already vacated, are hereby vacated pursuant to 65 ILCS 5/11-91-1, *et seq.* except that to the extent that there are any existing public service facilities in the Alley, this ordinance reserves to the City and to any public utility with such facilities in the alley an easement for those facilities and for access to and the maintenance, renewal and reconstruction thereof.

SECTION 2: Title to those parts of the Alley being vacated by this Ordinance shall vest to the immediately adjoining properties as follows:

***An Ordinance Vacating the Remainder of the Alley Abutting the Block Bounded by West Judd Street, North Hayward Street, North Tryon Street, and West Jackson Street in the City of Woodstock, Illinois***

1. To PIN 13-05-353-003, the adjoining un-vacated portion of the Alley to the midline;
2. To PIN 13-05-353-007, the adjoining un-vacated portion of the Alley (lying between both PIN 13-05-353-003 and PIN 13-05-353-007) to the midline;
3. To PIN 13-05-353-004, the adjoining un-vacated portion of the Alley to the midline;
4. To PIN 13-05-353-008, the adjoining un-vacated portion of the Alley to the point of the property line for PIN 13-05-353-005 and to the midline for the un-vacated portion of the alley lying behind both PIN 13-05-353-008 and PIN 13-05-353-004;
5. To PIN 13-05-353-006, the adjoining un-vacated portion of the Alley to the midline; and
6. To PIN 13-05-353-009, the adjoining un-vacated portion of the Alley to the point of the property line for PIN 13-05-353-005 and to the midline for the un-vacated portion of the alley lying adjacent to PIN 13-05-353-009 and PIN 13-05-353-006

SECTION 3: To the extent that the existing McHenry County records indicate that no alley is platted adjacent to certain properties in this Block, nothing in this Ordinance is intended to change the rights or property lines of those properties. This Ordinance is intended solely to vacate any remaining, unvacated portions of the Alley and to vest the rights to that vacated Alley in the adjoining properties as described herein.

SECTION 4: The City Manager is directed to have a legal description of the property to be vacated to be prepared in a manner consistent with this ordinance and in a manner satisfactory to the County Recorder and to have that legal description submitted along with this ordinance to the County.

SECTION 5: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

*An Ordinance Vacating the Remainder of the Alley Abutting the Block  
Bounded by West Judd Street, North Hayward Street, North Tryon Street,  
and West Jackson Street in the City of Woodstock, Illinois*

SECTION 6: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 7: This Ordinance shall be known as Ordinance 16-O-\_\_\_\_\_ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:

Nays:

Abstentions:

Absentees:

APPROVED:

\_\_\_\_\_  
Mayor Brian Sager, Ph.D.

(SEAL)

ATTEST: \_\_\_\_\_  
City Clerk Cindy Smiley

Passed: \_\_\_\_\_

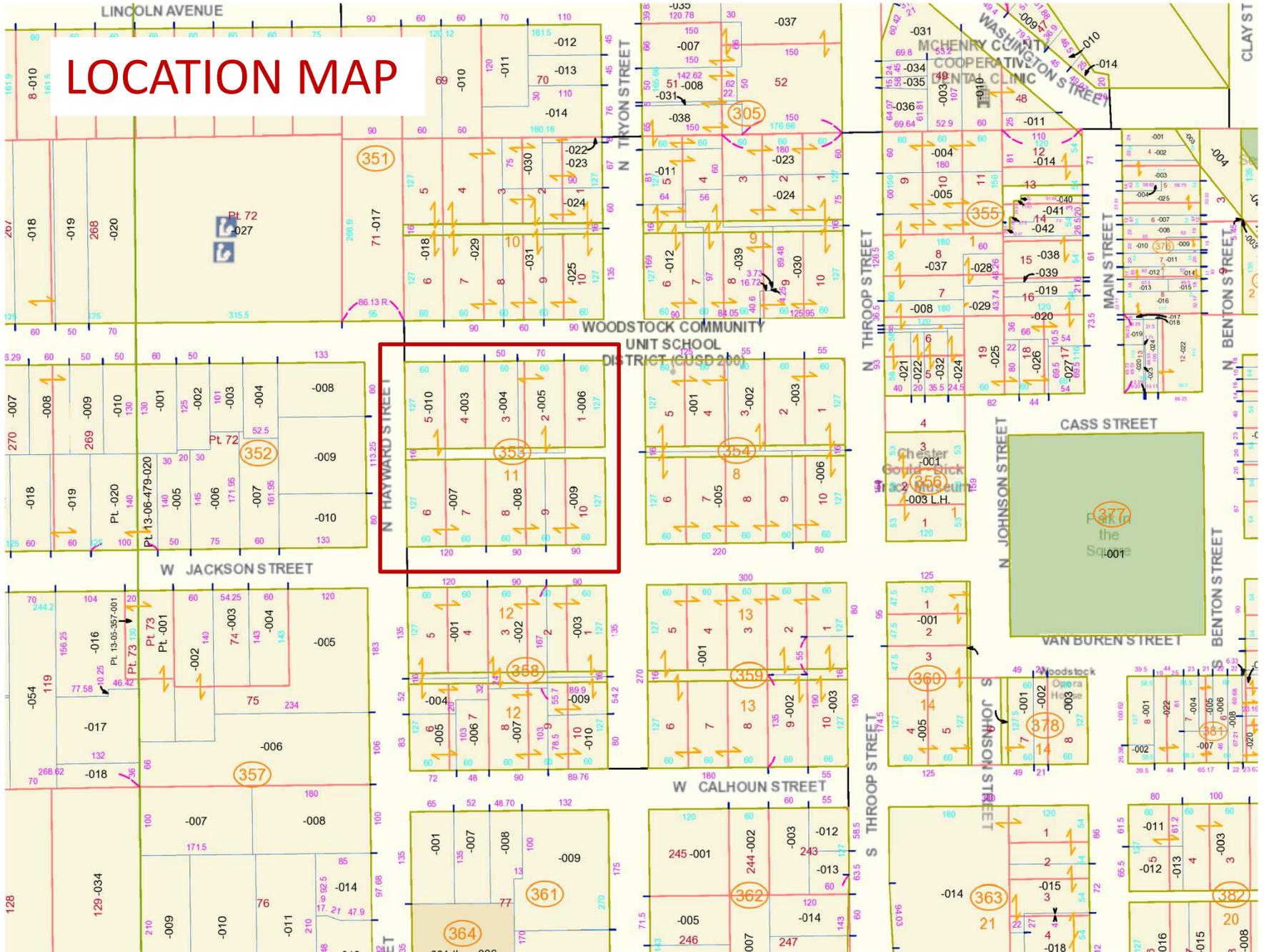
Approved: \_\_\_\_\_

Published: \_\_\_\_\_

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*An Ordinance Vacating the Remainder of the Alley Abutting the Block  
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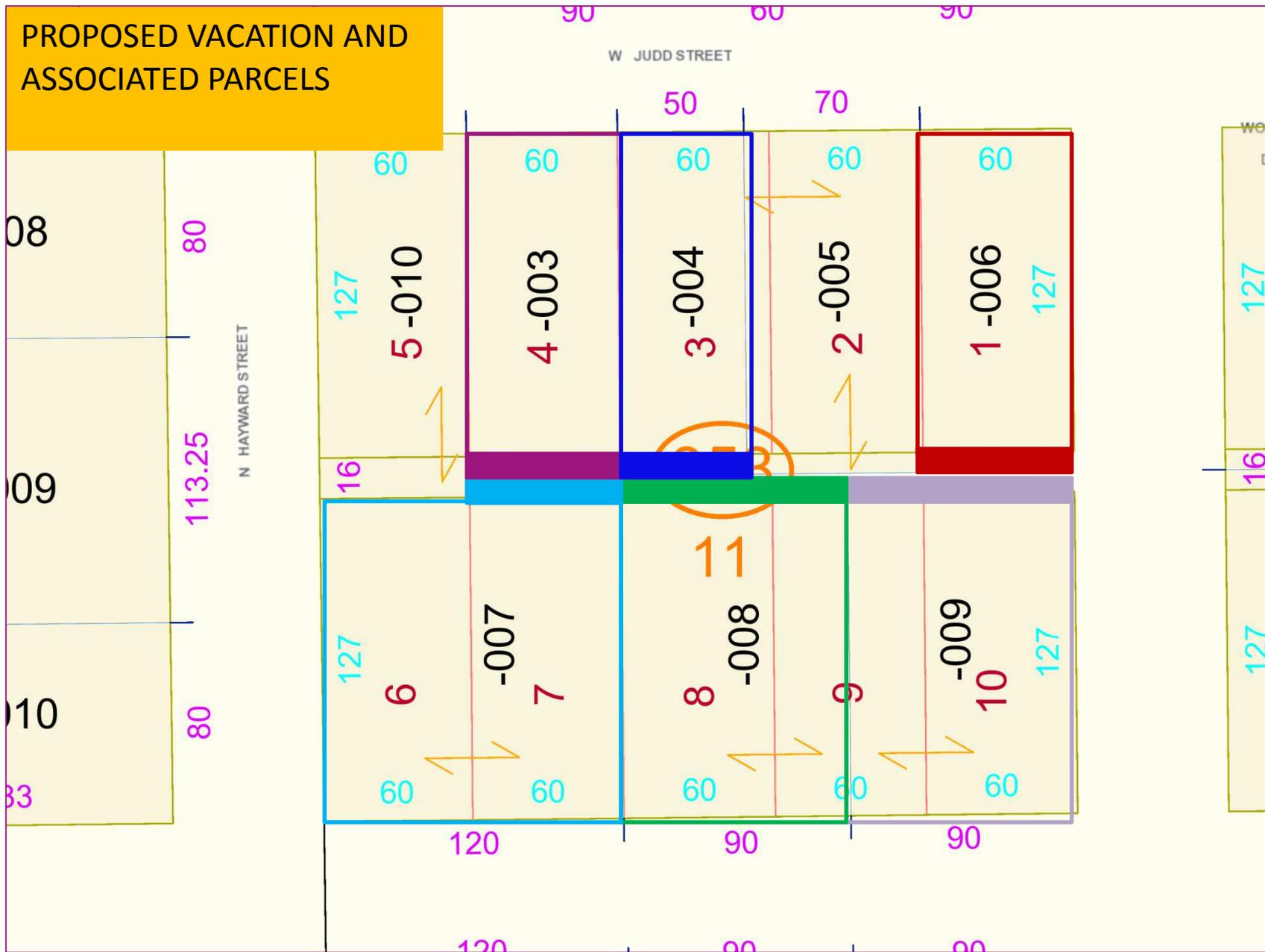
# LOCATION MAP



2014 air photo showing addresses  
and existing property lines



**PROPOSED VACATION AND ASSOCIATED PARCELS**





**City Manager's Office**  
Terry Willcockson  
Grant Writer

121 W. Calhoun Street  
Woodstock, Illinois 60098  
815/338-4300 ext. 11128  
fax 815/334-2269  
grantwriter@woodstockil.gov  
www.woodstockil.gov

## Memo

**To:** Roscoe Stelford, City Manager  
**From:** Terry Willcockson, Grant Writer  
**Date:** August 31, 2016  
**Re:** **ARTSPACE STUDY TRANSMITTAL TO CITY COUNCIL**

The City of Woodstock has achieved distinction for its historic preservation efforts far exceeding most other McHenry County communities. This includes designation from the National Trust for Historic Preservation as a Distinctive Destination; recognition from the White House as a Preserve America Community; and, having the entire Woodstock Square Historic District listed on the National Register of Historic Places. Woodstock boasts a thriving downtown that benefits from having not one, but two buildings that earned National Landmark status—the 1889 Woodstock Opera House, and the 1857 Old McHenry County Courthouse and 1887 Sheriff's House & Jail complex. Such accomplishments foster a high degree of community pride and appreciation, and attract and retain residents, businesses, and visitors alike.

The previous restoration and continuing operational success of Woodstock Opera House demonstrates the positive results that come from supportive community involvement combined with municipal dedication. The benefits derived from the City's support of the Opera House are hard to deny, with Opera House activities garnering an estimated \$1.8 million in annual economic impact for the community, a very positive return-on-investment figure.

Another investment opportunity—one with perhaps greater initial costs, but potentially offering similar financial payback—was presented in 2011 when the Old Courthouse and Sheriff's House & Jail were donated to the City. While private interests were able to transition these buildings from government to cultural use in the 1970s, the maintenance costs for such grand historic structures were simply outside the ability for private ownership to continue long-term.

Rescue efforts were begun to stabilize and weather-secure these buildings, using limited annual funding from the established TIF District. An RFP to attract private development was unsuccessful; however, in 2015, support from McHenry County Community Foundation offered professional planning guidance from Urban Land Institute's Technical Assistance Panel. This initial Report recommended establishment of the Old Courthouse and Sheriff's House Advisory Commission, who have been meeting for eight months and independently studying concepts similar to those found in the Artspace Study transmitted here, also funded by the Foundation.

Based in Minneapolis, Artspace is the country's leading developer of affordable living and working space for artists. They own and maintain 40 artist live/work centers across the country, all operating cash-positive, and consult on projects like ours to help communities benefit from adaptive reuse of restored facilities. While the Old Courthouse complex is not structurally designed to accommodate an Artspace residential project, Artspace was very comfortable helping assess the buildings' potential programming for a variety of culturally-oriented uses. The suggested uses outlined in this study would next need to be vetted through a detailed Sustainable Facilities Analysis, an aspect of the planning process that Artspace could conduct as well.

The Artspace Study was coordinated by a Core Committee chaired by Grant Writer Terry Willcockson, along with Economic Development Director Garrett Anderson, Economic Development Coordinator Krista Coltrin, City Planner Nancy Baker, Old Courthouse Advisory Commission member Tammy Townsend Kise, and Northwest Area Arts Council President John Heng. Three members of Artspace's Consulting and Strategic Partnership division, Wendy Holmes, Sr. Vice President; Roy Close, Vice President Special Projects; and Lucas Koski, Consulting Associate, visited Woodstock May 17-19, 2016. They toured the area by car and foot; were escorted through the Opera House and the subject buildings; held four focus group sessions targeting Artists, Potential Partners, Business Owners, and Public Officials; provided an evening public presentation; and, shared strategies in two working lunches with the Committee.

The recommendations that follow are based on discussions with over 100 Woodstock community members, the findings of the previous ULI/TAP report, and three decades of Artspace's development experience with similar structures. Highpoints of these recommendations include:

- **Ownership**—the City should commit to building ownership to ensure continued preservation and public use of the structures, and, establish or attract a non-profit entity partnership for operational and programming management. Active engagement of McHenry County Government, Woodstock residents, and other communities is essential and appropriate to support these valuable historic resources.
- **Programming/Courthouse**—continue leasing Public House restaurant on lower level and redesigned Arts Center on the first floor. Establish second floor income generator with development as a fee-paid Co-Working Center for individual, entrepreneurial and creative small business needs, with leased event use of the Courtroom commons area.
- **Programming/Sheriff's House**—develop as a local History Museum, taking advantage of the jail cells in the back of the building, with exhibits and a small café in the front.

Serious fundraising for the estimated \$5 million in remaining restoration needs is not possible until ownership and programming identity has been established. The Advisory Commission is

receiving the Artspace Study simultaneously, with a potential discussion at their next meeting on September 19<sup>th</sup>.

Council may wish to schedule a public discussion regarding this report for a future City Council meeting; wait to discuss this report within the context of the future recommendations forwarded by the Advisory Commission; and/or, schedule a joint session to review the Study with the Advisory Commission. Artspace representatives welcome contact for questions or clarification as may be desired.

**Council's direction is requested.**

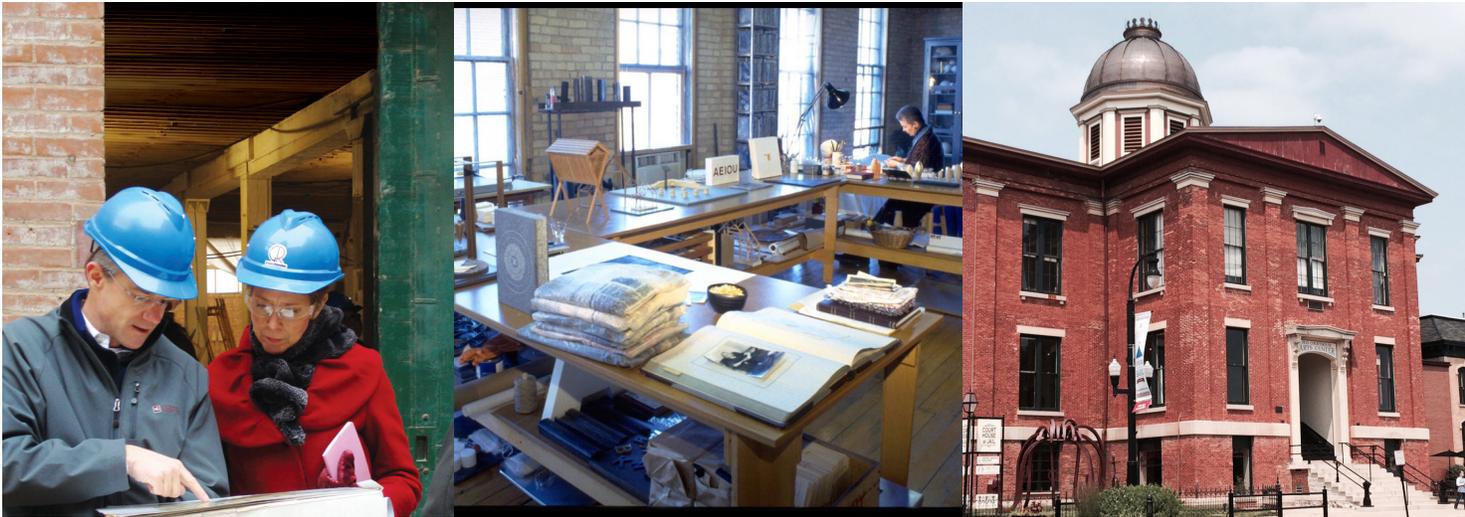


Reviewed and Approved by:

*Roscoe C. Stefford III*  
City Manager

# artspace

Building better communities through the arts



## Creative Spaces Consulting Report

Old McHenry County Courthouse and Sheriff's House  
Woodstock, Illinois

August 2016

**Artspace Projects, Inc.**

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New Orleans

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Minneapolis, MN 55401

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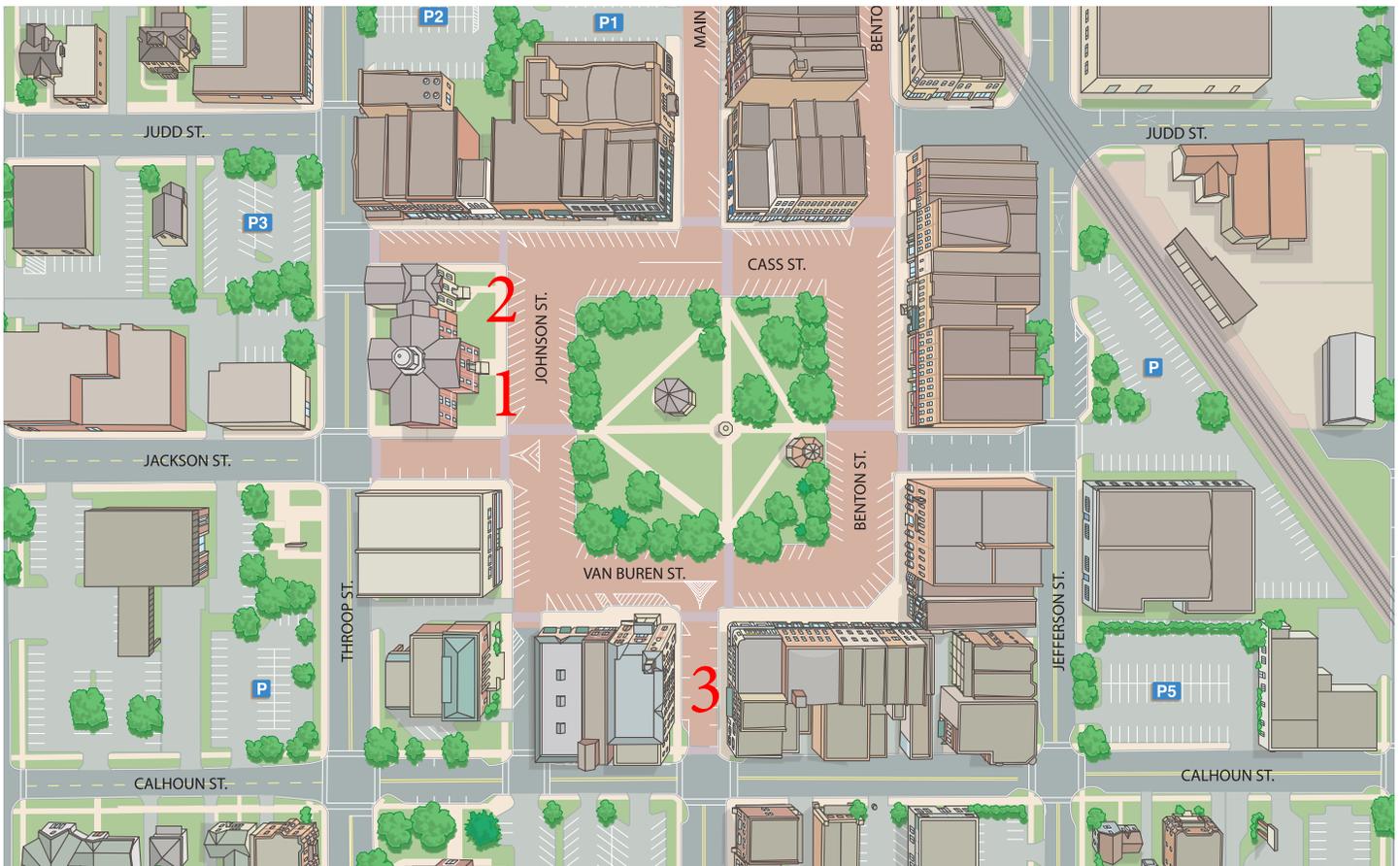
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# Introduction

Located 50 miles northwest of Chicago, the City of Woodstock, Illinois, established in 1845, offers an atmosphere of historic charm. Over the decades it has been the typewriter-manufacturing capital of America, a boyhood home of Orson Welles, the source of the famous “Dick Tracy” comic strip, and the place where the 1993 movie Groundhog Day was filmed. It prides itself both on its rural appeal – McHenry County is mostly agricultural – and urban sophistication, for the Loop is only a 90-minute Metra ride away.

The community’s preeminent civic asset is Woodstock Square, a two-acre public common surrounded by historic buildings, most dating from the 19th and early 20th centuries. Among them are two of special note: the Old McHenry County Courthouse, built in 1857, one of the few remaining pre-Civil War courthouses in Illinois; and the 1889 Woodstock Opera House, which originally housed all the City offices, the police and fire departments, the public library, and an auditorium. A third important building is the 1887 Sheriff’s House, an architectural curiosity that includes both a residence facing the Square and a two-story jail in back. It stands right next to the Courthouse, to which it is connected. The Courthouse and the Sheriff’s House (including the jail) are the subject of this report.



