



City of Woodstock
Office of the City Manager

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121 W. Calhoun Street
Woodstock, Illinois 60098

Roscoe C. Stelford III
City Manager

WOODSTOCK CITY COUNCIL
City Council Chambers
September 1, 2015
7:00 p.m.

*Any Person Wishing to Address the City Council
Must Approach the Podium, be Recognized by the
Mayor, and Provide Their Name and Address for the Record*

*The complete City Council packet is available at the Woodstock Public Library,
Woodstock City Hall, and via the City Council link on the City's website,
www.woodstockil.gov. For further information, please contact the Office of the
City Manager at 815-338-4301 or citymanager@woodstockil.gov.*

The proceedings of the City Council meeting are being audio-recorded only to aid in the preparation of the Minutes and are not retained as part of the permanent records of the City.

CALL TO ORDER

ROLL CALL:

FLOOR DISCUSSION

Anyone wishing to address the Council on an item not already on the agenda may do so at this time.

1. Public Comments
2. Council Comments

CONSENT AGENDA:

(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)

A. MINUTES OF PREVIOUS MEETINGS:
August 18, 2015 Regular City Council Meeting

B. WARRANTS: 3678 3679

C. MINUTES AND REPORTS:
Building and Zoning Report – July 2015
HR Report – July 2015
HR Report-June 2015
Police Department Report – July 2015
Public Works Report – July 2015
Historic Preservation Commission Minutes – August 4, 2015
Library Minutes – July 9, 2015

D. MANAGER'S REPORT NO. 52

1. **Liquor Amendment – On the Square, Inc.** – Adoption of an Ordinance amending Section 3.3.6, Classification of Licenses, Numbers and Fees of the Woodstock City Code to increase the number of Class A-6 liquor licenses by one (1) for On The Square, Inc. and reducing the number of Class A-6 liquor licenses by one (1) for an inactive license held by the Lopsen Group d/b/a/Woodstock Public House. (52a)(Doc.1)
2. **Façade Improvements** – Approval of the allocation of Façade Improvement Funds for 230 Washington Street. (52b)
3. **Zoning Variation – 309 McHenry Avenue** – Adoption of an Ordinance varying provisions of the Unified Development Ordinance for Property at 309 McHenry Avenue. (52c)(Doc.2)
4. **Quit Claim Deed – 203-223 Main Street** – Approval of the following: (52d)
 - a.) Authorization to execute a Quit Claim Deed for 203-223 Main Street.
 - b.) Authorization to file this deed with McHenry County.
5. **Waiver of Competitive Bids and Award of Contract – Well #9 Maintenance** – Approval to waive the requirement for competitive bids and award of contract for Well #9 to Layne Christensen Company. (52e)

6. **Award of Contract – Custodial Services** – Approval of the award of contract for custodial services for City Hall, the Library and the Recreation Center to the lowest, responsible bidder, Mega Commercial Services. (52f)

7. **Stormwater Management Ordinance** –Adoption of an Ordinance approving the McHenry County Stormwater Management Ordinance and providing for certain amendments for the City of Woodstock, McHenry County, Illinois. (52g)(Doc.3)

8. **Budget Amendments** – Adoption of an Ordinance amending the Fiscal Year 2014-2015 Budget for the City of Woodstock, Illinois. (52h)(Doc.4)

DISCUSSION ITEM:

9. **Pavilion Analysis** (52i)

FUTURE AGENDA ITEMS

ADJOURN

NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager's Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made.

MINUTES
WOODSTOCK CITY COUNCIL
August 18, 2015
City Council Chambers

The regular meeting of the Woodstock City Council was called to order at 7:00PM by Mayor Pro-Tem Michael Turner on Tuesday, August 18, 2015 in Council Chambers at City Hall. Mayor Pro-Tem Turner explained the consent calendar process and invited public participation.

A roll call was taken.

COUNCIL MEMBERS PRESENT: Daniel Hart, Maureen Larson, Mark Saladin, RB Thompson, and Mayor Pro-Tem Michael Turner

COUNCIL MEMBERS ABSENT: Joseph Starzynski and Mayor Brian Sager

STAFF PRESENT: City Manager Roscoe Stelford, City Attorney Ruth Schlossberg, Finance Director Paul Christensen, Public Works Director Jeff Van Landuyt, Planning and Zoning Director Joe Napolitano, and City Planner Nancy Baker.

OTHERS PRESENT: City Clerk Cindy Smiley

FLOOR DISCUSSION

Public Comments

Casey Meyers, 883 Victoria, President of Heartland Realtors' Organization, invited Council members and City staff to a seminar on Thursday, September 17th presented by the Organization and the County entitled "McHenry County Real Estate Tools *Advancing Development*." She detailed some of the presenters and noted that this will be a very timely discussion of Economic Development. She also invited those bodies to a panel discussion of Economic Development on August 24th presented by the Realtors Association of the Fox Valley, Inc.

Mayor Pro-Tem Turner noted he appreciates the efforts of the Heartland Realtors' Organization and agreed that these events are being presented at a very opportune time in light of the City's very significant Economic Development efforts.

M. Larson discussed an article she read recently about getting school district staff and realtors together to promote their community to people interested in moving into the area and asked about this type of effort in Woodstock. Ms. Meyers stated that her staff does a good job of presenting the schools but agreed that she will talk with District 200 about updating and providing more materials to the realtors. M. Larson suggested that a forum be held between the two bodies.

Council Comments

M. Saladin announced that the City was awarded an Enterprise Zone District along with the City of Harvard. He noted that this was a great cooperative effort between the City of Woodstock, Harvard, and McHenry County. He stated the City can now look forward to organization efforts, including appointments to the advisory board. M. Turner noted that this started as two separate applications, with staff then recognizing a great opportunity for cooperation. He stated that this was a huge accomplishment and lauded the great work by City staff.

RB Thompson noted some of the development activity in Woodstock, including Woodstock Commons and the Sonatas.

M. Larson stated she enjoyed the Mozart Festival and expressed her appreciation that the Mozart Festival, Jazzfest, and the Folk Festival are all held in Woodstock within a four-week period.

At the request of Mayor Pro-Tem Turner, R. Stelford provided information on the new Economic Development Director stating that Garrett Anderson has been hired and will begin his new position on September 8. He noted that Mr. Anderson has most recently served as Economic Development Director for Branson, Missouri, and is a talented, dynamic individual with experience in business development and recruitment and retail development. Mr. Stelford also stated that Mr. Anderson is very community-minded, and is involved in many community activities.

CONSENT AGENDA

Motion by M. Saladin, second by M. Larson, to approve Consent Agenda Items A through D-3.

Mayor Pro-Tem Turner opened the floor to questions from Council members and the Public concerning items on the Consent Agenda.

Item D-1 – Rejection of Bids – Sheriff’s House Windows Restoration

In response to a question from M. Saladin, Nancy Baker detailed the bid request and the alternates involved, stating that all bidders were asked to respond to all items including the base bid and several alternates so the City could pick and choose as desired.

In response to a question from RB Thompson concerning the reason for the 10-year experience requirement and whether this may have decreased the available bidders and increased the bid amounts, N. Baker stated that a bidder could have gotten this experience by working for another contractor for a time. She further stated that the type of work repairing 100-year-old windows, is sophisticated, requiring a lot of experience. She noted that anyone can rebuild a window, but may not have the technical experience to do so properly.

Mayor Pro-Tem Turner noted that Council must look at bids critically, but this is highly-specialized work and the City must be extra cautious when selecting the contractor to do the work.

In response to a question from M. Larson on the methods used to publicize the bid, N. Baker stated that the bid was published in the Northwest Herald and on the City’s website. She also stated that there are three or four companies that monitor these things and publish them in their publications, which are watched by interested prospective bidders. In addition, the City sent bid information to certain vendors and also obtained information on companies from Landmark Illinois and sent bid information to those companies. She noted that the process was open to many local contractors with experience on historic projects. She stated that a lot of companies are not interested in rebuilding windows, however.

In response to a question from M. Saladin, N. Baker stated that Staff is looking at ways to cut costs.

In response to a question from Mayor Pro-Tem Turner, R. Stelford stated that it is hoped to turn this around quickly, rebid, and award the bid yet in September so that much of the work can be completed before winter sets in.

Item D-3 – Downtown Streetscapes Improvement

M. Larson stated she appreciates staff's efforts to find solutions for the landscaping around the Square and would like to see professionals used for plant selection and planning. She suggested Jack Porter or someone at Northwinds Perennials in Wisconsin, who might provide assistance in selecting plants which would be hardy for our area and resistant to the snow and salt.

Mayor Pro-Tem Turner noted that the Square landscaping is very visible to the public and visitors and he would like to see this improved with its maintenance being included as a budget item.

A roll call vote was taken on Consent Agenda items A through D-3:

A. MINUTES OF PREVIOUS MEETINGS

August 4, 2015 City Council Workshop

B. WARRANTS: 3676 3677

C. MINUTES AND REPORTS:

Police Department Report – June 2015

D. MANAGER'S REPORT NO. 51

1. Rejection of Bids – Sheriff's House Windows Restoration – Approval to reject all bids and solicit new bids for the Sheriff's House window restoration project.

2. Sale of Surplus Equipment – Adoption of Ordinance 15-0-50, identified as Document No. 1, designating certain items to be surplus and authorizing their disposal as allowed by law through sale, recycling, or disposal.

3. Downtown Streetscapes Improvements – Approval of the purchase of plant material, soil, fertilizer, mulch, and consulting services in FY15/16 in an amount not-to-exceed \$20,000 to improve the appearance of the bump outs within the downtown, with no expenditure in excess of \$10,000 to be incurred for any single vendor.

Ayes: D. Hart, M. Larson, M. Saladin, RB Thompson, and Mayor Pro-Tem Turner. Nays: none. Abstentions: None. Absentees: J. Starzynski and Mayor Sager. Motion carried.

FUTURE AGENDA ITEMS

There were no items added to the future agendas.

ADJOURN

Motion by RB Thompson, second by M. Saladin, to adjourn this meeting of the Woodstock City Council to the next regularly scheduled meeting on Tuesday, September 1, 2015, at 7:00 PM in the Council Chambers at City Hall. Ayes: D. Hart, M. Larson, M. Saladin, RB Thompson, and Mayor Pro-Tem Turner. Nays: None. Absentees: J. Starzynski and Mayor Sager. Abstentions: None. Meeting adjourned at 7:25PM.

Respectfully submitted,
Cindy Smiley
City Clerk

Name	Department	Total Gross
BALLARD, KIELAND M	AQUATIC CENTER	428.37
BOMKAMP, ZACHARY	AQUATIC CENTER	319.74
BRAINARD, HOPE	AQUATIC CENTER	457.62
BREWER, ALYSSA M	AQUATIC CENTER	399.63
CARLSON, LARIN	AQUATIC CENTER	913.79
COALSON, MARSHALL D	AQUATIC CENTER	124.79
CRAIN, JENIFER L	AQUATIC CENTER	46.53
DECHANT, LEAH E	AQUATIC CENTER	413.70
DEHN FRANKLIN, NOAH M	AQUATIC CENTER	514.08
DEVINGER, TESS E	AQUATIC CENTER	269.88
DEWANE, ALLISON	AQUATIC CENTER	95.80
DONAHOE, AIDAN	AQUATIC CENTER	23.49
ELLIOTT, JON	AQUATIC CENTER	112.84
FERGUSON, KATHRYN A	AQUATIC CENTER	255.80
FIORITO, HANNAH	AQUATIC CENTER	311.83
FISCHBACH, AMY L	AQUATIC CENTER	169.20
GANTNER, HENRY	AQUATIC CENTER	169.86
GESSERT, KATHRYN	AQUATIC CENTER	396.39
GONZALES, INO	AQUATIC CENTER	283.96
GRISOLIA, CAMERON	AQUATIC CENTER	301.04
HANSEN, MEGAN A	AQUATIC CENTER	105.19
HARRIS, MEGAN	AQUATIC CENTER	308.14
HAULOTTE, BRANDON M	AQUATIC CENTER	46.53
HOFMANN, MORGAN	AQUATIC CENTER	369.68
JONES, AARON	AQUATIC CENTER	305.97
KAMPS, ANN	AQUATIC CENTER	269.88
KRUSE, ELIZABETH M	AQUATIC CENTER	391.41
LOHMEYER, SARAH	AQUATIC CENTER	364.88
MALEK, ISABELLA	AQUATIC CENTER	193.13
MCGUIRE, GIANNA M	AQUATIC CENTER	215.73
NOMM, TREVOR	AQUATIC CENTER	257.03
ORTMANN, REBECCA	AQUATIC CENTER	338.10
REDEMSKE, RYAN	AQUATIC CENTER	325.50
RIAK, ALDEN	AQUATIC CENTER	91.81
SARICH, ERIN	AQUATIC CENTER	327.08
SEIBEL, DANIEL	AQUATIC CENTER	651.55
THILL, EMMA	AQUATIC CENTER	175.77
WATSON, JAMIE J	AQUATIC CENTER	300.33
WERNER, JEFFREY	AQUATIC CENTER	227.85
WURTZ, MEGAN	AQUATIC CENTER	128.86
WURTZ, REILLY A	AQUATIC CENTER	179.44
AMRAEN, MONICA	CITY MANAGER	1,620.00
MCELMEEL, DANIEL	CITY MANAGER	2,824.23
SMILEY, CINDY	CITY MANAGER	2,146.56
STELFORD III, ROSCOE	CITY MANAGER	5,961.56
WEBER, AMY Y	CITY MANAGER	200.00
WILLCOCKSON, TERESA	CITY MANAGER	2,382.40
JANIGA, JOSEPH	CROSSING GUARDS	105.20
LUCKEY, DALE	CROSSING GUARDS	150.15
LUCKEY, JR., HARRY	CROSSING GUARDS	248.76
LUCKEY, ROBERT	CROSSING GUARDS	220.22
MONACK, KIM	CROSSING GUARDS	158.08
PIERCE, LARRY	CROSSING GUARDS	167.77

Name	Department	Total Gross
BAYER, PATRICIA	FINANCE	961.60
CHRISTENSEN, PAUL N	FINANCE	4,321.57
LIEB, RUTH ANN	FINANCE	2,138.40
STEIGER, ALLISON	FINANCE	472.50
STRACZEK, WILLIAM	FINANCE	2,576.92
WOODRUFF, CARY	FINANCE	1,833.60
DYER, JASON L	FLEET MAINTENANCE	1,744.00
GROH, PHILLIP	FLEET MAINTENANCE	2,002.40
LAMZ, ROBERT	FLEET MAINTENANCE	2,124.00
MAY, JILL E	HUMAN RESOURCES	1,727.21
SCHOBBER, DEBORAH	HUMAN RESOURCES	4,512.72
BERGESON, PATRICIA	LIBRARY	255.20
BRADLEY, KATHERINE	LIBRARY	878.58
CAMPBELL, SARAH JANE	LIBRARY	277.86
DAWDY, KIRK	LIBRARY	2,107.18
DREYER, TRUDIE	LIBRARY	873.24
FEE, JULIE	LIBRARY	2,516.88
HANSEN, MARTHA	LIBRARY	1,735.75
ICKES, RICHARD	LIBRARY	257.40
IHSSEN, CLARISSA	LIBRARY	189.86
KAMINSKI, SARAH	LIBRARY	814.47
KNOLL, LINDA	LIBRARY	830.35
MILLER, LISA	LIBRARY	699.67
MOORHOUSE, PAMELA	LIBRARY	2,764.08
MORO, PAMELA	LIBRARY	674.16
O'LEARY, CAROLYN	LIBRARY	1,871.20
PALMER, STEPHANIE	LIBRARY	1,312.80
PALMQUIST, PEGGY	LIBRARY	143.52
REWOLDT, BAILEY S	LIBRARY	473.99
RYAN, ELIZABETH	LIBRARY	1,817.93
RYAN, MARY M	LIBRARY	1,783.06
SMILEY, BRIAN	LIBRARY	349.83
SUGDEN, MARY	LIBRARY	1,177.16
TOTTON SCHWARZ, LORA	LIBRARY	2,507.61
TRIPP, KATHRYN	LIBRARY	1,437.60
WEBER, NICHOLAS P	LIBRARY	3,861.90
ZAMORANO, CARRIE	LIBRARY	1,826.75
BEAUDINE, BRUCE	OPERA HOUSE	284.40
BETH, RAYMOND	OPERA HOUSE	287.36
BOURGEOIS-KUIPER, SAHARA	OPERA HOUSE	277.78
BROUILLETTE, RICHARD	OPERA HOUSE	178.08
CAMPBELL, DANIEL	OPERA HOUSE	2,386.54
CANTY, NANCY NOVY	OPERA HOUSE	47.89
GERVAIS, MARIANNE	OPERA HOUSE	150.45
GRANZETTO, GERALDINE	OPERA HOUSE	1,151.50
GREENLEAF, MARK	OPERA HOUSE	3,168.87
LETOURNEAU, THOMAS	OPERA HOUSE	123.61
MCCORMACK, JOSEPH	OPERA HOUSE	2,399.20
MYERS, MARVIN	OPERA HOUSE	240.24
PANNIER, LORI ANN	OPERA HOUSE	402.90
SAMUEL T REUTER	OPERA HOUSE	191.40
SCHARRES, JOHN	OPERA HOUSE	4,320.38
STEINKAMP, LORRAINE	OPERA HOUSE	1,291.93

Name	Department	Total Gross
STELFORD, SAMANTHA	OPERA HOUSE	297.54
WELLS, GAIL	OPERA HOUSE	178.84
WHITE, CYNTHIA	OPERA HOUSE	338.42
WIEGEL, DANIEL M	OPERA HOUSE	694.80
BIRDSELL, CHRISTOPHER	PARKS	2,073.34
CHAUNCEY, JUDD T	PARKS	1,370.33
EDDY, BRANDON	PARKS	1,647.20
JOHNSON, ISAIAH	PARKS	341.60
KRUSE, JOHN W	PARKS	676.80
LESTER, TAD	PARKS	1,947.20
MASS, STANLEY PHILIP	PARKS	2,054.40
MECKLENBURG, JOHN	PARKS	2,529.84
MYERS, ZACHARY R	PARKS	651.42
NELSON, ERNEST	PARKS	3,319.99
O'LEARY, PATRICK	PARKS	2,298.40
OLESEN, KYLE	PARKS	609.12
SCHACHT, TREVOR	PARKS	1,435.20
SPRING, TIMOTHY	PARKS	1,395.20
STOLL, MARK T	PARKS	1,320.80
BAKER, NANCY	PLANNING & ZONING	3,201.66
BERTRAM, JOHN	PLANNING & ZONING	2,944.00
KASTNER, JAMES	PLANNING & ZONING	3,887.28
LIMBAUGH, DONNA	PLANNING & ZONING	2,365.60
NAPOLITANO, JOSEPH	PLANNING & ZONING	3,076.92
STREIT JR., DANIEL	PLANNING & ZONING	2,697.60
WALKINGTON, ROB	PLANNING & ZONING	2,955.20
AMATI, CHARLES	POLICE	3,841.60
BERNSTEIN, JASON	POLICE	3,559.53
BRANUM, ROBBY	POLICE	3,476.77
CARRENO, MARIA YESENIA	POLICE	2,576.26
CIPOLLA, CONSTANTINO	POLICE	5,483.41
DAVIS, GLEN A	POLICE	1,018.64
DEMPSEY, DAVID	POLICE	3,311.20
DIFRANCESCA, JAN	POLICE	2,396.77
DOLAN, RICHARD	POLICE	3,776.83
EICHINGER, PATRICIA	POLICE	2,721.16
EISELSTEIN, FRED	POLICE	3,471.58
FINK, CORY	POLICE	3,311.19
FOURDYCE, JOSHUA	POLICE	4,389.87
FREUND, SHARON L	POLICE	2,123.11
GALLAGHER, KATHLEEN	POLICE	2,576.26
GUSTIS, MICHAEL	POLICE	3,559.53
HAVENS, GRANT	POLICE	1,663.58
HENRY, DANIEL	POLICE	3,311.19
HESS, GLENN	POLICE	1,444.00
HESS, PAMELA	POLICE	2,396.76
KARNATH, MICHAEL	POLICE	2,601.21
KAROLEWICZ, ROBIN	POLICE	2,576.26
KOPULOS, GEORGE	POLICE	3,476.77
LANZ II, ARTHUR	POLICE	3,696.00
LATHAM, DANIEL	POLICE	4,976.39
LEE, KEITH	POLICE	715.60
LIEB, JOHN	POLICE	4,275.02

Name	Department	Total Gross
LINTNER, WILLIAM	POLICE	3,311.19
LOWEN Jr., ROBERT	POLICE	5,183.45
MARSHALL, SHANE	POLICE	3,607.15
MCKENDRY, AMY	POLICE	2,640.67
MORTIMER, JEREMY	POLICE	4,537.37
MUEHLFELT, BRETT	POLICE	3,435.36
NAATZ, CHRISTOPHER	POLICE	2,213.27
NIEDZWIECKI, MICHAEL	POLICE	2,537.77
PARSONS, JEFFREY	POLICE	3,823.20
PAULEY, DANIEL	POLICE	3,311.19
PETERSON, CHAD	POLICE	2,576.26
PRENTICE, MATTHEW	POLICE	1,646.12
PRITCHARD, ROBERT	POLICE	4,638.35
RANDALL, ROBERT	POLICE	734.40
RAPACZ, JOSHUA	POLICE	3,311.19
REED, TAMARA	POLICE	2,048.00
REITZ, JR., ANDREW	POLICE	3,580.22
SCHMIDTKE, ERIC	POLICE	3,719.92
SCHRAW, ADAM	POLICE	3,311.19
SHARP, DAVID	POLICE	2,462.26
SHEPHERD, NANCY	POLICE	320.00
SOTO, TAMI	POLICE	1,799.39
TIETZ, KEVIN	POLICE	3,370.48
VALLE, SANDRA	POLICE	3,311.19
VORDERER, CHARLES	POLICE	3,311.19
WALKER, NATALIE	POLICE	2,206.70
WESOLEK, DANIEL	POLICE	4,432.93
HOWIE, JANE	PUBLIC WORKS ADMIN	2,264.18
ISBELL, JOHN W	PUBLIC WORKS ADMIN	760.00
VAN LANDUYT, JEFFREY J.	PUBLIC WORKS ADMIN	4,538.47
WILSON, ALAN	PUBLIC WORKS ADMIN	3,705.44
AQUINO, EDUARDO	RECREATION CENTER	148.50
BAIRD, LEAH	RECREATION CENTER	262.65
BEHRNS, LESLIE	RECREATION CENTER	432.74
BLONIARZ, JESSICA	RECREATION CENTER	399.77
CABRERA, LESLIE M	RECREATION CENTER	211.44
CANTO, MELISSA	RECREATION CENTER	1,082.37
CORTES, VICTOR M	RECREATION CENTER	293.93
CROWN, ALYSSA	RECREATION CENTER	56.10
DEDUAL, BELINDA	RECREATION CENTER	25.26
DIAZ, ARTURO	RECREATION CENTER	370.01
DUNKER, ALAN	RECREATION CENTER	2,269.63
FRIESEN, ANNA	RECREATION CENTER	308.89
FUENTES, KARINA	RECREATION CENTER	535.36
GROVER, CHARLES	RECREATION CENTER	521.36
GUZMAN, AYESHAH	RECREATION CENTER	114.92
HICKS, MICHAEL S	RECREATION CENTER	370.23
KAMPS, EMMA	RECREATION CENTER	60.01
KARAFI, JESSIE	RECREATION CENTER	284.89
KARAFI, JORIE	RECREATION CENTER	176.80
LISK, MARY LYNN	RECREATION CENTER	2,345.66
POWELL, EDEN L	RECREATION CENTER	348.34
POWELL, ELLIE	RECREATION CENTER	119.99

Name	Department	Total Gross
REESE, AIMEE	RECREATION CENTER	261.87
SANTANA, RUBY	RECREATION CENTER	329.96
SCHMITT, RONALD	RECREATION CENTER	413.53
TORREZ, RENEE	RECREATION CENTER	2,135.60
VIDALES, REBECCA	RECREATION CENTER	2,424.07
WHISTON, TAYLOR	RECREATION CENTER	704.00
ZAMORANO, GUILLERMO	RECREATION CENTER	485.10
ZINNEN, JOHN DAVID	RECREATION CENTER	4,030.59
CASTANEDA, CHRISTIAN J	SEWER & WATER MAINTENANCE	1,320.80
MAJOR, STEPHEN	SEWER & WATER MAINTENANCE	2,406.20
MAXWELL, ZACHARY	SEWER & WATER MAINTENANCE	1,649.80
MCCAHILL, NICHOLAS	SEWER & WATER MAINTENANCE	823.33
PARKER, SHAWN	SEWER & WATER MAINTENANCE	3,686.04
PARSONS, TYLER	SEWER & WATER MAINTENANCE	683.20
WEGENER, JAMES	SEWER & WATER MAINTENANCE	1,602.40
WILLIAMS, BRYANT P	SEWER & WATER MAINTENANCE	1,780.99
WOJTECKI, KEITH	SEWER & WATER MAINTENANCE	1,793.80
BURGESS, JEFFREY	STREETS	2,456.80
DOPKE, LUKE	STREETS	649.04
LECHNER, PHILIP A	STREETS	1,320.80
LOMBARDO, JAMES	STREETS	1,448.66
LYNK, CHRIS	STREETS	1,602.40
MARTINEZ JR, MAURO	STREETS	1,447.52
MILLER, MARK	STREETS	3,400.00
PIERCE, BARRY	STREETS	2,021.17
STROH, MARK	STREETS	614.88
VIDALES, ROGER	STREETS	2,307.20
BAKER, WAYNE	WASTEWATER TREATMENT	2,571.20
BOLDA, DANIEL	WASTEWATER TREATMENT	1,842.40
GEORGE, ANNE	WASTEWATER TREATMENT	3,443.08
HANSELL, SUSAN	WASTEWATER TREATMENT	2,742.32
SHEAHAN, ADAM	WASTEWATER TREATMENT	1,947.20
VIDALES, HENRY	WASTEWATER TREATMENT	2,298.40
GARRISON, ADAM	WATER TREATMENT	2,179.20
HOFFMAN, THOMAS	WATER TREATMENT	2,199.63
SCARPACE, SHANE	WATER TREATMENT	1,947.20
SMITH, WILLIAM	WATER TREATMENT	3,237.73
WHISTON, TIMOTHY	WATER TREATMENT	1,894.40
Grand Totals:	250	405,047.66

City of Woodstock
Warrant No. 3678

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer



City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 1st day of September, 2015.

City Clerk

Mayor

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
102459	A TO Z ENGRAVING	NAMEPLATES	35.50	GENERAL FUND	SUPPLIES	01-01-6-606
Total 102459:			35.50			
102460	AIRGAS	NEW TORCH HEAD TO REPLACE WO	511.36	WATER & SEWER UTILITY FUND	TOOLS	60-52-6-605
Total 102460:			511.36			
102461	ALEX ALMEIDA	CITY BAND MEMBER	157.50	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102461:			157.50			
102462	ALEX GOUNTANIS	FACADE REPAIR - 112-114 CASS STR	16,632.50	TAX INCREMENT FINANCING FUND	FACADE IMP. PROGRAM	41-00-7-723
Total 102462:			16,632.50			
102463	ALEX KRUEGER	CITY BAND MEMBER	133.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102463:			133.00			
102464	AMANDA STORER	CITY BAND MEMBER	60.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102464:			60.00			
102465	ANNA ZAINO	CITY BAND MEMBER	112.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102465:			112.00			
102466	ANTHONY DEMARTINIS	CITY BAND MEMBER	180.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102466:			180.00			
102467	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	25.00	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453
102467	ARAMARK UNIFORM SERVICE	UNIFORMS	6.00	GENERAL FUND	UNIFORMS	01-07-4-453
102467	ARAMARK UNIFORM SERVICE	UNIFORMS	14.25	PARKS FUND	UNIFORMS	06-00-4-453
102467	ARAMARK UNIFORM SERVICE	UNIFORMS	12.02	WATER & SEWER UTILITY FUND	UNIFORMS	60-52-4-453
102467	ARAMARK UNIFORM SERVICE	UNIFORMS	14.25	GENERAL FUND	UNIFORMS	01-06-4-453
102467	ARAMARK UNIFORM SERVICE	UNIFORMS	6.00	WATER & SEWER UTILITY FUND	UNIFORMS	60-50-4-453
102467	ARAMARK UNIFORM SERVICE	UNIFORMS	6.00	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
102467	ARAMARK UNIFORM SERVICE	UNIFORM CLEANING	25.00	POLICE PROTECTION FUND	UNIFORM ALLOWANCE	03-00-4-453

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102467:			108.52			
102468	ASSOCIATED ELECTRICAL CONTRAC	PUMP REPAIR - SEQ PARK	125.00	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
Total 102468:			125.00			
102469	ATLAS BOBCAT LLC	CUTTING EDGE	118.71	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
Total 102469:			118.71			
102470	AUTO TECH CENTER INC	TIRES	350.48	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
102470	AUTO TECH CENTER INC	TIRES	350.48	PARKS FUND	MATERIAL TO MAINTAIN VEHICLES	06-00-6-622
102470	AUTO TECH CENTER INC	TRACTOR TIRES	177.84	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
102470	AUTO TECH CENTER INC	TRACTOR TIRES	240.23	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
102470	AUTO TECH CENTER INC	STATE TIRE FEE	5.83	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
102470	AUTO TECH CENTER INC	STATE TIRE FEE	11.67	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
Total 102470:			1,136.53			
102471	AYN COLEMAN	CITY BAND MEMBER	120.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102471:			120.00			
102472	BACKGROUNDS ONLINE	BACK CHECKS FOR HIRING	111.90	GENERAL FUND	TESTING	01-04-5-509
Total 102472:			111.90			
102473	BAXTER & WOODMAN, INC.	FLOW TEST THRU COMPUTER MODE	312.50	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. WATER MAINS	60-52-5-554
102473	BAXTER & WOODMAN, INC.	SERVICE TO EVALUATE TRUNK LINE	8,230.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. SEWER MAINS	60-52-5-555
Total 102473:			8,542.50			
102474	BOHN'S ACE HARDWARE	SINGLE CUT KEY	19.92	AQUATIC CENTER FUND	MATERIAL TO MAINTAIN BUILDING	04-00-6-620
102474	BOHN'S ACE HARDWARE	SINGLE CUT KEY, DOOR HOLDER	21.96	AQUATIC CENTER FUND	MATERIAL TO MAINTAIN BUILDING	04-00-6-620
102474	BOHN'S ACE HARDWARE	THREAD ROD	7.49	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
102474	BOHN'S ACE HARDWARE	CAM LOCK FOR DOG WASTE BAG DI	6.49	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
102474	BOHN'S ACE HARDWARE	PAINT SUPPLIES - REC POOL SHELL	23.53	RECREATION CENTER FUND	MATERIAL TO MAINTAIN POOL	05-00-6-622
102474	BOHN'S ACE HARDWARE	WWW MECHANIC ROOM KEY	2.49	PARKS FUND	RECREATION SUPPLIES	06-00-6-611

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102474:			81.88			
102475	BRANDON PACYNA	STAGE MANAGER	500.00	GENERAL FUND	CITY COMMUNITY EVENT	01-11-6-621
Total 102475:			500.00			
102476	BRIAN PEIFFER	CITY BAND MEMBER	327.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102476:			327.00			
102477	BRITT CROWE	CITY BAND MEMBER	140.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102477:			140.00			
102478	BRUCE MARTIN	CITY BAND MEMBER	120.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102478:			120.00			
102479	CABAY & COMPANY, INC	BOARD CLEANER, SHOWER CHAIR	128.37	RECREATION CENTER FUND	OFFICE/JANITORIAL SUPPLIES	05-00-6-606
102479	CABAY & COMPANY, INC	PADDED SHOWER CHAIR	128.14	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
102479	CABAY & COMPANY, INC	SUPPLIES	516.18	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 102479:			772.69			
102480	CAROLINE STRICKFADEN	CITY BAND MEMBER	17.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102480:			17.00			
102481	CARQUEST AUTO PARTS STORES	OIL AND AIR FILTERS	131.32	ENVIRONMENTAL MANAGEMENT FU	MATERIAL TO MAINT. EQUIPMENT	90-00-6-621
102481	CARQUEST AUTO PARTS STORES	OIL FILTERS	31.68	ENVIRONMENTAL MANAGEMENT FU	MATERIAL TO MAINT. EQUIPMENT	90-00-6-621
102481	CARQUEST AUTO PARTS STORES	BRAKE LINES	96.00	GENERAL FUND	MATERIAL TO MAINTAIN VEHICLES	01-05-6-622
102481	CARQUEST AUTO PARTS STORES	SERPENTINE BELT	30.79	GENERAL FUND	MATERIALS TO MAINTAIN VEHICLES	01-09-6-622
102481	CARQUEST AUTO PARTS STORES	AIR FILTERS	25.24	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
102481	CARQUEST AUTO PARTS STORES	OIL FILTERS	15.84	ENVIRONMENTAL MANAGEMENT FU	MATERIAL TO MAINT. EQUIPMENT	90-00-6-621
Total 102481:			330.87			
102482	CARRIE MANKE	CITY BAND MEMBER	360.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102482:			360.00			
102483	CATHERINE COOPER	CITY BAND MEMBER	140.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102483:			140.00			
102484	CHICAGO TRIBUNE	SUBSCRIPTION	142.87	GENERAL FUND	DUES & SUBSCRIPTIONS	01-09-4-454
Total 102484:			142.87			
102485	CHRISTINE BELTZ	BAND MEMBER	160.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102485:			160.00			
102486	CITY ELECTRIC SUPPLY	EMERGENCY LIGHT BATTERY REPLA	35.10	GENERAL FUND	MATERIAL TO MAINTAIN BUILDINGS	01-07-6-620
Total 102486:			35.10			
102487	CLARK BAIRD SMITH LLP	LOCAL 150 GRIEVANCE ASSISTANCE	243.75	GENERAL FUND	LABOR RELATIONS	01-04-5-503
Total 102487:			243.75			
102488	COMMONWEALTH EDISON	ELECTRIC LIFT STATIONS	93.11	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
102488	COMMONWEALTH EDISON	ELECTRIC LIFT STATIONS	199.68	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
102488	COMMONWEALTH EDISON	ELECTRIC LIFT STATIONS	128.50	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
102488	COMMONWEALTH EDISON	ELECTRIC LIFT STATIONS	84.84	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
102488	COMMONWEALTH EDISON	ELECTRIC - EMRICSON PARK FIELDS	420.96	PARKS FUND	ELECTRICITY	06-00-5-540
102488	COMMONWEALTH EDISON	ELECTRIC - DREAM FIELD	31.40	PARKS FUND	ELECTRICITY	06-00-5-540
102488	COMMONWEALTH EDISON	ELECTRIC LIFT STATIONS	133.72	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
102488	COMMONWEALTH EDISON	ELECTRIC LIFT STATIONS	79.25	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
102488	COMMONWEALTH EDISON	ELECTRIC LIFT STATIONS	156.11	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
102488	COMMONWEALTH EDISON	ELECTRIC LIFT STATIONS	70.15	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
102488	COMMONWEALTH EDISON	ELECTRIC LIFT STATIONS	207.47	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
102488	COMMONWEALTH EDISON	ELECTRIC LIFT STATIONS	64.35	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
102488	COMMONWEALTH EDISON	ELECTRIC LIFT STATIONS	94.48	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
102488	COMMONWEALTH EDISON	ELECTRIC LIFT STATIONS	57.88	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
102488	COMMONWEALTH EDISON	ELECTRI - BATES PARK	117.78	PARKS FUND	ELECTRICITY	06-00-5-540
102488	COMMONWEALTH EDISON	ELECTRIC	4,900.11	AQUATIC CENTER FUND	ELECTRIC	04-00-6-604
102488	COMMONWEALTH EDISON	ELECTRIC - PUMP STATION	100.40	WATER & SEWER UTILITY FUND	UTILITIES- BOOSTER STATIONS	60-52-5-541

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
102488	COMMONWEALTH EDISON	ELECTRIC - SEQ PARK	69.67	PARKS FUND	ELECTRICITY	06-00-5-540
Total 102488:			7,009.86			
102489	CONSERV FS	REG FUEL	70.30	GENERAL FUND	GAS & OIL	01-06-6-602
102489	CONSERV FS	REG FUEL	250.18	PARKS FUND	GASOLINE & OIL	06-00-6-602
102489	CONSERV FS	REG FUEL	113.72	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
102489	CONSERV FS	REG FUEL	62.72	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
102489	CONSERV FS	REG FUEL	124.06	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-50-6-602
102489	CONSERV FS	REG FUEL	34.46	GENERAL FUND	GASOLINE & OIL	01-08-6-602
102489	CONSERV FS	REG FUEL	33.77	GENERAL FUND	GAS & OIL	01-07-6-602
102489	CONSERV FS	DIESEL FUEL	1,176.93	GENERAL FUND	GAS & OIL	01-06-6-602
102489	CONSERV FS	DIESEL FUEL	339.28	PARKS FUND	GASOLINE & OIL	06-00-6-602
102489	CONSERV FS	DIESEL FUEL	634.09	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-52-6-602
102489	CONSERV FS	DIESEL FUEL	135.71	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-51-6-602
102489	CONSERV FS	DIESEL FUEL	53.82	GENERAL FUND	GAS & OIL	01-07-6-602
Total 102489:			3,029.04			
102490	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	17,123.62	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
102490	CONSTELLATION NEWENERGY	STREET LIGHTING	245.01	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
102490	CONSTELLATION NEWENERGY	STREET LIGHTING	284.01	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
102490	CONSTELLATION NEWENERGY	ELECTRIC TO RUN LIFT STATION	47.53	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
102490	CONSTELLATION NEWENERGY	ELECTRIC TO RUN LIFT STATION	150.93	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
102490	CONSTELLATION NEWENERGY	ELECTRIC TO RUN BOOSTER STATIO	1,113.09	WATER & SEWER UTILITY FUND	UTILITIES- BOOSTER STATIONS	60-52-5-541
102490	CONSTELLATION NEWENERGY	ELECTRIC TO RUN LIFT STATION	213.00	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
Total 102490:			19,177.19			
102491	CORKSCREW GYMNASTICS AND SPO	GYMNASTIC INSTRUCTION	290.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 102491:			290.00			
102492	COURTNEE GONZALEZ	RECREATION INSTRUCTION	60.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 102492:			60.00			
102493	CRITERION PICTURES USA	NIGHT AT THE MUSEUM	250.00	GENERAL FUND	MOVIES IN THE PARK	01-11-6-611

