



Building & Zoning Department
121 West Calhoun Street
Woodstock, Illinois 60098

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REQUEST FOR QUALIFICATIONS

The City of Woodstock has recently acquired an abandoned single family residence in the Woodstock Downtown Historic Preservation District. Individuals, organizations or businesses interested in acquiring ownership of the property and rehabbing the structure are invited to submit a statement of qualifications for this project.

The purpose of the Request for Qualifications is to identify parties interested in acquiring and expeditiously rehabbing a historic house in a manner which will make it an asset to the neighborhood.

Responses to the Request for Qualifications must be received (not postmarked) by the Woodstock Building and Zoning Department, 121 W. Calhoun Street, no later than April 8, 2016 at 4:30 p.m. Qualified applicants will be notified of the opportunity to view the interior of the structure and submit a proposal for the property.

The property is located at 315 W. Judd Street and consists of 1600 sq. ft. residence (source Dorr Twp. Assessor's website) with partial basement, a detached two car garage, and a small storage shed.

SUBMISSION INSTRUCTIONS: Interested parties should submit a cover letter and complete the attached Statement of Qualifications.

All applicants must be in good standing with the City of Woodstock. Individuals, organizations or companies that have overdue debts owed the City or who own property with violations of City regulations will be not be considered as qualified applicants.

Questions should be directed to City Planner Nancy Baker: nbaker@woodstockil.gov

STATEMENT OF QUALIFICATIONS

315 W. JUDD STREET

CONTACT INFORMATION:

Name of Contact Person:

Company or Organization (if applicable)

Mailing address

Telephone Number(s)

Email Address

Qualified applicants will be selected on the basis of the following criteria. Please address the following items and provide sufficient explanation and/or documentation to demonstrate your qualifications.

Overall timeliness: The ability of the respondent to expeditiously eliminate the negative impacts on the neighborhood and complete the construction.

Construction knowledge: The ability of the respondent to rehabilitate the property per adopted building codes & historic preservation commission design review.

Financial capacity: The ability of the respondent to obtain funding for design and construction expenses.

Relevant experience: The experience and qualifications to acquire and complete rehabilitation projects.

References: Please provide references and contact information for clients, suppliers, sub-contractors etc. who can verify your qualifications.

Return this Statement of Qualifications and accompanying information to the City of Woodstock, Building and Zoning Department, 121 W. Calhoun Street. The deadline for submittal is Friday, April 8, 2016 at 4:30 p.m.