



City of Woodstock
Office of the City Manager

Phone (815) 338-4301 • Fax (815) 334-2269
citymanager@woodstockil.gov
www.woodstockil.gov

121 W. Calhoun Street
Woodstock, Illinois 60098

Roscoe C. Stelford III
City Manager

WOODSTOCK CITY COUNCIL
City Council Chambers
May 5, 2015
7:00 p.m.

*Any Person Wishing to Address the City Council
Must Approach the Podium, be Recognized by the
Mayor, and Provide Their Name and Address for the Record*

*The complete City Council packet is available at the Woodstock Public Library,
Woodstock City Hall, and via the City Council link on the City's website,
www.woodstockil.gov. For further information, please contact the Office of the
City Manager at 815-338-4301 or citymanager@woodstockil.gov.*

The proceedings of the City Council meeting are being audio-recorded only to aid in the preparation of the Minutes and are not retained as part of the permanent records of the City.

CALL TO ORDER

ROLL CALL:

CONSENT AGENDA:

(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)

A. MINUTES OF PREVIOUS MEETINGS: April 21, 2015 Regular Meeting

B. Train Lease Agreement – Adoption of an Ordinance directing and authorizing negotiation and execution, as appropriate, of a termination, modification, extension and/or clarified rental rate for the Train Station Lease Agreement between Centerville Station, LLC and the City of Woodstock provided that no liability or increased cost accrues to the City.

(Doc.1)

ADJOURN SINE DIE

ADMINISTRATION OF OATH TO NEW CITY COUNCIL MEMBER

CALL TO ORDER

ROLL CALL:

- A. FLOOR DISCUSSION: 1.) National Police Week
2.) National Public Works Week**

Anyone wishing to address the Council on an item not already on the agenda may do so at this time.

1. Public Comments
2. Council Comments

CONSENT AGENDA:

(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)

- B. WARRANTS: 3661 3662 MFT 547**

C. MINUTES AND REPORTS:

Economic Development Commission Minutes – January 13, 2015
Building Board of Construction Minutes – April 13, 2015

D. MANAGER'S REPORT NO. 45

- 1. Motor Fuel Tax for FY15/16** – Adoption of a Resolution appropriating \$677,000 of Motor Fuel Tax from May 1, 2015 through April 30, 2016 for maintenance of streets and highways. (45a)(Doc.2)
- 2. Parking Ordinance** – Adoption of an Ordinance approving a “No-Parking Place” along the South side of Kimball Avenue from the West Right-of-way line of Lake Avenue to a point 127’ to the West. (45b)(Doc.3)

- 3. Traffic Ordinances – Community Events -** Approval of the following: (45c)

 - a.) An Ordinance establishing temporary parking restrictions for the Girls on the Run 5K of Northwest Illinois on Sunday, May 17, 2015. (Doc.4)
 - b.) An Ordinance establishing temporary traffic and parking restrictions for the annual Memorial Day parade and ceremony on Monday, May 25, 2015 (Doc.5)
 - c.) An Ordinance establishing temporary traffic and parking restrictions for D.C. Cobb’s Musicfest on Saturday, June 20, 2015 and Sunday, June 21, 2015. (Doc.6)
 - d.) An Ordinance establishing temporary traffic and parking restrictions for the VFW Remember Our Heroes Car Show on Saturday, June 27, 2015. (Doc.7)
 - e.) An Ordinance establishing certain temporary parking restrictions in and near Emricson Park on Saturday, July 4, 2015 (Doc.8)
 - f.) An Ordinance establishing certain temporary parking restrictions for the McHenry County Fair from Wednesday, August 5 thru Monday, August 10, 2015. (Doc.9)

- 4. UDO Amendment – Home Food Processing and Home Kitchens –** (45d)(Doc.10)
Adoption of an Ordinance amending Chapter 2, “Definitions” and Section 7B.3.3 “Home Occupations” of the Woodstock Unified Development Ordinance.

- 5. UDO Amendment – Harley Davidson –** (45e)(Doc.11)
Adoption of an Ordinance authorizing a variation of Section 13.8.2 of the City of Woodstock Unified Development Ordinance to allow two ground signs on the property at 2235 South Eastwood.

- 6. Major Investigation Assistance Team Agreement –** (45f)(Doc.12)
Adoption of a Resolution approving a mutual aid agreement with the Major Investigation Assistance Team of McHenry County (MIAT).

- 7. Award of Contract – Masonry Repairs –** (45g)
Approval to waive the requirement for competitive bids and award of contract for masonry repairs at City Hall to Spitson Masonry, Inc.

- 8. Award of Contract -Software-** (45h)
Approval of authorization to purchase the Civic Systems financial software package in the amount of \$67,000 to be paid over 3 years and to authorize the purchase of hardware and software upgrades estimated in the amount of \$6,000.

EXECUTIVE SESSION:

Personnel (Open Meeting Act:5ILCS 120/2)(c)(1)

(45i)

The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

City Manager's Performance Evaluation

RETURN TO OPEN SESSION

FUTURE AGENDA ITEMS

ADJOURN TO COUNCIL WORKSHOP ON MAY 15TH

NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager's Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made.

MINUTES
WOODSTOCK CITY COUNCIL

April 21, 2015
City Council Chambers

The regular meeting of the Woodstock City Council was called to order at 7:00 PM by Mayor Brian Sager on Tuesday, April 21, 2015 in the Council Chambers at City Hall. Mayor Sager explained the Consent Calendar process and invited public participation.

A roll call was taken.

COUNCIL MEMBERS PRESENT: Julie Dillon, Maureen Larson, Mark Saladin, Joseph Starzynski, RB Thompson, Michael Turner, and Mayor Sager

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: City Manager Roscoe Stelford, City Attorney Ruth Schlossberg, Finance Director Paul Christensen, Community and Economic Development Director Cort Carlson, Opera House Managing Director John Scharres, Assistant Public Works Director Jeff Van Landuyt, Human Resources Director Deb Schober, and Opera House Building Manager Mark Greenleaf.

OTHERS PRESENT: City Clerk Arleen Quinn

A. FLOOR DISCUSSION: Recognition of Councilwoman Julie Dillon

Mayor Sager recognized Councilwoman Julie Dillon and thanked her for her significant contribution to the city of Woodstock over a number of years. He noted that she formerly served as City Clerk from 2003 to 2005 and has served as a member of the Woodstock City Council since 2005. Mayor Sager further noted that she has served with compassion and professionalism and that she brought significant gifts, talents, and abilities to her service to the city. He recognized her connections with the school district, her strong dedication to family life and values, and her background as an accountant, all of which she has brought to the table as Council considered a variety of topics. Mayor Sager wished Councilwoman Dillon well as she moved on to other opportunities.

Those present recognized Councilwoman Dillon for her service over many years with hearty applause. Mayor Sager presented Councilwoman Dillon with a commemorative lamp in recognition of her service.

Councilwoman Dillon stated that it was an honor and a privilege to serve the people of Woodstock.

Public Comments:

Nicholas Kockler, 9293 Dirkshire Drive, Woodstock, thanked the Mayor and City Council for the opportunity to speak. He stated that at the last City Council meeting, the Resolution concerning Governor Rauner's Turnaround Agenda was tabled. He thanked the Mayor for explaining what this action meant. He stated, however, that the issue will not go away and detailed why he felt this issue is still important. He noted that this action is business friendly and will weaken labor laws. He stated that the Agenda will create divisions between today's workers. He noted his feeling that labor laws should not be diminished but strengthened.

Joseph Monack, 343 S. Jefferson, Woodstock, questioned the deforestation of Ryders Woods and asked why this is being done. Mayor Sager noted that the City has been working with the Land Conservancy over the past few years to rejuvenate the forest and remove invasive weed species which have taken over Ryders Woods in an attempt to encourage growth of desirable trees.

Andrew Celantano, 2161 Greenview Drive, Woodstock, noted he and other residents have been contacted by individuals perpetuating roofing scams and stated that he has passed this information on to the Police Department.

He then noted the efforts of the high school students who have been working on projects in conjunction with the City. He stated that the number of students will increase next year. He noted that the roundabout design the students did will be going to a national contest. In addition, the students designed and are building a solution to the path at the Donato Conservancy and will make a presentation to the Parks and Recreation Commission next month. He further noted that the students are working with Grant Writer Terry Willcockson to secure a grant to pay for the path.

Mayor Sager thanked Mr. Celantano and commended the students for their efforts.

Don Frick, 334 Jefferson, Woodstock, expressed his opinion that City meetings should be audio and video recorded for the community. He asked for any concerns the Council has regarding pursuing this. Mayor Sager stated the City has no concerns with this. He further stated that anyone can audio or video tape the meetings and the City would welcome that. He further noted that the City does not have the financial capability to support this but is not opposed to that.

In response to a question concerning whether the City would post this to the website since there would be no cost, Councilman Turner indicated that most individuals would not be able to download a two hour video. He stated, in his opinion, the City does not have the funds to spend on television-level productions. He further stated that he would definitely consider it if someone wished to stream the meetings, but that the City does not have the funds to facilitate that. He further noted that the meetings are totally accessible.

Mr. Frick then asked if the audio tapes that are currently made for the purpose of the Clerk's transcription of the minutes could be made available to the public rather than going through a FOIA. In response, Mayor Sager stated that this could be discussed but at the present time the tape is proprietary for use of the Clerk. He noted that the Clerk is statutorily responsible for maintaining the minutes of the meeting and the recording is for her use in fulfilling this statutory requirement. He noted that the tapes are not available to the Council any more than they are available to the public. He noted that Mr. Frick's question is on the table and may be considered in the future.

Mr. Frick then mentioned the Public Comment Ordinance that was passed last week, noting that it was passed to bring the City of Woodstock in conformance with State Statute. He is concerned, however, about a time limit of three to five minutes being set on the public comments. He expressed concern regarding this and asked why this time limit was put into place to limit discussion. Mayor Sager stated that the public has never been limited to the amount to time they are allowed to speak. City Attorney Schlossberg stated that the ordinance was drafted after looking at ordinances passed by other communities in response to the Attorney General's opinion. She stated that the City of Woodstock was already a model in its openness, but that, unfortunately, the PAC felt this is not good enough and the policy must be put into writing. She further noted that in a public meeting, public comment must be balanced with the public's interest in getting the public's business done. It was the recommendation of the City Attorney to include a time limit in the ordinance.

M. Saladin noted that it is his opinion that giving a deliberative body the ability to control this should the need arise is good. He further stated that the April 7 meeting clearly indicated that it is the City's intent to allow public comment, even if repetitive and lengthy.

Council Comments

RB Thompson noted that during the recent inclement weather, the sirens were effective.

J. Dillon stated she appreciated the communication between City Staff and Council members the night of the storm.

J. Starzynski commented that the choice of Joyce Nardulli as the City's advocate is an excellent one. He noted that everyone in Springfield has excellent things to say about Ms. Nardulli. M. Saladin stated that a number of Council members and staff recently went to Springfield on a lobbying effort on behalf of Woodstock, meeting with a number of high-ranking Representatives and Senators. He stated one of the primary purposes was to discuss Rt. 47 and to free-up money to get these improvements completed. He further noted that the new Secretary of Transportation had a keen ear toward the City's request.

M. Turner recognized Glen Wilson and Tony Walker from D200 who helped coordinate the last Council meeting at Woodstock High School.

M. Larson noted that the TAP meeting concerning the Old Courthouse project will be tomorrow from 5:00 - 6:30PM at the Woodstock Opera House.

Mayor Sager welcomed a group of Boy Scouts who were in attendance.

CONSENT AGENDA:

Motion by J. Dillon, second by M. Turner to concur with Consent Agenda Items C, D, E2, E5-E7, E9, E11

- RB Thompson removed Item B
- M. Saladin removed Item E1
- M. Turner, concurring with the request from D. Frick, removed Item E3
- RB Thompson removed Item E4
- Mayor Sager removed Item E8
- M. Saladin removed Item E10

In response to a question from Allen Stebbins, Mayor Sager stated that the consideration of outdoor dining and alcohol at 135 W. Washington, Item E2b, is a liquor request only and that the diagram included was a conceptual one only for the liquor license application. In response to a further question from M. Larson, Mayor Sager noted that the owners will work with Staff and, potentially, the HPC for the construction aspect of the patio.

In response to a question from J. Dillon concerning Item E-11, the petitioner affirmed that he understands that this is the third extension and that Council does not normally extend for a third time.

C. WARRANTS: 3659 3660 MFT 546

D. MINUTES AND REPORTS:

Community and Economic Development Report – March 2015

Police Department Report – March 2015

Parks and Recreation Commission Minutes – January 13, 2015

Transportation Commission Minutes – January 21, 2015

E. MANAGER'S REPORT NO. 44

2. Event Request and Outdoor Dining Request – Tequilaville

Approval of the following:

- a.) A Grand Opening/Cinco de Mayo event in the parking lot at 135 W. Washington to include the serving of alcohol in the outdoor event space.
- b.) Approval of outdoor dining and alcohol on the patio on the west- side of the restaurant

5. Schedule of Authorized Positions – Approval of the City of Woodstock's General Salary Range Table and the Schedule of Authorized Positions for FY15/16.

6. FY15/16 Water and Sewer Rates – Adoption of Ordinance 15-O-27, identified as Document No. 4, amending Title 6, Chapter 4 of the City Code pertaining to Water and Sewer.

7. Award of Contract – Water Meters – Approval to waive the requirement for competitive bids and award a contract for the purchase of a minimum of 650 Neptune water meters from Water Resources, Inc. for a total cost not to exceed \$150,000.

9. Purchase – Ice Control Salt – Approval to purchase bulk rock salt from Compass Minerals America, Inc. for the 2015/2016 winter season at a unit price of \$71.51 per ton.

11. Dakota Ridge Phase 3 – Final Plat – Adoption of Resolution No. 15-R-13, identified as Document No. 7, granting a third extension of time in which to record the Dakota Ridge Phase 3 Final Plat.

A roll call vote was taken. Ayes: J. Dillon, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: None. Absentees: None. Abstentions: None. Motion carried.

Item B - Minutes of Previous Meeting

RB Thompson noted what he felt were significant deficiencies in the Minutes concerning item E11. He further expressed concern about the wording of the Agenda concerning item E12 and that none of the discussion of this item was included in the minutes. He feels that this is very unusual for the City of Woodstock minutes.

M. Larson agreed that it is unusual that the discussion was not included and that while she is aware that memorialization of the discussion is not required, she feels that it does not fit with the tradition of Woodstock. She noted that the circumstances were difficult and that the audio may not have been up to normal standards with the move to the high school.

Motion by M. Turner, second by J. Starzynski, to approve the minutes of the April 7, 2015 Woodstock City Council meeting. A vote was taken. Motion was approved 4-3.

Item E1 – Liquor License Amendment

M. Saladin called for a division of the question.

Motion by M. Saladin, second by J. Starzynski, to adopt Ordinance No. 15-O-24, identified as Document No. 1, amending Section 3.3.6, Classification of Licenses; Number and Fees of the

Woodstock City Code which increases the number of E-3 Liquor Licenses by one for Mixin Mingle, Inc.

A roll call vote was taken. Ayes: J. Dillon, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: None. Absentees: None. Abstentions: None. Motion carried 7-0.

M. Saladin recused himself at 7:55PM.

Motion by M. Turner, second by J. Dillon, to adopt Ordinance No. 15-O-24, identified as Document No. 1, amending Section 3.3.6 Classification of Licenses; Number and Fees of the Woodstock City Code which increases the number of A-6 Liquor Licenses by one for LIO Investment LLC d/b/a Porkies.

A roll call vote was taken. Ayes: J. Dillon, M. Larson, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: None. Absentees: M. Saladin. Abstentions: None. Motion carried 6-0.

M. Saladin returned to the Council Chambers at 7:58PM.

Item E3 – Liquor License Amendment

Don Frick, 334 S. Jefferson, Woodstock, stated he is approaching this from a policy standpoint. He further stated that he wanted the people’s voice to be heard in the election and the votes to count. It is his opinion that this ordinance “makes things messy” from a policy standpoint because the City made a change to the liquor law that will allow a candidate to be able to take a Council position without having to relinquish his liquor license. He questions making the policy change after the election, stating that if this decision is not made this evening the new councilmember-elect would have to make a decision as to whether to take office and relinquish the liquor license. Mr. Frick stated that immediate action should have been taken on this in the fall and made public at that time. He noted that the timing “clouded up” the election process, stating that elections and public policy should never intermingle.

In addition, Mr. Frick questioned what he described as “subtle changes” between the City’s Ordinance and the State Ordinance when it comes to the incidental sales of liquor and a small comment that adds railways to the ordinance. He stated many residents have concerns about liquor sales at the railway.

It is his opinion that this issue could have been handled more efficiently and that in no way should public policy be changed in order to seat a candidate.

M. Turner commented that there are two issues, one of which is insinuation that there is something untoward being done by the City Council. He agrees that perhaps the Code should have been updated sooner due to its antiquated nature, but that this was not done with the intent to sneak it through. Also, he stated that there is nothing here regarding Dan Hart’s election, other than bringing the City’s Liquor Code up to code. He further noted that Mr. Hart is an American citizen who got elected through a voting process and it is absurd to suggest otherwise.

Mayor Sager stated that it would have been appropriate for the City to amend the City’s code to be in concert with State statutes a long time ago, but that liquor control both at the State and Local level is a fluid situation, with feelings concerning alcohol and support of business changing and evolving.

Mayor Sager further noted that nothing comes from the State Legislature to local governments notifying them of changes and the fact that municipalities need to change their laws to be in conformance with the State law. He further stated that there were 6,000 bills introduced into this legislature and that keeping up with that is a monumental task.

M. Saladin stated that until someone takes a petition out for office and files it, the City would not know this was an issue. He further stated that, had the City taken the action at that time, the argument could have been made that it was definitely a result of the election and that the City was assisting a candidate.

Motion by M. Turner, second by M. Saladin, to adopt Ordinance 15-O-25, identified as Document No. 2, amending Chapter 3, Liquor Control, of the Woodstock City Code.

A roll call vote was taken. Ayes: J. Dillon, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: None. Absentees: None. Abstentions: None. Motion carried.

Item E4 – Annual Budget for FY15/16

RB Thompson stated he will not vote for the budget without the inclusion of the stone veneers on the walls around the Park in the Square.

Motion by M. Saladin, second by J. Starzynski, to approve Ordinance No. 15-O-26, identified as Document No. 3, adopting the FY15/16 Budget for the City of Woodstock.

Robert Beardsley, 1621 Ash Avenue, presented some facts concerning the artificial turf football field, a contribution for which is included in the Budget. He feels there has not been much research in this area but that there are several environmental considerations that should come first, including the infill that is used may contain heavy metals which can leach into the water table and more possible injuries to the athletes due to the artificial turf. He further noted that despite the comment made by the D200 representative that there was no increase in injuries, he feels that it is common knowledge that ACL sprains are 67% higher as determined by a 2012 NFL Study from actual game data.

Mr. Beardsley also noted that soccer players do not like artificial turf due to the increase of skin abrasions and burns that are more prevalent than on natural grass. He stated that the artificial turf retains heat from the sun and can be much hotter than natural grass and that periodic disinfection is required with chemicals because pathogens are not broken down by processes as they are in natural grass. He also stated that Major League Baseball has removed all artificial turf from their baseball fields.

Mr. Beardsley stated there has not been enough research in this area and that the environmental concerns should come first.

Mayor Sager clarified that there was discussion held at the Council Workshop that was open to the Public to discuss the proposed budget and this item was considered. He noted that the amount was reduced from \$150,000 down to \$100,000 and that the City would not necessarily automatically expend these funds even if the Budget is approved. This item will still have to come back to the Council for consideration and approval of expenditure. In addition, he stated that the Council indicated that it would not look at an extension of support for this project unless the School District is willing to contribute to the fund as well and that the City Council would not put any more money in than the School District is willing to contribute. In addition, this would only be approved if there is an agreement between the municipality and the School District that the municipality would have the opportunity to utilize the field as it would other recreational

facilities within the community. He noted there are many contingencies in place that would be discussed prior to the approval for expenditure later on.

Barb Gessert, 810 Gerry Street, respectfully objected to the D200 Renaissance Project going forward and specifically to the \$100,000 being funded by the City of Woodstock without community approval as a deciding factor. She stated she was not aware of the meeting mentioned by Mayor Sager and that parents do not know enough about the artificial turf to have an informed opinion on the project.

She stated that members of the community either haven't heard about the proposal or they do not understand the costs, maintenance requirements, implications for usage, or impact on the health and safety of the children playing on the field.

Ms. Gessert stated that it was her understanding that D200 has stated that funding would only come from private sources and that the school district would not provide any funding. In response, Mayor Sager noted that if this is the decision by the D200 School Board, this would certainly impact the City's decision. In response to Ms. Gessert's question as to whether this would mean no funding from the City if D200 does not provide funding, Mayor Sager stated that this was the discussion at the Budget Workshop.

Ms. Gessert talked about the goals of the synthetic field and the capital investment involved. She feels that the \$100,000 would put an undue burden on the City Budget. In addition, she stated that synthetic turf is made up of several layers of artificial blades of grass that are infilled with ground rubber made from scrap tires. She discussed her concerns with this infill.

M. Turner has noted that the City has nothing to do with the make-up and construction of the field and that it is a District 200 project. Ms. Gessert stated that it is her opinion that the City should consider the infill issue when considering whether to contribute to this project as, in her opinion, it involves spending City funds on toxic chemicals.

Ms. Gessert presented a report detailing the 30 chemicals that can be found in the ground tires used for infill, stating the list comes from an EPA study completed in 2009 which indicated that further study should be undertaken on this subject. It is her concern that this will expose children to carcinogens, stating that other cities are removing artificial turf fields.

Ms. Gessert stated that it is her feeling that the City should not have funding in the Budget for this project until more information is provided as to what will be included in the artificial turf and asked that the Council remove this item from the Budget.

In response to a question from J. Starzynski, Ms. Gessert stated there are a variety of infills that can be used in place of the crumb rubber. She noted that the only organic material that is used is cork.

Mike McCleary, 1550 N. Seminary Avenue Apt. I, Woodstock, questioned whether the City Council members have spoken with members of public about giving \$100,000 to another taxing body, specifically to D200 for the artificial turf field. He expressed the opinion that this makes no fiscal sense, especially when the City of Woodstock has no recreation programs on this field. He also stated that this may benefit a user group in the future but that the City of Woodstock should not bear this expense. Mr. McCleary further noted that \$100,000 could be more wisely spent on the City's park system through the Capital Improvement Program, stating that there were many projects that were not financed or not fully financed during this process, detailing some of the projects that could benefit from the \$100,000. He reiterated that it is his opinion that giving

D200 \$100,000 is fiscally irresponsible, given the many projects within the City's own facilities that could benefit from this money. He further recommended that, if the City chooses to give D200 \$100,000, it should instead be given to Woodstock High School's Engineering Design and Development students who are designing a pathway through the Donato Conservation Area, which would directly benefit the City of Woodstock by making this park accessible to the City's residents.

Joseph Monack, 343 S. Jefferson St., stated that he also opposes the artificial turf. He also noted that he objects to other portions of the Budget, noting that some things are more expensive, in particular the General Government Budget which contains a large increase over past budgets. He noted specific line item increases. He questioned whether the Council is really being good stewards of the taxpayers' money.

In response, Mayor Sager appreciated the astute observations but noted that some of the expenses noted were in different areas of the budget in the past and were transferred to new areas as a result of the new budget format and the transfer of personnel from one area to another.

R. Stelford noted that an increase in salary resulted from the inclusion of a new IT position and additional funding for a Deputy City Manager, which is a position that was traditionally filled in the past but has remained empty for the last couple of years. He noted that filling this position would safeguard the City should something happen to Mr. Stelford and is part of the City's succession plan. He noted that the increase in personal services was a result of the plan for certification training for a staff member and an increase in travel and training for trips to Springfield by not only City Manager staff but members of the City Council as well. In addition, the large increase in contractual services is a result of the proposed Special Census, increased marketing costs, and costs for the new fiber optic network. He noted that this network will result in savings which will not be realized until the end of the year. Mr. Stelford also noted that, in the past, the cost of the City's advocate was included in the Capital Improvement Program and that those costs have been transferred over to an operating cost within the General Government Budget.

In response to a question from Mr. Monack, Mr. Stelford noted that this year's budget proposed a 7.7% increase over last year. Mr. Monack stated he has a problem with all of the taxing bodies' increases as compared to home values and pay. Mr. Stelford discussed the new City project of billing for garbage service which resulted in an increase that will be offset. P. Christensen noted that the City is undertaking many CIP Projects as well.

M. Turner stated that if the CIP Budget and garbage billing is removed, the City's operating budget is about static. He further spoke to Mr. Monack's point regarding property values and taxes, stating that in the past four years the City has not taken PTELL, which is an automatic increase in property taxes that governments can put on top of homes. He noted that Woodstock was the first in the County to reject PTELL and has done so for four years, thereby holding down the City's taxes to a far lower increase than other taxing bodies. It is his opinion that the City of Woodstock has been fiscally responsible, stating that if the City's expenditures were compared to those of six or seven years ago they are substantially down from an operating perspective. M. Turner also noted that the discussion in which Mr. Monack described going over revenues and expenditures line by line was part of a four-hour budget meeting that held on Monday, April 13 and was open to the public and announced in the Woodstock Independent, with the Council going over the budget page by page, line by line.

Mayor Sager stated that the City's Budget was reduced significantly in response to the economic downturn but that everyone must recognize that costs go up. He also expressed appreciation to Mr. Monack for coming forth and raising these issues.

J. Dillon noted that the entire 500-page budget is available on-line and includes the detail that Mr. Monack mentioned, which would compare the line items to last year.

Mr. Monack stated that perhaps tabling the Rauner agenda was perhaps not a good idea since approximately 65% of the County voted for him and that expenditures cannot keep going up.

Glen Wilson, 2300 Serenity, stated he is a member of the Renaissance Committee, which is trying to improve Woodstock. He stated he is also Athletic Director for Woodstock High School and a 1989 graduate of Woodstock High School. He expressed his thanks for the Council's and the community's consideration of their proposal to bring synthetic turf to Larry Dale Field.

Mr. Wilson stated that this field has been called a football field because that is all that can be played on it. He further noted that after one rain, the field is not safe for play. It is the Renaissance Project's desire to expand the use of the field. He indicated that they have been investigating the safety issues that may come with synthetic turf and spoke of the advantages of synthetic turf. Mr. Wilson noted there are many studies on both sides of the issues and that they are trying to track the most recent studies. He stated that a study done by the Public Health Department of the State of Connecticut surmised that they have not found any more risk with synthetic fields. Mr. Wilson noted that parking is a huge issue when the Ryan Byrne Festival is held at the same time that youth football is using space in Emricson Park, as it is any day when there are multiple events going on. He stated that D200 and the City of Woodstock have had long-standing agreements for use of facilities, with the proposed usage of the artificial turf field being no different. It is his opinion that everyone should work together to use resources for the benefit of the Community, in particular the youth. He stated that he feels that this would bring exciting opportunities to the city of Woodstock.

Mr. Wilson stated that many communities in Lake County have installed artificial turf which has brought great opportunities to the residents and the youth of those communities and would be advantageous for Woodstock.

He again expressed appreciation to the City Council for their consideration of this program.

M. Saladin stated that there is further discussion and agreement that must go on with the District and that he looks forward to that. He also indicated that all of the questions that have been brought up concerning safety are appropriate and should be considered. He noted that it is up to Mr. Wilson and the Committee to make sure that the District and the Council are comfortable with this issue. He stated that at this point he would be in favor of it with the caveats indicated by Mayor Sager.

J. Dillon stated in response to Mr. McCleary's comments, that she wished to reiterate that this item must come back to the City Council and, if it is not funded for the Renaissance Project, she is sure that City Staff will come back with suggestions for other items should it not go through.

Noting that there is a motion on the floor for approval of Ordinance 15-O-26, adopting the City of Woodstock's FY15/16 Budget, Mayor Sager requested a roll call vote.