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102493:			250.00			
102494	CROWN RESTROOMS	SULLIVAN FIELD PORT-A-POTTY	121.50	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
Total 102494:			121.50			
102495	CURRAN MATERIALS COMPANY	MATERIALS	568.20	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
102495	CURRAN MATERIALS COMPANY	MATERAILS	828.60	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
Total 102495:			1,396.80			
102496	DAHM TRUCKING, INC	TANKER SERVICE FOR LIFT STATION	607.50	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. SEWER MAINS	60-52-5-555
Total 102496:			607.50			
102497	DAVID BRACHMANN	CITY BAND MEMBER	20.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102497:			20.00			
102498	DAVID CAHILL	CITY BAND MEMBER	105.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102498:			105.00			
102499	DAVID DCAMP	CITY BAND MEMBER	120.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102499:			120.00			
102500	DAVID G. ETERNO	ADMINISTRATIVE HEARINGS	405.00	ADMIN ADJUDICATION FUND	ADMINISTRATIVE JUDGE	14-00-4-450
Total 102500:			405.00			
102501	DEBRA SCHWEIHS	CITY BAND MEMBER	160.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102501:			160.00			
102502	DELL MARKETING LP	COMPUTER MONITOR	149.99	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
Total 102502:			149.99			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
102503	DENNIS WINDLER	CITY BAND MEMBER	360.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102503:			360.00			
102504	DON HANSEN'S ALIGNMENT AND AUT	ALIGNMENT SERVICES	75.00	PARKS FUND	SERVICE TO MAINTAIN VEHICLES	06-00-5-553
Total 102504:			75.00			
102505	DON KAMPS	SOFTBALL OFFICIAL	48.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 102505:			48.00			
102506	DON RHODES	CITY BAND MEMBER	360.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102506:			360.00			
102507	DONOVAN CHAMBERS	CITY BAND MEMBER	245.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102507:			245.00			
102508	DUANE PEIFFER	CITY BAND DIRECTOR	2,500.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102508:			2,500.00			
102509	DWIGHTS AUTO BODY	COLLISION REPAIR	1,890.37	PARKS FUND	SERVICE TO MAINTAIN VEHICLES	06-00-5-553
Total 102509:			1,890.37			
102510	ELMORE FALB	CITY BAND MEMBER	150.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102510:			150.00			
102511	ERIK EEG	CITY BAND MEMBER	105.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102511:			105.00			
102512	EVAN BERG	CITY BAND MEMBER	85.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102512:			85.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
102513	EXCAVATING CONCEPTS, INC.	STORM INLET REPAIRS	3,855.00	GENERAL FUND	SERVICE TO MAIN. STORM SEWERS	01-06-5-560
Total 102513:			3,855.00			
102514	FOX VALLEY FIRE & SAFETY CO.	HARLEY/EQUIPMENT	210.00	WIRELESS FUND	EQUIPMENT	15-00-7-720
102514	FOX VALLEY FIRE & SAFETY CO.	STOCK RADIOS	2,116.80	WIRELESS FUND	EQUIPMENT	15-00-7-720
Total 102514:			2,326.80			
102515	GARY TIPPS	CITY BAND MEMBER	360.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102515:			360.00			
102516	GAVERS ASPHALT PAVING	MATERIALS FOR BACK FILL	957.55	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
102516	GAVERS ASPHALT PAVING	MATERIALS FOR BACK FILL	957.55	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
102516	GAVERS ASPHALT PAVING	ROW RESTORATION DIRT	110.00	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
102516	GAVERS ASPHALT PAVING	SAND DELIVERED	315.63	WATER & SEWER UTILITY FUND	SLUDGE DISPOSAL	60-51-5-551
102516	GAVERS ASPHALT PAVING	REPAIR ASPHALT - REC CENTER	4,500.00	RECREATION CENTER FUND	EQUIPMENT	05-00-7-720
Total 102516:			6,840.73			
102517	GINO NIZZI	CITY BAND MEMBER	140.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102517:			140.00			
102518	GRAINGER	V-BELT	268.40	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 102518:			268.40			
102519	GREG ERIKSEN	CITY BAND MEMBER	375.30	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102519:			375.30			
102520	GREGORY TIPPS	CITY BAND MEMBER	360.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102520:			360.00			
102521	HAMPTON, LENZINI & RENWICK INC	2015 WOODSTOCK RESURFACING	4,968.00	GENERAL FUND-CIP	RESURFACING	82-08-7-703
102521	HAMPTON, LENZINI & RENWICK INC	US 14 BICYCLE PATH IMPROVEMENT	3,645.75	GENERAL FUND-CIP	BIKE PATHS	82-08-7-725

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102521:			8,613.75			
102522	HARMONY FALLS LTD	REIMBURSE FOR REPAIRS OF WATE	600.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. WATER MAINS	60-52-5-554
Total 102522:			600.00			
102523	HD SUPPLY WATERWORKS, LTD.	FITTINGS TO CONNECT SEWER PIPE	265.06	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
102523	HD SUPPLY WATERWORKS, LTD.	FITTINGS TO CONNECT SEWER PIPE	45.25	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
102523	HD SUPPLY WATERWORKS, LTD.	PVC SEWER PIPE	387.52	GENERAL FUND	MATERIALS TO MAIN. STORM SWRS	01-06-6-625
Total 102523:			697.83			
102524	HENDRIX INDUSTRIAL GASTRUX INC	PROPANE FILTERS	79.86	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN VEHICLES	60-50-6-622
102524	HENDRIX INDUSTRIAL GASTRUX INC	PROPANE FILTERS	79.86	GENERAL FUND	MATERIALS TO MAIN. VEHICLES	01-06-6-622
Total 102524:			159.72			
102525	ILLINOIS MUNICIPAL LEAGUE	IML AD FOR ASSIST PW DIRECTOR	20.00	GENERAL FUND	ADVERTISING	01-04-5-536
Total 102525:			20.00			
102526	JACK LAGESCHULTE	CITY BAND MEMBER	200.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102526:			200.00			
102527	JAMES FRANKLIN INSTRUCTOR CON	SOFTBALL OFFICIAL	144.00	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
Total 102527:			144.00			
102528	JANA HOLYSZ	CITY BAND MEMBER	200.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102528:			200.00			
102529	JEFF PARSONS	REIMBURSEMENT - INVESTIGATIVE D	115.15	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
102529	JEFF PARSONS	REIMBURSEMENT - INVESTIGATIVE D	55.25	POLICE PROTECTION FUND	GASOLINE & OIL	03-00-6-602
Total 102529:			170.40			
102530	JEFFREY ROSENDAHL	CITY BAND MEMBER	25.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102530:			25.00			
102531	JENNIFER JONES	CITY BAND MEMBER	120.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102531:			120.00			
102532	JILL FLORES	RECREATION INSTRUCTOR	210.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 102532:			210.00			
102533	JOEL PIERCE	CITY BAND MEMBER	15.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102533:			15.00			
102534	JOHN GELASI	CITY BAND MEMBER	102.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102534:			102.00			
102535	JOHN WHITE STABLES	HORSEBACK LESSONS	345.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 102535:			345.00			
102536	JONATHAN ZOIA	CITY BAND MEMBER	136.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102536:			136.00			
102537	JOSE M. ZAMORANO INSTRUCTOR C	MAINTENANCE SERVICE	155.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
Total 102537:			155.00			
102538	JOSEFINA PALA	RECREATION INSTRUCTOR	234.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 102538:			234.00			
102539	JUDITH BROWN INSTRUCTOR CONTR	RECREATION INSTRUCTION	116.50	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 102539:			116.50			
102540	JULIE ROPERS-ROSENDAHL	CITY BAND MEMBER	50.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102540:			50.00			
102541	JUSTIN BIRD	CITY BAND MEMBER	15.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102541:			15.00			
102542	KATHLEEN HOLUB	CITY BAND MEMBER	80.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102542:			80.00			
102543	KATHRYN DAWDY	CITY BAND MEMBERS	32.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102543:			32.00			
102544	KATHRYN SPALDON	CITY BAND MEMBER	120.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102544:			120.00			
102545	KAY DESIDERIO	CITY BAND MEMBER	175.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102545:			175.00			
102546	KEITH LEVIN	CITY BAND MEMBER	40.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102546:			40.00			
102547	KELSI MOREFIELD	CITY BAND MEMBER	48.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102547:			48.00			
102548	KEVIN HUFF	CITY BAND MEMBER	60.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102548:			60.00			
102549	KEYSTONE	RADIATOR	92.03	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN VEHICLES	60-51-6-622
Total 102549:			92.03			
102550	KIMBERLY O'BRIEN	CITY BAND MEMBER	160.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102550:			160.00			
102551	KORRIN DENICE BIRD	CITY BAND MEMBER	140.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102551:			140.00			
102552	LARRY MOEHLING	CITY BAND MEMBER	175.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102552:			175.00			
102553	LAURENE BROPHY	CITY BAND MEMBER	200.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102553:			200.00			
102554	LESLIE BEHRNS	DANCE COSTUMES	47.09	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 102554:			47.09			
102555	LORI SUTHERLAND	CITY BAND MEMBER	140.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102555:			140.00			
102556	LYNETTE EEG	CITY BAND MEMBER	200.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102556:			200.00			
102557	MARIANNE HOWE	MEMBERSHIP REFUND	42.25	RECREATION CENTER FUND	MONTHLY MEMBERSHIPS	05-00-3-326
Total 102557:			42.25			
102558	MATT ZINNEN	SCOREKEEPER	40.75	GENERAL FUND	ATHLETIC OFFICIALS	01-09-5-513
102558	MATT ZINNEN	TRIATHLON SET & CLEAN UP, MAINT	220.00	GENERAL FUND	RECREATION AIDES (P-T)	01-09-3-440
Total 102558:			260.75			
102559	MAXWELL ROBEY	CITY BAND MEMBER	297.50	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102559:			297.50			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
102560	MCHENRY COUNTY RECORDER	DOCUMENT PRINTING	2.00	GENERAL FUND	LEGAL SERVICES	01-05-5-502
Total 102560:			2.00			
102561	MDC ENVIRONMENTAL SERVICES	GARBAGE STICKERS	4,020.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
102561	MDC ENVIRONMENTAL SERVICES	YARD WASTE STICKERS	3,600.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
102561	MDC ENVIRONMENTAL SERVICES	TOTERS	400.00	ESCROW FUND	BAGS/STICKERS/BINS/TOTES	72-00-0-214
Total 102561:			8,020.00			
102562	MENARDS	MATERIALS	45.23	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
102562	MENARDS	MATERIALS	24.54	AQUATIC CENTER FUND	MATERIAL TO MAINTAIN BUILDING	04-00-6-620
102562	MENARDS	POWER SPRAYER, SPRAY	332.98	RECREATION CENTER FUND	EQUIPMENT	05-00-7-720
102562	MENARDS	CLEANING SUPPLIES	114.99	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
102562	MENARDS	MATERIALS	56.80	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
102562	MENARDS	MATERIALS	86.35	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
102562	MENARDS	MATERIALS	227.64	AQUATIC CENTER FUND	MATERIAL TO MAINTAIN POOL	04-00-6-622
102562	MENARDS	MATERIALS	61.01	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
102562	MENARDS	MATERIALS	21.78	AQUATIC CENTER FUND	MATERIAL TO MAINTAIN EQUIPMENT	04-00-6-621
102562	MENARDS	HEAVY DUTY STAPLES	5.38	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
102562	MENARDS	MATERIALS	263.80	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
102562	MENARDS	MATERIALS	99.00	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
102562	MENARDS	CUTTING WHEEL. METAL WHEEL	4.06	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
102562	MENARDS	MATERIALS	44.91	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
102562	MENARDS	MATERIALS	36.39	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
102562	MENARDS	MATERIALS	36.38	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
102562	MENARDS	MATERIALS	35.96	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
102562	MENARDS	CLARIFIER SUPPLIES	39.91	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
102562	MENARDS	TAPE MEASURE, CARPET TRIM	41.82	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
102562	MENARDS	MATERIALS	96.32	GENERAL FUND	MATERIALS TO MAIN. STREET LGTS	01-06-6-630
102562	MENARDS	PAINT	112.83	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
102562	MENARDS	SPECIAL CEMENT TO SEAL MANHOL	144.30	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
102562	MENARDS	SUPPLIES - WATER CANNON DURING	23.11	GENERAL FUND	GAVERS BARN DANCE	01-11-6-618
102562	MENARDS	BUILDING & CAR DETAILING SUPPLIE	80.79	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
102562	MENARDS	PEACE PARK - FOR LAYING BRICK	138.70	GENERAL FUND-CIP	PEACE PARK IMPROVEMENTS	82-06-7-722
102562	MENARDS	PEACE PARK TOOLS	74.97	PARKS FUND	SUPPLIES	06-00-6-606
102562	MENARDS	POOL MATERIALS	38.03	RECREATION CENTER FUND	MATERIAL TO MAINTAIN POOL	05-00-6-622
102562	MENARDS	MATERIALS POOL	21.05	RECREATION CENTER FUND	MATERIAL TO MAINTAIN POOL	05-00-6-622
102562	MENARDS	PAINT - POOL	11.98	RECREATION CENTER FUND	MATERIAL TO MAINTAIN POOL	05-00-6-622
102562	MENARDS	MATERIALS TO REBUILD MANHOLE	116.91	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102562:			2,437.92			
102563	MICHAEL STORER	CITY BAND MEMBER	120.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102563:			120.00			
102564	MILLER ENGINEERING CO.	A/C MAINTENANCE	545.00	GENERAL FUND	SERVICE TO MAINTAIN BUILDINGS	01-07-5-550
Total 102564:			545.00			
102565	MOLLY SEDIVEC	CITY BAND MEMBER	100.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102565:			100.00			
102566	MULTI-BANK SERVICES, LTD.	INVESTMENT FEES	250.36	GENERAL FUND	INVESTMENTS	01-00-0-107
Total 102566:			250.36			
102567	MUSCO SPORTS LIGHTING LLC	REMOVAL AND REPLACEMENT LIGHT	116,500.00	GENERAL FUND-CIP	EMRICSON LIGHTING & FENCE IMPR	82-06-7-724
Total 102567:			116,500.00			
102568	MUSE ART	CHILDRENS CANVAS	200.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 102568:			200.00			
102569	NAPOLI PIZZA	POOL PAINTING	18.00	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
102569	NAPOLI PIZZA	TRI VOLUNTEERS	36.00	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
Total 102569:			54.00			
102570	NATALIE ZOIA	CITY BAND MEMBER	32.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102570:			32.00			
102571	NICOR	GAS TO RUN EMERGENCY GENERAT	80.27	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
Total 102571:			80.27			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
102572	NISRA	MEMBER DUES	96,875.00	SPECIAL RECREATION FUND	NISRA CONTRACT	16-00-8-870
Total 102572:			96,875.00			
102573	OVIVO USA, LLC	DIFFUSERS	200.00	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 102573:			200.00			
102574	P. F. PETTIBONE & COMPANY	ENGRAVED NAME PLATES	64.50	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
Total 102574:			64.50			
102575	PAIGE LUSH	CITY BAND MEMBER	30.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102575:			30.00			
102576	PAUL RAUSCH	CITY BAND MEMBER	175.05	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102576:			175.05			
102577	PHILLIP GROH	2015 HEALTH CLUB REIMBURSEMEN	100.00	HEALTH/LIFE INSURANCE FUND	EMPLOYEE PHYSICAL DEVELOPMEN	75-00-5-548
Total 102577:			100.00			
102578	POOLBLU	CHEMICALS	797.92	RECREATION CENTER FUND	POOL CHEMICALS	05-00-6-607
Total 102578:			797.92			
102579	QUILL CORPORATION	SUPPLIES	36.02	GENERAL FUND	SUPPLIES	01-01-6-606
102579	QUILL CORPORATION	SUPPLIES	4.53	GENERAL FUND	SUPPLIES	01-03-6-606
102579	QUILL CORPORATION	SUPPLIES	4.50	GENERAL FUND	SUPPLIES	01-04-6-606
102579	QUILL CORPORATION	SUPPLIES	4.53	GENERAL FUND	SUPPLIES	01-05-6-606
102579	QUILL CORPORATION	SUPPLIES	4.53	GENERAL FUND	SUPPLIES	01-08-6-606
102579	QUILL CORPORATION	SUPPLIES	4.53	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
102579	QUILL CORPORATION	SUPPLIES	4.53	PERFORMING ARTS	SUPPLIES	07-11-6-606
102579	QUILL CORPORATION	SUPPLIES	.00	PERFORMING ARTS	SUPPLIES	07-11-6-606
102579	QUILL CORPORATION	MICRO PERF COPY PAPER	11.79	GENERAL FUND	SUPPLIES	01-03-6-606
Total 102579:			74.96			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
102580	RALPH'S GENERAL RENT-ALL	STUMP GRINDER RENTAL	153.48	GENERAL FUND	EQUIPMENT RENTAL	01-06-5-543
102580	RALPH'S GENERAL RENT-ALL	SOD CUTTER RENTAL - DREAM FIEL	111.40	PARKS FUND	EQUIPMENT RENTAL	06-00-5-543
Total 102580:			264.88			
102581	RANGER REDI MIX INC	CONCRETE AND FIBER	4,715.00	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
102581	RANGER REDI MIX INC	CONCRETE	2,020.00	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
Total 102581:			6,735.00			
102582	REBECCA DOLMON	CITY BAND MEMBER	108.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102582:			108.00			
102583	RICHARD STILES JR	CITY BAND MEMBER	20.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102583:			20.00			
102584	RICH'S FOXWILLOW PINES NURSERY	NEW TREE	320.00	PARKS FUND	LANDSCAPE MATERIALS	06-00-6-609
Total 102584:			320.00			
102585	ROBERT EVANS	CITY BAND MEMBER	200.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102585:			200.00			
102586	RORY SCHNEIDER AUTH. DEALER M	TOOLS	63.25	GENERAL FUND	TOOLS	01-07-6-605
Total 102586:			63.25			
102587	RUSH TRUCK CENTER - HUNTLEY IN	SEAT/MIRROR BRACKET	384.20	WATER & SEWER UTILITY FUND	MATERIALS TO MAINT. VEHICLES	60-52-6-622
Total 102587:			384.20			
102588	RUSSELL HENNING	CITY BAND MEMBER	360.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102588:			360.00			
102589	RYAN ZINNEN	TRIATHLON SET UP & CLEAN UP, PO	95.00	GENERAL FUND	RECREATION AIDES (P-T)	01-09-3-440

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102589:			95.00			
102590	RYLAND HOMES	SITE COMPLETION DEPOSIT - 2740 H	3,000.00	ESCROW FUND	SITE COMPLETION DEPOSITS	72-00-0-213
102590	RYLAND HOMES	SITE COMPLETION DEPOSIT - 608 VE	3,000.00	ESCROW FUND	SITE COMPLETION DEPOSITS	72-00-0-213
102590	RYLAND HOMES	SITE COMPLETION DEPOSIT - 656 VE	3,000.00	ESCROW FUND	SITE COMPLETION DEPOSITS	72-00-0-213
102590	RYLAND HOMES	SITE COMPLETION DEPOSIT - 680 VE	3,000.00	ESCROW FUND	SITE COMPLETION DEPOSITS	72-00-0-213
Total 102590:			12,000.00			
102591	SAFETY-KLEEN SYSTEMS, INC.	WASHER SOLVENT	203.62	WATER & SEWER UTILITY FUND	SERVICE TO MAINTAIN EQUIPMENT	60-51-5-552
Total 102591:			203.62			
102592	SAMANTHA K JONES	CITY BAND MEMBER	112.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102592:			112.00			
102593	SCOTT HETTINGA	CITY BAND MEMBER	160.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102593:			160.00			
102594	SHARI WEBER	CITY BAND MEMBER	360.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102594:			360.00			
102595	SHAW MEDIA	SUMMER IN THE PARK ADVERTISING	747.00	GENERAL FUND	CITY COMMUNITY EVENT	01-11-6-621
Total 102595:			747.00			
102596	SOLENIS	POLYMER	2,700.00	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
Total 102596:			2,700.00			
102597	STANDARD EQUIPMENT COMPANY	FLOW VALVE	389.73	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. EQUIPMENT	60-52-6-621
102597	STANDARD EQUIPMENT COMPANY	SKIRT SEALS	236.55	ENVIRONMENTAL MANAGEMENT FU	MATERIAL TO MAINT. EQUIPMENT	90-00-6-621
Total 102597:			626.28			
102598	STANLEY PHILLIP MASS	EDUCATION - TURF & LAWN MANAGE	374.50	WATER & SEWER UTILITY FUND	EDUCATION PROGRAMS	60-53-6-604

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102598:			374.50			
102599	STAN'S OFFICE TECHNOLOGIES, IN	COPIER CHARGE	49.24	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-05-5-552
102599	STAN'S OFFICE TECHNOLOGIES, IN	COPIER CHARGE	11.15	GENERAL FUND	SUPPLIES	01-04-6-606
Total 102599:			60.39			
102600	SUE CHILDRESS	CITY BAND MEMBER	150.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102600:			150.00			
102601	SUE MARTIN	CITY BAND MEMBER	140.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102601:			140.00			
102602	SUNSHINE FILTERS OF PINELLAS, IN	PRE-FILTER WRAP	369.82	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
Total 102602:			369.82			
102603	TERRY MADSEN	CITY BAND MEMBER	440.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102603:			440.00			
102604	THERESE SCHWERZLER	CITY BAND MEMBER	160.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102604:			160.00			
102605	THOMPSON ELEVATOR INSPECTION	ELEVATOR INSPECTION	697.00	GENERAL FUND	ELEVATOR INSPECTION FEES	01-05-5-567
Total 102605:			697.00			
102606	THOR GUARD, INC.	TRANSMITTER - BATES LIGHTNING D	381.98	PARKS FUND	MATERIAL TO MAINTAIN BLDGS.	06-00-6-620
Total 102606:			381.98			
102607	TIMOTHY BLAKEWELL	CITY BAND MEMBER	20.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102607:			20.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
102608	TIMOTHY MAY	CITY BAND MEMBER	150.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102608:			150.00			
102609	TODAY'S UNIFORMS	WOODSTOCK EXPLORER UNIFORMS	26.95	POLICE PROTECTION FUND	EXPLORER EXPENDITURES	03-00-8-830
Total 102609:			26.95			
102610	TRANS UNION RISK & ALTERNATIVE	SEARCH FEES	14.25	GENERAL FUND	NUISANCE ABATEMENT SERVICES	01-05-5-523
102610	TRANS UNION RISK & ALTERNATIVE	SEARCH FEES	14.25	POLICE PROTECTION FUND	DUES & SUBSCRIPTIONS	03-00-4-454
Total 102610:			28.50			
102611	UNITED LABORATORIES	DEODER PELLETS	316.43	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
102611	UNITED LABORATORIES	CHEMICAL TO CONTROL GREASE IN	1,304.35	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
102611	UNITED LABORATORIES	ENZYME SCREENS - EMRICSON RES	126.22	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
102611	UNITED LABORATORIES	CHEMICAL TO CONTROL GREASE IN	4,991.95	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. SEWER MAIN	60-52-6-625
Total 102611:			6,738.95			
102612	UPLAND CONSTRUCTION & MAINTEN	SERVICE TO REPLACE CONCRETE C	988.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. WATER MAINS	60-52-5-554
Total 102612:			988.00			
102613	USA BLUEBOOK	MATERIALS	705.20	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
102613	USA BLUEBOOK	RETURN CREDIT	119.90	WATER & SEWER UTILITY FUND	UNIFORMS	60-51-4-453
102613	USA BLUEBOOK	MATERIALS	154.98	WATER & SEWER UTILITY FUND	MATERIAL TO MAINTAIN EQUIP.	60-51-6-621
102613	USA BLUEBOOK	FLAGS TO MARK CITY WATER MAINS	91.08	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
102613	USA BLUEBOOK	FLAGS TO MARK CITY WATER MAINS	929.73	WATER & SEWER UTILITY FUND	MATERIAL TO MAINT. WATER MAINS	60-52-6-624
Total 102613:			1,761.09			
102614	WAL-MART COMMUNITY	SITP TEEN DANCE SUPPLIES	24.80	GENERAL FUND	CITY COMMUNITY EVENT	01-11-6-621
Total 102614:			24.80			
102615	WATER RESOURCES, INC.	METERS FOR CHANGE OUT PROGRA	21,500.00	WATER & SEWER UTILITY FUND	WATER METERS	60-52-7-725
102615	WATER RESOURCES, INC.	METER HEADS FOR UPGRADE PROG	8,000.00	WATER & SEWER UTILITY FUND	WATER TREATMENT PLANT MAINT.	60-54-7-778
102615	WATER RESOURCES, INC.	PARTS TO INSTALL NEW WATER MET	104.00	WATER & SEWER UTILITY FUND	WATER METERS	60-52-7-725

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102615:			29,604.00			
102616	WENZEL ROESSLER	CITY BAND MEMBER	360.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102616:			360.00			
102617	WILLIAM COOPER	CITY BAND MEMBER	140.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102617:			140.00			
102618	WILLIAM M. TOALSON	CITY BAND MEMBER	90.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102618:			90.00			
102619	WILLIAM R SASSAMAN	CITY BAND MEMBER	34.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102619:			34.00			
102620	WILLIAM R SIMPSON	CITY BAND MEMBER	140.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102620:			140.00			
102621	WOODSTOCK AUTO TRIM	REPLACE ZIPPER ON JACKET	20.00	PARKS FUND	UNIFORMS	06-00-4-453
Total 102621:			20.00			
102622	WOODSTOCK CHAMBER OF COMME	GIFT CARDS EMPLOYEE SERVICE A	800.00	GENERAL FUND	EMPLOYEE RECOGNITION	01-04-8-811
102622	WOODSTOCK CHAMBER OF COMME	COMMUNITY SIGN	225.00	WATER & SEWER UTILITY FUND	EDUCATION PROGRAMS	60-53-6-604
Total 102622:			1,025.00			
102623	WOODSTOCK COUNTRY CLUB	MEETING EXPENSE	92.24	GENERAL FUND	TRAVEL & TRAINING	01-01-4-452
Total 102623:			92.24			
102624	WOODSTOCK HICKSGAS, INC.	PROPANE FUEL	223.81	PARKS FUND	GASOLINE & OIL	06-00-6-602
102624	WOODSTOCK HICKSGAS, INC.	PROPANE FUEL	101.50	WATER & SEWER UTILITY FUND	GASOLINE & OIL	60-50-6-602

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102624:			325.31			
102625	WOODSTOCK INDEPENDENT	CHALLENGE RUN THANK YOU	337.50	GENERAL FUND	PRINTING SERVICES/ ADVERTISING	01-09-5-537
Total 102625:			337.50			
102626	WOODSTOCK LUMBER COMPANY	LUMBER - SWEETWATER PARK	43.35	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
Total 102626:			43.35			
102627	WOODSTOCK MOZART FESTIVAL	MOZART FEST 2ND WEEK	6,116.62	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 102627:			6,116.62			
102628	WOODSTOCK POWER EQUIPMENT, I	LINK ARMS FOR MOWER	934.80	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
102628	WOODSTOCK POWER EQUIPMENT, I	SEAT/AIR VALVES	331.10	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
102628	WOODSTOCK POWER EQUIPMENT, I	STARTER	385.00	PARKS FUND	MATERIAL TO MAINTAIN EQUIPMENT	06-00-6-621
102628	WOODSTOCK POWER EQUIPMENT, I	STRING TRIMMER LINE	64.95	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
102628	WOODSTOCK POWER EQUIPMENT, I	PULL CORD	25.94	GENERAL FUND	MATERIALS TO MAIN. EQUIPMENT	01-06-6-621
102628	WOODSTOCK POWER EQUIPMENT, I	SNAP RING	5.28	POLICE PROTECTION FUND	SUPPLIES	03-00-6-606
102628	WOODSTOCK POWER EQUIPMENT, I	CHAIN OIL, OIL, CHAINS, WEED EATE	201.58	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
Total 102628:			1,948.65			
102629	ZACHARY SHIELDS	CITY BAND MEMBER	160.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102629:			160.00			
102630	ZACHARY WIRTH	CITY BAND MEMBER	45.00	PERFORMING ARTS	BAND MEMBERS	07-12-3-437
Total 102630:			45.00			
102631	A TO Z ENGRAVING	NAME PLATE	11.50	GENERAL FUND	SUPPLIES	01-01-6-606
Total 102631:			11.50			
102632	ALAN J. COULSON PC	MERRYMAN PROPERTY TRANSFER B	4,750.00	GENERAL FUND-CIP	ROUTE 14/IDOT	82-08-7-705

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102632:			4,750.00			
102633	BOHN'S ACE HARDWARE	PAINTING SUPPLIES	58.94	GENERAL FUND	MATERIALS TO MAIN. STREET LGTS	01-06-6-630
102633	BOHN'S ACE HARDWARE	PAINT FOR HENNER PROPERTY DEC	53.98	GENERAL FUND	RENTAL PROPERTY EXPENDITURES	01-02-8-803
Total 102633:			112.92			
102634	BOTTS WELDING SERVICE	SCHRYBER MANHOLE	100.00	GENERAL FUND	MATERIALS TO MAIN. STORM SWRS	01-06-6-625
Total 102634:			100.00			
102635	BRADLEY FOX	PROGRAM FEE REFUND	120.00	GENERAL FUND	RECREATION PROGRAM FEES	01-00-3-327
Total 102635:			120.00			
102636	CENTEGRA OCCUPATIONAL HEALTH	HEALTH INSURANCE CLAIMS	128.00	HEALTH/LIFE INSURANCE FUND	CLAIM PAYMENTS	75-00-5-546
Total 102636:			128.00			
102637	CHAMPIONCHIP/MYLAPS TIMING CO	TIMING SERVICES	1,800.00	GENERAL FUND	PROFESSIONAL SERVICES	01-09-5-502
Total 102637:			1,800.00			
102638	CHAS. HERDRICH & SON, INC.	CAFE SUPPLIES	227.65	PERFORMING ARTS	SUPPLIES & MATERIALS	07-13-6-606
Total 102638:			227.65			
102639	CITY OF WOODSTOCK	WATER AND SEWER - CITY HALL	234.52	GENERAL FUND	WATER AND SEWER	01-02-6-613
Total 102639:			234.52			
102640	CITY OF WOODSTOCK - PETTY CASH	PETTY CASH REPLENISHMENT	94.51	WATER & SEWER UTILITY FUND	SUPPLIES	60-53-6-606
102640	CITY OF WOODSTOCK - PETTY CASH	PETTY CASH REPLENISHMENT	36.00	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
Total 102640:			130.51			
102641	CLARKE ENVIRONMENTAL MOSQUIT	CITY WIDE SPRAY FOR MOSQUITO	4,376.00	ENVIRONMENTAL MANAGEMENT FU	MOSQUITO ABATEMENT	90-00-5-595

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102641:			4,376.00			
102642	COMCAST CABLE	XFINITY TV	4.28	GENERAL FUND	COMMUNICATIONS	01-09-5-501
Total 102642:			4.28			
102643	COMMONWEALTH EDISON	STREET LIGHTING	1,329.53	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
Total 102643:			1,329.53			
102644	COMMONWEALTH EDISON	ELECTRIC	41.55	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
102644	COMMONWEALTH EDISON	ELECTRIC - HENNEN	21.49	PARKS FUND	ELECTRICITY	06-00-5-540
102644	COMMONWEALTH EDISON	ELECTRIC	24.76	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
Total 102644:			87.80			
102645	CONSTELLATION NEWENERGY	STREET LIGHTING	33.10	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
102645	CONSTELLATION NEWENERGY	METRA LOT	96.93	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
102645	CONSTELLATION NEWENERGY	ELECTRIC	6,355.29	WATER & SEWER UTILITY FUND	UTILITIES	60-51-5-540
102645	CONSTELLATION NEWENERGY	STREET LIGHTING	6.61	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
102645	CONSTELLATION NEWENERGY	STREET LIGHTING	4,969.91	MOTER FUEL TAX FUND	STREET LIGHTING	12-00-5-564
102645	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	3,125.59	RECREATION CENTER FUND	FUEL - HEATING	05-00-6-603
Total 102645:			14,587.43			
102646	CROWN RESTROOMS	MERRYMAN PORT-A-POTTY	534.50	PARKS FUND	SERVICE TO MAINTAIN GROUNDS	06-00-5-551
Total 102646:			534.50			
102647	CURRAN MATERIALS COMPANY	MATERAILS	153.00	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
Total 102647:			153.00			
102648	FIRSTMERIT BANKCARD CTR	TICKET REVENUE	54.10	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
102648	FIRSTMERIT BANKCARD CTR	FUEL PUMP FOR GOLF CART	104.84	PERFORMING ARTS	MATERIAL TO MAINT. EQUIPMENT	07-11-6-621
102648	FIRSTMERIT BANKCARD CTR	MEMBERSHIP	1,750.00	GENERAL FUND	DUES AND SUBSCRIPTIONS	01-04-4-454
102648	FIRSTMERIT BANKCARD CTR	ARCHIVAL SUPPLIES	172.55	LIBRARY	SUPPLIES	08-00-6-606
102648	FIRSTMERIT BANKCARD CTR	WEB RECEIPTS	102.45	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
102648	FIRSTMERIT BANKCARD CTR	GIFT CARD FOR OLSON CUSTODIAN	25.00	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
102648	FIRSTMERIT BANKCARD CTR	SRP SUPPLIES	21.98	LIBRARY	SUPPLIES	08-00-6-606
102648	FIRSTMERIT BANKCARD CTR	WEB RECEIPTS	15.00	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
102648	FIRSTMERIT BANKCARD CTR	COMPUTER HARDWARE	34.99	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
102648	FIRSTMERIT BANKCARD CTR	SRP SUPPLIES	8.49	LIBRARY	SUPPLIES	08-00-6-606
102648	FIRSTMERIT BANKCARD CTR	WEBINAR	89.00	GENERAL FUND	TRAVEL AND TRAINING	01-04-4-452
102648	FIRSTMERIT BANKCARD CTR	POOL MEETING	89.56	AQUATIC CENTER FUND	PROGRAM SUPPLIES	04-00-6-612
102648	FIRSTMERIT BANKCARD CTR	TRAINING LUNCH	13.50	GENERAL FUND-CIP	FINANCE - ACCOUNTING PROGRAM	82-01-7-701
102648	FIRSTMERIT BANKCARD CTR	FRAMING FOR ART WORK	233.31	GENERAL FUND	POSTAGE EXPENSE	01-01-6-601
102648	FIRSTMERIT BANKCARD CTR	SUMMER READING SUPPLIES	58.17	LIBRARY	SUPPLIES	08-00-6-606
102648	FIRSTMERIT BANKCARD CTR	PRINTABLE PHOTO BOOTH PROPS	10.95	GENERAL FUND	CITY COMMUNITY EVENT	01-11-6-621
102648	FIRSTMERIT BANKCARD CTR	TRAINING LUNCH	25.75	GENERAL FUND-CIP	FINANCE - ACCOUNTING PROGRAM	82-01-7-701
102648	FIRSTMERIT BANKCARD CTR	BEACH BALLS WITH IMPRINT	254.26	GENERAL FUND	CITY COMMUNITY EVENT	01-11-6-621
102648	FIRSTMERIT BANKCARD CTR	KEYS CUT	127.00	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
102648	FIRSTMERIT BANKCARD CTR	LIBRARY MATERIALS	43.99	LIBRARY	BOOKS & OTHER LIBRARY MATERIAL	08-00-7-740
102648	FIRSTMERIT BANKCARD CTR	PGPG STAFF LUNCH	109.30	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
102648	FIRSTMERIT BANKCARD CTR	SITP PETTING ZOO	285.00	GENERAL FUND	CITY COMMUNITY EVENT	01-11-6-621
102648	FIRSTMERIT BANKCARD CTR	TRAINING LUNCH	1.38	GENERAL FUND-CIP	FINANCE - ACCOUNTING PROGRAM	82-01-7-701
102648	FIRSTMERIT BANKCARD CTR	MATERIALS TO MAINTAIN PAVEMENT	215.46	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
102648	FIRSTMERIT BANKCARD CTR	SRP SUPPLIES	79.68	LIBRARY	SUPPLIES	08-00-6-606
102648	FIRSTMERIT BANKCARD CTR	REC CENTER BOSS BUCKS	50.00	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
102648	FIRSTMERIT BANKCARD CTR	REC CENTER BOSS BUCKS	20.00	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
102648	FIRSTMERIT BANKCARD CTR	CAFÉ SUPPLIES	49.00	PERFORMING ARTS	SUPPLIES	07-11-6-606
102648	FIRSTMERIT BANKCARD CTR	TRAINING LUNCH	15.16	GENERAL FUND-CIP	FINANCE - ACCOUNTING PROGRAM	82-01-7-701
102648	FIRSTMERIT BANKCARD CTR	PIX FOR GIRLS SOFTBALL TOURNY	48.62	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
102648	FIRSTMERIT BANKCARD CTR	PIX FOR GIRLS SOFTBALL TOURNY	47.94	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
102648	FIRSTMERIT BANKCARD CTR	PIX FOR GIRLS SOFTBALL TOURNY	35.91	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
102648	FIRSTMERIT BANKCARD CTR	MISS WOODSTOCK NORA BROWN	50.00	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
102648	FIRSTMERIT BANKCARD CTR	TRAINING LUNCH	58.83	GENERAL FUND-CIP	FINANCE - ACCOUNTING PROGRAM	82-01-7-701
102648	FIRSTMERIT BANKCARD CTR	TRAINING LUNCH	22.46	GENERAL FUND-CIP	FINANCE - ACCOUNTING PROGRAM	82-01-7-701
102648	FIRSTMERIT BANKCARD CTR	WEBSITE REGISTRATION	35.96	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-01-5-552
102648	FIRSTMERIT BANKCARD CTR	ICE FOR SUMMER IN THE PARK	65.60	GENERAL FUND	CITY COMMUNITY EVENT	01-11-6-621
102648	FIRSTMERIT BANKCARD CTR	SITP TEEN DANCE	355.00	GENERAL FUND	CITY COMMUNITY EVENT	01-11-6-621
102648	FIRSTMERIT BANKCARD CTR	SITP BOUNCIES	1,148.32	GENERAL FUND	CITY COMMUNITY EVENT	01-11-6-621
102648	FIRSTMERIT BANKCARD CTR	TRAINING LUNCH	20.50	GENERAL FUND-CIP	FINANCE - ACCOUNTING PROGRAM	82-01-7-701
102648	FIRSTMERIT BANKCARD CTR	SITP PETTING ZOO	385.00	GENERAL FUND	CITY COMMUNITY EVENT	01-11-6-621
102648	FIRSTMERIT BANKCARD CTR	PRINTER	95.99	GENERAL FUND-CIP	COMPUTER NETWORK	82-01-7-704
102648	FIRSTMERIT BANKCARD CTR	SITP TEEN DANCE	152.00	GENERAL FUND	CITY COMMUNITY EVENT	01-11-6-621
102648	FIRSTMERIT BANKCARD CTR	WEBSITE	20.99	PERFORMING ARTS	COMMUNICATIONS	07-11-5-501
102648	FIRSTMERIT BANKCARD CTR	PAPER TOWNS PROGRAM YA	120.00	LIBRARY	LIBRARY PROGRAMS	08-00-8-812
102648	FIRSTMERIT BANKCARD CTR	PAPER TOWNS PROGRAM YA	36.00	LIBRARY	LIBRARY PROGRAMS	08-00-8-812