Woodstock, Illinois Town Square. 1. Old McHenry County Courthouse, 2. Sheriff's House, 3. Opera House



Aerial view of Woodstock, Illinois' Town Square

In 1973, having moved to a new government center on the edge of town, the County sold the Old Courthouse and Sheriff's House. Over the next four decades, under private ownership, the buildings provided homes for various uses, including an arts center, restaurants, clothing stores, an event center, and a museum devoted to Woodstock artist Chester Gould, Dick Tracy's creator. Deferred maintenance became an increasing problem, however, and in 2011 the properties were deeded to the City of Woodstock in hopes of saving, preserving, and finding new uses for them.

Since then, the City has made significant progress. It has spent \$1.7 million to repair the Old Courthouse roof and cupola, replace the front steps, repair all Sheriff's House windows, begin work on the Old Courthouse windows, and otherwise stabilize the buildings – a necessary first step, though everyone agrees that much more needs to be done. In 2014, the City issued a Request for Proposals to identify potential developers interested in acquiring, restoring, and repurposing the Old Courthouse and Sheriff's House. Although two proposals were submitted, both were rejected, one because it involved only one building, the other because it proposed residential use and the City wants to keep the buildings open to the public.

## URBAN LAND INSTITUTE

In 2015, with funding from the McHenry County Community Foundation (which also funded the Artspace study), the City engaged the Urban Land Institute's Chicago office to evaluate the Courthouse complex and to make recommendations for future uses. ULI Chicago convened a Technical Assistance Panel to address four specific questions posed by the City:

- What uses or combination of uses are realistic, financially sustainable, and make the property a destination and economic engine for the downtown?
- What type of ownership is in the best long term interest of the City of Woodstock and in the best interests of the property?
- Significant restoration still needs to be completed in the very near future. How does the City fund this restoration and recoup the cost until ownership and occupancy is [sic] resolved?
- Should the City re-issue the RFP with a more defined focus, and if so, how can it improve the process? What active steps can the City take to attract the best possible owners and financiers for this project?

After two days of meeting with local stakeholders, the Panel recommended a four-step process that included issuing a new RFP limited to stabilization proposals only, forming an advisory board to create a "common vision" for the buildings, establishing a nonprofit entity to own and operate them, and implementing the vision by means of identifying suitable users.

As for ultimate uses, the Panel stopped short of identifying suitable uses and users for the complex. It recommended "that the Courthouse's stewards explore partnerships with institutions for higher learning as a potential anchor use" for the building. "Whatever the end-use might be," the report concluded, "the panel feels strongly that by working together and partnering with local and regional institutions, the City has the best possible chance of re-inventing the Old Courthouse as a community anchor for another 150 years."

## ARTSPACE INVOLVEMENT

One potential use for the Old Courthouse complex involves the creative sector. The possibility of harnessing the economic potential of the arts is attractive to civic leaders. Moreover, the Old Courthouse has housed the Old Courthouse Arts Center for nearly 25 years; the Arts Center's current operator, the Northwest Area Arts Council (NAAC), is an active presenter that hosts at least two shows a month, produces juried shows of regional artists, and runs a curated consignment shop. The Old Courthouse houses another nonprofit tenant, Woodstock Celebrates, Inc., a volunteer group that mounted an Orson Welles film retrospective in 2015. Unlike NAAC, which pays rent, Woodstock Celebrates operates under a no-rent agreement.

Accordingly, the City invited Artspace to conduct a Creative Spaces Consulting Visit to determine whether the Courthouse and Sheriff's House can be successfully repurposed for possible arts/cultural and other creative-sector uses – and, if so, which uses are most likely to be successful. Specifically, the City asked us:

- to help advance the repurposing of the Courthouse into “a sustainable, vibrant space” for the community,
- to “provide feedback and analysis on potential space use ideas,” and
- to “refine the vision of the proposed project.”

During our meetings and other interactions with the community, we were asked more specifically to identify appropriate arts-related uses, ownership scenarios, and operating scenarios for both the Courthouse and the adjacent Sheriff's House.

This report is our response to these and related questions.

Because the ULI report touches on issues that Artspace customarily addresses in a Creative Spaces Consulting Visit, this report will also touch on some of the same questions that the City put to the ULI Panel last year. That our recommendations differ in some instances should not be interpreted as criticism of ULI Chicago or its report; our perspective is necessarily a different one. We hope that both reports will prove useful to the City and its leaders.

The Artspace visit took place May 17-19, 2016. Artspace was represented by Wendy Holmes, Senior Vice President, Consulting and Strategic Partnerships; Roy M. Close, Vice President, Special Projects; and Lucas Koski, Consulting Associate. We wish to thank the City of Woodstock and the Core Group for their hospitality and energy. The Core Group included four City administrators – Economic Development Director Garrett Anderson, City Planner Nancy Baker, Economic Development Coordinator Krista Coltrin, and Grantwriter Terry Willcockson – as well as Tammy Townsend Kise of the Old Courthouse & Sheriff's House Advisory Commission and John Heng of the all-volunteer Northwest Area Arts Council.

# FINDINGS

The Creative Spaces Consulting Visit is Artspace’s most flexible consulting service, designed to help arts organizations and communities address a wide range of issues involving the arts-related uses of spaces ranging from single buildings to entire arts districts. In Woodstock, we were asked to focus on two historic buildings, the Courthouse and the Sheriff’s House. It was clear from the start, however, that these important structures must be viewed in the context of the entire Woodstock Square Historic District – the Square itself and the surrounding buildings, especially the Opera House, the other large City-owned building on the Square.

## SUMMARY OF ACTIVITIES

The Woodstock Creative Spaces Consulting Visit included a short driving tour of the community followed by a walking tour of the Square and guided tours of the Opera House, Old Courthouse, and Sheriff’s House, including the jail. Over two days the Artspace team met with four focus groups consisting primarily of artists, potential partners, business leaders, and

public officials, respectively. The last of these doubled as an official meeting of the Old Courthouse and Sheriff’s House Advisory Commission, a new City agency formed in December (in response to a recommendation by ULI Chicago) “to ensure the historic preservation, complete restoration, and maximum public benefit” for the Courthouse and Sheriff’s House.

There was also a public meeting, a working lunch at the Public House of Woodstock, the restaurant that occupies the ground floor of the Courthouse, and a final wrap-up session with the Core Group. With the exception of the wrap-up session, all of the meetings took place at the Stage Left Café, which is part of an Opera House annex built in 2003.

### Old Courthouse & Sheriff’s House Advisory Commission

Dennis Sandquist / McHenry County Director of Planning & Development, Chair

Dr. David Stumpf / Physician, Professor Emeritus of Neurology, Northwestern University

Jim Campion / Attorney, Campion, Curran, Lamb & Cunabaugh, PC

Tammy Townsend Kise / Sales & Marketing Manager, Visit McHenry County CVB

Lynde Anderson / Architect

Trisha Doornbosch / Artist and former member, McHenry County Historic Preservation Commission

Jim Prindiville / Real estate restoration and management

Joe White / PR Consultant, Silbar Public Relations

## KEY TAKEAWAYS

Woodstock impressed us as a City that “gets it” with respect to the potential of Woodstock Square to drive economic development and the importance of both the Opera House and the Old Courthouse as the Square’s main attractions. As Mayor Dr. Brian Sager said at the public meeting, “the Old Courthouse facility is more than just a building; it is a house of our culture, a beautiful historic architectural and spiritual center.” The Mayor and other City officials also understand the challenges they will need to overcome, not least the political challenge of raising funds to restore, furnish, and operate the Old Courthouse complex.

Our other key takeaways:

- Reuse options for the Old Courthouse and Sheriff’s House are limited by the buildings’ physical constraints.

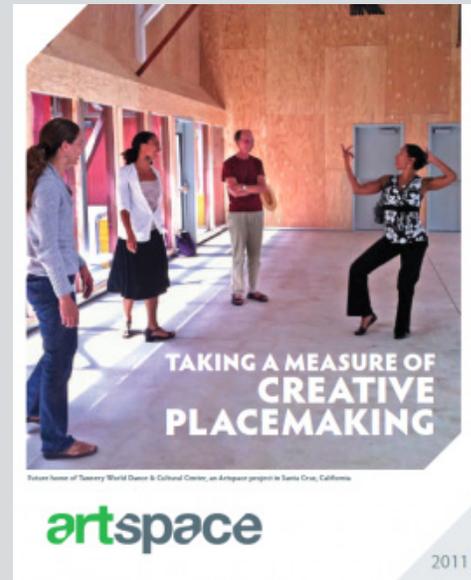
Despite their commanding presence at the highest point on the Square, these are not especially large buildings. The Old Courthouse contains 22,000 square feet, the Sheriff’s House (including the jail) only 6,500. Nor are they very flexible; both buildings have many small rooms, some of which can be reached only by walking through other rooms. Although the buildings are connected, access from each to the other is complicated by the fact that no two floors are at the same level.

- The Old Courthouse, Sheriff’s House, and Opera House can generate more revenue than they now do.

Nobody disputes this with respect to the Old Courthouse, which is about half empty, and the Sheriff’s House, which is entirely vacant. But there is probably less consensus about the Opera House, whose public spaces include a 420-seat auditorium, two community rooms on the ground level, and the Stage Left Café. According to the Opera House’s marketing brochure, more than 500 “events and activities” take place in the building each year. While that’s a healthy number, we assume that many (like our focus group sessions in the Café) are not revenue-generating, for the Opera House’s annual earned income is only

### Artspace Analytics:

#### Taking A Measure of Creative Placemaking



*Taking a Measure of Creative Placemaking* is an overview of the findings of Metris Arts Consulting’s studies *How Artist Space Matters* and *How Art Spaces Matter II*. It summarizes Metris Arts Consulting’s in-depth examination of five Artspace projects: the Northern Warehouse Artists’ Cooperative, the Tilsner Artists’ Cooperative, and the Traffic Zone Center for Visual Art - all in Minnesota; as well as the Tashiro Kaplan Artist Lofts in Seattle, and the Riverside Artist Lofts in Reno. The three Minnesota projects are among Artspace’s earliest efforts and therefore address questions of long-term impact and sustainability. Both Reno and Seattle reflect Artspace models where there is either a major nonprofit anchor tenant (Sierra Arts in Reno) or a substantial presence of non-residential space (the 16 galleries that anchor Tashiro Kaplan in Seattle). To download, visit [http://www.artspace.org/sites/default/files/public/downloads/news/taking\\_a\\_measure\\_of\\_creative\\_placemaking\\_09\\_11.pdf](http://www.artspace.org/sites/default/files/public/downloads/news/taking_a_measure_of_creative_placemaking_09_11.pdf)

about \$200,000 – not a particularly large number for a venue of its size. Understanding that the mission of the operation is to provide affordable cultural experiences while supporting local community groups, we think this very attractive facility is capable of earning considerably more revenue than it does now.

- The Old Courthouse, Sheriff’s House, and Opera House represent an opportunity for synergy.

These three buildings, all owned by the City, are capable of supporting one another in a variety of ways. Their capacity for hosting events that require multiples spaces, such as weddings with receptions, large assemblies with breakout sessions, or banquets with performances, would be greater if all three could be used and programmed under the same management, at some future time. But as Dr. David Stumpf, a member of the Old Courthouse Advisory Commission, noted during the Business Focus Group, “I don’t think we’ve vetted how that synergy would potentially work.”

- No consensus exists about potential uses for the Old Courthouse and Sheriff’s House.

In many communities, there is a clearly identified need for one or more kinds of artist spaces – residential, studio, exhibition, rehearsal/performance, etc. Not so in Woodstock. Although some focus group participants spoke nostalgically about attending banquets in the Old Courthouse’s second-floor courtroom, or dining in the Sheriff’s House, we encountered no general agreement about how the two buildings could best be used. The building’s current tenants may prefer to stay there and would naturally like to see improvements that favorably impact their operations. None of them, however, has the capacity to utilize the entire building. For these and other reasons, we think the Old Courthouse complex will probably require multiple uses, at least for a time.

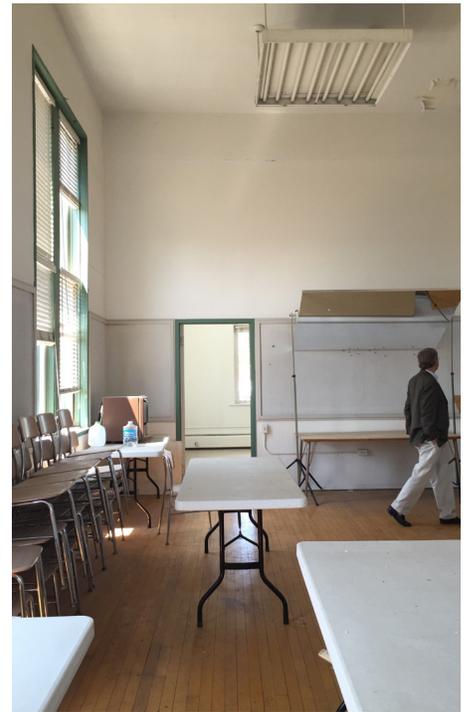
- Financing will be a challenge.

The City has already obtained an estimate of what it would cost – upwards of \$5 million – to renovate the Old Courthouse complex. Building out interior spaces to serve the needs of specific tenants could cost another \$1 to \$2 million, depending on uses. Although some public funding may be available, the City is respectful of community sentiments regarding increasing property taxes in the area – which suggests that some kind of public-private partnership and a full-fledged capital campaign may be needed.

- The Courthouse complex is an opportunity for greater cooperation between the City and McHenry County.

Although both the Old Courthouse and Sheriff’s House were originally County buildings, McHenry County had been largely absent from the discussion about their future until late 2015, when Dennis Sandquist, the County’s Planning & Development Director, was named Chair of the newly created Old Courthouse Advisory Commission; Trisha Doornbosch, an artist and former member of the McHenry County Historic Preservation Commission, was named to the

Commission as well. Since Woodstock is the county seat, a strong Woodstock Square is very much in the County's interest. The Old Courthouse renovation project is thus an opportunity for the City to build a mutually beneficial relationship with the County.



# Recommendations and Next Steps

Artspace's recommendations for the Old Courthouse and Sheriff's House are based on observations we made during our visit, input from focus groups and the public, and conversations with the Core Group. They are grounded in our experience over the last three decades as developer, owner, and operator of 40 arts projects around the country as well as our experience as a consultant to many more arts organizations, foundations, and communities.

The first thing that needs to be said is that there are no easy fixes. Although the Old Courthouse and Sheriff's House are of great historic and symbolic value, they will be expensive to restore and are likely to prove challenging to repurpose. But the stakes are high: the Old Courthouse is a commanding focal point of Woodstock Square, which cannot hope to achieve its full economic potential without a functioning Old Courthouse complex to anchor its west side. Woodstock Square without the Old Courthouse would be a much less appealing public space. We begin, therefore, with a general recommendation about how to approach the project.

## Recommendation 1:

Make broad community and County buy-in a very high priority.

This needs to be everyone's project, not just the City's. McHenry County should be brought to the table in a meaningful way. The public needs to be educated about the alternatives and to understand both the benefits of investment in the Old Courthouse complex and the consequences of inaction. There is no substitute for this step, and no shortcut. A new group of community volunteers, Friends of the Old Courthouse, has begun presenting public events to increase awareness, and is exploring development of a traveling exhibition about the buildings, which may prove very helpful in this regard.

## OWNERSHIP AND OPERATING SCENARIOS

### Recommendation 2:

The City should retain ownership of the Old Courthouse and Sheriff's House.

City ownership provides the greatest measure of long-term control over what is, and should be recognized as, a valuable public asset. Only by retaining ownership can the City ensure that the Old Courthouse complex will continue to serve the public in perpetuity. Serious fundraising is virtually impossible until a firm commitment to building ownership is made.

While we agree with the ULI Panel's point that a nonprofit ownership structure has several advantages, we believe that the City can achieve the same results without relinquishing ownership by entering into a master-lease arrangement with an independent nonprofit operator. Within agreed-upon parameters, the operator would have the freedom to set policies, choose tenants, and manage the day-to-day affairs of the complex. But it would not be able, for example, to tear down one or both buildings, turn them into apartments, or sell them to the highest bidder – actions entirely possible if the buildings are transferred to nonprofit ownership.

As owner of the Old Courthouse complex, the City would be responsible for capital and major maintenance expenses, while the operator would be responsible for routine maintenance and operating expenses.

### Recommendation 3:

The City should create a new nonprofit organization (or identify an existing one) to operate the Old Courthouse complex.

An independent nonprofit operator, dedicated to operating the Old Courthouse complex sustainably and in the long-term public interest, is the scenario we prefer. A master-lease arrangement would give the operator all the authority and flexibility it needs while freeing it from having to deal with competing municipal priorities (one of the concerns that led the ULI Panel to recommend nonprofit ownership) or to look over its shoulder after every municipal election (another ULI concern).

The master lease should be of sufficiently long duration to give the operator ample time to find the right mix of uses. It should include reasonable performance benchmarks. Most importantly, it should give the nonprofit full authority to operate the buildings as it sees fit, to select tenants, to set and collect rents, and to do its own programming within the parameters set forth in the contract.

A model for such an operation can be found in Open Book, a nonprofit formed in 2000 by three other nonprofits (The Loft Literary Center, Milkweed Editions, and Minnesota Center for Book Arts) that had acquired three contiguous historic buildings in downtown Minneapolis. Open Book is not merely a facility manager; although an important part of its mission is “to provide a sustainable home for literary and book arts organizations,” it also does its own programming and controls the calendar for common spaces such as an auditorium and meeting rooms. (For more information: [openbookmn.org](http://openbookmn.org).)

### Recommendation 4:

At some future time, the City may wish to consider having the same nonprofit operate the Opera House as well.

These three buildings have so much in common that it may make sense for the City to bring them all together under the nonprofit organization that it selects to operate the Old Courthouse complex. Once the organization has successfully established operations in the other buildings, this combined approach to programming, audience generation, and funding would create an

## Artspace Snapshot: Consulting Case Study Long Beach // CA



### The Challenge

Help the City of Long Beach plan the development of a new arts center to be managed by a newly formed nonprofit arts organization

### Goals

- Ensure a sustainable, successful project
- Complete all work on a tight timelines

### Scope of Work

Guide the process for the City and community, including project visioning, community building, review of documents, operating budget, and concept plan. We outlined strategies and examples to solicit artist input and translate it into a compelling report for design revision and funding. We offered project phasing suggestions, including the hiring of an Executive Director and a fundraising consultant to move the project to the next phase.

### Update

An Executive Director was hired, and the group launched a successful community arts program with classes, workshops, exhibitions, and events that will find its permanent home in an adapted historic building in downtown Long Beach.

attractive cultural organization that could compete more effectively in the marketplace.

## RECOMMENDED USES

As noted in the Findings section, one of the key takeaways from our visit was that no consensus exists about potential uses for the Old Courthouse and Sheriff's House. Another key takeaway was that reuse options for these two buildings are limited by physical constraints, including their relatively small size (28,500 square feet combined), design issues, and poor connections between buildings. These constraints can be mitigated – a strategically placed elevator, for example, could dramatically improve connectivity – but not eliminated: the buildings' area is a given and most of their design quirks, above all the jail on the back side of the Sheriff's House, are essential to their historic character.

For these and other reasons, including the need for the Old Courthouse complex to pay at least part of its own way through earned income, we think the best approach to repurposing the Old Courthouse and Sheriff's House is one based on a mix of nonprofit arts activities and “arts-friendly” creative businesses. Such a mix already exists, of course, but it is not the result of planning, and the City has not analyzed what the ideal mix of uses should be.

### Recommendation 5: Retain the restaurant and arts center.

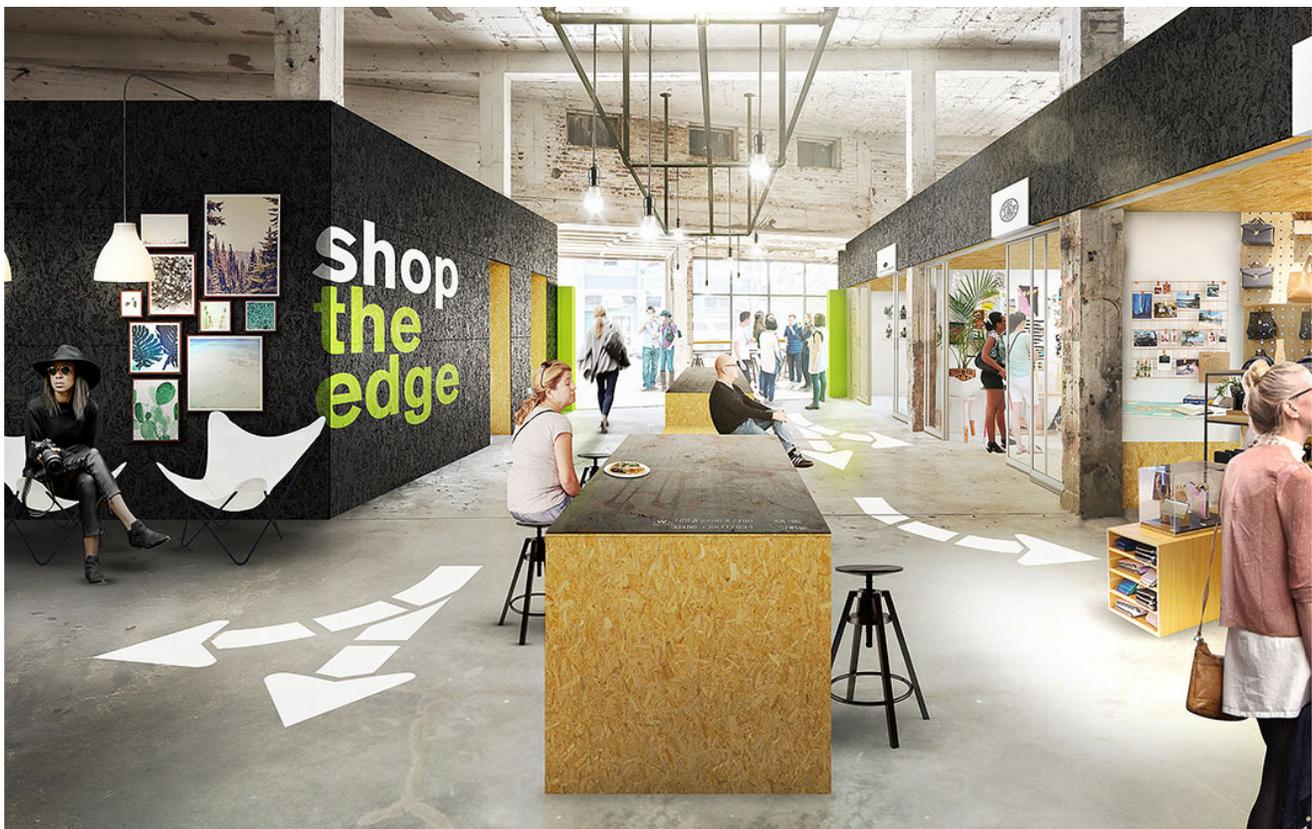
At the time of our visit, the Old Courthouse had four tenants – a restaurant, two nonprofits, and a painter who uses one of the rooms as a studio. Since our visit, a former tenant, the Talia Pavia String Academy, has decided to return to the building after a year's absence. All of these tenants apparently wish to stay. The negotiated rents are very low due to the building's current condition.