Ayes: J. Dillon, M. Larson, M. Saladin, J. Starzynski, M. Turner, and Mayor Sager. Nays: RB Thompson. Absentees: None. Abstentions: None. Motion carried 6-1.

Item E-8 – Change Order – Water Treatment Plant

Mayor Sager stated it is appropriate to waive the bidding requirements and then extend the work as identified in the staff's recommendation.

Motion by M. Turner, second by M. Saladin, to waive the requirement for competitive bidding and to adopt Resolution No. 15-R-12, identified as Document No. 4, authorizing a Change Order for the First Street Water Treatment Plant Softener Repair Project resulting in an increase of \$8,294.92 to the contract amount.

A roll call vote was taken. Ayes: J. Dillon, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: None. Absentees: None. Abstentions: None. Motion carried.

Item 10 – Fire Alarm System

M. Saladin recused himself at 8:52PM.

Motion by M. Turner, second by J. Starzynski, to adopt Ordinance No. 15-O-28, identified as Document No. 6, varying building code provisions for property located at 1300 South Eastwood Drive.

A roll call vote was taken. Ayes: J. Dillon, M. Larson, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: None. Absentees: M. Saladin. Abstentions: None. Motion carried 6-0

M. Saladin returned to the Council Chambers at 8:54PM.

DISCUSSION ITEMS

Downtown Perimeter Lighting

Mayor Sager noted that there are options available regarding the downtown perimeter lighting, knowing that it is necessary to replace the current lighting system which is becoming more difficult to repair with increased liability. He stated that Council was asked to look at the proposed lighting, in both a brighter and dimmer format, and to give opinions on their preference.

RB Thompson stated that it is obvious to him that the current system must be replaced. He has compared the bright proposal and the dim proposal and stated that he favors the dimmer proposal. He also stated there will be transition period but that he feels people will come to accept the new lights and that there will be significant savings with the new system.

J. Dillon concurred with RB Thompson, also noting the savings.

M. Turner and M. Larson expressed their support for the dim setting.

M. Saladin and J. Starzynski prefer the bright setting.

In response to a question from Mayor Sager, J. Scharres stated that dimmers will have to be installed to set the lights at the dim setting but that they could always be adjusted to the bright setting.

Arlene Lynes, 14300 South Street, Woodstock, asked about whether the lights were bright or dim on December 1 to which J. Scharres responded that they were bright at that time and that at a later date, the lights on Stage Left Café were dimmed at the request of the City Council so they could see the difference.

Ms. Lynes stated that when she first saw the lights on December 1, she was horrified. She agrees that changes need to be made with LED lights, but she is concerned that the proposed lighting looks industrial and does not look “homey.” She feels there are a lot of options for LED lights.

Mayor Sager indicated that many people spoke with him who did not like the bright light. They also asked him if the bulbs could be separated so they did not look industrial and look like a straight light bar.

In response, J. Scharres stated he has looked into this as a result of the comments and has found no product that has a larger spacing. It is his opinion that the only solution to this issue would be to have LED strip lights be custom-made for outdoor usage on the Square.

Mayor Sager indicated the options would be to keep the existing lighting until it fails, go with the product that is on the market, or wait until a product comes out that the City would consider to be more traditional and less industrial. He further noted that people become accustomed to certain looks and traditions and when these change there is a concern, but that the Council must consider what is best in terms of the economics, efficient, and energy savings also.

In response to a question from RB Thompson, J. Scharres stated that the individual LED bulbs would not burn out as the current bulbs do.

In response to a question from M. Turner, J. Scharres stated that the spacing between the LED lights is 1 inch and that the manufacturer did not indicate that he has heard these comments before. It is Mr. Scharres’ feeling that this is because the product is not traditionally used for holiday lighting, but is usually used for uniform lighting rather than decorative.

In response to a question from M. Larson, J. Scharres stated there is no way to block out some of the lights as the material is meant to prevent things from sticking to it.

J. Scharres also stated that some of the historic buildings are being defaced by the current system because the piping is visible year-round. He noted that the new system will be un-obtrusive and can be applied to the Opera House without being seen if it is not on. He provided further information on how the system works.

After further discussion, it was the majority consensus of the Council to support installation of the new system with the dimmer feature, with the feeling that this would provide cost and energy savings and longevity and that when the entire Square is lit with the new lights it would provide a different, but acceptable, look than is seen on just one building.

FUTURE AGENDA ITEMS

While not a Future Agenda Item, J. Dillon acknowledged the \$80,000 grant the City secured from Major League Baseball. Mayor Sager agreed and congratulated City Staff.

Mayor Sager recognized Monica Amraen who was named the Woodstock Professional and Business Women’s Woman of the Year. He expressed thanks for her professionalism and her volunteer efforts.

Mayor Sager asked that Council consider holding a Council Workshop shortly after the new member is seated. It was the consensus of Council that this be held in May or June, during the daytime on a Friday or a Monday. Mayor Sager asked R. Stelford to explore dates.

ADJOURNMENT:

Motion by M. Saladin, second by J. Dillon, to adjourn the regular meeting of the City Council to the next Regular Meeting on Tuesday, May 5, 2015. Ayes: J. Dillon, M. Larson, M. Saladin, J. Starzynski, RB Thompson, M. Turner, and Mayor Sager. Nays: None. Absentees: None. Abstentions: None. Motion carried. Meeting adjourned at 9:25PM.

Respectfully submitted,

Cindy Smiley
Chief Deputy Clerk

LAW OFFICES
ZUKOWSKI, ROGERS, FLOOD & McARDLE
50 VIRGINIA STREET
CRYSTAL LAKE, ILLINOIS 60014

RUTH A. SCHLOSSBERG
rschlossberg@zrfmlaw.com

(815)459-2050
FAX (815)459-9057
www.zrfmlaw.com

May 1, 2015

Via Email: rstelford@woodstockil.gov

Mr. Roscoe Stelford, Manager
City of Woodstock
121 West Calhoun Street
Woodstock, IL 60098

RE: Ordinance - Train Depot Lease Agreement

Dear Roscoe:

On December 16, 2014 the City entered into an agreement with Centerville Station, LLC (“Centerville”) for the sublease of the Woodstock Train Station. Since entering that sublease, the City has been contacted by the Union Pacific Railroad Company (“Union Pacific”) which owns the train station and leases it to the City. The Union Pacific objects to the planned operation of the Centerville business which includes a liquor license and video gaming on the premises. The Centerville owners have invested time and money into the planned business at the train station and would like to keep it operating and the City has a clearly articulated interest in ensuring that services continue to be offered at the train station. However, the City also has an interest in retaining the lease agreement with the Union Pacific. Accordingly, the City has an interest in resolving this dispute.

Centerville is partly owned by Dan Hart, who was recently elected to serve on the Woodstock City Council. Once Mr. Hart is seated on the Woodstock Council, Illinois laws prohibiting elected officials from holding most interests in contracts with the City will apply to his actions on the Council. Accordingly, it will no longer be possible for Mr. Hart to enter into any agreement with the City on behalf of his business. This means that any changes to the lease with Centerville to address the Union Pacific’s concerns must be made before Mr. Hart is seated. The City has been trying to work with the Union Pacific to address their concerns, but as of this date, there is, as yet, no resolution of the issue and it remains unclear whether it will be necessary to modify or terminate the lease in its entirety to address the Union Pacific’s concerns. Therefore, the administration is seeking authority from the City Council to continue to work to resolve the issues with the Union Pacific before Mr. Hart is seated on the Council in order to avoid the conflict provisions that will arise.

ZUKOWSKI, ROGERS FLOOD & MCARDLE

Roscoe Stelford, Manager

May 1, 2015

Page 2

Staff is working aggressively to resolve this matter before Mr. Hart takes office, but if there is no resolution by Tuesday night, staff will need authority from the Council to resolve this matter. If, in fact, a resolution that meets with your approval has been reached on this issue before this upcoming meeting, then this ordinance will allow the Mayor to execute the revisions on Tuesday night before Mr. Hart is sworn in.

Accordingly, staff is seeking such authority with the clear understanding and limitation that any such resolution – including a possible termination, modification, extension and/or clarified rental rate for the train station lease shall not impose any liability on the City or increase the City's costs related to the sublease.

If the City Council is supportive of the attached Ordinance, a motion would be in order to approve Document #___, "An Ordinance Directing and Authorizing Negotiation and Execution, as Appropriate, of a Termination, Modification, Extension and/or Clarified Rental Rate for the Train Station Lease Agreement Between Centerville Station, LLC and the City, Provided that no Liability or Increased Cost Accrues to the City."

Very sincerely yours,


Ruth A. Schlossberg

ORDINANCE NO. 15-0-_____

AN ORDINANCE DIRECTING AND AUTHORIZING NEGOTIATION AND EXECUTION, AS APPROPRIATE, OF A TERMINATION, MODIFICATION, EXTENSION AND/OR CLARIFIED RENTAL RATE FOR THE TRAIN STATION LEASE AGREEMENT BETWEEN CENTERVILLE STATION, LLC AND THE CITY, PROVIDED THAT NO LIABILITY OR INCREASED COST ACCRUES TO CITY.

WHEREAS, on December 16, 2014 pursuant to Ordinance No. 14-0- _____ the CITY OF WOODSTOCK (the “City”), entered into an agreement between the City and Centerville Station LLC (“Centerville”) for the sublease of the property commonly known as the “Woodstock Train Station”; and

WHEREAS, the City controls the Woodstock Train Station pursuant to and subject to the terms of a lease with the Union Pacific Railroad Company (the “Union Pacific”); and

WHEREAS, the Union Pacific has expressed objections to the operation of the Woodstock Train Station by Centerville in the manner proposed by Centerville and approved by the City; and

WHEREAS, the City is seeking to resolve all matters related to the Centerville lease in a timely and effective manner without incurring unnecessary liability or expense to the City;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the CITY OF WOODSTOCK, McHenry County, Illinois as follows:

SECTION 1: The City Manager and the Mayor are hereby directed to oversee the negotiation and execution, as appropriate, of the termination, modification, extension and/or clarified rental rate for the train station sublease agreement between Centerville Station, LLC and the City, provided that no liability or increased cost accrues to City.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect upon its passage by a three-fourths vote of the corporate authorities, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Passed this 5th day of May, 2015.

Ayes:

Nays:

Absentees:

Abstentions:

APPROVED:

Mayor Brian Sager Ph.D.

(Seal)

Attest: _____

_____ City Clerk, _____ -

Passed: _____

Approved: _____

Published: _____



Police Department
Robert W. Lowen, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policedept@woodstockil.gov
www.woodstockil.gov

To: Roscoe C. Stelford, City Manager
From: Robert W. Lowen, Chief of Police
Re: Proclamation Acknowledging National Police Week
Date: April 17, 2015

In 1962, President Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which May 15th falls, as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others.

During National Police Week we take time to remember those who have lost their lives in the line of duty across the United States of America and acknowledge those in law enforcement who day in and day out put their lives on the line to protect the citizens they serve.

The Woodstock Police Department embraces the tenets of Vision 2020 and assures that, *“Our Police Department is a vigilant guardian of our peaceful city, and businesses and citizens are actively involved in maintaining peace and security.”* The Woodstock Police Department accomplishes this vision through our mission and primary goal which is, *“Providing the highest quality of police services by working with our Community and sharing our mutual responsibilities for safety, service and problem resolution.”*

It is recommended that the attached Proclamation be approved celebrating National Police Week and recognizing the Men and Women of the Woodstock Police Department for their contributions ensuring the safety and security of the Woodstock Community.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager



NATIONAL TRUST
for HISTORIC PRESERVATION®

DOZEN DISTINCTIVE
DESTINATIONS 2007

***Woodstock is proud to have been recognized as a 2007 Distinctive Destination
by the National Trust for Historic Preservation***

NATIONAL POLICE WEEK

PROCLAMATION

WHEREAS, In 1962 President Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which May 15th falls as National Police Week; and

WHEREAS, Sunday, May 11th through Saturday, May 17th is National Police Week, the City of Woodstock wishes to recognize the service and sacrifices of U.S. Law Enforcement and pays tribute to those who have lost their lives in the line of duty; and

WHEREAS, annually approximately 110-140 officers are killed in the line of duty each year and their families and co-workers are left to cope with the tragic loss; and

WHEREAS, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

WHEREAS, Woodstock will maintain a vigilant Police Department committed to and accountable for providing public safety and security; and

WHEREAS, Woodstock will offer a safe environment secured through Community Policing and determined public-private partnerships; and

WHEREAS, Woodstock will have no tolerance for gang, graffiti, or drug activity; and

WHEREAS, the Woodstock Police Department is a vigilant guardian of our peaceful city and businesses, and citizens are actively involved in maintaining peace and security; and

WHEREAS, the primary goal and mission of the Woodstock Police Department is "Providing the highest quality of police services by working with our Community and sharing our mutual responsibilities for safety, service, and problem resolution;" and

WHEREAS, the City of Woodstock is appreciative of the work, dedication and commitment of the Men and Women of the Woodstock Police Department and thanks them for their service.

NOW, THEREFORE BE IT RESOLVED that the City of Woodstock proclaims the week of May 11th through May 17th as **National Police Week** in the City of Woodstock.

APPROVED and **ADOPTED** by the City Council of the City of Woodstock, McHenry County, this 5th day of May, 2015.

Brian Sager, Ph.D.

Mayor

Attest: _____



Department of Public Works
326 Washington Street
Woodstock, Illinois 60098
815/338-6118 ♦ Fax 815/334-2263
pruscko@woodstockil.gov
www.woodstockil.gov

To: Roscoe Stelford, City Manager
From: Paul R. Ruscko, Public Works Director
Re: **Proclamation Celebrating National Public Works Week**
Date: April 24, 2015

National Public Works Week is observed each year during the third full week of May. This annual event is meant to increase awareness and educate the public on the importance of the contribution of public works to their daily lives: planning, building, managing and operating the infrastructure of our local community and improving the quality of life.

This year, the theme of Public Works Week is “*Community Begins Here.*” There would be no community without the quality of life public works provides. There would be no community to police and protect, no public to lead or represent. Public works allows the world as we know it to be. This year’s theme “*Community Begins Here*” speaks to the essential nature of public works services in support of everyday quality of life.

The City of Woodstock Public Works employees provide essential services for all aspects of the daily lives of our residents and provide services that are all encompassing and all around the City. Public Works employees serve our residents with their needs for drinking water treatment and distribution, wastewater treatment, sewage collection, fire hydrant maintenance & repair, parks, recreational facilities, open space, landscaped areas, street maintenance, sidewalks for pedestrian access, forestry services, snow removal, fleet maintenance, storm water conveyance, engineering services, right-of-way management and maintenance, and so much more. The City of Woodstock Public Works Department provides services that are truly beneficial and essential for each individual resident as well as the entire community. The staff works day in and day out for the greater good of the community.

It is recommended that the attached Proclamation be approved celebrating National Public Works Week recognizing the importance and contributions of all City of Woodstock Public Works employees.



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager

**NATIONAL PUBLIC WORKS WEEK
PROCLAMATION**

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, public works infrastructure, facilities, and services are of vital importance to a sustainable community and to the health, safety, and well-being of the people of the City of Woodstock; and

WHEREAS, such facilities and services could not be provided without the dedicated efforts of public works professionals who plan, build, operate, and maintain the transportation, water treatment and distribution, wastewater collection and treatment, and parks systems, fleet, public buildings, and other structures and facilities essential to serve our citizens; and

WHEREAS, the quality and effectiveness of these facilities and services are vitally dependent upon the efforts and skills of our public works professionals; and

WHEREAS, we rely greatly on the qualified and dedicated personnel who staff the public works department in our community; and

WHEREAS, the National Public Works Week theme of 2015 is "Community Begins Here" recognizing the essential nature of public works services in support of everyday quality of life; that there would be no community without the quality of life public works provides; that there would be no community to police and protect, no public to lead or represent; public works allows the world as we know it to be; and

WHEREAS, it is in the public interest for the citizens and civic leaders of the City of Woodstock to gain knowledge of and to maintain a progressive interest in and understanding of public works and public works programs in their community.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council do hereby proclaim the week of May 17 through May 23, 2015 as **NATIONAL PUBLIC WORKS WEEK** in the City of Woodstock.

The City of Woodstock encourages all citizens to join in honoring public works employees who are dedicated to maintaining and improving the quality of life for present and future generations.

Brian Sager, Ph.D., Mayor

Attest:

City Clerk

DATE: 04/21/15
TIME: 13:48:35
ID: PR490000.WOW

CITY OF WOODSTOCK
CHECK WARRANT REPORT

PAGE: 1

3661

PAYROLL CHECKS FROM 04/18/2015 TO 04/22/2015

CHECK #	EMPLOYEE NAME	NET PAY
115412	VOIDED CHECK	0.00
115413	AFLAC	1,121.44
115414	CHILD SUPPORT - DYER	350.76
115415	CHILD SUPPORT/FOURDYCE	219.23
115416	CHILD SUPPORT - WESOLEK	515.73
115417	DEFERRED INCOME	6,861.25
115418	FEDERAL TAXES	85,148.24
115419	FLEX PLAN - HEALTH INS. DEP.	7,729.97
115420	FLEX PLAN	3,950.95
115421	VISION-VSP	718.54
115422	DEDUCTION - AMATI	15.68
115423	DEDUCTION - AMATI	37.50
115424	REC CENTER HEALTH CLUB	555.00
115425	ILLINOIS MUNICIPAL RETIREMENT	85,174.50
115426	IMRF LIFE INSURANCE	393.00
115427	IMRF SLEP ACCOUNT	2,220.16
115428	IMRF VOL. ADD. CONTRIBUTION	2,221.78
115429	LIFE INSURANCE	509.94
115430	POLICE PENSION	22,461.54
115431	POLICE UNION DUES	1,634.00
115432	PUBLIC WORKS - ADMIN DUES	2,634.24
115433	PUBLIC WORKS - MEMBERSHIP DUES	823.90
115434	RETIREMENT SAVINGS PLAN	1,122.13
115435	STATE TAX	12,295.88
115436	UNITED WAY CONTRIBUTIONS	66.00
115437	VISION PLAN	580.01
115438	WATER/SEWER VIDALES	25.00
115439	WISCONSIN STATE TAXES	531.56
115440	WATER/SEWER BAYER	35.00
115441	WATER/SEWER MAXWELL	10.00
115442	WATER/SEWER PARKER	15.00
TOTAL	PAYROLL WITHHOLDING	239,977.93

FINANCE

115381	REED, CASEY	173.65
TOTAL	FINANCE	173.65

STREETS

115382	VIDALES, ROGER	287.09
TOTAL	STREETS	287.09

RECREATION CENTER

115383	AQUINO, EDUARDO	125.57
115384	CABRERA, LESLIE M	112.61
115385	CAMACHO, ARTURO	44.39
115386	FUENTES, KARINA	394.39
115387	PIERCE, JAMIE	50.98
115388	GUZMAN, AYESHAH	298.47
115389	KAMPS, ANN	69.13
115390	LEITZEN, ABBY-GALE	94.52

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TIME: 13:48:35
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CITY OF WOODSTOCK
CHECK WARRANT REPORT

PAGE: 2

PAYROLL CHECKS FROM 04/18/2015 TO 04/22/2015

CHECK #	EMPLOYEE NAME	NET PAY

RECREATION CENTER		
115391	POWELL, EDEN L	267.21
115392	POWELL, ELLIE	130.90
115393	SCHMITT, RONALD	211.31
	TOTAL RECREATION CENTER	1,799.48
POLICE		
115394	DEMPSEY, DAVID	1,413.31
115395	LATHAM, DANIEL	2,041.10
115396	LINTNER, WILLIAM	1,032.40
115397	PRITCHARD, ROBERT	1,143.73
	TOTAL POLICE	5,630.54
PARKS		
115398	MASS, STANLEY PHILIP	750.68
115399	O'LEARY, PATRICK	1,403.76
	TOTAL PARKS	2,154.44
OPERA HOUSE		
115400	BOURGEOIS-KUIPER, SAHARA	269.08
115401	CAMPBELL, DANIEL	1,650.81
115402	FOSSE, ROBERT	279.99
115403	GREENLEAF, MARK	1,861.74
115404	LETOURNEAU, THOMAS	132.45
115405	MYERS, MARVIN	129.66
115406	WHITE, CYNTHIA	246.15
	TOTAL OPERA HOUSE	4,569.88
WATER TREATMENT		
115407	HOFFMAN, THOMAS	303.98
115408	SCARPACE, SHANE	1,294.26
	TOTAL WATER TREATMENT	1,598.24
WASTEWATER TREATMENT		
115409	VIDALES, HENRY	1,247.99
	TOTAL WASTEWATER TREATMENT	1,247.99
SEWER & WATER MAINTENANCE		
115410	MAJOR, STEPHEN	32.13
115411	PARKER, SHAWN	547.74
	TOTAL SEWER & WATER MAINTENANCE	579.87
	TOTAL ALL CHECKS	258,019.11

DATE: 04/21/15
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CITY OF WOODSTOCK
DIRECT DEPOSIT AUDIT REPORT

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LAST NAME	FIRST NAME	LOAD AMOUNT
AMRAEN	MONICA	510.28
MCELMEEEL	DANIEL	1868.71
SMILEY	CINDY	610.00
SMILEY	CINDY	822.12
STELFORD III	ROSCOE	3585.51
WEBER	AMY Y	265.80
WILLCOCKSON	TERESA	250.00
WILLCOCKSON	TERESA	1420.84
BAKER	NANCY	2148.58
BERTRAM	JOHN	1992.18
CARLSON	CORT	2390.17
KASTNER	JAMES	600.00
KASTNER	JAMES	125.00
KASTNER	JAMES	100.00
KASTNER	JAMES	300.00
KASTNER	JAMES	1037.02
KASTNER	JAMES	225.00
LIMBAUGH	DONNA	100.00
LIMBAUGH	DONNA	1437.06
NAPOLITANO	JOSEPH	1853.35
STREIT JR.	DANIEL	30.00
STREIT JR.	DANIEL	1641.78
WALKINGTON	ROB	1955.40
BAYER	PATRICIA	683.59
CHRISTENSEN	PAUL N	550.00
CHRISTENSEN	PAUL N	1993.19
LIEB	RUTH ANN	1403.56
STEIGER	ALLISON	295.65
STRACZEK	WILLIAM	1635.76
WOODRUFF	CARY	1111.51
BRINK	ADAM	929.40
BURGESS	JEFFREY	1547.87
CHAUNCEY	JUDD T	887.65
LECHNER	PHILIP A	823.00
LOMBARDO	JAMES	871.87
LYNK	CHRIS	987.59
MARTINEZ JR	MAURO	902.10
MILLER	MARK	2354.14
PIERCE	BARRY	1258.63
PIERCE	BARRY	75.00
VIDALES	ROGER	1213.30
DYER	JASON L	824.78
GROH	PHILLIP	1233.26
LAMZ	ROBERT	1363.11
HOWIE	JANE	400.00

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CITY OF WOODSTOCK
DIRECT DEPOSIT AUDIT REPORT

PAGE 4

LAST NAME	FIRST NAME	LOAD AMOUNT
HOWIE	JANE	1044.08
RUSCKO	PAUL R	2773.50
VAN LANDUYT	JEFFREY J.	500.00
VAN LANDUYT	JEFFREY J.	2407.32
WILSON	ALAN	2583.16
BAIRD	LEAH	382.75
BLONIARZ	JESSICA	202.59
CORTES	VICTOR M	191.99
CROWN	ALYSSA	56.65
DEDUAL	BELINDA	88.26
DIAZ	ARTURO	360.65
DUNKER	ALAN	1528.42
FORST	HANNAH	74.67
FRIESEN	ANNA	258.44
GROVER	CHARLES	345.06
HICKS	MICHAEL S	293.67
KARAFI	JESSIE	14.99
KARAFI	JORIE	237.14
LISK	MARY LYNN	742.85
REESE	AIMEE	160.74
SALADIN	BRIDGET	172.45
SANTANA	RUBY	76.18
SCHEIDLER	TAYLOR	108.59
TORREZ	RENEE	1374.60
VIDALES	REBECCA	1733.75
ZAMORANO	GUILLERMO	317.85
ZINNEN	JOHN DAVID	2636.68
FIORITO	HANNAH	108.59
GONZALES	INO	101.94
SARICH	ERIN	238.85
JANIGA	JOSEPH	130.40
LUCKEY	DALE	345.17
LUCKEY, JR.	HARRY	431.53
LUCKEY	ROBERT	156.45
MONACK	KIM	300.09
PALOS	ERNIE	186.76
PIERCE	LARRY	300.48
AMATI	CHARLES	443.58
AMATI	CHARLES	2077.92
BERNSTEIN	JASON	2436.80
BITTIG	ANTHONY	114.86
BRANUM	ROBBY	2813.41
CARRENO	MARIA YESENIA	206.00
CARRENO	MARIA YESENIA	200.00
CARRENO	MARIA YESENIA	1283.70

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CITY OF WOODSTOCK
DIRECT DEPOSIT AUDIT REPORT

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LAST NAME	FIRST NAME	LOAD AMOUNT
CIPOLLA	CONSTANTINO	100.00
CIPOLLA	CONSTANTINO	2300.76
DAVIS	GLEN A	712.93
DEMPSEY	DAVID	1133.36
DIFRANCESCA	JAN	1566.53
DOLAN	RICHARD	2383.39
EICHINGER	PATRICIA	1630.04
EISELSTEIN	FRED	350.00
EISELSTEIN	FRED	25.00
EISELSTEIN	FRED	1960.28
FINK	CORY	2188.09
FOURDYCE	JOSHUA	2554.80
FREUND	SHARON L	1553.83
GALLAGHER	KATHLEEN	1513.82
GUSTIS	MICHAEL	1250.00
GUSTIS	MICHAEL	1145.18
HAVENS	GRANT	600.00
HAVENS	GRANT	30.00
HAVENS	GRANT	387.41
HENRY	DANIEL	2188.09
HESS	GLENN	919.69
HESS	PAMELA	1387.68
KARNATH	MICHAEL	1612.95
KAROLEWICZ	ROBIN	1814.17
KOPULOS	GEORGE	2645.06
LANZ II	ARTHUR	2727.52
LATHAM	DANIEL	270.00
LATHAM	DANIEL	2222.88
LEE	KEITH	584.10
LIEB	JOHN	25.00
LIEB	JOHN	25.00
LIEB	JOHN	200.00
LIEB	JOHN	1902.83
LIEB	JOHN	400.00
LINTNER	WILLIAM	400.00
LINTNER	WILLIAM	1824.09
LOWEN, JR.	ROBERT	3042.85
MARSHALL	SHANE	2744.20
MORTIMER	JEREMY	2472.95
MUEHLFELT	BRETT	2316.92
NAATZ	CHRISTOPHER	1431.02
NIEDZWIECKI	MICHAEL	20.00
NIEDZWIECKI	MICHAEL	1658.99
PARSONS	JEFFREY	1550.00
PARSONS	JEFFREY	1595.17