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
102648	FIRSTMERIT BANKCARD CTR	WEBINAR	55.00	GENERAL FUND	TRAVEL AND TRAINING	01-04-4-452
102648	FIRSTMERIT BANKCARD CTR	ART GALLERY SUPPLIES	114.66	LIBRARY	SUPPLIES	08-00-6-606
102648	FIRSTMERIT BANKCARD CTR	ARCHIVAL SUPPLIES	98.69	LIBRARY	SUPPLIES	08-00-6-606
102648	FIRSTMERIT BANKCARD CTR	NEW DISPLAY BOARD	78.30	LIBRARY	SUPPLIES	08-00-6-606
102648	FIRSTMERIT BANKCARD CTR	BUDGET AWARD APPLICATION FEE	330.00	AUDIT FUND	MUNICIPAL AUDIT	02-00-5-507
102648	FIRSTMERIT BANKCARD CTR	COMPUTER AND MOUNT	970.98	WATER & SEWER UTILITY FUND	EQUIPMENT	60-52-7-720
102648	FIRSTMERIT BANKCARD CTR	CHAIR ASST DIR, FLOOR MAT JANE	209.98	GENERAL FUND	SUPPLIES	01-08-6-606
102648	FIRSTMERIT BANKCARD CTR	COMPUTER AND MOUNT	35.74	WATER & SEWER UTILITY FUND	EQUIPMENT	60-52-7-720
102648	FIRSTMERIT BANKCARD CTR	COMPUTER AND MOUNT	103.86	WATER & SEWER UTILITY FUND	EQUIPMENT	60-52-7-720
102648	FIRSTMERIT BANKCARD CTR	W/S PW, TEST ONLINE PAYMENT	5.00	GENERAL FUND	WATER AND SEWER	01-07-6-613
102648	FIRSTMERIT BANKCARD CTR	RETURNED ART GALLERY SUPPLIES	114.66	LIBRARY	SUPPLIES	08-00-6-606
102648	FIRSTMERIT BANKCARD CTR	SOFTWARE MAINTENANCE	395.00	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-01-5-552
Total 102648:			9,041.54			
102649	FOX VALLEY FIRE & SAFETY CO.	MONTHLY MAINTENANCE FEES	1,775.25	WIRELESS FUND	SERVICE TO MAINTAIN EQUIPMENT	15-00-5-550
Total 102649:			1,775.25			
102650	FURST CONCRETE SOLUTIONS INC	REPAIR FLOOR IN LOCKER ROOM AN	1,200.00	RECREATION CENTER FUND	EQUIPMENT	05-00-7-720
Total 102650:			1,200.00			
102651	GARY W ANDERSON ARCHITECTS	ARCHITECTURAL SERVICES	2,628.10	TAX INCREMENT FINANCING FUND	PROFESSIONAL SERVICES	41-00-5-504
Total 102651:			2,628.10			
102652	GESKE & SONS	RECYCLED MODIFIED SURFACE MIX	104.00	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
102652	GESKE & SONS	RECYCLED MODIFIED SURFACE MIX	112.32	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
Total 102652:			216.32			
102653	GREAT LAKES COCA-COLA DISTRIBU	SUPPLIES	227.45	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
Total 102653:			227.45			
102654	H R STEWART INC	WORK COMPLETED ON IRVING AVE T	2,800.00	WATER & SEWER UTILITY FUND	SERVICE TO MAINT. SEWER MAINS	60-52-5-555
Total 102654:			2,800.00			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
102655	HAMPTON, LENZINI & RENWICK INC	SCHRYVER AVE SEWER PROJECT	1,005.00	GENERAL FUND-CIP	STORMSEWER IMPROVEMENTS	82-09-7-701
102655	HAMPTON, LENZINI & RENWICK INC	ENGINEERING SERVICES	1,000.00	GENERAL FUND	ENGINEERING SERVICES	01-08-5-503
102655	HAMPTON, LENZINI & RENWICK INC	SHRYVER AVE	1,895.00	GENERAL FUND-CIP	STORMSEWER IMPROVEMENTS	82-09-7-701
Total 102655:			3,900.00			
102656	HD SUPPLY WATERWORKS, LTD.	DOWN SPOUT WORK AT OLD COURT	1,310.17	TAX INCREMENT FINANCING FUND	OLD COURTHOUSE	41-00-7-729
Total 102656:			1,310.17			
102657	HI VIZ INC	SQUARE POSTS	1,305.00	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
102657	HI VIZ INC	STREET SIGNS	483.12	GENERAL FUND	MATERIALS TO MAIN. TRAFFIC CTL	01-06-6-629
Total 102657:			1,788.12			
102658	ILLINOIS STUDENT ASSISTANCE CO	PAYROLL WITHHOLDING	107.95	GENERAL FUND	PAYROLL W/H ADJUSTMENTS	01-00-0-211
Total 102658:			107.95			
102659	JOHN HOCKERSMITH	RECREATION MAINTENANCE	547.50	RECREATION CENTER FUND	SERVICE TO MAINTAIN BUILDING	05-00-5-550
Total 102659:			547.50			
102660	JOHN WHITE STABLES	HORSEBACK LESSONS	345.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 102660:			345.00			
102661	JORIE KARAFKA	RECREATION INSTRUCTOR	165.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512
Total 102661:			165.00			
102662	JOSE M. ZAMORANO INSTRUCTOR C	MAINTENANCE SERVICE	165.00	RECREATION CENTER FUND	SERVICE TO MAINTAIN EQUIPMENT	05-00-5-552
Total 102662:			165.00			
102663	JUDITH BROWN INSTRUCTOR CONTR	RECREATION INSTRUCTION	92.00	RECREATION CENTER FUND	INSTRUCTORS/PERSONAL TRAINERS	05-00-3-431
Total 102663:			92.00			
102664	KINGSTON LANES	BUMPER BOWL	210.00	GENERAL FUND	INSTRUCTOR CONTRACTS	01-09-5-512

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102664:			210.00			
102665	LAND CONSERVANCY OF MCHENRY	WESTWOOD WETLANDS MAINTENAN	270.00	ENVIRONMENTAL MANAGEMENT FU	WETLANDS MAINTENANCE/IMPROV.	90-00-5-703
Total 102665:			270.00			
102666	LIFEGUARD STORE, INC.	BACKBOARD, STRAPS, WHISTLES	751.25	AQUATIC CENTER FUND	SAFETY EQUIPMENT	04-00-6-610
102666	LIFEGUARD STORE, INC.	BACKBOARD	454.70	AQUATIC CENTER FUND	SAFETY EQUIPMENT	04-00-6-610
Total 102666:			1,205.95			
102667	M. S. INDUSTRIES, INC.	PRO LASER WELD U GULLET DROP S	135.00	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
Total 102667:			135.00			
102668	MCHENRY COUNTY DIV OF TRANSP	MCRIDE SERVICES - JUNE 2015	2,778.25	PARATRANSIT FUND	PACE REIMBURSEMENT	26-00-5-503
Total 102668:			2,778.25			
102669	MDC ENVIRONMENTAL SERVICES	AUGUST TOTERS	86,714.00	ENVIRONMENTAL MANAGEMENT FU	RESIDENTIAL WASTE DISPOSAL	90-00-5-561
Total 102669:			86,714.00			
102670	MENARDS	DE-WINTERIZATION SUPPLIES	27.82	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
102670	MENARDS	SUMMER IN THE PARK SUPPLIES	501.84	GENERAL FUND	CITY COMMUNITY EVENT	01-11-6-621
102670	MENARDS	MATERIALS	69.32	GENERAL FUND	MATERIALS TO MAIN. STORM SWRS	01-06-6-625
102670	MENARDS	FLAT NAIL STAKE	170.70	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
102670	MENARDS	MATERIALS	66.24	GENERAL FUND	MATERIALS TO MAIN. STORM SWRS	01-06-6-625
102670	MENARDS	POOL PAINTING SUPPLIES	152.50	RECREATION CENTER FUND	MATERIAL TO MAINTAIN POOL	05-00-6-622
102670	MENARDS	CLEANER FOR SOUNDBOARD	7.97	PERFORMING ARTS	MATERIAL TO MAINT. EQUIPMENT	07-11-6-621
102670	MENARDS	SAUNA SUPPLIES	53.28	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
102670	MENARDS	SAUNA SUPPLIES	50.98	RECREATION CENTER FUND	MATERIAL TO MAINTAIN BUILDING	05-00-6-620
102670	MENARDS	PAINT SUPPLIES FOR HENNEN DECK	12.91	GENERAL FUND	RENTAL PROPERTY EXPENDITURES	01-02-8-803
102670	MENARDS	GARBAGE CAN FOR TRUCK #49	4.42	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
Total 102670:			1,117.98			
102671	METRO PROFESSIONAL PRODUCTS,	PARK RESTROOM SUPPLIES	170.27	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
102671	METRO PROFESSIONAL PRODUCTS,	CUSTODIAL SUPPLIES - PW	143.38	GENERAL FUND	MATERIAL TO MAINTAIN BUILDINGS	01-07-6-620

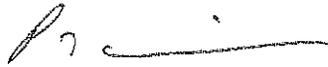
Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102671:			313.65			
102672	NEOPOST USA INC	INK CARTRIDGE	3.56	GENERAL FUND	SUPPLIES	01-01-6-606
102672	NEOPOST USA INC	INK CARTRIDGE	84.23	GENERAL FUND	SUPPLIES	01-03-6-606
102672	NEOPOST USA INC	INK CARTRIDGE	4.86	GENERAL FUND	SUPPLIES	01-04-6-606
102672	NEOPOST USA INC	INK CARTRIDGE	22.19	GENERAL FUND	SUPPLIES	01-05-6-606
102672	NEOPOST USA INC	INK CARTRIDGE	3.24	ADMIN ADJUDICATION FUND	POSTAGE	14-00-6-601
102672	NEOPOST USA INC	INK CARTRIDGE	6.97	GENERAL FUND	SUPPLIES	01-08-6-606
102672	NEOPOST USA INC	INK CARTRIDGE	8.59	GENERAL FUND	OFFICE SUPPLIES	01-09-6-606
102672	NEOPOST USA INC	INK CARTRIDGE	1.78	WIRELESS FUND	POSTAGE	15-00-6-601
102672	NEOPOST USA INC	INK CARTRIDGE	.65	WATER & SEWER UTILITY FUND	POSTAGE	60-53-6-601
102672	NEOPOST USA INC	INK CARTRIDGE	25.92	PERFORMING ARTS	SUPPLIES	07-11-6-606
Total 102672:			161.99			
102673	NICOR	GAS TO RUN EMERGENCY GENERAT	83.73	WATER & SEWER UTILITY FUND	UTILITIES- LIFT STATIONS	60-52-5-540
Total 102673:			83.73			
102674	NORTHERN KEY & LOCK, INC.	KEYS FOR DOG POOH STATIONS @	35.00	PARKS FUND	MATERIAL TO MAINTAIN GROUNDS	06-00-6-623
Total 102674:			35.00			
102675	PORKIES	SUMMER IN THE PARK REIMBURSEM	39.00	GENERAL FUND	CITY COMMUNITY EVENT	01-11-6-621
Total 102675:			39.00			
102676	QUILL CORPORATION	INK CARTRIDGES	24.29	WATER & SEWER UTILITY FUND	SUPPLIES	60-53-6-606
102676	QUILL CORPORATION	LABEL MAKER TAPE	29.98	GENERAL FUND	SUPPLIES	01-08-6-606
102676	QUILL CORPORATION	DUST DESTROYER (CANNED AIR)	31.49	GENERAL FUND	SUPPLIES	01-01-6-606
102676	QUILL CORPORATION	HANGING FILE FOLDER, FILE FOLDE	83.42	GENERAL FUND	SUPPLIES	01-04-6-606
Total 102676:			169.18			
102677	RC JUGGLES	ENTERTAINMENT, MOVIE IN THE PK	50.00	GENERAL FUND	MOVIES IN THE PARK	01-11-6-611
Total 102677:			50.00			
102678	RICARDO SALAS	R.O.W. OPENING PERMIT REFUND	100.00	ESCROW FUND	RIGHT OF WAY PERMITS	72-00-0-217

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
Total 102678:			100.00			
102679	SHAW MEDIA	LEGAL NOTICES	119.00	GENERAL FUND	PUBLISHING SERVICES	01-01-5-538
102679	SHAW MEDIA	LEGAL NOTICES	141.10	GENERAL FUND	PRINTING SERVICES	01-05-5-537
Total 102679:			260.10			
102680	STAN'S OFFICE TECHNOLOGIES, IN	COPIER CHARGE	141.36	GENERAL FUND	SERVICE TO MAINTAIN EQUIPMENT	01-03-5-552
Total 102680:			141.36			
102681	STATE CHEMICAL SOLUTIONS	FLOOR CLEANER	223.86	WATER & SEWER UTILITY FUND	SUPPLIES	60-51-6-606
Total 102681:			223.86			
102682	TICKER RETURN	ONLINE SINGLE TICKET SALES FEE	1,161.50	ESCROW FUND	OPERA HOUSE TICKETS	72-00-0-215
Total 102682:			1,161.50			
102683	TIM ART CONSTRUCTION	EMERGENCY REPAIRS TO OLD COU	586.50	TAX INCREMENT FINANCING FUND	OLD COURTHOUSE	41-00-7-729
Total 102683:			586.50			
102684	ULTRA STROBE COMMUNICATIONS	SIREN MODULE	164.95	POLICE PROTECTION FUND	MATERIAL TO MAINTAIN VEHICLES	03-00-6-622
Total 102684:			164.95			
102685	UNITED STATES INSTITUTE FOR THEA	MEMBERSHIP RENEWAL	300.00	PERFORMING ARTS	DUES & SUBSCRIPTION	07-11-4-454
Total 102685:			300.00			
102686	UPLAND CONSTRUCTION & MAINTEN	REMOVE & REPLACE CURB IN 6 LOC	8,892.00	GENERAL FUND	SERVICE TO MAINTAIN PAVEMENTS	01-06-5-555
Total 102686:			8,892.00			
102687	USA BLUEBOOK	LAB SUPPLIES	522.60	WATER & SEWER UTILITY FUND	LAB CHEMICALS	60-51-6-615
Total 102687:			522.60			

Check #	Payee	Description	Amount	Fund	GL Account Title	GL Account
102688	WAL-MART COMMUNITY	SUPPLIES	149.11	GENERAL FUND	PROGRAM SUPPLIES	01-09-6-612
102688	WAL-MART COMMUNITY	SUPPLIES	93.96	AQUATIC CENTER FUND	OFFICE/JANITORAL SUPPLIES	04-00-6-606
102688	WAL-MART COMMUNITY	SUPPLIES	122.08	RECREATION CENTER FUND	PROGRAM SUPPLIES	05-00-6-612
102688	WAL-MART COMMUNITY	SUPPLIES	161.61	GENERAL FUND	CITY COMMUNITY EVENT	01-11-6-621
Total 102688:			<u>526.76</u>			
102689	WOODSTOCK LUMBER COMPANY	SAUNA MATERIALS	2,282.00	RECREATION CENTER FUND	EQUIPMENT	05-00-7-720
102689	WOODSTOCK LUMBER COMPANY	BENDER BOARD	19.96	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
102689	WOODSTOCK LUMBER COMPANY	WHITE WOOD	21.60	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
102689	WOODSTOCK LUMBER COMPANY	WHITE WOOD	21.60	GENERAL FUND	MATERIALS TO MAIN. PAVEMENTS	01-06-6-627
Total 102689:			<u>2,345.16</u>			
102690	WOODSTOCK MOOSE LODGE	HALL RENTAL FEE	100.00	GENERAL FUND	BUILDING RENTAL	01-09-5-544
Total 102690:			<u>100.00</u>			
102691	ZUKOWSKI ROGERS FLOOD MCARDL	LEGAL ADVICE	123.75	GENERAL FUND	LEGAL EXPENSES	01-08-5-502
Total 102691:			<u>123.75</u>			
Grand Totals:			<u><u>568,182.65</u></u>			

City of Woodstock
Warrant No. 3679

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer



City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 1st day of September, 2015.

City Clerk

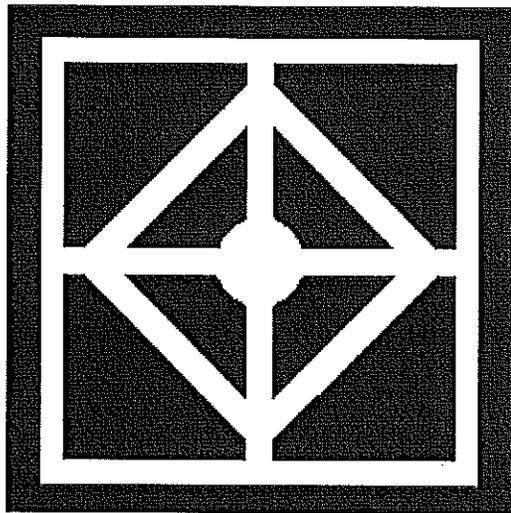
Mayor

City of Woodstock**Credit Card Activity (FirstMerit Bank)****Closing Date 8-1-15**

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT	DATE
01-11-6-621	SANTA'S VILLAGE ZOOSME	SITP PETTING ZOO	\$ 285.00	07/10/15
01-11-6-621	SANTA'S VILLAGE ZOOSME	SITP PETTING ZOO	\$ 385.00	07/21/15
72-00-0-215	PAYFLOW/PAYBAL	TICKET REVENUE	\$ 54.10	07/02/15
82-01-7-701	JIMMY JOHNS	TRAINING LUNCH	\$ 13.50	07/07/15
82-01-7-701	ROSATI'S PIZZA	TRAINING LUNCH	\$ 25.75	07/08/15
82-01-7-701	MCDONALD'S	TRAINING LUNCH	\$ 1.38	07/10/15
82-01-7-701	MCDONALD'S	TRAINING LUNCH	\$ 15.16	07/10/15
82-01-7-701	PUBLIC HOUSE OF WOODSTOCK	TRAINING LUNCH	\$ 58.83	07/15/15
82-01-7-701	ROSATI'S PIZZA	TRAINING LUNCH	\$ 22.46	07/16/15
01-11-6-621	BELLAS BOUNCIES	SITP BOUNCIES	\$ 1,148.32	07/20/15
82-01-7-701	JIMMY JOHNS	TRAINING LUNCH	\$ 20.50	07/20/15
02-00-5-507	GOVERNMENT FINANCE	BUDGET AWARD APPLICATION FEE	\$ 330.00	07/27/15
01-07-6-613	PSN-CITY OF WOODSTOCK	W/S PW, TEST ONLINE PAYMENT	\$ 5.00	07/30/15
01-01-6-601	FOX FRAME SHOP	FRAMING FOR ART WORK	\$ 233.31	07/07/15
01-06-6-627	NORTHFIELD	MATERIALS TO MAINTAIN PAVEMEMT	\$ 215.46	07/10/15
01-11-6-621	WAL-MART	ICE FOR SUMMER IN THE PARK	\$ 65.60	07/17/15
01-08-6-606	OFFICE MAX	CHAIR ASST DIR, FLOOR MAT JANE	\$ 209.98	07/28/15
07-11-6-606	SHOPKEEP	CAFÉ' SUPPLIES	\$ 49.00	07/11/15
07-11-5-501	HOMESTEAD	WEBSITE	\$ 20.99	07/23/15
07-11-6-621	GOLF CAR CATALOG	FUEL PUMP FOR GOLF CART	\$ 104.84	07/02/15
01-04-4-454	THE MANAGEMENT ASSO	MEMBERSHIP	\$ 1,750.00	07/02/15
01-04-4-452	NATL PUBLIC EMPLOYER	WEBINAR	\$ 89.00	07/06/15
01-04-4-452	NATL PUBLIC EMPLOYER	WEBINAR	\$ 55.00	07/24/15
08-00-7-740	NETFLIX	LIBRARY MATERIALS	\$ 43.99	07/09/15
08-00-6-606	UNIV PRODLINECO INC	ARCHIVAL SUPPLIES	\$ 172.55	07/02/15
08-00-6-606	AMAZON MKTPLACE	SRP SUPPLIES	\$ 21.98	07/03/15
08-00-6-606	AMAZON MKTPLACE	SRP SUPPLIES	\$ 8.49	07/04/15
08-00-6-606	WAL-MART	SUMMER READING SUPPLIES	\$ 58.17	07/07/15
08-00-6-606	AMAZON MKTPLACE	SRP SUPPLIES	\$ 79.68	07/10/15

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT	DATE
08-00-8-812	WOODSTOCK THEATRE	PAPER TOWNS PROGRAM YA	\$ 120.00	07/23/15
08-00-8-812	WOODSTOCK THEATRE	PAPER TOWNS PROGRAM YA	\$ 36.00	07/23/15
08-00-6-606	AMAZON MKTPLACE	ART GALLERY SUPPLIES	\$ 114.66	07/24/15
08-00-6-606	HOLLINGER METAL EDGE	ARCHIVAL SUPPLIES	\$ 98.69	07/25/15
08-00-6-606	DISPLAYS2GOCOM	NEW DISPLAY BOARD	\$ 78.30	07/26/15
08-00-6-606	AMAZON MKTPLACE	RETURNED ART GALLERY SUPPLIES	\$ (114.66)	07/30/15
01-09-6-606	PLUG N PAY INC	WEB RECEIPTS	\$ 102.45	07/02/15
01-09-6-606	PLUG N PAY INC	WEB RECEIPTS	\$ 15.00	07/02/15
01-09-6-612	NIKOS RED MILL INN	GIFT CARD FOR OLSON CUSTODIAN	\$ 25.00	07/02/15
04-00-6-612	DAIRY QUEEN WOODSTOCK	POOL MEETING	\$ 89.56	07/06/15
01-11-6-621	PAYPAL - ABIGAILEE	PRINTABLE PHOTO BOOTH PROPS	\$ 10.95	07/07/15
01-11-6-621	RUSH IMPRINT	BEACH BALLS WITH IMPRINT	\$ 254.26	07/08/15
05-00-6-620	NORTHERN KEY AND LOCK	KEYS CUT	\$ 127.00	07/08/15
01-09-6-612	JIMMY JOHNS	PGPG STAFF LUNCH	\$ 109.30	07/09/15
05-00-6-612	JIMMY JOHNS	REC CENTER BOSS BUCKS	\$ 50.00	07/10/15
05-00-6-612	DUNKIN	REC CENTER BOSS BUCKS	\$ 20.00	07/10/15
01-09-6-612	WM SUPERCENTER	PIX FOR GIRLS SOFTBALL TOURNY	\$ 48.62	07/11/15
01-09-6-612	WALGREENS	PIX FOR GIRLS SOFTBALL TOURNY	\$ 47.94	07/11/15
01-09-6-612	WALGREENS	PIX FOR GIRLS SOFTBALL TOURNY	\$ 35.91	07/12/15
01-09-6-612	APPLE CREEK FLOWERS	MISS WOODSTOCK NORA BROWN	\$ 50.00	07/13/15
82-01-7--704	RAKUTEN COM	COMPUTER HARDWARE	\$ 34.99	07/03/15
01-01-5-552	EIG-DOTSTER	WEBSITE REGISTRATION	\$ 35.96	07/16/15
82-01-7-704	B&H PHOTO	PRINTER	\$ 95.99	07/21/15
60-52-7-720	ZONES INC	COMPUTER AND MOUNT	\$ 970.98	07/27/15
60-52-7-720	ZONES INC	COMPUTER AND MOUNT	\$ 35.74	07/28/15
60-52-7-720	ZONES INC	COMPUTER AND MOUNT	\$ 103.86	07/29/15
01-01-5-552	CLEVERBRIDGE	SOFTWARE MAINTENANCE	\$ 395.00	07/30/15
01-11-6-621	SQ MELISSA KETTNER	SITP TEEN DANCE	\$ 355.00	07/19/15
01-11-6-621	NAPOLI PIZZA	SITP TEEN DANCE	\$ 152.00	07/21/15

Department
Of
Community & Economic
Development



Building/Activity

July 2015

Building Permits Issued

July 2015

<i>Type of Use</i>		Commercial and Institutional	
Permit Type	Site Address		Total Fees
Remodel Building	222 CHURCH ST		\$330.00
Remodel Building	231 E CALHOUN ST		\$420.00
Remodel Building	180 S EASTWOOD DR		\$1,103.55
Other Elevator	101 THROOP ST		\$110.00
Other Fire Alarm	222 CHURCH ST		\$0.00
Other Fire Protection	222 CHURCH ST		\$0.00
Other Fire Protection	670 S EASTWOOD DR		\$0.00
<i>Total Fees</i>			\$1,963.55

<i>Type of Use</i>		Industrial and Manufacturing	
Permit Type	Site Address		Total Fees
Addition Building	1800 W LAKE SHORE DR		\$398.00
Other Fire Alarm	2620 BRIDGE LN		\$0.00
Other Fire Protection	2210 LAKE SHORE DR		\$0.00
<i>Total Fees</i>			\$398.00

<i>Type of Use</i>		Multi-Family	
Permit Type	Site Address		Total Fees
<i>Total Fees</i>			\$0.00

<i>Type of Use</i>		Single Family Attached	
Permit Type	Site Address		Total Fees
<i>Total Fees</i>			\$0.00

<i>Type of Use</i>		Single Family Detached	
Permit Type	Site Address		Total Fees
New Building	2850 HAYDN ST		\$19,283.00

New Building	665 VERDI ST	\$19,283.00
New Building	2649 VERDI ST	\$11,959.20
Addition Building	326 HOY AVE	\$55.00
Remodel Roof	1220 WOOD DR	\$55.00
Other Deck	1015 GERRY ST	\$40.00
Other Deck	1925 HILLTOP CT	\$40.00
Other Detached Garage	524 FREMONT ST	\$130.00
Other Detached Garage	822 WASHINGTON ST	\$75.00
Other Electrical	520 E KIMBALL AVE	\$55.00
Other Electrical	1420 SANDPIPER LN	\$55.00
Other Electrical	14320 RYAN CT	\$55.00
Other Electrical	325 BECKING AVE	\$55.00
Other Electrical	1308 JEWETT ST	\$55.00
Other Fence	325 BECKING AVE	\$20.00
Other Fence	902 WICKER ST	\$20.00
Other Fence	449 CENTER ST	\$20.00
Other Fence	1180 POND POINT RD	\$20.00
Other Fence	440 FARM TRL	\$20.00
Other Fence	401 ST JOHNS RD	\$20.00
Other Fence	561 BLUE BONNET LN	\$20.00
Other Fence	1420 SANDPIPER LN	\$20.00
Other Fence	626 S JEFFERSON ST	\$20.00
Other Fence	525 W JACKSON ST	\$20.00
Other Fence	362 RAILROAD ST	\$20.00
Other Heating / AC	315 BURBANK AVE	\$55.00
Other Plumbing	435 LAUREL AVE	\$55.00
Other Plumbing	626 S JEFFERSON ST	\$55.00
Other Plumbing	609 DANE ST	\$55.00
Other Plumbing	240 TANAGER DR	\$55.00
Other Shed	418 N HILL ST	\$25.00
Other Shed	616 GERRY ST	\$25.00

Total Fees \$51,740.20

Grand Total Fees \$54,101.75

Other Permit Activity Report Summary

July 1, 2015 - July 31, 2015

Type of Permit	This Month			Year To Date			This Month Last Year			Year To Date Last Year		
	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees
Other												
Antenna	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Concrete	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	1	\$0	\$60
Deck	2	\$3,200	\$80	24	\$80,575	\$980	3	\$7,500	\$120	20	\$95,750	\$910
Demolition	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Detached Garage	2	\$63,932	\$205	4	\$85,932	\$1,115	1	\$30,000	\$130	3	\$62,000	\$335
Dumpster	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Elevator	1	\$4,000	\$110	3	\$23,000	\$415	0	\$0	\$0	0	\$0	\$0
Fence	11	\$33,288	\$220	68	\$148,002	\$1,360	14	\$46,489	\$280	49	\$123,490	\$980
Gazebo	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Grading	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Parking Lot	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Pool	0	\$0	\$0	3	\$59,200	\$365	1	\$14,000	\$155	7	\$117,500	\$865
Right-of-Way	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Shed	2	\$8,650	\$50	15	\$26,300	\$375	2	\$1,800	\$50	9	\$24,200	\$355
Sign	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Spa	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Temporary Structure	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Trellis	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Totals	18	\$113,070	\$0	117	\$423,009	\$4,610	21	\$99,789	\$735	89	\$422,940	\$3,505

Building Activity Report Summary

July 2015

Type of Permit	This Month			Year To Date			This Month Last Year			Year To Date Last Year		
	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees	No. of Permits	Constr. Cost	Permit Fees
Residential												
Single Family Detached	3	\$339,982	\$50,525	13	\$1,628,770	\$211,609	3	\$218,167	\$55,130	29	\$2,843,913	\$479,835
Single Family Attached	0	\$0	\$0	2	\$452,904	\$58,103	0	\$0	\$0	0	\$0	\$0
Multi-Family	0	\$0	\$0	3	\$2,400,000	\$465,081	0	\$0	\$0	0	\$0	\$0
Additions	1	\$15,000	\$55	5	\$98,780	\$703	0	\$0	\$0	3	\$36,900	\$275
Misc	28	\$159,620	\$1,160	186	\$1,228,317	\$9,330	29	\$110,989	\$995	145	\$1,122,879	\$8,497
Total	32	\$514,602	\$51,740	209	\$5,808,771	\$744,827	32	\$329,156	\$56,125	177	\$4,003,692	\$488,607
Commercial/Institutional												
Commercial - New	0	\$0	\$0	1	\$1,682,517	\$10,178	0	\$0	\$0	1	\$500,000	\$10,076
Commercial - Additions	0	\$0	\$0	2	\$110,000	\$805	0	\$0	\$0	0	\$0	\$0
Commercial - Misc	7	\$175,300	\$1,964	47	\$2,332,685	\$12,673	4	\$58,390	\$1,446	26	\$860,712	\$7,194
Total	7	\$175,300	\$1,964	50	\$4,125,202	\$23,655	4	\$58,390	\$1,446	27	\$1,360,712	\$17,270
Industrial												
Industrial - New	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0	0	\$0	\$0
Industrial - Additions	1	\$300,000	\$398	1	\$300,000	\$398	0	\$0	\$0	0	\$0	\$0
Industrial - Misc	2	\$27,935	\$0	13	\$7,063,530	\$10,594	0	\$0	\$0	2	\$23,750	\$0
Total	3	\$327,935	\$398	14	\$7,363,530	\$10,992	0	\$0	\$0	2	\$23,750	\$0
Signs												
Signs	4	\$0	\$121	37	\$0	\$1,464	6	\$0	\$507	25	\$0	\$1,417
Grand Total	46	\$1,017,837	\$54,223	310	\$17,297,503	\$780,938	42	\$387,546	\$58,077	231	\$5,388,154	\$507,293

Fee Summary Report

July 2015

Type of Fee	This Month		Year To Date		This Month Last Year		Year To Date Last Year	
	Number of Permits	Fee Amount	Number of Permits	Fee Amount	Number of Permits	Fee Amount	Number of Permits	Fee Amount
Building Fees								
Residential	28	\$4,441.20	170	\$65,165.80	33	\$4,054.00	173	\$38,362.00
Commercial	4	\$1,908.55	36	\$1,445.58	4	\$1,446.00	25	\$8,484.00
Industrial	1	\$398.00	9	\$0.00	0	\$0.00	0	\$0.00
<i>Total Building</i>	33	\$6,747.75	215	\$66,611.38	37	\$5,500.00	198	\$46,846.00
Impact Fees								
Park	4	\$1,902.00	23	\$36,034.00	3	\$1,065.00	29	\$9,561.00
School	4	\$13,611.00	23	\$152,083.00	3	\$17,152.00	29	\$133,047.00
Library	4	\$2,138.00	23	\$31,965.00	3	\$2,335.00	29	\$19,388.00
Streets	4	\$738.00	23	\$21,006.00	3	\$738.00	29	\$17,134.00
Police	4	\$3,208.00	23	\$47,277.00	3	\$2,660.00	29	\$25,359.00
Fire and Rescue	4	\$619.00	23	\$9,247.00	3	\$676.00	29	\$5,615.00
<i>Total Impact</i>		\$22,216.00		\$297,612.00		\$24,626.00		\$210,104.00
Water and Sewer Fees								
Water	3	\$10,314.00	108	\$181,053.00	3	\$10,185.00	30	\$104,451.00
Sewer	3	\$14,085.00	18	\$206,262.00	3	\$15,675.00	30	\$148,325.00
<i>Total Water and Sewer</i>		\$24,399.00		\$387,315.00		\$25,860.00		\$252,776.00
<i>Grand Total</i>		\$53,362.75		\$751,538.38		\$55,986.00		\$509,726.00

Adjudication Summary July 2015

Docket #	Violation	Judges Order	PD paid	PD unpaid	COD paid	COD unpaid	AAFpaid	AAF unpaid	comments
20140352	Allowed, Temporary and Special Uses	continued							
20150009	Vacant Structures And Land, Accessory Structures Must Be Structurally Sound And Maintained in Good Repair	continued							
20150058	Vehicle Impound	withdrawn							
20150081	Storage of personalty in view of the public	continued							
20150202	Minor Tobacco (1st)	def/liable/fta		25.00				50.00	
20150212	Truancy (2nd)	Liabe/neg plea		50.00					
20150213	Truancy (2nd)	Liabe/neg plea		75.00				50.00	
20150218	Vehicle Impound	withdrawn							
20150285	Disorderly Conduct: Fighting	Liabe/neg plea		75.00				50.00	
20150286	Drug Paraphernalia	Liabe/neg plea	300.00				50.00		amended to disorderly
20150287	Drug Paraphernalia	Liabe/neg plea		300.00				50.00	amended to disorderly
20150288	Disorderly Conduct - Fighting	Liabe/neg plea		75.00				50.00	
20150289	Retail Theft	Liabe/neg plea	250.00				50.00		amended to disorderly
20150290	Retail Theft	Liabe/neg plea	250.00				50.00		amended to disorderly
20150292	Retail Theft	Liabe/neg plea							
20150293	Retail Theft	Liabe/neg plea		250.00				50.00	amended to disorderly
20150294	Vehicle Impound	def/liable/fta							
20150295	Vehicle Impound	def/liable/fta							
20150296	Vehicle Impound	withdrawn							
20150297	Vehicle Impound	withdrawn							
20150298	Hotel/Motel Occupancy Tax	continued							
20150299	Animal waste on Private Property	nonsuited							
20150300	Parking Only on an Improved Surface	nonsuited							

Code Enforcement Monthly Summary

July 1, 2015 - July 31, 2015

	Violations		Number of Inspections	Number of Notices Issued	Number of Citations Issued
	New	Abated			
This Year					
January	6	0	7	7	0
February	17	0	22	6	0
March	39	0	52	6	0
April	5	0	22	4	0
May	51	0	53	0	0
June	17	0	37	0	0
July	19	0	27	0	0
August	0	0	0	0	0
September	0	0	0	0	0
October	0	0	0	0	0
November	0	0	0	0	0
December	0	0	0	0	0
Totals	154	0	220	23	0

Last Year					
January	1	0	1	0	0
February	40	0	26	2	0
March	50	0	45	3	0
April	63	0	36	17	0
May	22	0	13	9	0
June	59	3	68	19	0
July	42	1	36	9	0
August	36	16	41	16	0
September	38	0	51	6	0
October	9	0	11	3	0
November	23	0	27	8	0
December	36	0	42	14	0
Totals	419	20	397	106	0

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Backflow Protection Program
Monthly Summary

July 2015

Number of Inspections
46 Inspections@18 locations

Amount Invoiced
\$ 2950.00

Human Resources Department

Monthly Report

Jul-15

RECRUITMENTS**Position/Department****# Applicants****Status**

Note: As of 2/25/15 a hiring freeze was reinstated for all non-Summer Seasonal positions, for an indefinite period of time. All current and future staffing requests will need to be critically evaluated to determine service level losses. All recruiting/hiring for non-Summer Seasonal positions has been suspended.

EEM Dir. of Economic Development (ED)	30 (received, including 2 late)	Posted until 5/29/2015. In-person (3) & Skype (4) interviews held on 6/24 & 6/25/2015. 2 candidates continued to 2nd in-person interviews week of July 20th. Position offered to and accepted by finalist.
FTE Production Assistant (OH)	1 (received)	<i>Internal</i> posting until 7/10/2015. LPT employee candidate promoted to position.
LPT Front Desk Cashier (REC) - Multiple	9 (received)	Posted until 7/24/2015
LPT Playroom Attendant (REC) - Multiple	12 (received)	Posted until 7/24/2015
LPT Library Shelver (LIB)	3 (received to date)	Posting until 8/7/2015

NEW HIRES/CHANGES**Position/Department****Name****Start Date**

City Council Member	Daniel Hart	6/1/2015 Elected and appointed to position.
SPT Facility/Events Worker (OH)	Samuel Reuter	7/1/2015
FTE Production Assistant (OH)	Dan Wiegel	7/15/2015 Promotion
LPT Administrative Help (PW)	John Isbell	7/13/2015 Assisting PW Director until EEM Assistant Director is hired
LPT Playroom Attendant	Ellie Powell	7/20/2015 Promotion

TERMINATIONS**Position/Department****Name****Last Date**

LPT Playroom Attendant	Taylor Scheidler	7/1/2015 Resignation
SPT Public Works	Chris Behler	7/3/2015 Resignation
BA3 Maintenance Worker I	Kevin Kucharski	7/4/2015 Resignation
EEM Dir. of Public Works (PW)	Paul Ruscko	7/10/2015 Resignation

Human Resources Department

Monthly Report

Page 2

Jul-15

RISK MANAGEMENT

Case	Date	Status
Legal Liability-- None		
Property Liability-- None		
Personal Liability--		
Rec Ctr contractor inhalation injury	5/24/2012	Former rec ctr contracted instructor filed suit due to chemical inhalation incident, CCMSI handling, in litigation. Depositions of MaryLynn Lisk and Alan Dunker held on 2/27/2015 with Plaintiff's attorney who was not very professional.
Resident trip & fall	8/24/2012	Legal notification of anonymous non-identified incident was denied; lawsuit filed citing public sidewalk trip & fall nature; tort immunity should apply, forwarded to CCMSI to handle presently being litigated and is in discovery, settlement conf requested on 11/17/2014 was declined. Deposition held for Jeff VanLanduyt for 3/6/2015. Deposition of Donovan Day was to occur on July 8, but he was unable to attend.
Aquatic Ctr trip & fall	6/20/2013	Slip & fall in changing area of aquatic center resulting in injury, in litigation, amended complaint filed for willful & wanton. Depositions of Becky Vidales and Melissa Canto held on Thursday, July 16th. Ancel Glink will file for summary judgement on this case and most likely prevail as there are many inconsistencies within this incident.
Trip & fall	7/3/2014	Received attorney's letter for a trip & fall by Linda Brown that allegedly occurred on 7/3/2014. 450 Dane Street was the address provided for a City Sidewalk trip and fall. Sent to CCMSI immediately. CCMSI sent denial letter due to inconsistencies, including a prior medical issue with the involved wrist and then the client sent a summons. In the meanwhile, a sidewalk case in Algonquin was decided with a not-guilty verdict which is promising based on the similarities between the cases.
Workers' Comp--		
Police	9/8/2014	Fractured vertebrae due to vehicular accident indicated above. Officer returned to light duty 1/25/2015. Work hardening conducted for 3 weeks to allow Officer to work through injury issues that have arisen. Independent medical evaluation (IME) conducted 4/13/2015 indicated that further PT and a functional capacity evaluation (FCE) would be appropriate to determine claimant's true abilities. CT scans recommended and 9 and 12 months post injury for full duty work release anticipated by 9/8/2015. Officer still on light duty, but moved from the evidence room to other duties that can still accommodate his restrictions. FCE on July 29th indicated return to full duty work was determined.
Public Works	1/8/2015	Mechanic fractured right big toe and incurred nail bed avulsion injury as a result of a wing plow pivot mechanism falling on his foot when removing such from a plow. Employee is at MMI and discharged from care. Pro se offer provided by CCMSI to resolve case.

Human Resources Department

Monthly Report, page 3

Jul-15

SPECIAL PROJECTS

Activity	Date	Description
ED Director Recruiting	July	The search committee interviewed seven (7) candidates for this role and invited three (3) finalists back for further consideration via a 2nd interview with the Department Directors and community member Q & A. One candidate pulled-out of consideration due to a family medical emergency. Two finalists were interviewed the week of July 20th. An offer was made and accepted by the City's superior candidate with a tentative start date of Tues, Sept 8th.
Police ID Project	July	HR Coordinator and IT Manager continue to work on ID project for the Police Department. The project included: creating a new ID badge, formatting IDs, entering employee information in database, testing and printing the new IDs for the Police Department.
2015 Employee Service Awards	July	HR Coordinator began planning for the 2015 Employee Service Awards which will be held at the October 20, 2015 City Council Meeting. HR Coordinator has created initial letters, certificates, and forms for the awards process.
New Performance Review Form	July	HR Director continues to work on a new and improved performance review form for all City of Woodstock employees. The non-Police/Dispatch, non-management form is done and has been reviewed by the Department Directors. The non-Police/non-Dispatch management form is nearly finished and just needs proofing and review by the Directors. The Police and Dispatch and management forms now need to be created and formalized. Chief Lowen has provided HR Director with sample review forms which he would like to use for his personnel, thus creation of these forms is to make them consistent with the other form created with the rating scale and formatting.
Centegra Billing Issue	July	HR Director approached Centegra with the City's disappointment in their recently reinstated provider-based billing which, in essence, double bills City employees for Dr. Office visits that should only cost them a \$20 copay. In these situations, several of our employees have been responsible for hundreds of dollars in charges rather than the \$20 copay. Additionally, for those employees that have met their deductibles, the City of Woodstock has paid several hundred dollars more under this billing model due to separate charges for the doctor's fees and a facility fee. Based on Centegra's less than favorable response to the City, HR Director is in the process of moving all occupational business to Mercy. Additionally, the City will no longer consider partnering with Centegra and Integrated for our new Wellness program.
New Wellness Program	July	HR continues to consider a new wellness provider for the City of Woodstock.

Human Resources Department
 Monthly Report
 Jun-15

RECRUITMENTS

Position/Department	# Applicants	Status
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Note: As of 2/25/15 a hiring freeze was reinstated for all non-Summer Seasonal positions, for an indefinite period of time. All current and future staffing requests will need to be critically evaluated to determine service level losses. All recruiting/hiring for non-Summer Seasonal positions has been suspended.