The restaurant, the Public House of Woodstock, occupies the entire lower level of the Old Courthouse and has a long-term lease. It's an excellent use for the space, and the City should make every effort to help the Public House thrive.

The Old Courthouse Arts Center has been an anchor tenant of the building for nearly a quarter-century, has developed a loyal following, and pays rent. It has been operated since January 2014 by the Northwest Area Arts Council, an all-volunteer nonprofit that has been around since 1994. The Arts Council occupies several first-floor rooms that it uses for exhibitions, teaching, and a small consignment shop. We think this type of use, continuing through the Arts Council with increased hours and more promotion of its activities, or through a similar group, fully deserves a prominent presence in the building. We understand that the majority of community responses to the Advisory Commission’s on-line survey tool support some type of Arts Center concept.

**Recommendation 6:  
Add “micro” retail and working studios for artists.**

The two small front rooms on the Courthouse’s first floor and the two larger rooms on the right side of the foyer have good potential to work as retail spaces. We would encourage the Arts Council to move its gift/consignment shop to the front left room, which adjoins its current space. The front right room and the two rooms behind it should be earmarked either for micro retail – that is, small stores that focus on small, targeted selections of products or for working studios for artists. We heard from a number of artists who told us that studio space is at a premium in the Woodstock area; this leads us to believe that studios in this location would find tenants quickly. The potential exists for the artists who use these studios to pay reduced rent in exchange for helping to staff the adjacent retail spaces.



Recommendation 7:  
Add a co-working center on the second floor.



CoCo Minneapolis, a co-working space in an old Grain Exchange building.  
photo provided by liquidspace.com

A co-working center is an office environment designed to accommodate individuals and small groups of people working independently. Designed to appeal to freelancers, entrepreneurs, start-up companies, and small creative businesses, co-working spaces generally provide work stations with wi-fi, access to copy/fax/scan machines, and coffee. Common amenities include kitchens, private conference rooms, storage lockers, and mailing services. Co-working venues typically offer monthly rates for members and charge daily fees for “drop-in” visitors.

Co-working centers have taken root in every large American city and are increasingly to be found in smaller ones. They appeal particularly to self-employed millennials, many of whom would otherwise have to work at home, and to small start-ups that dislike or can’t afford traditional offices. They tend to be relaxed, informal places, and they are a good fit for historic buildings; a case in point is Minneapolis’ Coco, which occupies the former trading floor of the Minneapolis Grain Exchange (<https://exploreco.com/about>).

The second floor of the Courthouse, with its abundance of small rooms surrounding the large courtroom, has a good mix of spaces that could be adapted for use as a co-working center. It would be on a smaller scale than Coco, of course, but it would have some of the same historic charm. The restored courtroom would be the main “day room” for members and visitors, and it would be designed for easy conversion into a unique gathering space for private events in the evenings and on weekends. We think it would be well-used; although there appear to be a few

large event spaces in the Woodstock area, they are not as intimate or historically interesting as the courtroom would be. The smaller rooms, meanwhile, would serve as conference rooms, “campsites” for businesses willing to pay a premium for them, or “24/7 rooms” for use by members when the courtroom is otherwise occupied.

A co-working space that uses the courtroom in this manner would be highly compatible with that historic space, requiring little in the way of visible upgrades. The building is already wired into the City’s recently completed high-speed fiber optic network, a key resource for start-ups, and food service is available on the lower level and around the Square. Finally, and not least, a successful co-working space would contribute earned income to the Courthouse’s bottom line.

Whether the space would be operated by the nonprofit that holds the master lease or subcontracted to a tenant is a question to be decided later. There may be a role for the Woodstock Public Library to play in development of a co-working space. The public library in Naperville, Illinois, is one of many that operates its own co-working space; for more on the topic, see: <http://www.triplepundit.com/special/rise-of-the.../libraries-coworkers-perfect-match/>.

## Co-working

- Commercial space enabling people to work in a common location
- Although in practice is similar to colocation, true coworking has a emphasis on encouraging the organic growth of community, collaboration, networking, and accessibility between members
- Membership models include annual, monthly, weekly, daily, hourly
- Standard amenities often include robust wifi, coffee, conference rooms, print center, tables and chairs
- Premium amenities could include private office suites, concierge, lecture hall, community in/out reach coordinator, gourmet kitchen, private phone booths, mail service, media center, bike shop, day care, pet care, 24 hour access, support staff, happy hours, workshops, promotion, mentorship programs, commuter showers, yoga studio, teleconferencing capabilities...

## Artspace Snapshot:

Northern Warehouse Artists' Cooperative  
and Tilsner Artists' Cooperative



In the late 1980s, the City of Saint Paul invited Artspace to redevelop a six-story warehouse built in 1908 by the Northern Pacific Railway. The result was the Northern Warehouse Artists' Cooperative, which opened in 1990 and served as a catalyst for the economic and cultural growth of downtown Saint Paul's struggling Lowertown neighborhood. The Northern was not only Artspace's first project, it was also the first in the nation to use Low Income Housing Tax Credits for artist housing.

The Northern offers 52 affordable live/work units for artists and their families on its upper four floors. The lower two floors provide office, studio and commercial space for nonprofit arts organizations, commercial artists and other tenants, including a coffeehouse and an art gallery.

The Northern and the neighboring Tilsner Artists' Cooperative, completed by Artspace in 1993, ignited a spectacular renaissance in Lowertown, now Saint Paul's hottest neighborhood for galleries, restaurants and cultural activity. Just across the street, the Saint Paul Farmer's Market enlivens weekend mornings, and a new light rail station stands just two blocks away.

In 2011, Artspace refinanced the Northern, using a new round of Low Income Housing Tax Credits to pay for more energy-efficient windows, a new roof and tuckpointing of the building's distinctive brown brick façade. The refinancing guarantees Artspace's first project will remain affordable for the artists who helped revive Lowertown for an additional 30 years.

## Recommendation 8:

Transform the Sheriff's House into a history museum, preferably with a restaurant or coffee shop.

The Sheriff's House's potential for adaptive reuse is limited by many factors, including its size, design, and above all by the jail that takes up the entire back half of the building. Yet the jail is an essential piece of the building's history, as Woodstock residents were reminded on June 16 when members of the McHenry County Historical Society gathered in front of the building to re-enact Eugene V. Debs's release from what was then the McHenry County Jail in November 1895.

Although the building's most recent tenant was a restaurant, we think it has greater potential as a history museum that capitalizes on its long tenure as the county lockup. Here's why:

- Given the prominent role the Sheriff's House and Jail have played in McHenry County's history, this use seems highly appropriate.
- There is currently no history museum in Woodstock (the Historical Society itself is based in the small town of Union, 10 miles away).
- A history museum would add to the "critical mass" of tourist attractions on the Square. Rather than simply being an adjunct to the Courthouse, the Sheriff's House and Jail would have independent drawing power.
- A history museum would be very compatible with the building as it stands. Restoration (as opposed to adaptive reuse) would eliminate the need to devise a new function for the jail cells and, not incidentally, would make the project more attractive to foundations and other entities that support historic preservation activities.
- This could be one way to get McHenry County involved. Calling the museum the Old McHenry County Jail on signs and marketing materials could be part of that strategy.

Woodstock has achieved numerous awards for its dedication to historic preservation. The entire downtown Woodstock Square Historic District is listed on the National Register of Historic Places. It was named a Distinctive Destination by the National Trust for Historic Preservation, and a Preserve America Community by the White House. While a strictly defined history museum might have limited appeal, the community offers some intriguing cultural figures, and a rich agricultural heritage, that may prove of interest to visitors, residents, and funders. We think the operator of this one should have a front-of-building restaurant or coffee shop open not only to museum visitors but to the general public.

Who should operate the museum is an important question. The nonprofit operator of the Courthouse complex could undertake this role itself, or it could sublet the space to an organization that specializes in running museums. The Historical Society might be a candidate for this role, if it is interested and has the capacity to take on another facility; if not, we don't doubt that other possibilities exist.

The City should approach the restoration of the Sheriff's House and Jail as an opportunity to involve McHenry County in the project in an important way, giving it a prominent presence on the Square and underscoring the fact that the Old Courthouse and Sheriff's House remain regional assets even though they are now owned by the City of Woodstock.



Fika, a renowned cafe attached to the American Swedish Institute in Minneapolis, MN, helped to create a newly vibrant scene at a venerable historic institution. Photo by Emily Weiss, Timout Chicago

# FINANCIAL RECOMMENDATIONS

The City has received an estimate of \$5 million to renovate the Old Courthouse complex plus \$1 to \$2 million for tenant improvements. While these are very round numbers, they do at least suggest the scale of the project. One way for the City to fund this work would be to do so incrementally through annual budget allocations over several years. Although such an approach would be slow, it would allow the City to tap into TIF (Tax Increment Financing) funding or other economic development sources. The alternative would be a public-private capital campaign; \$5 to \$7 million is a very reasonable goal for a major civic project. We note the following potential public funding sources:

- **Enterprise Zone**

Woodstock Square is part of the Harvard-Woodstock Enterprise Zone, which includes Woodstock, the neighboring city of Harvard, and parts of McHenry County. The Enterprise Zone's economic development emphasis could prove to be a good fit with the Old Courthouse project concept. At the very least, the mix of uses we recommend (co-working, micro retail, an emphasis on small creative businesses) seems to align nicely with economic development and the current growth of small business around the Square. There are some limitations due to the Old Courthouse's location in an existing TIF District, but where applicable, we think Woodstock has an attractive case to make for Enterprise Zone funding.

- **TIF funding**

Woodstock's entire downtown area is part of a Tax Increment Financing district, and the City has used TIF funds to pay for most of the Courthouse stabilization work done since it acquired the building in 2011. The TIF District designation will expire in about five years. It wasn't clear to us whether the City is inclined to renew the designation or to create a new TIF district with different boundaries. We were told there would not be strong community support for increasing tax revenues to support this project; however, TIF funding adds nothing to residents' tax payments. Instead, it captures the additional dollar value to the community created by the public improvements being made, and uses those dollars to pay for the improvements. While it is somewhat difficult to understand and can be controversial if used inappropriately, TIF funding is nevertheless a proven means of financing civic improvements that provide substantial benefits. We think the City should consider renewing the existing district's designation.

- **Historic Tax Credits**

Although the City has considered federal and state Historic Tax Credits for renovating the Courthouse and Sheriff's House, the ULI Panel concluded that they wouldn't be cost-effective and recommended against submitting an application. We agree. In our experience, Historic Tax Credits can be an important funding source for residential projects when used in conjunction with Low Income Housing Tax Credits, but in a non-residential project like the Courthouse they are significantly less valuable.

- Other Historic Programs**  
 Historic Tax Credits are not the only option. A number of federal or state agencies with historic preservation agendas have grant and/or low interest loan programs worth investigating, when such programs are funded and accepting applications. One is the Illinois Historic Preservation Agency, which maintains an extensive list of grants, loans, and other financial incentives for projects involving historic buildings.
- Community Development Block Grants**  
 The City's source for Community Development Block Grants (CDBG) funds is the McHenry County Department of Planning and Development. Although the County's long-term CDBG priorities are infrastructure and affordable housing, it did provide funds three years ago for a new library roof. We think the Old Courthouse would qualify for CDBG funding in that the proposed project would create jobs and business opportunities for artists and other lower-income individuals and would also support Woodstock's downtown economy. In our view, CDBG funding should be approached for items that improve ADA accessibility, including restrooms and an elevator, as well as other improvements to public areas of the Courthouse complex.

## PRIVATE SOURCES

If the City elects not to underwrite the project itself, the alternative is a capital campaign to make up the difference between the total project cost and whatever revenue can be obtained from public sources such as TIF funding and CDBG.

Artspace's experience in the Chicago area, where we have three operating projects (in Chicago, Elgin, and Waukegan) and a fourth in predevelopment, is that many if not most foundations in the region have narrowly defined service areas. It may be difficult, in other words,

### Artspace Snapshot:

Elgin Artspace Lofts  
 Elgin // Illinois



Like many railroad communities in Chicagoland in recent years, Elgin has been working hard to preserve and enhance its downtown, with the arts as part of the plan. When City officials were introduced to Artspace at an Illinois Main Street Conference, they asked Artspace to help them achieve their goals.

The result is the Elgin Artspace Lofts, a \$15.2 million mixed-use project that created 55 units of affordable live/work space for artists and their families plus 5,874 square feet of retail and community space for arts-friendly businesses and nonprofit organizations. The historic Sears structure, occupied most recently by Elgin Community College, has been completely renovated and linked to a new addition.

The City of Elgin and the Elgin arts community were the driving forces behind the project, working with Artspace to plan and develop the facility. Elgin's residents and civic leaders believe that permanently affordable space for artists will strengthen an emerging arts and culture cluster in downtown Elgin, serve as a catalyst for continued development, bring vibrancy and activity to the street and increase the number of individuals and families living and working downtown.

for Woodstock to identify foundations (other than the McHenry County Community Foundation) that serve McHenry County. This suggests that individual fundraising will be necessary and important to the success of a capital campaign.

Our capital projects in Elgin and Waukegan both relied heavily on contributions from individuals (including family foundations). In each community, fortunately, an individual came forward with a major leadership gift and also helped identify and cultivate other potential donors. In Waukegan, where grassroots fundraising played an important role, we used a professional fundraising consultant, Chris Watkins, with good results. In Elgin, where a relatively few donors provided most of the funds needed, no grassroots fundraising was needed and we did not use a consultant.

We think Woodstock would do well to engage Watkins or another consultant to advise the local campaign committee.

Other observations:

- If the City is willing to cover the operating expenses of a remodeled Old Courthouse complex, this will be a very big plus for prospective capital campaign contributors as well as an incentive for arts organizations to relocate there.
- Since 80% of the money in a traditional capital campaign comes from 20% of the donors, crowdsourcing (soliciting contributions via the Internet) is a tool best held in reserve until most of the funds have been raised and the public phase of the campaign is underway.

## NEXT STEPS

The City of Woodstock has already made important strides in stabilizing the Old Courthouse and Sheriff's House and beginning the process of determining how to repurpose them. What comes next?

### Next Step 1: Analyze specific use scenarios.

It was clear to us during our visit that the City does not yet have as much information as it needs to make a fully informed decision about the future of the Old Courthouse complex. The recommendations provided by the ULI Panel and by Artspace in this report are a good start. The next step should be to analyze specific use scenarios with respect to their space needs, capital costs, operating costs, and earned income potential. This is an area in which Artspace has extensive experience.

A Sustainable Facilities Analysis includes production of a Capital Needs Assessment and Capital Needs Budget, followed by an Operating Analysis of Expenses and Revenue. By

completing these detailed evaluations, Artspace can help the City better understand the capital requirements of the buildings, how renovations could be phased, and potential long-term operating scenarios. To arrive at this analysis, the City could work with an architect to produce an independent capital needs assessment that outlines the capital costs of the site shell, interior common areas, and mechanical and electrical systems. From that assessment, Artspace can create an overarching Sustainable Facilities Analysis of the site. Artspace would also provide a Strategic Financial Operating Analysis that estimates a 15-year operating budget with multiple break-even income generating scenarios.

## Next Step 2: Identify an operator.

The ULI Panel recommended transitioning the Old Courthouse Advisory Commission into the Board of a new nonprofit organization that would operate the Old Courthouse and Sheriff's House. As noted, we think the City should continue to own the properties, but if it decides that it wishes to create its own operating entity, the Advisory Commission is the logical choice. An alternative would be to identify an existing nonprofit operator through an RFP process. That operator could then report to the Old Courthouse Advisory Commission.

Either way, it will be important to give the operator enough tools to be successful while laying out the parameters that will make the operation a growing and vital concern for Woodstock citizens and visitors alike. Again, this is an area in which Artspace could help as part of a second scope of work, if the community wishes to go in that direction.

## Next step 3: Determine a funding scenario.

Where the money will come from is a question only the City can decide, with guidance from the suggestions outlined in this report. Although Artspace can delve more deeply into renovation costs and potential funding sources, it is up to the City to decide how to underwrite the majority of costs for this project. We have suggested some scenarios for the community to consider. Based on the benefits to the community and the future livelihood of the Woodstock Square, we believe that public sources (City and County) can be justified both for the continued capital improvements of the two buildings and for a modest operating subsidy.

In order to understand the long game, Artspace and the City would need to quantify the cost of the remaining capital improvements needed to stabilize and "build out" the spaces in the buildings for the operator(s) of programming in the facilities. During our visit, we had a sense that the projected operating costs were not significant enough for the City to call out. However, from our own work in operating historic facilities, we believe that both an operating and capital improvement budget, along with a 15-year forecast of operating costs and major system replacement costs should be part of the next round of analysis in order to clearly lay out a solid future for the buildings as well as the Square.

## Next step 4: Develop a case statement.

A concise Case Statement – no more than four or five pages, including illustrations – that explains the project and tells why it is important to preserve the Old Courthouse is an essential fundraising tool and should be developed as soon as possible. Although it doesn't need to be fancy, it should be attractive and professionally printed. A Case Statement can go a long way towards making a project “real.”

## CONCLUSION

Woodstock Square is a hugely important civic asset. Although many American towns grew up around central squares, few are as well-preserved as Woodstock's. The Woodstock Square Historic District, a 14-acre tract consisting of the common itself as well as the surrounding buildings, has been on the National Register of Historic Places since 1982 (the Courthouse and Opera House were both listed individually in 1974).

The Square has always been a focal point of civic life: the site of City Band concerts (132 years and counting), farmers markets, and a variety of other festivals and events, including the annual late-November “Lighting of the Square.” In short, the Square is a living museum of immense symbolic, cultural, and economic value that will only increase over time if the community nurtures and continues to reinvest in it. A commitment by both the City's leadership and the community at large to restore and repurpose the Old Courthouse and Sheriff's House complex is a fundamental component in the continued success and growth of the Woodstock Square.

# APPENDIX



## Artists at work

With affordable space to live and work, our resident artists can unleash their creativity



## Lively neighborhoods

Our projects spur economic activity and dynamic street life in the area.



## Sustainable solutions

Our projects provide long-term affordable space without ongoing fundraising.

## ABOUT ARTSPACE

Established in 1979 to serve as an advocate for artists' space needs, Artspace effectively fulfilled that mission for nearly a decade. By the late 1980's, however, it was clear that the problem required a more proactive approach, and Artspace made the leap from advocate to developer. Since then, the scope of Artspace's activities has grown dramatically. Artspace is now a national leader in the field of developing affordable space that meets the needs of artists through the adaptive reuse of historic buildings and new construction.

Artspace's first three live/work projects were in Saint Paul: the Northern Warehouse Artists' Cooperative (1990), Frogtown Family Lofts (1992), and Tilsner Artists' Cooperative (1993). In the mid-1990s, Artspace broadened its mission to include non-residential projects. The first of these, The Traffic Zone Center for Visual Art (1995), transformed an historic bakery in the Minneapolis Warehouse district into 24 studios for mid-career artists.

Since then, Artspace has expanded its range of activities to include projects in operation or development in more than 20 states across the nation. In all, these projects represent nearly 2,000 live/work units and millions of square feet of non-residential community and commercial space. Artspace has evolved from a Minnesota organization with a few national projects into a truly national organization based in the Twin Cities, with offices in New York, Los Angeles, Seattle, New Orleans, and Washington D.C.

Artspace programs fall in three broad categories:



## Property Development

Development projects, which typically involve the adaptive reuse of older buildings, but can also involve new construction, are the most visible of Artspace's activities. To date, we have completed more than 41 major projects. A dozen more are under construction or in the development pipeline. Artspace live/work projects are operating from coast to coast.

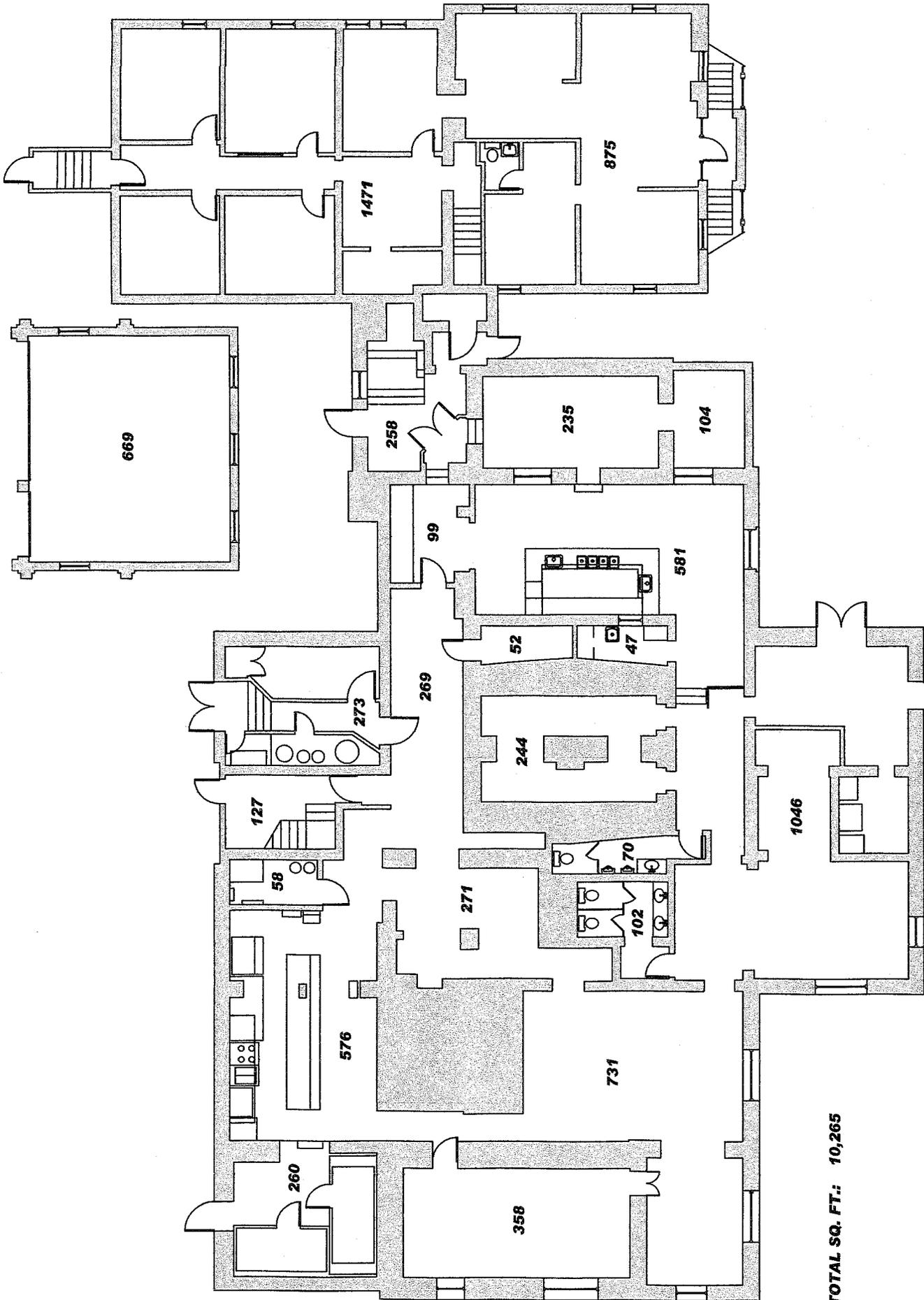
## Asset Management

Artspace owns or co-owns all of the buildings it develops; our portfolio now comprises more than \$600 million worth of real property. We strive to manage our properties so that they will be well-maintained, yet remain affordable to the low- and moderate-income artists for whom they were developed in the first place. Revenues in excess of expenses are set aside for preventive maintenance, commons area improvements and building upgrades.