DATE: 04/21/15
TIME: 11:48:28
ID: PR151W00.CBL

CITY OF WOODSTOCK
DIRECT DEPOSIT AUDIT REPORT

LAST NAME	FIRST NAME	LOAD AMOUNT
PAULEY	DANIEL	2435.63
PETERSON	CHAD	1505.66
PRENTICE	MATTHEW	1011.24
PRITCHARD	ROBERT	530.30
PRITCHARD	ROBERT	2026.42
RANDALL	ROBERT	519.12
RAPACZ	JOSHUA	175.00
RAPACZ	JOSHUA	2239.55
REED	TAMARA	1353.99
REITZ, JR.	ANDREW	2271.12
SCHMIDTKE	ERIC	2965.21
SCHRAW	ADAM	2520.91
SHARP	DAVID	71.42
SHARP	DAVID	1356.92
SHEPHERD	NANCY	499.26
SOTO	TAMI	1177.27
MCKENDRY	AMY	25.00
MCKENDRY	AMY	25.00
MCKENDRY	AMY	1403.83
TIETZ	KEVIN	1729.37
VALLE	SANDRA	2041.92
VORDERER	CHARLES	2135.49
WALKER	NATALIE	1517.37
WESOLEK	DANIEL	2006.07
MAY	JILL E	1174.73
SCHOBER	DEBORAH	50.00
SCHOBER	DEBORAH	2796.98
SCHACHT	TREVOR	956.08
STOLL	MARK T	815.16
BIRDSELL	CHRISTOPHER	1371.61
EDDY	BRANDON	1058.76
KUCHARSKI	KEVIN	870.08
LESTER	TAD	1216.27
MASS	STANLEY PHILI	550.00
MECKLENBURG	JOHN	1528.61
NELSON	ERNEST	30.00
NELSON	ERNEST	300.00
NELSON	ERNEST	1782.81
SPRING	TIMOTHY	929.50
BEAUDINE	BRUCE	236.17
BETH	RAYMOND	221.02
BROUILLETTE	RICHARD	146.78
CANTY	NANCY NOVY	170.54
GERVAIS	MARIANNE	136.83
GRANZETTO	GERALDINE	842.63

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CITY OF WOODSTOCK
DIRECT DEPOSIT AUDIT REPORT

PAGE: 7

LAST NAME	FIRST NAME	LOAD AMOUNT
WELLS	GAIL	146.65
KNAPKE	NATHAN	1122.96
LYON	LETITIA	78.02
MCCORMACK	JOSEPH	1662.74
PANNIER	LORI ANN	348.00
SCHARRES	JOHN	2934.22
STEINKAMP	LORRAINE	915.49
STELFORD	SAMANTHA	253.97
WIEGEL	DANIEL M	214.85
BERGESON	PATRICIA	201.91
BRADLEY	KATHERINE	90.00
BRADLEY	KATHERINE	637.98
CAMPBELL	SARAH JANE	234.62
DAWDY	KIRK	1337.09
DREYER	TRUDIE	677.71
FEE	JULIE	1585.06
HANSEN	MARTHA	1269.65
ICKES	RICHARD	209.17
IHSSEN	CLARISSA	148.49
KAMINSKI	SARAH	694.95
KNOLL	LINDA	685.64
MILLER	LISA	611.52
MOORHOUSE	PAMELA	1847.92
MORO	PAMELA	460.83
O'LEARY	CAROLYN	1322.05
PALMER	STEPHANIE	898.74
PALMQUIST	PEGGY	262.23
REWOLDT	BAILEY S	392.58
RYAN	ELIZABETH	1230.51
RYAN	MARY M	1174.26
SMILEY	BRIAN	254.12
SUGDEN	MARY	750.80
SUGDEN	MARY	200.00
TOTTON SCHWARZ	LORA	200.00
TOTTON SCHWARZ	LORA	1581.83
TRIPP	KATHRYN	601.55
WEBER	NICHOLAS P	2659.92
ZAMORANO	CARRIE	1270.15
GARRISON	ADAM	1380.65
HOFFMAN	THOMAS	1000.00
SMITH	WILLIAM	500.00
SMITH	WILLIAM	1535.05
WHISTON	TIMOTHY	1174.54
BAKER	WAYNE	1572.59
BOLDA	DANIEL	1055.84

DATE: 04/21/15
TIME: 11:48:28
ID: PR151W00.CBL

CITY OF WOODSTOCK
DIRECT DEPOSIT AUDIT REPORT

LAST NAME	FIRST NAME	LOAD AMOUNT
GEORGE	ANNE	250.00
GEORGE	ANNE	1743.55
HANSELL	SUSAN	973.85
SHEAHAN	ADAM	100.00
SHEAHAN	ADAM	1057.17
VIDALES	HENRY	53.00
CASTANEDA	CHRISTIAN J	899.27
MAJOR	STEPHEN	140.50
MAJOR	STEPHEN	1112.26
MAXWELL	ZACHARY	995.07
MCCAHILL	NICHOLAS	200.00
MCCAHILL	NICHOLAS	705.48
PARKER	SHAWN	60.00
PARKER	SHAWN	2077.39
WALTERS	JASON	567.45
WEGENER	JAMES	1059.86
WILLIAMS	BRYANT P	1039.46
WOJTECKI	KEITH	1223.86
TOTAL AMOUNT OF DIRECT DEPOSITS		246896.55
Total # of Employees:		196
Total # of Direct Deposits		243

City of Woodstock
Warrant No. 3661 Page: 9
Payroll Checks from 04/18/15 To 04/22/15

Total All Checks	258,019.11
Total Direct Deposits Per Audit Report	246,896.55
Grand Total of Payroll	504,915.66

City of Woodstock
Warrant No. 3661

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer



City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 5th day of May, 2015.

City Clerk

Mayor

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100797	CONSERV FS	REGULAR FUEL	GENERAL CORPORATE FUND / STREETS DIVISION	11.41
		REGULAR FUEL	PUBLIC PARKS FUND / PUBLIC PARKS	59.04
		REGULAR FUEL	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	58.54
		REGULAR FUEL	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	40.80
		REGULAR FUEL	WATER AND SEWER UTILITY FUND / WATER TREATMENT	67.66
		REGULAR FUEL	GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR	15.96
		DIESEL FUEL	GENERAL CORPORATE FUND / STREETS DIVISION	507.36
		DIESEL FUEL	PUBLIC PARKS FUND / PUBLIC PARKS	416.55
		DIESEL FUEL	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	63.18
		DIESEL FUEL	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	277.00
		REGULAR FUEL	PUBLIC PARKS FUND / PUBLIC PARKS	182.73
		REGULAR FUEL	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	172.06
		REGULAR FUEL	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	13.34
		REGULAR FUEL	WATER AND SEWER UTILITY FUND / WATER TREATMENT	270.76
		REGULAR FUEL	GENERAL CORPORATE FUND / FLEET MAINTENANCE	28.01
		DIESEL FUEL	GENERAL CORPORATE FUND / STREETS DIVISION	1,987.50
		DIESEL FUEL	PUBLIC PARKS FUND / PUBLIC PARKS	425.17
		DIESEL FUEL	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	853.71
		DIESEL FUEL	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	104.60
		DIESEL FUEL	GENERAL CORPORATE FUND / FLEET MAINTENANCE	3.40
			CHECK TOTAL	5,558.78
100798	MONICA AMRAEN	SENIORS EXPENSE REIMBURSE	GENERAL CORPORATE FUND / COMMUNITY EVENTS	14.28
			CHECK TOTAL	14.28
100799	ARAMARK UNIFORM SERVICE	UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / FLEET MAINTENANCE	9.82
		UNIFORM RENTAL SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	9.83
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	9.83
		UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / STREETS DIVISION	9.83
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	8.82
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	8.83
		UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / FLEET MAINTENANCE	9.82
		UNIFORM RENTAL SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	9.83
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	9.83
		UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / STREETS DIVISION	9.83
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	8.82
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	8.83
		UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / FLEET MAINTENANCE	9.82

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100799	ARAMARK UNIFORM SERVICE	UNIFORM RENTAL SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	9.83
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	9.83
		UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / STREETS DIVISION	9.83
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	8.82
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	8.83
		UNIFORM CLEANING	POLICE PROTECTION FUND / POLICE PROTECTION	27.77
			CHECK TOTAL	198.65
100800	ASSOCIATED ELECTRICAL	SLOCATE WIRES AT BENTON & RR	GENERAL CORPORATE FUND / STREETS DIVISION	125.00
		SERVICE UNIT HEATER	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	576.14
		SERVICE GRINDER PUMP STARTER	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	782.46
			CHECK TOTAL	1,483.60
100801	AUTO TECH CENTER INC	VEHICLE PARTS	GENERAL CORPORATE FUND / STREETS DIVISION	571.08
			CHECK TOTAL	571.08
100802	BARRACUDA NETWORKS INC	SUBSCRIPTION	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	50.00
			CHECK TOTAL	50.00
100803	BAKER & TAYLOR BOOKS	BOOKS	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	-8.03
		BOOKS	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	601.45
			CHECK TOTAL	593.42
100804	KATHRYN BEHRNS	RECREATION INSTRUCTOR	GENERAL CORPORATE FUND / RECREATION DIVISION	40.00
			CHECK TOTAL	40.00
100805	BOHN'S ACE HARDWARE	SUPPLIES/MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	4.98
		WATERPLUG	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	9.99
			CHECK TOTAL	14.97
100806	BOTTS WELDING SERVICE	PRESSURE SWITCH	GENERAL CORPORATE FUND / STREETS DIVISION	48.06
		AIR LINE FITTING	GENERAL CORPORATE FUND / STREETS DIVISION	3.11
			CHECK TOTAL	51.17
100807	DANA BRANDT	OVER PAYMENT REFUND	PERFORMING ARTS FUND / OPERA HOUSE	5.00
			CHECK TOTAL	5.00
100808	JUDITH BROWN	RECREATION INSTRUCTION	RECREATION CENTER FUND / RECREATION CENTER	128.00
			CHECK TOTAL	128.00

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100809	BUCK BROS, INC.	SENSOR	PUBLIC PARKS FUND / PUBLIC PARKS	35.07
		SERVICE CD	PUBLIC PARKS FUND / PUBLIC PARKS	125.00
			CHECK TOTAL	160.07
100810	CARQUEST AUTO PARTS STORES	WASHER PUMP	POLICE PROTECTION FUND / POLICE PROTECTION	18.89
		WASHER PUMP	POLICE PROTECTION FUND / POLICE PROTECTION	-18.89
		FILTERS	PUBLIC PARKS FUND / PUBLIC PARKS	38.08
		GLOVE AND CLAMPS	PUBLIC PARKS FUND / PUBLIC PARKS	30.83
		AIR FILTER	POLICE PROTECTION FUND / POLICE PROTECTION	5.46
		PRESSURE HOSE, FILTER, STABILIZ	PUBLIC PARKS FUND / PUBLIC PARKS	107.42
		OIL FILTER, SPLIT LOOM	GENERAL CORPORATE FUND / STREETS DIVISION	14.23
		BELTS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	54.76
		OIL COOLER LINE RETURN	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	-31.81
		AIR FILTER	ENVIRONMENTAL MANAGEMENT FUND / ENVIRONMENTAL M	78.84
		AIR FILTER	ENVIRONMENTAL MANAGEMENT FUND / ENVIRONMENTAL M	8.49
		OIL FILTERS	GENERAL CORPORATE FUND / STREETS DIVISION	10.80
		AIR FILTER	POLICE PROTECTION FUND / POLICE PROTECTION	8.40
		WATER PUMP, OIL COOLER LINE	GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D	171.12
		THERMOSTAT	GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D	12.03
		ALTERNATOR	GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D	210.99
			CHECK TOTAL	719.64
100811	CENTEGRA OCCUPATIONAL HEALTH	TESTING SERVICE	GENERAL CORPORATE FUND / HUMAN RESOURCES	245.00
			CHECK TOTAL	245.00
100812	CHICAGO COMMUNICATIONS	BATTERY	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	35.00
			CHECK TOTAL	35.00
100813	CONSTANTINO CIPOLLA	TUITION REIMBURSEMENT	POLICE PROTECTION FUND / POLICE PROTECTION	2,000.00
			CHECK TOTAL	2,000.00
100814	CITY LIMITS SYSTEMS INC	CLEANER	GENERAL CORPORATE FUND / STREETS DIVISION	300.00
		CLEANER	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	162.85
			CHECK TOTAL	462.85
100815	COLUMBIA PIPE & SUPPLY COMPANY	MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	78.27
		VALVE	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	72.40
			CHECK TOTAL	150.67

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100816	COMMONWEALTH EDISON	UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	109.66
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	184.51
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	225.00
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	66.91
		UTILITY SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	61.35
		UTILITY SERVICES	TAX INCREMENT FINANCING FUND / TAX INCREMENT FI	743.46
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	134.01
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	91.24
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	139.34
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	62.78
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	175.10
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	61.74
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	112.50
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	43.81
		UTILITY SERVICES	GENERAL CORPORATE FUND / STREETS DIVISION	41.60
		UTILITY SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	171.08
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	138.72
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	299.83
		UTILITY SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	72.03
		UTILITY SERVICES	GENERAL CORPORATE FUND / CITY HALL	90.08
		UTILITY SERVICES	GENERAL CORPORATE FUND / CITY HALL	69.91
		UTILITY SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	151.52
		UTILITY SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	24.86
		UTILITY SERVICES	GENERAL CORPORATE FUND / STREETS DIVISION	24.54
			CHECK TOTAL	3,295.58
100817	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	229.82
		ELECTRIC SERVICE	GENERAL CORPORATE FUND / STREETS DIVISION	35.95
		ELECTRIC SERVICE	GENERAL CORPORATE FUND / STREETS DIVISION	4,432.01
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	468.98
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	262.10
		ELECTRIC SERVICE	GENERAL CORPORATE FUND / STREETS DIVISION	334.75
		ELECTRIC SERVICE	GENERAL CORPORATE FUND / CITY HALL	114.37
		ELECTRIC SERVICE	GENERAL CORPORATE FUND / STREETS DIVISION	354.25
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	991.50
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	307.86
		ELECTRIC SERVICE	GENERAL CORPORATE FUND / CITY HALL	6.79
			CHECK TOTAL	7,538.38

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100818	CREATIVE PRODUCT SOURCING, INC	DARE SUPPLIES	POLICE PROTECTION FUND / POLICE PROTECTION	354.57
			CHECK TOTAL	354.57
100819	ED'S AUTOMOTIVE	TESTING SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	26.00
		TESTING SERVICES	GENERAL CORPORATE FUND / STREETS DIVISION	208.00
		TESTING SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	52.00
			CHECK TOTAL	286.00
100820	ENVIRONMENTAL RESOURCE	LAB SUPPLIES AND CHEMICALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	1,160.66
			CHECK TOTAL	1,160.66
100821	FIRSTMERIT BANKCARD CTR	NOTARY STAMP	GENERAL CORPORATE FUND / FINANCE DEPARTMENT	19.90
		NOTARY STAMP	GENERAL CORPORATE FUND / FINANCE DEPARTMENT	19.90
		TICKET REVENUE	ESCROW FUND / ESCROW ACCOUNT	54.10
		ULI-TAP	TAX INCREMENT FINANCING FUND / TAX INCREMENT FI	34.52
		UNIFORMS	GENERAL CORPORATE FUND / STREETS DIVISION	86.97
		MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	17.71
		MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	17.64
		SUPPLIES	GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR	36.00
		MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	27.64
		APWA TRAINING	GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR	35.00
		APWA TRAINING	GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR	50.00
		CAFE SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	49.00
		WEBSITE	PERFORMING ARTS FUND / OPERA HOUSE	20.99
		GOVENORS VISIT	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	147.45
		PROJECTOR/SCREEN	PERFORMING ARTS FUND / CAFE	2,571.99
		TRACK ACTUATOR	PERFORMING ARTS FUND / CAFE	217.41
		MTG DUES	GENERAL CORPORATE FUND / HUMAN RESOURCES	30.00
		CUSTOMER SERVICE WEBINAR	GENERAL CORPORATE FUND / HUMAN RESOURCES	99.50
		CUSTOMER SERVICE WEBINAR	GENERAL CORPORATE FUND / FINANCE DEPARTMENT	99.50
		WEBINAR	GENERAL CORPORATE FUND / HUMAN RESOURCES	179.00
		TRAINING	GENERAL CORPORATE FUND / HUMAN RESOURCES	97.00
		LIBRARY MATERIALS	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	43.99
		PROGRAM SUPPLIES	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	27.20
		RURAL DIST LIB WEBSITE	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	253.01
		SUPPLIES	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	29.93
		SUMMER READING SUPPLIES	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	121.39
		WEB RECEIPTS	GENERAL CORPORATE FUND / RECREATION DIVISION	53.85

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100821	FIRSTMERIT BANKCARD CTR	WEB RECEIPTS	GENERAL CORPORATE FUND / RECREATION DIVISION	15.00
		FACEBOOK ADS	RECREATION CENTER FUND / RECREATION CENTER	10.00
		SHIPPING COSTS	RECREATION CENTER FUND / RECREATION CENTER	7.67
		REC CENTER SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	98.08
		PLAN MEET W/WWW MANAGERS	AQUATIC CENTER FUND / AQUATIC CENTER	50.93
		COSTUME	GENERAL CORPORATE FUND / RECREATION DIVISION	97.40
		COSTUME	GENERAL CORPORATE FUND / RECREATION DIVISION	111.92
		TWEENS/POOL	RECREATION CENTER FUND / RECREATION CENTER	164.99
		COSTUME	GENERAL CORPORATE FUND / RECREATION DIVISION	20.88
		TWEENS SUPPLIES	GENERAL CORPORATE FUND / RECREATION DIVISION	49.35
		LEG PRESS	SPECIAL RECREATION FUND / SPECIAL RECREATION	1,525.00
		MEET WITH MCHENRY REC	GENERAL CORPORATE FUND / RECREATION DIVISION	42.50
		REC CENTER STAFF COFFEE	RECREATION CENTER FUND / RECREATION CENTER	61.76
		SUBSCRIPTIONS	RECREATION CENTER FUND / RECREATION CENTER	220.99
		SPEAKERS	RECREATION CENTER FUND / RECREATION CENTER	42.00
		POP MACHINE, STAFF MEETING	RECREATION CENTER FUND / RECREATION CENTER	51.23
		COSTUME	GENERAL CORPORATE FUND / RECREATION DIVISION	110.25
		REC CENTER SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	21.98
		DANCE RECITAL	GENERAL CORPORATE FUND / RECREATION DIVISION	104.93
		FM TRANSMITTER	RECREATION CENTER FUND / RECREATION CENTER	260.81
		DANCE RECITAL	GENERAL CORPORATE FUND / RECREATION DIVISION	251.49
		ROPE FOR CROSS MACHINE	RECREATION CENTER FUND / RECREATION CENTER	24.95
		DOMAIN RENEWAL	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	17.49
		DOMAIN RENEWAL	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	17.49
		PHONE CONNECTIONS	CAPITAL IMP. GEN. CORP. FUND / GENERAL ADMINIST	3.78
		THERMAL PRINT PAPER	POLICE PROTECTION FUND / POLICE PROTECTION	59.75
		SUPPLIES	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	3.04
			CHECK TOTAL	7,886.25
100822	JILL FLORES	RECREATION INSTRUCTOR	RECREATION CENTER FUND / RECREATION CENTER	390.00
			CHECK TOTAL	390.00
100823	GALE	BOOKS	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	47.19
			CHECK TOTAL	47.19
100824	MICHAEL HALLAGAN	IMPOUND FEE REFUND	POLICE PROTECTION FUND / POLICE PROTECTION	500.00
			CHECK TOTAL	500.00

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100825	CHAS. HERDRICH & SON, INC.	SUPPLIES	PERFORMING ARTS FUND / CAFE	38.50
			CHECK TOTAL	38.50
100826	HI VIZ INC	4 HOUR PARKING SIGNS	GENERAL CORPORATE FUND / STREETS DIVISION	40.00
		NO PARKING BETWEEN LINES SIGNS	GENERAL CORPORATE FUND / STREETS DIVISION	36.00
			CHECK TOTAL	76.00
100827	JOHN HOCKERSMITH	RECREATION INSTRUCTOR	RECREATION CENTER FUND / RECREATION CENTER	202.50
			CHECK TOTAL	202.50
100828	HOWARD LEE & SONS, INC	REPLACEMENT KEY	GENERAL CORPORATE FUND / FLEET MAINTENANCE	53.45
			CHECK TOTAL	53.45
100829	ICE MOUNTAIN DIRECT	DI WATER FOR LAB DILUTION	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	37.91
			CHECK TOTAL	37.91
100830	JACK DOHENY COMPANIES	MATERIALS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	37.64
			CHECK TOTAL	37.64
100831	ILLINOIS CHARITY BUREAU FUND	COURTHOUSE ANNUAL REPORT	TAX INCREMENT FINANCING FUND / TAX INCREMENT FI	15.00
			CHECK TOTAL	15.00
100832	INTERSTATE BATTERY	BATTERIES	PUBLIC PARKS FUND / PUBLIC PARKS	170.90
			CHECK TOTAL	170.90
100833	JACI'S COOKIES	SUPPLIES	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	56.00
			CHECK TOTAL	56.00
100834	DALE JANDRON	OFFICIAL'S SERVICES	GENERAL CORPORATE FUND / RECREATION DIVISION	70.00
			CHECK TOTAL	70.00
100835	KURT JACOBS	WATER/SEWER REFUND	WATER AND SEWER UTILITY FUND / WATER & SEWER	120.06
			CHECK TOTAL	120.06
100836	LAKE HOUSE MEDIA INC.	TRIATHLON AD	RECREATION CENTER FUND / RECREATION CENTER	300.00
			CHECK TOTAL	300.00
100837	ARTHUR RAY LANZ	TUITION REIMBURSEMENT	GENERAL CORPORATE FUND / HUMAN RESOURCES	1,000.00
			CHECK TOTAL	1,000.00

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100838	JOHN L. LIEB	TUITION REIMBURSEMENT	GENERAL CORPORATE FUND / HUMAN RESOURCES	5,000.00
			CHECK TOTAL	5,000.00
100839	MARATHON HYDRAULIC MOTORS	CYLINDER REBUILDS	PUBLIC PARKS FUND / PUBLIC PARKS	264.00
			CHECK TOTAL	264.00
100840	MC HENRY COUNTY CIRCUIT CLERK	BOND MONEY TO COUNTY	POLICE PROTECTION FUND / POLICE PROTECTION	100.00
			CHECK TOTAL	100.00
100841	MC HENRY COUNTY FIBER PROJECT	FIBER WORK ALONG RT 14 TO 0215	CAPITAL IMP. GEN. CORP. FUND / GENERAL ADMINIST	16,728.59
			CHECK TOTAL	16,728.59
100842	MENARDS	MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	243.45
		MOISTURE RESIST	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	78.99
		MATERIALS RETURNED	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	-54.73
		PREM CLEAR EPOXY COATING	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	94.00
		SUPPLIES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	53.60
		SUMP PUMP SUPPLIES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	188.20
		MATERIALS & SUPPLIES	GENERAL CORPORATE FUND / STREETS DIVISION	191.75
		NOZZLE	GENERAL CORPORATE FUND / STREETS DIVISION	3.49
		MATERIALS	POLICE PROTECTION FUND / POLICE PROTECTION	105.38
		CITY HALL FIRE INSPECT REPAIRS	GENERAL CORPORATE FUND / CITY HALL	60.39
		MATERIALS & SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	70.25
		EMRICSON RESTROOM FLOOR REPAIR	PUBLIC PARKS FUND / PUBLIC PARKS	45.86
			CHECK TOTAL	1,080.63
100843	METRO PROFESSIONAL PRODUCTS, I	SUPPLIES	GENERAL CORPORATE FUND / FLEET MAINTENANCE	60.82
			CHECK TOTAL	60.82
100844	MILLER ENGINEERING CO.	SERVICE	POLICE PROTECTION FUND / POLICE PROTECTION	262.50
			CHECK TOTAL	262.50
100845	MONROE TRUCK EQUIPMENT	LATCH HANDLE	GENERAL CORPORATE FUND / STREETS DIVISION	110.64
			CHECK TOTAL	110.64
100846	MOST DEPENDABLE FOUNTAINS	MATERIALS	PUBLIC PARKS FUND / PUBLIC PARKS	275.00
			CHECK TOTAL	275.00

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100847	HEATHER MUSE	CANVAS/ART INSTRUCTION	GENERAL CORPORATE FUND / RECREATION DIVISION	350.00
			CHECK TOTAL	350.00
100848	MUZAK LLC	SERVICES	AQUATIC CENTER FUND / AQUATIC CENTER	32.09
		SERVICES	AQUATIC CENTER FUND / AQUATIC CENTER	32.09
		SERVICES	AQUATIC CENTER FUND / AQUATIC CENTER	32.09
		SERVICES	AQUATIC CENTER FUND / AQUATIC CENTER	32.09
			CHECK TOTAL	128.36
100849	NAPA AUTO PARTS	MATERIALS TO MAINTAIN	GENERAL CORPORATE FUND / FLEET MAINTENANCE	8.36
			CHECK TOTAL	8.36
100850	MAILFINANCE	POSTAGE MACHINE	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	62.96
			CHECK TOTAL	62.96
100851	NIERMAN LANDSCAPE & DESIGN	SALT SPREADING 02-17-02-26-15	PUBLIC LIBRARY BUILDING FUND / LIBRARY BUILDING	660.00
			CHECK TOTAL	660.00
100852	NORTH SHORE WATER	OUTSIDE TESTING	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	600.00
			CHECK TOTAL	600.00
100853	NICOR	UTILITY-GAS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	157.06
		UTILITY-GAS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	224.31
		UTILITY-GAS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	779.04
		UTILITY-GAS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	369.63
			CHECK TOTAL	1,530.04
100854	OFFICE DEPOT	MATERIALS	GENERAL CORPORATE FUND / STREETS DIVISION	36.86
			CHECK TOTAL	36.86
100855	STANDARD EQUIPMENT COMPANY	MATERIALS	GENERAL CORPORATE FUND / STREETS DIVISION	42.05
		HOSE REEL	GENERAL CORPORATE FUND / FLEET MAINTENANCE	558.91
			CHECK TOTAL	600.96
100856	STEPHANIE PALMER	STAFF LUNCH MEETING/TRAINING	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	131.27
			CHECK TOTAL	131.27
100857	POMP'S TIRE SERVICE INC	TIRE REPAIR	GENERAL CORPORATE FUND / STREETS DIVISION	500.00

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100857	POMP'S TIRE SERVICE INC	TIRE REPAIR	PUBLIC PARKS FUND / PUBLIC PARKS	442.00
			CHECK TOTAL	942.00
100858	PROCESS EQUIPMENT REPAIR	ON SITE SERVICE-LINE BELT PRES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	1,500.00
			CHECK TOTAL	1,500.00
100859	QUILL CORPORATION	SUPPLIES	POLICE PROTECTION FUND / POLICE PROTECTION	94.46
		SUPPLIES	POLICE PROTECTION FUND / POLICE PROTECTION	85.61
			CHECK TOTAL	180.07
100860	RALPH'S GENERAL RENT-ALL	SOD CUTTER FOR PEACE PARK	CAPITAL IMP. GEN. CORP. FUND / PARKS	127.57
			CHECK TOTAL	127.57
100861	GERALD REEDY	RECREATION OFFICIAL	GENERAL CORPORATE FUND / RECREATION DIVISION	70.00
			CHECK TOTAL	70.00
100862	REICHERT CHEVROLET & OLDS	PIPE	PUBLIC PARKS FUND / PUBLIC PARKS	-35.91
		COOLER LINES	POLICE PROTECTION FUND / POLICE PROTECTION	65.91
		COOLER LINES	POLICE PROTECTION FUND / POLICE PROTECTION	259.50
		EXTRA KEY	POLICE PROTECTION FUND / POLICE PROTECTION	6.58
		REPLACE MODULE & SWITCH	GENERAL CORPORATE FUND / STREETS DIVISION	795.94
			CHECK TOTAL	1,092.02
100863	DEAN ROWE	WOODSTOCK EVENT FOOTAGE	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	300.00
			CHECK TOTAL	300.00
100864	ANGELA RUIZ	RECREATION INSTRUCTOR	RECREATION CENTER FUND / RECREATION CENTER	120.00
			CHECK TOTAL	120.00
100865	RUSH TRUCK CENTER - HUNTLEY	HEADLAMP PARTS	GENERAL CORPORATE FUND / STREETS DIVISION	139.50
			CHECK TOTAL	139.50
100866	RORY SCHNEIDER	MATERIALS	GENERAL CORPORATE FUND / STREETS DIVISION	8.95
			CHECK TOTAL	8.95
100867	SCHMIDT PRINTING	BACKFLOW PREVENTION REPORT	GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D	325.00
			CHECK TOTAL	325.00