Summer Seasonal Positions:

Based on the applications received in March for the SPTs, in April & May finalized hiring process for Rec & PW

EEM Dir. of Economic Development (ED)	30 (received, including 2 late)	Posting until 5/29/2015. In-person (3) & Skype (4) interviews held on 6/24 & 6/25/2015. 3 candidates to continue to 2nd in-person interviews
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FTE Production Assistant (OH)		<i>Internal</i> posting until 7/10/2015
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NEW HIRES/CHANGES

Position/Department	Name	Start Date
FTE Production Assistant (OH)	Nathan Knapke	6/2/2015 Converting to LPT from FTE

Playground Program Counselors (Rec)	23 (Hired): 13 Returners 10 New	Start Date: 6/8/2015
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EEM Dir. of Public Works (PW)	Jeff VanLanduyt	6/28/2015 Internal Promotion to Director Position
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TERMINATIONS

Position/Department	Name	Last Date
BA3-C Utility Inspector	Jason Walters	6/18/2015 Termination
BA3-A Maintenance Worker I	Adam Brink	6/19/2015 Resignation
EEM Dir. of Public Works (PW)	Paul Ruscko	7/10/2015 Resignation

Human Resources Department

Monthly Report

Page 2

Jun-15

RISK MANAGEMENT

Case	Date	Status
Legal Liability-- None		
Property Liability-- None		
Personal Liability--		
Rec Ctr contractor inhalation injury	5/24/2012	Former rec ctr contracted instructor filed suit due to chemical inhalation incident, CCMSI handling, in litigation Depositions of MaryLynn Lisk and Alan Dunker held on 2/27/2015 with Plaintiff's attorney who is not very professional
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SPECIAL PROJECTS

Activity	Date	Description
Summer Seasonal Hiring Process	June	HR Coordinator worked with Rec and PW in the onboarding process for the hiring of the summer seasonal positions: tracked all incoming hires through spreadsheets, prepared materials for upcoming orientations, processed paperwork, and entered employees in employee database. HR Director conducted PGPG Seasonal employee orientation.
QPR Suicide Prevention Training	June	HR Director attended full day training at McHenry County Mental Health Board to be a trainer, one of 25 in the county to be certified to conduct suicide prevention training for Police, Fire, first responders, teachers, school personnel, clergy, and community members. HR Director will personalize her presentation as appropriate to the program and then train Woodstock Police first.
City of Woodstock Employee Event	June	HR Coordinator, as a member of the City's event committee (COWPIES), planned and conducted the City's annual employee picnic at the aquatic center. The event was a success and the employees that attended the event had a good time and some won fantastic raffle prizes.
Fire Extinguisher Training	June	HR Director coordinated to have a member of WFRD train our employees who wished to have such training on fire extinguisher usage. The training consisted of a brief classroom presentation and was followed by hands on fire extinguisher use. This was an excellent "first try" at utilization of WFRD for City of Woodstock employee training. HR Director has requested other training topics/curricula so that she could review such for further training opportunities for City employees.
ED Director Recruiting	June	The search committee interviewed seven (7) candidates for this role and invited three (3) finalists back for further consideration via a 2nd interview and community member Q & A.



Police Department
Robert W. Lowen, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policedep@woodstockil.gov
www.woodstockil.gov

To: Roscoe C. Stelford, City Manager
From: Robert W. Lowen, Chief of Police
Re: July 2015 Monthly Report
Date: August 13, 2015

Woodstock Police responded to 1,178 calls for service during the month, 14 fewer calls than responded to in July 2014. At this point in the 2015 calendar year, WPD has responded to approximately 2% fewer calls for service than reported at a similar point in 2014. There were 72 reported crimes during the month, 27 fewer than reported in July 2014. An approximate 15% increase in crime has been realized compared to a similar point in the 2014 calendar year. Criminal arrests were down slightly, comparing this July with last year, while year to date arrests are up slightly. Although traffic arrests are lower at this point in 2015, traffic accidents are tracking 27% lower comparing this point of the calendar year with a similar point in 2014.

DARE/GREAT Officer Michael Gustis and School Resource Officer Jeremy Mortimer continue to supplement the Patrol Division as their school related duties are on hold for the summer. Officer Christopher Naatz successfully completed his probationary period. The Investigation Division, while conducting sex offender address compliance checks, found a subject that had not been living at his registered address for a number of months. The subject was eventually located and charged with a Class 3 Felony for Unlawful Failure to Register as a Sex Offender.

Other highlights for the month include; crowd/traffic control at the 4th of July Fireworks; Beat Officer Kevin Tietz welcoming youngsters at the Woodstock Cinema; traffic control and participation in the Run 4 Hope and McHenry County Police Charities Donut Run; Coffee with the Chief Program featuring Beat Officer Andrew Reitz providing information on Police Beat 23 (southwest quadrant of the City) and Use of Force by Police and public perceptions of same; crowd/traffic control at the Gavers Barndance; and participation by Police Officers and Police Explorer Scouts at the City's "Summer in the Park" which culminated with a Police Tween Dance held on Sunday, July 19th.

The Police Department continues visible and aggressive patrols in the area of the Woodstock Square which is supplemented by Community Service Officers and a hire-



NATIONAL TRUST
for HISTORIC PRESERVATION®
DOZEN DISTINCTIVE
DESTINATIONS 2007

*Woodstock is proud to have been recognized as a 2007 Distinctive Destination
by the National Trust for Historic Preservation*

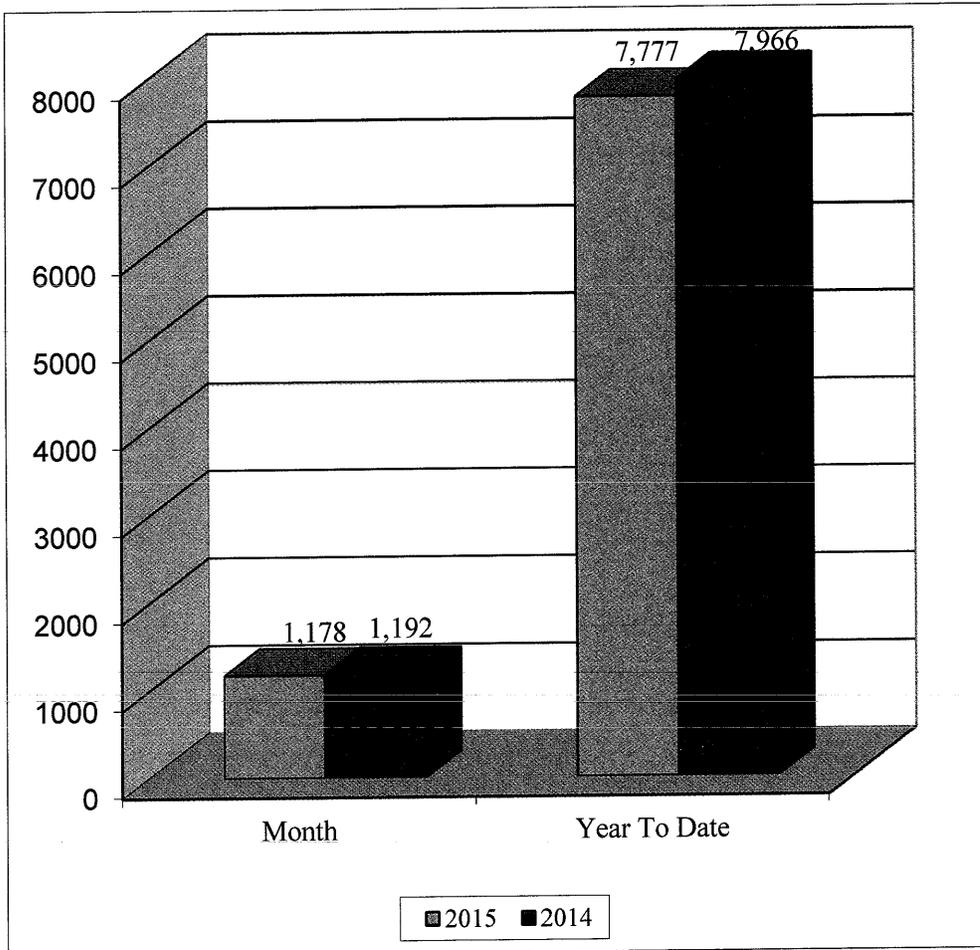
back detail for a Police Bicycle Officer during the late afternoon/evening hours. Officers remain vigilant in other areas of the community and continue to provide assistance ensuring the remaining summer community events take place in a safe manner and are enjoyed by all.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert W. Lowen". The signature is fluid and cursive, with a long horizontal stroke at the end.

Robert W. Lowen
Chief of Police

CITY OF WOODSTOCK POLICE DEPARTMENT JULY 2015 MONTHLY REPORT

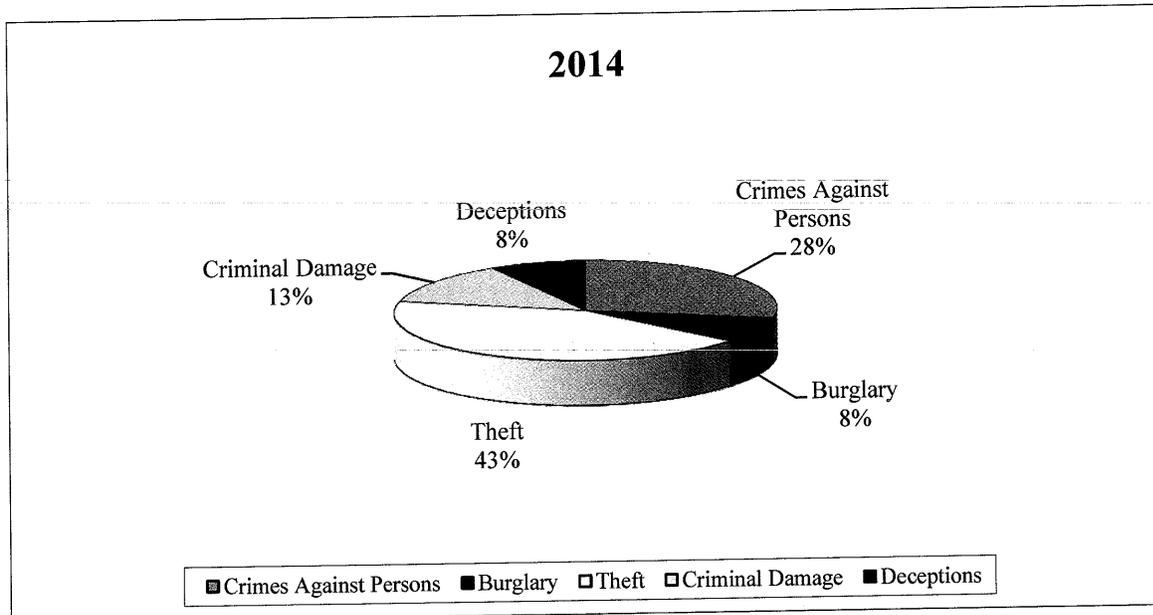
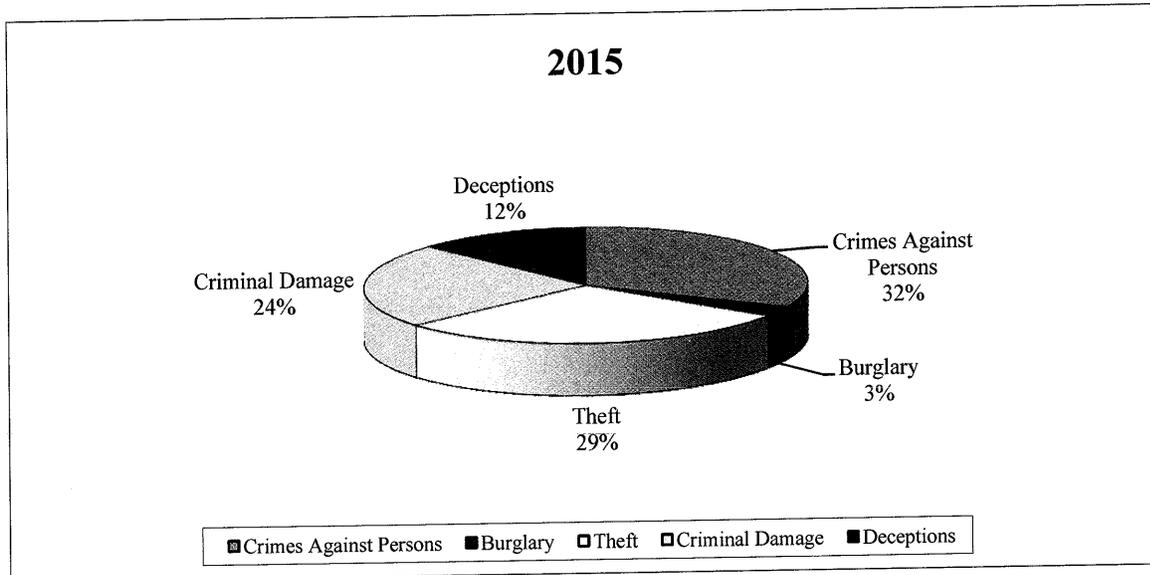


CALLS FOR POLICE SERVICE

**WOODSTOCK POLICE DEPARTMENT
JULY 2015 MONTHLY REPORT**

REPORTED CRIME CATEGORIES	Month 2015	Month 2014	Year to Date 2015	Year to Date 2014
CRIMES AGAINST PERSONS				
Homicide	0	0	0	0
Criminal Sexual Abuse	2	6	17	20
Robbery	0	0	3	1
Battery	19	19	152	122
Assault	2	3	6	16
Reckless Homicide	0	0	0	0
CRIMES AGAINST PROPERTY				
Burglary	0	2	20	5
Burglary to Residence	1	4	13	22
Burglary to Vehicle	1	2	25	26
THEFTS				
Felony	3	14	43	34
Misdemeanor	11	13	100	116
Retail Theft	7	14	74	51
Motor Vehicle Theft	0	1	5	1
CRIMINAL DAMAGE TO PROPERTY				
Felony	2	4	23	15
Misdemeanor	15	9	103	67
Arson	0	0	0	0
DECEPTIONS				
Deceptive Practice	0	1	5	7
Forgery	3	2	9	5
Theft of Labor / Service	0	0	5	2
All Other Deceptions	6	5	59	50
TOTAL CRIMES REPORTED	72	99	662	560

CITY OF WOODSTOCK POLICE DEPARTMENT JULY 2015 MONTHLY REPORT



REPORTED CRIMES COMPARISONS

**WOODSTOCK POLICE DEPARTMENT
JULY 2015 MONTHLY REPORT**

ARREST SUMMARY / TRAFFIC DATA	Month 2015	Month 2014	Year to Date 2015	Year to Date 2014
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CRIMINAL ARRESTS

Crimes Against Persons	12	12	66	79
Crimes Against Property	6	9	48	44
Crimes Against Society	16	14	76	80
Arrests for Outside Agencies	5	6	47	35
Juvenile Arrests	4	5	60	55
Total Criminal Arrests	43	46	297	293

TRAFFIC ARRESTS

From Accidents	25	27	141	142
Driving Under the Influence	5	9	46	55
Driving While Suspended	23	22	150	153
Insurance Violations	26	22	219	200
Other Traffic Arrests	251	251	1,542	1,962
Total Traffic Arrests	330	331	2,098	2,512

TRAFFIC CRASHES

Fatal Crashes	0	0	1	0
Personal Injury	6	2	50	45
Property Damage	16	35	208	290
Private Property	9	15	98	120
Total Crashes	31	52	357	455

**WOODSTOCK POLICE DEPARTMENT
JULY 2015 MONTHLY REPORT**

MISCELLANEOUS SERVICES	Month 2015	Month 2014	Year to Date 2015	Year to Date 2014
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GENERAL INFORMATION

Calls for Service	1,178	1,192	7,777	7,966
Miles Patrolled	25,808	26,669	178,204	172,012
Total Written Reports	365	348	2,376	2,330
Tavern Checks	290	358	2,290	2,260
Outside Agency Assists	5	6	47	35
Fire/Rescue Calls	380	349	2,453	2,480

PARKING VIOLATIONS

Total Parking Violations	336	363	2,317	2,377
Total Fines Collected	\$5,920	\$6,850	\$47,205	\$61,660

PROPERTY SUMMARY

Stolen Property Value	\$4,453	\$36,853	\$108,975	\$129,300
Recovered Property Value	\$765	\$4,831	\$26,757	\$17,224
Vandalized Property Value	\$5,644	\$3,360	\$30,916	\$19,941

ADDITIONAL FEES/FINES SUMMARY

Vehicle Impound Fees	\$4,000	\$5,520	\$32,500	\$44,540
Bail Processing Fees	\$240	\$480	\$1,880	\$2,180

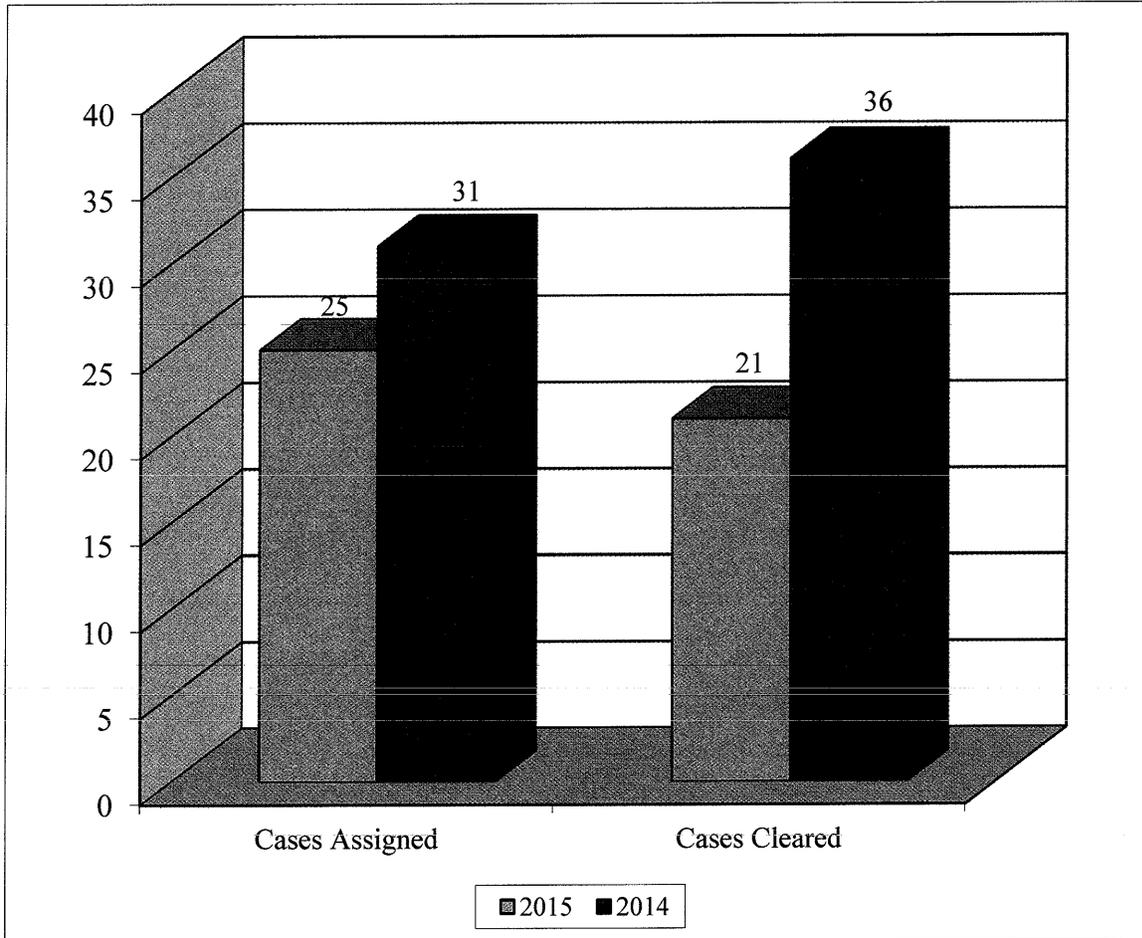
**WOODSTOCK POLICE DEPARTMENT
JULY 2015 MONTHLY REPORT**

INVESTIGATIONS DIVISION	Month 2015	Month 2014	Year to Date 2015	Year to Date 2014
CASES ASSIGNED				
Felony Cases	22	23	132	132
Misdemeanor Cases	0	2	25	28
Non-Criminal Cases	3	6	73	87
Total Cases Assigned	25	31	230	247
CASES CLEARED				
Felony Cases	18	19	130	194
Misdemeanor Cases	1	13	26	44
Non-Criminal Cases	2	4	71	88
Total Cases Cleared	21	36	227	326

NARRATIVE SUMMARY:

Cases assigned and investigated by the Investigations Division this month included: One(1) theft from person, one(1) suspicious incident, one(1) unlawful violation of the sex offender registrations act, one(1) theft or lost firearm investigation; two (2) residential burglaries; two(2) sex crimes; two(2) grooming incidents, two(2) death investigations, three(3) forgery investigations, four(4) burglary to motor vehicles and six(6) unlawful use of credit card investigations.

**CITY OF WOODSTOCK
POLICE DEPARTMENT
JULY 2015
MONTHLY REPORT**



**INVESTIGATIONS DIVISION
MONTHLY CASE COMPARISONS**

**DEPARTMENT OF PUBLIC WORKS
MONTHLY ACTIVITY REPORT
July 2015**

Administration Division

City Engineer consulted with City Attorney regarding final settlement agreement for Apple Creek (subdivision) lawsuit.

City Engineer attended several construction meetings with contractors & engineers regarding the Fiber Optic project.

City Engineer met with the Building Department and Developer regarding possible redevelopment of the Golf-n-Games site on IL Route 47.

City Engineer conducted pre-construction meeting for Murphy Oil Gas Station (which will be located on Wal-Mart site).

City Engineer met with consulting engineers and administration regarding completion of engineering plans for Walnut / Ash Storm Sewer Project.

City Engineer met with sales representative from Holophane Lighting regarding the retrofit of street light conversion to LED for those fixtures on Main Street.

Office Manager attended coordination meetings for Woodstock Girls Softball League Tournament, Summer in the Park (and Barndance), MCYSA Tournament.

Office Manager coordinated Bid advertising, mailings, and openings for 'Crack Sealing Program', 'Pavement Marking Program', and 'Custodial Services'; compiled Bid Tabs.

Office Manager prepared mailing for Fiber Optic Project.

Office Manager organized Public Works' section of the 2015 Fall City Scene.

Office Manager managed Block Party Requests for party on Kathleen Court and also for First United Methodist Church's event held at Olson Park.

Office Manager prepared Event Details listing responsibilities for PW staff for upcoming events; WGSL Tournament, Summer in the Park, we.CAN.tri Triathlon,

Office Manager wrote, and assisted with, several articles for City Manager's Newsletters; Tick Removal, City Wide Mosquito Spraying, Emricson Park Field 'A' Renovations, Labyrinth Construction Continues, Emricson Park Field 'A' Update, EPA Inspection (at Wastewater Treatment Plant), Tree Plating on Public Right of Way, 2015 Pavement Maintenance Program, Downtown Brick Replacement, Protecting Yourself from Ticks.

COMPLIMENTS AND THANK YOU'S

DEPARTMENT OF PUBLIC WORKS

JULY 2015

Due to the efforts of each employee, attitude, and attention to the importance of QUALITY SERVICE to our residents, we've received the following compliments during the month. These residents/customers took the time to call, send a note, or stop in at the Public Works Office to say "thank you":

<u>Employee/Dept.</u>	<u>From</u>	<u>Location</u>	<u>Activity</u>
Parks Division	Councilman Saladin	Dream Field	"games were good, field prep was complete, appreciate help from staff"
Street Division	Library staff	Library	"Thanks to PW for help with new entryway."
Parks/Streets	Rec Dept	Emricson	"thanks for help with we.CAN.tri Traithlon & assistance w/ administering Playground Program"
S&W Maint./ Steve Major	Resident	1 st Methodist Church	"Thank you to the employee that came in on Saturday to turn off water at the Parsonage; much appreciated"
Parks/ Pat O.	Resident/Lindsey	N. Wheeler St.	"Thanks for getting branches cleaned up right away & for scheduling removal of dead tree."
Street Division	Resident/Julie	Cobblestone/Castle	"Thank you to the team that is keeping up on the mowing. Great job mowing! Much appreciated."

Your hard work and special efforts are recognized by our residents and appreciated by the City.

c: Mayor & City Council
Roscoe Stelford



City of WOODSTOCK

DEPARTMENT OF PUBLIC WORKS PARK & FACILITY DIVISION – July, 2015

Monthly Tasks Completed:

Parks:

- Staff is working on putting together a cancellation policy for the reservation of pavilions within the park..
- The irrigation systems have been turned on and scheduled to run. With the rain that we have had this year we have not had to use our irrigation systems up until recently.
- Field 'A' is out of service for renovations starting July 13, 2015.
- Emricson Field 'A' Fencing bid document was put together and bids were received on July 10, 2015. City Council awarded a contract to Northern Illinois Fence out of Cortland Illinois to perform this work.
- The field lighting purchase agreement was signed to complete work on Field 'A' at Emricson using Musco Sports Lighting.
- 2 New Planters and 1 garbage receptacle were ordered for the square. Once they arrive Parks staff will install them on the brick walk leading from Main St. to the parking lot behind the movie theater.
- Sullivan field irrigation repairs were performed.
- At Tara Rd. Park around the drinking fountain yard restorations were completed.
- The security box for the backflow device on the fountain at Sesquicentennial Park was constructed and installed. The delay was centered around the need to bring the water line into compliance with State Plumbing Codes.
- The Larger pond aerator was in for service and has since been reinstalled in the upper pond at Emricson Park. The smaller aerator needs service as it stopped working.
- Jeff and Ernie walked the bump-outs in the Square on Tuesday, July 28, 2015, to gather info & formulate a plan for landscaping improvements.
- The lightning detection transmitter at Bates Park was replaced on Monday, July 27, 2015.

Fields / Special events:

- Staff maintained 543 acres of property.
- Staff prepped fields for 190 scheduled ball games the month of July.

- Staff worked over the weekend to prep fields for WGSL – end of the year tournament.
- Staff set-up and took down fencing, signage, and barricades for the 4th of July event.
- Staff worked over the weekend of July 18 & July 19 to prep fields for the City's Heatwave tournament
- Staff prepped fields for the MCYSA tournament on Dream Field.
- Staff assisted with set-up and take down of the "Summer in the Park" event.
- Staff worked evening hours twice the month of July to set-up and take down the "movies in the park" event at Emricson Park.
- Field grading work took place on field 'C' at Emricson. Soils had eroded & washed out from the rain last week. Parks staff installed 20 tons of field mix to the infield surface.

Forestry:

- Tree trimming and removal requests – Following up on each request.
- Continue ROW restorations – Applewood subdivision was restored.
- Throop St. Parking lot –an Ash tree removed.
- 3 trees fell down on Country Club Road along the tree line from high winds. Crews had to shut down a lane of traffic so debris could be cleaned up.

Facilities:

- Utilizing the aerial truck, the City Arborist assisted with measuring the old court house windows for replacement.
- City Manager's office lightbulbs were changed.
- Com Ed was contacted regarding the oil leaking from their transformer at City Hall. They are planning on replacing that transformer within the next two weeks. They were informed that we need to be notified and that we prefer to have this completed during off hours on the weekend.
- The Rooftop HVAC unit, at Public Works, drain line was fixed so that it could run to the roof drain and not leak on the roof.
- Roof drains were cleared and edges cleaned from debris on the Public Works roof.
- Spitson Masonry started masonry repairs at City Hall on Monday, July 20, 2015
- Custodial services pre-bid walk through was held Wednesday, July 22, 2015.
- The Custodial Bid document was put together for custodial services at the Library, City Hall, and Recreation Center. Bids were received Friday, July 31, 2015. Staff will be reviewing the bids and putting together a staff report for the August 18th Council Meeting.

- The Bradley Sink at City Hall had to have parts ordered. The parts were received and the sink was repaired.
- Toilets at Bates Park were repaired – they were consistently running and the diaphragms were changed out.
- The Woodstock Fire Department performed compliance inspections of Bates and Merryman field facilities. Inspections focused on fire safety items and means of egress.
- The City Hall front entrance sign was re-secured to the footings. The sign was not rotted out however, just needed new supports.
- The middle garage door, the far end doors springs, and lines to overhead doors at the Parks Maintenance Building were changed.
- Paper and plastic supplies were ordered for City Hall Custodial contractor to be used at City Hall.
- City Hall's front door closure was replaced.
- A Wire guard was added to an existing light fixture at City Hall to make it safe – per fire code.

DEPARTMENT OF PUBLIC WORKS

Sewer and Water Maintenance Division – July 2015

Water Distribution System

No water main breaks this month.

Installed new water main valve on Harding Lane,

Turned water on: 631 Silver Creek Road, 1916 Roger Road, 420 Farm Trail, 940 Dakota Drive, 425 Washington Street

Turned water off: 420 Farm Trail, 926 Jewett Street, 86 Victoria Drive, 1828 Wicker Street

Replaced sample station at Emricson Park

Repaired leaking yard hydrant at Emricson Park

Mowed booster stations

Repaired hydrant that had been struck by motorist on McHenry Avenue

Made water service tap on Blakely Street.

Checked out water service leak at: 240 Tanager Drive

Repaired leaking hydrant on Barnswallow, Martin Drive

Continued painting hydrants throughout city

Checked two water booster stations daily

Sanitary Sewer System

Responded to (2) two sewer main backup calls: 1203 Jewett Street (ours), 120 Lawrence Avenue (theirs)

Replaced 4 gate valves and 2 check valves at Duvall sanitary lift station

Assisted with repairs to Lake Shore Drive lift station

Assisted with work at Wanda Lane lift station

Cleaned Banford Road lift station

Mowed grass at several lift stations

Checked for property operation of 20 lift stations daily

Monthly Activities

Water meter readings, final readings, 63 new meter installations.

Locates and inspections of water and sewer mains, buffalo boxes, and service lines for homeowners, contractors, plumbers, and C.E.D.

Monthly shut-offs – 15

Postings – 74

Leak inspections – 5

Installed storm pipe for down spout drainage in front of Old Courthouse & Sheriff's House

Assisted with water supply for Gavers' Barndance

Assisted with vector at WWT plant

Assisted with set up for Summer in the Park event

JULIE REQUESTS -431(175-2014)

Shawn D Parker, Superintendent



City of WOODSTOCK

Department of Public Works
Streets Department
326 Washington St.
Woodstock, Illinois 60098

815/338-6118
fax 815/334-2263
www.woodstockil.gov

To: Mr. Jeff Van Landuyt, Public Works Director
From: Mark Miller, Street and Fleet Superintendent
Re: **Report of Monthly Activity - July**
Date: August 5, 2015

Fleet and Street Division Overview

- Streets will provide assistance for the annual events this month which include 4th of July celebration and The Barn dance.
- Streets staff continued to provide seasonal service for; roadside mowing, pothole patching requests, street sweeping and sign repair requests.
- Fleet continued to provide both scheduled and unscheduled service repairs for City owned vehicles and equipment.
- Fleet has begun the summer service for the dump truck fleet (snow fleet).

Fleet and Street Division Items of Importance

- Streets staff removed and repaired failed concrete and asphalt at the west entrance/exit to the Public Works facility.
- Streets staff managed and loaded trucks for contractor to haul out the street sweeping pile at the Donovan yard.
- Street staff received quotes for fence repair at the Metra Lot.
- Fleet staff completed and submitted the list of vehicles and equipment for the MCCG auction.
- Streets staff met with contractors and Department Directors to plan out Library Entry remodel.
- Street staff met to discuss Street lighting grant for downtown street lighting.
- Street staff began ROW permit inspections.
- Street staff began Overweight permit review.
- Street staff received quotes for curb replacement at various locations.
- Streets staff purchased paver cap stones to repair the planter box at Metra Lot on Throop.
- Street staff completed repairs to the planter box at Metra Lot on Throop.



NATIONAL TRUST
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DOZEN DISTINCTIVE
DESTINATIONS 2007

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by the National Trust for Historic Preservation*

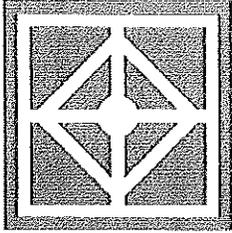
- Streets staff coordinated the Library entry remodel and began demolition on July 20.
- Phil Groh attended Elgin Sweeper training.
- Street and Fleet provided assistance for Summer in the Park and the Barndance.
- Street staff responded to two overtime events due to heavy rains.
- Street staff repaired 6 failed Storm sewer Intakes.
- Street staff set up work zone and removed concrete in front of Woodstock Library as part of the Grant project.
- Fleet staff administered in-house Street Sweeper training for four employees who are tasked with operating equipment.
- Street staff cored out and patched several locations of failed asphalt.
- Street staff began a handicap access sidewalk at Sweetwater Park.
- Contracted with Gavers to core out and hot patch four areas at the Rec. Center.
- Street staff worked on shoulder reclamation on Country Club Rd.



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CITY OF WOODSTOCK WATER TREATMENT DIVISION

JULY 2015 MONTHLY REPORT

The recreation pool boiler began tripping out due to an FP alarm. The acronym FP is not defined in the operation manual, but it refers to the condition that caused the alarm. The condition is "the burner is not running 2 minutes after the start of the call for heat." This is common when the boiler tries to restart while hot. This alarm does not indicate the cause of the initial failure. Our boiler technician believes that the cause of the failure is due to a combination of flame quality on the sensor and drafting. The boiler tech was out to investigate, no evident problem was found. Our boiler tech recommended raising the draft inducer 30" to improve flame quality. This was done and was not effective. The boiler manufacturer was contacted and after 2 hours of troubleshooting they recommended replacing all of the gas valves, this would cost approximately \$2,500. Our boiler tech did not want to do this as he felt the manufacturer had no idea what was wrong with the boiler and was throwing parts at the problem. Our boiler tech continued to work on the problem, with no real success. He was able to get the boiler to work running only 3 of the 23 burners. The boiler manufacturer was again contacted after the electrical cause for the failures was discovered. The gas valves would lock out after the signal from the flame sensor dropped to 5 millivolts. The boiler would run but, as burners were turned on the flame signal would degrade until it locked out the gas valves. The boiler manufacturer suggested purchasing new wire harnesses. These harnesses are expensive and we felt that they were again throwing parts at the problem. Our boiler tech recommended replacing the flame sensor and the three burners that affect the sensor. Parts were ordered and installed. This solved the problem and the boiler was able to operate at full capacity but, only marginally. The millivolt signal was still close to tripping out the boiler. Eight of the burners were turned off and this stabilized the millivolt signal. The boiler is currently operating on 15 of 23 burners and is maintaining normal operating temperature in the pool. The flue will be raised an additional 36" to aid with drafting, after this is done we will attempt to run the boiler at full capacity. It has yet to be determined whether the burners need to be replaced.

William D. Smith, Superintendent

CITY OF WOODSTOCK
WASTEWATER TREATMENT DIVISION REPORT
July 2015

Remarks/Projects

South Plant:

- 398,096 gallons of liquid sludge produced, 156,000 hauled to the north plant to be ran through the press and held for storage until it can be land applied.
- Installed a new grinder that was approved through capital improvement funds at the head of the plant.
- Control Services on site to work on the waste activated sludge flow meter, make adjustments to the plc in the operators office, and install the fan for the vfd on the west oxidation ditch.
- All other activity was routine in nature, preventive maintenance on equipment, buildings and grounds and plant operation.

North Plant:

- Replaced the four broken diffusers in digesters #9 and #10. The digesters are now back on line and being monitored for dissolved oxygen levels.
- Drained and cleaned the north clarifier, removed rags.
- Division employees spent time cleaning the chlorine contact tank to keep the duck weed under control.
- IEPA inspection on July 21st at both locations.
- Performed preventative maintenance on the post aeration blower.
- All other activity was routine in nature, preventative maintenance on equipment, buildings and grounds, and plant operation.

Personnel

- Sue Hansell reported all necessary laboratory results for the annual DMRQA to the IEPA.

Signed: _____



Anne George
WWTP
Superintendent

**CITY OF WOODSTOCK
HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
August 4, 2015
Second Floor Conference Room**

I. CALL TO ORDER

The rescheduled regular meeting of the Woodstock Historic Preservation Commission was called to order at 6:00 p.m. by Rodney Paglialong on Tuesday, August 4, 2015 in the second floor conference room in City Hall.

COMMISSION MEMBERS PRESENT: Jodie Kurtz-Osborne, Rodney Paglialong, Jerry Furlano. Erica Wilson arrived at 6:05 p.m.

COMMISSION MEMBERS ABSENT: None

STAFF PRESENT: City Planner Nancy Baker

OTHERS PRESENT: None

II. APPROVAL OF MINUTES

MINUTES OF January 26, 2015

R. Paglialong noted that the first paragraph on page 2 should be revised to read: *...as numbers 21 and 32 and are considered "contributing."*

Vice Chairman Erica Wilson joined the meeting.

E. Wilson moved to approve the minutes with the correction noted above. J. Kurtz-Osborne seconded. Ayes: Jodie Kurtz-Osborne, Rodney Paglialong, Jerry Furlano, Erica Wilson. Nays: None. Abstentions: None. Motion carried.

III. PUBLIC COMMENT

There were no comments from the public.

IV. ELECTION OF VICE CHAIRMAN

J.Kurtz-Osborne moved to elect Erica Wilson as Vice Chairman. J. Furlano seconded. There being no other nominations, the Commission unanimously elected Erica Wilson as Vice Chairman.

V. GENERAL BUSINESS

A. Certificate of Appropriateness Request for Sheriff's House Window Project

City Planner Nancy Baker explained that there are three main components to the project—restoration of the wood double hung windows in the Sheriff's House, replacement of the steel windows in the Jail, and window restoration in the basement. With regard to the jail

windows, the bars on the inside will remain in place. The basement window bars on the outside and will need to be removed to repair the masonry. They can be re-installed later, but as a decorative measure.

Baker reported that the bid opening for the project was held on August 4th and the one bid was received. The cost was significantly higher than anticipated. Baker asked the Commission to consider approval of aluminum windows to replace the jail windows rather than steel.

Questions and discussion followed regarding the project specifications. Commission members agreed that the steel windows and window openings are deteriorated enough to warrant removal and replacement. N. Baker confirmed that the proposed steel windows are true divided lite windows and will duplicate the proportions of the existing windows.

Commission members concurred that they are willing to consider aluminum windows but felt they needed additional information before voting on aluminum windows. Members raised concerns regarding strength, durability, energy efficiency, cost, appearance, and impact on historic preservation tax credits and compliance with Dept. of the Interior Standards for Rehabilitation.

N. Baker noted that visually, the aluminum windows are simulated divided lites and that profile of the aluminum for the awning does not replicate the profile of the steel windows. Without the awnings, the simulated divided lites look very similar to the steel windows. She asked the Commission if they would prefer aluminum windows without awnings. Commission members felt that operable awnings would be very beneficial.

Rodney Paglialong moved to approve the restoration of the wood windows as proposed. Jodi Kurtz-Osborne seconded. All voted aye; motion carried.

Rodney Paglialong moved to approve the removal of the existing jail windows and replacement with steel replica windows as presented. J. Furlano seconded. All voted aye; motion carried.

B. UPDATES

N. Baker reported the following:

The City Council has authorized the City Attorney to proceed with acquisition of the abandoned house at 315 W. Judd which is located in the historic district.

The City Council will be discussing the recommendations from the Urban Land Institute's Technical Assistance Panel (TAP) for the Old Courthouse and Sheriff's House at the City Council meeting at their August 4th meeting.

The Façade Project at 112 Cass Street (transom window restoration, lower sash replacement) has been completed. The façade project at 100 N. Benton (new storefronts) will begin soon.

R. Paglialong commented that the recent decision regarding 217-219 N. Benton Street causes him to question the value of the historic preservation ordinance. It appears that as a community we don't cherish the old. The decision not only devalues the ordinance but the work of property owners who follow the ordinance and the work of the citizens worked to preserve buildings such as the train station and the Opera House years ago. J. Kurtz-Osborne stated that it would have been nice to have sat down with the City Council regarding issues like this.

V. ADJOURNMENT:

Motion by R. Paglialong, second by E. Wilson to adjourn the meeting of the Woodstock Historic Preservation Commission. Ayes: Jodie Kurtz-Osborne, Jerry Furlano, Rodney Paglialong, Vice Chairman Erica Wilson. Nays: None. Abstentions: None. Motion carried.