## Consulting Services

In addition to its roles as developer, owner, and manager, Artspace acts as a consultant to communities, organizations, and individuals seeking information and advice about developing affordable housing and work space for artists, performing arts centers, and cultural districts, often within the context of historic preservation.



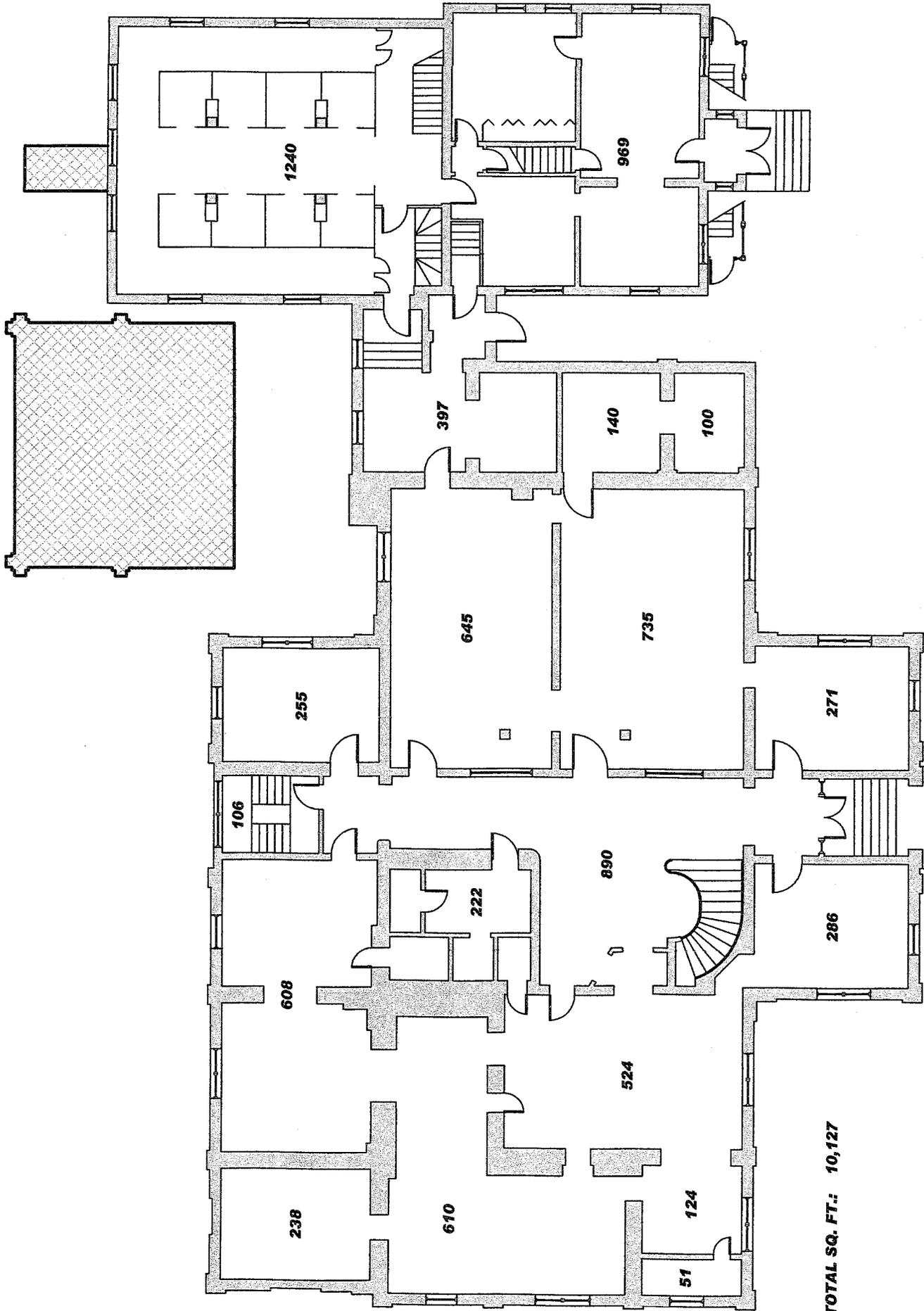


TOTAL SQ. FT.: 10,265

# OLD MCHENRY COUNTY COURTHOUSE LOWER LEVEL FLOOR PLAN

SCALE: 1/16" = 1'-0"





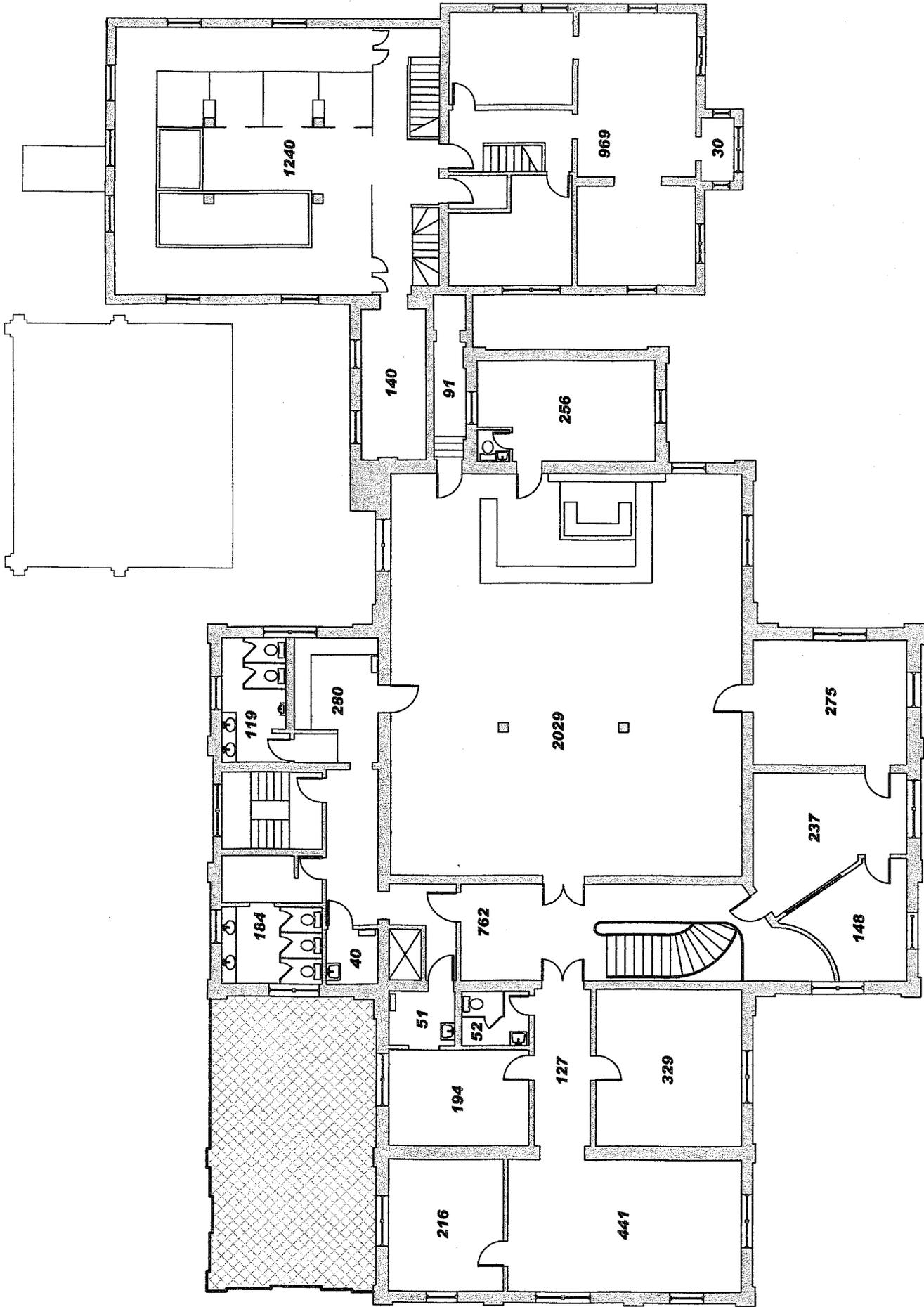
TOTAL SQ. FT.: 10,127

# OLD MCHENRY COUNTY COURTHOUSE

## FIRST FLOOR PLAN

SCALE: 1/16" = 1'-0"





**OLD MCHENRY COUNTY COURTHOUSE**  
**SECOND FLOOR PLAN**

SCALE: 1/16" = 1'-0"



# Memo

**To:** Roscoe Stelford, City Manager  
Honorable Mayor and City Council Members

**From:** Paul Christensen, Assistant City Manager/Finance Director

**Date:** August 24, 2016

**Re:** Transmittal of the First Quarter Financial Reports

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The Finance Department has completed the First Quarter Revenues & Expenditures Report and the First Quarter Investment Report. Proper management of the City's funds requires accurate, comprehensive and timely information. With all of the demands placed on a Council Member's time, summarized reports allow you to review the overall financial health of the City, while still being able to make determinations concerning individual fund performance. Please feel free to request additional information or alternate types of presentations that would help the Council evaluate the City's financial operations.

It should be noted that beginning with the first quarter of 2017, the Finance Department has changed the way it is accounting for prior fiscal year accounts payable paid in the subsequent fiscal year. In prior quarterly reports, typically a portion of one month, (i.e., bills that were paid in May but related to the prior fiscal year), would be missing from the Q1 through Q3 reports. While this is an appropriate adjustment and required for the City's annual financial reporting needs at year end, it does result in a reduction in expenditures reported in the first month of the fiscal year. This practice was not, however, repeated with bills paid in August for items that occurred in July, for timing reasons. Now, for purposes of these internal reports, all bills that are paid in May are expensed in May so that an accurate three-month accounting can be reflected in the quarterly reports, instead of the past practice of typically only presenting two+ months. It should be noted that a number of expenditures are being adjusted at year end to reflect proper reporting in the correct fiscal year for audit purposes.

While this new method is not perfect, because one-time large bills paid in May for the prior fiscal year can cause temporary fluctuations within the account balances, it does provide a better reflection of the City's operations in relation to the approved budget.

Please feel free to contact me with any questions.

**City of Woodstock**  
**Quarterly Revenues & Expenditures Report**  
For the Three Months Ended July 31, 2016



**For the Three Months Ended**  
**May 1, 2016 – July 31, 2016**

City of Woodstock  
121 W. Calhoun  
Woodstock, IL 60098  
(815)338-4300

**City of Woodstock**  
**Revenues, Expenditures and Transfers**  
**Budget Vs. Actual - Narrative**  
**For the First Three Months of Fiscal Year Ending April 30, 2017**

**Overview**

Sales Tax greatly exceeded the seasonal adjusted amounts realized last fiscal year. Through the end of the first quarter, sales tax has increased 41.5% on a seasonal basis. A significant amount of this increase is a result of revenue that was received from the State of Illinois for past due amounts related to two retailers improperly being reported as located within the unincorporated County back to January, 2015. This past due amount was a result of the City auditing previously unavailable Sales Tax reports, which are now accessible based on the State's reversal of its past position and willingness to now provide individual taxpayer detail to Non-Home Rule local governments. It should be noted that if the back payments for these two retailers are excluded, the City would still be experiencing a seven to eight percent increase over the prior fiscal period.

Building permit fees at this point of the fiscal year are lagging behind budget amounts by only registering 15.7% of the budget. With the State of Illinois passing a budget, some payments that were being held back, such as video gaming and MFT, have all been paid to the City.

The Dow closed on July 29<sup>th</sup>, the last day of the quarter, at 18,432. This was a significant increase of 742 points from the beginning of the quarter, which was at 17,690. Also this is up an incredible 1,275 points from the post-Brexit lows and the trading worries it caused. The surprisingly strong July jobs report seems to have alleviated many fears that investors had related to Brexit.

Because of the sharp run-up of stock prices to record or near-record highs, some economists are cautioning that the market is in a danger zone and may be ripe for a crash. However, this is not a universal view. Other economists are indicating that the market may still have more room to increase. Reasons for this optimism are that Brexit didn't spark a global financial crisis, the U.S. added way more jobs in July than expected, the earning recession could soon be ending, and extremely low bond yields make stocks look less expensive.

Consumer confidence climbed to 97.3 from April's 2016 figure of 94.2. The July report indicated that "Consumers were slightly more positive about current business and labor market conditions, suggesting the economy will continue to expand at a moderate pace. Expectations regarding business and labor market conditions, as well as personal income prospects, declined slightly as consumers remain cautiously optimistic about growth in the near-term."

Unemployment decreased during the 1<sup>st</sup> quarter of FY16/17 to a national rate of 4.9%, which is down 0.1% from the end of the previous period. This rate is equal to the current nine-year low that was seen in January and February of this year. The U.S. economy averaged 190,000 new nonfarm jobs per month during this period despite the economy only creating 24,000 new jobs in May 2016. The June and July figures of 255,000 and 292,000, respectively, indicate an improved job market. The July figure of 255,000 was significantly higher than the 180,000 economist were predicting. Professional and business services led the way with 70,000 new positions. Other increases were seen in the following areas: health care at 43,000, leisure and hospitality at 45,000, government at 38,000, construction at 14,000, and manufacturing at 9,000.

Illinois' unemployment rate decreased at the end of July 2016 to 5.8%, which is a 0.2% decrease from the 6.0% reported at the end of the last quarter. Despite this decrease, the economy of Illinois is not as healthy as indicated, as the Illinois Department of Employment Security has said that part of this decrease is due to a decline in the actual labor force. The Illinois labor force participation rate, which measures everyone who is working or trying to, has been falling since April as people stop looking for jobs. In July, the Illinois labor force participation rate stood at 65.4% while the pre-recession rate in Illinois was 68%.

Despite the State of Illinois passing a stopgap budget at the end of June, the State's finances continue to be precarious. The stopgap budget does little to reduce the \$8 billion in back log of bills and could actually lead to increasing this amount as there is no new revenue to pay for the additional spending. The Governor stated after passage that "This is not a budget. This is not a balanced budget. This is not a solution to our long-term challenges. This is a bridge to reform. That's what this is."

At this time, the majority of the City's Funds' actual revenues and expenditures should be at 25% of budgetary expectations. The County has forwarded 50% of the City's property tax payments for FY16/17 so Funds that receive a large portion of property taxes will often be higher than the 25% mark.

Due to the collection of the aforementioned property taxes combined with the receipt of State-shared revenues, total City revenues ended the first quarter of FY16/17 at \$10,839,608 or 35.2% of the total budget. Actual total City expenditures ended the first quarter at \$8,096,035, 25.2% of the authorized budget amount. The City's constant effort to control costs, combined with the proactive review of all expenditures resulting in reductions of overtime and other purchases, as well as postponing the filling of non-essential positions results in limiting the growth of expenditures.

The City Administration continues to monitor on a monthly basis the financial performance of all funds and modifies the timetables for projects that are waiting on funding. Actively managing the City's finances results in minimizing deficit spending and eliminating deficits in year-end fund balance for all funds.

Detailed discussions regarding revenues, expenditures, and ending cash balances are included below. It is important to note that the Police Pension Fund is not included in this report. This decision was made to focus attention on the City's operating funds and eliminate the significant variances that could occur year to year depending on investment performance.

Based on the current economic climate, the City Administration will need to continue its conservative, proactive approach to the management of the City's finances. In addition, focused efforts have continued in regard to actively monitoring the State Legislature and preventing any possible modifications to historical funding allocations that would allow the State to avert its own financial crisis at the expense of local governments.

### **Budget vs. Actual – Revenues & Expenditures (Refer to Page 8)**

The highlights from the first quarter of FY16/17 include:

Overall, out of the City's twenty eight (28) funds, nineteen (19) funds are currently at or exceeding 25% of budgeted revenues, while only ten (10) funds have ended the first quarter exceeding 25% of budgeted expenditures.

The General Corporate Fund's revenues of \$3,232,020 represent 34% of budgeted revenues. As was previously stated, sales tax revenue (33.6%) has been strong and is running 41.5% ahead on a seasonal basis than last year. Income taxes (29.1%) also continue to generate collections exceeding budgetary projections. Video gaming revenue is slightly above the budget amount at 26.2%.

The Aquatic Center Fund will likely end the fiscal year falling below its budgeted revenue with only one more month, August, for collections. At this point the Fund is only reporting 76% of budget for season passes sold. General admissions will likely be close to projections. Expenditures for the Aquatic Center are currently at 62% of the budget amount and reflect the typical operating costs that only take place during the summer months.

The General Corporate Fund's expenditures ended the first quarter of FY16/17 above the budget amount, reporting \$3,232,020 or 34% of the budgeted amount. The reason that the fund is running ahead of schedule is the entire \$200,000 for Promote Woodstock has been paid to the organization and is reported in an escrow account. If this amount was reduced to \$50,000, which represents 25% of budgeted expenditures and what would be expected to be paid at this point, then the General Fund expenditures would be at 24.5%. It is important to note that while the entire budgeted amount has been moved to the Promote Woodstock escrow account, it has not all been spent by the group.

There were a number of departments reported within the General Fund that currently are exceeding their expected budget allocation of 25%. Two (2) of these departments were only slightly above the budget amount, reporting expenditures at less than 26%. Three

(3) exceeded their budget to a greater extent. General Government exceeded the 25% budgeted at 40.8% as a result of funding the entire amount for Promote Woodstock.

The Recreation Division and Community Events were at 33% and 44% respectively. This increase in cost is expected from these departments as an increased number of programs are conducted during the summer. Their expenditures are anticipated to decrease after the summer, correlating with a reduced number of programs.

The Police Protection Fund exceeded the current budget allocation because of a transfer to the Police Pension Fund. When property taxes are received they are recorded as revenue and then transferred to the Police Pension Fund and recorded in the Police Protection Fund as benefit expenditures. Since 50% of the property tax revenue has been received this translates to a 50% benefit expense in the Police Protection Fund. If this Police Pension transfer is removed, then the fund would be at 26.3% of budget.

The General Corporate – CIP Fund’s revenues of \$414,796 are running close to the anticipated amount of 25%.

The Liability Insurance Fund is at 45% of budget as the City has made its first of two payments due this fiscal year to MCMRMA. Hotel/Motel Tax Fund’s expenditures are at 104% of the budget amount as Council has requested disbursements based on last year’s revenue have already been paid. A check from last year that was lost and was reissued this year in the amount of \$2,500 still needs to be voided in the financial system. Once this happens, the Hotel/Motel Tax Fund will be at 99.1% of budget. The Special Recreation budget is at 72.4% as the entire payment to NISRA was made for this fiscal year.

In addition to revenues and expenditures, information has been presented that calculates net income/(loss) before transfers. Any positive net income reported at year end will be closed out to fund equity, which will continue to strengthen the City’s financial position and build upon existing reserves.

## **Revenues by Type (Refer to Page 9)**

Overall, the City’s tax-based revenues reached \$7,769,514 at the end of the first quarter of FY16/17 representing 71.7% of total City revenues. This represents the financial benefits from strong sales and income taxes that the City has received in the first quarter. Furthermore, the City has collected the first half of the property taxes for this fiscal year.

Impact Fees (10.5%) were below budget projections as permits for new construction has been below expected amounts. Fines and Fees reached 24.9% of the budget amount. Charges for services (31.1%) are well ahead of the budget. This is to be expected at this point in the year as many of the items the City includes in this area are for summer programs related to Recreation and the Aquatic Center.

Interest income continues to be negatively impacted by the current interest rate market. Interest received through one of our brokers was not received until August 1<sup>st</sup>, which is why the interest amount of 21% of budget is lower than what would be expected. If this interest received on August 1<sup>st</sup> was included in this report in the amount of \$13,706, then interest would be at 37.0%, which would exceed budgeted estimates. Water & sewer sales at 24.1% were slightly below budget projections for this quarter.

### **Revenues by Fund (Refer to Page 10)**

Total revenues for the City were \$10,839,608, which represents 35.2% of the budget amount. The General Corporate Fund's revenues of \$3,232,020 represented 33.9% of the budget amount and also represented 29.8% of total revenues collected. The Water & Sewer Utility Fund's revenues of \$1,167,714 were 24.0% of the budget amount.

The General Fund, Police Protection, Public Library, Social Security, Illinois Municipal Retirement, Liability Insurance, Tax Increment Financing, Environmental Management, and Performing Arts Funds received their first half of corresponding property tax levies for the year, resulting in all of these funds exceeding the 25% level for budgeted revenues.

### **Expenditures by Type (Refer to Page 11)**

Salaries ended the first quarter at \$3,068,516 or 26.7% of the budget amount. This overage was a result of an extra payroll being recorded in this quarter. During the fiscal year there are 26 payrolls which results in there being two months in which three payrolls are paid. These three month payrolls are budgeted for but at times will cause a temporary increase in a quarter.

Benefits were at \$1,465,566 (28.6%). While this appears to be over budget, as was described above, this is primarily a result of the transfer of property taxes to the Police Pension Fund, which is treated as an expenditure within the Police Protection Fund.

Interest expenditures were at 48.4% as a result of the City making its first half of this fiscal year's interest payments on its outstanding debt. Capital outlay expenditures were at 16.4% as many of the City's capital projects have begun, but have not yet been paid.

### **Expenditures by Fund (Refer to Page 12)**

Total expenditures ended the first quarter at \$8,096,035 or 25.2% of the authorized budget amount.

The Police Protection fund reached \$1,884,688 in expenditures or 31.0% of the budget amount. As was stated previously, this increase in spending, which is exceeding the conventional 25% mark, relates to the Police Pension property tax funds that have been received and expensed when transferred.

The IMRF Fund was slightly above the expected 25% point, reporting \$220,624 in expenditures or 27.2% of the budget amount. This would be expected as IMRF payments are made when employees are paid and since the City has already had one of its two three-month payrolls, expenditures to IMRF are slightly ahead of schedule.

The Liability Fund is at 45.3% of the budget amount as a result of the first of two payments that are made to MCMRMA for liability and workers compensation insurance. The Aquatic Center was at 62.5% of budget at the end of the first quarter. As was stated previously, this was expected since a majority of its expenses occur during the summer months. The Health & Life Fund was at 19.8% as a result of claim payments so far in the fiscal year being below budgeted amounts.

FY16/17 expenditures appear to be significantly higher than they were in FY15/16, but it is important to remember that a majority of this increase is in the change on how current-period expenditures are accounted for in the report that essential adds an extra month to what was reported versus the amounts presented last year.

### **Cash Balances by Fund (Refer to Page 13)**

For additional information regarding cash & investment balances, please refer to the First Quarter Cash & Investment Report. Information contained within this report focuses purely on the cash balances for each fund to assist the City Administration and City Council with determining if sufficient funds are available to finance approved operating expenditures and capital projects.

The General Corporate Fund's cash and investment balance of \$5,918,226 represents 30.0% of the City's overall cash and investment balances. The General Corporate – CIP Fund's cash and investments at the end of the first quarter of FY16/17 was \$2,198,006 and represented 11.1% of the City's entire cash and investment portfolio.