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100868	BECKY VIDALES	SUPERVISED GIRLS B-BALL	GENERAL CORPORATE FUND / RECREATION DIVISION	40.00
			CHECK TOTAL	40.00
100869	SECRETARY OF STATE	REGISTRATION	POLICE PROTECTION FUND / POLICE PROTECTION	101.00
			CHECK TOTAL	101.00
100870	VOID CHECK		CHECK TOTAL	0.00
100871	SECRETARY OF STATE	REGISTRATION	POLICE PROTECTION FUND / POLICE PROTECTION	105.00
			CHECK TOTAL	105.00
100872	SECRETARY OF STATE	VEHICLE REGISTRATION	POLICE PROTECTION FUND / POLICE PROTECTION	105.00
			CHECK TOTAL	105.00
100873	SESAC	SESAC PERFORMANCE LICENSE	GENERAL CORPORATE FUND / COMMUNITY EVENTS	607.18
			CHECK TOTAL	607.18
100874	COURTNEY SLINKO	YOUTH VOLLEYBALL	GENERAL CORPORATE FUND / RECREATION DIVISION	650.00
			CHECK TOTAL	650.00
100875	ROBIN SOBEL	DANCE COSTUMES	GENERAL CORPORATE FUND / RECREATION DIVISION	8.39
		RECREATION INSTRUCTOR	GENERAL CORPORATE FUND / RECREATION DIVISION	650.00
			CHECK TOTAL	658.39
100876	STAN'S OFFICE TECHNOLOGIES, IN	COPIER FEES	GENERAL CORPORATE FUND / FINANCE DEPARTMENT	65.51
		SERVICE	GENERAL CORPORATE FUND / HUMAN RESOURCES	40.20
			CHECK TOTAL	105.71
100877	JOSEPH STARZYNSKI	MILEAGE REIMBURSEMENT	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	289.22
			CHECK TOTAL	289.22
100878	THIRD MILLENNIUM	APRIL, 2015 PRINTING	ENVIRONMENTAL MANAGEMENT FUND / ENVIRONMENTAL M	457.38
			CHECK TOTAL	457.38
100879	ULTRA STROBE COMMUNICATIONS	MATERIALS	GENERAL CORPORATE FUND / STREETS DIVISION	402.30
			CHECK TOTAL	402.30
100880	U. S. A. BLUE BOOK	EYE WASH, GUAGES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	89.71

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100880	U. S. A. BLUE BOOK	LAB SUPPLIES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	384.14
		LABO SUPPLIES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	436.91
		LAB SUPPLIES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	131.25
		LAB SUPPLIES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	261.90
		MATERIALS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	145.47
		MATERIALS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	145.47
		NITRILE GLOVES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	48.96
		NITRILE GLOVES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	48.97
			CHECK TOTAL	1,692.78
100881	UNITED LABORATORIES	MATERIALS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	605.23
		PARK SUMMER SUPPLIES	PUBLIC PARKS FUND / PUBLIC PARKS	1,116.20
			CHECK TOTAL	1,721.43
100882	UNITED ROTARY BRUSH CORP	BROOMS	ENVIRONMENTAL MANAGEMENT FUND / ENVIRONMENTAL M	409.51
			CHECK TOTAL	409.51
100883	VANDERSTAPPEN SURVEYING, INC.	SURVEY PLAT FOR EASEMENT	CAPITAL IMP. GEN. CORP. FUND / GENERAL ADMINIST	50.00
			CHECK TOTAL	50.00
100884	WAL-MART COMMUNITY	SUPPLIES	GENERAL CORPORATE FUND / RECREATION DIVISION	207.22
		SUPPLIES	GENERAL CORPORATE FUND / COMMUNITY EVENTS	28.76
		SUPPLIES	GENERAL CORPORATE FUND / RECREATION DIVISION	16.35
			CHECK TOTAL	252.33
100885	WATER RESOURCES, INC.	WATER METERS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	21,500.00
			CHECK TOTAL	21,500.00
100886	CITY OF WOODSTOCK	WATER/SEWER	GENERAL CORPORATE FUND / FLEET MAINTENANCE	319.41
		WATER/SEWER	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	410.67
			CHECK TOTAL	730.08
100887	WOODSTOCK HICKSGAS, INC.	PARK SHOP HEAT	PUBLIC PARKS FUND / PUBLIC PARKS	489.06
			CHECK TOTAL	489.06
100888	WOODSTOCK POWER EQUIPMENT, INC	LOCK NUT, SHEAR BOLT	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	10.14
		SUPPIES	POLICE PROTECTION FUND / POLICE PROTECTION	9.50
			CHECK TOTAL	19.64

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100889	JOSE M. ZAMORANO	MAINTENANCE SERVICE	RECREATION CENTER FUND / RECREATION CENTER	170.00
			CHECK TOTAL	170.00
100890	ZEE MEDICAL SERVICES	MEDICAL SUPPLIES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	125.20
			CHECK TOTAL	125.20
100891	ZUKOWSKI, ROGERS, FLOOD &	LEGAL FEES- COM DEV GENERAL	GENERAL CORPORATE FUND / COMMUNITY & ECONOMIC D	6,890.00
		LIQUOR CONTROL MATTERS	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	866.25
		IMET & HOTEL/MOTEL	GENERAL CORPORATE FUND / FINANCE DEPARTMENT	701.25
		LEGAL FEES- ADMIN ADJUD	ADMINISTRATIVE ADJUDICATION / ADMINISTRATIVE AD	990.00
		LEGAL FEES- TRAFFIC	POLICE PROTECTION FUND / POLICE PROTECTION	6,082.50
			CHECK TOTAL	15,530.00
100892	A-ABLE ALARM SERVICE, INC.	SERVICE CALL- SHERRIFF'S HOUSE	TAX INCREMENT FINANCING FUND / TAX INCREMENT FI	153.75
			CHECK TOTAL	153.75
100893	A-1 TEXTILES & HOSPITALITY	TOWELS	RECREATION CENTER FUND / RECREATION CENTER	1,240.40
			CHECK TOTAL	1,240.40
100894	A AMERICAN ARBORIST	TREE REMOVAL- CALHOUN/ASH	PUBLIC PARKS FUND / PUBLIC PARKS	1,300.00
			CHECK TOTAL	1,300.00
100895	CONSERV FS	TURFACE PALLET- FIELD SUPPLIES	PUBLIC PARKS FUND / PUBLIC PARKS	4,474.40
		TURFACE PALLET- FIELD SUPPLIES	PUBLIC PARKS FUND / PUBLIC PARKS	1,595.60
		TURFACE PALLET- FIELD SUPPLIES	PUBLIC PARKS FUND / PUBLIC PARKS	1,917.60
			CHECK TOTAL	7,987.60
100896	ARAMARK UNIFORM SERVICE	UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / FLEET MAINTENANCE	9.82
		UNIFORM RENTAL SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	9.83
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	9.83
		UNIFORM RENTAL SERVICES	GENERAL CORPORATE FUND / STREETS DIVISION	9.83
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	8.82
		UNIFORM RENTAL SERVICES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	8.83
		UNIFORM RENTAL SERVICES	POLICE PROTECTION FUND / POLICE PROTECTION	27.77
			CHECK TOTAL	84.73
100897	ARARMARK	UNIFORMS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	26.59
			CHECK TOTAL	26.59

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100898	ASSOCIATED ELECTRICAL	WELL #8 & #12 METER DISCONNECT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	2,770.00
		WELL #8 & #12 METER DISCONNECT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	1,150.00
		INSTALL LED WALL PACKS PW FAC	CAPITAL IMP. GEN. CORP. FUND / PUBLIC FACILITIE	2,120.00
			CHECK TOTAL	6,040.00
100899	BOHN'S ACE HARDWARE	SUPPLIES/MATERIALS	PERFORMING ARTS FUND / OPERA HOUSE	7.45
		SUPPLIES/MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	13.96
		SUPPLIES/MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	4.87
		SUPPLIES/MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	0.59
		SUPPLIES/MATERIALS	GENERAL CORPORATE FUND / CITY HALL	12.56
		SUPPLIES/MATERIALS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	3.18
		SUPPLIES/MATERIALS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	40.46
		SUPPLIES/MATERIALS	PUBLIC PARKS FUND / PUBLIC PARKS	27.15
		SUPPLIES/MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	22.99
		SUPPLIES/MATERIALS	PUBLIC PARKS FUND / PUBLIC PARKS	39.76
		SUPPLIES/MATERIALS	PUBLIC PARKS FUND / PUBLIC PARKS	19.99
		SUPPLIES/MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	18.97
		SUPPLIES/MATERIALS	PUBLIC PARKS FUND / PUBLIC PARKS	4.99
		SUPPLIES/MATERIALS	ENVIRONMENTAL MANAGEMENT FUND / ENVIRONMENTAL M	61.76
		SUPPLIES/MATERIALS	PUBLIC PARKS FUND / PUBLIC PARKS	19.99
			CHECK TOTAL	298.67
100900	JUDITH BROWN	RECREATION INSTRUCTION	RECREATION CENTER FUND / RECREATION CENTER	128.00
			CHECK TOTAL	128.00
100901	BUSS FORD	CORR CREDIT	POLICE PROTECTION FUND / POLICE PROTECTION	-50.00
		MODULE	POLICE PROTECTION FUND / POLICE PROTECTION	19.42
		RADIATOR HOSE	POLICE PROTECTION FUND / POLICE PROTECTION	72.90
		BELT/BUCKLE/HOSE	POLICE PROTECTION FUND / POLICE PROTECTION	92.02
			CHECK TOTAL	134.34
100902	JOHN P. BYARD	KARATE SERVICES	GENERAL CORPORATE FUND / RECREATION DIVISION	630.00
			CHECK TOTAL	630.00
100903	CDW GOVERNMENT, INC.	VALCOM TALKPACK INTERCOM SYST	POLICE PROTECTION FUND / POLICE PROTECTION	950.00
			CHECK TOTAL	950.00
100904	CABAY & COMPANY, INC	PAPER SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	135.65
			CHECK TOTAL	135.65

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100905	CHEMSEARCH	CHEMICALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	236.04
		LUBRA TECH	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	1,525.59
			CHECK TOTAL	1,761.63
100906	CHICAGO COMMUNICATIONS	HEADSET PROJECT	POLICE PROTECTION FUND / POLICE PROTECTION	165.00
		NO TRANSMIT EMRICSON PARK SITE	POLICE PROTECTION FUND / POLICE PROTECTION	285.00
			CHECK TOTAL	450.00
100907	CHICAGO COFFEE ROASTERY, INC.	COFFEE SUPPLIES	PERFORMING ARTS FUND / CAFE	69.70
			CHECK TOTAL	69.70
100908	CHICAGO TRIBUNE	NEWSPAPER SUBSCRIPTION	RECREATION CENTER FUND / RECREATION CENTER	142.87
			CHECK TOTAL	142.87
100909	CITY ELECTRIC SUPPLY	ELECT BALLAST	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	22.65
		PIN SLIDE ON	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	22.76
			CHECK TOTAL	45.41
100910	CLARKE ENVIRONMENTAL MOSQUITO	RYDER WOODS/.EMRICSON PK PONDS	ENVIRONMENTAL MANAGEMENT FUND / ENVIRONMENTAL M	2,745.00
			CHECK TOTAL	2,745.00
100911	COMCAST CABLE	COMMUNICATIONS	RECREATION CENTER FUND / RECREATION CENTER	4.28
			CHECK TOTAL	4.28
100912	COMCAST	COMMUNICATIONS	PUBLIC LIBRARY FUND / PUBLIC LIBRARY	134.85
		COMMUNICATIONS	POLICE PROTECTION FUND / POLICE PROTECTION	212.90
		COMMUNICATIONS	PERFORMING ARTS FUND / OPERA HOUSE	122.90
		COMMUNICATIONS	AQUATIC CENTER FUND / AQUATIC CENTER	82.90
		COMMUNICATIONS	RECREATION CENTER FUND / RECREATION CENTER	122.90
		COMMUNICATIONS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	82.90
		COMMUNICATIONS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	82.90
		COMMUNICATIONS	GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR	142.85
		COMMUNICATIONS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	82.90
		COMMUNICATIONS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	82.90
		COMMUNICATIONS	GENERAL CORPORATE FUND / FINANCE DEPARTMENT	237.85
		COMMUNICATIONS	RECREATION CENTER FUND / RECREATION CENTER	112.90
		COMMUNICATIONS	GENERAL CORPORATE FUND / FINANCE DEPARTMENT	9.50
			CHECK TOTAL	1,511.15

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100913	COMFORT ZONE	REPLACE GCM EMERGENCY REPAIR	POLICE PROTECTION FUND / POLICE PROTECTION	8,566.00
		ROOF HEAT EXCHANGER/REGULATOR	PERFORMING ARTS FUND / OPERA HOUSE	1,489.30
			CHECK TOTAL	10,055.30
100914	COMMONWEALTH EDISON	STREET LIGHTING	GENERAL CORPORATE FUND / STREETS DIVISION	1,206.75
			CHECK TOTAL	1,206.75
100915	COMMONWEALTH EDISON	UTILITY SERVICES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	145.62
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	184.35
		UTILITY SERVICES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	49.86
		UTILITY SERVICES	PUBLIC PARKS FUND / PUBLIC PARKS	151.16
			CHECK TOTAL	530.99
100916	COMPASS MINERALS	COARSE ROCK SALT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	2,431.31
		COARSE ROCK SALT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	2,613.78
		COARSE ROCK SALT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	2,385.19
		COARSE ROCK SALT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	2,401.23
		COARSE ROCK SALT	WATER AND SEWER UTILITY FUND / WATER TREATMENT	2,366.14
			CHECK TOTAL	12,197.65
100917	CONSTELLATION NEWENERGY	ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	11,211.23
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / WATER TREATMENT	1,053.05
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / WATER TREATMENT	9,097.68
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / WATER TREATMENT	2,833.52
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	234.83
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / WATER TREATMENT	901.61
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	43.66
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / WATER TREATMENT	409.71
		ELECTRIC SERVICE	WATER AND SEWER UTILITY FUND / WATER TREATMENT	829.80
		ELECTRIC SERVICE	RECREATION CENTER FUND / RECREATION CENTER	2,375.89
			CHECK TOTAL	28,990.98
100918	CURRIE MOTORS	2015 FORD TAURUS	CAPITAL IMP. GEN. CORP. FUND / PUBLIC SAFETY	25,675.00
			CHECK TOTAL	25,675.00
100919	DAHM ENTERPRISES INC	SLUDGE TRANSPORTATION	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	5,563.80
			CHECK TOTAL	5,563.80

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100920	DELL COMPUTER	COMPUTER MONITOR	POLICE PROTECTION FUND / POLICE PROTECTION	157.48
		COMPUTERS	CAPITAL IMP. GEN. CORP. FUND / GENERAL ADMINIST	1,776.18
		COMPUTER	POLICE PROTECTION FUND / POLICE PROTECTION	706.27
			CHECK TOTAL	2,639.93
100921	FOX VALLEY FIRE & SAFETY CO.	BATTERIES/INSTALLATION	PERFORMING ARTS FUND / OPERA HOUSE	439.00
		MAINT FEE 02/15/15 TO 03/14/15	WIRELESS ALARM MONITORING / WIRELESS ALARM MONI	1,761.75
			CHECK TOTAL	2,200.75
100922	GESKE & SONS, INC.	POLYMER PATCH	GENERAL CORPORATE FUND / STREETS DIVISION	3,094.95
			CHECK TOTAL	3,094.95
100923	GRAINGER	MATERIALS	PERFORMING ARTS FUND / OPERA HOUSE	22.55
		MATERIALS	PERFORMING ARTS FUND / OPERA HOUSE	11.83
		MATERIALS	PERFORMING ARTS FUND / OPERA HOUSE	3.51
			CHECK TOTAL	37.89
100924	H R GREEN	WWTP BLOWER UPGRADE	WATER AND SEWER UTILITY FUND / WATER/SEWER CAPI	3,400.00
			CHECK TOTAL	3,400.00
100925	HD SUPPLY	ECLIPSE 88 W SAMPLING STATION	WATER AND SEWER UTILITY FUND / WATER TREATMENT	1,025.00
		SESQ PARK FOUNTAIN SUPPLIES	PUBLIC PARKS FUND / PUBLIC PARKS	864.13
			CHECK TOTAL	1,889.13
100926	IN THE SWIM	POOL CHEMICALS	RECREATION CENTER FUND / RECREATION CENTER	147.88
			CHECK TOTAL	147.88
100927	KELLY JEROMINSKI	RECITAL TICKET REFUND	GENERAL CORPORATE FUND / GENERAL	27.00
			CHECK TOTAL	27.00
100928	JOHN WHITE STABLES	APRIL 2015 HORSEBACK RIDING	GENERAL CORPORATE FUND / RECREATION DIVISION	500.00
			CHECK TOTAL	500.00
100929	JANET KAYSER	RECREATION INSTRUCTION	RECREATION CENTER FUND / RECREATION CENTER	273.00
			CHECK TOTAL	273.00
100930	LANDMARK FORD	2015 FORD TAURUS	CAPITAL IMP. GEN. CORP. FUND / PUBLIC SAFETY	18,135.00
		2015 FORD TAURUS	CAPITAL IMP. GEN. CORP. FUND / PUBLIC SAFETY	18,135.00

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
			CHECK TOTAL	36,270.00
100931	LANDSCAPE FORMS, INC.	LITTER LINERS	PUBLIC PARKS FUND / PUBLIC PARKS	220.00
			CHECK TOTAL	220.00
100932	MARY LYNN LISK	EXPENSE REIMBURSEMENT	RECREATION CENTER FUND / RECREATION CENTER	43.50
			CHECK TOTAL	43.50
100933	MATT MANAGHAN	RECITAL TICKETS REFUND	GENERAL CORPORATE FUND / GENERAL	47.00
			CHECK TOTAL	47.00
100934	MANUSOS GENERAL CONTRACTING	WWTP PLANT SOFTENER @ 1ST ST	WATER AND SEWER UTILITY FUND / WATER/SEWER CAPI	29,919.58
			CHECK TOTAL	29,919.58
100935	MDC ENVIRONMENTAL SERVICES	TRASH STICKERS	ESCROW FUND / ESCROW ACCOUNT	4,020.00
		YARD WASTE STICKERS\	ESCROW FUND / ESCROW ACCOUNT	2,400.00
			CHECK TOTAL	6,420.00
100936	M. S. INDUSTRIES, INC.	ALL PURPOSE DOMINATORS	GENERAL CORPORATE FUND / STREETS DIVISION	407.00
			CHECK TOTAL	407.00
100937	MCHENRY ANALYTICAL WATER	ANALYSIS STATUS REPORT	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	412.50
		SAMPLE TESTING	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	162.50
			CHECK TOTAL	575.00
100938	MENARDS	MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	28.46
		MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	132.48
		MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	16.70
		MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	11.42
		MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	45.29
		MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	34.31
		MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	33.61
		MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	9.00
		MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	32.97
		MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	55.08
		MATERIALS & SUPPLIES	WATER AND SEWER UTILITY FUND / WATER TREATMENT	10.71
		MATERIALS & SUPPLIES	CAPITAL IMP. GEN. CORP. FUND / STREETS/SIDEWALK	283.48
		MATERIALS & SUPPLIES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	80.11

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100938	MENARDS	MATERIALS & SUPPLIES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	3.78
		MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	35.88
		MATERIALS & SUPPLIES	CAPITAL IMP. GEN. CORP. FUND / STREETS/SIDEWALK	34.90
		MATERIALS & SUPPLIES	CAPITAL IMP. GEN. CORP. FUND / STREETS/SIDEWALK	41.88
		MATERIALS & SUPPLIES	CAPITAL IMP. GEN. CORP. FUND / STREETS/SIDEWALK	42.82
		MATERIALS & SUPPLIES	CAPITAL IMP. GEN. CORP. FUND / STREETS/SIDEWALK	38.28
		MATERIALS & SUPPLIES	AQUATIC CENTER FUND / AQUATIC CENTER	80.60
		MATERIALS & SUPPLIES	AQUATIC CENTER FUND / AQUATIC CENTER	62.37
		MATERIALS & SUPPLIES	PUBLIC PARKS FUND / PUBLIC PARKS	39.21
		MATERIALS & SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	18.46
		MATERIALS & SUPPLIES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	81.75
		MATERIALS & SUPPLIES	AQUATIC CENTER FUND / AQUATIC CENTER	67.92
		MATERIALS & SUPPLIES	PUBLIC PARKS FUND / PUBLIC PARKS	71.00
		MATERIALS & SUPPLIES	GENERAL CORPORATE FUND / CITY HALL	469.00
		MATERIALS & SUPPLIES	GENERAL CORPORATE FUND / CITY HALL	-23.97
		MATERIALS & SUPPLIES	PUBLIC PARKS FUND / PUBLIC PARKS	31.97
		MATERIALS & SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	29.33
		MATERIALS & SUPPLIES	PUBLIC PARKS FUND / PUBLIC PARKS	178.70
		MATERIALS & SUPPLIES	RECREATION CENTER FUND / RECREATION CENTER	22.32
		MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	-12.48
		MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	-1.49
		MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	-3.84
		MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	-4.02
		MATERIALS & SUPPLIES	PERFORMING ARTS FUND / OPERA HOUSE	-12.71
			CHECK TOTAL	2,065.28
100939	METRO PROFESSIONAL PRODUCTS, I	PARK RESTROOM SUPPLIES	PUBLIC PARKS FUND / PUBLIC PARKS	343.10
			CHECK TOTAL	343.10
100940	METROPOLITAN INDUSTRIES, INC.	480V 3 PHASE MONITOR	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	322.32
			CHECK TOTAL	322.32
100941	MID AMERICAN WATER OF WAUCONDA	PIPE & COUPLING	GENERAL CORPORATE FUND / STREETS DIVISION	536.72
			CHECK TOTAL	536.72
100942	NALCO CROSSBOW WATER	DI TANK CHANGE	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	201.16
			CHECK TOTAL	201.16

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100943	NIERMAN LANDSCAPE & DESIGN	BRICK REPAIR- BENTON STREET	GENERAL CORPORATE FUND / STREETS DIVISION	1,100.00
			CHECK TOTAL	1,100.00
100944	NORTHWEST POLICE ACADEMY	STATE'S ATTORNEY'S UPDATE	POLICE PROTECTION FUND / POLICE PROTECTION	25.00
			CHECK TOTAL	25.00
100945	NICOR	UTILITY-GAS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	364.83
		UTILITY-GAS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	40.87
		UTILITY-GAS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	1,500.54
		UTILITY-GAS	WATER AND SEWER UTILITY FUND / SEWER & WATER MA	82.50
			CHECK TOTAL	1,988.74
100946	NORTHERN KEY & LOCK, INC.	KEYS	PERFORMING ARTS FUND / OPERA HOUSE	66.00
		KEYS	RECREATION CENTER FUND / RECREATION CENTER	48.00
			CHECK TOTAL	114.00
100947	EDEN POWELL	DANCE RECITAL COSTUMES	GENERAL CORPORATE FUND / GENERAL	15.90
			CHECK TOTAL	15.90
100948	QUILL CORPORATION	SUPPLIES	POLICE PROTECTION FUND / POLICE PROTECTION	5.39
		TONER	WATER AND SEWER UTILITY FUND / ADMINISTRATION &	107.99
			CHECK TOTAL	113.38
100949	ROTARY CLUB OF WOODSTOCK	TABLE SPONSOR-DINNER./AUCTION	RECREATION CENTER FUND / RECREATION CENTER	400.00
			CHECK TOTAL	400.00
100950	PAUL RUSCKO	JURY DUTY MILEAGE	GENERAL CORPORATE FUND / GENERAL	5.60
			CHECK TOTAL	5.60
100951	BRIDGET SALADIN	RECREATION INSTRUCTOR	GENERAL CORPORATE FUND / RECREATION DIVISION	80.00
			CHECK TOTAL	80.00
100952	MARK SALADIN	EXPENSE REIMBURSEMENT	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	265.70
			CHECK TOTAL	265.70
100953	SECRETARY OF STATE	REGISTRATION	POLICE PROTECTION FUND / POLICE PROTECTION	103.00
			CHECK TOTAL	103.00

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100954	SECRETARY OF STATE	REGISTRATION	POLICE PROTECTION FUND / POLICE PROTECTION	91.00
			CHECK TOTAL	91.00
100955	SECRETARY OF STATE	VEHICLE REGISTRATION	POLICE PROTECTION FUND / POLICE PROTECTION	91.00
			CHECK TOTAL	91.00
100956	SMITH ECOLOGICAL SYSTEMS INC.	ACID DUMP PARTS FOR WW	AQUATIC CENTER FUND / AQUATIC CENTER	191.85
			CHECK TOTAL	191.85
100957	ROSCOE STELFORD	EXPENSE REIMBURSEMENT	GENERAL CORPORATE FUND / GENERAL GOVERNMENT	10.75
			CHECK TOTAL	10.75
100958	SUPERIOR INDUSTRIAL	MATERIALS	PERFORMING ARTS FUND / OPERA HOUSE	129.65
			CHECK TOTAL	129.65
100959	T.O.P.S. IN DOG	POLICE DOG BOARDING	POLICE PROTECTION FUND / POLICE PROTECTION	620.00
			CHECK TOTAL	620.00
100960	THOMPSON'S APPLIANCE	SERVICE CALL LOAD WASHER	RECREATION CENTER FUND / RECREATION CENTER	109.32
			CHECK TOTAL	109.32
100961	LISA THOMSEN	REC CTR REFUND	RECREATION CENTER FUND / RECREATION CENTER	50.00
			CHECK TOTAL	50.00
100962	TODAY'S UNIFORMS	UNIFORMS	POLICE PROTECTION FUND / POLICE PROTECTION	58.50
		UNIFORMS	POLICE PROTECTION FUND / POLICE PROTECTION	61.90
			CHECK TOTAL	120.40
100963	TUF-TITE, INC.	BRICK RED TACTILE	CAPITAL IMP. GEN. CORP. FUND / STREETS/SIDEWALK	360.00
			CHECK TOTAL	360.00
100964	UMB BANK N.A.	TRUST FEES- W04F	WATER AND SEWER UTILITY FUND / ADMINISTRATION &	265.00
		TRUST FEES-W05A	LIBRARY DEBT SERVICE FUND / LIBRARY DEBT SERVIC	291.50
			CHECK TOTAL	556.50
100965	U. S. A. BLUE BOOK	MATERIALS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	37.94
		FLANGE GASKET	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	105.12
		LAB SUPPLIES	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	466.52

FROM CHECK # 100797 TO CHECK # 100975

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
100965	U. S. A. BLUE BOOK	SUMP PUMP/CHART PAPER	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	506.65
			CHECK TOTAL	1,116.23
100966	UNITED LABORATORIES	DUMPSTER PALLETS	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	1,201.37
		DISINFECTANT/CLEANSER	GENERAL CORPORATE FUND / FLEET MAINTENANCE	392.70
		CLEANING SUMMER SUPPLIES PARK	PUBLIC PARKS FUND / PUBLIC PARKS	1,361.40
		WASP SPRAY/CLEAN & FREE	WATER AND SEWER UTILITY FUND / SEWAGE TREATMENT	224.51
			CHECK TOTAL	3,179.98
100967	UNITED PARCEL SERVICE	SHIPPING SERVICES	GENERAL CORPORATE FUND / FINANCE DEPARTMENT	14.54
			CHECK TOTAL	14.54
100968	U. S. POST OFFICE - WOODSTOCK	POSTAGE STAMPS	GENERAL CORPORATE FUND / PUBLIC WORKS ADMINISTR	49.00
			CHECK TOTAL	49.00
100969	CITY OF WOODSTOCK	UTILITY BILL	WATER AND SEWER UTILITY FUND / WATER TREATMENT	167.31
			CHECK TOTAL	167.31
100970	WOODSTOCK COMMUNITY SCHOOL	GASOLINE USAGE- MARCH 2015	POLICE PROTECTION FUND / POLICE PROTECTION	2,970.25
			CHECK TOTAL	2,970.25
100971	WOODSTOCK FINE ARTS ASSN.	WFAA CREATIVE LIVING	ESCROW FUND / ESCROW ACCOUNT	3,866.44
			CHECK TOTAL	3,866.44
100972	WOODSTOCK INDEPENDENT	PUBLIC HEARING ORDINANCE	GENERAL CORPORATE FUND / FINANCE DEPARTMENT	22.50
			CHECK TOTAL	22.50
100973	WOODSTOCK POWER EQUIPMENT, INC	CUTQUICK CART/MOUNTING KIT	GENERAL CORPORATE FUND / STREETS DIVISION	648.72
		TRANSMISSION FILTER	PUBLIC PARKS FUND / PUBLIC PARKS	45.60
		WEED WHIP PARTS	WATER AND SEWER UTILITY FUND / WATER TREATMENT	52.53
		BAR OIL	PUBLIC PARKS FUND / PUBLIC PARKS	80.39
		MERRYMAN PARK PARTS	PUBLIC PARKS FUND / PUBLIC PARKS	406.40
			CHECK TOTAL	1,233.64
100974	JOSE M. ZAMORANO	SERVICE	RECREATION CENTER FUND / RECREATION CENTER	170.00
			CHECK TOTAL	170.00
100975	ZION POLICE DEPARTMENT	POLICE TRAINING	POLICE PROTECTION FUND / POLICE PROTECTION	225.00
			CHECK TOTAL	225.00
			WARRANT TOTAL	336,324.19

City of Woodstock
Warrant No. 3662

All items tabulated above and before are proper expenses due from the City of Woodstock for services performed or materials furnished to the City of Woodstock.