Meeting adjourned at 7:05 p.m.

Respectfully submitted,

Nancy Baker, City Planner

MINUTES OF THE WOODSTOCK PUBLIC LIBRARY BOARD OF TRUSTEES

Treasurer Dan Lemanski called the July 9, 2015 meeting to order at 7:02 p.m. in the Board Room of the library.

TRUSTEES PRESENT: Mary Ann Lenzen, Betty Hopp, Dan Lemanski, Robert Laurie, Linda Warriner, and Leslie Schubert.

ALSO PRESENT:

Nick Weber, Library Director
Stephanie Palmer, Administrative Assistant
Roscoe Stelford, City Manager

ABSENT: Gayle Hoch, Lori Nerland, Christy Johanson

MINUTES:

Dan Lemanski moved that the minutes of the regular June 4, 2015 meeting be approved as presented. Leslie Schubert seconded and the motion passed unanimously.

Mary Ann Lenzen moved that the minutes of the June 4, 2015 joint meeting be approved as presented. Linda Warriner seconded and the motion passed unanimously.

PUBLIC COMMENT ON NON AGENDA ITEMS: None

COMMUNICATIONS: None

APPROVAL OF EXPENDITURES:

- **Building Fund expenditures:** Robert Laurie motioned to approve the building fund expenditures of \$2,818.10. Betty Hopp seconded and the motion passed unanimously.
- **Operating expenditures:** Mary Ann Lenzen motioned to approve the operating fund expenditures in the amount of \$17,949.80. Leslie Schubert seconded and the motion passed unanimously.

LIBRARIAN'S REPORT:

Circulation and programming were down slightly from last year, but participation in the summer reading program has been very strong. Other programs have also been popular, including the If You Give a Mouse a Cookie Birthday Party, which quickly filled up. The staff are working on establishing an Adult Storage location, in the newly revised storage area. The NIC directors meet on June 25th and discussed Loves Park renovation as well as the current status of new cataloguing software.

UNFINISHED BUSINESS:

Building Projects: The Gallery area is just waiting on its new notice board. The library had a new urinal installed in the men's room on the main floor. With all the rain this last week there have been no reported leaks in the new roof.

Logo: There have been several revisions done on the new logo and we are nearing the end with just a few minor changes that need to be done.

NEW BUSINESS:

PR Committee Report: The PR Committee met and discussed the current progress with library logo and talked about patron demographics.

125th: Anniversary Events Calendar

Officers List: Tabled till September

IPLAR: The Library Board reviewed the IPLAR completed by the director. Mary Ann Lenzen moved to approve the IPLAR as presented. Robert Laurie seconded and the motion passed unanimously.

ADJOURNMENT: Betty Hopp moved to adjourn the meeting. Leslie Schubert seconded, and the motion passed unanimously. The meeting adjourned at 7:48 p.m.



Office of the Mayor
Dr. Brian Sager, Mayor
121 W. Calhoun Street
Woodstock, Illinois 60098

815.338.4302
815.334.2269
mayor@woodstockil.gov
www.woodstockil.gov

DATE: August 26, 2015

TO: Honorable Mayor & City Council
Roscoe Stelford, City Manager

FROM: Cindy Smiley, Executive Assistant

RE: **Request for Class A-6 Liquor License
On The Square, Inc. d/b/a Brickstone
201 Main Street**

Wendy Prinn will appear before City Council on Tuesday, September 1, 2015, to request creation of a Class A-6 (Restaurant/Caterer) liquor license for her restaurant located at 201 Main Street. A Class A-6 License permits the retail sale of alcoholic liquor for consumption or use on the premises of a restaurant as well as the retail sale of beer and wine by package; and permits the restaurant to also serve alcoholic liquors as an incidental part of food service that serves prepared meals, either on or off the licensed restaurant premises. To qualify for this license classification, a restaurant must derive more than 40% of its gross revenue on an annual basis from the sale of food.

Attached for your information is a copy of the liquor license application for On the Square, Inc. d/b/a Brickstone. The applicant has applied for Articles of Incorporation and is awaiting receipt of the filing with the Secretary of State. While she has submitted an executed lease for the premises, subsequent to execution it was decided that the applicant wishes to take possession at an earlier date. Consequently, it will be necessary to provide an amended executed lease with new dates prior to license issuance. Ms. Prinn has also submitted a diagram of the premises and a letter of intent from her insurance company for liquor liability insurance. Consequently, if her request is approved, it should be conditional upon provision of filed Articles of Incorporation, an amended executed lease, fingerprinting, and a Certification of Insurance.

After meeting with Ms. Prinn and reviewing her documentation, it is Mayor Sager's recommendation that a Class A-6 liquor license be created and issued to On The Square, Inc. Minutes of this meeting are attached for your review.

In addition, a Class A-6 liquor license for this location, originally issued to the Woodstock Public House, will need to be eliminated. The owners of the Public House had requested to delay formally closing this inactive license to maintain the possibility to reissue the liquor license if they were able to reach acceptable terms in their renegotiations with the property owner.

If Council is supportive of this request, approval is recommended for the attached ordinance, identified as Document No. 1, *An Ordinance Amending Section 3.3.6, Classification of Licenses; Number and Fees of the Woodstock City Code* which would increase the number of Class A-6 liquor licenses by one, authorizing issuance to On The Square, Inc. d/b/a Brickstone and also reduce the Class A-6 liquor licenses by one to eliminate the additional inactive license held by the Woodstock Public House for the same location, the net effect being no change to the total number of Class A-6 liquor licenses.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager

CORPORATE FORM
APPLICATION FOR LIQUOR LICENSE

under

CITY OF WOODSTOCK LIQUOR CONTROL ORDINANCE
TO BE FILED WITH THE LIQUOR COMMISSIONER OF THE CITY OF WOODSTOCK

IMPORTANT: This application must be filed with the Liquor Control Commissioner of the City of Woodstock, Illinois. Upon approval, the applicant must submit remittance of fee in proper amount, which must be in the form of certified check or cashier's check or postal money order payable to the City of Woodstock.

OFFICE USE ONLY			
License Classification: _____	Fee: \$ _____	License No. _____	Date issued: _____
Fee Received: \$ _____	Date Effective: _____	to _____	
(Certified Check _____	Cashier's Check _____	Money Order _____)	Bond: _____ Insurance: _____ Checked _____

- Corporate Name of Business: On The Square, Inc
- A: Location of place of business for which application is made: 201 Main St Woodstock
B: Is location properly zoned for this business? yes Zoning: Commercial
- A: Date on which Charter was issued: _____
B: Date of filing assumed name with County clerk (if applicable): _____
C: Attach to this application a legal description and diagram of the premises depicting the location of any service bars and the location of one designated dancing area.
- Objects of Corporation, as set forth in Charter: Serve food and beverage
- State principal type of business: Restaurant with bar
- Date on which business was begun or will begin at this location: October 1, 2015
- State true value (in dollars) of goods, wares, merchandise on hand, as of the date of this application. \$ 0.00
- Does applicant own premises for which this license is sought? No
If not: A: Name and address of lessor: Alex Gountanis 3701 Algonquin Rd Ste 750 Rolling Meadows IL 60008
B: Period covered by lease: From 10/1/15 to 9/30/18
C: If applicable, a copy of the lease must accompany this application.
- A: Is the location of applicant's business for which license is sought within 100 feet of any church, school (other than institution of higher learning), hospital, home for the aged or indigent persons or for veterans, their wives or children, any naval or military station or post? No
B: If the answer to 9(A) is YES, is the applicant's place of business a hotel offering restaurant service, a regularly organized club, a food shop, or other place where the sale of liquor is not the principal business? _____
C: If the answer to 9(B) is YES, how long has the place of business been operating? _____
D: If the answer to 9(B) is YES, are the majority of customers minors of school age or does the principal business transacted consist of school books, school supplies, food, lunches or drinks for minors? _____
- Is, or will be, the applicant's place of business located within 100 feet of any undertaking establishment or mortuary? No
- Does applicant seek a license to sell alcoholic liquor upon the premises as a restaurant? Yes If so, are premises: A) Maintained and held out to the public as a place where meals are actually and regularly served? Yes B) Provided with adequate and sanitary kitchen and dining room and capacity with sufficient employees to prepare, cook and serve suitable food? Yes
- Has any manufacturer, importing distributor, or distributor directly or indirectly paid or agreed to pay for this license, advance money or anything else of value, or any credit (other than merchandizing credit in the ordinary course of business for a period not to exceed ninety days), or is such a person directly or indirectly interested in the ownership, conduct or operation of the place of business? No If answer is YES, give particulars: _____
- For each officer and director, please state the following (attach additional page if insufficient space):

Name: <u>Wendy S. Prinn</u>	Title: <u>President</u>
Social security number: _____	Birth Date: _____
Address: _____	Antioch IL 60002 Phone: _____
Name: <u>Daniel M. Prinn</u>	Title: <u>Vice president</u>
Social security number: _____	Birth Date: _____
Address: _____	Antioch IL 60002 Phone: _____
Name: <u>Michael B Thom</u>	Title: <u>Treasurer</u>
Social security number: _____	Birth Date: _____
Address: _____	River Grove IL 60171 Phone: _____
Name: _____	Title: _____
Social security number: _____	Birth Date: _____
Address: _____	Phone: _____
- Has any principal officer of this corporation ever been convicted under Federal or State Liquor Laws, permitted a bond forfeiture under them, or been convicted of a crime under the Illinois Criminal Code? Answer YES or NO. No
If so, please state offense and provide specifics: _____
- Are any principal officers residents of the City of Woodstock wherein above described place of business is located? No
- Are you, or any other person, directly interested in your place of business, a law enforcing or elected public official? No
If so, who, and what office is held? _____

17. Has any license previously issued to applicant by state, federal or local authorities been revoked? No
 If so, please provide specific details: _____
18. Has application been made for retail license for any premises other than those described above? Yes
 If so, what is the status of this application/license? Currently own Olive Black In Richmond IL
19. If a majority in interest of the stock of the corporation is owned by one person or his nominees, give the following information:
 Name: Wendy S. Prinn Birth Date: [REDACTED]
 Address: [REDACTED] Antioch IL 60009 Social Security Number: [REDACTED]
20. Does any officer, manager or director of the applicant corporation, or any stockholder or stockholders own in the aggregate more than five percent (5%) of its stock? Yes If so, each such person must answer the following questions: (attach separate sheet, if more than two persons).
 A: Name: Wendy S. Prinn Birth Date: [REDACTED]
 Social security number: [REDACTED] Business Phone: 815-678-7370
 Address: [REDACTED] Antioch IL 60009 Home Phone: [REDACTED]
 B: Has such person ever been convicted under Federal or State Liquor Laws, permitted a bond forfeiture under them, or been convicted of a crime under the Illinois Criminal Code? Answer YES or NO. No
 If so, please state offense and provide specifics: _____
 C: Has such person made application for retail license to any other premises other than those described above? No
 If so, what was disposition of application? _____
 D: Does such person hold stamp in the United States for gambling? No

A: Name: _____ Birth Date: _____
 Social security number: _____ Business Phone: _____
 Address: _____ Home Phone: _____

B: Has such person ever been convicted under Federal or State Liquor Laws, permitted a bond forfeiture under them, or been convicted of a crime under the Illinois Criminal Code? Answer YES or NO. _____
 If so, please state offense and provide specifics: _____

C: Has such person made application for retail license to any other premises other than those described above? _____
 If so, what was disposition of application? _____

D: Does such person hold stamp in the United States for gambling? _____

- (21) Is or will this business be conducted by a Manager or Agent? Yes If YES, please provide Manager /Agent information:
 A: Name: Michael Skoczy Birth Date: [REDACTED]
 Social security number: [REDACTED] Business Phone: 815-575-5600
 Address: [REDACTED] Home Phone: [REDACTED]
 B: Are you a citizen of the United States? Yes Place of Birth: Good Shepard Barrington IL
 If a naturalized citizen, when and where naturalized? _____
 Court in which (or law under which) naturalized? _____
 C: Has such person ever been convicted under Federal or State Liquor Laws, permitted a bond forfeiture under them, or been convicted of a crime under the Illinois Criminal Code? Answer YES or NO. No
 If so, please state offense and provide specifics: _____
 D: How long have you been a resident of Woodstock wherein the above business is located? 28 yrs
 E: Do you hold a stamp from the United States for gambling? No
22. Dram Shop Insurance: the applicant agrees upon acceptance to provide a certificate of insurance for the time period of 10/1/15 to April 30, 2016 indicating current dram shop liability.

AFFIDAVIT

STATE OF ILLINOIS)
) SS.
 COUNTY OF McHENRY)

I/We swear that I/we will not violate any ordinance, rule or resolution of the City of Woodstock, any laws of the State of Illinois or of the United States of America in the conduct of the place of business described herein and that the statements contained in this Application are true and correct to the best of my/our knowledge and belief.



Subscribed and Sworn to before me this
25th day of August, 2015
Kelly Poders
 Notary Public



MINUTES
CITY OF WOODSTOCK
LIQUOR COMMISSIONER
August 27, 2015

On Thursday, August 27, 2015 at 10:00AM at Woodstock City Hall, Mayor Brian Sager, Liquor Commissioner, held a meeting to consider the liquor license application of On the Square, Inc., d/b/a Brickstone.

Present were Mayor Sager and Executive Assistant/City Clerk Cindy Smiley of the City of Woodstock and Wendy Prinn and Daniel Prinn of On the Square, Inc.

Mayor Sager stated that the purpose of the meeting is to consider the application for a Class A-6 (Restaurant/Caterer) liquor license for On the Square, Inc. d/b/a Brickstone to be located at 201 Main Street in Woodstock, Illinois.

Noting that this meeting is part of a specific process, Mayor Sager explained the license approval process stating that the Mayor serves as the Liquor Commissioner and makes a recommendation to the City Council who has the ultimate authority to create a liquor license. He noted that the applicant has already appeared before Council and received a waiver of the liquor license moratorium.

In response to a question from Mayor Sager, Ms. Prinn gave her name and address as Wendy S. Prinn, 26083 W. Spring Grove Road, Unit 12, Antioch, Illinois. For the record, she wished to state that at the time of application and approval of the waiver of the moratorium, her name was Wendy Espitia, but that it has since changed to Wendy Prinn. In response to a question from Mayor Sager, Mr. Prinn gave his name and address as Daniel M. Prinn, 26083 W. Spring Grove Road, Unit 12, Antioch, Illinois.

In response to a question from Mayor Sager, Ms. Prinn confirmed that the application is for a Class A-6 Restaurant/Caterer license and agreed that this license permits the retail sale of alcoholic liquor for consumption or use on the premises of a restaurant as well as the retail sale of beer and wine by package; and permits the restaurant to also serve alcoholic liquors as an incidental part of food service that serves prepared meals, either on or off the licensed restaurant premises. She further acknowledged that in order to qualify for this license classification a restaurant must derive more than 40% of its gross revenue on an annual basis from the sale of food.

Mayor Sager then reviewed the applicant's application. He verified with Ms. Prinn that the officers of the corporation are as stated on the application. In response to a question from Mayor Sager, Ms. Prinn confirmed that neither she nor Mr. Prinn are residents of the City of Woodstock, but that it is their intent to employ Michael Skocek, 343 Vine Street, Woodstock, Illinois as the establishment's agent/manager.

Mayor Sager then reviewed the Articles of Incorporation, noting that application was made on August 24th but that the official filing has not been approved by the Secretary of

State. He informed the applicant that, should he recommend approval and Council subsequently approve the request for a liquor license, the actual filing stamped by the Secretary of State must be approved prior to license issuance.

Mayor Sager then reviewed the executed lease. The dates of the lease were discussed, with the Mayor noting that the lease does not commence until November 1, 2015 and that a liquor license could not be made effective prior to that date. As the applicant wishes to obtain the local liquor license prior to November 1 so that she may apply for her state liquor license and also contract with a distributor, it was agreed that she would contact the landlord and commence leasing of the property effective September 1, 2015. Mayor Sager informed Ms. Prinn that it will be necessary to submit an amended lease showing this new date prior to issuance of the liquor license, should it be approved.

Mayor Sager reviewed the letter from the applicant's insurance company, noting that a Certificate of Insurance will be required prior to issuance of the liquor license, should it be approved.

Mayor Sager viewed the diagram of the premises, including the location of video gaming terminals should the applicant wish to pursue video gaming.

Mayor Sager then explained the fingerprinting procedure, noting that this must be completed prior to issuance of the license.

Mayor Sager then discussed the requirements and responsibilities of having a liquor license and serving a controlled substance. He instructed the applicant to read and become familiar with the City's liquor code which can be found on the City's web page, noting that it is the licensee's responsibility to know and abide by the laws and ordinances of the City and State.

He reviewed for the applicant her responsibility to ensure that minors are not served, detailing the level of violations and penalties should this occur. He explained that while servers may be age 18 or older, bartenders and/or pourers must be age 21 years or older. He also encouraged the applicant to ensure that her employees are familiar with the proper way to check IDs.

Mayor Sager then discussed after-hours sale of alcohol, noting this is a Type II violation. He detailed the hours of sale and explained that alcohol may not be sold, served, or consumed outside of these hours, even by the license holder, restaurant staff, or their friends and that it cannot be present on the bar or on tables outside of these hours.

Mayor Sager then discussed the renewal process with the applicant, including the requirement to attend the mandatory educational seminar.

The applicant had no further questions.

After careful review of the submitted documents, Mayor Sager will recommend to the City Council the extension of a Class A-6 liquor license to On the Square, Inc. d/b/a Brickstone, 201 Main Street, with the effective date of September 2, 2015 conditional upon the receipt of an amended executed lease, confirmation of filing from the Secretary of State for the Articles of Incorporation, a satisfactory certificate of insurance and proper fingerprinting.

Said consideration will be placed upon the September 1, 2015 City Council Agenda.

Meeting concluded at 10:45 AM.

Respectfully submitted,
Cindy Smiley,
Executive Assistant/City Clerk

ORDINANCE NO. 15-O-_____***An Ordinance Amending Title 3,
Chapter 3, Liquor Control, of the Woodstock City Code***

BE IT ORDAINED by the CITY COUNCIL of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

SECTION ONE: That Section 3.3.6, Classification of Licenses; Number and Fees, of the Woodstock City Code shall be amended to increase the number of Class A-6 liquor licenses by one (On the Square, Inc.) and decrease the number of Class A-6 liquor licenses by one (Lopsen Group Woodstock Public House) so that the total authorized number of liquor licenses in the City shall be as follows:

- C. Number and Fees: The following number of licenses and license fees shall be charged for each liquor license classification:

<i>Class</i>	<i>Number Available</i>	<i>Fee Effective May 1, 2011</i>
<i>A-1</i>	<i>6</i>	<i>\$2,000.00</i>
<i>A-2</i>	<i>11</i>	<i>\$1,500.00</i>
<i>A-4</i>	<i>1</i>	<i>\$1,500.00</i>
<i>A-5</i>	<i>0</i>	<i>\$1,000.00</i>
<i>A-6</i>	<i>5</i>	<i>\$1,600.00</i>
<i>A-7</i>	<i>0</i>	<i>\$1,800.00</i>
<i>B-1</i>	<i>2</i>	<i>\$2,000.00</i>
<i>B-2</i>	<i>4</i>	<i>\$1,200.00</i>
<i>B-3</i>	<i>5</i>	<i>\$1,500.00</i>
<i>B-4a</i>	<i>0</i>	<i>\$1,100.00</i>
<i>B-4b</i>	<i>0</i>	<i>\$1,200.00</i>
<i>B-4c</i>	<i>1</i>	<i>\$1,300.00</i>
<i>B-5</i>	<i>0</i>	<i>\$1,500.00</i>
<i>B-6</i>	<i>1</i>	<i>\$1,200.00</i>
<i>B-7</i>	<i>0</i>	<i>\$1,200.00</i>
<i>B-8</i>	<i>1</i>	<i>\$ 600.00</i>
<i>B-9</i>	<i>0</i>	<i>\$ 600.00</i>

<i>C-1</i>	<i>1</i>	<i>\$1,200.00</i>
<i>C-2</i>	<i>1</i>	<i>\$ 800.00</i>
<i>D</i>	<i>4</i>	<i>\$1,200.00</i>
<i>E-1</i>	<i>6</i>	<i>\$ 600.00</i>
<i>E-2</i>	<i>0</i>	<i>\$ 700.00</i>
<i>E-3</i>	<i>3</i>	<i>\$ 500.00</i>
<i>E-4</i>	<i>1</i>	<i>\$1,200.00</i>
<i>H</i>	<i>0</i>	<i>\$1,600.00</i>
<i>I</i>	<i>0</i>	<i>\$ 800.00</i>
<i>J</i>	<i>0</i>	<i>\$ 800.00</i>
<i>K</i>		
<i>KK</i>	<i>0</i>	<i>\$ 800.00</i>
<i>L</i>		<i>\$ 800.00</i>
<i>M-1</i>		<i>\$ 150.00 per day</i>
<i>M-2</i>		<i>\$ 50.00 one day</i> <i>\$ 100.00 2-29 days</i> <i>\$ 150.00 30-60 days</i>
<i>N</i>		<i>\$ 50.00 per day</i>

SECTION TWO: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION THREE: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION FOUR: This Ordinance shall be known as Ordinance _____ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:
Nays:
Abstentions:
Absentees:

APPROVED:

Mayor Brian Sager, Ph.D.

(SEAL)
ATTEST: _____
Cindy Smiley, City Clerk

Passed: _____
Approved: _____
Published: _____

CERTIFICATION

I, Cindy Smiley, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the _____ day of _____, 2015, the foregoing Ordinance entitled ***An Ordinance Amending Title 3, Chapter 3, Liquor Control, of the Woodstock City Code***, was duly passed by said City Council.

The pamphlet form of Ordinance No. 15-O-_____, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the _____ day of _____, 2015, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

GIVEN under my hand and corporate seal of the City of Woodstock this _____ day of _____, 2015.

Cindy Smiley, City Clerk
City of Woodstock,
McHenry County, Illinois

(SEAL)



phone 815.338.4305
fax 815.334-2267
B&ZDept@woodstockil.gov
www.woodstockil.gov

MEMORANDUM

DATE: August 18, 2015

TO: Roscoe Stelford, City Manager

FROM: Nancy Baker, City Planner

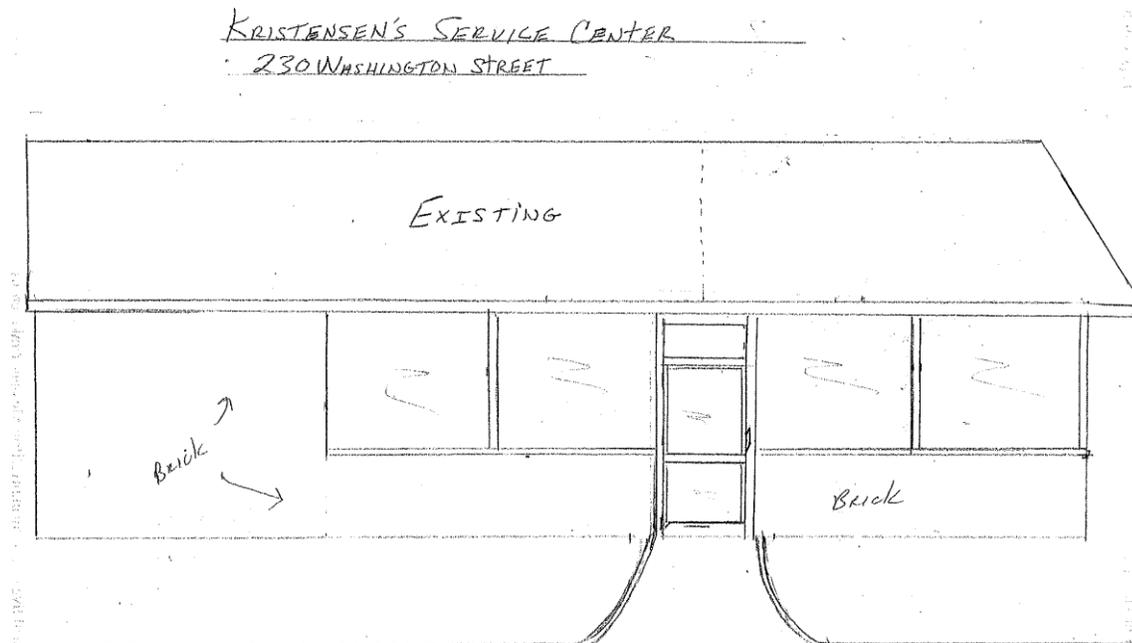
RE: **Transmittal of Recommendation for Façade Improvement Funds for 230 Washington Street**

A preliminary application for the proposed facade project at 230 Washington Street was received by the February 2, 2015 deadline and additional project details have subsequently been provided.

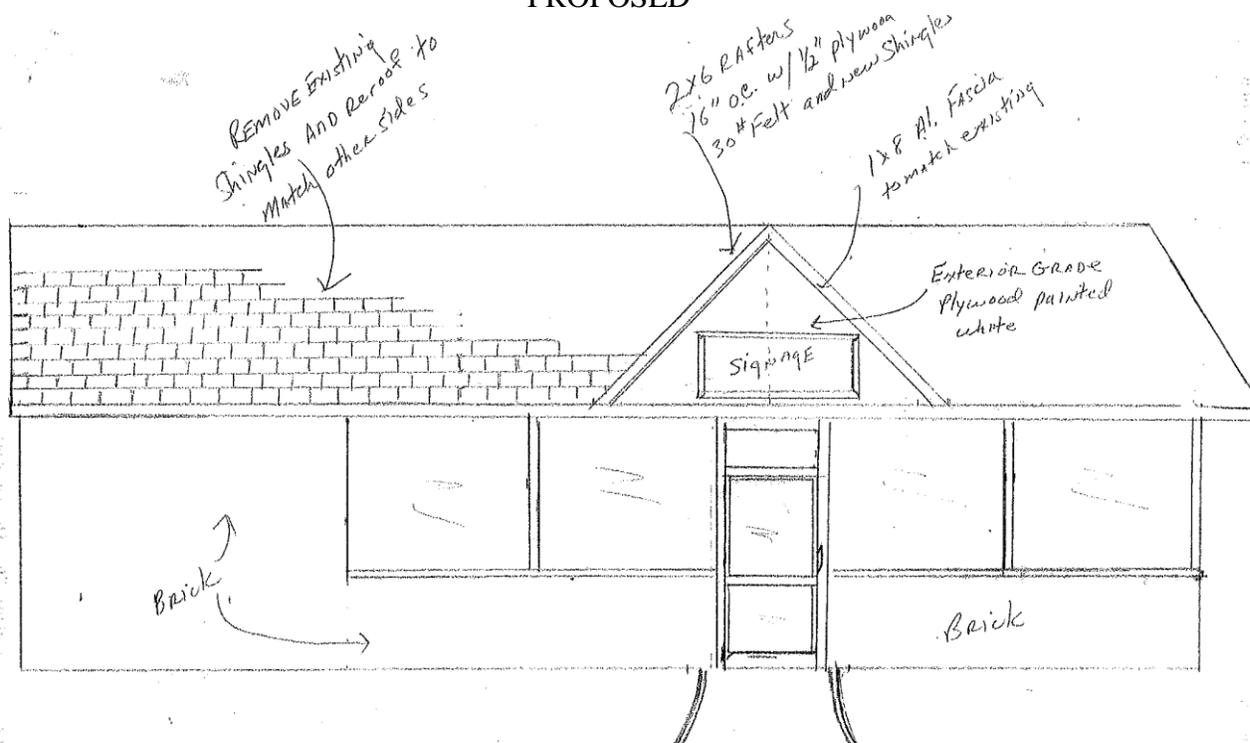
The property is commonly known as Kristensen's Service Center which currently sells Marathon fuel. The property is located within the TIF district but outside of the Downtown Business Historic Preservation District.

The applicant has requested Façade Improvement Program funds totaling \$3,800 (50% of the total cost) to remodel the existing storefront. The project will include construction of a new gable over the front entrance and new shingles on the existing roof.

EXISTING



PROPOSED



The proposed project is part of a larger project which will include replacing fuel islands and upgrading the canopy. Signage is not eligible for façade funding and is not included in this funding request.

The Façade Improvement Committee has determined that the project is eligible for the façade program and meets the requirements as specified below:

- The project is located in the TIF district.
- The property owner is not in default of any municipal fees, taxes etc.
- The property owner does not have any outstanding building, zoning, or city code violations.
- The proposed improvements will be visible from the public right of way.

The Façade Program specifies that projects are to be evaluated utilizing the following factors:

Impact of proposed work on preservation of the structure: The proposed property is not in the historic district.

Aesthetic impact: The proposed improvements will be attractive, will help to define the store entrance, and will break-up the 1970's style façade.

Consistency with announced special emphasis areas (if any): There are currently no special emphasis areas.

Applicant's demonstrated previous commitment to preservation: N/A. The owner of the property has consistently kept the property well maintained.

Thoroughness of the application: Required information has been provided.

Equity: This property owner has not received prior façade improvement funding.

Demonstrated financial capability of applicant: No financial capability information was provided, however, the applicant is a long time property owner in Woodstock.

Funding availability/feasibility. The FY15/16 budget includes \$66,000 for Façade Improvement projects, of which \$47,611.58 has already been allocated. An additional \$7,245 was carried over from FY14/15 for the 112 Cass Street transom window project. Approval of this project at 230 Washington will leave \$7,543.42 available for future projects.

The following action is recommended:

That the City Council approve a motion allocating \$3,600.00 for façade improvements at 230 Washington Street.



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager



phone 815.338.4305
fax 815.334.2267
nbaker@woodstockil.gov
www.woodstockil.gov

MEMORANDUM

DATE: August 24, 2015
TO: Roscoe Stelford, City Manager
FROM: Nancy Baker, City Planner

ZONING VARIATION AT 309 MCHENRY AVENUE

Aaron Topper, AA Healthcare Management, majority owner of the property at 309 McHenry Avenue is seeking approval of a variation of Section 7A.3, (Bulk and Area Requirements) Table 7A.2, and Section 9.12 (Parking, Required Setbacks) of the Woodstock Unified Development Ordinance, to allow construction of an addition, a portion of which will extend 6 feet into the yard abutting a street setback and to allow the expansion of the parking lot including two parking spaces which will extend 6' 3" into the yard abutting a street setback.

The property in question is used as the Crossroads Care Center. The southwest wing will be converted to house short-term rehabilitation patients. The petition states that only two of the four wings are suitable for conversion, that the proposed location has the least impact on the required setbacks, and that the connecting corridor encroaches into the right of way to achieve the 8 ft. width required by various codes for this type of use.

The Zoning Board of Appeals conducted a public hearing on the proposed variations on August 10, 2015. There were no objectors present. After the conclusion of the hearing and the completion of a findings of fact, a motion to recommend approval of the zoning variation passed (*vote of 6 yes; 0 no; 1 absent*).

The applicant's petition and exhibits, along with a copy of the Building & Zoning Department Report prepared for this request are attached. A copy of the minutes from the Zoning Board of Appeals meeting is also attached.

Based on the action of the Zoning Board of Appeals, as well as the evidence furnished at the hearing, it is recommended that the City Council adopt Document Number 2, consisting of an Ordinance varying Section 7A.3, (Bulk and Area Requirements) Table 7A.2, and Section 9.12 (Parking, Required Setbacks) of the Woodstock Unified Development Ordinance, to allow construction of an addition, a portion of which will extend 6 feet into the yard abutting a street setback and to allow the expansion of the parking lot including two parking spaces which will extend 6' 3" into the yard abutting a street setback as shown in the petition.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager

CITY OF WOODSTOCK

APPLICATION FOR A VARIANCE

To the Zoning Board of Appeals:

1. Common Address of the Property **309 McHenry Avenue**
2. Statement of Ownership (list legal name, address of the property owners and state how long they have owned the property.)

Aaron Topper is a 75% owner of the property and has owned it since December of 2007. The remaining 25% of the ownership is spread out amongst 10 different investors at 2.5% each. They have owned the remaining 25% collectively since February of 2013

3. Applicant (list name of the applicant if different from the owner and state the interest of the applicant in the property. Also state when his or her interest was acquired.)

The applicant is the Skilled Nursing Facility which is majority owned by Aaron Topper as noted above.

4. State the legal description of the property or attach a legible copy.

Lots 5, 6, 7, 8 and 9 in Todd School Subdivision, being a Re-Subdivision of Lots 10 and 81 of the Assessor's Plat of Section 5, and part of Block 9 and all of Block 10, 11 and 12 in North Woodstock, also known as Mansfield's Addition to Woodstock, in Section 5, Township 44 North, Range 7, East of the Third Principal Meridian, according to the plat thereof, recorded November 8, 1955 as Document No. 299864, in Book 12 of Plats, page 55 and Instrument recorded December 9, 1955 as Document No. 301115, (excepting the following described property: Part of Lot 7 in Todd School Subdivision, a Subdivision of Lots 10 and 81 of Assessor's Plat of Section 5 and part of Block 9 and all of Blocks 10, 11 and 12 in North Woodstock, also known as Mansfield's Addition to Woodstock in Section 5, Township 44 North, Range 7, East of the Third Principal Meridian, according to the plat thereof, recorded November 8, 1955 as Document No. 299864 in Book 12 of Plats, page 55 and Instrument recorded December 9, 1955 as Document No. 301115 in the McHenry County Recorder's Office, more particularly described as follows: Commencing at the Northwest corner of the aforesaid Lot 7; thence South 0 degrees 18 minutes 03 seconds West (bearings assumed for description purposes only) along the west line of Lot 7, said west line also being the existing East right-of-way line of F.A.P. Route 100 (Illinois Route 47) (Seminary Avenue), said west line being parallel with and 30.00 feet measured perpendicular East of the west line of the Southeast Quarter of the aforesaid Section 5, 184.30 feet to a iron pipe at the intersection of said west line of Lot 7 with the southwesterly line of Lot 7, said southwesterly line also being the existing northeasterly right-of-way line of F.A.P. Route 100 (Illinois Route 47) (Seminary Avenue) and Illinois Route 120 (McHenry Avenue) said existing northeasterly right-of-way line being recorded as Document No. 118525, dated November 26, 1935 in Book 19 of Miscellaneous Records, page 523 on December 12, 1935 in the McHenry County Recorder's Office, said intersection to be the point of beginning of the parcel to be described: From the point of beginning thence South 69 degrees 57 minutes 06 seconds East along the aforesaid southwesterly line of Lot 7, 21.05 feet to the intersection of said southwesterly line with the

southeasterly line of Lot 7, said southeasterly line also being the existing northwesterly right-of-way line of Illinois Route 120 (McHenry Avenue); thence North 47 degrees 29 minutes 51 seconds East along the aforesaid southeasterly line of Lot 7, 40.00 feet to an Illinois Department of Transportation, Division of Highways Survey Marker; thence North 62 degrees 43 minutes 19 seconds West, 43.94 feet to an Illinois Department of Transportation, Division of Highways Survey Marker, said survey marker being located 40.00 feet North and 10.0 feet East of the point of beginning; thence North 10 degrees 00 minutes 14 seconds West, 55.90 feet to an Illinois Department of Transportation, Division of Highways Survey Marker on the aforesaid west line of Lot 7 said survey marker being 95.00 feet North of the place of beginning, as measured along the west line of Lot 7; thence South 0 degrees 18 minutes 03 seconds West along the west line of Lot 7; 95.00 feet to the place of beginning, excepting therefrom any part of the land falling within Illinois Route 120 (McHenry Avenue) and Illinois Route 47 (Seminary Avenue)), in McHenry County, Illinois.

5. State the specific variation (s) requested including Unified Development Ordinance section numbers. Include the ordinance requirement and the proposed request.

Variation of Section 7A.3, Bulk and Area Standards, and Table 7A.2 to allow the construction of a 30'-6" x 17'-8" addition with a portion (9'-0" x 9'-0") of the addition extending 6'-0" into the 30' yard abutting a street setback.

Variation of Section 9.12 B, Required Setbacks, to allow the construction of two parking spaces with a portion of the two spaces extending a maximum of 6'-3" into the 30' yard abutting a street setback.

6. State in detail the reasons for the requested variation by answering the following questions. If additional space is needed, attach extra pages to the application.

Because the building already extends into the yard abutting a street setback there is no location for the proposed exit/connection space that meets the 30' setback requirement. A portion of the existing nursing home is being converted to house short term rehabilitation patients. Only two of the four wings of the facility are suitable for the short term rehab conversion. The other two house four-bed patient rooms unsuitable for the purpose. We have taken the wing with the least impact on the required setback variation. A living/entrance room is proposed to be added to cater for the short term patients. The entire living/entrance portion of the addition is designed to comply with the required setback distance. However, in order to connect the new addition to existing building the building code, Life Safety Code and Illinois Department of Public Health (IDPH) require for nursing homes to have a minimum of 8' wide corridor. It is a portion of this section of the addition that protrudes into the required setback distance from the lot line which presents a hardship in complying with the setback requirement.

What features of the property prevent it from being used for the uses permitted by the zoning classification? Check all that apply and explain why they apply. Give dimensions where appropriate.

- Too narrow
- Elevation
- Too small
- Slope
- Too shallow
- Shape
- Soil
- Subsurface

Other **Location and design of existing building**

How do the above conditions prevent reasonable use of the property under the terms of the Woodstock Unified Development Ordinance?

Because the building already extends into the yard abutting a street setback there is no location for the proposed enclosed entrance/connection to the building that meets the 30' setback requirement. The facility is in need of a short term rehab wing which created the need for the addition of a new living/activity room. Of the four existing wings it has only the front two are adaptable for the intended use. The rear wings house primarily 4 bedded rooms unsuitable for the intended use. Of the two in front this, the west wing, is the least obtrusive possible solution for the addition. We have kept the main portion of the addition within the required setback distances. However, in order to connect the addition to the building, both the Building Code and the Illinois Department of Public Health Regulations require a minimum clear eight foot wide corridor for connection. It is the portion of that required connection that is protruding into the required yard setback that is preventing the building of the addition in compliance with the zoning requirements.

With respect to parking the most practical alternate would be to eliminate needed parking space, reduce accessible spaces and or cut additional matured trees.

Was the hardship created by anyone who had an interest (ownership) in the property after the Zoning Ordinance was enacted ; is the hardship self-imposed?

No, because the building was constructed by previous owners to comply with the standards and practices of the 1960s.

Are the conditions for which you request a variance unique to your property?

Yes.

Are the conditions of the property the result of other man-made conditions (such as the relocation of a road?)

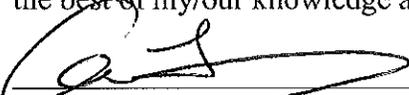
To the best of our knowledge non other than existing building configuration.

Is the requested variation the minimum variation that will make possible the reasonable use of the land, buildings, or structure.

Yes, as outlined above the addition is only large enough to meet code requirements.