The Water & Sewer Capacity Fund reported a total cash balance of \$5,099,745 at the end of the first quarter reflecting the collection of impact fees in previous years that will be utilized in future years to repay the outstanding bonds originally issued to expand the Seminary Avenue Water Treatment Plant. The Water & Sewer Capacity Fund is used to separately account for the receipt of impact fees that are restricted and can only be used for the expansion of the City's water & sewer system.

The Environmental Management Fund's cash balance of \$463,812 represents the collection of property taxes. The Liability Insurance Fund's cash and investments of \$1,287,221 includes \$1.0 million in cash reserves to address the costs of litigating and settling a claim that would not be covered by the City's insurance carrier.

The City has sufficient cash & investments available at this time to finance budgeted expenditures as provided within the FY16/17 budget. Since most expenditures for the remaining periods in the FY16/17 budget are paid from revenue collected during this period, cash collected will be monitored to insure that budgetary projections are being

met. In the case where there is a large reduction in revenue, modification in expenditures, especially capital outlay, may be needed.

### **Next Quarter (August 1, 2016 – October 31, 2016)**

For the second quarter of FY16/17, the City Administration will need to remain vigilant with the day-to-day management of the City's finances, monitoring the City's revenues closely and making modifications to the fiscal year's budget where warranted to limit deficits at year end. During the second quarter, the City will receive its second-half property tax collections that will be forwarded by the County. The City will need to continue to closely monitor the activity of the IL State legislature and strongly oppose any proposed modifications to historical funding formulas that would impact local government distributions.

### **New Funds/Closed Funds**

No existing funds were opened or closed during the fiscal year.

**City of Woodstock**  
**Revenues & Expenditures**  
**Budget Vs. Actual**  
**For the 1st Quarter of Fiscal Year Ending April 30, 2017**

**Budget Vs. Actual - Revenues & Expenditures**

| Fund                        | FY2016/2017          |                      |                        |            |                      |                     |                        |            |
|-----------------------------|----------------------|----------------------|------------------------|------------|----------------------|---------------------|------------------------|------------|
|                             | Revenues             |                      |                        |            | Expenditures         |                     |                        |            |
|                             | Budget               | Actual               | +(-)                   | %          | Budget               | Actual              | +(-)                   | %          |
| General Corporate           | \$ 9,542,600         | \$ 3,232,020         | \$ (6,310,580)         | 34%        | \$ 4,843,400         | \$ 1,337,835        | \$ (3,505,565)         | 28%        |
| Municipal Audit             | 37,200               | 19,068               | (18,132)               | 51%        | 37,100               | 3,700               | (33,400)               | 10%        |
| Police Protection           | 4,334,700            | 2,040,415            | (2,294,285)            | 47%        | 6,074,400            | 1,884,688           | (4,189,712)            | 31%        |
| Aquatic Center              | 255,000              | 193,477              | (61,523)               | 76%        | 260,200              | 162,551             | (97,649)               | 62%        |
| Recreation Center           | 476,500              | 102,989              | (373,511)              | 22%        | 399,000              | 90,557              | (308,443)              | 23%        |
| Public Parks                | 332,100              | 159,614              | (172,486)              | 48%        | 917,000              | 224,419             | (692,581)              | 24%        |
| Performing Arts             | 407,900              | 130,579              | (277,321)              | 32%        | 738,000              | 184,536             | (553,464)              | 25%        |
| Public Library              | 1,549,800            | 741,306              | (808,494)              | 48%        | 1,242,300            | 342,647             | (899,653)              | 28%        |
| Public Library Building     | 110,400              | 23,402               | (86,998)               | 21%        | 127,500              | 24,126              | (103,374)              | 19%        |
| Social Security             | 651,200              | 334,739              | (316,461)              | 51%        | 566,000              | 142,817             | (423,183)              | 25%        |
| IL Municipal Retirement     | 507,000              | 258,568              | (248,432)              | 51%        | 809,900              | 220,624             | (589,276)              | 27%        |
| Motor Fuel Tax              | 641,600              | 147,850              | (493,750)              | 23%        | 695,000              | 115,180             | (579,820)              | 17%        |
| Park Development            | 23,600               | 14,890               | (8,710)                | 63%        | -                    | -                   | -                      | 0%         |
| Administrative Adjudication | 16,500               | 3,420                | (13,081)               | 21%        | 25,200               | 6,487               | (18,713)               | 26%        |
| Wireless Alarms             | 271,800              | 71,811               | (199,989)              | 26%        | 164,900              | 8,430               | (156,470)              | 5%         |
| Special Recreation          | 150,000              | 77,154               | (72,846)               | 51%        | 136,000              | 98,525              | (37,475)               | 72%        |
| Liability Insurance         | 557,000              | 285,868              | (271,132)              | 51%        | 810,800              | 367,312             | (443,488)              | 45%        |
| Paratransit                 | 3,700                | -                    | (3,700)                | 0%         | 35,000               | 8,111               | (26,889)               | 23%        |
| Debt Service                | 390,300              | 180,563              | (209,737)              | 46%        | 1,413,100            | 113,429             | (1,299,671)            | 8%         |
| Library Debt Service        | 312,500              | 160,584              | (151,916)              | 51%        | 357,800              | 18,565              | (339,235)              | 5%         |
| Tax Increment Financing     | 694,500              | 332,680              | (361,820)              | 48%        | 830,600              | 86,669              | (743,931)              | 10%        |
| Water & Sewer Utility       | 4,859,500            | 1,167,714            | (3,691,786)            | 24%        | 4,164,100            | 1,140,698           | (3,023,402)            | 27%        |
| Water & Sewer Utility - CIP | 680,000              | 66,254               | (613,746)              | 10%        | 716,500              | 128,101             | (588,399)              | 18%        |
| Health & Life               | 566,600              | 135,609              | (430,991)              | 24%        | 2,598,700            | 515,000             | (2,083,700)            | 20%        |
| General Corporate - CIP     | 1,775,800            | 414,796              | (1,361,004)            | 23%        | 2,750,300            | 523,054             | (2,227,246)            | 19%        |
| Revolving Loan              | 2,500                | 1,005                | (1,495)                | 40%        | -                    | -                   | -                      | 0%         |
| Environmental Management    | 1,567,000            | 509,815              | (1,057,185)            | 33%        | 1,318,300            | 288,975             | (1,029,325)            | 22%        |
| Hotel/Motel Tax             | 75,000               | 33,419               | (41,581)               | 45%        | 57,000               | 59,000              | 2,000                  | 104%       |
| <b>Total</b>                | <b>\$ 30,792,300</b> | <b>\$ 10,839,608</b> | <b>\$ (19,952,692)</b> | <b>35%</b> | <b>\$ 32,088,100</b> | <b>\$ 8,096,035</b> | <b>\$ (23,992,065)</b> | <b>25%</b> |

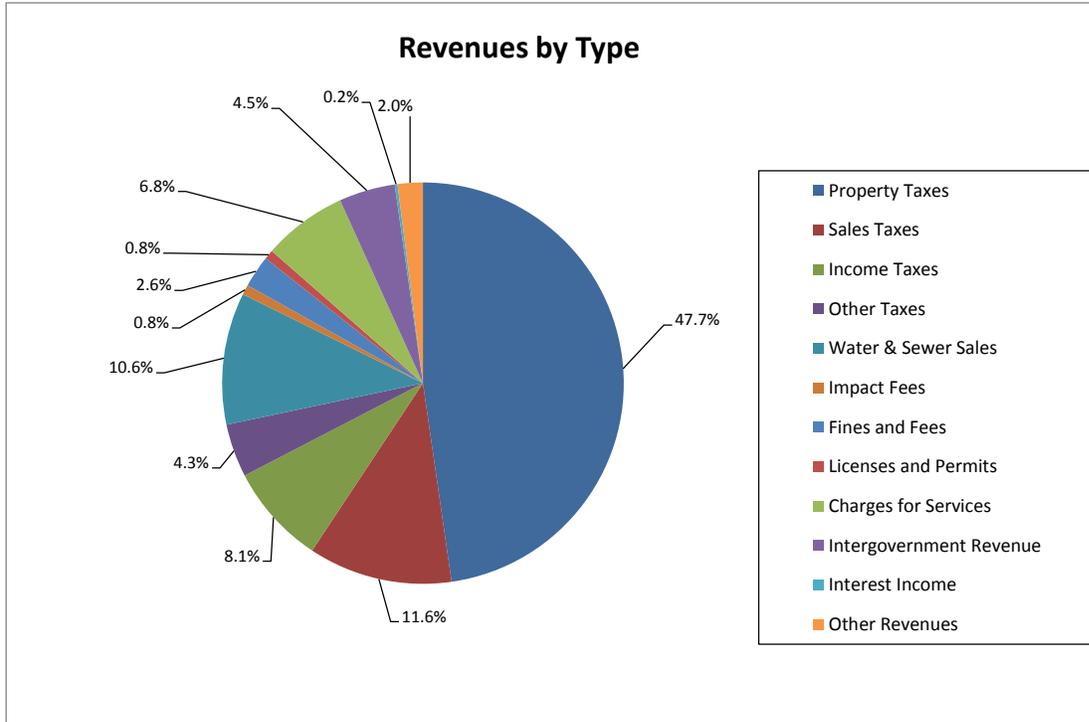
**Budget Vs. Actual - Net Income/(Loss), Before Transfers**

| Fund                        | FY2016/2017                         |                     |                     |               |
|-----------------------------|-------------------------------------|---------------------|---------------------|---------------|
|                             | Net Income/(Loss), Before Transfers |                     |                     |               |
| Budget                      | Actual                              | +(-)                | %                   |               |
| General Corporate           | \$ 4,699,200                        | \$ 1,894,185        | \$ (2,805,015)      | 40%           |
| Municipal Audit             | 100                                 | 15,368              | 15,268              | 15368%        |
| Police Protection           | (1,739,700)                         | 155,727             | 1,895,427           | (9%)          |
| Aquatic Center              | (5,200)                             | 30,926              | 36,126              | (595%)        |
| Recreation Center           | 77,500                              | 12,432              | (65,068)            | 16%           |
| Public Parks                | (584,900)                           | (64,805)            | 520,095             | 11%           |
| Performing Arts             | (330,100)                           | (53,957)            | 276,143             | 16%           |
| Public Library              | 307,500                             | 398,659             | 91,159              | 130%          |
| Public Library Building     | (17,100)                            | (724)               | 16,376              | 4%            |
| Social Security             | 85,200                              | 191,922             | 106,722             | 225%          |
| IL Municipal Retirement     | (302,900)                           | 37,945              | 340,845             | (13%)         |
| Motor Fuel Tax              | (53,400)                            | 32,670              | 86,070              | (61%)         |
| Park Development            | 23,600                              | 14,890              | (8,710)             | 63%           |
| Administrative Adjudication | (8,700)                             | (3,067)             | 5,633               | 100%          |
| Wireless Alarms             | 106,900                             | 63,381              | (43,519)            | 59%           |
| Special Recreation          | 14,000                              | (21,371)            | (35,371)            | (153%)        |
| Liability Insurance         | (253,800)                           | (81,444)            | 172,356             | 32%           |
| Paratransit                 | (31,300)                            | (8,111)             | 23,189              | 26%           |
| Debt Service                | (1,022,800)                         | 67,134              | 1,089,934           | (7%)          |
| Library Debt Service        | (45,300)                            | 142,019             | 187,319             | (314%)        |
| Tax Increment Financing     | (136,100)                           | 246,010             | 382,110             | (181%)        |
| Water & Sewer Utility       | 695,400                             | 27,015              | (668,385)           | 4%            |
| Water & Sewer Utility - CIP | (36,500)                            | (61,847)            | (25,347)            | 169%          |
| Health & Life               | (2,032,100)                         | (379,391)           | 1,652,709           | 19%           |
| General Corporate - CIP     | (974,500)                           | (108,258)           | 866,242             | 11%           |
| Revolving Loan              | 2,500                               | 1,005               | (1,495)             | 0%            |
| Environmental Management    | 248,700                             | 220,840             | (27,860)            | 0%            |
| Hotel/Motel Tax             | 18,000                              | (25,581)            | (43,581)            | (142%)        |
| <b>Total</b>                | <b>\$ (1,295,800)</b>               | <b>\$ 2,743,572</b> | <b>\$ 4,039,372</b> | <b>(212%)</b> |

**City of Woodstock**  
**Revenues & Expenditures**  
**Budget Vs. Actual**  
**For the 1st Quarter of Fiscal Year Ending April 30, 2017**

**Revenues by Type**

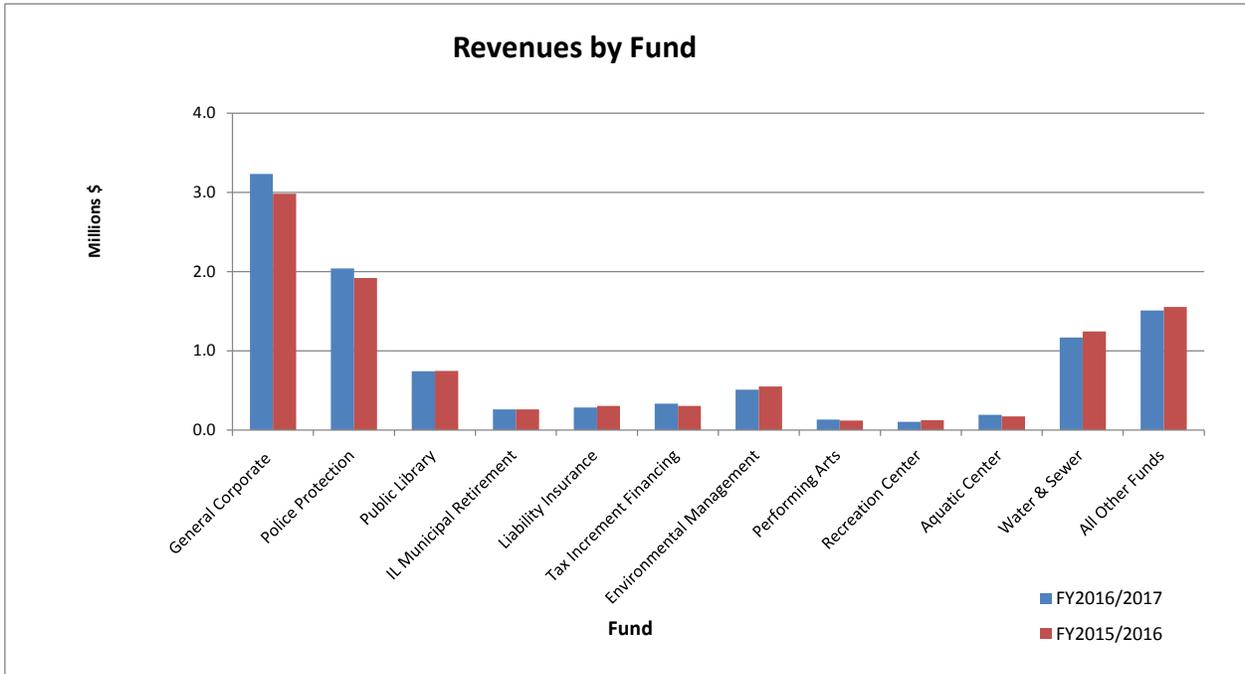
| Revenues                | FY2016/2017          |                      |              |               | FY2015/2016          |
|-------------------------|----------------------|----------------------|--------------|---------------|----------------------|
|                         | Budget               | Actual               | % of Budget  | % of Total    | Actual               |
| Property Taxes          | \$ 10,041,100        | \$ 5,172,231         | 51.5%        | 47.7%         | \$ 5,157,259         |
| Sales Taxes             | 3,736,000            | 1,255,841            | 33.6%        | 11.6%         | 887,483              |
| Income Taxes            | 3,108,600            | 876,394              | 28.2%        | 8.1%          | 982,389              |
| Other Taxes             | 1,817,500            | 465,048              | 25.6%        | 4.3%          | 462,450              |
| Water & Sewer Sales     | 4,788,000            | 1,151,824            | 24.1%        | 10.6%         | 1,136,461            |
| Impact Fees             | 828,400              | 86,880               | 10.5%        | 0.8%          | 228,178              |
| Fines and Fees          | 1,126,000            | 279,950              | 24.9%        | 2.6%          | 263,706              |
| Licenses and Permits    | 206,800              | 81,300               | 39.3%        | 0.8%          | 108,962              |
| Charges for Services    | 2,373,000            | 737,026              | 31.1%        | 6.8%          | 712,295              |
| Intergovernment Revenue | 1,537,800            | 489,627              | 31.8%        | 4.5%          | 459,668              |
| Interest Income         | 114,700              | 24,078               | 21.0%        | 0.2%          | 32,136               |
| Other Revenues          | 1,114,400            | 219,409              | 19.7%        | 2.0%          | 185,444              |
| <b>Total</b>            | <b>\$ 30,792,300</b> | <b>\$ 10,839,608</b> | <b>35.2%</b> | <b>100.0%</b> | <b>\$ 10,616,431</b> |



**City of Woodstock**  
**Revenues & Expenditures**  
**Budget Vs. Actual**  
**For the 1st Quarter of Fiscal Year Ending April 30, 2017**

**Revenues by Fund**

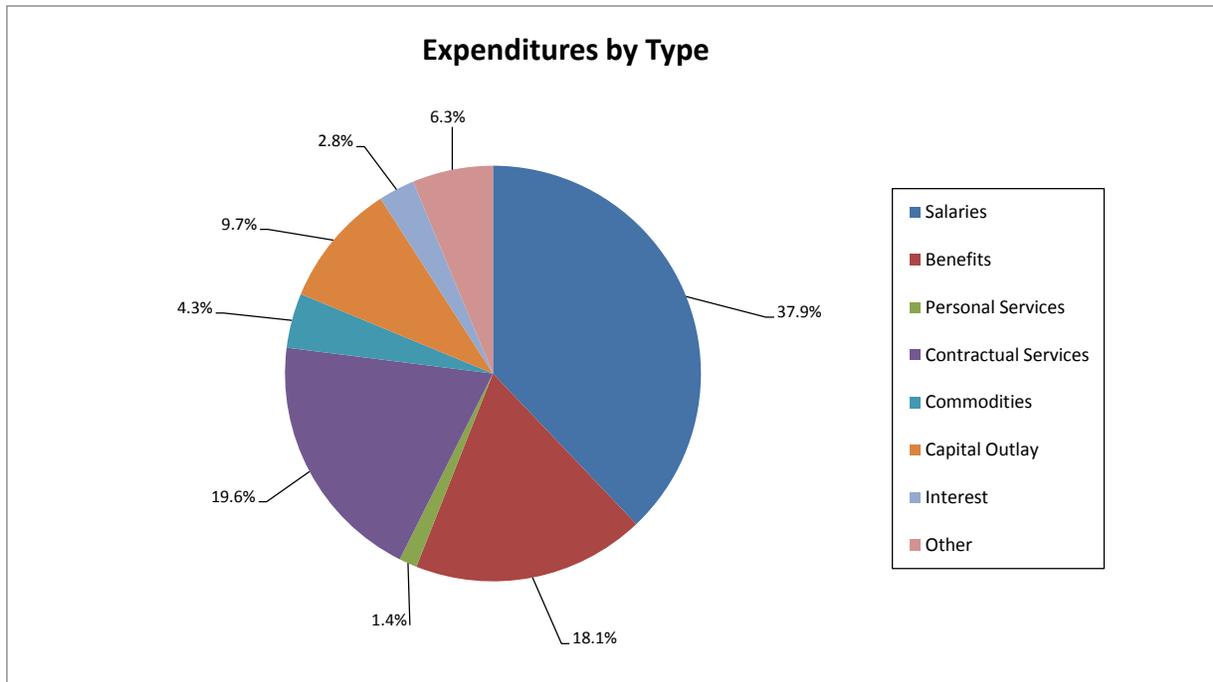
| Fund                     | FY2016/2017          |                      |              |               | FY2015/2016          |
|--------------------------|----------------------|----------------------|--------------|---------------|----------------------|
|                          | Budget               | Actual               | % of Budget  | % of Total    | Actual               |
| General Corporate        | \$ 9,542,600         | \$ 3,232,020         | 33.9%        | 29.8%         | \$ 2,984,523         |
| Police Protection        | 4,334,700            | 2,040,415            | 47.1%        | 18.8%         | 1,918,765            |
| Public Library           | 1,549,800            | 741,306              | 47.8%        | 6.8%          | 744,169              |
| Social Security          | 651,200              | 334,739              | 51.4%        | 3.1%          | 337,400              |
| IL Municipal Retirement  | 507,000              | 258,568              | 51.0%        | 2.4%          | 261,663              |
| Liability Insurance      | 557,000              | 285,868              | 51.3%        | 2.6%          | 305,207              |
| Tax Increment Financing  | 694,500              | 332,680              | 47.9%        | 3.1%          | 306,080              |
| Environmental Management | 1,567,000            | 509,815              | 32.5%        | 4.7%          | 550,817              |
| Performing Arts          | 407,900              | 130,579              | 32.0%        | 1.2%          | 117,914              |
| Recreation Center        | 476,500              | 102,989              | 21.6%        | 1.0%          | 122,858              |
| Aquatic Center           | 255,000              | 193,477              | 75.9%        | 1.8%          | 169,906              |
| Water & Sewer            | 4,859,500            | 1,167,714            | 24.0%        | 10.8%         | 1,242,214            |
| All Other Funds          | 5,389,600            | 1,509,439            | 28.0%        | 13.9%         | 1,554,914            |
| <b>Totals</b>            | <b>\$ 30,792,300</b> | <b>\$ 10,839,608</b> | <b>35.2%</b> | <b>100.0%</b> | <b>\$ 10,616,431</b> |



**City of Woodstock**  
**Revenues & Expenditures**  
**Budget Vs. Actual**  
**For the 1st Quarter of Fiscal Year Ending April 30, 2017**