Treasurer

City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 4th day of May, 2015.

City Clerk

Mayor

City of Woodstock
Credit Card Activity (FirstMerit Bank)
Closing Date 4-1-15

ACCOUNT	VENDOR	DESCRIPTION	Amount
Kastner			
Lowen			
Stelford			
01-01-6-606	WAL-MART	SUPPLIES	\$ 3.04
Christensen			
01-03-6-606	NOTARY PUBLIC IL	NOTARY STAMP	\$ 19.90
01-03-6-606	NOTARY PUBLIC IL	NOTARY STAMP	\$ 19.90
72-00-0-215	PAYFLOW/PAYBAL	TICKET REVENUE	\$ 54.10
Sager			
Carlson			
41-00-7-729	WAL-MART SUPERCENTER	ULI-TAP	\$ 34.52
Ruscko			
01-06-4-453	OSP KINSIZE TEL ORD	UNIFORMS	\$ 86.97
60-51-6-621	J & A SALES	MATERIALS	\$ 17.71
60-51-6-621	J & A SALES	MATERIALS	\$ 17.64
01-08-6-606	AMERICAN PUBLIC WORKS	SUPPLIES	\$ 36.00
60-51-6-621	J & A SALES	MATERIALS	\$ 27.64
01-08-4-452	AMERICAN PUBLIC WORKS	APWA TRAINING	\$ 35.00
01-08-4-452	AMERICAN PUBLIC WORKS	APWA TRAINING	\$ 50.00
Scharres			
07-11-6-606	SHOPKEEP	CAFÉ' SUPPLIES	\$ 49.00
07-11-5-501	HOMESTEAD	WEBSITE	\$ 20.99
01-01-4-452	COLEMANS	GOVENORS VISIT	\$ 147.45
07-13-7-720	B&H PHOTO	PROJECTOR/SCREEN	\$ 2,571.99
07-13-7-720	PROGRESSIVE AUTOMATION	TRACK ACTUATOR	\$ 217.41
Schober			
01-04-4-454	STATELINE SHRM	MTG DUES	\$ 30.00
01-04-4-452	PROGRESSIVE BUSINESS	CUSTOMER SERVICE WEBINAR	\$ 99.50
01-03-4-452	PROGRESSIVE BUSINESS	CUSTOMER SERVICE WEBINAR	\$ 99.50
01-04-4-452	ELI RESEARCH	WEBINAR	\$ 179.00
01-04-4-452	COBRA RESOURCES	TRAINING	\$ 97.00

Weber

City of Woodstock
Credit Card Activity (FirstMerit Bank)
Closing Date 4-1-15

ACCOUNT	VENDOR	DESCRIPTION	Amount
08-00-7-740	NETFLIX	LIBRARY MATERIALS	\$ 43.99
08-00-6-606	WAL-MART	PROGRAM SUPPLIES	\$ 27.20
08-00-5-517	DNH GODADDY.COM	RURAL DIST LIB WEBSITE	\$ 253.01
08-00-8-812	DUNKIN	PROGRAM SUPPLIES	\$ 29.93
08-00-6-606	OFFICE DEPOT	SUMMER READING SUPPLIES	\$ 121.39
Zinnen			
01-09-6-606	PLUG N PAY INC	WEB RECEIPTS	\$ 53.85
01-09-6-606	PLUG N PAY INC	WEB RECEIPTS	\$ 15.00
05-00-5-539	FACEBOOK	FACEBOOK ADS	\$ 10.00
05-00-5-501	THE UPS STORE	SHIPPING COSTS	\$ 7.67
05-00-6-612	WAL-MART	REC CENTER SUPPLIES	\$ 98.08
04-00-4-452	PUBLIC HOUSE	PLAN MEET W/WWW MANA	\$ 50.93
01-09-6-612	AMAZON MARKETPLACE	COSTUME	\$ 97.40
01-09-6-612	TOTALLY COSTUMES	COSTUME	\$ 111.92
05-00-6-612	AMAZON MARKETPLACE	TWEENS/POOL	\$ 164.99
01-09-6-612	AMAZON MARKETPLACE	COSTUME	\$ 20.88
01-09-6-612	AMAZON MARKETPLACE	TWEENS SUPPLIES	\$ 49.35
16-00-7-720	IRON COMPANY INC	LEG PRESS	\$ 1,525.00
01-09-6-612	THE SNUGGERY	MEET WITH MCH REC	\$ 42.50
05-00-6-612	KEURIG GREEN MOUNTAIN	REC CENTER STAFF COFFEE	\$ 61.76
05-00-6-612	AMPUBSVC.COM	SUBSCRIPTIONS	\$ 220.99
05-00-6-612	NCROWD	SPEAKERS	\$ 42.00
05-09-6-612	WAL-MART	POP MACHINE, STAFF MEETING	\$ 51.23
01-09-6-612	HFC DISC DANCE	COSTUME	\$ 110.25
05-00-6-606	OFFICE DEPOT	REC CENTER SUPPLIES	\$ 21.98
01-09-6-612	HALLOWEEN COSTUMES	DANCE RECITAL	\$ 104.93
05-00-7-720	IN BROADCAST VISION	FM TRANSMITTER	\$ 260.81
01-09-6-612	DANCEWEAR SOLUTIONS	DANCE RECITAL	\$ 251.49
05-00-6-612	MF ATHLETIC & PERFORM	ROPE FOR CROSS MACHINE	\$ 24.95
McElmeel			
01-01-5-552	EIG DOTSTER	DOMAIN RENEWAL	\$ 17.49
01-01-5-552	EIG DOTSTER	DOMAIN RENEWAL	\$ 17.49
82-01-7-704	MONOPRICE INC	PHONE CONNECTIONS	\$ 3.78
Lieb			
03-00-6-606	INTOXIMETERS	THERMAL PRINT PAPER	\$ 59.75
Total			\$ 7,886.25

WOODSTOCK, ILLINOIS

MOTOR FUEL TAX WARRANT #547

May 5, 2015

<u>Check #</u>	<u>Issued To</u>	<u>Issued For</u>	<u>Amount</u>
1420	Morton Salt, Inc.	Ice Control Material	\$ 7,033.33
1421	Valley Aggregate, LTD.	Equipment Rental	7,000.00
	Total		\$ 14,033.33

All items tabulated above and before are proper expenses due from the City of Woodstock for services rendered or materials furnished to the City of Woodstock.



Treasurer



City Manager

The Finance Director is hereby authorized to issue order on the City Treasurer covering the above listed obligations approved by the City Council this 5th day of May, 2015.

City Clerk

Mayor

**MINUTES
CITY OF WOODSTOCK
ECONOMIC DEVELOPMENT COMMISSION
January 13, 2015**

The regular meeting of the Economic Development Commission of the City of Woodstock was called to order at 8:04 AM on Tuesday, January 13, 2015, by Chairperson Rich Francois in the Council Chambers at Woodstock City Hall, 121 West Calhoun, Woodstock, Illinois. A roll call was taken by Deputy City Clerk Amy Weber.

COMMISSION MEMBERS PRESENT: Rich Francois, Ryan O'Connor and Henry Patel.

COMMISSION MEMBERS ABSENT: Arlene Lynes, Craig Hallenstein.

STAFF PRESENT: Cort Carlson, Director of Community and Economic Development, Economic Development Coordinator Joe Napolitano, and Deputy City Clerk Amy Weber.

APPROVAL OF MINUTES

Motion by H Patel, second by Ryan O'Connor to approve the minutes for the November 11, 2014 regular meeting of the Economic Development Commission. A roll call vote was taken. Ayes: R Francois, R O'Connor, H Patel. Nays: none. Abstentions: none. Absentees: none.

GENERAL BUSINESS/DISCUSSION

C Carlson announced that Arlene Lynes submitted a letter of resignation from the Economic Development Commission (EDC). R Francois asked commission members if they had anyone in mind for her replacement. H Patel stated that he had a couple of people in mind. C Carlson asked the commission to send him their recommendations.

1-Draft Economic Development Plan (EDP)

C Carlson stated that the plan for this meeting was to go through the EDP in more detail. He was hoping that C Hallenstein would be in attendance to discuss his recommendations and opinions.

R Francois asked C Carlson if there were any updates to the plan since the November 11, 2014 EDC meeting. C Carlson stated that 3 major initiatives were identified: Bring more jobs to the city, Route 47 improvement, and reduce tax rates. C Carlson stated that the Commission should look at these initiatives and identify action items for each one. R O'Connor stated that he thought the general tone of the last meeting was to look for more tangible actions to be done instead of general statements and asked if anyone brought suggestions with more tangible action items for this meeting.

To bring new jobs to the City, J Napolitano asked the Commission to look at page 7, Strategies to Attract More Businesses to Woodstock. J Napolitano stated that the goals listed are a start, but they were looking for additional input from the Commission. J Napolitano added that C Hallenstein was very interested in measureable things and asked them to keep that in mind as more specific goals are developed.

R Francois asked about retaining current businesses. J Napolitano stated that retention of current businesses must be included, as well as looking into what current businesses need in order to expand. R O'Connor asked C Carlson if he was aware of how many people are relocating to or away from Woodstock. He also recommended doing exit interviews with businesses leaving Woodstock to understand their decisions as to why they left, and what were the plusses and minuses of Woodstock. R Francois stated that Woodstock benefited from the Brown acquisition, how Brown centralized jobs to Woodstock from other areas in the county and then sold their business to a larger company. He added that we need to find out why these decisions were made.

R Francois stated that they need some action plans to put into that strategy. C Carlson stated that staff performs retention visits, reaches out to local corporations on a regular basis, and will create a quarterly follow-up reports for each one. H Patel stated that they should be looking at existing business in town to see where they are expanding and reach out to them and create incentives to help them keep their businesses in town. He commented that quite a few small businesses want to expand and they are looking around for the best incentives to help them expand. He also suggested checking into and comparing our incentives to incentives in other areas such as Wisconsin. R Francois asked if this could be made measurable. C Carlson stated that they could do x-number of business retention visits per month and provide data summaries to the EDC.

R Francois asked if there were any outreach efforts and action plans and where does the website stand. C Carlson stated that we have a community profile and J Napolitano updated the LOIS Regional Site Selector website s. He stated that they can access and update the information on the website to keep the Woodstock, IL information current. He added that the site can be customized to have the look and feel of the Woodstock City website, and reports can be generated from the site on information such as lease sales, demographics, and sale prices. R Francois asked if it's an actively used database. C Carlson stated that they don't have activity reports but it's a widely used site and a free service. J Napolitano stated the website is used nationally and 35 states use it to track data.

R Francois asked if the City could sponsor a lunch with area listing brokers to highlight certain premier properties. C Carlson stated that they don't have a budget for that type of event but these are things they will look at as they get into the next budgeting session. R O'Connor stated that if cost is too big of a hurdle than look into having the broker sponsor such events. C Carlson stated that the brokers may also want to help and he will ask them for feedback on how to make it happen. C Carlson added that they looked at the retail sectors and the overwhelming majority responded that they knew what Woodstock has to offer and that when they were ready to expand they will take another look at us. R Francois suggested that they meet with listing brokers to help identify any role the City can play to assist in marketing efforts.

R O'Connor asked about incentives. C Carlson replied that they have a TIF District, but it's specific to downtown Woodstock. The Enterprise zone will provide state and local incentive opportunities however we won't know until late in the year if we are successful. The City also has considered property tax abatements and sales tax sharing agreements and is willing to look at other incentives on an as needed basis. R O'Connor stated that State or Federal programs may have resources available and the City may be able to guide the decision makers to those resources, and we need to identify resources that people may not be aware of. R O'Connor suggested visiting the front page of the Wisconsin website to compare incentives and bullet point, in very simple terms, incentives that people may not even be aware that we have to offer.

R O'Conner stated that we need to identify how to connect to available resources. C Carlson stated that they can develop a PDF printable resource guide that can be listed on our website.

R Francois asked about meeting with other taxing bodies to see what they can do. C Carlson stated that they had a discussion with District 200 and they are working with them to develop enterprise zone incentives; however District 200 hasn't made any commitment yet. He added that the school district supports in theory an Enterprise Zone, however they don't want to give up potential funding sources. R Francois stated that the School District has to connect the dots on how this benefits them in long run and that a healthy job market in their school district has to be beneficial. C Carlson stated that they will continue discussions with the school district.

R Francois asked if any other school boards are doing anything different. C Carlson replied that the Harvard school district did do real estate tax abatements and we've presented that example to D200. R Francois stated that one action plan could be to investigate multiple taxing districts to see if real estate tax abatements are related to job growth. R Francois asked if there were any questions about the first strategy of the Economic Development Plan. No further comments. R Francois stated that the City's website needs to be completed as soon as possible. C Carlson stated that they've interviewed potential vendors to overhaul the City's website including a separate URL for Economic Development department and a decision on which vendor to use will hopefully be made within 2 weeks.

R Francois asked to discuss the second strategy of the EDP draft, Transportation. J Napolitano stated that part of the second strategy is to improve the transportation network and enhance Metra service. R Francois asked if we have a paid lobbyist. C Carlson replied in the affirmative. He stated that she was brought in for the Route 47 project to advocate with legislature and IDOT to push the project forward. R Francois stated that a goal should be to retain the lobbyist. He also asked if she works with Metra. C Carlson replied that our lobbyist works primarily with IDOT and Metra is not a current objective. He stated that she meets regularly with the Mayor and the City Manager.

R O'Connor asked if there has been any conversation about expanding Route 47 through the City before starting the segment from Huntley to Route 14. C Carlson answered that they've been in contact with IDOT but obtained no clear answer, and IDOT funded engineering studies but nothing for land acquisition and construction documents. R O'Connor stated that the Algonquin Road Bypass allows commuters to zip past downtown Algonquin which is great for commuters but not for local businesses. C Carlson stated that the bypass scenario was studied by IDOT but was not selected for further study. R Francois stated that IDOT has 100's of projects that they are looking at and we need to figure out how to get to the top of list. He added that matching funds could help move the plan along.

C Carlson stated that they hosted a meeting with several businesses along Rt. 47 to answer questions and to go over the proposed plans from IDOT. He stated that this meeting stimulated a lot of interest in the Rt. 47 project and they have been getting mixed signals from the business owners whereas some are happy with the current situation and others want to see a 6 lane highway through town. R O'Connor stated that historically people are resistant to change and we need to show real examples of how other communities benefited from additional lanes, such as increased traffic flow and more shoppers.

C Carlson stated that IDOT's options for the railroad bridge over Rt. 47 are either a roundabout at Lake Street and at McConnell Road, with no change to the bridge, or fully signalized

intersections with a brand new bridge crossing. He stated that the lighted intersections require a temporary shoe fly whereas the roundabout will save \$30 million. R O'Connor stated that it may be more cost-effective now but what about 30 years from now when we have roundabout congestion. J Napolitano stated that some business owners are for the roundabouts and some are against them. He stated that business owners are far more opposed to the raised center median because people will have to make a U-Turn to get to their businesses. C Carlson stated that everyone is supportive of some type of improvement but their real concern is how the changes will impact their businesses. Especially for those who are now just working through the economic downturn and they are concerned about how they will survive while the Rt. 47 project is being completed.

H Patel stated that most businesses along Rt. 47 were created a long time ago and quite a few of these businesses have small parking lots. He stated that loss of revenue for these businesses could be millions and it's something the City Manager's office should take seriously. C Carlson stated that they realize that the project will encroach on some parking lots and they are doing everything they can to find a solution that works for everyone. H Patel stated that the City should look at the bigger broader picture because after the expansion, if businesses are not healthy than what is the benefit.

R Francois asked why IDOT was pushing for a median. C Carlson replied that IDOT wants to eliminate the number of left turns to improve traffic flow. R Francois stated that when Crystal Lake was proposed a center median they lobbied against it and IDOT didn't put it in. The commission discussed possible solutions along Rt. 47 to improve parking. R O'Connor commented that in Rockford, IL the leadership base didn't lobby against a proposed roadway expansion and they got what was proposed. H Patel stated that people are going to want to sell their business to new owners who will not want to pay the price. R O'Connor stated that we have to look at the long term repercussions and what may happen to property values.

C Carlson stated that both proposals have pros and cons. With the roundabouts, we lose fewer businesses and less property is impacted. C Carlson stated that as far as the road itself, the State owns the right of way, we have no jurisdiction. R O'Connor stated that IDOT gave two proposed solutions. He commented that we could ask for an alternative solution. He stated that both proposed plans have significant drawbacks. He stated that it seems that this has been a main problem for the City for a very long time and still there is no solution. He stated that maybe we can lobby to the State to fund an engineering effort to study it, even to get an answer that there are no alternatives.

R Francois asked how they divert traffic when building a roundabout. C Carlson replied that they haven't gotten to that point in the planning stages yet. R O'Connor stated that it cost time to build roads and asked if we could lobby to have the construction occur over a shorter duration which may prevent some businesses from being choked off.

R Francois asked to suspend this discussion to the next meeting.

2-Economic Development Report

J Napolitano stated that Golden Rolls reopened and is doing well, UPS relocated to near the Sprint store, and Tequillaville is looking to open later this month. He also stated that the winery went to city council and received approval of a TIF agreement for funds to install sprinklers and provide handicap compliance. He stated that Harris Bank is closing its facility on Benton Street and consolidating, however they are planning to keep an ATM vestibule, but sell the building.

He also added that Taco bell is looking at sites for relocation. Several Brewpubs were contacted to see if they are willing to come to Woodstock, but they are not ready to relocate.

J Napolitano stated that he and C Carlson have met with parties interested in the former DB Hess Building and the Precision Quincy building. Building Staff has been involved to identify potential building code issues. He also stated that Bull Valley Ford is looking to expand and enhance their dealership, and are looking at sales tax sharing to help cover costs. He added that Woodstock Power Sports is looking at sites for a larger facility.

J Napolitano stated that they have upcoming events in Chicago and Las Vegas on how to attract retailers to the City. He stated that at the downtown retailers meetings they are trying to coordinate events and bring businesses together. He stated that the application is in for the Enterprise Zone although we won't know if we will get it until the end of September, 2015.

C Carlson stated that the Public House opened. He stated that they have another retail consultant coming to do a walk-through to give them ideas on the best uses for the Old Courthouse. He stated that the City finalized the agreement with train depot. Dan Hart who owns DC Cobbs is opening a multi-use facility with coffee, video gaming, bar service and a convenience store. They hope to have this up and running next month and the City is keeping the building open for commuters.

COMMISSION COMMENTS/UPDATES

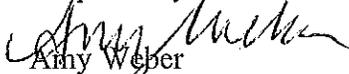
No comment

ADJOURN

Motion by H Patel, seconded by R. O'Connor to adjourn to the next Regular Meeting at 8:00AM on Tuesday, February 10, 2015. Ayes: H Patel, R Francois, R O'Connor. Nays: None. Abstentions: none. Motion carried. Meeting adjourned at 9:49AM.

Next meeting February 10, 2015

Respectfully Submitted



Amy Weber
Deputy City Clerk



Department of Community Development
121 W. Calhoun Street
Woodstock, Illinois 60098

phone 815.338.4305
fax 815.334.2269
commdevdept@woodstock-il.com
www.woodstock-il.com

Minutes

Building Board of Construction City of Woodstock

April 13th, 2015

Call to Order

A meeting of the Building Board of Construction Commission was called to order at 7:00 p.m., Thursday April 9th, 2015. Members present were, Tom LaFontaine, John Loacker, John Kohler and Mike Hill. City staff present was Dan Streit. Members not present Steve Zimmerman.

Approval of Minutes

Motion by Mike Hill, seconded by John Loaker to approve the minutes from the April 30th, 2014 meeting. All ayes, motion carried.

Agenda Item 3.

Building owners Scott McClain and Chris Dahm have requested to install an automatic and manual fire alarm system monitored by the City of Woodstock, including notification appliances provided throughout the tenant space. This request is in lieu of a fire suppression system which would be required by the City's building code amendment. The building code amendment requires any new building or any building that changes use, that is 5,000 sq. ft. or larger to have a fire suppression system. This building which is located at 1300 S Eastwood Dr. currently has no fire suppression or alarm system.

The building owners discussed how they have a tenant called Reclaimed, owned by Brent Hollenberg who would like to rent out approximately 6,000 sq. ft. of space for his furniture repair store. They repurpose older wooden furniture pieces and other wooden items like barn wood and beams. Brent will use only water based paints and finishes that are stored in a paint storage cabinet when not in use. He will also use a dust collection system at all points of dust creation.

Board members asked about exiting the building from the location because it looked as if only one exit was available. The building owners stated that they were aware of that issue and would comply with all adopted building codes and have drawings prepared by a licensed professional.

Motion by John Kohler, to approve the request to install an automatic and manual fire alarm system monitored by the City of Woodstock, in lieu of a fire suppression system. Seconded by Tom LaFontaine. All ayes, motion carried.

Adjournment

Motion by John Kohler, seconded by Mike Hill, to adjourn. All ayes, motion carried. Meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Daniel Streit
Building Inspector
City of Woodstock



Department of Public Works
326 Washington Street
Woodstock, Illinois 60098

815/338-6118 ♦ Fax 815/334-2263
awilson@woodstockil.gov
www.woodstockil.gov

To: Roscoe Stelford, City Manager

From: Alan E. Wilson, City Engineer

Re: Approval of a Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code for Appropriating Motor Fuel Tax Funds

Date: April 27, 2015

The State of Illinois collects a specific tax with the purchase of gasoline which is to be used for highway maintenance and transportation improvements. This Motor Fuel Tax (MFT) is distributed to state agencies, municipalities, counties, townships, other road jurisdictions, and special transportation projects as allowed under the State of Illinois' current revenue-sharing formula. In order to utilize these distributed funds, the City must follow specific guidelines and regulations established by the State of Illinois and administered by the Illinois Department of Transportation (IDOT). This requires specific action by the City each year to allocate the MFT funds and to submit a request to the State for their approval. This is accomplished with the attached Resolution, which, when approved by the City and State, will allow the use of \$677,000 of MFT funds during FY15/16.

The appropriation of \$677,000 is consistent with the approved Motor Fuel Tax Fund FY15/16 Budget. Proposed expenditures include service to maintain traffic controls, street lighting, crack sealing, pavement marking, equipment rental to remove and haul snow, and ice control material.

This Resolution does not include approval of any specific maintenance expense or construction contract. City Council approval will be required in the future to authorize specific expenditures and award construction contracts. However, the City must first receive IDOT approval of this appropriation request. The only action being requested at this time is the approval of the appropriation of MFT funds for FY15/16.

It is recommended that the City Council approve the attached Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code, identified as Document No. 2, which appropriates \$677,000 of Motor Fuel Tax funds from May 1, 2015 through April 30, 2016.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager



Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code

BE IT RESOLVED, by the Council of the City of Woodstock, Illinois, that there is hereby appropriated the sum of \$677,000.00 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from May 1, 2015 to April 30, 2016.

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Cindy Smiley, Chief Deputy Clerk in and for the City of Woodstock, County of McHenry

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Council at a meeting on May 5, 2015

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 5th day of May, 2015.

(SEAL) City Clerk

Approved
Regional Engineer
Department of Transportation
Date



Department of Public Works
326 Washington Street
Woodstock, Illinois 60098

815/338-6118 ♦ Fax 815/334-2263
awilson@woodstockil.gov
www.woodstockil.gov

To: Roscoe Stelford, City Manager

From: Alan E. Wilson, City Engineer

Re: Approval of an Ordinance Amending the Woodstock City Code to add a “No Parking Place” along the South side of Kimball Avenue from the West Right-of-Way line of Lake Avenue to a point 127’ to the West

Date: April 28, 2015

The Community Relations Representative for Pace Bus has requested that the City designate a “No Parking Place” in front of their bus shelter which is currently located on the south side of Kimball Avenue immediately west of Lake Avenue. There are existing parking places in front of and immediately adjacent to their new bus shelter. This does not allow the bus to safely pull over to the bus shelter. The Pace Bus transportation engineer has requested approximately 100’ clear space be provided in front of the shelter to allow Pace buses to pass by the existing parking spaces and then pull in and properly align themselves with the shelter. This will result in the removal of four (4) parking spaces on the South side of Kimball Avenue.

It is recommended that the attached Ordinance, identified as Document No. 3, be approved which adds a “No Parking Place” along the South side of Kimball Avenue from the West Right-of-Way line of Lake Avenue to a point 127’ to the West.



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager

ORDINANCE NO. 15-O-____

AN ORDINANCE PROVIDING FOR AN AMENDMENT TO THE CITY CODE OF THE CITY OF WOODSTOCK, MCHENRY COUNTY, ILLINOIS PROVIDING FOR THE REVISION OF CERTAIN TRAFFIC REGULATIONS

WHEREAS, it is an appropriate exercise of the police powers of the City of Woodstock, McHenry County, Illinois to regulate and restrict parking and the movement of traffic on City streets; and

WHEREAS, the City of Woodstock has previously established certain parking regulations and designated specific locations as “No Parking Places;” and

WHEREAS, the City of Woodstock has determined that it is reasonable and appropriate to revise the regulations limiting and controlling on street parking along various streets within the City of Woodstock; and

WHEREAS, it is necessary and desirable to amend those regulations from time to time to add specific locations as “No Parking Places.”

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Woodstock, McHenry County, Illinois as follows:

Section One. That Title 5, Chapter 3, Section 7 – “Schedule VII No Parking Places” of the Woodstock City Code is hereby amended by adding the following location.

<u>Street</u>	<u>Side</u>	<u>From</u>	<u>To</u>
Kimball Avenue	South	West right-of-way line of Lake Avenue	127’ to the West

Section Two. That the Public Works Department is hereby authorized and directed to place appropriate signs authorized by this Ordinance.

Section Three. That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section Four. That this Ordinance shall be known as Ordinance No. _____ and shall be in full force and effect after its passage, approval, and publication as is required by law.

PASSED by the City Council of the City of Woodstock, McHenry County, Illinois and approved this 5th day of May, 2015.

Ayes:

Nays:

Abstentions:

Absentees:

Brian Sager Ph.D., Mayor

Attest: _____
City Clerk



Department of Public Works
326 Washington Street
Woodstock, Illinois 60098

phone 815.338.6118
fax 815.334.2263
jvanlanduyt@woodstockil.gov
www.woodstockil.gov

To: Roscoe Stelford, City Manager

From: Jeff Van Landuyt, Assistant Public Works Director

Re: **Approval of Ordinances for Temporary Traffic Regulations for 2015 Special Events**

Date: April 28, 2015

The City of Woodstock has a long-standing tradition of supporting local community organizations and special events (e.g. this year will mark the 46th annual Fair Diddley[®] Craft Show in the Woodstock Square). Along with these established events come requests for new events as demonstrated with the addition of Oktoberfest and Girls on the Run 5K in 2013. The variety and diversity of these events provide fun and educational venues for the City's residents, they are a destination for non-residents, and they raise funds that benefit the local population and those in surrounding communities.