CERTIFICATION

I/We certify that all of the information submitted as part of this application is true and correct to the best of my/our knowledge and belief:



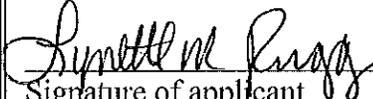
Signature of property owner

Aaron Topper

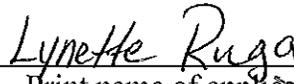
Print name of property owner

Signature of property owner

Print name of property owner



Signature of applicant
If different than property owner



Print name of applicant

Signature of applicant
If different than property owner

Print name of applicant

**BENEFICIAL INTEREST DISCLOSURE
(FOR PROPERTY HELD IN TRUST)**

*This disclosure is made in compliance with the requirements of Act 404/2, Chapter 765
of the Official Illinois Compiled Statutes.*

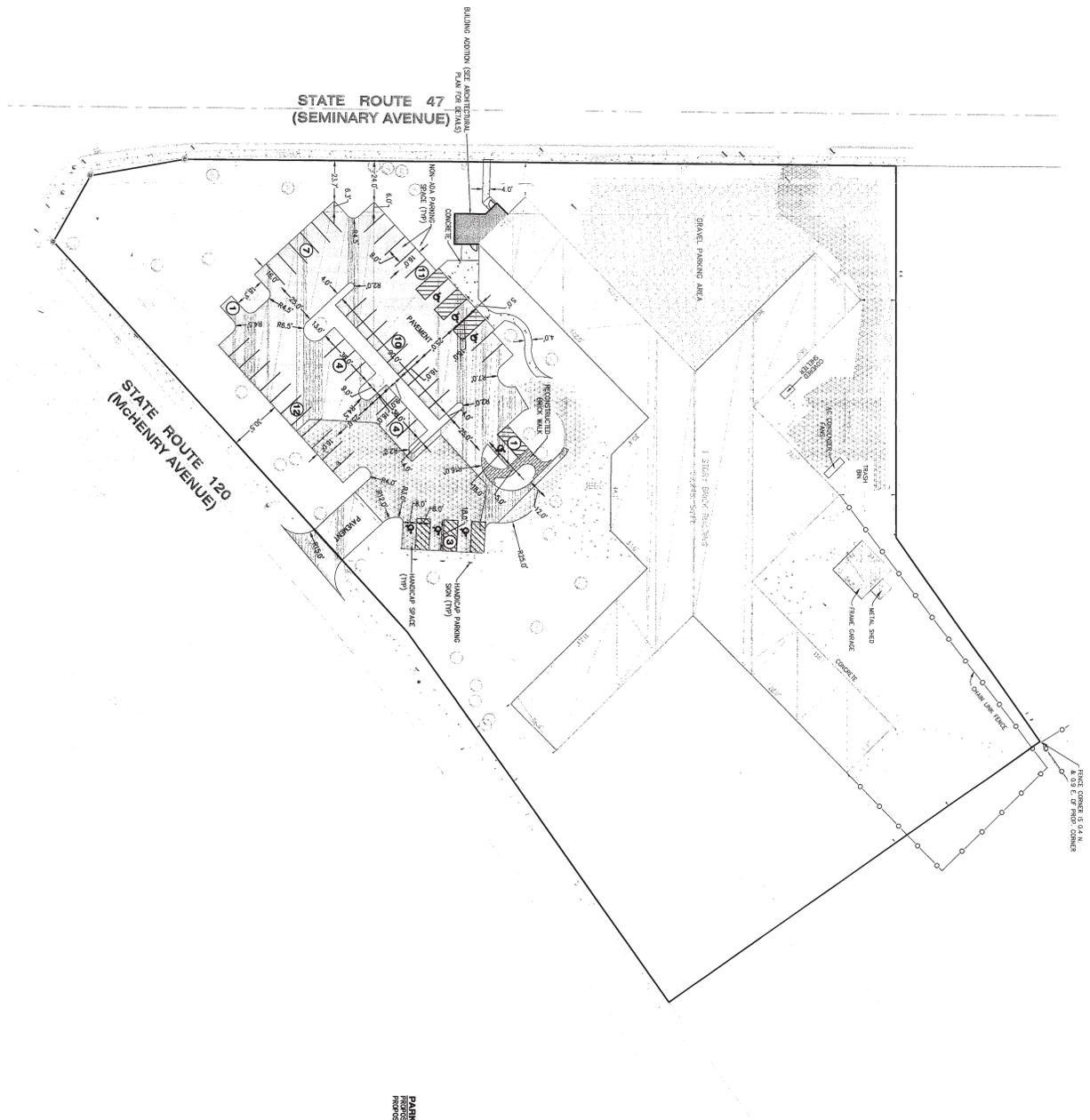
The undersigned states that he/she is the holder of _____ percent interest in Trust
No. _____ at the _____.

Name of beneficiary _____

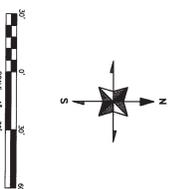
Address of beneficiary _____

Signature of beneficiary _____

Date _____



PARKING SPACES
 DIMENSIONS OF PARKING SPACES - 51
 DIMENSIONS OF HANDICAP SPACES - 7

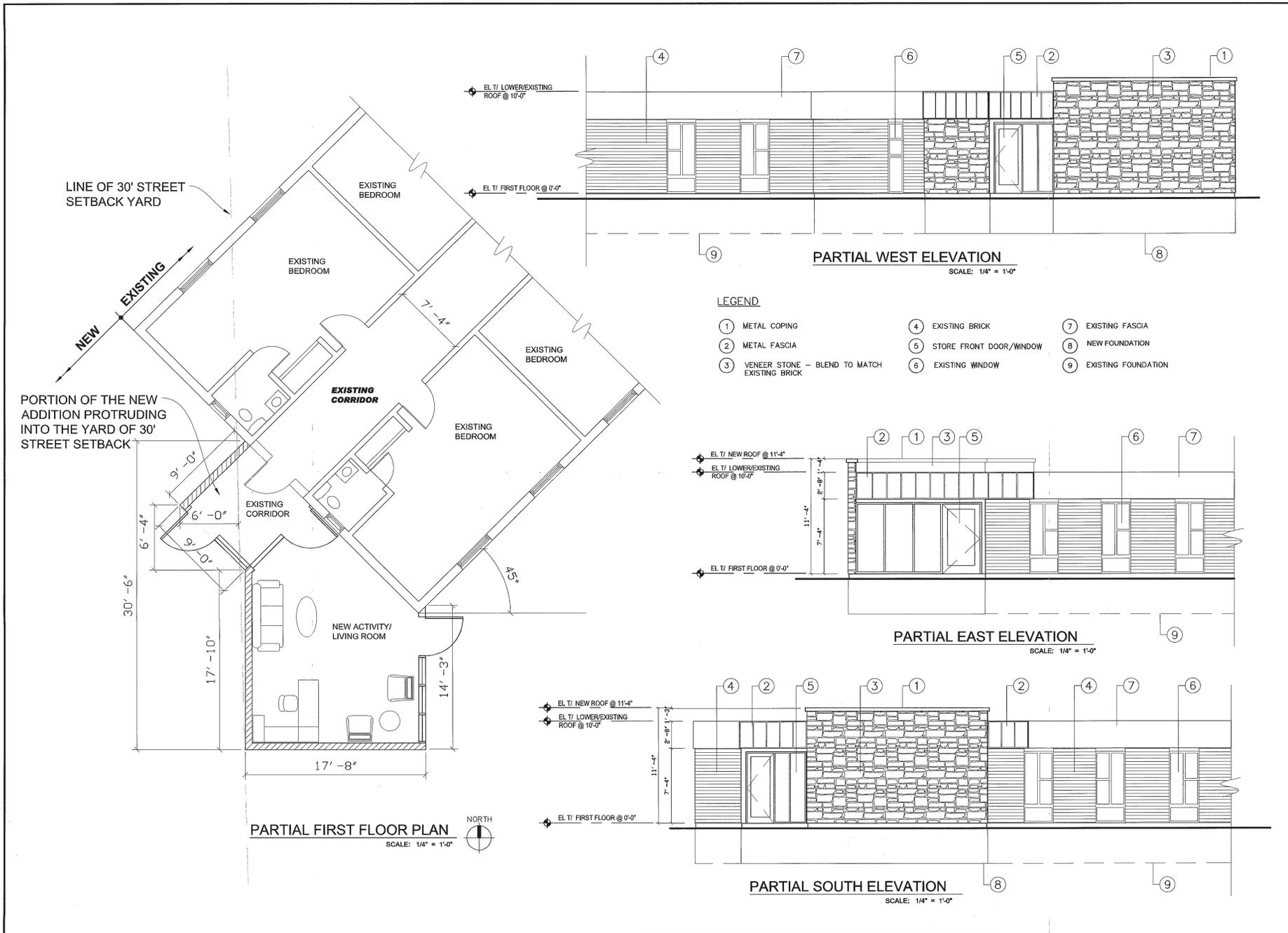


CELTD Caldwell Engineering, Ltd.
 1316 North Madison Street, Woodstock, Illinois
 (815) 337-8310 www.caldwellengineering.com

Designed By: BTE
 Drawn By: MJC
 7/26/2016
 Job Number: V-150318
 Sheet Number: C3

CROSSROADS CARE CENTER
 309 MCHENRY AVE
 WOODSTOCK, IL
 GEOMETRIC PLAN

DATE	NO.	REVISIONS



FEI ARCHITECTS, P.C.
910 HICKORY BLVD., STE. 225
NORTHBROOK, IL 60062
847.254.0111
847.254.2425 (FAX)
feiarco@feiarco.com

JSC ASSOCIATES,
CONSULTING ENGINEERS
8632 N. OAKTO STREET
NILES, IL 60018
847.814.6993

Crossroads Care Center of Woodstock
309 McHenry Avenue, Woodstock, IL 60098

PROJECT NO:
OWNER BY: FEI
CHECK BY: FEI
ISSUE DATE: 07-13-15
ISSUED FOR:
DATE: 07-13-15

LICENSE NUMBER 11-30-16
SHEET TITLE
PARTIAL FLOOR PLAN AND ELEVATIONS
SHEET NUMBER:

A2.2
IDPH PROJ. NO:

WOODSTOCK ZONING BOARD OF APPEALS
COMMUNITY DEVELOPMENT REPORT: ZBA-08-01-15
August 10, 2015

PROJECT NAME: 309 McHenry Ave Yard Abutting A Street Setback Variations

GENERAL BACKGROUND INFORMATION

Owner: **Aaron Topper**
 AA Healthcare Management
 8140 N. McCormick Boulevard, Suite 131
 Skokie, IL 60076

REQUEST: This appeal is requested from provisions of the Woodstock Unified Development Ordinance, Section 7A.3, Bulk and Area Standards and Table 7A.2 to allow an addition to extend six feet into the required 30 ft. yard abutting a street setback and Section 9.12. Parking, Required Setbacks, to allow a portion of two parking spaces to extend a maximum of 6’3” in to the required 30’ yard abutting a street parking setback.

EXISTING ZONING AND LAND USE OF SUBJECT PARCEL: The property in question is zoned RS (single family residential with a special use for a nursing home) and is utilized as a skilled care nursing facility.

ADJACENT ZONING AND LAND USE: The property is surrounded by R-3 (Single family attached residential), R (Single family detached residential, min. 7,200 sq. ft. lot), B-4 (Office) and R-4S (Multi-family residential with special use for apartment building) zoning and land uses.

ANALYSIS: The site plan included with the petition shows that at its closest point, the existing building is located 20.2 feet from the IL 47 right of way line, which is a greater encroachment than the proposed addition. The parking setback variation would allow for two additional parking spaces which would encroach a similar distance into the required setback.

UNIFIED DEVELOPMENT ORDINANCE GUIDANCE: Section 4.5.7 states that zoning variations may be approved after a finding that the following approval criteria have been addressed.

- A. The extent to which particular physical surroundings, shape, or topography of the subject property results in practical difficulty or hardship upon the owner, as distinguished from a mere inconvenience if the strict letter of the zoning regulations are carried out.
- B. The extent that the alleged difficulty or hardship is caused by the application of these zoning regulations and has not been created by any person having an interest in the property.
- C. The extent to which conditions upon which the zoning variation request is based are unique to the subject property and would not be applicable to other property within the same zoning

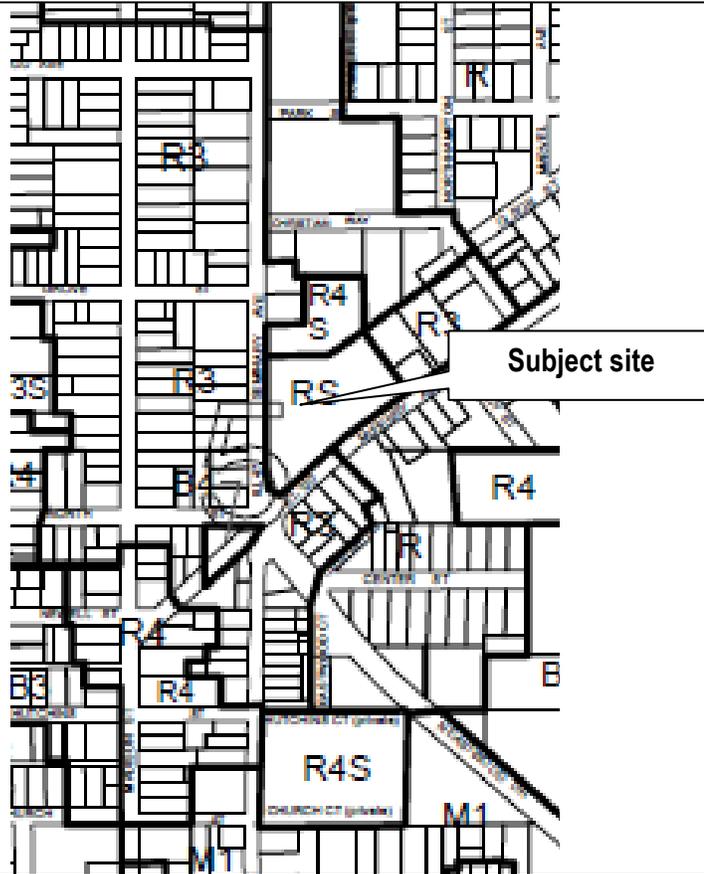
classification.

- D. Whether the variation is based exclusively on a desire to increase the value of the property, the monetary gain to be realized from the property, or the ability to alleviate financial difficulty experienced by the petitioner when attempting to comply with the City's zoning regulations.
- E. The detrimental impact, if any, to the public welfare, to other property, or to improvements in the immediate neighborhood which may result if the zoning variation is granted.
- F. Whether or not the proposed zoning variation will impair the adequate supply of light and air to adjacent property, or substantially increase congestion in public streets, or endanger the public safety, or substantially diminish or impair property values in the neighborhood; and
- G. That the zoning variation will not confer on the applicant any special privilege that is denied by these regulations to other lands, structures or buildings of the same zoning classification.

RECOMMENDATION: If the Zoning Board of Appeals agrees that the above criteria are met, a motion should be made recommending variations of UDO Section 7A.3, Bulk and Area Standards and Table 7A.2 to allow an addition to extend six feet into the required 30 ft. yard abutting a street setback and Section 9.12.Parking, Required Setbacks, to allow a portion of two parking spaces to extend a maximum of 6'3" in to the required 30 ft. yard abutting a street parking setback.

309 MCHENRY AVENUE

ZONING AND LOCATION MAP



2012 AERIAL MAP



**MINUTES
CITY OF WOODSTOCK
ZONING BOARD OF APPEALS
August 10, 2015
City Council Chambers**

CALL TO ORDER: A meeting of the City of Woodstock Zoning Board of Appeals was called to order at 7:20 p.m. by Chairman John Schuh on Monday, August 10, 2015 in the Council Chambers of Woodstock City Hall, 121 West Calhoun Street, Woodstock. A roll call was taken.

COMMISSION MEMBERS PRESENT: Richard Bellairs, Timothy Huffar, John Schuh, Patrick Shea, Thomas Tierney, Lawrence Winters

COMMISSION MEMBERS ABSENT: Howard Rigsby

STAFF PRESENT: City Planner Nancy Baker

II. APPROVAL OF MINUTES:

Motion by L. Winters, second by P. Shea, to approve the minutes of the July 13, 2015 meeting of the Zoning Board of Appeals as presented. Ayes: Richard Bellairs, Timothy Huffar, John Schuh, Patrick Shea, Thomas Tierney, Lawrence Winters. Nays: None. Absent: Howard Rigsby. Abstentions: None. Motion carried.

III. PUBLIC COMMENT:

There was no comment from the public.

IV. PUBLIC HEARING—309 McHenry Avenue—Variation of yard abutting a street setback for building addition and parking expansion

Chairman Schuh opened the public hearing for 309 McHenry Avenue and swore in petitioner Lynette Rugg, Crossroads Care Center Administrator, Woodstock. Ms. Rugg stated that the variation request is to improve the grounds and offer an additional entrance for patient and visitor access.

Chairman Schuh asked if the improvements would include paving of the gravel parking lot. Ms. Rugg responded that the gravel parking lot is not part of this request but future paving is being considered.

L. Winters asked the petitioner what they would do if the variations are not approved. Ms. Rugg responded that they would still construct the rest of the parking lot and they would have to look at building options.

Chairman Schuh asked if they had looked at how the planned widening of IL 47 would impact the project. Ms. Rugg responded that the existing building already extends further into the setback than the proposed addition.

T. Tierney noted that the petition states that the proposed addition will serve short term rehab and asked if the new activity room/activity is a requirement. Ms. Rugg responded that they need to provide the new entrance.

P. Shea stated that he also would like to see the gravel parking lot paved as part of the overall improvement. In response to a question, Ms. Rugg confirmed that the parking lighting will also be improved.

In response to a question from Chairman Schuh, City Planner N. Baker and the petitioner confirmed that the required public hearing notifications were completed. There were no objectors in the audience.

There being no further comments, Chairman Schuh closed the hearing at 7:30 p.m. and the Zoning Board members completed the Findings of Fact. A copy of the Findings of Fact is attached to these minutes.

Motion by T. Huffar, second by T. Tierney to approve the variation request as presented. Ayes: Richard Bellairs, Timothy Huffar, John Schuh, Patrick Shea, Thomas Tierney, Lawrence Winters. Nays: None. Absent: Howard Rigsby. Abstentions: None. Motion carried.

Respectfully submitted,



Nancy Baker, City Planner

FINDINGS OF FACT--309 McHenry Avenue

The Zoning Board of Appeals shall complete the enclosed form, which will be included with the Findings of Fact Report submitted to the City Council.

Request: Variation from the provisions of the Woodstock Unified Development Ordinance, Section 7A.3, Bulk and Area Standards, to allow construction of an addition that extends feet into the required 30 ft. yard abutting a street setback and UDO Section 9.12.Parking, Required Setbacks, to allow a portion of two parking spaces to extend a maximum of 6'3" in to the required 30' yard abutting a street parking setback.

Section 7.3.5 states that the Board may determine and recommend to the City Council a variation of the regulations of Ordinance when it finds:	Yes or No	Comments
1. The particular surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations was carried out;	All yes	
2. The conditions upon which the petition for a variation are based are unique to the property for which the variation is sought and are not applicable, generally to the other property with the same zoning classification;	All yes	
3. The purpose of the variation is not based exclusively upon a desire to increase the monetary gain realized from the property or to alleviate financial difficulty experienced by the petitioner in the attempt to comply with the provisions of this Ordinance;	All yes	
4. The alleged difficulty or hardship is caused by the application of this Ordinance and has not been created by any person presently having an interest in the property;	All yes	
5. That the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhoods in which the property is located;	All yes	
6. That the proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets or increase the danger of fire, or endanger the public safety or substantially diminish or impair property values with the adjacent neighborhood;	All yes	
7. That the granting of the variation requested will not confer on the applicant any special privilege that is denied by the Ordinance to other lands, structures or buildings of the same district.	All yes	

ORDINANCE NUMBER 15-O-_____

**AN ORDINANCE VARYING PROVISIONS OF
THE WOODSTOCK UNIFIED DEVELOPMENT ORDINANCE
FOR PROPERTY AT 309 MCHENRY AVENUE**

Be it ordained by the Mayor and City Council of the City of Woodstock, McHenry County, Illinois, as follows:

Section One. That, Section 7A.3, Bulk and Area Standards and Table 7A.2, of the Woodstock Unified Development Ordinance is varied to allow a 30'6" x 17'8" addition to extend 6 feet into the yard abutting a street setback and that Section 9.12 B, Required Setbacks is varied to allow the construction of two parking spaces which will extend 6 feet, 3 inches into the yard abutting a street setback on property legally described as follows:

Woodstock, also known as Mansfield's Addition to Woodstock in Section 5, Township 44 North, Range 7, East of the Third Principal Meridian, according to the plat thereof, recorded November 8, 1955 as Document No. 299864 in Book 12 of Plats, page 55 and Instrument recorded December 9, 1955 as Document No. 301115 in the McHenry County Recorder's Office, more particularly described as follows: Commencing at the Northwest corner of the aforesaid Lot 7; thence South 0 degrees 18 minutes 03 seconds West (bearings assumed for description purposes only) along the west line of Lot 7, said west line also being the existing East right-of-way line of F.A.P. Route 100 (Illinois Route 47) (Seminary Avenue), said west line being parallel with and 30.00 feet measured perpendicular East of the west line of the Southeast Quarter of the aforesaid Section 5, 184.30 feet to a iron pipe at the intersection of said west line of Lot 7 with the southwesterly line of Lot 7, said southwesterly line also being the existing northeasterly right-of-way line of F.A.P. Route 100 (Illinois Route 47) (Seminary Avenue) and Illinois Route 120 (McHenry Avenue) said existing northeasterly right-of-way line being recorded as Document No. 118525, dated November 26, 1935 in Book 19 of Miscellaneous Records, page 523 on December 12, 1935 in the McHenry County Recorder's Office, said intersection to be the point of beginning of the parcel to be described: From the point of beginning thence South 69 degrees 57 minutes 06 seconds

East along the aforesaid southwesterly line of Lot 7, 21.05 feet to the intersection of said southwesterly line with the southeasterly line of Lot 7, said southeasterly line also being the existing northwesterly right-of-way line of Illinois Route 120 (McHenry Avenue); thence North 47 degrees 29 minutes 51 seconds East along the aforesaid southeasterly line of Lot 7, 40.00 feet to an Illinois Department of Transportation, Division of Highways Survey Marker; thence North 62 degrees 43 minutes 19 seconds West, 43.94 feet to an Illinois Department of Transportation, Division of Highways Survey Marker, said survey marker being located 40.00 feet North and 10.0 feet East of the point of beginning; thence North 10 degrees 00 minutes 14 seconds West, 55.90 feet to an Illinois Department of Transportation, Division of Highways Survey Marker on the aforesaid west line of Lot 7 said survey marker being 95.00 feet North of the place of beginning, as measured along the west line of Lot 7; thence South 0 degrees 18 minutes 03 seconds West along the west line of Lot 7; 95.00 feet to the place of beginning, excepting therefrom any part of the land falling within Illinois Route 120 (McHenry Avenue) and Illinois Route 47 (Seminary Avenue)), in McHenry County, Illinois.

Section Two. That the Zoning Board of Appeals on August 10, 2015 conducted a required public hearing on said variations and recommended to the City Council that they be approved.

Section Three. That this ordinance shall be known as Ordinance Number 15-O-_____ and shall be in full force and effect upon its passage and approval as provided by law.

Section Four. Any ordinances or parts thereof or any regulations in conflict with this ordinance are hereby repealed to the extent of such conflict.

APPROVED AND PASSED by the City Council of the City of Woodstock, McHenry County, Illinois, this _____ day of _____, 2015.

Mayor Brian Sager, Ph.D.

Ayes:

Nays:

Abstentions:

Absentees:

Attest:

City Clerk Cindy Smiley

LAW OFFICES
ZUKOWSKI, ROGERS, FLOOD & McARDLE
50 VIRGINIA STREET
CRYSTAL LAKE, ILLINOIS 60014

RUTH A. SCHLOSSBERG
rschlossberg@zrfmlaw.com

(815)459-2050
FAX (815)459-9057
www.zrfmlaw.com

MEMORANDUM

August 4, 2015

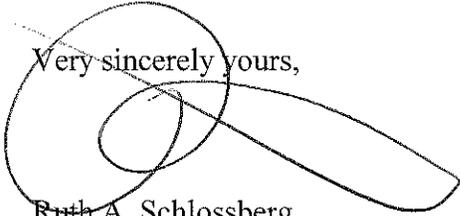
TO: Mayor and City Council
FROM: Ruth A. Schlossberg, City Attorney

RE: Woodstock Theater

As a condition of the sale in 2009 of the City's land for the expansion of the Woodstock Theater, the City retained the right to impose some conditions on the land until the builder had satisfied all the conditions of the contract. Now that the Woodstock Theater has a certificate of occupancy and all the attorneys' concerns have been satisfied, the City, by the terms of the contract, must release this covenant. The attached Quit Claim Deed does that by releasing all of the City's remaining interests in the property (with the exception of recorded easements). This Quit Claim Deed is acceptable to the Woodstock Theater owners.

If this Quit Claim Deed is acceptable to you, please authorize its execution by the Mayor for delivery to the Woodstock Theater and recording by either party in the land records of the County.

Very sincerely yours,


Ruth A. Schlossberg

RAS:dg

Enclosures

Copy to: City Manager

Z:\WOODSTOCK\Woodstock Theater\Council\Cover_QCD1.doc



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager

QUIT CLAIM DEED
Statutory (Illinois)

MAIL TO:

Ruth A. Schlossberg
Zukowski, Rogers, Flood & McArdle
50 Virginia Street
Crystal Lake, IL 60014

NAME AND ADDRESS OF TAXPAYER:

City of Woodstock
121 West Calhoun Street
Woodstock, IL 60098

THE GRANTOR, **CITY OF WOODSTOCK**, an Illinois municipal corporation, 121 W. Calhoun Street, Woodstock, IL 60098, for and in consideration of **TEN AND NO/100THS DOLLARS (\$10.00)** and other good and valuable considerations in hand paid;

CONVEYS AND QUIT CLAIMS to GRANTEE, **603-635 ROGERS, LLC, 203-223 MAIN STREET**, an Illinois limited liability company series, c/o Tivoli Enterprises, Inc., 603 Rogers Street, Downers Grove, IL 60515-3774, all its title, interest and rights in the following described Real Estate situated in the County of McHenry, State of Illinois, to wit:

Lot 15 in Block 1 and the South Half of Lot 14 in Block 1 (excepting therefrom the North 20 feet thereof as conveyed by John D. Donovan and wife to Charles A. Lemmers by Deed Record Book 120, page 122), in the Original Town of Centerville, now City of Woodstock, a Subdivision of part of the Southwest Quarter of Section 5, Township 44 North, Range 7 East of the Third Principal Meridian, according to the Plat thereof recorded June 10, 1844, in Book D of Deeds, page 201, in McHenry County, Illinois.

Permanent Real Estate Index Number(s): 13-05-355-038
Address of Real Estate: 215 Main Street, Woodstock, IL 60098

But hereby exempting from this transfer all its rights, if any, in any recorded easements affecting the Real Estate.

The Real Estate was the subject of an April 2009 Land Sale Contract with the City of Woodstock and 603-635 Rogers, LLC, 203-223 Main Street. Said agreement was recorded with the McHenry County Recorder's Office on May 12, 2009 as Document No. 2009R0024204. Pursuant to Section 11 of that

Contract, the Agreement was to serve as a covenant running with the land until such time as the Buyer met certain conditions. Those conditions have been met and thus, pursuant to the terms of the Agreement, the City of Woodstock, as Seller, is issuing this Quit Claim Deed.

Dated this ____ day of _____, 2015.

CITY OF WOODSTOCK, an Illinois
Municipal Corporation

By _____

STATE OF ILLINOIS)
)SS
COUNTY OF McHENRY)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that _____, personally known to me to be the same person whose name is subscribed to the foregoing instrument, and personally known to me to be the _____ of the CITY OF WOODSTOCK, an Illinois Municipal Corporation, appeared before me this day in person, and acknowledged that he signed, sealed and delivered this instrument as his free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and seal this ____ day of _____, 2015.

Notary Public

NAME and ADDRESS OF PREPARER:

Zukowski, Rogers, Flood & McArdle
50 Virginia Street
Crystal Lake, IL 60014

Exempt under provisions of Paragraph (e),
Section: 31-45, Property Tax Code.

Buyer/Seller/Representative Date

**LAND SALE CONTRACT BETWEEN THE
CITY OF WOODSTOCK AND 603-635 ROGERS LLC, 203-223 MAIN STREET**

This Land Sale Contract (this "Contract") is entered into on the date the last party signs this contract by and between the **CITY OF WOODSTOCK**, an Illinois municipal corporation (the "City" or "Seller") and **603-635 ROGERS, LLC, 203-223 MAIN STREET** (the "Buyer") (collectively, the "Parties").

WHEREAS, it is the desire of the City to sell the Property and of the Buyer to purchase the Property in accordance with the terms and conditions described herein and that all development on the site shall be subject to the City's municipal code including building, zoning and subdivision requirements as well as to the representations and warranties of Buyer contained herein; and

WHEREAS, the City has adopted Ordinance No. 08-0-67 on November 4, 2008 finding that the Property is no longer necessary or useful to the City, and pursuant to that Ordinance the City solicited bids for the parcel which were duly published for three successive weeks; and

WHEREAS, the City Council opened bids at their meeting of December 16, 2008 and received a bid from Buyer for the Property that satisfied the terms set by the Council for the sale of the Property; and

WHEREAS, the City has duly authorized this Contract of sale to the Buyer;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged and intending to be bound hereby, the Parties agree as follows:

1. **PURCHASE AND SALE.** Upon and subject to the terms and conditions of this Agreement, Seller agrees to sell and convey to Buyer, and Buyer agrees to purchase from Seller, the property located at 215 Main Street, PIN 13-05-355-038, commonly known as the "Main Street Parking Lot" (the "Property"), and legally described as:

Lot 15 in Block 1 and the South Half of Lot 14 in Block 1 (excepting therefrom the North 20 feet thereof as conveyed by John D. Donovan and wife to Charles A. Lemmers by Deed Record Book 120, page 122), in the Original Town of Centerville, now City of Woodstock, a Subdivision of part of the Southwest Quarter of Section 5, Township 44 North, Range 7 East of the Third Principal Meridian, according to the Plat thereof recorded June 10, 1844, in Book D of Deeds, page 201, in McHenry County, Illinois.

2. **PURCHASE PRICE.** The purchase price of the Property shall be **ONE HUNDRED AND SEVENTY EIGHT THOUSAND, FOUR HUNDRED DOLLARS (\$178,400.00)** to be paid by Buyer to Seller at the time of closing on the terms and conditions set forth herein.

3. **CLOSING.** Closing on the Real Estate shall take place on a date mutually agreeable to the Parties but in no event later than fifteen (15) business days after the issuance of a building permit as provided in Article 7. Closing shall take place at Chicago Title Insurance Company (the "Title Company") in McHenry County, Illinois through an escrow closing. The cost of such escrow shall be borne equally by the Parties. Payment of the purchase price by the Buyer and delivery of the deed by the Seller shall be made through escrow. Seller shall deliver possession of the Real Estate to Buyer at the time of closing.

4. **BUYER'S OBLIGATION AT CLOSING.**

- a. At closing, Buyer shall deliver to Seller in addition to any other items required by this Agreement, the Purchase Price, plus or minus prorations, by cashier's check or wire transfer of immediately available funds and any and all documents reasonably required by the Title Company.
- b. Buyer shall pay for all Title Company charges customarily paid by buyers of commercial real estate.
- c. Buyer must present evidence to Seller that it has obtained a certificate of appropriateness from the City for Buyer's properties located at 223, 225, 229 and 211 Main Street, Woodstock, IL.

5. **SELLER'S OBLIGATION AT CLOSING.**

- a. Seller shall pay all Title Company costs associated with providing Buyer an ALTA 2006 form Owner's Policy with extended coverage over the General Exceptions and subject to only the following exceptions: covenants, conditions and restrictions of record on the date of this agreement which do not interfere with Buyer's intended use of the Property as a movie theater.
- b. Seller shall transfer title to Property by means of a recordable general warranty deed.
- c. Seller shall execute and deliver the Title Company's usual form Affidavit of Title.
- d. Seller shall execute and deliver such other documents and instruments as may reasonably be required by Purchaser or the Title Company and necessary to consummate this transaction and to otherwise effect this transaction or otherwise effect the agreements of the parties hereto including, but not limited to, state, county and local transfer declarations, IRS forms and any disclosures required under applicable environmental laws.

6. PROPERTY SUBJECT TO MUNICIPAL RULES AND REGULATIONS AND EASEMENTS. Title to the Real Estate when conveyed shall be subject to the following: 1) All zoning and building laws, land use, building lines, use and occupancy restrictions, and stormwater requirements; 2) all municipal rules and regulations governing the Property, 3) the contingencies described in Article 7, below, and 4) all easements for utilities and drainage and access rights reserved to the Seller for and to any utilities underlying the Property.

7. PROPERTY SOLD WITHOUT REPRESENTATIONS OR WARRANTIES BY SELLER AND ADDITIONAL CONDITIONS OF SALE.

a. The Real Estate is being sold "as is, where is" with no representations or warranties being made by Seller as to the fitness of the Property for the Buyer's intended use. Provided however, that within ten (10) days after the Contract date, Seller shall deliver to Buyer, to the extent such documents exist, any and all surveys, soil reports, and any and all other reports, documents or studies relating to the physical condition of the Property, and any existing title reports, title policies and leases, respecting the Property (collectively, "Seller's Documents").

b. Buyer's obligation to close is made expressly contingent on the following:

1. From and after the Contract Date, Buyer and its agents and representatives shall be entitled to enter upon the Property upon reasonable notice to Seller, to perform all such surveys, inspections, audits, assessments and tests and studies of the Property as Buyer shall deem necessary or appropriate (including, without limitation, inspections and tests designed to verify, among other things, the existence of any under or above ground storage tanks and the extent of any asbestos, PCB's, radon, and other toxic, hazardous or dangerous substances, wastes or materials on any portion of the Property), including, without limitation, inspections and testing of soil conditions, ground water and utility areas (collectively, "Buyer's Tests") at no cost to the Seller. Buyer does hereby indemnify and hold Seller harmless from and against any and all claims or injuries arising out of Buyer or Buyer's agents' presence on the property in furtherance of the conduct of Buyer's inspections or Buyer's Tests.

2. Seller shall promptly supply such additional available documentation in its possession as Buyer or its agents may reasonably request to complete Buyer's Tests.

3. Buyer shall apply for, diligently pursue and receive a certificate of appropriateness from the City for the Property and the properties commonly known as 211, 223, 225 and 229 Main Street, Woodstock, IL.

4. Seller shall disclose any and all information in its possession, custody or control which refers or relates to any potential or actual utility, storm

water, storm sewer, drainage or sewage easement burdening title to the Property or use or existence of such facilities on, under or adjacent to the Property regardless of whether by recorded easement or otherwise. Seller and Buyer shall cooperate in locating and monumenting any such easement and any such uses.

5. The Parties reaching agreement on relocation of the Facilities (hereinafter defined). The Parties acknowledge that there are currently in place on the Property overhead utility wires, utility poles and underground storm sewers for which no easement was ever created ("Facilities"). The Parties further acknowledge that the Facilities as currently situated would render the Property unsuitable for Buyer's intended use for the expansion of the Buyer's existing theater. The Parties therefore agree to cooperate in developing a plan to relocate, reroute or otherwise alter the Facilities such that Buyer may develop the Property in conformity with its intended use while maintaining Seller's interest in the continued practical functioning of the Facilities. All such alterations must be completed at Buyer's sole cost and expense, and the final alteration plan must be subject to Seller's approval. Provided, however, that such approval will not be unreasonably withheld, conditioned or delayed.

c. In the event the contingencies set forth in Section a. or b. of this Article 7 shall fail to be satisfied, in Buyer's sole discretion, on or before the expiration of thirty (30) days after the date Seller delivers and Buyer receives Seller's Documents or Seller's written certification that no Seller's Documents exist (the "Diligence Period"), then, at the option of Buyer, this Contract shall terminate on written notice to Seller. Failure of Buyer to notify Seller in writing of its election to terminate the Contract prior to the expiration of the Diligence Period shall constitute Buyer's waiver of the contingencies set forth in this Section 7 a. or b., and this Contract shall stand in full force and effect.

d. Contract Contingent on Building Permit Issuance:

1. Should Buyer for a cause beyond its reasonable control fail to obtain the building permits necessary to construct its theater expansion in substantial conformity with the plans referenced in Article 9 below by September 15, 2009, then Buyer may terminate this purchase agreement with no further obligation on either party.

2. Upon issuance by the City of all permits necessary for Buyer to complete its theater expansion, the Parties shall proceed to close on this Property within fifteen business days from the date of permit issuance.

3. Buyer agrees to pursue such permits in a commercially reasonable manner.

8. **REPRESENTATIONS AND WARRANTIES BY BUYER.** Buyer hereby represents and warrants to Seller the following, which shall be true and accurate on the Effective Date and on the date of Closing:

- a. Buyer represents that it has all requisite power and authority to execute, deliver and perform this Agreement and all instruments and agreements contemplated hereby.
- b. This Agreement has been duly authorized, executed and delivered by Buyer, and all consents required under Buyer's organizational documents or from any third party or from any governmental authority have been obtained. All documents that are to be executed by Buyer and delivered to Seller at Closing will be duly executed, authorized and delivered by Buyer.

9. **BUYER'S COMMITMENT TO DEVELOP THE PROPERTY.** Buyer shall expand Buyer's existing theater onto the Property in a manner substantially similar in form and content to the draft plans submitted to the Woodstock City Council dated October 10, 2008. If Buyer has not commenced construction for that purpose within 36 months after the date of closing under this Agreement, subject to delays beyond the reasonable control of Buyer, or if construction has commenced but Buyer has not obtained a Certificate of Occupancy from the City of Woodstock within 54 months after the date of closing under this Agreement, subject to delays beyond the reasonable control of Buyer, Buyer agrees that Seller may purchase back the Property from Buyer for ONE HUNDRED AND SEVENTY EIGHT THOUSAND FOUR HUNDRED DOLLARS (\$178,400.00) at no further additional cost to Seller (the City of Woodstock), and the parties agree to each assume the reasonable and customary closing costs associated with commercial land transactions, and the Buyer agrees to remove any covenants associated with this transaction under Article 11 of this Agreement. This right to repurchase shall remain with the Seller (the City of Woodstock) as long as the Property remains undeveloped by Buyer at any time after thirty-six months of the date of closing, or if construction has commenced but Buyer has not obtained a Certificate of Occupancy from the City of Woodstock within 54 months of the date of closing under this Agreement. The Seller hereby agrees that it shall not unreasonably withhold condition or delay a Certificate of Occupancy for this Property.

10. **SELLER'S USE OF PROPERTY.** Until such time as Buyer commences construction on the Property, the Seller may continue to use the Property as a municipal parking lot without charge to the Seller. Seller agrees to insure, indemnify and hold harmless Buyer for any such use. Buyer shall provide Seller with thirty days' written notice prior to commencement of construction on the Property.

11. **COVENANT RUNNING WITH THE LAND.** This Agreement may be recorded by the Seller and shall serve as a covenant running with the land until such time as the Buyer has commenced construction for a theater expansion or obtained a Certificate of Occupancy as provided in Article 9 of this Agreement or until the land reverts back to the Seller's ownership.

At the termination hereof, Seller will execute and deliver to Buyer a quit claim deed transferring its interest to the Buyer.

12. **REAL ESTATE TAXES.** As an exempt municipal entity, the Property is not currently subject to taxation. Upon closing of the sale to the Buyer, the City will remove the parcel from the Seller's list of City-owned exempt property and will have the Property returned to the tax rolls. The Buyer shall be responsible for all general real estate and transfer taxes, if any, due for any date following the date of closing.

13. **TIME OF THE ESSENCE.** Time is of the essence of this Contract.

14. **MULTIPLE COPIES.** This Contract may be executed in counterpart.

15. **GOVERNING LAW AND VENUE.** This Agreement shall be governed by, construed in accordance with and enforced in accordance with the laws of the State of Illinois, and venue shall be in the county where the Property is located.

16. **NOTICE.** All notices pursuant to this Contract shall be in writing. Notice by overnight delivery or facsimile with a delivery confirmation sheet evidencing such transmission to a party at the addresses and facsimile numbers set forth below shall be sufficient service thereof to said Party. Notice faxed as provided herein shall be deemed to have been given or made on the date of the faxing if transmitted and received prior to 5:00 p.m. on a business day; otherwise they shall be deemed to have been given on the next business day. A business day is Monday through Friday excluding any federal holiday. Notice to a party's attorney shall, in all circumstances, be deemed notice to a party.

Notices shall be provided at the following addresses:

Seller: Timothy J. Clifton, City Manager
City of Woodstock
121 W. Calhoun Street
Woodstock, Illinois 60098
P: (815) 338-4301
F: (815) 334-2267

Copy to: Richard G. Flood
Zukowski, Rogers, Flood & McArdle
50 Virginia Street
Crystal Lake, Illinois 60014
P: (815) 459-2050
F: (815) 459-9057

Buyer: Willis G. Johnson, Manager
603-635 Rogers, LLC
c/o Tivoli Enterprises, Inc.
603 Rogers Street

Downers Grove, Illinois 60515-3774
P: (630) 968-1600
F: (630) 968-1626

Copy to: John C. Germanier
Sisul & Germanier, LLC
5120 Main Street, Suite One
Downers Grove, IL 60515
P: (630) 353-0130
F: (630) 353-0135

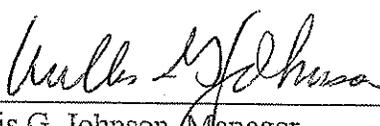
IN WITNESS WHEREOF, the Parties hereto have executed this Land Sale Contract the date and year first above written.