**Expenditures by Type**

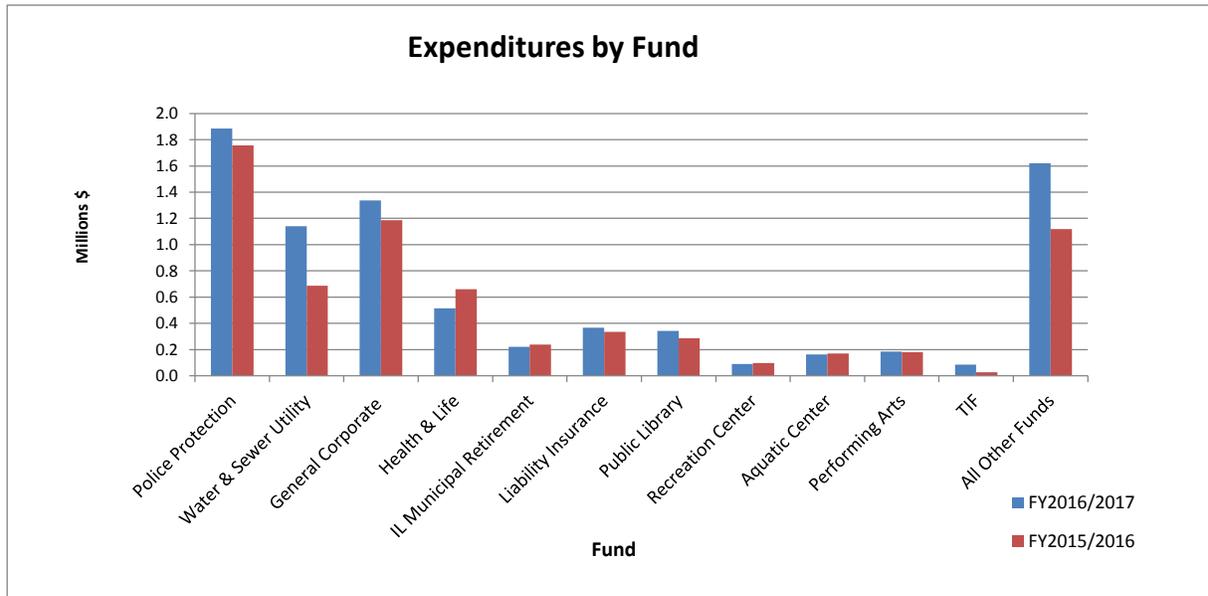
| Expenditures         | FY2016/2017          |                     |              |               | FY2015/2016         |
|----------------------|----------------------|---------------------|--------------|---------------|---------------------|
|                      | Budget               | Actual              | % of Budget  | % of Total    | Actual              |
| Salaries             | \$ 11,488,700        | \$ 3,068,516        | 26.7%        | 37.9%         | \$ 3,009,401        |
| Benefits             | 5,123,800            | 1,465,566           | 28.6%        | 18.1%         | 1,553,056           |
| Personal Services    | 622,300              | 112,958             | 18.2%        | 1.4%          | 89,387              |
| Contractual Services | 5,094,500            | 1,585,919           | 31.1%        | 19.6%         | 1,230,917           |
| Commodities          | 1,840,200            | 344,517             | 18.7%        | 4.3%          | 474,540             |
| Capital Outlay       | 4,772,100            | 782,675             | 16.4%        | 9.7%          | 277,604             |
| Interest             | 470,500              | 227,769             | 48.4%        | 2.8%          | 234,706             |
| Other                | 2,676,000            | 508,116             | 19.0%        | 6.3%          | 44,450              |
| <b>Total</b>         | <b>\$ 32,088,100</b> | <b>\$ 8,096,035</b> | <b>25.2%</b> | <b>100.0%</b> | <b>\$ 6,914,060</b> |



**City of Woodstock**  
**Revenues & Expenditures**  
**Budget Vs. Actual**  
**For the 1st Quarter of Fiscal Year Ending April 30, 2017**

**Expenditures by Fund**

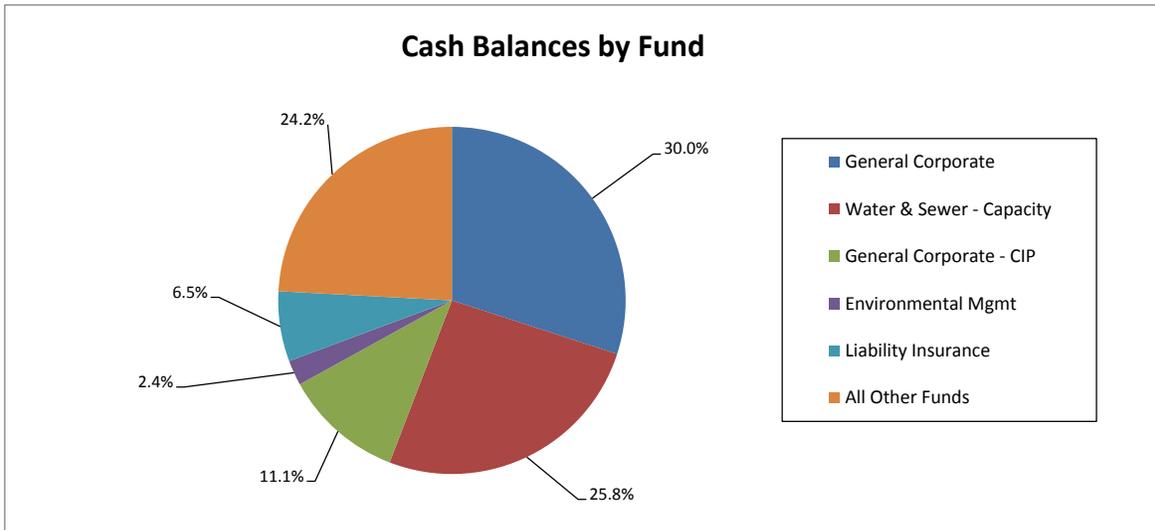
| Fund                    | FY2016/2017          |                     |              |               | FY2015/2016         |
|-------------------------|----------------------|---------------------|--------------|---------------|---------------------|
|                         | Budget               | Actual              | % of Budget  | % of Total    | Actual              |
| Police Protection       | \$ 6,074,400         | \$ 1,884,688        | 31.0%        | 23.3%         | \$ 1,756,290        |
| Water & Sewer Utility   | 4,164,100            | 1,140,698           | 27.4%        | 14.1%         | 686,085             |
| General Corporate       | 4,843,400            | 1,337,835           | 27.6%        | 16.5%         | 1,186,487           |
| Health & Life           | 2,598,700            | 515,000             | 19.8%        | 6.4%          | 659,351             |
| Social Security         | 566,000              | 142,817             | 25.2%        | 1.8%          | 168,186             |
| IL Municipal Retirement | 809,900              | 220,624             | 27.2%        | 2.7%          | 238,474             |
| Liability Insurance     | 810,800              | 367,312             | 45.3%        | 4.5%          | 336,542             |
| Public Library          | 1,242,300            | 342,647             | 27.6%        | 4.2%          | 286,547             |
| Recreation Center       | 399,000              | 90,557              | 22.7%        | 1.1%          | 98,581              |
| Aquatic Center          | 260,200              | 162,551             | 62.5%        | 2.0%          | 170,725             |
| Performing Arts         | 738,000              | 184,536             | 25.0%        | 2.3%          | 179,824             |
| TIF                     | 830,600              | 86,669              | 10.4%        | 1.1%          | 27,898              |
| All Other Funds         | 8,750,700            | 1,620,101           | 18.5%        | 20.0%         | 1,119,069           |
| <b>Totals</b>           | <b>\$ 32,088,100</b> | <b>\$ 8,096,035</b> | <b>25.2%</b> | <b>100.0%</b> | <b>\$ 6,914,060</b> |



**City of Woodstock**  
**Revenues & Expenditures**  
**Budget Vs. Actual**  
**For the 1st Quarter of Fiscal Year Ending April 30, 2017**

**Cash Balances by Fund**

| Funds                    | FY2016/2017          |               | FY2015/2016          |
|--------------------------|----------------------|---------------|----------------------|
|                          | Actual               | %             | Actual               |
| General Corporate        | \$ 5,918,226         | 30.0%         | \$ 4,242,182         |
| Water & Sewer - Capacity | 5,099,745            | 25.8%         | 5,075,471            |
| General Corporate - CIP  | 2,198,006            | 11.1%         | 3,338,651            |
| Environmental Mgmt       | 463,812              | 2.4%          | 278,478              |
| Liability Insurance      | 1,287,221            | 6.5%          | 1,680,598            |
| All Other Funds          | 4,766,976            | 24.2%         | 5,723,645            |
| <b>Total</b>             | <b>\$ 19,733,986</b> | <b>100.0%</b> | <b>\$ 20,339,025</b> |



**City of Woodstock**  
**Quarterly Investment Report**  
As of July 31, 2016



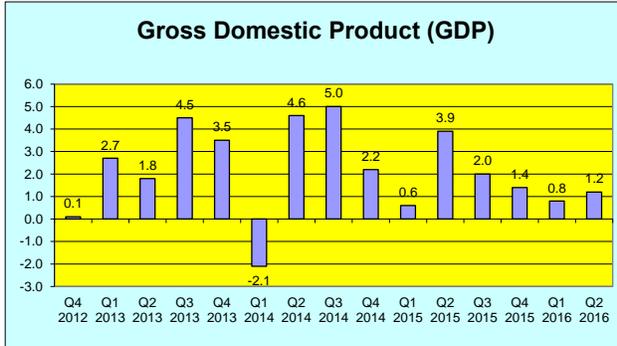
**For the Three Months Ended**  
**May 1, 2016 – July 31, 2016**

City of Woodstock  
121 W. Calhoun  
Woodstock, IL 60098  
(815)338-4300

# City of Woodstock

## Quarterly Investment Report - Narrative

As of July 31, 2016

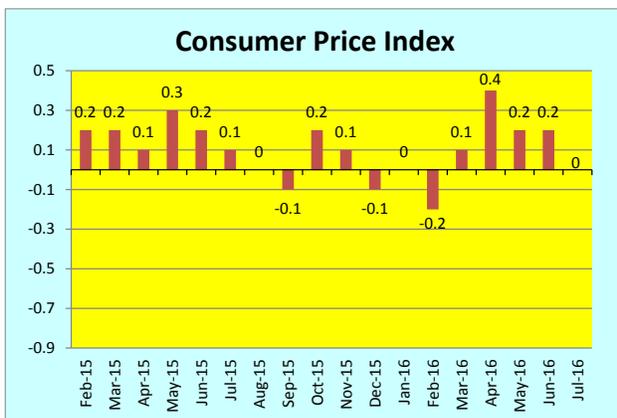


For the second quarter of calendar year 2016, Gross Domestic Product (GDP) continued to be sluggish with a 1.2 % annual rate of growth. This is the third quarter in a row that growth has been below 1.5%. Consumer spending, which accounts for 70% of economic activity, grew at an impressive 4.2%. That was more than double the 1.6% rate realized in the first quarter. Unfortunately, businesses decreased their

inventory restocking, which cut the GDP by 1.7%.

Economic growth is now tracking at a 1% rate in 2016, the weakest start to a year since 2011. This makes for an annual average rate of 2.1% growth since the end of the last recession, which would make it the weakest pace of any expansion since 1949. Despite the slow results for the first two quarters, analysts are still predicting that the economy will grow at an annual rate slightly above 2% for the third and fourth quarters.

The Federal Reserve continues to maintain its Federal Funds Rate at an unprecedented range between 0.0% and 0.25%. There is still tremendous uncertainty on whether the Fed will raise interest rates even once for the remainder of 2016. At the beginning of the year, it was thought by most economists that the Fed would raise rates at least three times, if not four, this year. However, with the Fed reacting to global growth slowdowns, financial market volatility first from concerns about China’s economy, then later from Britain’s decision to quit the European Union and mixed US economic data, future interest rate increases in 2016 are in doubt. At this point, prices for Fed Funds’ future contracts suggest that investors see almost no chance for a rate increase at the September or November meetings and roughly even odds at the last meeting of the year in December.



The Consumer Price Index (CPI) was flat in July 2016 and has risen only 0.8% for the past year. Core CPI, which strips out food and energy costs, was slightly better rising 0.1% in July. The one year core CPI increased 2.2% at the end of July.

The Fed has a 2% overall inflation target, which unfortunately is not being achieved. Coming in the wake of a weak retail sales report for July, these low inflation readings could cause further reluctance by the Fed to

raise interest rates in 2016.

As is always the case, the City's Police Pension investments are not included within this report. These investments are selected and managed by professional investment managers that are approved directly by the Police Pension Board. The Police Pension has different investment goals than the City's operating investments. State Statute recognizes this fact and allows the City's Police Pension Board to invest in equities and debt securities that can provide for higher rates of return at higher levels of risk. The City's Police Pension Board has adopted a different investment policy to allow their investment managers to take advantage of these types of investments. Therefore, investments that are held by the City for the purpose of paying operating and capital costs cannot be compared to investments held for the purpose of funding pensions for Police Officers.

### **Investment Balances (Refer to Page 7)**

The City of Woodstock's investment balance at the end of the first quarter of FY16/17 was \$21,014,271, which is a \$3,888,560 increase from the prior quarter's ending balance. This increase was expected as the County forwarded the first half of the City's property taxes, which will be used to fund operations later in the fiscal year. In addition, many capital projects for FY16/17 are still being completed. The next investment report will represent August-October 2016. During this upcoming quarter, it is anticipated that cash will continue to increase as the second half of property taxes will be received by the City, which is planned to fund the remaining two quarters of operations.

### **Investment Return (Refer to Page 8)**

The City's investment return posted a slight increase in the first quarter of FY16/17, increasing to 0.87% in July or four (4) basis points higher than the 0.83% reported at the end of the fourth quarter of last fiscal year. The rate of return generated by the City's portfolio continues to be challenged by the Federal Reserve Board's decision to maintain its Federal Funds Rate at an unprecedented range of between 0.0% and 0.25% in an attempt to provide major economic stimulus and encourage growth and expansion of businesses with historically low borrowing costs. The City Administration will continue to monitor available interest rates, balancing the amount invested within money market accounts with the comparable interest rates offered by certificates of deposits.

The latest economic indicators still point to short-term interest rates being maintained at the historical low levels as was previously discussed. This results in creating a difficult environment in which to invest the City's limited funds and maximize the portfolio's rate of return. On a positive note, the effective rates for the 13-week U.S. Treasury Bills and Federal Funds Rate both remain at depressed levels at the end of the first quarter. The City's investment portfolio is currently earning a yield that is 60 basis points (0.60%) higher than the effective yield offered for 13-week Treasury Bills, which is the State's recommended measurement for investment returns. Overall, this higher rate of return would generate an additional \$126,000 in investment income over a one-year period based on current investment balances.

Therefore, the City Administration will continue to invest the City's portfolio in a prudent manner with the goal of maximizing returns. This will be accomplished while ensuring there is

enough liquidity to meet current and unforeseen expenditures along with safeguarding the City's funds against losses.

### **Investment Pool Liquidity (Refer to Page 9)**

The City invests in certificates of deposit that are issued by financial institutions. This investment vehicle charges a penalty for early withdrawal. The liquidity level of the investment pool indicates how quickly, on average, all of the City's funds can be converted into cash without incurring any penalties. The lower the liquidity level, the quicker the City can convert its investments to cash. A higher liquidity level can create problems with cash flows, since cash may not be available to fund current expenditures. It is important to note that money market funds are always available and can be used to fund current expenditures.

The appropriate liquidity level for an investment pool is a delicate balancing act, which must take into account the higher rates of return offered by longer-term investments versus the need for cash on hand to pay current expenditures. Moreover, future cash inflows may warrant the investment of additional funds on hand today to earn higher rates of return. Finally, future projections regarding interest rates must be considered to determine if funds should be kept in liquid resources paying lower rates of interest for the short-term to invest at higher rates at a later date.

The City's investment pool liquidity is currently at an average of 261 days, which is 27 days longer than the 234 days reported at the end of fourth quarter of FY15/16. Due to the current economic climate, maintaining liquidity levels that exceed the Finance Department's recommended policy has been necessary in order to achieve a higher rate of return. While the liquidity of the City has decreased, the City Administration still feels there is ample liquidity to meet day-to-day expenditures along with any reasonable unforeseen circumstances.

State statute prohibits the City from purchasing any investment with a maturity that exceeds two years, which corresponds with the City's approved investment policy. The City's investment portfolio includes twenty-two (22) certificates of deposit totaling \$5,190,900 that mature in excess of one year but less than two years.

### **Investments by Institution (Refer to Page 10)**

The City's largest institutions for certificates of deposit and money market funds are Home State Bank (4.3%) and Illinois Metropolitan Investment Fund (IMET) (13.6%). The City Administration did not exceed the fifty-percent limit in any one institution as outlined in the City's investment policy. The City Administration will continue to monitor investment balances to insure that they remain below the 50% threshold. At this point, Home State Bank and IMET have offered the City the highest interest rates when funds become available for investment. All of the financial institutions located within the City are provided the opportunity to bid on the City's funds when they become available. The City Administration has invested a significant portion of its investment portfolio with local banks, allowing these banks to reinvest the money within the community.

### **Investments by Type (Refer to Page 11)**

The City's investment in certificates of deposit increased from the end of the fourth quarter of FY15/16 (i.e., \$15,286,400) to the end of this quarter (i.e., \$17,248,900) as the City continues to take advantage of the favorable interest rates offered by financial institutions for longer-term certificates of deposit. In addition, funds from money market funds were also utilized to purchase certificates of deposit in order to leverage the higher interest rates offered by these types of securities.

With the second half of property taxes expected to be received in September 2016, the City's money market funds will be replenished during this period allowing for ample liquidity to pay day-to-day expenditures.

The money market balance increased from \$1,839,310 to \$3,765,371 as the City received the first half of property taxes forwarded by the County. These funds are typically placed in money market accounts, realizing that in the third and fourth quarter the City will drawdown these balances to pay expenditures.

With the exception of Home State Bank and IMET, money market rates have remained depressed paying in some cases as little as 0.01%. Home State Bank has limited the total maximum deposits that the City can place within the bank and still earn the 0.33% rate of return. Although since IMET's 0.53% rate exceeds Home State Bank's rate, the City currently has not invested up to this limit. The Finance Department will continue to monitor cash and investment balances to insure compliance with the bank's deposit limits. At the end of the first quarter, certificates of deposit represent 82% of the investment portfolio, while money market funds represent 18% of the City's investment portfolio.

The City Administration will continue to monitor investment rates of return on commercial paper and U.S. Treasury securities. However, at this time, those investments have continued to offer lower rates of return than certificates of deposit offered by local financial institutions.

### **Investments by Maturity (Refer to Page 12)**

The City has a portion of its portfolio (i.e., \$3,382,000 in certificates of deposit) that will be maturing during the next quarter and, in some cases, will need to be reinvested. This figure represents 16.1% of the City's total investment portfolio. The City Administration will continue to examine all investment options to try and maximize the investment return allowing the City's portfolio to continue to exceed the rate of return benchmark.

Interest rates are expected to continue to remain depressed in the second quarter of FY16/17 as the Federal Reserve Bank remains committed to utilizing short-term interest rates in an attempt to provide persistent stimulus to the overall economy and prevent a possible recession. While the Federal Funds Rate may increase rates during this period, it is not expected to be significant. Unfortunately, the current Federal Funds Rate is also driving interest rates offered on short-term investment funds lower. Therefore, the City Administration will need to continue to be proactive

in reviewing investment options and seeking an appropriate balance between the need for liquid funds to meet operating expenditures with the higher rates of return offered by certificates of deposit.

Money market funds are separated from certificates of deposit, commercial paper, and U.S. Treasury Bills since money market funds are the equivalent of demand accounts and do not have a maturity date. In addition, when considering new investments, the City Administration will continue to only purchase investments that maximize the safety of the portfolio. As a secondary goal, investments will be purchased to maximize the yield of the portfolio.

### **Investment Collateralization (Refer to Pages 13-14)**

All certificates of deposit are protected by FDIC insurance. To provide stability to the US financial industry, Congress has authorized a permanent increase in FDIC coverage limits to a maximum of \$250,000. Therefore, the City Administration still requires collateralization on future investment balances that exceed \$250,000 for individual banks. Additional amounts exceeding FDIC insurance are required to be covered by collateral, usually in the form of federal or municipal securities, held by the City's agent in the City's name (GASB Statement 3, Level 1 custodial safeguarding, the safest level). Collateral is required to be provided by the financial institutions to protect the City's interest. The collateral level provided by the bank was as follows: Home State Bank (249%).

The City's investment policy requires that amounts exceeding FDIC insurance should be collateralized at 105% of the amount invested. The amount of collateral varies by financial institution depending on the City's current amount invested. This amount fluctuates from month to month as the City's investment balances change. The collateral protects the City in case a financial institution becomes insolvent. The City could then sell the collateral to recover any amounts lost from investing with that specific financial institution.

### **Cash & Investments by Fund (Refer to Page 15)**

The General Corporate Fund held the top spot for reporting cash and investment balances at the end of the first quarter of FY16/17. The City's top five funds at the end of the first quarter included the General Corporate (\$5,918,226 or 28.2%), Water & Sewer Capacity (\$5,099,745 or 24.3%), General Corporate CIP (\$2,198,006 or 10.5%), Public Library (\$1,334,832 or 6.4%), and Liability Insurance (\$1,287,221 or 6.1%).

As previously mentioned, the General Corporate Fund's cash balance increased in the first quarter due to the receipt of the first half of this year's property taxes forwarded by the County. The Water & Sewer Fund and the Water & Sewer Capacity Fund's reported a decrease in cash and investment balances. The Water & Sewer Capacity Fund's cash and investments decreased as a bond payment was made during this quarter. Numerous other funds that receive property taxes also saw their balances increase as these funds will be used in the third and fourth quarter of this fiscal year.

## **Investment Detail (Refer to Pages 16-17)**

A detailed listing of the City's investments has been provided for the City Council's review. The City utilizes nine (9) separate money market accounts and has investments with seventy-three (73) separate financial institutions. Six (6) additional IMET money market accounts have been segregated out separately as these are the funds that are restricted as a result of the fraud that occurred related to one of IMET's investments.

The City Administration only purchases certificates of deposit from banks covered by FDIC insurance. The FDIC provides coverage levels for the City deposits up to a maximum of \$250,000. Amounts on deposit that exceed \$250,000 are collateralized in accordance with the City's Investment Policy.

## **Second Quarter of FY16/17 Investments**

The City's Administration continues to proactively monitor the City's investments to insure State requirements are adhered to while the overall portfolio's rate of return remains maximized. For the second quarter of FY16/17, the City should continue to receive State-shared revenues; however, the ongoing financial crisis impacting the State of Illinois may result in delays in receipts or eventual reductions to local government disbursements.

As previously mentioned, the Federal Reserve Rate has been maintained at the lowest possible point for an extended period. This rate has significantly influenced reductions to the short-term interest rates offered by financial institutions for the City's funds. Developer impact fees and capital expansion fees remain challenged although they have seen an increase in comparison to low points seen in the past.

Overall, the City's funds performed well in the first quarter of FY16/17 and have put the City in a good position to fund the remaining budgeted expenditures in the FY16/17 Budget as adopted. The City's investment portfolio continues to outperform the 13-week U.S. Treasury Bill rate while successfully protecting its portfolio from principal loss. The City Administration will continue to maximize investment returns within the guidelines provided by the approved Investment Policy.