There is no way of measuring the exact benefit that these community events provide to residents and the business community, but these events draw large numbers of new people to Woodstock each year and provide residents with a diverse variety of entertainment and activities that help to make Woodstock unique. These events bring tourism to the City, help build neighborly relationships within the community, and showcase the community while at the same time providing a boost to the local economy.

One way that the City supports these events is to enact temporary traffic regulations in areas where an event is to be held in order to make the area safe and protect residents, motorists, and event patrons. The following events have received approval from the City Council in past years and in 2015 there are no significant changes proposed. However, an ordinance authorizing specific traffic regulations for a limited time period does need annual review and approval. Event organizers are requesting, and the City staff concurs, that the following temporary ordinances would benefit the administration of each of the following special events:

GIRLS ON THE RUN 5K OF NORTHWEST ILLINOIS (Sunday, May 17, 2015)

Girls on the Run of Northwest Illinois hosted their first 5K here in Woodstock in 2013 with the support and approval of the City Council and City Administration. The course that the organizers



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used was identical to the one that the Family Health Partnership uses for their Care4 Breast Cancer Run/Walk. In order to accommodate this event and maintain the safety of all involved, a temporary no parking ordinance for the streets along the route of the course is being submitted for approval.

MEMORIAL DAY PARADE (Monday, May 25, 2015)

The Woodstock Jaycees and Woodstock VFW Post 5040 once again will sponsor a community parade and ceremony on Memorial Day. In order to accommodate this event, temporary traffic regulations are appropriate to close streets, set up viewing areas, and to accommodate a staging area for the parade participants.

D.C. COBB'S MUSICFEST (Saturday, June 20, 2015)

2015 will mark the 6th consecutive year that the City has granted D.C. Cobb's permission to hold an event in the downtown. This event will take place on Benton Street, between E. Judd Street and the railroad tracks with Benton Street closed to the public on the scheduled day of the event. All activities associated with this event will take place within the Benton Street right-of-way. Typically, Musicfest begins at 12:00 p.m. noon on Saturday w/ parking regulations being imposed at 6:00 a.m. to allow for setup and preparation. Parking regulations would remain in place until 6:00 a.m. on Sunday, June 21, 2015 to allow time for cleanup and removal of equipment used for the event.

REMEMBER OUR HEROES CAR SHOW (Saturday, June 27, 2015)

Woodstock VFW Post 5040 plans to host a car show again in 2015. With the exception of 2013, this has been an annual event that was supported and approved by the City Council and City Administration. The car show is held in the VFW parking lot immediately adjacent to the Post building on Throop Street. In order to provide additional space for the display of cars and to provide a safe environment for spectators, VFW Post 5040 requests the temporary use of the City parking lot east of Throop Street and south of the VFW Post. There is no other approval necessary for this event other than the approval of an ordinance authorizing specific temporary traffic regulations related to the use of the Throop Street Parking Lot.

FOURTH OF JULY (Saturday, July 4, 2015)

To provide for the safe movement of both pedestrians and vehicular traffic in and out of Emricson Park for the annual fireworks display, one-day parking regulations within the park and along area streets are needed. These one-day parking regulations prevent cars from parking along the edge of the streets and roads (which could result in traffic obstructions), keep key areas within the park open and clear for traffic flow and emergency vehicles, and provide safe walking routes for the pedestrians. Both the Woodstock Police Department and the Woodstock Fire/Rescue District believe that these parking restrictions are beneficial and should be continued.

McHENRY COUNTY FAIR (Wednesday, August 5, 2015 through Monday, August 10, 2015)

Although the fair is held outside of the City Limits, the event does impact City streets. Previously the City has established temporary parking regulations on City streets near the fairgrounds to reduce traffic congestion, to maintain appropriate access for emergency vehicles, and to provide for the safe movement of both pedestrians and motorists.



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It is recommended that the following Ordinances establishing certain temporary parking and traffic regulations for special events during 2015 be adopted. The scope and location of the Ordinances for 2015 are the same as authorized in the past.

Ordinance identified as Document No. 4 establishing temporary parking restrictions for the Girls on the Run 5K of Northwest Illinois on Sunday, May 17, 2015.

Ordinance identified as Document No. 5 establishing temporary traffic and parking restrictions for the annual Memorial Day parade and ceremony on Monday, May 25, 2015.

Ordinance identified as Document No. 6 establishing temporary traffic and parking restrictions for D.C. Cobb's Musicfest on Saturday, June 20, 2015 and Sunday, June 21, 2015.

Ordinance identified as Document No. 7 establishing temporary traffic and parking restrictions for the VFW Remember Our Heroes Car Show on Saturday, June 27, 2015.

Ordinance identified as Document No. 8 establishing certain temporary parking restrictions in and near Emricson Park on Saturday, July 4, 2015.

Ordinance identified as Document No. 9 establishing certain temporary parking restrictions for the McHenry County Fair from Wednesday, August 5, 2015 thru Monday, August 10, 2015.

The review and approval for other special events to be held during 2015 will be presented at a later date as needed.

c: Mark Miller
Chief Lowen
Chief Webster
Fair Association
Woodstock Jaycees
Woodstock VFW
D.C. Cobbs
Girls on the Run of Northwest Illinois



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager



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ORDINANCE NO. 15-O-_____

**AN ORDINANCE IMPOSING CERTAIN TEMPORARY PARKING RESTRICTIONS
FOR THE GIRLS ON THE RUN 5K
IN THE CITY OF WOODSTOCK, MCHENRY COUNTY, ILLINOIS
ON MAY 17, 2015**

WHEREAS, Raffel Road, Haydn Street, Sweetwater Drive, Roger Road, Manke Lane, and Ware Road are public thoroughfares in the CITY OF WOODSTOCK, McHenry County, Illinois; and,

WHEREAS, it is an appropriate exercise of the police power of the CITY OF WOODSTOCK, McHenry County, Illinois to limit, regulate or otherwise control parking along said access drive and public streets in order to reduce hazards.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois as follows:

Section One. That there is hereby imposed the following parking restrictions which shall be in effect from 5:00 a.m., to 1:00 p.m., on May 17, 2015:

<u>Location</u>	<u>Restriction</u>
Both sides of Raffel Road from Woodstock North High School to Manke Lane	No Parking - Tow Away Zone
Both sides of Haydn Street from Raffel Road to Ware Road	No Parking - Tow Away Zone
Both sides of Sweetwater Drive From Ware Road to Roger Road	No Parking - Tow Away Zone
Both sides of Roger Road from Sweetwater Drive to Manke Lane	No Parking – Tow Away Zone
Both sides of Manke Lane from Roger Road to Raffel Road	No Parking – Tow Away Zone

Both sides of Ware Road
30' east and west of the Haydn Street
right-of-way line

No Parking – Tow Away Zone

Section Two. That the Department of Public Works and its Director are hereby authorized and directed to place appropriate signs in the above designated areas to denote the parking restrictions herein established.

Section Three. That all ordinances or parts of ordinances in conflict are hereby repealed to the extent of such conflict.

Section Four. That this ordinance shall be known as Ordinance No. _____ and shall be in full force and effect from and after its passage, approval and publication as is required by law.

PASSED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois and approved this 5th day of May, 2015.

Ayes:
Nays:
Abstentions:
Absentees:

Brian Sager, Ph.D., Mayor

Attest:

City Clerk

ORDINANCE NO. 15-O-_____

**AN ORDINANCE IMPOSING CERTAIN TEMPORARY TRAFFIC RESTRICTIONS
AND PARKING RESTRICTIONS FOR
THE ANNUAL MEMORIAL DAY PARADE
IN THE CITY OF WOODSTOCK ON MONDAY, MAY 25, 2015**

WHEREAS, Calhoun Street and Tryon Street are public streets in the City of Woodstock; and

WHEREAS, the parking lots at the south westerly corner of Dean Street and Calhoun Street and on the east side of the Woodstock City Hall are provided for general public use; and

WHEREAS, the City of Woodstock has determined that it is an appropriate use of said public parking lots, streets and public rights-of-way to close said streets and lots to all through traffic and to all parking on Monday, May 25, 2015 in order to hold an event and parade open to the general public as part of the annual Memorial Day services.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Woodstock, McHenry County, Illinois as follows:

Section One. There are hereby imposed the following parking restrictions which shall be in effect from 5:00 a.m. to 1:00 p.m. on May 25, 2015:

<u>LOCATION</u>	<u>RESTRICTION</u>
Calhoun/Dean parking lot	No Parking – Tow Away Zone
City Hall (east side) parking lot	Streets and parking lots to be closed
Calhoun Street–Hayward to Throop [Throop St. to be maintained as thru street]; Throop to Dean [Dean St. to be maintained as thru Street]; Dean to Jefferson	for public access
Tryon Street-W. Jackson to South [South St. to be maintained as thru street]; South to Dean	

Section Two. That the Department of Public Works and its Director are hereby authorized and directed to place appropriate signs in the above designated locations to denote the parking restrictions herein established.

Section Three. That all Ordinances or parts of Ordinances in conflict are hereby repealed to the extent of such conflict.

Section Four. That this Ordinance shall be known as Ordinance No. _____ and shall be in full force and effect from and after its passage, approval, and publication as is required by law.

PASSED by the City Council of the City of Woodstock, McHenry County, Illinois and approved this 5th day of May, 2015.

Ayes:

Nays:

Abstentions:

Absentees:

Brian Sager, Ph.D., Mayor

Attest: _____

City Clerk

ORDINANCE NO. 15-O- ____

**AN ORDINANCE IMPOSING CERTAIN TEMPORARY TRAFFIC AND PARKING
RESTRICTIONS FOR MUSICFEST IN THE CITY OF WOODSTOCK,
McHENRY COUNTY, ILLINOIS ON
SATURDAY, JUNE 20, 2015 AND SUNDAY, JUNE 21, 2015**

WHEREAS, it is an appropriate exercise of the police power of the CITY OF WOODSTOCK, McHenry County, Illinois, to regulate traffic on City streets; and to otherwise control parking along public streets to reduce hazards.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

Section One. That there are hereby imposed the following parking restrictions, which shall be in effect from 6:00 a.m. on Saturday, June 20, 2015 through 6:00 a.m. on Sunday, June 21, 2015:

<u>Location</u>	<u>Restriction</u>
Benton Street, E. Judd Street to the railroad tracks	No Parking - Tow Away Zone

Section Two. That the Public Works Department and its Director are hereby authorized and directed to place the appropriate signs authorized by these temporary traffic regulations.

Section Three. That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section Four. That this ordinance shall be known as Ordinance No. _____ and shall be in full force and effect from and after its passage and approval.

Passed by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois, and approved this 5th day of May, 2015.

Ayes:

Nays:

Abstentions:

Absentees:

Brian Sager, Ph.D., Mayor

Attest: _____
City Clerk

ORDINANCE NO. 15-O-____

AN ORDINANCE IMPOSING CERTAIN TEMPORARY TRAFFIC AND PARKING RESTRICTIONS IN THE THROOP STREET PARKING LOT FOR THE REMEMBER OUR HEROES CAR SHOW IN THE CITY OF WOODSTOCK ON SATURDAY, JUNE 27, 2015

WHEREAS, the Throop Street parking lot located along the easterly side of Throop Street is designated for public use; and

WHEREAS, the City of Woodstock has determined that it is an appropriate use of this parking lot for Woodstock VFW Post 5040 to close the parking lot to all parking on Saturday, June 27, 2015 to hold an event open to the general public.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Woodstock, McHenry County, Illinois as follows:

Section One. There is hereby imposed the following parking restrictions which shall be in effect from 6:00 a.m., Saturday, June 27, 2015 to 12:01 a.m. on Sunday, June 28, 2015.

<u>LOCATION</u>	<u>RESTRICTION</u>
Throop Street public parking lot - along the east side of Throop Street between Church St. and Judd St.	No Parking Parking lot to be closed for public access.

Section Two. That the Department of Public Works and its Director are hereby authorized and directed to place appropriate signs in the above designated locations to denote the parking restrictions herein established.

Section Three. That all Ordinances or parts of Ordinances in conflict are hereby repealed to the extent of such conflict.

Section Four. That this Ordinance shall be known as Ordinance No. _____ and shall be in full force and effect from and after its passage, approval and publication as is required by law.

PASSED by the City Council of the City of Woodstock, McHenry County, Illinois and approved this 5th day of May, 2015.

Ayes:

Nays:

Abstentions:

Absentees:

Brian Sager, Ph.D., Mayor

Attest: _____
City Clerk

ORDINANCE NO. 15-O-___

**AN ORDINANCE IMPOSING CERTAIN TEMPORARY PARKING RESTRICTIONS
IN THE CITY OF WOODSTOCK, MCHENRY COUNTY, ILLINOIS
ON SATURDAY, JULY 4, 2015**

WHEREAS, the main access drive in Emricson Park is a public way within the CITY OF WOODSTOCK, McHenry County, Illinois; and,

WHEREAS, South Street, Jackson Street, Duvall Drive, and Tara Drive are public thoroughfares in the CITY OF WOODSTOCK, McHenry County, Illinois; and,

WHEREAS, it is an appropriate exercise of the police power of the CITY OF WOODSTOCK, McHenry County, Illinois to limit, regulate or otherwise control parking along said access drive and public streets in order to reduce hazards.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois as follows:

Section One. That there are hereby imposed the following parking restrictions which shall be in effect from 12:01 a.m., to 11:50 p.m., on July 4, 2015:

<u>Location</u>	<u>Restriction</u>
All designated spaces along the north and east side of the main access drive in Emricson Park	No Parking - Tow Away Zone
South Street parking lot, in Emricson Park	No Parking - Tow Away Zone
Both sides of South Street from Hill Street west to US Route 14	No Parking - Tow Away Zone

<u>Location</u>	<u>Restriction</u>
Both sides of Tara Drive from south right-of-way line of South Street to 300' to the south	No Parking - Tow Away Zone
Both sides of Jackson Street from Hill Street west to US Route 14	No Parking - Tow Away Zone
Both sides of Duvall Drive from South Street, then to the north clockwise to 798 Duvall	No Parking – Tow Away Zone
West side of Duvall Drive from 798 Duvall Drive, then south to South Street	No Parking – Tow Away Zone

Section Two. That the Department of Public Works and its Director are hereby authorized and directed to place appropriate signs in the above designated areas to denote the parking restrictions herein established.

Section Three. That all ordinances or parts of ordinances in conflict are hereby repealed to the extent of such conflict.

Section Four. That this ordinance shall be known as Ordinance No. _____ and shall be in full force and effect from and after its passage, approval and publication as is required by law.

PASSED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois and approved this 5th day of May, 2015.

Ayes:
Nays:
Abstentions:
Absentees:

Brian Sager, Ph.D., Mayor

Attest:

City Clerk

ORDINANCE NO. 15-O-_____

**AN ORDINANCE IMPOSING CERTAIN TEMPORARY RESTRICTIONS
ON PARKING ON VARIOUS PUBLIC STREETS IN THE CITY OF WOODSTOCK,
McHENRY COUNTY, ILLINOIS ON
WEDNESDAY, AUGUST 5, 2015 THROUGH MONDAY, AUGUST 10, 2015**

WHEREAS, it is an appropriate exercise of the police power of the CITY OF WOODSTOCK, McHenry County, Illinois, to regulate traffic on City streets; and to otherwise control parking along public streets to reduce hazards.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

Section One. That there are hereby imposed the following parking restrictions, which shall be in effect from 8:00 a.m. on Wednesday, August 5, 2015 until 8:00 a.m. on Monday, August 10, 2015:

<u>Location</u>	<u>Restriction</u>
Both sides of Country Club Road From Illinois Route 47 to Zimmerman	No Parking - Tow Away Zone
Both sides of Leah Lane From Country Club Rd. to Zimmerman	No Parking - Tow Away Zone
Both sides of Zimmerman Road From Country Club Rd. to Leah Lane	No Parking - Tow Away Zone

Section Two. That the Public Works Department and its Director are hereby authorized and directed to place the appropriate signs authorized by these temporary traffic regulations.

Section Three. That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section Four. That this ordinance shall be known as Ordinance No. _____ and shall be in full force and effect from and after its passage and approval.

Passed by the City Council of the CITY OF WOODSTOCK, McHenry County, Illinois, and approved this 5th day of May, 2015.

Ayes:

Nays:

Abstentions:

Absentees:

Brian Sager, Ph.D., Mayor

Attest: _____
City Clerk



phone 815.338.4305
fax 815.334.2267
commdevdept@woodstockil.gov
www.woodstockil.gov

MEMORANDUM

April 27, 2015

To: Roscoe C. Stelford III, City Manager

From: Jim Kastner, Planning & Zoning Administrator

UNIFIED DEVELOPMENT ORDINANCE AMENDMENTS PERTAINING TO HOME OCCUPATIONS AND HOME FOOD PRODUCTION

Over the past several years, the City has received a number of inquiries from individuals interested in preparing food (*predominantly baked goods*) within their homes in order to sell at off-site locations either as a business activity or as a way of assisting with church, school, or similar organizational fundraising efforts. This activity has not been allowed since it would conflict with Woodstock's home occupation standards. It would also violate McHenry County Health Department regulations and could not be allowed unless a kitchen within one's residence met or complied with the County's commercial kitchen standards. In most instances, this prohibited individuals from legally preparing items in their homes for sale at farmer's market venues or fundraising events.

In 2012 the Illinois Cottage Food Operation Act (*410 ILCS 625/4*) was adopted into law as part of the Illinois Food Handling Regulation Enforcement Act (*410 ILCS 625*) and allowed certain food items prepared in home kitchens to be sold at local farmer's markets. Types of food allowed included items considered "not potentially dangerous," such as baked goods, jams, jelly, preserves, dry herbs and herb blends. The sale of these items had to be by the owner of a home or a family member, and could only occur at farmer's markets.

In 2014 the Illinois Food Handling Regulation Enforcement Act was amended to address "home kitchen operations" and defined such an activity as:

a person who produces or packages non-potentially hazardous food in a kitchen of that person's primary domestic residence for direct sale by the owner or family member, or for sale by a religious, charitable, or nonprofit organization, stored in the residence where the food is made.

This language allows a “home kitchen operation” to occur only if it is within a municipality, township, or county where the direct sale of food items prepared in a home kitchen is allowed by local ordinance. As a result of this amendment, there is now a means whereby the preparation and off-site sale of non-hazardous food can be authorized. Furthermore, sales activity is no longer restricted just to a farmer’s market, but can now be sold at fundraising events for local churches, schools, and civic organizations.

McHenry County’s Unified Development Ordinance, which was adopted on October 22, 2014, contains specific language whereby a “home kitchen operation” is allowed as a home occupation and prepared food items can be sold off-site if they comply with applicable State laws and regulations. As a result, unincorporated areas are able to operate a home kitchen and sell food prepared in the home under certain provisions. The County Unified Development Ordinance, however, does not apply in local municipalities.

In order for home kitchen operations to occur in Woodstock, the Unified Development Ordinance will have to be amended by changing its home occupation standards and regulations. Woodstock does not currently allow food preparation activity as a home occupation and in fact specifically prohibits food preparation businesses as home occupations.

Based on interest expressed to the City, as well as the above referenced changes in State law and the language contained in McHenry County’s Unified Development Ordinance, it is proposed that the City adopt regulations which will allow home kitchen facilities to exist in a way that responds to the public interest, that is similar to and compatible with those of the County, and that at the same time allows for sanitary and health-related oversight on a case-by-case basis.

It is proposed that the Unified Development Ordinance be amended by adding a definition of the term “home food processing use” and by allowing such a use as a home occupation. A copy of the City’s existing home occupation standards, along with the standards as proposed to be changed, is attached, as well as correspondence from a member of the community expressing support for the amendment.

The Plan Commission conducted a public hearing on the proposed changes to the City’s Unified Development Ordinance on April 23, 2015. After the conclusion of the hearing, at which there were no public comments, the Commission recommended (6 yes and 1 no) that the City Council approve the referenced amendments. An abridged copy of the minutes from this meeting is attached.

If the City Council supports the changes in the home occupation regulations and agrees with the Plan Commission’s action, then it is recommended that Document Number 10, consisting of An Ordinance Amending Chapter 2 “Definitions” and Section 7B.3.3 “Home Occupations” of Woodstock’s Unified Development Ordinance be approved.



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager

UNIFIED DEVELOPMENT ORDINANCE

Existing Language

Chapter 2 Home Occupation, Home Based Business: shall mean a business, profession, occupation or trade conducted for pecuniary gain entirely within a residential building.

7B.3.3 Home Occupations

The home occupation regulations set forth herein are intended to allow residents to engage in customary home based business activities, while ensuring that such home businesses will not be detrimental to the character and livability of the surrounding area. The home occupation regulations establish applicable performance standards rather than detailed lists of allowed home occupations. Uses that comply with all of the standards of this subsection will be allowed as home occupations unless they are specifically prohibited or unless such home occupation constitutes an obvious risk to the public, health, safety, and welfare. Determination as to whether or not an activity constitutes a home occupation shall be made by the Community Development Director and a home occupation may not commence until such a determination has been made. A home occupation shall be subject to the following standards:

- A. A home occupation must be clearly incidental to the use of the dwelling as a residence and shall occupy no more than 25 percent of the gross floor area of the principal dwelling unit or 500 square feet, whichever is less.
- B. The operator of a home occupation shall be a full-time permanent resident of the dwelling unit. The home occupation may employ no more than one person who does not reside on the premises.
- C. No signs advertising the business or occupation are permitted.
- D. All activities and storage areas associated with home occupations must be conducted and located indoors.
- E. The following uses are prohibited from being a home occupation:
 1. Any type of repair, assembly, or storage of vehicles or equipment with internal combustion engines (*such as motor vehicles, motorcycles, scooters, snowmobiles, outboard marine engines, lawn mowers, chain saws and similar equipment*), or of large appliances (*such as washing machines, dryers, and refrigerators*), or any other work related to automobiles and their parts is prohibited as a home occupation.
 2. Dispatch centers, where employees come to the site to be dispatched to other locations, are not allowed as home occupations.
 3. Animal care or boarding facilities, including animal hospitals, grooming businesses, kennels, public stables and all other types of animal boarding and care facilities, are prohibited as a home occupation.
 4. Medical or dental offices are prohibited as a home occupation.
 5. Food service businesses, including all types of commercial restaurants and food catering operations, are prohibited as a home occupation.

6. Wholesale or retail sales of goods or merchandise shall not occur on the premises and no stock in-trade shall be sold upon the premises.

F. Exterior Appearance and Structural Alterations.

1. There shall be no special internal or external structural alterations or construction features, either permanent or temporary, to the dwelling or accessory structure, nor the installation of special equipment to walls, floors or ceilings, which would change the residential character of the dwelling or accessory structure. Any indoor storage, construction, alterations, or electrical or mechanical equipment used shall not change the fire rating of the structure. Separate exterior entrances to the building shall not be added to the residence for the sole use of the home occupation.
2. There shall not be any changes in the site on which the home occupation is conducted that will make the dwelling appear less residential in nature or function, including but not limited to such prohibited exterior alterations as construction of parking lots, paving of required setbacks, or the adding of commercial exterior lighting. Parking shall occur on driveways only and shall be sufficient for home occupation customers and clientele.
3. Home occupations involving the care of children may locate outdoor play equipment only in the rear yard of the residence.
4. Home occupations may include the provision of barbering, cosmetology, or similar personal service uses.

- G. Delivery or pick-up of supplies or products associated with home occupations are allowed only between 8 a.m. and 8 p.m. Vehicles used for delivery and pick-up are limited to those normally servicing residential neighborhoods.

- H. Home occupations shall not create any odor, vibration, noise, electrical interference or fluctuation in voltage that is perceptible beyond the lot line of the lot upon which the home occupation is conducted. No hazardous substances may be used or stored in conjunction with a home occupation. If any home occupation becomes dangerous or unsafe, or presents a safety hazard to the public or to adjacent or nearby properties, residents, or business, the Community Development Director may require that the home occupation immediately be made safe or that it cease.

UNIFIED DEVELOPMENT ORDINANCE

Proposed Language is Underlined and in Bold

Chapter 2

Home Occupation, Home Based Business: shall mean an occupation, profession, activity or use by an occupant of their residence that (1) is conducted for pecuniary gain entirely within a residential building, (2) is clearly customary, incidental and secondary to the use of such building for residential dwelling purposes, and (3) does not alter the exterior of the property or affect the residential character of the immediate neighborhood.

Home Food Processing Use: shall mean a home occupation involving the preparation, processing, canning or packaging of food products, and shall include

- commercial kitchens (subject to the Sanitary Food Preparation Act [410 ILCS 650] and Article IV of the McHenry County Public Health Ordinance) and
- home kitchens (subject to the Food Handling Regulation Enforcement Act sections for “Home Kitchen Operations” [410 ILCS 625/3.4] and “Cottage Food Operations” [410 ILCS 625/4]).

7B.3.3 Home Occupations

The home occupation regulations set forth herein are intended to allow residents to engage in customary home based business activities, while ensuring that such home businesses will not be detrimental to the character and livability of the surrounding area. The home occupation regulations establish applicable performance standards rather than detailed lists of allowed home occupations. Uses that comply with all of the standards of this subsection will be allowed as home occupations unless they are specifically prohibited or unless such home occupation constitutes an obvious risk to the public, health, safety, and welfare. Determination as to whether or not an activity constitutes a home occupation shall be made by the Community Development Director and a home occupation may not commence until such a determination has been made. A home occupation shall be subject to the following standards:

- A. A home occupation is an accessory use and shall be clearly incidental and secondary to the principal use of the property, and shall occupy no more than 25 percent of the gross floor area of the principal dwelling unit or 500 square feet, whichever is less.
- B. The operator of a home occupation shall be a full-time permanent resident of the dwelling unit. The home occupation may employ no more than one person who does not reside on the premises.
- C. No signs advertising the business or occupation are permitted.
- D. All activities and storage areas associated with home occupations must be conducted and located indoors.
- E. The following uses are prohibited from being a home occupation:
 1. Any type of repair, assembly, or storage of vehicles or equipment with internal combustion engines (*such as motor vehicles, motorcycles, scooters, snowmobiles, outboard marine engines, lawn mowers, chain saws*

and similar equipment), or of large appliances (*such as washing machines, dryers, and refrigerators*), or any other work related to automobiles and their parts is prohibited as a home occupation.

2. Dispatch centers, where employees come to the site to be dispatched to other locations, are not allowed as home occupations.
3. Animal care or boarding facilities, including animal hospitals, grooming businesses, kennels, public stables and all other types of animal boarding and care facilities, are prohibited as a home occupation.
4. Medical or dental offices are prohibited as a home occupation.
5. **Commercial restaurants and dining establishments are prohibited as a home occupation. This prohibition, however, shall not apply to a "home food processing use" as defined herein.**
6. Home occupations shall comply with all applicable federal, state, county, and municipal regulations, including all McHenry County Department of Health regulations.
7. Wholesale or retail sales of goods or merchandise shall not occur on the premises and no stock in-trade shall be sold upon the premises.

F. Exterior Appearance and Structural Alterations.

1. There shall be no special internal or external structural alterations or construction features, either permanent or temporary, to the dwelling or accessory structure, nor the installation of special equipment to walls, floors or ceilings, which would change the residential character of the dwelling or accessory structure. Any indoor storage, construction, alterations, or electrical or mechanical equipment used shall not change the fire rating of the structure. Separate exterior entrances to the building shall not be added to the residence for the sole use of the home occupation.
2. There shall not be any changes in the site on which the home occupation is conducted that will make the dwelling appear less residential in nature or function, including but not limited to such prohibited exterior alterations as construction of parking lots, paving of required setbacks, or the adding of commercial exterior lighting. Parking shall occur on driveways only and shall be sufficient for home occupation customers and clientele.
3. Home occupations involving the care of children may locate outdoor play equipment only in the rear yard of the residence.
4. Home occupations may include the provision of barbering, cosmetology, or similar personal service uses.