SELLER:
CITY OF WOODSTOCK,
an Illinois municipal corporation

By 
Timothy Clifton, City Manager

Date: 4/8/09

BUYER:
603-635 ROGERS, LLC, 203 – 223 Main Street
an Illinois Series Limited Liability Company

By 
Willis G. Johnson, Manager

Date: 4-6-09



Department of Public Works
326 Washington Street
Woodstock, Illinois 60098

phone 815.338.6118
fax 815.334.2263
wsmith@woodstockil.gov
www.woodstockil.gov

To: Roscoe Stelford, City Manager

From: Will Smith, Water Treatment Plant Superintendent

Re: **Approval to Waive Requirements for Competitive Bids and Acceptance of Proposal for the Maintenance of Water Supply Well #9**

Date: August 25, 2015

The City of Woodstock operates six shallow groundwater wells which provide drinking water for the entire community. Three of these wells pump to the Seminary Avenue Water Treatment Plant, and the remaining three wells pump to the First Street Water Treatment Plant. The City takes great pride in its ability to provide a reliable, uninterrupted water supply for residents, industry, and businesses in the community. This success is based upon the ability to administer a scheduled, budgeted process for the testing, inspection, and maintenance of the City's drinking water wells to avoid catastrophic failure or unanticipated rehabilitation of the well and its components. Through this process, each of the City's wells is pulled at least once every six years for inspection and preventive maintenance.

The quality of services provided for the inspection and maintenance of these water supply wells is critical to the health of the community and our ability to provide an uninterrupted water supply. Layne Christensen Company has constructed and installed all of the City's six water supply wells, and they have performed almost all of the service and maintenance work in the past. Their response time and quality of work has been excellent and has resulted in a water supply system with few problems or failures. Well #9 is a submersible Byron Jackson model, and Layne Christensen is the exclusive Byron Jackson dealer in northern Illinois. As such, they stock all of the materials that may be needed for the repair of this well pump which will limit the period that this well pump will be down for maintenance (estimated to be less than 2 weeks). Once approved, this work will be scheduled for completion in October, 2015 so that its removal does not affect the City's ability to meet seasonal water demands.

The preventive maintenance work described in the proposal includes costs for the mobilization of equipment to pull the column pipe, the pump, the bowl assembly, and motor, followed by the reinstallation of the well equipment, the replacement of the eight-inch surge control valve, sonar jetting if necessary, final testing, and demobilization. The proposal also covers costs associated with



DOZEN DISTINCTIVE
DESTINATIONS 2007

***Woodstock is proud to have been recognized as a 2007 Distinctive Destination
by the National Trust for Historic Preservation***

televising the well casing and the transportation of the pump bowl assembly to Layne Christensen's facility in Aurora, Illinois for sandblasting and inspection. The price as quoted includes all labor and equipment necessary to complete this activity. This estimated cost provided by Layne Christensen Company for this work is quoted not-to-exceed \$33,721.

Since this well is a submersible type, some of the necessary repairs may not be evident until the pump is actually pulled from the casing pipe and inspected. This inspection may result in additional expenditures which may be necessary prior to reinstallation of the pump. Additional costs may be associated with work that needs to be done to the motor, costs to replace the column pipe, costs to repair or replace the bowl assembly, or the pitless spool. These are additional costs not included in the proposal and they will only be considered after a common inspection by representatives from Layne Christensen and the City of Woodstock, and only if authorized by the City.

Due to the importance of providing an adequate supply of high quality water to all of our customers on a daily basis, it is necessary and appropriate for the City to continue to utilize Layne Christensen Company for service and repair of water supply wells without bidding. The disruption of the water supply, even for a few days or a few weeks due to poor or slow work by a "low bidder," will have a very immediate, negative impact on our customers. The City Administration agrees with and understands the standard requirement to seek competitive bids for most projects and services. However, the annual inspection, maintenance, and repair of the water supply wells is a critical operation, and our water customers expect the City to provide a reliable service without interruption. While the City cannot guarantee unexpected maintenance problems in the future, we can report that the City has received excellent service from Layne Christensen Company in the past, and we have not had any water restrictions or special warnings due to equipment failures within the past decade.

The approved FY15/16 Water and Sewer CIP budget includes \$70,000 in line item 60-54-7-772 for the maintenance and repair work on well #9. This budget amount is adequate to pay the proposed costs associated with the well maintenance, while still providing funds to pay for unexpected well problems during the year.

Please note that a 2/3 majority vote of the City Council will be required by State Statute to waive the need for competitive bids.

Therefore, it is recommended that the City Council waive the requirements for competitive bids for this project and approve the award of contract to Layne Christensen Company to provide materials, labor, and equipment to pull, inspect, and reinstall Well # 9 (as described in their proposal dated August 8, 2015) for a total estimated cost not to exceed \$33,721.

c: Jeff Van Landuyt
Layne Christensen Company



Reviewed and Approved by:

Rosee C. Stelford III
City Manager



Department of Public Works
326 Washington Street
Woodstock, Illinois 60098
815/338-6118 ♦ Fax 815/334-2263
enelson@woodstockil.gov
www.woodstockil.gov

To: Roscoe Stelford, City Manager
From: Ernie Nelson, Park and Facility Superintendent
Re: **Award of Contract for Custodial Services at Three Municipally Owned Facilities**
Date: August 25, 2015

The City has a variety of facilities that need to be cleaned and maintained on a daily basis. In the recent past, custodial services were handled through a contract for some facilities yet others were handled through the hiring of a full-time employee of the City, specifically for the purpose of cleaning and performing minor maintenance. At the present time, custodian services at each facility are handled as follows:

- City Hall – utilize contracted custodial services (contract expires)
- Library – utilize contracted custodial services (contract expires)
- Recreation Center – utilize contracted custodial services (contract expires)
- Opera House – utilize contracted custodial services (under contract)
- Police Station – full-time City employees complete services
- Public Works – stipend is paid to full-time employee to complete services after hours

Because the contract for custodial services at the City Hall, Library, and Recreation Center were set to expire and in an effort to have only one single firm complete these services, bid specifications were developed for custodial services at these three City-owned facilities. Specifications called for a two-year custodial services contract that if approved, will start on Thursday, October 1, 2105 and shall include the following scope of work:

Scope of work:

The City will provide paper towels, toilet tissue, washroom soap, trash can liners, as needed by the contractor with advanced notice. Contractor is responsible for providing all cleaning equipment and all cleaning products. Contractor is responsible for providing all equipment to strip, wax and buff tile floors and clean carpets at each location when requested.

Entryways: clean glass, sweep floor, mop floor, vacuum floor mats, collect trash and recycling, and replace trash can liners as needed.

Office/Common Areas: collect trash and recycling, replace trash can liners as needed, vacuum carpet, mats, rugs, sweep tiled floors, mop tiled floors, dust and clean desktops that are

accessible, dust window sills, ledges, ceiling vents, clean window glass, remove cobwebs as needed, and fill soap dispensers.

Bathrooms/Locker Rooms: collect trash and recycling, replace trash can liners, clean and disinfect sinks, urinals, and toilets, spot clean walls and lockers as needed, sweep floors, mop floors, and fill soap dispensers.

General: the contractor shall be responsible for turning off all lights, closing and locking all outside doors and windows, and activating alarms, where needed. The contractor must perform monthly compliance/cleanliness inspections. Cleaning must be performed outside normal business hours.

On July 31, 2015 the City received fourteen (14) bids to provide custodial services at City Hall, the Recreation Center, and the Library. After receiving the bids, the firm with the lowest bid for each individual facility was notified. Most bidders indicated that they would only honor their bid prices if services were awarded for all three facilities in a single contract. Bid prices are as follows:

<u>Bidder</u>	<u>Bid Amount</u> <u>Total for Three Facilities</u>
Mega Commercial Services, Arlington Heights, IL	\$4,288.00
Multisystem Management Company, Schaumburg, IL	\$4,500.00
Perfect Cleaning Service Corp., Chicago, IL	\$4,750.00
Eco-Clean Maintenance, Elmhurst, IL	\$5,261.00
Handyman Commercial Maintenance, Algonquin, IL	\$5,666.48
A. Rose Cleaning LLC., Woodstock, IL	\$6,200.00
Alpha Building Maintenance, Homer Glen, IL	\$6,530.00
All Cleaners, Inc., Willowbrook, IL	\$6,820.00
Executive Building Maintenance, Elk Grove Village, IL	\$7,203.45
Jani-King Custodial Services, Schaumburg, IL	\$7,150.00
ServiceMaster by Didier, McHenry, IL	\$8,000.00
Coverall Health Based Cleaning, Downers Grove, IL	\$8,565.00
Berg & Larsen Biohazard Removal, Lake Villa, IL	\$11,571.81
SCC Cleaning Company, Gurnee, IL	\$11,599.34

The two bidders who submitted lower prices than Mega Commercial Services, Inc., (\$1,249 per month) for services at City Hall were not interested in a contract for individual facilities. Mega Commercial Services, Inc. was the lowest responsible bidder for custodial services at the Library (\$1,790 per month). The three bidders who submitted lower prices than Mega Commercial Services, Inc., (\$1,249 per month) for the Recreation Center were not interested in a contract for individual facilities. That makes Mega Commercial Services the lowest responsible bidder at all three (3) of the facilities.

The FY15/16 budget appropriates funds in separate line items for each of the three facilities as indicated below:

<u>Facility</u>	<u>Line Item</u>	<u>Current Cost</u> <u>per Month</u>	<u>New Cost</u> <u>per Month</u>
City Hall	01-02-5-550	\$1,373	\$1,249
Library	09-00-3-415	\$2,100	\$1,790
Recreation Center	05-00-5-550	\$1,507	\$1,249

Based upon the contractor's qualifications and the bid prices submitted **it is recommended that a contract to clean City Hall, the Library, and the Recreation Center be awarded to the lowest responsible bidder, Mega Commercial Services for \$4,288.00 per month for a two year time period beginning October 1, 2015.** The approval of this contract will yield a monthly savings of \$692.00 and an annual savings of \$8,304.00 over the term of this contract.

c: All Bidders
Nick Weber
Dave Zinnen
Paul Christensen



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager



Department of Public Works
326 Washington Street
Woodstock, Illinois 60098

815/338-6118 ♦ Fax 815/334-2263
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www.woodstockil.gov

To: Roscoe C. Stelford, City Manager

From: Alan E. Wilson, City Engineer

Re: Approval of Ordinance Adopting the McHenry County Stormwater Management Ordinance with Certain Amendments.

Date: August 25, 2015

The McHenry County Stormwater Management Ordinance establishes reasonable rules and regulations for floodplain and stormwater management that serves to encourage development in a manner that promotes the orderly, sustainable, and cost-effective utilization of land and water resources in McHenry County.

In 2004, the Woodstock City Council adopted McHenry County's first Stormwater Management Ordinance as its own and obtained the designation as a "Certified" Community. The "Certified" Community designation authorizes local review and approval of stormwater permit applications for all property located within the City limits. This results in better service to Woodstock residents and property owners because it puts the City in control of the process thereby expediting the permit review process, avoiding project delays that could result from an excess work load at the County level.

McHenry County amended the 2004 Stormwater Management Ordinance on November 18, 2014 and it became effective on December 1, 2014. The amended ordinance includes the minimum County-wide standards for regulated development. Communities such as the City of Woodstock, which is "certified" to enforce the provisions of the amended Stormwater Management Ordinance, are also required to adopt and enforce an ordinance that is at least as stringent as the amended one.

Each time that the County has amended its Stormwater Management Ordinance, the City has adopted the amended ordinance and included other amendments that govern development that is unique to the City of Woodstock. When compared with development at the county level, the City often has smaller lot sizes, more impervious surfaces, and drainage issues that may require a more restrictive release rate and/or more detention storage. As a result, it is necessary to include some amendments to the ordinance which favor more restrictive release rates and/or more detention storage for those developments occurring within the City.

These proposed amendments are very similar to those that were amended back in 2004 when the first McHenry County Stormwater Management Ordinance was adopted by the City. However, they were not incorporated in the amended McHenry County Ordinance that became effective in 2014.

Therefore, it is recommended that the City Council approve the attached Ordinance, identified as Document No. 3 adopting the McHenry County Stormwater Management Ordinance as amended November 18, 2014 with the incorporation of various local amendments that favor more restrictive stormwater release rates and/or increased detention storage.



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager

ORDINANCE NO. 15-O-_____

AN ORDINANCE ADOPTING THE McHENRY COUNTY STORMWATER MANAGEMENT ORDINANCE AND PROVIDING FOR CERTAIN AMENDMENTS FOR THE CITY OF WOODSTOCK, McHENRY COUNTY, ILLINOIS

WHEREAS, on January 20, 2004 the McHenry County Board adopted the McHenry County Stormwater management ordinance, and

WHEREAS, the City of Woodstock adopted the provisions and requirements of the McHenry County Stormwater Management ordinance with certain amendments and provisions that would apply to all development within the Corporate Limits of the City of Woodstock effective January 1, 2005, and

WHEREAS, the City of Woodstock applied for and received approval from McHenry County as a designated Certified Community under the terms and conditions of the McHenry County Stormwater Management Ordinance effective January 3, 2005, and

WHEREAS, the County of McHenry, pursuant to the powers granted to it by 55 ILCS 5/5-1062, adopted the McHenry County Stormwater Management Ordinance and a resolution approving amendments to this Ordinance on November 18, 2014, effective December 1, 2014, establishing rules and regulations for floodplain and stormwater management throughout the County of McHenry and superseding any less restrictive municipal rules and regulations therein, and

WHEREAS, the City of Woodstock desires to continue to be approved as a Certified Community under the terms and provisions of the McHenry County Stormwater Management Ordinance, and

WHEREAS, the City of Woodstock desires to adopt the provisions and requirements of the amended McHenry County Stormwater Management Ordinance with certain amendments and provisions that would apply to all development within the Corporate Limits of the City of Woodstock.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Woodstock, McHenry County, Illinois, as follows:

Section One. That the provisions of the McHenry County Stormwater Management Ordinance which was passed and approved by the McHenry County Board on November 18, 2014, are hereby adopted by the City of Woodstock.

Section Two. That the following amendments, deletions, and additions to the McHenry County Stormwater Management Ordinance identified below are adopted by reference and are hereby approved by the City of Woodstock.

A) Delete all references to December 1, 2014 in the McHenry County Stormwater Management Ordinance and replace with August 18, 2015.

B) Article II, Section 15.60.020 Paragraph B (Regulated Development) is amended by deleting items c and e and replacing them with the following and adding item h below.

- c. Any development that hydrologically disturbs 2,500 square feet or more; or,
- e. Any development that results in an additional 5,000 square feet of impervious area since the effective date of this Ordinance; or,
- h. Excavation, fill, or any combination thereof that will exceed 100 cubic yards, excluding demolition and accompanying regrading where natural land contours are maintained.

C) Article VI, Section 15.60.060, Paragraph B5.a.i (Runoff Rate Reduction) is amended by adding the following:

Stormwater storage may be required by the enforcement officer for projects that involve the creation of more than 2,500 square feet and less than 5,000 square feet of impervious surface based on specific site, watershed, and storm sewer conditions.

D) Article VI, Section E, Paragraph E (Buffer Areas) is amended by adding the following items l and m.

l. Buffer areas shall be physically delineated and identified on the site plan to reduce the likelihood of encroachment or future alterations of the buffer area. This may be accomplished by using fencing, permanent signage, lot markers, or other means as approval by the enforcement officer.

m. Vegetation within an approved and established buffer area shall be exempt from the maximum height restrictions otherwise established by the certified community. Vegetation within an approved and established buffer area shall not be exempt from all other regulations and restrictions requiring the control and elimination of noxious weeds and vegetation.

E) Article V11, Section 15.60.070, Paragraph A.1.b (Variances) is amended as follows:

The oversight committee shall be the Woodstock City Council in all matters regarding variance petitions.

F) Article XIV, Section 15.60.140 (Amendments) is amended by adding the following:

The Certified Community may from time to time make local Amendments to the McHenry County Stormwater Management Ordinance as determined to be appropriate and necessary to better achieve the goals and objectives and to protect the health and welfare of the community. Such amendments shall require the approval of the MCSC or the MCSC chief engineer prior to passage and approval by the Certified Community and such amendments that apply only to the certified community may be made without public notice.

The Certified Community shall, upon notice from the County, review and Amendments made by the MCSC to the McHenry County Stormwater Management Ordinance and, upon finding that such Amendments further the objective of providing a consistent level of flood protection throughout the community and are more restrictive than the current regulations, adopt such County Amendment without further notice or public hearing.

Section Three. That all other ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section Four. That this ordinance shall be known as Ordinance No. _____ and shall be in full force and effect from and after its passage, approval, and publications as is required by law.

PASSED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois and approved by me this _____ day of _____, 2015.

Ayes:

Nays:

Abstentions:

Absentees:

Brian P. Sager, Ph.D., Mayor

Attest:

City Clerk



Finance Department
121 W. Calhoun Street
Woodstock, Illinois 60098
815/338-4300
Fax 815/334-2267

Memo

To: Roscoe Stelford, City Manager
Honorable Mayor and City Council Members

From: Paul Christensen, Finance Director

Date: August 25, 2015

Re: Consideration of an Ordinance to Amend the FY14/15 Budget

The original FY14/15 Budget passed on April 15, 2014 is designed to be a planning and working tool for both the City Council and staff. While this budget was created using the best information available including input from residents, outside consultants, and staff, unexpected events often occur throughout the fiscal year. These unexpected events at times lead to increased costs, which ultimately causes budget overages.

Since the budget represents the City's legal spending authority and is presented in the Comprehensive Annual Financial Report (CAFR), it is necessary to adjust for any overages that occur that are above the legal level of budgetary control. This legal level varies from Fund to Fund. For the General Fund, the legal level of control is at the department level, while all other funds are at the fund level. These budget adjustments are also considered to be good management practices by the bond rating agencies and have an effect on the ultimate rating the City receives.

Final Year End Adjustments:

Attached is the proposed Ordinance to adjust for departments and funds that have exceeded their total budget. In addition, since many of these funds derive a large portion of their revenue from the General Fund, often an increased transfer amount from the General Fund is needed to offset the increased expenditure amount.

While many of these increased transfer amounts are substantial, it should be noted that revenue for the General Fund was extremely strong and was significant to cover these increased transfers. In fact, revenue outperformed initial budget estimates, generating an additional \$664,000 in receipts, after the increase in transfers are taken into account. Therefore, similar to previous years, the City Administration is proposing transferring these additional funds to supplement the resources of the City's General Corporate-CIP Fund to provide for future capital improvements.

Specific detail concerning each Department/Fund and the related budget amendments have been provided below.

General Fund:

As was mentioned above the General Fund ended the fiscal year with revenues surpassing the City's budget estimates, coming primarily from Sales and Income taxes. As such there is sufficient revenue available to cover the budget amendments listed below.

General Government:

The General Government Department was impacted by the Council's decision to authorize up to \$80,000 in unbudgeted spending for the development and implementation of a marketing plan. In addition, the department incurred additional legal costs related to a number of issues including the unanticipated negotiations with Union Pacific for the Train Depot lease, which resulted in additional costs. These unforeseen expenditures at the initial time of budget preparation will require a budget amendment to the FY14/15 budget of \$32,500.

<i>Current Budgeted Expenditures:</i>	<i>\$562,800</i>
<i>Proposed Final Budgeted Expenditures:</i>	<i><u>\$595,300</u></i>
<i>Proposed Budget Amendment:</i>	<i>\$32,500</i>

Recreation Division:

The Recreation Division overage was due primarily to increased expenditures for instructor contracts as new programs were added. The additional revenue from these programs offset the associated increase in costs.

<i>Current Budgeted Expenditures:</i>	<i>\$505,700</i>
<i>Proposed Final Budgeted Expenditures:</i>	<i><u>\$519,700</u></i>
<i>Proposed Budget Amendment:</i>	<i>\$14,000</i>

Police Protection Fund:

During the FY14/15 budget year the Police Department had two distinct areas of unexpected expenditures. The first was a significant increase in the legal expenses to the Police Department simply due to the increased legal fees along with the amount of time to prosecute cases. The second area of unexpected expenditures was directly associated with the need to conduct repairs of essential portions of the Police Department's facility. Within a single year, two rooftop unit heat exchangers, the HVAC master control system, and the evidence bay space heater needed repair or replacement. Additionally, the drainage system for the showers in the men's locker room failed, and needed repair to prevent damage to a portion of the first floor of the building and computer equipment that was in the area. Therefore, a budget amendment has been proposed for \$53,200 to provide for these unforeseen expenditures.

<i>Current Budgeted Expenditures:</i>	<i>\$4,610,400</i>
<i>Proposed Final Budgeted Expenditures:</i>	<i><u>\$4,663,600</u></i>
<i>Proposed Budget Amendment:</i>	<i>\$53,200</i>

Aquatic Center Fund:

Overages in the Aquatic Center Fund were a result of increased expenditures (\$47,000) for painting all three pool shells and repairing the cracks in the lap pool and recreation pool as required by the Illinois Department of Health. In addition, \$17,000 was expended on repairs to the three pool boilers.

<i>Current Budgeted Expenditures:</i>	<i>\$264,500</i>
<i>Proposed Final Budgeted Expenditures:</i>	<i><u>\$329,800</u></i>
<i>Proposed Budget Amendment:</i>	<i>\$65,300</i>

Recreation Center Fund:

Unforeseen maintenance expenses were a large reason for the increase in expenditures. Some examples of these include the repair of the pool's Dectron unit, replacement and installation of the whirlpool pumps, and replacement and installation of two new clothes dryers, and repair to the movable wall that separates the gym from the multi-purpose rooms.

<i>Current Budgeted Expenditures:</i>	<i>\$373,300</i>
<i>Proposed Final Budgeted Expenditures:</i>	<i><u>\$406,600</u></i>
<i>Proposed Budget Amendment:</i>	<i>\$33,300</i>

Public Parks:

In FY14/15 there were a few expenditures that resulted in spending in an amount that was higher than that which was appropriated in the approved Parks' operating budget. In 2014, a tenured Parks Division Superintendent retired and a new Superintendent was hired. The new superintendent brought forth several projects that needed to be considered immediately even though they were not considered in the approved budget. These items included the contracting of weed control at Merryman Fields Park, which had not been done before; contracting the winterization of several irrigation systems so that City employees could learn how to do this in the future; along with the replacement of an irrigation pump; repairs to the fence along the frontage of the Davis Road Soccer Fields; unexpected replacement of the furnace in the park shop at Emricson Park; fence repairs at the McConnell Road Park, some electrical work to restore power at the park shop in Emricson Park after a wind storm; and parts to repair Parks Division tractors and mowing equipment. The purchase of materials and authorization of contracts were necessary to keep the parks maintained and in operation for safe use by the public. These unbudgeted expenditures will require a budget amendment to the FY14/15 budget in the amount of \$22,700 for the Public Parks Fund.

<i>Current Budgeted Expenditures:</i>	<i>\$778,300</i>
<i>Proposed Final Budgeted Expenditures:</i>	<i><u>\$801,000</u></i>
<i>Proposed Budget Amendment:</i>	<i>\$22,700</i>

Public Library Building Fund

The major renovation/repair project on the library's roof came in significantly higher than originally anticipated and budgeted. These costs added nearly \$37,000 in unbudgeted

construction and professional services expenses. Additionally, the library re-lamped and re-ballasted a large portion of the library, a project originally slated for FY15/16 in the CIP, but which was moved forward into FY14/15 because conditions within the library had reached a point that immediate action was needed. This added nearly another \$17,000 in expenses to the budget. Some of these additional costs were offset by the receipt of grant proceeds.

Therefore, the Library Board is proposing an increase in the Library Building Fund's budgeted expenditures of \$48,000.

<i>Current Budgeted Expenditures:</i>	<i>\$224,000</i>
<i>Proposed Final Budgeted Expenditures:</i>	<i><u>\$272,000</u></i>
<i>Proposed Budget Amendment:</i>	<i>\$48,000</i>

Motor Fuel Tax Fund

In FY14/15, bids for the purchase of road salt for ice control through the State of Illinois joint purchasing contract came in at an amount that was 2.6 times greater than the price paid one year earlier. The FY14/15 season's contract for ice control salt for the City was awarded at a unit price of \$140.19 per ton to Morton Salt Inc., Chicago, Illinois. In addition, the Joint Purchasing Program for bulk rock salt did not afford the City the opportunity to reject any and all bids received, if it was in the best interest of the City. The City modified the process to acquire salt by working with the County in FY15/16.

<i>Current Budgeted Expenditures:</i>	<i>\$750,000</i>
<i>Proposed Final Budgeted Expenditures:</i>	<i><u>\$911,100</u></i>
<i>Proposed Budget Amendment:</i>	<i>\$161,100</i>

Administrative Adjudication:

Additional legal service cost was required for matters that were brought to the Administrative Adjudication court hearings.

<i>Current Budgeted Expenditures:</i>	<i>\$22,200</i>
<i>Proposed Final Budgeted Expenditures:</i>	<i><u>\$23,400</u></i>
<i>Proposed Budget Amendment:</i>	<i>\$1,200</i>

Wireless Alarm:

Additional funds were spent to upgrade the wireless alarm monitoring computer as a result of the discontinuation of support of the Microsoft XP operating system.

<i>Current Budgeted Expenditures:</i>	<i>\$156,700</i>
<i>Proposed Final Budgeted Expenditures:</i>	<i><u>\$173,400</u></i>
<i>Proposed Budget Amendment:</i>	<i>\$16,700</i>

Paratransit:

As a partner in McHenry County’s consolidated dial-a-ride transit service (a.k.a. MCRide), the City pays a fee to McHenry County who oversees the MCRide program and contracts with Pace Suburban Bus to provide the dial-a-ride transit service. Costs are variable and based upon ridership in addition to the number of communities that partner in the program. In FY14/15 costs to partner in this program turned out to be a little more than was originally estimated, but figures are based upon actual costs paid in FY14/15.

<i>Current Budgeted Expenditures:</i>	<i>\$34,000</i>
<i>Proposed Final Budgeted Expenditures:</i>	<i><u>\$34,300</u></i>
<i>Proposed Budget Amendment:</i>	<i>\$300</i>

Debt Service:

The 2003 recreation principle amount was incorrectly budgeted at \$73,000 instead of the correct amount of \$75,000.

<i>Current Budgeted Expenditures:</i>	<i>\$1,455,900</i>
<i>Proposed Final Budgeted Expenditures:</i>	<i><u>\$1,457,600</u></i>
<i>Proposed Budget Amendment:</i>	<i>\$1,700</i>

Library Debt Service:

The fee to the paying agent of the Library’s debt slightly exceeded the budget by \$100.

<i>Current Budgeted Expenditures:</i>	<i>\$370,300</i>
<i>Proposed Final Budgeted Expenditures:</i>	<i><u>\$370,400</u></i>
<i>Proposed Budget Amendment:</i>	<i>\$100</i>

Tax Increment Financing:

Additional funds were authorized by the City Council to repair the Old Courthouse Building.

<i>Current Budgeted Expenditures:</i>	<i>\$1,151,900</i>
<i>Proposed Final Budgeted Expenditures:</i>	<i><u>\$1,555,200</u></i>
<i>Proposed Budget Amendment:</i>	<i>\$403,300</i>

Environmental Management:

As a result of the City starting to bill for garbage toter collection, a budget amendment is necessary to cover the amount paid to MDC Environmental for providing this service. An offsetting revenue line item, which records the revenue billed to residents, offsets these additional expenditures.

<i>Current Budgeted Expenditures:</i>	<i>\$552,500</i>
<i>Proposed Final Budgeted Expenditures:</i>	<i><u>\$1,080,300</u></i>
<i>Proposed Budget Amendment:</i>	<i>\$527,800</i>

Operating Transfers Out:

The General Fund supplements the operations of a number of funds through transfers. When budgeted, these transfers are intended to create a balanced budget for the receiving fund that has neither a surplus nor deficit. Therefore when a fund’s revenue does not meet budget estimates or expenditures exceed the budgeted amount, an increase in the transfer from the General Fund is necessary to eliminate the deficit.

General Fund to Public Parks:

Additional cost which was explained above caused for additional funds to be needed from the General Fund.

<i>Current Budgeted Operating Transfers Out:</i>	(570,700)
<i>Proposed Final Budgeted Operating Transfer Out:</i>	<u>(588,000)</u>
<i>Proposed Budget Amendment:</i>	(17,300)

General Fund to Debt Service:

Recently it has been hard for the Opera House to fundraise when these donations are being used to pay current debt service. Therefore an idea was proposed to use donations to pay for Opera House improvements, which otherwise would be paid by the Opera House Fund. It is felt this will increase contributions since fundraising can be marketed for a specific item that contributors can see the benefits to the Opera House.

Since these donations were previously used to pay for debt service, an increase is needed from the General Fund to provide for an offset. A corresponding decrease from the General Fund to the Performing Arts Fund offsets this increase.

<i>Current Budgeted Operating Transfers Out:</i>	(159,900)
<i>Proposed Final Budgeted Operating Transfer Out:</i>	<u>(179,100)</u>
<i>Proposed Budget Amendment:</i>	(19,200)

General Fund to Administrative Adjudication:

While revenues met projections, legal expenses exceeded the budget amount.

<i>Current Budgeted Operating Transfers Out:</i>	(6,500)
<i>Proposed Final Budgeted Operating Transfer Out:</i>	<u>(7,000)</u>
<i>Proposed Budget Amendment:</i>	(500)

General Fund to General Corporate-CIP:

The General Fund is projected to end FY14/15 with a surplus of over 665,000 after all transfers are made. This surplus is a combination of expenditures that are below budget in excess of \$135,000 along with revenue that has exceeded expectations, particularly sales, income taxes, and video gaming. As such, since the General Fund’s available fund balance is currently in compliance with the City’s fund balance policy, it is proposed that, similar to past

years, the surplus be transferred to the General Corporate-CIP Fund to be used for future capital improvement projects, such as roads.

<i>Current Budgeted Operating Transfers Out:</i>	(\$475,000)
<i>Proposed Final Budgeted Operating Transfer Out:</i>	<u>(\$1,139,000)</u>
<i>Proposed Budget Amendment:</i>	(\$664,000)

Public Library to Health/Life:

A very small increase was required to be transferred from the Library to Health/Life Fund to fund employees' health insurance costs.

<i>Current Budgeted Operating Transfers Out:</i>	(\$121,300)
<i>Proposed Final Budgeted Operating Transfer Out:</i>	<u>(\$121,700)</u>
<i>Proposed Budget Amendment:</i>	(\$400)

Operating Transfers In:

The Transfer In budget amendments are the reverse of the Transfer Out and are necessary since accounting rules mandate that Transfer In must Equal Transfer Out.

Recommendations:

It is recommended that the City Council adopt the attached Ordinance, identified as Document Number _____⁴, which amends the City's FY14/15 Budget Ordinance.

Please feel free to contact me with any additional questions.



Reviewed and Approved by:

Roscoe C. Stefford III

City Manager

ORDINANCE NO. 15-O-_____***An Ordinance Amending the Fiscal Year 2014-2015
Budget for the City of Woodstock, Illinois***

BE IT ORDAINED by the Mayor and City Council of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

SECTION 1: Pursuant to 65 ILCS 5/8-2-9.6, the Fiscal Year 2014/2015 Budget which is Ordinance 14-O-25 and passed on April 15, 2014, the following expenditure amounts shall be revised as follows:

Department/Fund	Current Budgeted Expenditures	Authorized Amendment	Final Budgeted Expenditures
01 General Fund			
General Government	\$ 562,800	\$ 32,500	\$ 595,300
Recreation Division	505,700	14,000	519,700
03 Police Protection	4,610,400	53,200	4,663,600
04 Aquatic Center	264,500	65,300	329,800
05 Recreation Center	373,300	33,300	406,600
06 Public Parks	778,300	22,700	801,000
09 Public Library Building	224,000	48,000	272,000
12 Motor Fuel Tax	750,000	161,100	911,100
14 Administrative Adjudication	22,200	1,200	23,400
15 Wireless Alarm	156,700	16,700	173,400
26 Paratransit	34,000	300	34,300
30 Debt Service	1,455,900	1,700	1,457,600
31 Library Debt Service Fund	370,300	100	370,400
41 Tax Increment Financing	1,151,900	403,300	1,555,200
90 Environmental Management	552,500	527,800	1,080,300

SECTION 2: Pursuant to 65 ILCS 5/8-2-9.6, the Fiscal Year 2014/2015 Budget which is Ordinance 14-O-25 and passed on April 15, 2014, the following Operating Transfer Out accounts shall be revised as follows:

From Fund	To Fund	Current Budgeted Transfer Out	Authorized Amendment	Final Budgeted Transfer Out
General Fund	Public Parks	\$ (570,700)	\$ (17,300)	\$ (588,000)
General Fund	Debt Service	\$ (159,900)	\$ (19,200)	\$ (179,100)
General Fund	Administrative Adjudication	\$ (6,500)	\$ (500)	\$ (7,000)
General Fund	General Corporate-CIP	\$ (475,000)	\$ (664,000)	\$ (1,139,000)
Public Library	Health/Life	\$ (121,300)	\$ (400)	\$ (121,700)

SECTION 4: Pursuant to 65 ILCS 5/8-2-9.6, the Fiscal Year 2014/2015 Budget which is Ordinance 14-O-25 and passed on April 15, 2014, the following Operating Transfer In Accounts shall be revised as follows:

To Fund	From Fund	Current Budgeted Transfer In	Authorized Amendment	Final Budgeted Transfer In
Public Parks	General Fund	\$ 570,700	\$ 17,300	\$ 588,000
Debt Service	General Fund	\$ 159,900	\$ 19,200	\$ 179,100
Administrative Adjudication	General Fund	\$ 6,500	\$ 500	\$ 7,000
General Corporate-CIP	General Fund	\$ 475,000	\$ 664,000	\$ 1,139,000
Health/Life	Public Library	\$ 121,300	\$ 400	\$ 121,700

SECTION 5: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgement shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 6: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 7: This Ordinance shall be in full force and effect upon its passage by a two-thirds vote of the corporate authorities. Publication in pamphlet form is hereby authorized, as provided by law.

Ayes:

Nays:

Abstentions:

Absentees:

APPROVED:

Mayor Brian Sager, Ph.D.

(Seal)

Attest: _____
City Clerk

Passed: September 1, 2015

Approved: _____

Published: _____



City Manager's Office
121 W. Calhoun Street
Woodstock, Illinois 60098
815/338-4301
Fax 815/334-2269

Memo

To: Honorable Mayor and City Council Members
From: Roscoe Stelford, City Manager
Paul Christensen, Finance Director
Joe Napolitano, Building & Zoning Director
Date: August 27, 2015
Re: Preliminary Analysis of the Siting and Construction of an Event Pavilion.

At the last City Council Workshop, staff was requested to conduct a preliminary analysis for a possible Event Pavilion. Overall, this concept included a site sufficient in size to support an event of 2,500 to 3,000. The preferred site would be on existing City property, specifically, the City-owned property located north of Route 120 on the west side of Clay Street. A portion of this parcel is currently serving as a Metra parking lot.

The original concept evolved from discussions with one of our major event organizers interested in exploring the possibility of utilizing their existing funding currently being allocated on temporary site infrastructure to instead dedicate these dollars for the benefit of the community and create a permanent structure.

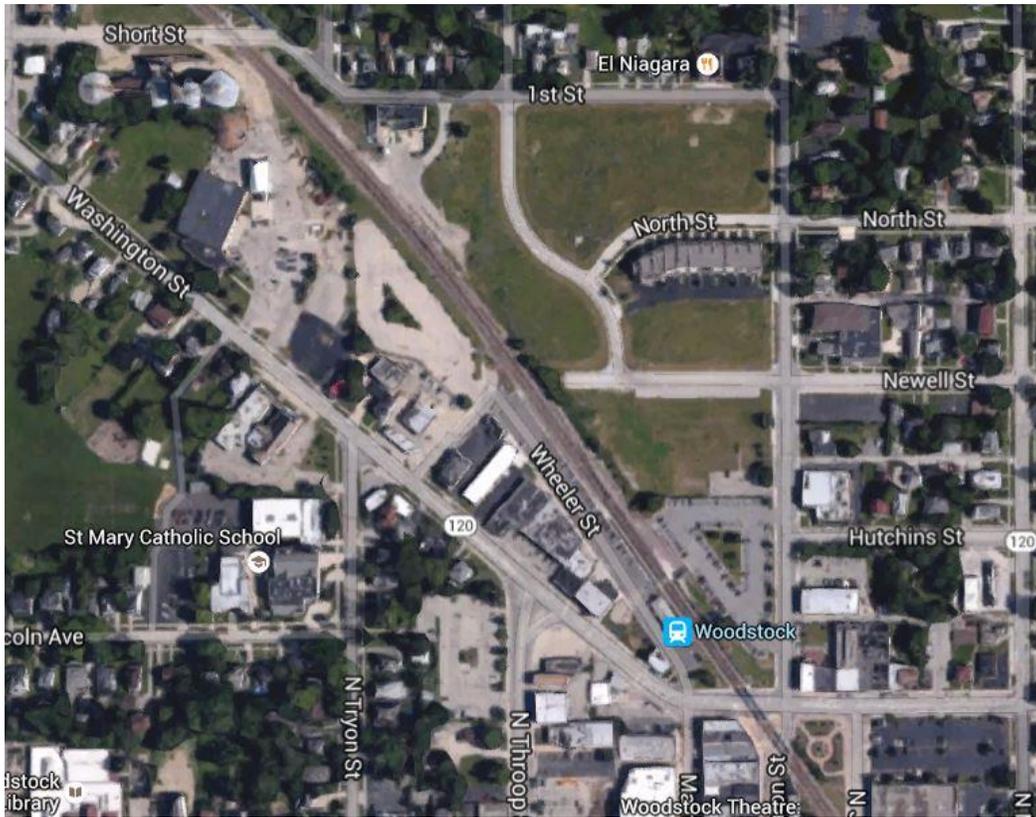
Event Venue Research:

The City Administration has met with a number of event organizers to determine their possible level of support/need. An architectural firm has provided a preliminary site plan to assist with parking discussions and visualize the possible site configuration. Internal research of our Unified Development Ordinance (UDO) requirements has also been provided. The results of all of these discussions and associated analysis have been provided for your review and consideration.

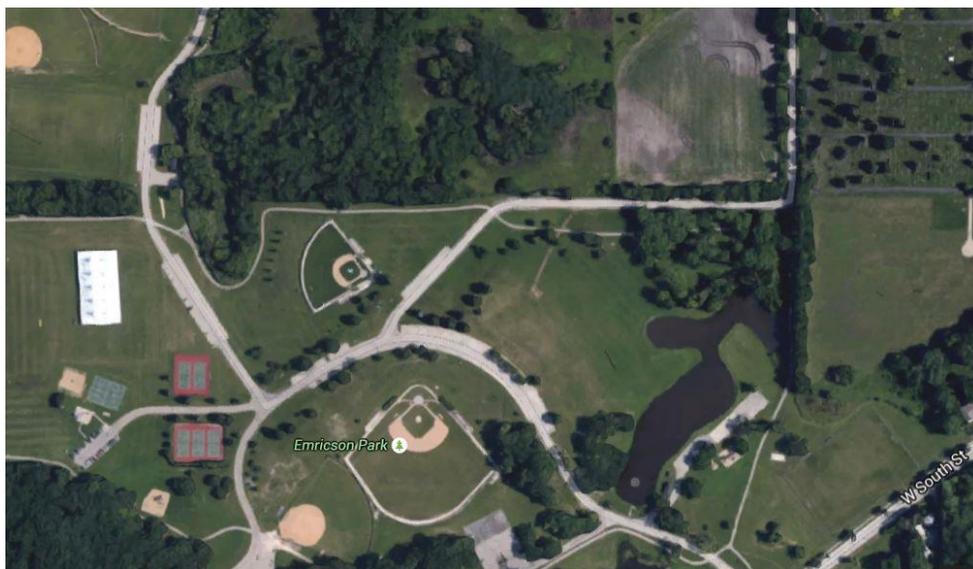
Potential Sites:

The initial site proposed at the City Council workshop was discussed with the various event organizers. Early on, the event organizers and staff identified two other potential locations, which would each present their own set of benefits and associated challenges.

