



City of WOODSTOCK

Building & Zoning Department
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**Old Courthouse and Sheriff's House Advisory Commission
2nd Floor Conference Room B
Monday, January 18, 2015
7:00 pm**

Annotated Agenda

The regular meeting of the City of Woodstock Historic Preservation Commission will be held on Monday, January 18, 2016 at 7:00 p.m. in the Second Floor Conference Room at the Woodstock City Hall.

I. CALL TO ORDER

II. ROLL CALL

III. INTRODUCTIONS

IV. OPENING REMARKS, REVIEW OF CITY CODE and ORGANIZATIONAL DETAILS: Staff Liaison Nancy Baker will briefly review the enabling ordinance and explain organizational issues.

Membership, Terms and Officers
Meetings
Powers and Duties
Staff Liaison
Contacts

V. ESTABLISHMENT OF MEETING DATES AND TIMES: The Commission is asked to approve the third Monday of the month at 7:00 p.m. as the date for future regular meetings.

VI. OPEN MEETINGS ACT TRAINING: City Clerk Cindy Smiley will provide a brief explanation of the Illinois Open Meetings Act as it applies to the Old Courthouse and Sheriff's House Advisory Commission.

VII. PUBLIC COMMENT: In accordance with the Illinois Opening Meetings Act, the general public may address the Commission regarding any matter not on the agenda, as well as those items on the agenda.

- VIII. DIRECTION FROM THE CITY COUNCIL:** Mayor Sager will give the Commission an overview of the discussion and process that led to the formation of the OCHASH Advisory Commission and he will provide direction regarding the tasks before the Commission.
- IX. QUESTIONS AND ANSWERS:** Mayor Sager, Staff Liaison Nancy Baker, and Economic Development Director Garrett Anderson will respond to questions from the Commission (and public) regarding City Council Direction and Other Courthouse and Sheriff's House matters.
- X. PROJECT PRIORITIES:** The Commission is asked to review and discuss the project priorities memo and recommend priorities for the upcoming FY 16/17 FY budget.
- XI. WORK PLAN:** The Commission is asked to review the Powers and Duties listed in the City Code and the Staff Memo regarding recommended focus.
- XII. ELECTION OF VICE CHAIRMAN:** The City Code specifies that the Chairman of the Commission shall be appointed by the Mayor with the advice and consent of City Council annually and that the Commission shall elect a Vice Chairman from among its membership at the first meeting of each [fiscal] year.
- XIII. ADJOURNMENT**

In compliance with the American's with Disabilities Act, this meeting is located in a facility that is physically accessible to those who have disabilities. If additional reasonable accommodations are necessary for persons who under the Act have a "disability", please contact the Building and Zoning Department at 815-338-4305 at least 72 hours prior to the meeting so that accommodations can be provided