G. Delivery or pick-up of supplies or products associated with home occupations are allowed only between 8 a.m. and 8 p.m. Vehicles used for delivery and pick-up are limited to those normally servicing residential neighborhoods.

H. Home occupations shall not create any odor, vibration, noise, electrical interference or fluctuation in voltage that is perceptible beyond the lot line of the lot upon which the home occupation is conducted. No hazardous substances may be used or stored in conjunction with a home occupation. If any home occupation becomes dangerous or unsafe, or presents a safety hazard to the public or to adjacent or nearby properties, residents, or business, the Community Development Director may require that the home occupation immediately be made safe or that it cease.

Hello Jim –

I work for McHenry County Planning and Development, but am also a resident of the City of Woodstock. Last summer, the State of Illinois had passed the Home Kitchen law, which I'm sure you are aware of. After speaking with Patricia Nomm in our Health Department, I was made aware that the unincorporated areas of McHenry County are able to operate a home kitchen and sell food prepared in the home under certain provisions, due to the adoption of our Unified Development Ordinance. But many of the municipalities have still not followed suit and allowed for this. Ms. Nomm indicated awhile back that she would be sending out letters to the municipalities to mention the passing of the law and encourage them to also pass Ordinances that would allow for home kitchens in their jurisdictions. I'm not sure if you received this letter yet, but I wanted to follow up to see where the City is in this process. Kim Kolner from our office had been in touch with Joe Napolitano a few months ago, and he indicated that there may be interest with the City adopting such an ordinance.

I bake cupcakes, and want desperately to be able to make a little extra money by selling them. I've had a lot of interest for people wanting to purchase, but I of course want to make sure I'm doing this legally. I've been waiting for over 2 years for this, so I'm just a little anxious! ☹ Money's tight, and this would help so much to have the ability to make a little extra money from home. I've got a 14 month old, so getting another job outside of the house is not really an option for us. If there is anything I should do or someone I should contact to help this move along, I'd be happy to. Or if you need a cupcake sample, let me know! ☺

Please let me know when you have a chance what your thoughts are on this and what the status is on this.

Thank you so much!

Kim (*Scharlow*)

**CITY OF WOODSTOCK
PLAN COMMISSION MINUTES (ABRIDGED)**

April 23, 2015 - City Council Chambers

The regular meeting of the Woodstock Plan Commission was called to order at 7:00 PM by Chairwoman Katherine Parkhurst on Thursday, April 23, 2015 in the Council Chambers at City Hall. A roll call was taken.

PLAN COMMISSION MEMBERS PRESENT: J. Porter, Darrell Moore, William Clow, Steve Gavers, Doreen Paluch, Erich Thurow, and Chairwoman Katherine Parkhurst.

PLAN COMMISSION MEMBERS ABSENT: R. Horrell, Don Fortin.

STAFF PRESENT: Planning & Zoning Administrator Jim Kastner and City Planner Nancy Baker

OTHERS PRESENT: City Attorney Carlos Arevalo

NEW BUSINESS

- **Public Hearing - Amendment of Chapter 2 and Section 7B.3.3 of the Woodstock Unified Development Ordinance in order to allow “home kitchens” as a Home Occupation.**

CALL ROLL: Chairwoman Parkhurst opened the Public Hearing at 7:29 PM. A roll call was taken and it was determined that a quorum of the Plan Commission was present.

Jim Kastner advised the Commission that the City has received interest from local residents about preparing food within their homes to sell at off-site locations either as a business activity or as a way of assisting with community fund raising activities. This activity has not been allowed since it violates Woodstock’s home occupation standards and was previously in conflict with McHenry County Health Department regulations. He stated, however, that because of recent changes to the Illinois Cottage Food Operation Act and the Illinois Food Handling Regulation Enforcement Act “home kitchen operations” can occur if located in a municipality, township, or county where the direct sale of goods prepared in a home kitchen is allowed by ordinance. Because of this amendment, there is now a way whereby the preparation and off-site sale of non-hazardous food can be authorized, and sales activity can now occur at fund-raising events for local churches, schools, and civic organizations.

Mr. Kastner noted that the McHenry County Unified Development Ordinance (UDO) contains specific language whereby a “home kitchen operation” is allowed as a home occupation and prepared food items can be sold off-site if they comply with applicable State laws and regulations. As a result of this, unincorporated areas can operate a home kitchen and sell food prepared in the home under certain provisions. Since this doesn’t apply in the City, it is proposed that the Woodstock UDO be amended to allow it in a way similar to how it is regulated in the County.

D. Paluch referred to the State laws and the prohibition on preparing potentially hazardous food, and that as a matter of enforcement, thought that the State's requirements needed to be conveyed to individuals engaged in this type of home occupation. She stated that she was not opposed to the concept of home kitchens being allowed, but was concerned about food quality and sanitation, and potential liability if people are not fully informed of their obligations.

When questioned as to how McHenry County administers this regulation, D. Moore commented that the County had originally considered requiring an "affidavit of compliance" from people operating a home kitchen; it now relies on people to know the rules. He agreed that the City can require compliance with applicable State statutes as a condition of approval when home occupations are authorized by City staff.

J. Kastner noted that the County Health Department can investigate home kitchens if there are problems or if illnesses occur after eating home-made items, but that in accordance with the revised State laws, regular inspections are not required. D. Paluch declared that she generally prefers less government regulation, but believes there should be regulation of food prepared for public consumption.

D. Moore noted that a fellow employee of his makes cupcakes in her kitchen as a side business and as a way to raise additional income. He sees this type of activity as being similar to a "small business incubator" which may allow a small start-up enterprise to eventually expand to a larger business when it is no longer be suitable as a home occupation. The State statutes may not be perfect, according to D. Moore, but at this time he supports the proposed ordinance amendment.

Public Hearing Comments – There were no comments from the public. Chairman Parkhurst closed the public comment portion of the hearing at 7:55 P.M.

Motion by D. Moore, seconded by W. Clow, to recommend to the City Council that an ordinance amending Chapter 2 and Section 7B.3.3 of the Woodstock Unified Development Ordinance in order to allow "home kitchens" as a Home Occupation, be approved. A roll call vote was taken. Ayes: E. Thurow, W. Clow, S. Gavers, J. Porter, D. Moore, K. Parkhurst. Nays: D. Paluch. Absentees: R. Horrell, D. Fortin. Abstentions: None. MOTION CARRIED (6 yes, 1 no, 2 abstentions).

ORDINANCE NO. 15-O-_____

***AN ORDINANCE AMENDING CHAPTER 2
“DEFINITIONS” AND SECTION 7B.3.3 “HOME OCCUPATIONS”
OF WOODSTOCK’S UNIFIED DEVELOPMENT ORDINANCE***

WHEREAS, Chapter 2 of the City of Woodstock’s Unified Development Ordinance provides for definitions of terms used in said Unified Development Ordinance; and

WHEREAS, Section 7B.3.3 of the City of Woodstock’s Unified Development Ordinance provides for standards and regulations pertaining to “home occupations”; and

WHEREAS, the City Council has determined that it is appropriate and necessary that the aforesaid Chapter and Section of the Unified Development Ordinance be revised, updated, and amended to accommodate “home food processing uses” as home occupations; and

WHEREAS, the recommendations of the Plan Commission regarding said amendment is hereby acknowledged and incorporated herein.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Woodstock, McHenry County, Illinois, as follows:

SECTION 1: That the definition of the term “home occupation, home based business” contained in Chapter 2 of the City of Woodstock Unified Development Ordinance is amended to read as follows:

Home Occupation, Home Based Business: shall mean an occupation, profession, activity or use by an occupant of their residence that (1) is conducted for pecuniary gain entirely within a residential building, (2) is clearly customary, incidental and secondary to the use of such building for residential dwelling purposes, and (3) does not alter the exterior of the property or affect the residential character of the immediate neighborhood.

SECTION 2: That Chapter 2 of the City of Woodstock Unified Development Ordinance shall be amended by adding the definition of the term “home food processing use”, which definition shall read as follows:

Home Food Processing Use: shall mean a home occupation involving the preparation, processing, canning or packaging of food products, and shall include

- commercial kitchens (subject to the Sanitary Food Preparation Act [410 ILCS 650] and Article IV of the McHenry County Public Health Ordinance) and
- home kitchens (subject to the Food Handling Regulation Enforcement Act sections for “Home Kitchen Operations” [410 ILCS 625/3.4] and “Cottage Food Operations” [410 ILCS 625/4]).

SECTION 3: That Section 7B.3.3.A of the City of Woodstock Unified Development Ordinance shall be amended to read as follows:

A home occupation is an accessory use and shall be clearly incidental and secondary to the principal use of the property, and shall occupy no more than 25 percent of the gross floor area of the principal dwelling unit or 500 square feet, whichever is less.

SECTION 4: That Section 7B.3.3.E.5 of the City of Woodstock Unified Development Ordinance shall be amended to read as follows:

Commercial restaurants and dining establishments are prohibited as a home occupation. This prohibition, however, shall not apply to a “home food processing use” as defined herein.

SECTION 5: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 6: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict. Where the provisions of this ordinance or any other City ordinance establish or require different standards, the more restrictive standard shall apply.

SECTION 7: This Ordinance shall be in full force and effect and after its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

PASSED and APPROVED this _____ day of _____, 2015.

Ayes:

Nays:

Absentees:

Abstentions:

APPROVED:

Mayor Brian Sager, Ph.D.

ATTEST:

City Clerk

Prepared by: City of Woodstock, 121 W. Calhoun Street, Woodstock, IL 60098

CERTIFICATION

I, _____, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the _____ day of _____, 2015, the foregoing Ordinance entitled **AN ORDINANCE AMENDING CHAPTER 2 "DEFINITIONS" AND SECTION 7B.3.3 "HOME OCCUPATIONS" OF WOODSTOCK'S UNIFIED DEVELOPMENT ORDINANCE** was duly passed by said City Council.

The pamphlet form of Ordinance No. 15-O-____, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the _____ day of _____, 2015, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Woodstock this _____ day of _____, 2015.

_____, Clerk
City of Woodstock,
McHenry County, Illinois

(SEAL)



phone 815.338.4305
fax 815.334.2267
nbaker@woodstockil.gov
www.woodstockil.gov

MEMORANDUM

April 27, 2015

TO: Roscoe Stelford, City Manager

FROM: Nancy Baker, City Planner

SIGN VARIATION—2235 S. Eastwood Drive, Woodstock Harley-Davidson

Doug Jackson, co-owner of Woodstock Harley-Davidson, will be appearing before the City Council seeking approval of a variation of Section 13.8.2, Ground Signs, of the sign regulations of the City's Unified Development Ordinance to allow two ground signs on the property.

The applicant plans to relocate the Harley-Davidson bar and shield pole sign from the existing dealership to the new store location at 2235 S. Eastwood and to reface the former Kmart monument sign as a multi-tenant directory sign. The directory sign will have panels for the ReStore and for the KTM and Triumph motorcycle brands.

A public hearing was conducted by the Plan Commission on April 23, 2015. Although neighboring property owners were notified, no objectors were present at the hearing.

Mr. Jackson testified that the proposed signage is necessary because Harley-Davidson does not allow other brands or signage to be added to its bar and shield sign. Mr. Jackson also explained that the KTM and Triumph brands appeal to a different demographic than Harley-Davidson.

Plan Commission members discussed the request and determined that it met the requirements of Section 13.11.3.A of the Unified Development Ordinance for recommending approval of the sign variation.

After the conclusion of the hearing, the Commission voted 6 yes, 1 no, and 2 absent to recommend approval of the variation. A copy of the Community Development Report and the petitioner's application is attached. Abridged minutes from the Plan Commission meeting are also provided.

Based on the action of the Plan Commission and the evidence presented during the public hearing, it is recommended that the City Council approve Document Number 11, consisting of an Ordinance authorizing a variation of Section 13.8.2 of the City of Woodstock Unified Development Ordinance to allow two ground signs on the property at 2235 South Eastwood.



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager

CITY OR WOODSTOCK

APPLICATION FOR SIGN VARIATION

To the Plan Commission or Historic Preservation Commission:

1. Common Address of the property: 2235 S. Eastwood Drive
2. Name of business for which the variation is sought: Woodstock Harley-Davidson
3. Applicant (Name & mailing address of applicant)

Doug Jackson/Ashley Lambert
2050 S. Eastwood Drive
Woodstock, IL 60098

4. Owner of property (legal name & mailing address of property owners)

Doug Jackson
2050 S. Eastwood Drive
Woodstock, IL 60098

5. State and legal description of the property or attach a legible copy.

See attached survey description of Parcel #1
PIN 13-16-301-036

6. State the specific variation(s) requested including Unified Development Ordinance section numbers. State the ordinance requirement and the proposal request.

Variation of Section 13.8.2, Permanent Ground Signs, for a second ground sign on the property. The variation would allow the existing pole sign at 2050 S. Eastwood Drive to be relocated.

7. State in detail the reasons for the requested variation(s). Attach additional pages if needed.

The existing sign will be used as a directory sign to display signage for **Woodstock Harley-Davidson, The ReStore** as well as **KTM** and **Triumph** brands which will each have their own storefront.

The proposed directory sign will allow us to reuse the existing Bar & Shield Pole sign (currently located at 2050 S. Eastwood Drive) which is appropriately sized for this location.

Harley-Davidson Motor Company does not allow other brands to be displayed with the Bar & Shield pole sign.

CERTIFICATION

I/We certify that all of the information submitted as part of this application is true and correct to the best of my/our knowledge and belief:

X [Signature] 3/30/15 Doug Jackson
Signature of property owner Date Print name of property owner

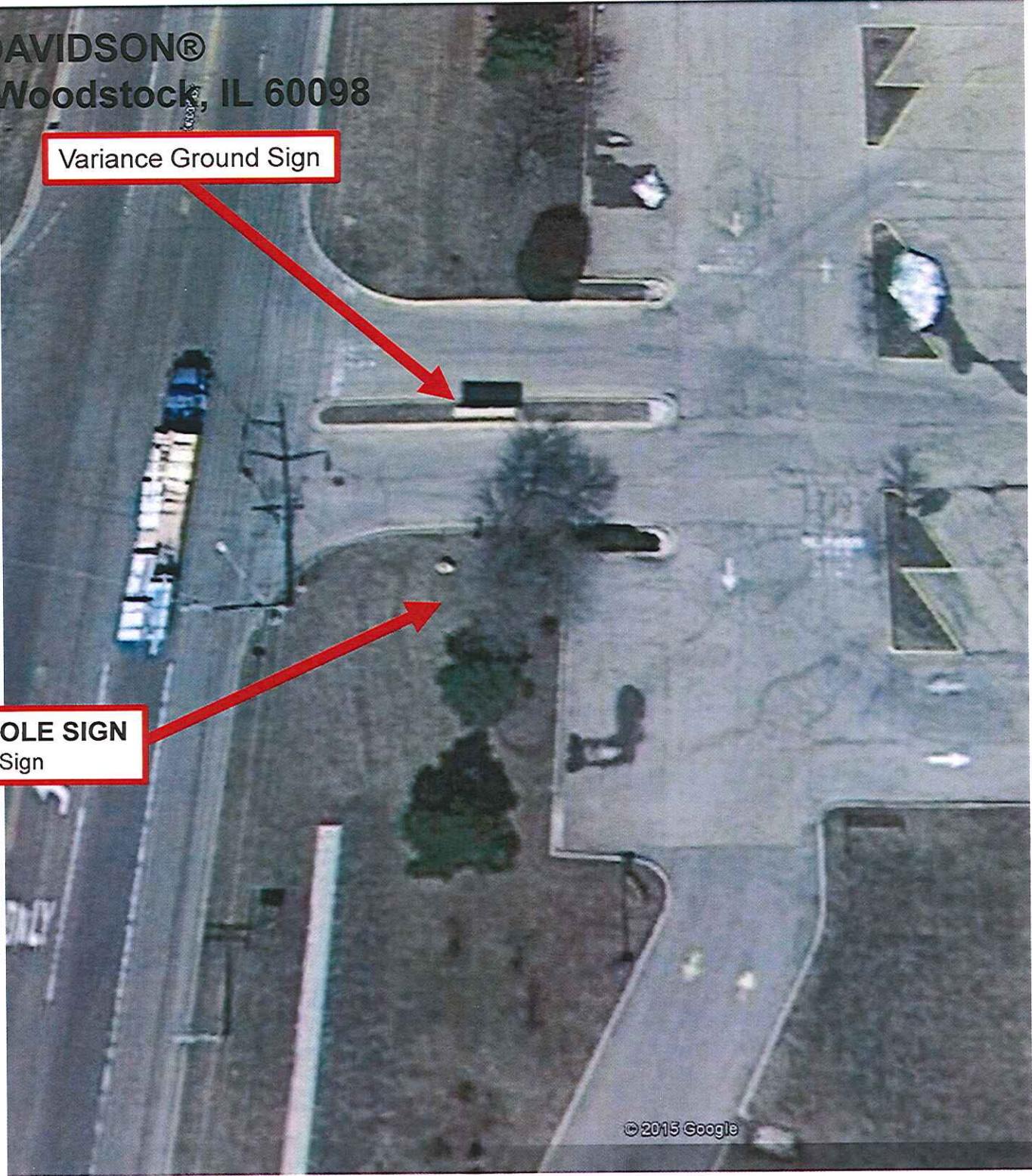
Signature of property owner Date Print name of property owner
Ashley S. Lambert 3/30/15 Ashley S. Lambert
Signature of applicant Date Print name of applicant
If different than property owner

X _____ 3/30/15 Doug Jackson
Signature of applicant Date Print name of applicant

WOODSTOCK HARLEY-DAVIDSON®
2235 S. Eastwood Drive, Woodstock, IL 60098

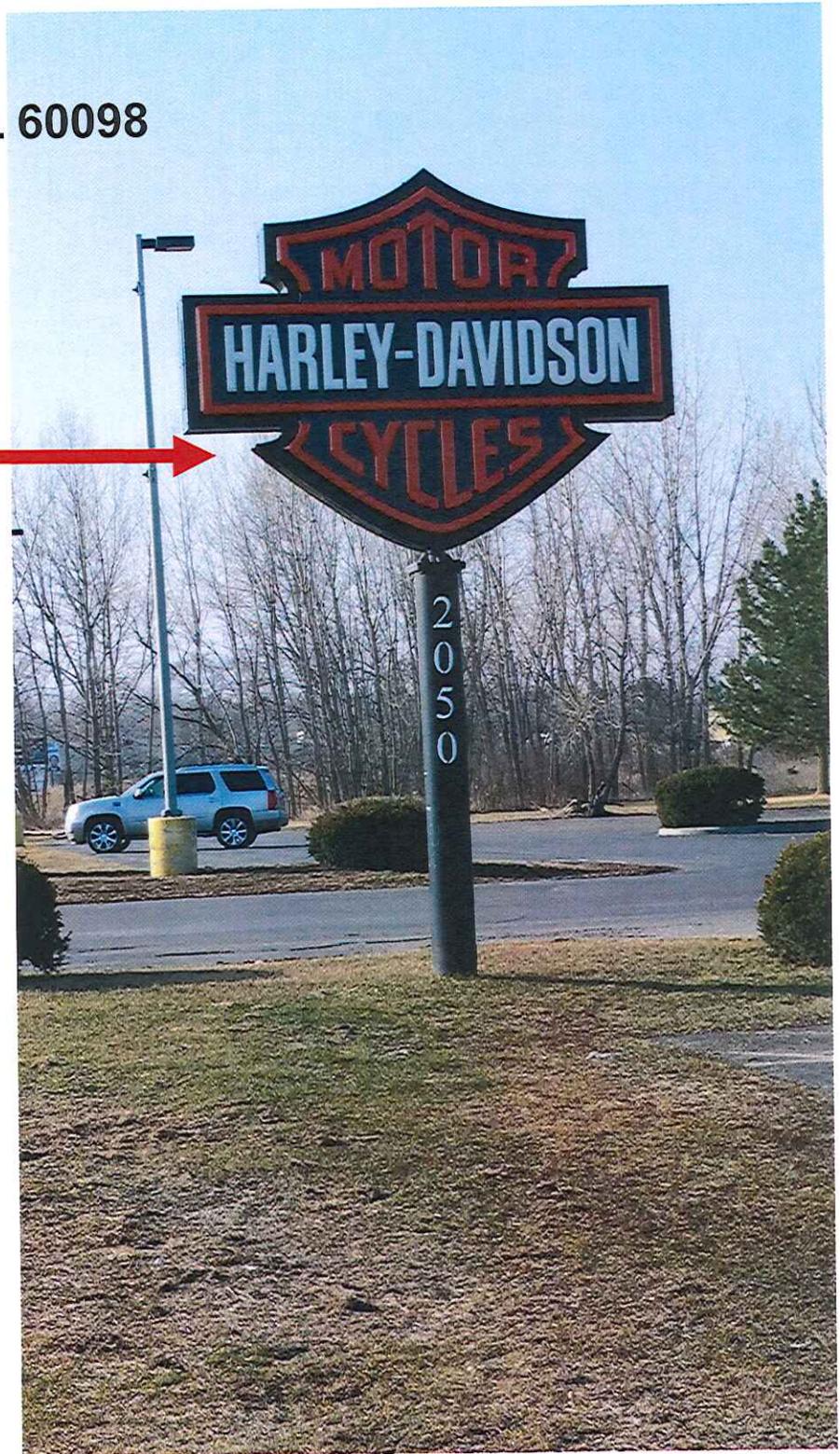
Variance Ground Sign

Bar & Shield POLE SIGN
40' from Variance Sign



WOODSTOCK HARLEY-DAVIDSON®
2235 S. Eastwood Drive, Woodstock, IL 60098

**Existing Bar & Shield Pole Sign to be Relocated
(currently at 2050 S. Eastwood Drive)**



WOODSTOCK HARLEY-DAVIDSON®
2235 S. Eastwood Drive, Woodstock, IL 60098

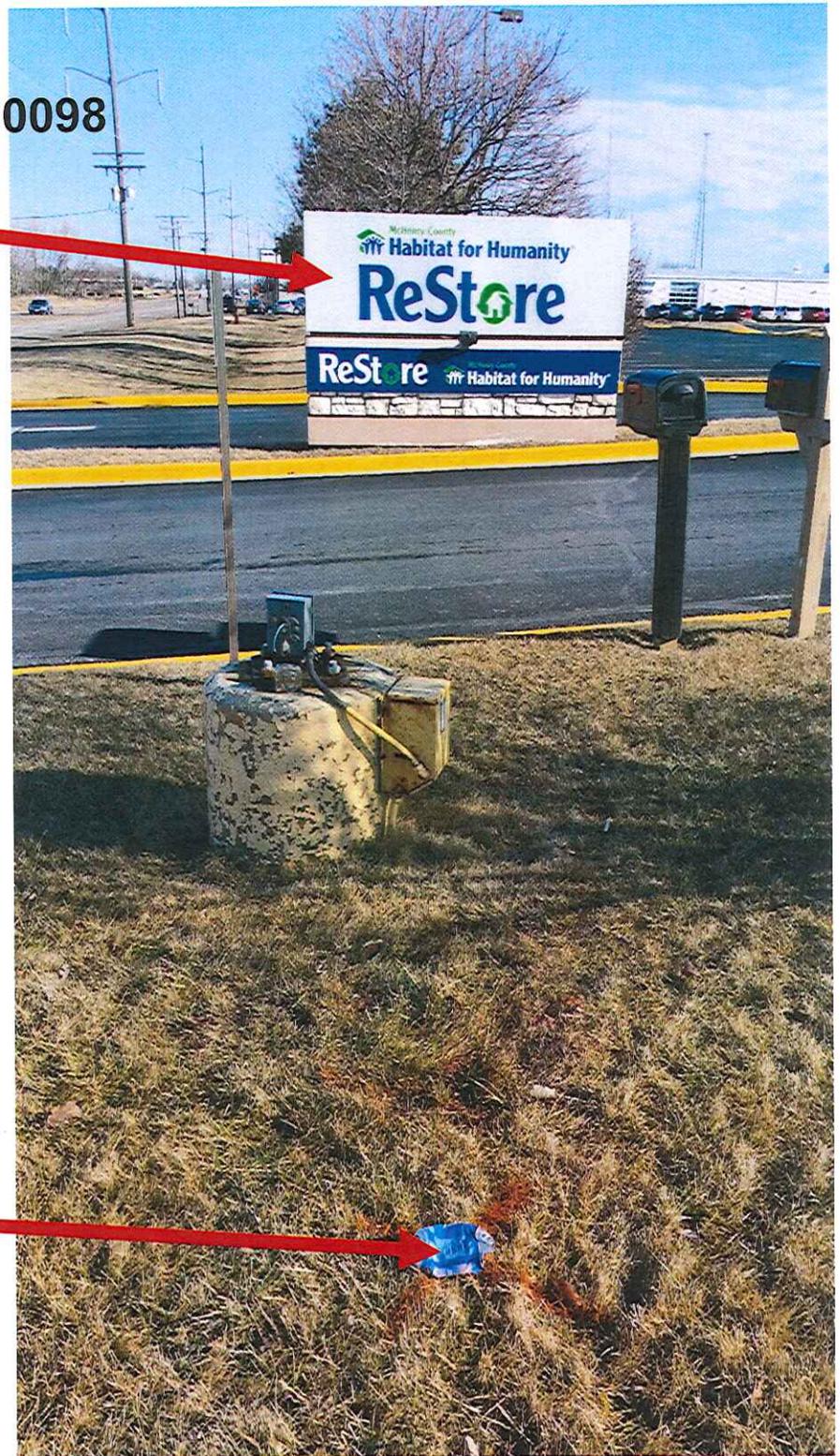
Variance Ground Sign

Bar & Shield POLE SIGN PLACEMENT
40' from Variance Sign



WOODSTOCK HARLEY-DAVIDSON®
2235 S. Eastwood Drive, Woodstock, IL 60098

Variance Ground Sign

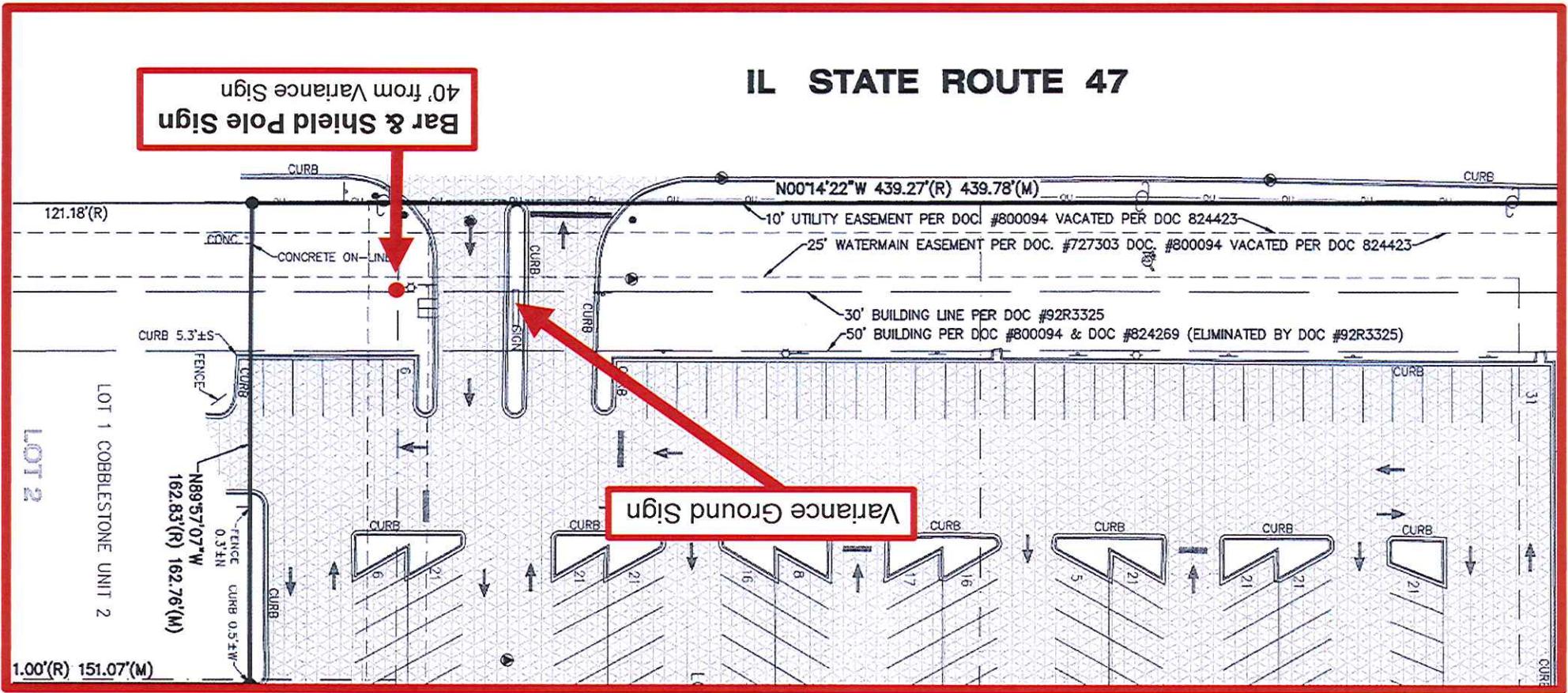


Bar & Shield POLE SIGN PLACEMENT
40' from Variance Sign

IL STATE ROUTE 47

Bar & Shield Pole Sign
40' from Variance Sign

Variance Ground Sign



**WOODSTOCK PLAN COMMISSION
COMMUNITY AND ECONOMIC DEVELOPMENT SIGN VARIATION REPORT
April 23, 2015**

PROJECT NAME: 2235 S Eastwood, Variation for a second ground sign

GENERAL BACKGROUND INFORMATION

APPLICANT: Doug Jackson/Ashley Lambert
Woodstock Harley-Davidson
2050 S. Eastwood Drive
Woodstock, IL 60098

The applicant's petition for variation is attached.