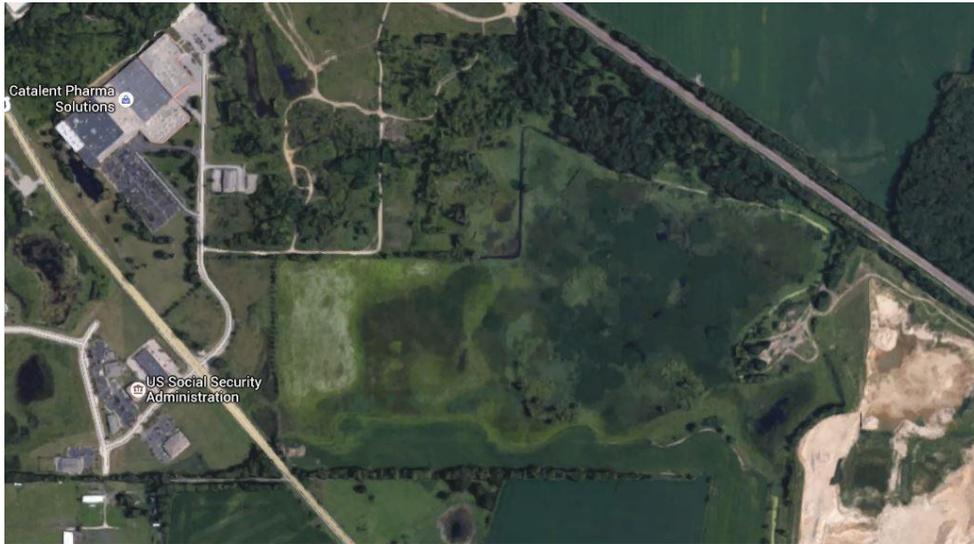
The first location is the aforementioned downtown site, bordered by Clay Street on the east, Route 120 on the south, Newell Street on the north and the railroad tracks on the west, with a portion of this site currently dedicated to serving as a Metra Parking lot.



The second possible location was to construct the proposed pavilion at Emricson Park. The site could possibly be at the old Peters Pool site, which was demolished upon the construction of Woodstock Waterworks.



The third location was the Merryman property originally intended to serve as the site for the baseball stadium located off of Route 14.



Therefore, the three potential sites identified above and accompanying benefits/challenges are discussed further below:

Potential Site	Benefits	Challenges
Downtown/Route 120	<ul style="list-style-type: none"> • Additional support to the downtown Square • Positive economic impact to local businesses • Potentially creates a youthful downtown energy • Train station access • Access to utilities • Future relocation of the train station to the proper side of the tracks 	<ul style="list-style-type: none"> • Significant street infrastructure deficiencies • Surface parking needs would require property acquisition • Replacement Metra parking could be required • Requires construction of a costly parking garage • Significant residential impact - public noise concerns • Limited/costly future expandability
Emricson Park	<ul style="list-style-type: none"> • Serene natural setting • Existing parking could be utilized (may conflict with ongoing Park events during certain periods of the year) • Access to limited utilities, if old pool site was selected 	<ul style="list-style-type: none"> • Disconnection with the downtown Square • Limited street infrastructure needs • Requires additional parking • Some residential impact • No public transit

Potential Site	Benefits	Challenges
Baseball Stadium/Route 14	<ul style="list-style-type: none"> • Access to US 14 improved infrastructure • Easier access to the eastern areas of McHenry County, which are more populated • Commercial/industrial neighbors – minimal residential impact • Intended to serve as a future event site • Future train station access has been planned • Allows for future expansion/growth • May be a possible supporting venue if the fair were to relocate to the adjoining property. 	<ul style="list-style-type: none"> • Disconnection with the downtown Square • Requires construction of all parking • Could require additional utility costs depending on final site design • Minimal existing public transit service • Minimal support business services currently exist in the area

Additional analysis would be required for the other two identified locations. While they do offer specific benefits, the other two potential sites both do not offer the same intimate connection with the downtown.

Possible Uses:

A multitude of possible uses could be derived from moving forward with the event pavilion. While some have suggested a need for a larger venue to serve major fundraising events, these uses are likely to derive minimal direct economic benefit to the downtown, outside of the event venue and the caterer, as the event organizers specifically design these events to captivate their participants and maximize the potential for their associated fundraising activities. Other events requiring services typically provided by a banquet hall could also be a possibility, but would require temporary movable interior walls to section the facility off into separate independent spaces and would likely require the inclusion of exterior walls to address weather concerns, which could lead to the need for mechanicals (e.g., HVAC), further increasing the construction costs and long-term operations and maintenance costs.

The event venue could serve as a concert and entertainment venue; however, the potential capacity of 2,500 to 3,000 would result in a limitation on the possible talent level that could be secured and would more than likely require an ongoing subsidy to support this activity, as all costs could not be recovered.

Sample Site Plan:

The City Administration met with Studio 222 Architects to assist in fine tuning estimates for the construction costs related to the facility and parking garage. Studio 222 Architects has worked on several parking projects for other communities, but did have limited experience in

the construction of event venues. They offered to pull together a preliminary site plan to assist staff and the City Council visualize the amount of space needed, which has been attached for your review. This plan helps to identify the area required to support the event venue and provide the associated parking, which includes acquiring all available undeveloped neighboring lots adjoining the site and converting them to surface parking.

Therefore, the attached drawing should not be viewed as a recommendation for placement of the various aspects of this project. The plan does demonstrate the significant space required to support the venue and the inability to provide all of the parking, which would be required by the City's Unified Development Ordinance without acquiring existing residences/businesses and/or utilizing existing parking lots a block or further away and located on the opposite side of Route 120.

Land Use Analysis:

Attached is an analysis concerning the land use issues related to the proposed downtown site. This analysis has been based on constructing an event venue with a capacity of 2,500 and an estimated size of 20,000 square feet. In addition, the preliminary analysis contemplates the construction of a neighboring four story parking garage to support the event venue and provide potential overflow relief for downtown uses.

Parking/Noise/Trash:

Based on the UDO requirements, when at capacity, an estimated demand of 141 cars would be displaced into other nearby parking lots and on-street parking. The inability to provide sufficient parking close to the event venue will naturally lead to an increase in on-street parking in the surrounding neighborhoods and will follow with eventual requests from the neighbors for the imposition of parking limitations/bans.

In addition, if the City were to move forward with an open-air event venue, while this approach may be more affordable, the associated increase in noise would correlate into an increase in the number of noise complaints generated by the surrounding residents. The City would need to be cognizant of these concerns and design the operation of the facility to minimize these future complaints.

Similar to the increase in parking would be an increase in the amount of public trash generated by the event venue. As event patrons departed the facility, several would discard various items into surrounding residential properties as they were walking to and entering their vehicles. This would require a need for either the event venue or Public Works to routinely police the area and pick up the associated garbage, as well as a need for an increase in the number of public trash receptacles provided in the surrounding areas.

Opportunity Costs:

As mentioned in the Land Use Analysis, the original Woodstock Station site plan was to be a mix of commercial/retail and residential. By modifying the use to an event venue, the City Council needs to weigh the opportunity costs from the associated benefits derived from the construction of +/- 150 residential units in close proximity to the downtown. While an

occasional influx of 2,500 – 3,000 people may provide a larger economic boost, on an irregular basis, close proximity of 150 families would also generate a steady positive benefit to our downtown merchants and restaurants on a smaller scale, but on a consistent basis. Moreover, the long-term property tax benefits for the Tax Increment Financing District and our local taxing partners would be better from higher-density residential units versus the event venue, parking garage, and surface parking.

The City Administration has received several inquiries from developers interested in purchasing the project, but will also need to request modifications to the original site plan. The City has seen an increase in the demand for similar types of projects where the public infrastructure improvements and site amenities have already been installed by the previous developer. Based on the current level of interest, a revised version of this project could again be under development in the next six to eighteen months.

Infrastructure:

Current infrastructure servicing this area is adequate based on the steady demand required by the downtown. However, with larger event venues, infrastructure would typically be oversized to address the needs during peak event times. The current roadway/pedestrian infrastructure is undersized for large scale events, which will result in long wait times and utilization of neighborhood streets to avoid delays. Police services regarding traffic control would be required to help manage traffic volumes, protect public safety, and reduce accidents. Oversizing the infrastructure at the downtown location would be cost prohibitive based on the existing buildings and access to available right-of-way.

Financing:

A discussion was conducted with an architectural firm who provided estimates concerning the costs for constructing a pavilion venue in the downtown location with a capacity of 2,500. In order to keep the cost down, a canvas-like material was suggested that has a 10-15 year life. The original cost was for a structure with no bathrooms or kitchen facilities. If these are to be added, they indicated that the cost would likely double. In addition, the possible relocation of the train depot to the other side of the tracks was discussed, but a cost was not provided.

As previously discussed, 833 parking spots must be designated for this facility. Based on a preliminary site plan, a 260 space parking garage would be constructed with the remaining 573 spots being provided by surface parking surrounding the site, although at this point it does not appear there is enough vacant property around the site to support the creation of sufficient new surface parking to offset the entire demand. The architects indicated the yearly maintenance on the parking garage would be \$60,000 a year, with less coming at the beginning and more towards the end as the structure aged.

For the financial analysis no revenue was included for the parking garage. This was based on a couple of reasons. First, downtown parking is free throughout Woodstock, so unless this was changed, it would be unlikely that individuals would pay to park in the garage, except during events at the event venue and high-volume periods. Second, in the surrounding area typically these municipal garages do not charge since it is felt that charging for parking will

discourage visitors from coming. For example, the communities of Naperville, Wheaton, and Libertyville have municipal parking garages that are free.

Estimated costs for building the pavilion with a 260-car parking garage and an additional 332 spaces for surface parking is \$7.5 million with no bathrooms or kitchen and \$8.2 million with bathrooms and a commercial-grade kitchen (note: these figures do not include property acquisition costs). Since the City does not have funds specifically dedicated or available to finance this project, bonds would need to be issued.

Alternate Revenue Bonds have been calculated using a 3% interest rate and are being amortized over the useful life of each asset, which is 10 years for the event pavilion and 20 years for the parking garage. The annual costs of paying the debt on this project with the yearly maintenance for the parking garage is estimated at \$596,627, without bathrooms and kitchen, and \$672,827 including these amenities. In addition, it should be noted that the City does not currently own the entire site. Since the cost to acquire this land is unknown, it has not been included.

A breakdown of the estimated costs and associated bond payments has been provided below:

Pavilion Cost	No Bathrooms or Kitchen	With Bathrooms/Kitchen
2,500 Seat Canvas Tent Material	\$ 650,000.00	\$ 1,300,000.00
Bond Payment (10 Years)(3% Int Rate)	\$76,199.83	\$152,399.66
Parking Garage		
260 Spots	\$ 4,000,000.00	\$ 4,000,000.00
Bond Payment (20 Years)(3% Int Rate)	\$268,862.83	\$268,862.83
Maintenance per year of Parking Garage	\$ 60,000.00	\$ 60,000.00
Surface Parking		
Surface Parking (573 Spots)	\$ 2,850,000.00	\$ 2,850,000.00
	\$191,564.77	\$191,564.77
Total Capital Outlay	\$ 7,500,000.00	\$ 8,150,000.00
Yearly Cost	\$596,627.43	\$672,827.26

A number of discussions have been conducted to determine how the debt and maintenance costs could be paid. One suggestion is to enter into long-term leases prior to construction with some of the major event organizers to insure funding once the facility is open. As an example, the Gavers Barndance event is estimated to expend in excess of \$40,000 a year for temporary event infrastructure. However, existing major fundraising events are limited and cannot be solely relied upon to generate the necessary income if this project would be able to move forward. In addition, many fundraising events have to be cost conscientious, with many new events utilizing low-cost and free options, with minimal ability to pay for rental costs.

Other forms of entertainment such as concerts and other acts could be utilized to generate income for this facility. While this would serve as a natural income source for this venue, the City Administration would need to work with a promoter to determine if the capacity would be adequate to generate sufficient revenue to attract acts with a draw capable of consistently filling this venue. Arguably, this project does present the City with a higher level of risk than normal operations and if not adequately researched could necessitate long-term operating subsidies or the eventual closure of this facility.

Tax Increment Financing Fund:

Using the TIF Fund to supplement the debt service payments has also been discussed. While this remains a stable income source, even if the expiration of the TIF is extended by the State legislature for the additional twelve years allowed by law, the current needs imposed by the existing obligations to maintain and enhance the downtown combined with the financial needs to restore and rehabilitate the Old Courthouse and Sheriff's House are expected to require the utilization of all available TIF resources.

External Analysis:

If the City Council wishes to move forward with the establishment of an event venue, hiring an independent third party consultant to prepare an assessment would be beneficial, mostly in light of the need to issue bonds to finance this project. A budget could be developed and the City Administration could complete an RFP to select an appropriate advisor.

2000 Exhibit Hall Study:

The City has previously commissioned an external Phase I study by Conventions Sports & Leisure in 2000 for an exhibit hall to be located in a similar location as the proposed downtown site for the proposed event venue. The annual estimated subsidy provided by the consultant was estimated at \$122,000. However, this analysis was completed utilizing information based on market conditions, and associated revenues and costs in place fifteen years ago.

Discussion Item:

The City Administration has conducted a preliminary investigation into the benefits and challenges associated with locating an event venue in the City of Woodstock. The City Council may want the City Administration to continue this process by completing any one or a combination of the following:

Conduct public input sessions/surveys/focus groups – public input sessions/surveys could determine public interest, concerns, possible uses, and support, as well as focus groups with event organizers, promoters and customers.

Complete additional research into this topic – the City Administration could conduct formal discussions with potential users/fundraisers to determine the possible dollar commitment and future site utilization. Additional information

could be gathered concerning event venues, associated operations, better assess potential revenues and operating costs.

Identify a professional consultant to continue the analysis – similar to the Exhibition Facility analysis, the City could develop an RFP for a professional analysis of the event venue concept.

Determine a cost to develop a preliminary site plan and/or site analysis for the other sites – staff could work with an architectural firm to complete a similar assessment for the alternate sites.

Attempt to identify private-sector partner(s) – staff could work on identifying possible investors, private sector partners and/or promoters interested in the event venue site.

Funding Methods – the City Administration could discuss the establishment of financial development tools with our local government partners to determine their areas of support and/or concerns.

Event Venue Facility Options – additional research could be completed to assist in determining various options such as whether an all-purpose event venue or a limited-purpose event venue would be more desirable/financially feasible.

Capacity Size – Additional research and discussions could be conducted concerning downsizing the size/scope of the project to increase affordability and reduce parking needs. However, this will also limit the size and scope of the events, which can be supported by the venue.

Research possible public assistance/partners – the analysis completed in 2000 indicated the possibility of public assistance, while the State's financial crisis is ongoing, additional efforts could be made to determine if funding would be available through other public sector partners.

Pursue residential development of the Woodstock Station site and consider the other two remaining sites for the event venue.

Work with one of our event organizers to utilize the space using temporary infrastructure to perform a test-run to identify unforeseen issues and challenges.

City Council direction is requested.

Please feel free to contact us with any questions.



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager

LAND USE ANALYSIS

Proposed Event Center (+/- 20,000 sf., 2,500 seat capacity) on Woodstock Station Property with 260 space parking garage, 132 new surface parking spaces, and 200 temporary parking spaces, per Preliminary Site Study, Studio 222 Architects, dated 7/13/15.

Unified Development Ordinance (UDO) Requirements

Zoning. The property is currently zoned R4 (north portion) and B2C (south). The proposed use falls into the use classification, *Festival grounds, fairgrounds, convention center, expo center*, per the Unified Development Ordinance (UDO). These types of uses are allowed in the AG, B3, B5 and M1 Districts as a Special Use. Therefore, rezoning and a special use permit are necessary to accommodate an event center on this property. B3 zoning would appear to be the most appropriate zoning district for this type of use and is compatible with existing zoning to the east and west of the site.

Bulk and Setback Requirements. Assuming the property is rezoned to B3 to accommodate the Event Center, all development must meet the following requirements:

District	Minimum Lot Size		Minimum Yards						Max. Bulk		
	Area	Width	Front	Rear	Total Side	Min. Side	Next to Street	Next to E or R Zone	Lot Coverage	Floor Area Ratio	Max. Bld. Height
	SF	Ft.	Ft.	Ft.	Ft.	Ft.	Ft.	Ft.	%		Ft./stories
B3	5,000	40	30	20	20	10	30	20	50	1.0	48/4

Parking. Required parking for places of assembly is 1 space for every 3 seats. Assuming a 2,500 seat facility, 833 parking spaces are required.

Potential Land Use Impacts

Use. The use is generally consistent with the surrounding area and the downtown. Event venues are often found in downtowns and do not pose impacts any different than other downtown uses except during scheduled events. During events, increased traffic and noise can be expected.

Traffic. Before and after events, there is the potential for over 800 vehicles to arrive and depart the site. The majority of this traffic is likely to arrive from the east (Route 47), utilizing Route 120 (Church Street) and Clay Street. These streets are all two or three-lane streets and the influx of this amount of traffic in a short period of time will have a significant impact on the existing road network. There may be cut-through traffic in the residential neighborhoods to the north and east to avoid back-ups. It may be necessary to use the Police Department to control and direct traffic before and after events.

Noise. Increased noise can be expected before, during and after events, both from vehicles and pedestrians. An open-air facility would have additional noise impacts generated by the performers and crowds. The existing residential units to the north of the proposed facility and the residential units in the downtown would be impacted the most.

Parking. 692 spaces are shown, and this includes 100 existing spaces in the Metra lot to the west of the RR tracks, and 200 temporary spaces on the grassed area to the north. This is less than the 833 required by the UDO. There are nearby public parking lots that could be utilized for patrons. The proximity to the Metra station allows patrons the option to take the train to events; however, the train schedule is limited and may not coincide with the timing of events.

Other Considerations: From a planning perspective, the original concept for Woodstock Station, higher density residential, may be more appropriate for the site. The proximity to the train station and the downtown make this site an attractive location for residential units. Additional residential units will increase the City's overall population and will likely have a more positive financial impact on the City than an event center.

- Additional population is necessary to attract new retail stores to Woodstock, which provide increased sales tax revenue.
- The assessed valuation for residential development of +/- 150 units will be higher than for an event center and associated parking garage/lots. The additional EAV can help to replenish TIF funds that are needed for other projects in the downtown.
- Residual spending from persons attending events is not likely to provide a great windfall in tax revenues although additional investigation is necessary to determine the spending patterns of patrons using the event center.

Financial, Economic Impact, and Funding Analysis of a Potential Exhibition Facility in Woodstock, Illinois

Presented to the:
City of Woodstock

April 18, 2000

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5/2/00 City Council
MR 185g-1



Presentation Outline

- I. Summary of Phase One Study Results
- II. Financial Operations Analysis
- III. Economic and Fiscal Impact Analysis
- IV. Funding Alternatives Analysis



Summary of Phase One Study Results

5/2/00 City Council
MR 185g-3

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Phase One Conclusions

- Key Analysis Components Completed
 - existing local market condition
 - competitive and comparable facilities
 - market survey results
 - building program and event levels
- Estimated Building Program
 - flexible multi-use exhibition facility capable of accommodating a variety of event types
 - limited interior/exterior finish to minimize costs
 - between 30,000 and 40,000 square feet of sellable space
- Potential Event Utilization
 - between 91 and 139 events, comprising between 138 and 216 days
 - overall utilization is estimated to fall within the lower to middle range of competitive/comparable facilities
 - a relatively low cost exhibition facility could be developed to capture unmet demand from the public show, corporate and local event markets

5/2/00 City Council
MR 185g-4



Financial Operations Analysis

5/2/00 City Council
MR 185g-5

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Analysis Methodology

- Phase One market analysis provided event and utilization estimates forming a basis of the Phase Two analysis.
- Financial operating data was obtained from comparable and competitive facilities and analyzed.
- A detailed financial model was developed using:
 - event and facility utilization estimates from the Phase One analysis
 - comparable facility and industry data
 - operating assumptions specific to the Woodstock area

5/2/00 City Council
MR 185g-6



Key Financial Operating Assumptions

- Assumes building program consistent with optimal program presented in Phase I of the study.
- Financial operating estimates reflect stabilized year of operations (year 5) deflated to 2000 dollars.
- Reasonable rental rates consistent with existing local and regional facilities.
- Reimbursed event expenses and associated event revenues are not shown.
- Food service revenue represents net revenue retained by the center.
- No assumed parking revenue.
- Other revenue assumptions developed utilizing comparable & competitive facility data and industry experience.
- Modest reductions assumed in operating expense line items due to lower cost of living in Woodstock/McHenry County area.

5/2/00 City Council
MR 185g-7



Estimated Operating Results for a Woodstock Exhibition Facility (stabilized year of operations in 2000 dollars)

Operating Revenue:

Rental Revenue	\$140,000
Food Service Revenue	50,000
Contract Service / Other Revenue	123,000

Total Operating Revenue \$313,000

Operating Expenses:

Salaries and Benefits	\$233,000
Repairs and Maintenance	27,000
Utilities	77,000
Materials and Supplies	27,000
Contractual Services	21,000
Miscellaneous Expenses	50,000

Total Operating Expenses \$435,000

Net Operating Deficit (\$122,000)



Economic and Fiscal Impact Analysis

5/2/00 City Council
MR 185g-9

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Key Economic & Fiscal Impact Assumptions

- Assumes building program consistent with optimal program presented in Phase I of the study.
- Economic and fiscal impact estimates reflect stabilized year of facility operations deflated to 2000 dollars.
- Event attendee spending characteristics were adjusted to reflect Woodstock/McHenry County area.
- Direct spending estimates represent spending "new" to the community attributable to the Exhibition Center.
- Economic impact multipliers specific to McHenry County and surrounding area used to estimate indirect spending (measured in terms of output, personal income and employment).
- Various state, city and county taxes have been applied to spending estimates to determine direct and indirect fiscal impacts.

5/2/00 City Council
MR 185g-10

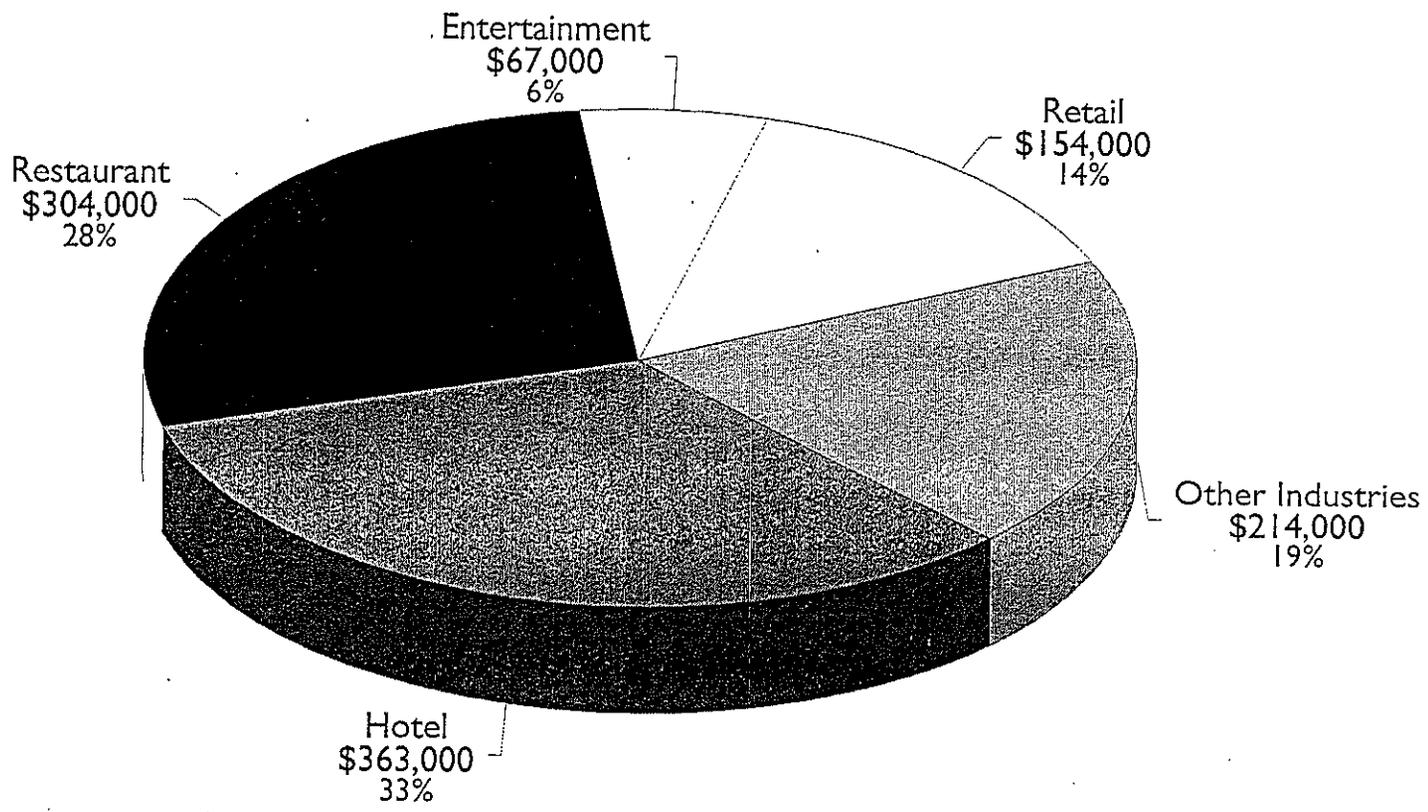


Economic and Fiscal Impact Concepts

- Economic impacts are conveyed through measures of direct spending, total output, personal earnings and employment.
- The characteristics of economic impact effects are generally discussed in terms of their direct, indirect and induced effects on the area economy.
 - Direct effects consist of the initial purchases made by out-of-town event attendees.
 - Indirect effects consist of the re-spending (or recycling) of the direct expenditures in the local area.
 - Induced effects consist of the positive changes in employment, earnings and tax collections generated by changes in population associated with direct and indirect expenditures.
- Fiscal impacts denote changes in tax revenues.



Estimated Annual Direct Spending Upon Stabilization of Operations (in 2000 dollars)



Total Annual Direct Spending
\$1,102,000

5/2/00 City Council
MR 185g-12

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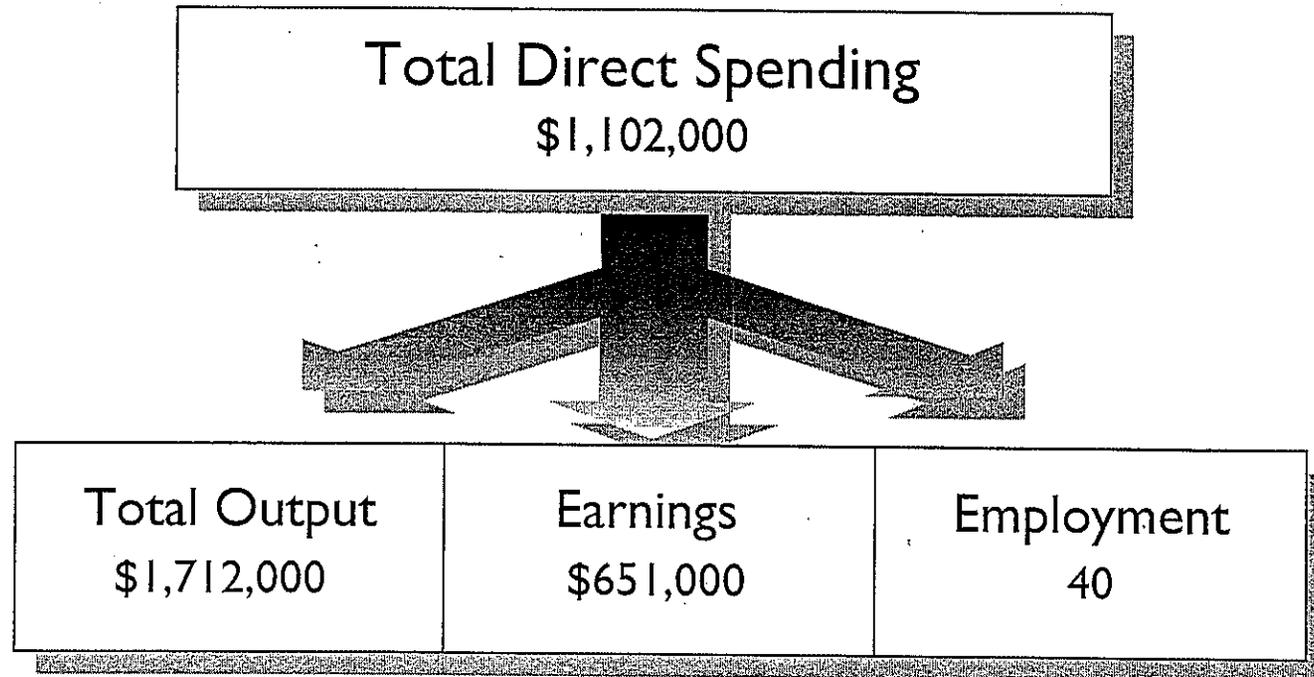


Economic and Fiscal Impact Concepts

- Total output represents the total direct, indirect and induced spending effects generated by the project. This calculation measures the total dollar change in output that occurs in the local economy for each dollar of output delivered to final demand.
- Personal earnings represents the wages and salaries earned by employees of businesses associated with or impacted by the project. In other words, the multiplier measures the total dollar change in earnings of households employed by the affected industries for each additional dollar of output delivered to final demand.
- Employment represents the number of full and part-time jobs. The employment multiplier measures the total change in the number of jobs in the local economy for each additional \$1.0 million of output delivered to final demand.



Estimated Annual Direct Spending Upon Stabilization of Operations (in 2000 dollars)

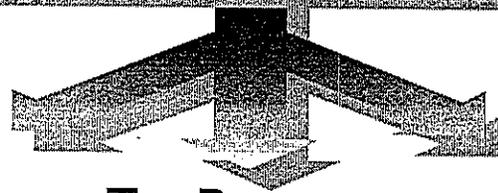


5/2/00 City Council
MR 185g-14



Estimated Annual Fiscal Impacts Upon Stabilization of Operations (in 2000 dollars)

Total Direct Spending
\$1,102,000



Tax Revenue

Direct Taxes:		Indirect Taxes:	
State sales tax	\$48,000	State indirect sales tax	\$7,000
City sales tax	10,000	City indirect sales tax	2,000
County sales/RTA tax	<u>5,000</u>	County indirect sales/RTA tax	<u>5,000</u>
Total Direct Taxes:	\$63,000		\$14,000

<u>Total Tax Revenue:</u>	
State	\$55,000
County/RTA	12,000
City	<u>10,000</u>
Total	\$77,000

5/2/00 City Council
MR 185g-15

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Funding Alternatives Review

5/2/00 City Council
MR 185g-16

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Traditional Facility Financing Techniques and Vehicles

- General Obligation Bonds (G.O.)
- Revenue Bonds
- State Assistance
- Certificates of Participation (C.O.P.)
- Tax Increment Financing (T.I.F.)
- Private Loans/Bank Debt
- Pay-As-You-Go Financing
- Private/Public Equity

5/2/00 City Council
MR 185g-17



General Obligation (G.O.) Bonds

- Bonds backed by pledge of ad valorem taxes of the issuer (full faith & credit of the municipality).
- City of Woodstock voter referendum required to issue G.O. debt in addition to City Council approval.
- As of April 30, 1999, City's general obligation debt and installment contracts totaled \$4.6 million. Subsequently, additional G.O. debt has been approved for library and aquatic center projects. However, total G.O. debt will remain significantly below legal debt limit of \$35.1 million.
- Strengths:
 - lower cost of issuance/financing
 - lower bonding amount due as no coverage is necessary
 - serviced by General Fund
- Weaknesses:
 - reduces bonding capacity for other public projects
 - consideration of impact on credit rating
 - must be approved by voter referendum

5/2/00 City Council
MR 185g-18

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Revenue Bonds

- Frequently used method of financing public assembly facilities across the country, special obligations dependent on specific sources of revenue.
- Typically, coverage ratios up to 1.5 are required.
- City of Woodstock present outstanding debt and legal debt limits could technically allow bonding of potential project.
- However, as Woodstock is not a Home Rule community, it does not have the ability to create certain types of new taxes that could be used to support revenue bond debt. In addition, the City has limited sources of existing tax revenue that could be accessed for debt service.
- Strengths:
 - Typically does not affect G.O. debt capacity/requirements, referendum is not required
 - Specific revenue sources can be targeted for repayment
- Weaknesses:
 - Higher financing/issuance/interest costs due to coverage requirements
 - Projected operating shortfalls will likely preclude facility revenue from being used

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Other Financing Vehicles and Methods

- Pay-as-you-go Financing:
 - Based on conversations with City officials, many public projects are funded on a pay-as-you-go basis.
 - However, major appropriations to fund project development would be difficult given the relatively limited City revenue base.
- State Assistance:
 - The possibility of receiving state grants or loans should be explored.
 - Traditional State assistance projects have consisted of transportation or historical structure-related projects.
 - The Department of Commerce and Community Affairs (DECCA) maintains a Civic Center Fund that disbursed state and federal funds to nine public assembly facility projects throughout the state since 1985. However, the fund is currently inactive and no projects have been funded since the early 1990's.
- County Assistance:
 - As the facility would serve the McHenry County regional area, the ability to obtain County funding through special County assessments or redirected revenues will be important.



Other Financing Vehicles and Methods

- Tax Increment Financing (TIF):
 - Involves capturing assessed property valuation growth within a specific area surrounding the financed project
 - Funds typically only cover a portion of total development costs
 - City has periodically utilized TIF as a method of project funding, local TIF districts are already designated for other development projects
- Certificates of Participation (COP):
 - Used in numerous comparable projects across the country
 - COP holders are repaid through annual appropriations from issuer
 - Offer more flexibility to the issuer, but typically carry higher coupon rate than G.O. bonds
 - City has not traditionally utilized COP's for project funding
- Private / Public Equity
 - Several similar low-cost exhibition facility projects have utilized private money to fund significant portions of facility costs
- Private Loans / Bank Debt

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Traditional Revenue Sources

Public Sector

- Hotel/motel tax
- Sales tax
- Auto rental tax
- Sin tax (alcohol, cigarette, etc.)
- City/County specific taxes
- Restaurant/food & beverage taxes
- Admissions/entertainment taxes
- State/County/City grants

Private Sector

- Joint hotel/center development
- Facility component build-outs
- Sponsorships
- Upfront service provider fees
- Naming rights

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Sales Tax Revenue

- Current effective Woodstock rate = 6.5%:
 - State - 5.0%
 - City - 1.0%
 - County - 0.25%
 - Regional Transit Authority - 0.25%
- Local portion reverts to City's General Fund.
- In order to raise local taxes, City Council approval would be required and is considered very unlikely.
- City sales tax revenue generated in Woodstock approximated \$2.2 million in FY1999, \$2.1 million in FY1998, and \$2.0 million in FY1997.
- Based on the results of the fiscal impact analysis, it is estimated that a new Woodstock facility will generate a limited amount of new sales tax revenue. Therefore, the majority of any sales tax revenue utilized for development funding would represent existing revenue.
- For purposes of this analysis, assuming that \$250,000 in annual City and/or County sales tax revenue was earmarked for debt service, a tax-exempt interest rate of 6.5% and a term of 20 years, approximately \$2.8 million in debt could be supported.

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Other Existing and Potential Public Revenue Sources

- Potential hotel/motel tax
 - most frequently used revenue source in the convention/exhibition industry
 - limited revenues in Woodstock
 - would require Home Rule status
- Potential food and beverage tax
 - difficult to calculate available revenue
 - would require Home Rule status
- Other taxes:
 - ◆ Property taxes
 - ◆ Business taxes/license fees
 - ◆ City specific taxes
 - ◆ Other taxes
 - ◆ State grants
 - ◆ City/County grants



Potential Private Participation & Revenue

- Potential Private Owner/Operator
 - some exhibition-focused facilities are privately-owned (i.e., Interstate Center)
- Joint Hotel/Center development:
 - private sector financing of hotel/kitchen space, and some portion of breakout space
 - public sector financing of exhibit space
 - public sector contribution of land
- Naming rights:
 - increasing use by public assembly facilities
 - entire facility or facility components
 - several convention/exhibition facilities have sold or are exploring options
- Sponsorships:
 - energy systems
 - food service
 - security systems
 - technology and telecommunications
 - facility control systems

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Potential Private Participation & Revenue

- Upfront service provider fees & facility component build-outs:
 - electrical
 - utilities/environmental control
 - Internet and communications
 - virtual meetings/satellite
 - audiovisual
 - security systems
 - entertainment
- Exclusive facility use agreements
- Private donations of capital and/or land

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Summary of Selected Comparable and Competitive Facility Funding Structures

- **Interstate Center, Bloomington, IL**
 - The estimated \$3.5 million new exhibition facility is privately-owned and operated by the McLean County Farm Bureau, a non-profit organization.
 - The Cities of Bloomington and Normal each contributed \$1.0 million to the project from earmarked local sales tax revenue. The revenue represented one-time redirected payments and did not require the levy of an additional tax.
 - The Farm Bureau provided the remaining capital to fund facility development.
- **Angelina County Expo, Lufkin, TX**
 - Developed in 1983, hard and soft construction costs for minimally-finished exhibition facility approximated \$2.0 million. The facility is owned and operated by Angelina County.
 - \$1.5 million of the facility costs were funded by private donations from various local corporations and individuals.
 - The remaining \$500,000 in construction costs were financed through County-issued revenue bonds. The 10-year bonds were paid off primarily through facility operating revenues with the County assuming any debt service payment shortfalls.
 - To maximize net operating revenue, the facility employs minimal staff and is only open and staffed on event days. Marketing is limited and the facility primarily hosts exhibition events.

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Summary of Selected Comparable and Competitive Facility Funding Structures

- **Belle Clair Exposition Center, Belleville, IL**
 - Originally built in the mid-1970's, the facility underwent a major expansion in 1983 totaling approximately \$3.0 million.
 - Located on County Fairgrounds, the facility is privately-owned and operated.
 - The entire \$3.0 million expansion was funded by the facility owner as well as donations from local corporations and individuals.
- **The Mark of the Quad Cities, Moline, IL**
 - Completed in 1993, total construction costs for the multipurpose facility approximated \$34.5 million.
 - \$25.5 million of the costs were funded through a Civic Center Fund maintained by the Illinois Department of Commerce and Community Affairs (DECCA).
 - The City of Moline provided \$9.0 million to the project through a G.O. bond issue backed by a quarter percent raise in the local option sales tax.
- **Rocky River Civic Center, Rocky River, OH**
 - A \$4.5 million civic center project is currently under construction and is anticipated to be completed by 2001.
 - The facility is being completely financed by the City of Rocky River through a transfer of \$1.5 million of the City's 1999 surplus, the issuance of \$2.5 million in short-term debt being repaid through annual General Fund appropriations, and \$500,000 from its Permanent Improvement Fund.

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Summary of Funding Alternatives Analysis

- Traditional financing mechanisms are G.O. bonds, revenue bonds and certificates of participation. Other vehicles include TIF funds, private equity, grants and other such methods.
- Based on the analysis, limited funding options appear to exist for a new Woodstock exhibition hall.
- Regional (i.e., County) and state participation (i.e., DECCA) in the project should be solicited if a decision is made to pursue the project.
- On a local level, G.O. bonds may be a viable option for a portion of project funding.
- Several debt supporting revenue sources were reviewed. Potential Woodstock revenue sources include:
 - local option (City and/or County) tax revenue (redirection of existing funds)
 - non-earmarked General Fund money
- Private sector participation should be pursued to defray public sector costs. Sources include:
 - private partners (partner could participate in funding in exchange for operating rights)
 - exclusive facility use agreements
 - naming rights / sponsorships
 - private donations (local area corporations and individuals)

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