# City of Woodstock

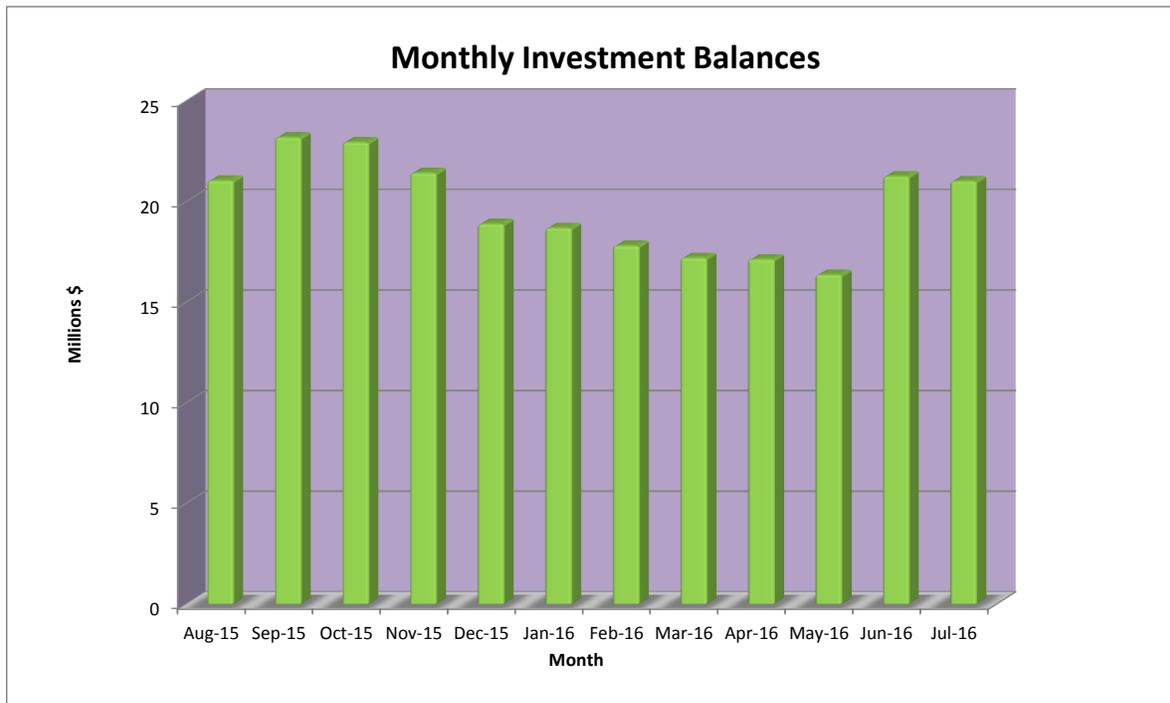
## Quarterly Investment Report

### As of July 31, 2016

*(Excludes Investments Held by the City's Police Pension Fund)*

#### Monthly Investment Balances

| Month        | Investment<br>Balance |
|--------------|-----------------------|
| August-15    | \$ 21,037,906         |
| September-15 | 23,184,739            |
| October-15   | 22,944,112            |
| November-15  | 21,416,323            |
| December-15  | 18,880,609            |
| January-16   | 18,681,301            |
| February-16  | 17,797,828            |
| March-16     | 17,198,108            |
| April-16     | 17,125,711            |
| May-16       | 16,353,698            |
| June-16      | 21,253,625            |
| July-16      | 21,014,271            |



# City of Woodstock

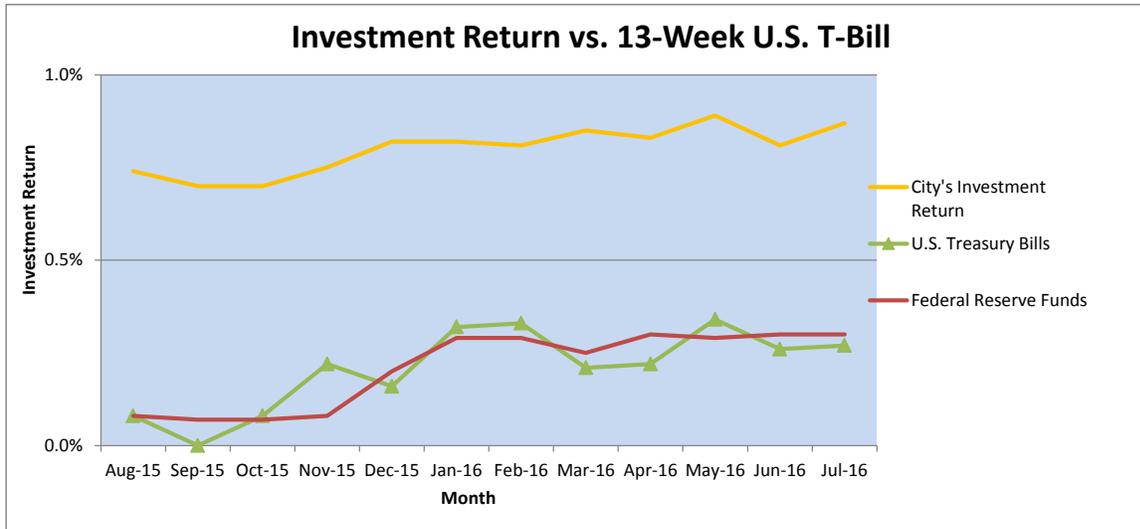
## Quarterly Investment Report

As of July 31, 2016

*(Excludes Investments Held by the City's Police Pension Fund)*

### Investment Return Versus 13-Week U.S. Treasury Bill

| Month        | City of Woodstock | 13-Week U.S. Treasury Bill | Federal Funds |
|--------------|-------------------|----------------------------|---------------|
| August-15    | 0.74%             | 0.08%                      | 0.08%         |
| September-15 | 0.70%             | 0.00%                      | 0.07%         |
| October-15   | 0.70%             | 0.08%                      | 0.07%         |
| November-15  | 0.75%             | 0.22%                      | 0.08%         |
| December-15  | 0.82%             | 0.16%                      | 0.20%         |
| January-16   | 0.82%             | 0.32%                      | 0.29%         |
| February-16  | 0.81%             | 0.33%                      | 0.29%         |
| March-16     | 0.85%             | 0.21%                      | 0.25%         |
| April-16     | 0.83%             | 0.22%                      | 0.30%         |
| May-16       | 0.89%             | 0.34%                      | 0.29%         |
| June-16      | 0.81%             | 0.26%                      | 0.30%         |
| July-16      | 0.87%             | 0.27%                      | 0.30%         |



The Illinois State Treasurer has suggested that the interest rate offered on 13-Week U.S. Treasury Bills be the benchmark for finance officers. The Federal Funds rate is the interest rate offered to financial institutions for the overnight deposit of funds. This rate influences future short-term interest rates.

# City of Woodstock

## Quarterly Investment Report

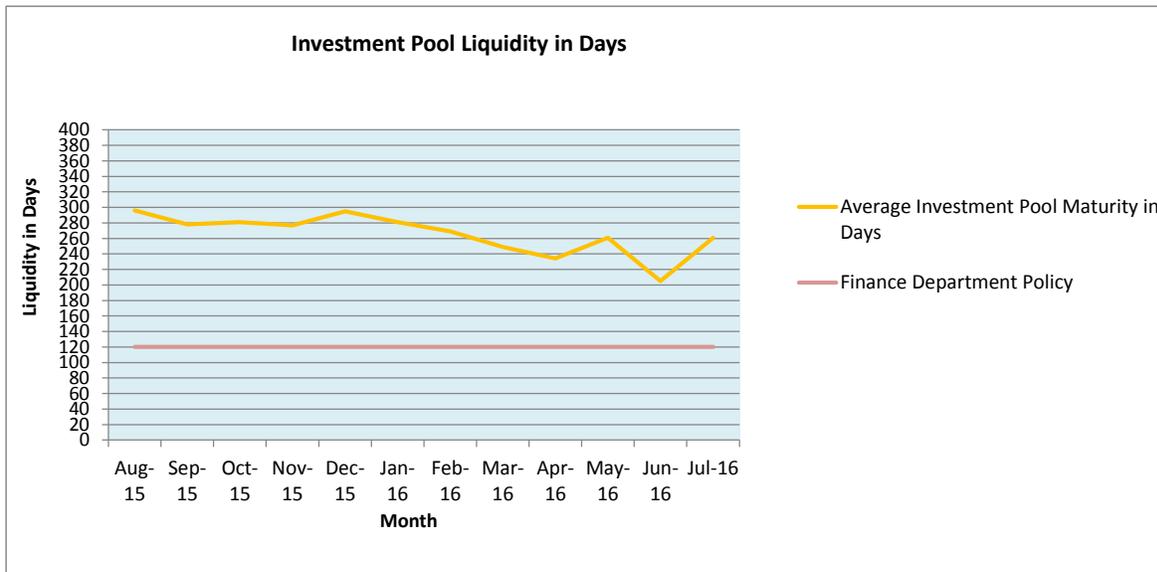
### As of July 31, 2016

*(Excludes Investments Held by the City's Police Pension Fund)*

#### Investment Pool Liquidity in Days

| Month        | Average Investment Pool Maturity in Days | Finance Department Policy |
|--------------|--|---------------------------|
| August-15    | 296                                      | 120                       |
| September-15 | 278                                      | 120                       |
| October-15   | 281                                      | 120                       |
| November-15  | 277                                      | 120                       |
| December-15  | 295                                      | 120                       |
| January-16   | 281                                      | 120                       |
| February-16  | 269                                      | 120                       |
| March-16     | 249                                      | 120                       |
| April-16     | 234                                      | 120                       |
| May-16       | 261                                      | 120                       |
| June-16      | 205                                      | 120                       |
| July-16      | 261                                      | 120                       |

The City's Investment Policy does not allow for the purchase of securities with maturities that exceed two years. As a general rule, this policy insures cash availability for emergency needs.



# City of Woodstock

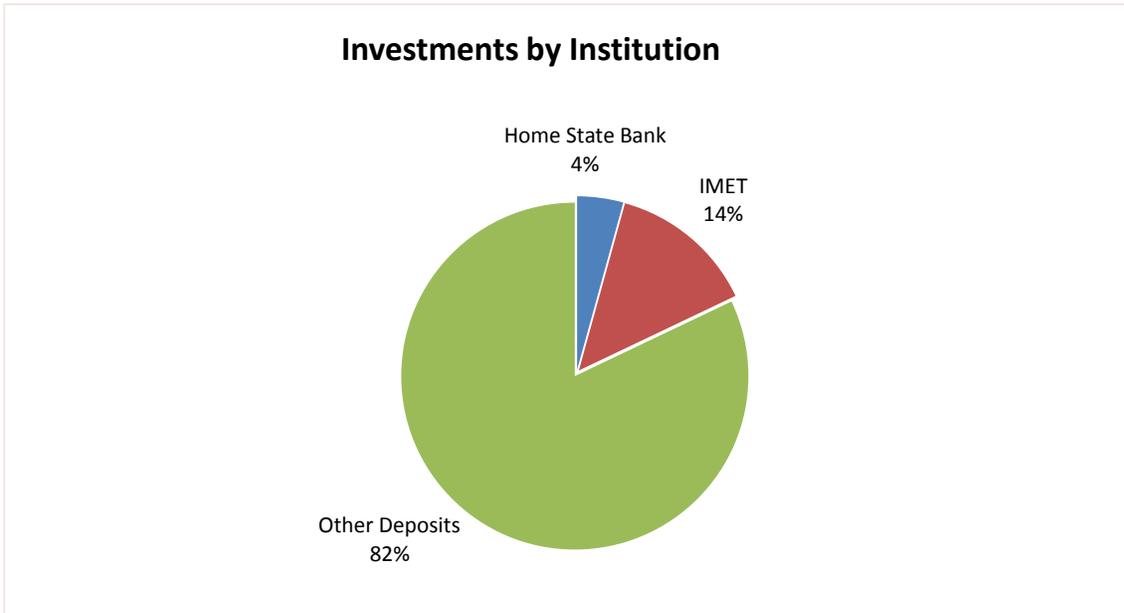
## Quarterly Investment Report

As of July 31, 2016

*(Excludes Investments Held by the City's Police Pension Fund)*

### Investments by Institution

| Institution     | Fourth Quarter<br>FY2015/2016<br>Investments | Investment<br>Percentage | Fourth Quarter<br>FY2015/2016<br>Investments |
|-----------------|--|--------------------------|--|
| Home State Bank | \$ 900,294                                   | 4.3%                     | \$ 1,227,167                                 |
| IMET            | 2,865,077                                    | 13.6%                    | 612,144                                      |
| Other Deposits  | 17,248,900                                   | 82.1%                    | 15,286,400                                   |
| <b>Total</b>    | <b>\$ 21,014,271</b>                         | <b>100.0%</b>            | <b>\$ 17,125,711</b>                         |



The City's Investment Policy requires that investments in any institution shall not exceed more than 50% with the exception of investments with the U.S. Treasury.

# City of Woodstock

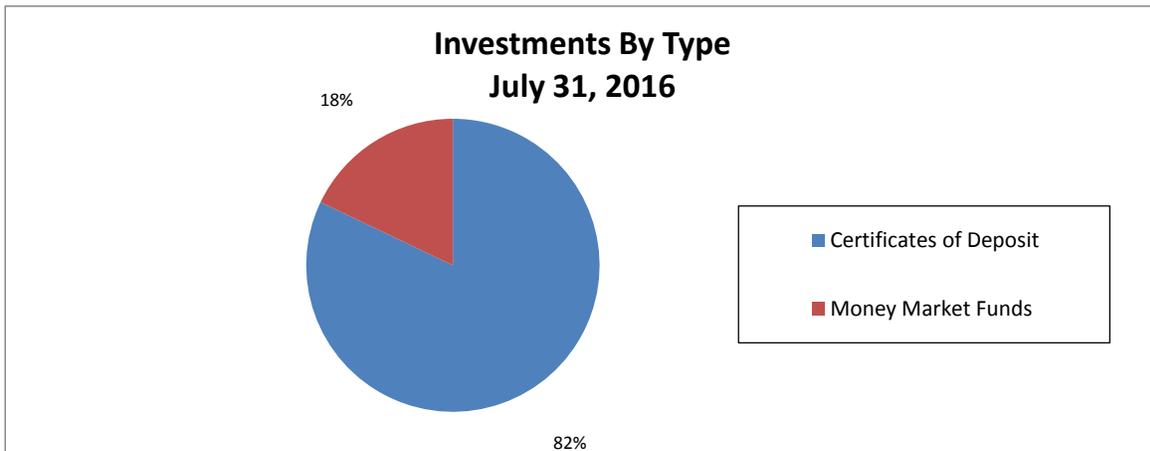
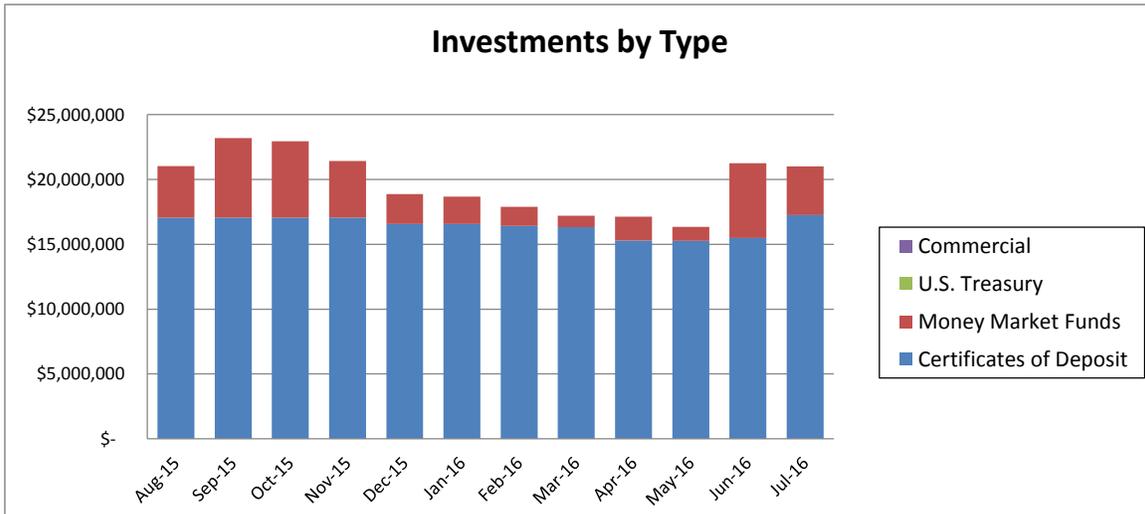
## Quarterly Investment Report

As of July 31, 2016

*(Excludes Investments Held by the City's Police Pension Fund)*

### Investments by Type

| Month        | Certificates of Deposit | Money Market Funds | U.S. Treasury | Commercial |
|--------------|-------------------------|--------------------|---------------|------------|
| August-15    | \$ 17,068,400           | \$ 3,969,506       | \$ -          | \$ -       |
| September-15 | 17,068,400              | 6,116,339          | -             | -          |
| October-15   | 17,068,400              | 5,875,712          | -             | -          |
| November-15  | 17,068,400              | 4,347,923          | -             | -          |
| December-15  | 16,572,400              | 2,308,209          | -             | -          |
| January-16   | 16,572,400              | 2,108,901          | -             | -          |
| February-16  | 16,423,400              | 1,474,428          | -             | -          |
| March-16     | 16,323,400              | 874,708            | -             | -          |
| April-16     | 15,286,400              | 1,839,310          | -             | -          |
| May-16       | 15,278,900              | 1,074,798          | -             | -          |
| June-16      | 15,478,900              | 5,774,725          | -             | -          |
| July-16      | 17,248,900              | 3,765,371          | -             | -          |



# City of Woodstock

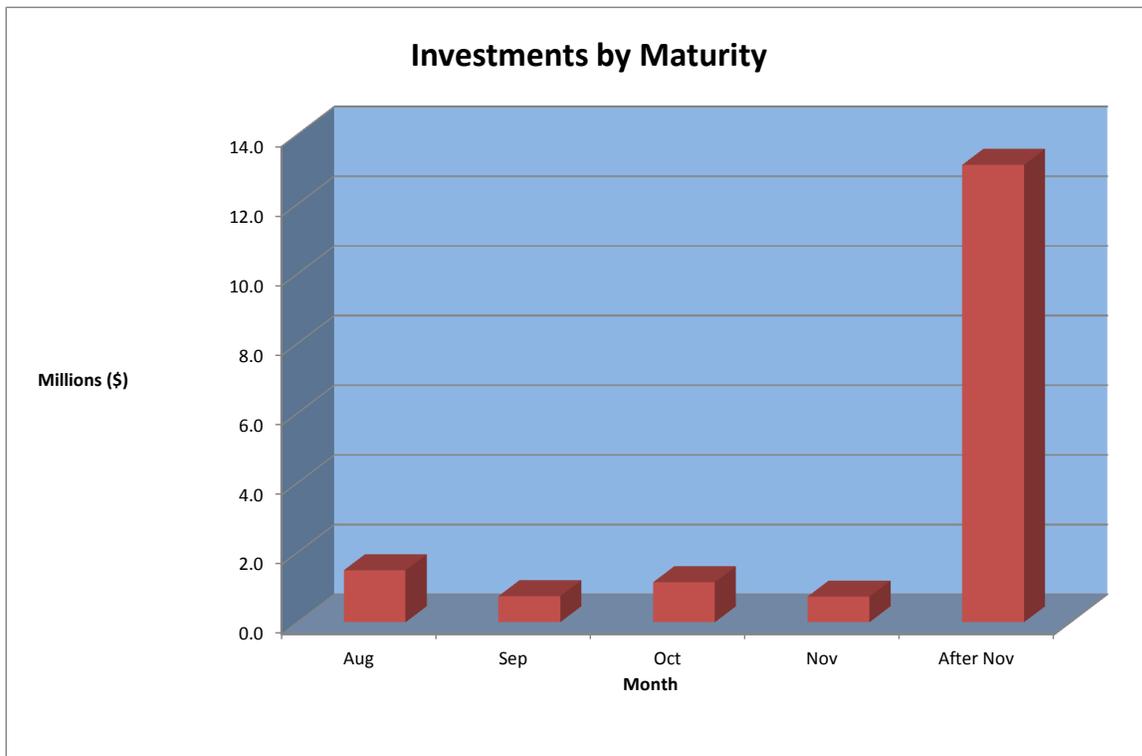
## Quarterly Investment Report

### As of July 31, 2016

*(Excludes Investments Held by the City's Police Pension Fund)*

#### Investments by Maturity

| Maturity Month | Investment Amount    | Investment Percentage |
|----------------|----------------------|-----------------------|
| Aug            | \$ 1,490,000         | 7.1%                  |
| Sep            | 747,000              | 3.6%                  |
| Oct            | 1,145,000            | 5.4%                  |
| Nov            | 737,000              | 3.5%                  |
| After Nov      | 13,129,900           | 62.5%                 |
| Money Market   | 3,765,371            | 17.9%                 |
| <b>Total</b>   | <b>\$ 21,014,271</b> | <b>100.0%</b>         |



**City of Woodstock**  
**Quarterly Investment Report**  
**As of July 31, 2016**

*(Excludes Investments Held by the City's Police Pension Fund)*

**Collateralization for Investments (Includes Non-Investment Cash Balances)(Based on Bank Balances)**

| Institution                        | Amount on Deposit | FDIC Insurance | Requires Collateralization | Collateral Held by City's Agent |
|------------------------------------|-------------------|----------------|----------------------------|---------------------------------|
| HOME STATE BANK                    | \$ 1,161,240      | \$ 250,000     | \$ 911,240                 | \$ 2,272,591                    |
| FIRST MERIT BANK                   | 30,782            | 30,782         | -                          | -                               |
| M-B- ALLY BANK                     | 248,000           | 248,000        | -                          | -                               |
| M-B- AMERICAN COMMERCE BANK        | 249,000           | 249,000        | -                          | -                               |
| M-B- AMERICAN EXPRESS CENTURION    | 240,000           | 240,000        | -                          | -                               |
| M-B- AMERICAN EXPRESS FED SAVINGS  | 249,000           | 249,000        | -                          | -                               |
| M-B- AMERICANWEST BANK             | 225,000           | 225,000        | -                          | -                               |
| M-B- BANK OF CHINA- NY             | 248,000           | 248,000        | -                          | -                               |
| M-B- BAR HARBOR BANK & TRUST       | 248,000           | 248,000        | -                          | -                               |
| M-B- BARCLAY'S BANK                | 248,000           | 248,000        | -                          | -                               |
| M-B- BERKSHIRE BANK                | 248,000           | 248,000        | -                          | -                               |
| M-B- BMO HARRIS BANK, N.A.         | 249,000           | 249,000        | -                          | -                               |
| M-B- BMW BANK OF NORTH AMERICA     | 248,000           | 248,000        | -                          | -                               |
| M-B- CAMBRIDGE TRUST CO.           | 249,000           | 249,000        | -                          | -                               |
| M-B- CAPITAL ONE BANK              | 248,000           | 248,000        | -                          | -                               |
| M-B- CAPITAL ONE BANK USA          | 249,000           | 249,000        | -                          | -                               |
| M-B- CARDINAL BANK                 | 248,000           | 248,000        | -                          | -                               |
| M-B- CIT BANK, SALT LAKE CITY, UT  | 240,000           | 240,000        | -                          | -                               |
| M-B- COMENITY CAPITAL BANK         | 248,000           | 248,000        | -                          | -                               |
| M-B- COMMONWEALTH CO-OPERATIVE     | 240,000           | 240,000        | -                          | -                               |
| M-B- COMPASS BANK                  | 248,000           | 248,000        | -                          | -                               |
| M-B- CORNERSTONE BANK              | 225,000           | 225,000        | -                          | -                               |
| M-B- CUSTOMERS BANK, PA            | 249,000           | 249,000        | -                          | -                               |
| M-B- DISCOVER BANK                 | 248,000           | 248,000        | -                          | -                               |
| M-B- EAGLEBANK                     | 249,000           | 249,000        | -                          | -                               |
| M-B- ENERBANK-N.Y.                 | 248,000           | 248,000        | -                          | -                               |
| M-B- EVERGREEN BANK                | 249,000           | 249,000        | -                          | -                               |
| M-B- FIRST TRUST & SAVINGS BANK    | 249,000           | 249,000        | -                          | -                               |
| M-B- FIRSTTRUST SAVINGS BANK       | 249,000           | 249,000        | -                          | -                               |
| M-B- FLUSHING BANK                 | 249,000           | 249,000        | -                          | -                               |
| M-B- FREEDOM BANK OF VIRGINIA      | 249,000           | 249,000        | -                          | -                               |
| M-B- G.E. CAPITAL BANK             | 248,000           | 248,000        | -                          | -                               |
| M-B- GNB BANK                      | 249,000           | 249,000        | -                          | -                               |
| M-B- HERITAGE BANK                 | 249,000           | 249,000        | -                          | -                               |
| M-B- INVESTOR'S BANK               | 249,000           | 249,000        | -                          | -                               |
| M-B- J. P. MORGAN CHASE BANK       | 249,000           | 249,000        | -                          | -                               |
| M-B- KEYBANK                       | 245,000           | 245,000        | -                          | -                               |
| M-B- LINCOLN PARK SAVINGS BANK     | 249,000           | 249,000        | -                          | -                               |
| M-B- MBANK                         | 248,000           | 248,000        | -                          | -                               |
| M-B- MEDALLION BANK                | 248,000           | 248,000        | -                          | -                               |
| M-B- MERCANTILE COMMERCE BANK      | 248,000           | 248,000        | -                          | -                               |
| M-B- MERRICK BANK                  | 248,000           | 248,000        | -                          | -                               |
| M-B- MIDLAND STS BANK              | 173,000           | 173,000        | -                          | -                               |
| M-B- PARK NATIONAL BANK            | 248,000           | 248,000        | -                          | -                               |
| M-B- PEOPLE'S UNITED BANK          | 248,000           | 248,000        | -                          | -                               |
| M-B RANCHO SANTA FEE THRIFT & LOAN | 249,000           | 249,000        | -                          | -                               |
| M-B- SALLIE MAE BANK               | 248,000           | 248,000        | -                          | -                               |
| M-B- SANTANDER BANK, NA            | 248,000           | 248,000        | -                          | -                               |
| M-B- SHINHAN BANK AMERICA          | 248,000           | 248,000        | -                          | -                               |
| M-B- SILVERGATE BANK               | 155,000           | 155,000        | -                          | -                               |
| M-B- STATE BANK OF INDIA           | 249,000           | 249,000        | -                          | -                               |
| M-B- STEARNS BANK, N.A.            | 248,000           | 248,000        | -                          | -                               |
| M-B- STERLING BANK, USA            | 249,000           | 249,000        | -                          | -                               |
| M-B- SYNCHRONY BANK RETAIL         | 249,000           | 249,000        | -                          | -                               |
| M-B- SYNOVOUS BANK                 | 248,000           | 248,000        | -                          | -                               |
| M-B- TALMER BANK & TRUST           | 249,000           | 249,000        | -                          | -                               |
| M-B- TOWN & COUNTRY BANK           | 249,000           | 249,000        | -                          | -                               |
| M-B- TOWNE BANK BANK               | 249,000           | 249,000        | -                          | -                               |
| M-B- UNITED COMMUNITY BANK         | 249,000           | 249,000        | -                          | -                               |
| M-B- WEBBANK                       | 250,000           | 250,000        | -                          | -                               |
| M-B- WELLS FARGO BANK              | 249,000           | 249,000        | -                          | -                               |
| M-B- WEX BANK                      | 148,000           | 148,000        | -                          | -                               |
| M-B- WHITNEY BANK                  | 248,000           | 248,000        | -                          | -                               |

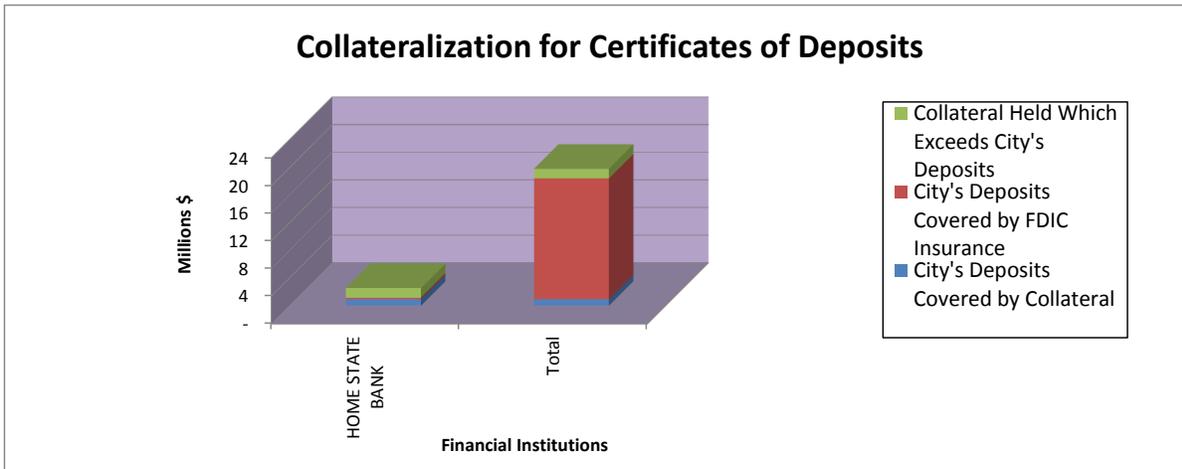
# City of Woodstock

## Quarterly Investment Report

### As of July 31, 2016

*(Excludes Investments Held by the City's Police Pension Fund)*

| Institution                     | Amount on Deposit    | FDIC Insurance       | Requires Collateralization | Collateral Held by City's Agent |
|---------------------------------|----------------------|----------------------|----------------------------|---------------------------------|
| M-B- WORLD'S FOREMOST BANK      | \$ 200,000           | \$ 200,000           | \$ -                       | \$ -                            |
| M-B- ZION'S FIRST NATIONAL BANK | 249,000              | 249,000              | -                          | -                               |
| M-B-EVERBANK                    | 249,000              | 249,000              | -                          | -                               |
| PMA-BANK OF THE WEST            | 244,400              | 244,400              | -                          | -                               |
| PMA-SONABANK                    | 244,500              | 244,500              | -                          | -                               |
| CRESTMARK BANK                  | 200,000              | 200,000              | -                          | -                               |
| FIRST BANK OF PUERTO RICO       | 249,000              | 249,000              | -                          | -                               |
| LIVE OAK BANKING COMPANY        | 249,000              | 249,000              | -                          | -                               |
| STATE BANK OF TEXAS             | 249,000              | 249,000              | -                          | -                               |
| TCM BANK                        | 150,000              | 150,000              | -                          | -                               |
| UNION NATIONAL BANK & TRUST     | 150,000              | 150,000              | -                          | -                               |
| <b>Total</b>                    | <b>\$ 18,440,922</b> | <b>\$ 17,529,682</b> | <b>\$ 911,240</b>          | <b>\$ 2,272,591</b>             |



The City's Investment Policy requires collateralization for certificates of deposit which exceed FDIC insurance. The collateral provided must be equal to 105% of the deposits not covered by FDIC. Excess collateralization is usually requested to safeguard against changes in market conditions.

# City of Woodstock

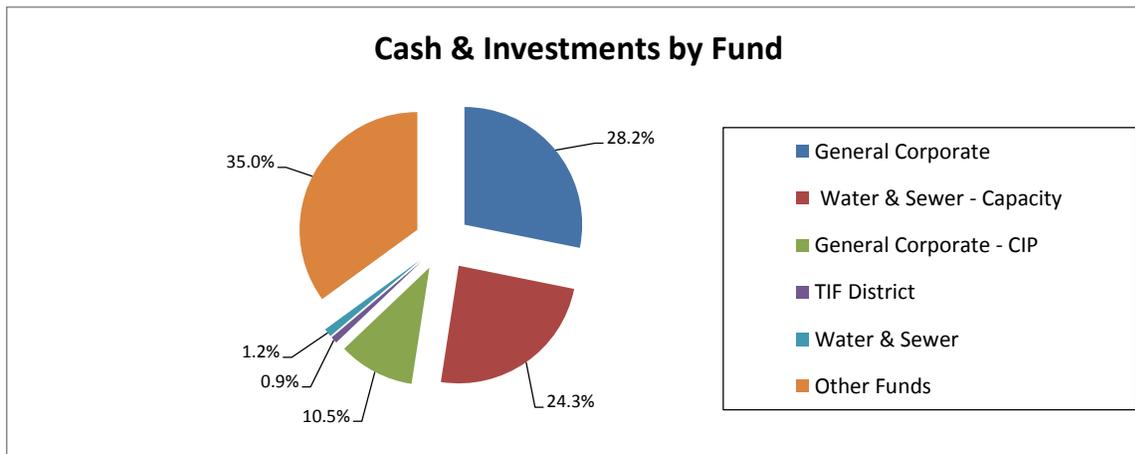
## Quarterly Investment Report

### As of July 31, 2016

*(Excludes Investments Held by the City's Police Pension Fund)*

#### Total Cash & Investments By Fund - FY16/17

| Fund                                | FY2016/2017           |                      | FY2015/2016          |                       |
|-------------------------------------|-----------------------|----------------------|----------------------|-----------------------|
|                                     | 1st Quarter           | 4th Quarter          | 3rd Quarter          | 2nd Quarter           |
| General Corporate                   | \$ 5,918,226          | \$ 3,527,386         | \$ 7,464,515         | \$ 6,553,856          |
| Municipal Audit                     | 36,873                | 20,505               | 20,612               | 33,548                |
| Police Protection                   | 21,064                | 0                    | (1,145,977)          | 59,486                |
| Aquatic Center                      | (120,118)             | (149,025)            | (156,343)            | (128,948)             |
| Recreation Center                   | 50,012                | 56,132               | 58,919               | 17,074                |
| Public Parks                        | (104,187)             | 0                    | (406,997)            | (211,113)             |
| Performing Arts                     | (71,408)              | 0                    | (270,151)            | (144,466)             |
| Public Library                      | 1,334,832             | 832,126              | 1,362,089            | 1,498,514             |
| Library Building                    | 108,219               | 120,943              | 180,600              | 191,576               |
| Social Security                     | 339,608               | 211,351              | 194,312              | 340,248               |
| IMRF                                | 973,323               | 1,043,923            | 1,084,177            | 1,327,283             |
| Motor Fuel Tax                      | 105,513               | 105,843              | 151,624              | 97,494                |
| Park Development                    | 50,172                | 32,282               | 57,029               | 56,921                |
| Administrative Adjudication         | (3,067)               | 0                    | 5,964                | 8,253                 |
| Wireless Alarm                      | 364,695               | 307,867              | 311,538              | 259,473               |
| NISRA                               | 39,639                | 61,009               | 80,234               | 95,463                |
| Liability Insurance                 | 1,287,221             | 1,746,665            | 1,629,406            | 1,619,614             |
| Paratransit                         | (8,111)               | 0                    | (28,048)             | (19,788)              |
| Debt Service                        | 100,334               | 0                    | (998,326)            | 89,545                |
| Library Debt Service                | 149,019               | 0                    | (47,950)             | 233,352               |
| TIF District                        | 194,826               | (18,184)             | (61,354)             | 216,217               |
| Water & Sewer                       | 241,959               | 321,741              | 449,849              | 295,211               |
| Water & Sewer - Capacity            | 5,099,745             | 5,115,271            | 5,048,995            | 4,829,011             |
| Escrow                              | 633,375               | 511,541              | 561,132              | 585,543               |
| Health/Life                         | 110,956               | 28,301               | (117,593)            | (75,591)              |
| General Corporate - CIP             | 2,198,006             | 2,412,605            | 1,503,668            | 2,007,212             |
| Revolving Loan                      | 175,138               | 161,728              | 219,018              | 242,459               |
| Environmental Mgmt.                 | 463,812               | 235,346              | 544,382              | 619,341               |
| Hotel/Motel Tax                     | 50,695                | 76,276               | 79,099               | 53,772                |
| Payroll Withholding                 | (6,384)               | 29,453               | 61,184               | 11,049                |
| <b>Total Cash &amp; Investments</b> | <b>\$ 19,733,986</b>  | <b>\$ 16,791,084</b> | <b>\$ 17,835,607</b> | <b>\$ 20,761,611</b>  |
| <b>Cash Balance</b>                 | <b>\$ (1,280,284)</b> | <b>\$ (334,626)</b>  | <b>\$ (845,694)</b>  | <b>\$ (2,182,501)</b> |
| <b>Total Investments</b>            | <b>\$ 21,014,271</b>  | <b>\$ 17,125,711</b> | <b>\$ 18,681,301</b> | <b>\$ 22,944,112</b>  |



# City of Woodstock

## Quarterly Investment Report

### As of July 31, 2016

(Excludes Investments Held by the City's Police Pension Fund)

|                      | Amount              | Investment Rate<br>of Return | Maturity<br>Date | Investment<br>Income |
|----------------------|---------------------|------------------------------|------------------|----------------------|
| <b>Money Market</b>  |                     |                              |                  |                      |
| HOME STATE BANK N.A. | \$ 900,294          | 0.33%                        | 7/31/2016        | \$ 247.58            |
| IMET                 | 2,680,906           | 0.53%                        | 7/31/2016        | 1,184.07             |
| IMET                 | 909                 | 0.53%                        | 7/31/2016        | 0.40                 |
| IMET                 | 603                 | 0.53%                        | 7/31/2016        | 0.27                 |
| IMET                 | 133,148             | 0.00%                        | 7/31/2016        | -                    |
| IMET                 | 14,631              | 0.00%                        | 7/31/2016        | -                    |
| IMET                 | 15,528              | 0.00%                        | 7/31/2016        | -                    |
| IMET                 | 10,422              | 0.00%                        | 7/31/2016        | -                    |
| IMET                 | 8,930               | 0.00%                        | 7/31/2016        | -                    |
| <b>Total</b>         | <b>\$ 3,765,371</b> | <b>0.46%</b>                 |                  | <b>\$ 1,432.32</b>   |

|                                    | Amount     | Investment Rate<br>of Return | Maturity<br>Date | Investment<br>Income |
|------------------------------------|------------|------------------------------|------------------|----------------------|
| <b>Certificates of Deposit</b>     |            |                              |                  |                      |
| M-B- ALLY BANK                     | \$ 248,000 | 1.25%                        | 8/14/2017        | \$ 258.33            |
| M-B- AMERICAN COMMERCE BANK        | 249,000    | 1.00%                        | 7/10/2017        | 207.50               |
| M-B- AMERICAN EXPRESS CENTURION    | 240,000    | 0.95%                        | 5/15/2017        | 190.00               |
| M-B- AMERICAN EXPRESS FED SAVINGS  | 249,000    | 1.10%                        | 10/24/2016       | 228.25               |
| M-B- AMERICANWEST BANK             | 225,000    | 0.85%                        | 2/13/2017        | 159.38               |
| M-B- BANK OF CHINA- NY             | 248,000    | 0.75%                        | 4/13/2017        | 155.00               |
| M-B- BAR HARBOR BANK & TRUST       | 248,000    | 1.05%                        | 6/30/2018        | 217.00               |
| M-B- BARCLAY'S BANK                | 248,000    | 1.15%                        | 9/18/2017        | 237.67               |
| M-B- BERKSHIRE BANK                | 248,000    | 1.00%                        | 6/19/2017        | 206.67               |
| M-B- BMO HARRIS BANK, N.A.         | 249,000    | 1.00%                        | 7/27/2018        | 207.50               |
| M-B- BMW BANK OF NORTH AMERICA     | 248,000    | 1.20%                        | 8/14/2017        | 248.00               |
| M-B- CAMBRIDGE TRUST CO.           | 249,000    | 1.00%                        | 7/7/2017         | 207.50               |
| M-B- CAPITAL ONE BANK              | 248,000    | 1.15%                        | 7/17/2017        | 237.67               |
| M-B- CAPITAL ONE BANK USA          | 249,000    | 0.85%                        | 10/3/2016        | 176.38               |
| M-B- CARDINAL BANK                 | 248,000    | 0.80%                        | 11/14/2016       | 165.33               |
| M-B- CIT BANK, SALT LAKE CITY, UT  | 240,000    | 0.85%                        | 2/27/2017        | 170.00               |
| M-B- COMENITY CAPITAL BANK         | 248,000    | 1.10%                        | 6/13/2018        | 227.33               |
| M-B- COMMONWEALTH CO-OPERATIVE     | 240,000    | 0.70%                        | 11/7/2016        | 140.00               |
| M-B- COMPASS BANK                  | 248,000    | 1.00%                        | 6/19/2017        | 206.67               |
| M-B- CORNERSTONE BANK              | 225,000    | 1.00%                        | 2/7/2018         | 187.50               |
| M-B- CUSTOMERS BANK, PA            | 249,000    | 1.05%                        | 4/23/2018        | 217.88               |
| M-B- DISCOVER BANK                 | 248,000    | 1.25%                        | 8/21/2017        | 258.33               |
| M-B- EAGLEBANK                     | 249,000    | 0.85%                        | 2/21/2017        | 176.38               |
| M-B- ENERBANK-N.Y.                 | 248,000    | 1.05%                        | 7/31/2017        | 217.00               |
| M-B- EVERGREEN BANK                | 249,000    | 1.00%                        | 6/30/2017        | 207.50               |
| M-B- FIRST TRUST & SAVINGS BANK    | 249,000    | 1.00%                        | 6/26/2017        | 207.50               |
| M-B- FIRSTTRUST SAVINGS BANK       | 249,000    | 1.00%                        | 6/30/2017        | 207.50               |
| M-B- FLUSHING BANK                 | 249,000    | 1.00%                        | 9/29/2016        | 207.50               |
| M-B- FREEDOM BANK OF VIRGINIA      | 249,000    | 0.70%                        | 7/13/2017        | 145.25               |
| M-B- G.E. CAPITAL BANK             | 248,000    | 0.85%                        | 8/22/2016        | 175.67               |
| M-B- GNB BANK                      | 249,000    | 1.00%                        | 3/29/2017        | 207.50               |
| M-B- HERITAGE BANK                 | 249,000    | 1.00%                        | 7/27/2017        | 207.50               |
| M-B- INVESTOR'S BANK               | 249,000    | 0.65%                        | 7/21/2017        | 134.88               |
| M-B- J. P. MORGAN CHASE BANK       | 249,000    | 0.95%                        | 3/27/2017        | 197.13               |
| M-B- KEYBANK                       | 245,000    | 0.80%                        | 4/10/2017        | 163.33               |
| M-B- LINCOLN PARK SAVINGS BANK     | 249,000    | 1.00%                        | 7/28/2017        | 207.71               |
| M-B- MBANK                         | 248,000    | 1.00%                        | 12/26/2017       | 206.67               |
| M-B- MEDALLION BANK                | 248,000    | 1.20%                        | 9/25/2017        | 248.00               |
| M-B- MERCANTILE COMMERCE BANK      | 248,000    | 1.05%                        | 6/26/2017        | 217.00               |
| M-B- MERRICK BANK                  | 248,000    | 1.00%                        | 7/19/2018        | 206.67               |
| M-B- MIDLAND STS BANK              | 173,000    | 0.85%                        | 1/23/2017        | 122.54               |
| M-B- PARK NATIONAL BANK            | 248,000    | 0.85%                        | 8/22/2016        | 175.67               |
| M-B- PEOPLE'S UNITED BANK          | 248,000    | 0.85%                        | 8/15/2016        | 175.67               |
| M-B RANCHO SANTA FEE THRIFT & LOAN | 249,000    | 1.00%                        | 8/4/2017         | 207.50               |
| M-B- SALLIE MAE BANK               | 248,000    | 1.00%                        | 10/3/2016        | 206.67               |
| M-B- SANTANDER BANK, NA            | 248,000    | 0.70%                        | 4/13/2017        | 144.67               |
| M-B- SHINHAN BANK AMERICA          | 248,000    | 0.80%                        | 7/27/2017        | 165.33               |
| M-B- SILVERGATE BANK               | 155,000    | 1.00%                        | 11/16/2017       | 129.17               |
| M-B- STATE BANK OF INDIA           | 249,000    | 1.05%                        | 1/17/2017        | 217.88               |

# City of Woodstock

## Quarterly Investment Report

### As of July 31, 2016

*(Excludes Investments Held by the City's Police Pension Fund)*

|                                 | Amount               | Investment Rate<br>of Return | Maturity<br>Date | Investment<br>Income |
|---------------------------------|----------------------|------------------------------|------------------|----------------------|
| M-B- STEARNS BANK, N.A.         | \$ 248,000           | 0.75%                        | 9/9/2016         | \$ 155.00            |
| M-B- STERLING BANK, USA         | 249,000              | 0.75%                        | 8/29/2016        | 155.63               |
| M-B- SYNCHRONY BANK RETAIL      | 249,000              | 0.70%                        | 3/15/2017        | 145.25               |
| M-B- SYNOVOUS BANK              | 248,000              | 0.80%                        | 8/15/2016        | 165.33               |
| M-B- TALMER BANK & TRUST        | 249,000              | 0.70%                        | 8/8/2016         | 145.25               |
| M-B- TOWN & COUNTRY BANK        | 249,000              | 0.90%                        | 10/24/2016       | 186.75               |
| M-B- TOWNE BANK BANK            | 249,000              | 0.90%                        | 5/30/2017        | 186.75               |
| M-B- UNITED COMMUNITY BANK      | 249,000              | 1.05%                        | 7/13/2018        | 217.88               |
| M-B- WEBBANK                    | 250,000              | 1.00%                        | 9/19/2016        | 208.33               |
| M-B- WELLS FARGO BANK           | 249,000              | 1.05%                        | 5/18/2018        | 217.88               |
| M-B- WEX BANK                   | 148,000              | 1.05%                        | 7/8/2018         | 129.50               |
| M-B- WHITNEY BANK               | 248,000              | 1.20%                        | 8/14/2017        | 248.00               |
| M-B- WORLD'S FOREMOST BANK      | 200,000              | 1.15%                        | 6/9/2018         | 191.67               |
| M-B- ZION'S FIRST NATIONAL BANK | 249,000              | 1.00%                        | 7/17/2017        | 206.46               |
| M-B-EVERBANK                    | 249,000              | 1.00%                        | 6/29/2018        | 207.50               |
| PMA-BANK OF THE WEST            | 244,400              | 1.11%                        | 5/10/2018        | 226.07               |
| PMA-SONABANK                    | 244,500              | 1.09%                        | 5/10/2018        | 222.09               |
| CRESTMARK BANK                  | 200,000              | 1.05%                        | 1/16/2017        | 175.00               |
| FIRST BANK OF PUERTO RICO       | 249,000              | 0.74%                        | 11/18/2016       | 153.55               |
| LIVE OAK BANKING COMPANY        | 249,000              | 1.10%                        | 5/16/2017        | 228.25               |
| STATE BANK OF TEXAS             | 249,000              | 0.90%                        | 6/9/2017         | 186.75               |
| TCM BANK                        | 150,000              | 0.85%                        | 10/29/2016       | 106.25               |
| UNION NATIONAL BANK & TRUST     | 150,000              | 0.87%                        | 2/3/2017         | 108.75               |
| <b>Total</b>                    | <b>\$ 17,248,900</b> | <b>0.96%</b>                 |                  | <b>\$ 13,769.50</b>  |
| <hr/>                           |                      |                              |                  |                      |
| <b>Total Investments</b>        | <b>\$ 21,014,271</b> | <b>0.87%</b>                 | <b>261 Days</b>  | <b>\$ 15,201.82</b>  |