The petitioner requests a variation of Section 13.8.2 of the Unified Development Ordinance Sign Regulations, to allow two ground signs on the property—the relocated bar and shield pole sign and the existing monument sign which will be refaced as a directory sign. (Section 13.8.2 specifies that a single permanent ground sign shall be permitted on a business zoning lot or parcel.)

The Community and Economic Development Department has issued a sign permit for the relocation of the existing Harley-Davidson bar and shield pole sign from the dealership at 2050 S. Eastwood Drive to the new location at 2235 S. Eastwood Drive, with the condition that the monument sign originally erected by Kmart and now utilized by the ReStore must be removed if the proposed variation is not granted.

The monument sign is proposed to be refaced as a directory sign as shown in the petitioner's exhibits. The monument sign will meet all other requirements of the Chapter 13 of the Sign Control Ordinance. The sign is 72 square feet in area and 8 feet in height. Based on the existing 30' setback and over 300' of frontage, the Sign Ordinance allows a two tenant panel directory sign to be up to 117 square feet in area and up to 15 feet in height.

An excerpt of the sign regulations specifically pertaining to wall signs is attached to this report.



ANALYSIS:

Section 13.11.3 of the Woodstock Sign Control Ordinance states that variations may be granted from the strict application of the terms and provisions of the regulations pertaining to signage in accordance with the provisions of this Ordinance. The Plan Commission will conduct a public hearing and may recommend to the City Council a variation of the strict application of the terms and provisions of these regulations when it finds:

1. That such variation is harmonious with the intent and purpose contained in Section 13.1, Statement of Purpose (below).
2. That there are practical difficulties or particular hardships in carrying out the strict letter of this Ordinance, or any part hereof, relating to the construction, alteration, maintenance, repair or remodeling of any sign. Practical difficulties or particular hardships shall be proven by evidence demonstrating that (1) the plight of the owner is due to unique circumstances and (2) the variation, if granted, will not alter the essential character of the locality in which it is granted.

3. That the variation will maintain and/or enhance the historical and architectural character of a site or structure.

Statement of Purpose:

The Sign Control Ordinance recognizes that outdoor signage places certain demands upon the attention of people passing by, which cannot easily be ignored, set aside, or turned off at will as may be done with other media. The Sign Control Ordinance also recognizes the need to protect the safety and welfare of the public; the need to protect and enhance property values and to provide a strong economic base by maintaining the attractive appearance and unique character of this community; the need to protect people from assaults on their privacy and sensibilities; and the need to provide adequate and effective identification and communication. The identity of businesses, the nature of the business or manufacturing activity on a site, as well as directional instructions to pedestrian and vehicular traffic on a site provide important information necessary for pleasant and effective commerce between the public and business establishments.

Section 11 of the Project Review Regulations and Standards provides the following guidance in reviewing this request: The report of the hearing should refer to items that apply to the variation being sought and reasons why relief is sought from the requirements of the ordinance. During the hearing the following points should guide the development of evidence:

1. Visibility problems exist because:
 - a. Existing topography of roadways or adjacent sites diminish the visibility for signage.
 - b. Final topography of the site does not provide a position for signage visibility.
 - c. Existing structures, landscaping or signs on adjacent properties diminish the visibility for signage.
2. When considering the overall physical aspects of the site the ordinance is too limiting in number, size, location, height and/or number of items of information to adequately achieve the goals of the signage as defined by the Statement of Purpose in the Sign Control Ordinance.
3. The illumination allowed by ordinance would invoke the following practical difficulties:
 - a. The allowed intensity of illumination is too low for site conditions.
 - b. The sign would not be readable at night if conforming to the ordinance.
 - c. The color combination method of illumination is essential to the design but is not allowed by ordinance.
 - d. The intended method of illumination is essential to the design but is not allowed by ordinance.

4. Ordinance is too limiting in allowing “logo value” of nationwide promotion or advertising:
 - a. Written evidence should be presented that a franchiser will not approve alterations needed to conform to the ordinance.
 - b. Written evidence should be presented that no alternative signage has been or would be allowed per the franchise agreement.
 - c. Evidence should be presented that the proposed non-conforming sign is truly a nationwide logo or emblem.
 - d. Evidence should be presented that a “logo” sign will be modified to conform to the intent of the ordinance, if not the details of the ordinance.
5. Evidence should be developed that attempts have been made to conform to the ordinance to some extent, if not entirely.
6. The visual effect the proposed signage will have within the site, and as it relates to nearby signage, old or new, and the nearby neighborhood and trends toward improvement must be considered.

RECOMMENDATION: If the Plan Commission concurs that the sign variation is justified, a motion should be made recommending a variation of the Unified Development Ordinance, Section 13.8.2, Ground Signs, to allow the existing monument sign to remain as a second ground sign at 2235 S. Eastwood Drive.

Woodstock Unified Development Ordinance excerpts:

13.8.2 Permanent Ground Signs

A ground sign is a sign that is erected on one or more free-standing bases, frames, masts or poles and which is not attached to any building. A single permanent ground sign shall be permitted on each multiple family zoned parcel and for each business or manufacturing zoning lot or parcel.

A. Area and Height Requirements

The maximum area and height requirements for a permanent ground sign are referenced in Table 13.1. As specified therein, the maximum area and the height of a permanent ground sign shall be determined by zoning status, the sign set back and the property frontage. An increase of up to 10 percent of the maximum area and height of a ground sign may be approved based on demonstrated need.

In addition, a ground sign is subject to the following regulations:

1. A ground sign shall be setback a minimum of 2 feet from the property line; and
2. There shall be a minimum distance of 40 feet between ground signs.
3. A ground sign shall be located no less than 5 feet from the side lot line and not less than forty 40 feet from the midpoint of any adjoining property frontage.
4. A ground sign located outside the Historic Downtown Business Preservation District should include an area for address numeral identification of the site or building.

B. Height Measurement

The height of a ground sign is measured from grade, at the centerline of the street at the point nearest the center of the sign, to the highest point of the sign face.

B. Area Measurement

The area of a ground sign is the entire area within a single continuous perimeter which encloses the extreme limits of the lettering, representations, emblems, or other figures, together with any material or color, which forms an integral part of a display or is used to differentiate a sign from the background against which it is placed. Structural members bearing no sign copy shall not be included. Only one side of a ground sign shall be included in calculating surface area, provided that the two display surfaces are adjoined at an angle not greater than 60 degrees. All sides of a sign having more than two faces which are visible from any one street shall be included in the calculation of surface area. The area of the address numerals shall not be included in the calculation of the overall area of the sign.

Table 13.1: Basic Design Factors for Ground Signs															
Minimum Sign Setback															
Zoning District	Min. Front	2 feet		5 feet		10 feet		15 feet		20 feet		25 feet		30 feet	
		area	height	area	height	area	height	area	height	area	height	area	height	area	height
R-4	50 ft.	12	6	14	6	16	7	18	7	20	8	22	8	24	9
B-1	70 ft.	18	9	22	10	26	11	30	12	34	13	38	14	42	15
B-2						30	8	34	9	39	9	43	10	50	10
B-2C	80 ft.	22	10	26	11	30	12	34	13	38	14	42	15	46	16
B-3						35	8	40	9	43	10	49	10	53	11
B-4	90 ft.	26	11	30	12	34	13	38	14	42	15	46	16	50	17
B-5						40	8	45	9	49	10	54	11	57	12
M-1	100+ ft.	30	12	34	13	38	14	42	15	46	16	50	17	54	18
M-2						46	8	50	9	55	10	59	11	63	12
B-5 M-1 M-2	200 ft.					58	15	64	16	70	17	76	18	82	19
						68	10	74	11	80	12	86	13	93	14
	300 ft.							86	17	92	18	98	19	104	20
								98	12	104	13	110	14	117	15
	500 ft.									108	19	112	20	120	21
										116	16	120	17	128	18

NOTE: If two numbers are given in any column, the user is given the option of having more height and less area or vice versa.

Step 1—Determine zoning district and minimum frontage (two left vertical columns)
Step 2—Determine minimum sign setback (top horizontal row)
Step 3—Determine maximum area and height allowed based on the intersection of the horizontal and vertical row.

C. Setback

The setback of the sign is measured from the property line at the point which reflects that portion of the sign closest to the property line.

13.8.7 Permanent Directory Signs

A directory sign shall be used only to identify the official building or site name, if any, and provide a directory of the occupants of a shopping center, building or manufacturing subdivision in a business or manufacturing zoning district which has more than one establishment and is located on one or more lots or parcels. A directory sign may be a window, wall, projecting or ground sign and shall comply with all regulations pertaining to that sign type, except as provided herein:.....

..... **B. Directory Ground Signs (outside the Historic Downtown Business Preservation District)**

The maximum area of a directory ground sign, including both the official name and listing of the occupants, shall be the same as that permitted for the corresponding sign type plus an additional 10 percent for each establishment located on the site. In no case, however, shall the area of a directory sign exceed 150 percent of the area permitted for the corresponding sign type.

A directory ground sign is permitted along a street or highway on properties outside the Historic Downtown Business Preservation District

1. The directory ground sign will be permitted as an additional ground sign on the zoning lot or parcel for purposes of this section, if the other ground sign identifies only the name of the center.
2. One directory ground sign is permitted per street frontage.
3. An internally illuminated directory ground sign shall have an opaque background.
4. A directory sign shall include the address range for the property.....



**Reface Existing D/F Illuminated Monument Sign
Scale: None**

Fabricate Aluminum Replacement Faces.
 Copy: Routed, Backed with #2447 White Acrylic.
 Copy Color(s): 3M Translucent Day/Night Film
 Background: Opaque Background Finished in MAP Polyurethane



exceptional value in business signage
 508 Cary-Algonquin Rd. 847.639.8500
 Cary, IL 60013 847.639.5231 fax
 www.signx.com

Client: Woodstock Harley-Davidson	Site Contact: Doug Jackson
Address	Contact Phone:
City Woodstock State: IL	Property Zoning:
Drawing # 040615.02	Drawing Date 04/22/15

 Due to variations in printing processes, this rendering may not display colors accurately! Specified colors will be used for production.
 Photo renderings may not scale accurately! Refer to specified dimensions.

APPROVED FOR PRODUCTION
 This drawing and spelling are approved as shown.

 Signature Date



exceptional value in business signage

508 Cary-Algonquin Rd.
Cary, IL 60013

847.639.8500
847.639.5231 fax
www.signx.com

Client: Woodstock Harley-Davidson

Site Contact: Doug Jackson

Address

Contact Phone:

City Woodstock

State: IL

Property Zoning:

Drawing # 040615.02

Drawing Date 04/22/15



Due to variations in printing processes, this rendering may not display colors accurately! Specified colors will be used for production.



Photo renderings may not reflect scale accurately! Refer to specified dimensions.

APPROVED FOR PRODUCTION

This drawing and spelling are approved as shown.

Signature

Date

**CITY OF WOODSTOCK
PLAN COMMISSION MINUTES (ABRIDGED)**

April 23, 2015 - City Council Chambers

The regular meeting of the Woodstock Plan Commission was called to order at 7:00 PM by Chairwoman Katherine Parkhurst on Thursday, April 23, 2015 in the Council Chambers at City Hall. A roll call was taken.

PLAN COMMISSION MEMBERS PRESENT: J. Porter, Darrell Moore, William Clow, Steve Gavers, Doreen Paluch, Erich Thurow, and Chairwoman Katherine Parkhurst.

PLAN COMMISSION MEMBERS ABSENT: R. Horrell, Don Fortin.

STAFF PRESENT: Planning & Zoning Administrator Jim Kastner and City Planner Nancy Baker

OTHERS PRESENT: City Attorney Carlos Arevalo

NEW BUSINESS

- **Public Hearing - Zoning Variation from Section 13.8.2 of the Woodstock Unified Development Ordinance in order to retain/reuse an existing monument sign as a second ground sign at 2235 South Eastwood Drive (new Harley-Davidson site).**

CALL ROLL: Chairwoman Parkhurst opened the Public Hearing at 7:03 PM. A roll call was taken and it was determined that a quorum was present.

Chairwoman Parkhurst swore in petitioner Douglas Jackson (10617 Maple Tree Drive, Woodstock), co-owner of Woodstock Harley-Davidson. He advised the Plan Commission that he was requesting a variation of Section 13.8.2 of the Unified Development Ordinance Sign Regulations, to allow two ground signs on the property (*the relocated bar/shield pole sign and the existing monument sign which will be refaced as a directory sign*). He observed that Section 13.8.2 specifies that only one permanent ground sign is allowed on a business parcel. He also informed the Commission that the City had issued a permit for the relocation of the existing Harley-Davidson bar and shield pole sign from 2050 South Eastwood Drive to the new location with the condition that the monument sign originally erected by Kmart be removed if the proposed variation is not granted. According to Mr. Jackson, Harley-Davidson does not allow other motorcycle brand names to be placed on the same sign with the Harley-Davidson name. Since his business also sells KTM and Triumph motorcycle, another sign is necessary. The second sign would contain the names of KTM and Triumph, as well as the ReStore name.

In response to questions from the Commission, Nancy Baker noted that the existing monument sign is proposed to be refaced as a directory sign and will meet all other requirements of the Sign Control Ordinance. The sign is 72 square feet in area and 8 feet tall. Based on the existing 30 foot setback and over 300 feet of frontage, the Sign Ordinance allows a directory sign to be up to

117 square feet in area and up to 15 feet in height. W. Clow confirmed with Ms. Baker that the existing sign was in compliance with Woodstock's applicable sign regulations.

D. Paluch opined that the petitioner's request was harmonious with the intent of the City's Sign Ordinance. She also thought that it would provide necessary and legible signage and that without the second sign, it could be confusing for potential customers and motorists. Ms. Paluch also stated that the Harley-Davidson company's refusal to allow other product names on the same sign as the "Harley-Davidson" name was a unique circumstance and created practical difficulties for the petitioner. In summary she further stated that the requested variation would not alter the essential character of the surrounding area.

S. Gavers agreed and indicated that the location of the second sign would not pose any visual problems or safety issues for the public.

K. Parkhurst expressed appreciation for Harley-Davidson's contributions to the Woodstock community and for improving the former K-Mart site, but did not believe a second sign was necessary. She expressed concern over increasing the amount of signs especially on a major entrance into the City.

In response to J. Porter, D. Jackson indicated that the 3 motorcycle brands being sold were marketed towards different demographic groups. He pointed out that the building would have different entrances for each of the motorcycle brands (*Harley-Davidson, KTM, and Triumph*). J. Porter stated that he did not have any problems with the variation request.

D. Moore indicated that each of the signs, which are both similar in size, serve a different purpose: one indicates the entrance to the site, while the other is a directory sign which identifies the businesses/product lines on the site.

E. Thurow stated that he was comfortable with both signs, but questioned its location relative to a future sign on the "Porkies" site.

Public Hearing Comments – There were no comments from the public. Chairman Parkhurst closed the public comment portion of the hearing at 7:25 P.M.

Motion by D. Paluch, second by W. Clow, to recommend approval of a variation from Section 13.8.2 of the Woodstock Unified Development Ordinance in order to retain/reuse an existing monument sign as a second ground sign at 2235 South Eastwood Drive, based on the following findings: (1) the request is harmonious with the intent of the City's Sign Ordinance; (2) the variation will allow necessary and legible signage and lessen potential confusion for customers and motorists; (3) the Harley-Davidson company's refusal to allow other product names on the same sign as the "Harley-Davidson" name is a unique circumstance and creates practical difficulties; and (4) the variation will not alter the essential character of the immediate area.

Ayes: W. Clow, S. Gavers, D. Paluch, J. Porter, D. Moore, E. Thurow. Nays: K. Parkhurst.
Absentees: R. Horrell, D. Fortin. MOTION APPROVED (6 yes, 1 no, 2 absent).

ORDINANCE NO. 15-O-___

An Ordinance Granting a Variation from Section 13.8.2 of the Unified Development Ordinance, Sign Regulations permitting an existing monument sign as a second sign at 2235 S. Eastwood Drive

WHEREAS, Petitioner Douglas Jackson/Ashley Lambert of Woodstock Harley-Davidson has petitioned the City of Woodstock for a variation from Section 13.8.2 of the Unified Development Ordinance (“UDO”), requesting permission to allow two ground signs at 2235 S. Eastwood Drive, namely a relocated bar and shield sign and the existing monument sign, which would become a directory sign; and

WHEREAS, pursuant to Section 13.11.3, variations may be granted from the strict application of the Sign Regulations UDO requirements after a public hearing and consideration of the circumstances warranting the granting of the variation; and

WHEREAS, a public hearing was held by the City’s Plan Commission (“Commission”), after due notice in the manner provided by law, and the Commission has recommended that the petition for the variation from Section 13.8.2 of the UDO be granted; and

WHEREAS, the City Council has considered the findings of fact based upon the evidence presented at the public hearing submitted by the Petitioner to the Commission, as well as the recommendations of the Commission, and has determined that the petition should be granted to allow two ground signs at 2235 S. Eastwood Drive pursuant to the plans that were submitted to the City.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the CITY OF WOODSTOCK, McHenry County, Illinois, as follows:

SECTION 1: A variation from Section 13.8.2, Ground Signs, of the Unified Development Ordinance of the City of Woodstock, is granted to allow the existing monument sign to remain as a second ground sign at 2235 S. Eastwood Drive provided that the existing monument sign be refaced as a directory sign pursuant to the plans submitted to the City by the Petitioner and presented at the public hearing.

SECTION 2: The report, recommendations and findings of fact of the Commission on the issuance of the variation pursuant to the petition are on file in the City Hall as a part of the official record of the proceedings, and specifically those findings of fact by the Commission are as follows:

1. The variation is harmonious with the intent and purpose contained in Section 13.1 insofar as the second sign, a refaced monument directory sign, will provide adequate and effective identification and communication of the nature of the business activity at 2235 S. Eastwood Drive as well as directional instructions to pedestrian and vehicular traffic;
2. The Petitioner has shown practical and particular hardships in carrying out the strict letter of this Chapter, namely the existence of requirements and limitations imposed by the Harley-Davidson company with respect to signage; and
3. The variation will not alter or negatively impact the historic and architectural character of the site.

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be known as Ordinance 15-O-___ and shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Ayes:

Nays:

Abstentions:

Absentees:

APPROVED:

 Mayor Brian Sager, Ph.D.

ATTEST: _____
 City Clerk

Passed: _____

Approved: _____

Published: _____

CERTIFICATION

I, _____, do hereby certify that I am the duly appointed, acting and qualified Clerk of the City of Woodstock, McHenry County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Council members of said City.

I do hereby further certify that at a regular meeting of the Woodstock City Council, held on the _____ day of _____, 2015, the foregoing Ordinance entitled ***An Ordinance Granting a Variation from Section 13.8.2 of the Unified Development Ordinance, Sign Regulations permitting an existing monument sign as a second sign at 2235 S. Eastwood Drive*** was duly passed by said City Council.

The pamphlet form of Ordinance No. 15-O-____, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the City Hall, commencing on the _____ day of _____, 2015, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the City Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said City for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and corporate seal of the City of Woodstock this _____ day of _____, 2015.

_____, Clerk
City of Woodstock,
McHenry County, Illinois

(SEAL)



Police Department
Robert W. Lowen, Chief of Police
656 Lake Avenue
Woodstock, Illinois 60098

phone 815.338.6787
fax 815.334.2275
policedept@woodstockil.gov
www.woodstockil.gov

To: Mr. Roscoe C. Stelford
From: Robert W. Lowen, Chief of Police
Re: Mutual Aid Agreement - Major Investigation Assistance Team
Date: April 29, 2015

The Woodstock Police Department has been an active participant in the Major Investigation Assistance Team (MIAT) since its inception and has benefited on several occasions from the activation of the Assistance Team. The last agreement was authorized in August of 2012. The mission of MIAT "is to assist a member agency, at the request of that agency, who is involved in a major investigation by providing additional trained manpower and equipment." The attached document was developed by MIAT, with legal assistance from Zukowski, Rodgers, Flood & McArdle. Most municipalities in McHenry County are members of MIAT and it is anticipated that they will adopt the attached Mutual Aid Agreement.

This request also fulfills the Woodstock Vision 2020 of "Maintaining a vigilant Police Department committed to and accountable for providing public safety and security."

It is recommended that the City Council approve the attached Resolution identified as Document # 12, "APPROVAL OF A MUTUAL AID AGREEMENT WITH THE MAJOR INVESTIGATION ASSISTANCE TEAM OF MCHENRY COUNTY (MIAT)," which authorizes the Mayor and City Clerk to execute the Mutual Aid Agreement with the Major Investigation Assistance Team of McHenry County.

Respectfully submitted,
Robert W. Lowen
Chief of Police



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager



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RESOLUTION NUMBER 15-R-___

APPROVAL OF A MUTUAL AID AGREEMENT WITH THE MAJOR INVESTIGATION ASSISTANCE TEAM OF MCHENRY COUNTY (MIAT)

WHEREAS, the City of Woodstock has been an active participant in the Major Investigation Assistance Team (MIAT) since its inception; and

WHEREAS, the City of Woodstock has benefited from MIAT services on a number of occasions; and

WHEREAS, it is beneficial for the City of Woodstock to sustain membership in MIAT fulfilling the Woodstock Vision 2020 of *“Maintaining a vigilant Police Department committed to and accountable for providing public safety and security.”*

WHEREAS, the Chief of Police of the City of Woodstock requests approval to enter into the attached Mutual Aid Agreement with the Major Investigation Assistance Team of McHenry County.

NOW THEREFORE BE IT RESOLVED by this City Council that the Mayor and City Clerk of the City of Woodstock are hereby authorized to execute all related documents necessary to enter into the aforementioned agreement; and

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized to distribute a copy of this Resolution to the Chief of Police of the City of Woodstock and the Major Investigation Assistance Team of McHenry County.

Dated at Woodstock, Illinois this _____ day of _____, A.D., 2015.

APPROVED:

Mayor Brian Sager, PhD.
City of Woodstock

ATTEST:

City Clerk
City of Woodstock

**McHenry County Major Investigation Assistance
Team Intergovernmental Agreement**

The undersigned units of local government (“Parties”) are authorized to enter into this Intergovernmental Agreement (“Agreement”) by the 1970 Illinois Constitution (Article VII, §10(a)), the Illinois Intergovernmental Cooperation Act (5 ILCS 220/3) and in some cases, home rule authority.

Section 1. Purpose of Agreement

- a. The Parties recognize that, in certain situations, the use of police personnel and equipment for execution of police duties outside of the boundaries of the units of local government in which such personnel are legally employed, is desirable and necessary in order to adequately preserve and protect the public health, safety and welfare of the residents of the communities served under this Agreement.
- b. The Parties further recognize that by entering into this Agreement their several law enforcement facilities, equipment and personnel may be temporarily augmented as necessary due to conditions which may require use of increased police resources.

Section 2. Definitions

“Aid” means police assistance including personnel and equipment for the purposes of a criminal investigation.

“Requesting Party” is any Party requesting Aid which experiences the original emergency/problem and who confirms that the situation is beyond the immediate resources of the organization to handle without assistance from another Party and who has signed that certain Memorandum of Understanding attached to the McHenry County Major Investigation Assistance Team by-laws.

“Responding Party” is any Party to whom a request for Aid is addressed and who has signed that certain Memorandum of Understanding attached to the McHenry County Major Investigation Assistance Team by-laws.

Section 3. Power and Authority

- a. Each Party authorizes and directs their respective chief law enforcement officer, or his designated subordinates, to render and or request Aid to and from the other Parties to this Agreement to the extent of available personnel and equipment not required for adequate protection of its own jurisdiction. In responding to a request for Aid, the chief law enforcement officer of the Responding Party shall exercise final judgment as to the number of personnel and the equipment to be provided to the Requesting Party.
- b. Responding Party personnel providing Aid hereunder shall be under the direction and authority of the chief law enforcement officer or his designee of the Requesting Party.

Responding Party personnel shall have the same powers and authority as personnel of the Requesting Party.

- c. Rendering Aid shall not be mandatory, and the Responding Party should, as soon as practicable, inform the Requesting Party that assistance will not be rendered, if such is the case.
- d. No Party shall be liable to another Party for a failure or refusal to render Aid or for the withdrawal of Aid once furnished pursuant to this Agreement.

Section 4. Compensation

- a. Any Aid rendered under this Agreement shall be rendered without charge.
- b. Whenever a Party anticipates unusual or burdensome costs in assisting another Party under this Agreement, it shall inform the Requesting Party of those anticipated unusual or burdensome costs, so that a separate written agreement for reimbursement may be reached. No Responding Party shall be obligated hereunder to incur unusual or overly burdensome costs without agreement for reimbursement.

Section 5. Indemnification

Each Responding Party is responsible for its personnel rendering Aid under this Agreement and each Party releases, indemnifies and holds harmless each and every other Party hereto with regard to any claims for injury or damage made by Responding Party personnel including employment benefits provided by law or contract, as if the responding personnel were acting solely within the jurisdiction of the Responding Party. Specifically, with regard to employment benefits, all employee benefits, wage and disability payments, pension and workman's compensation claims, damage to or destruction of equipment and clothing and medical expense of the Responding Party shall be paid by Responding Party.

Section 6. Rules and Regulations

Each Party may establish its own rules and regulations concerning the method, type and level of response to a request for Aid hereunder.

Section 7. Effective Date of Agreement

- a. This Agreement shall be in full effect and legally binding at such time as it has been lawfully executed by at least two Parties named herein. This Agreement may be executed in duplicate counterparts.
- b. A copy of the resolution or ordinance authorizing execution of this Agreement shall be filed by each party with the McHenry County Chiefs of Police Association within thirty (30) days of passage and approval.

Section 8. Termination of Agreement

Any Party may withdraw from this Agreement at any time, upon giving thirty (30) days' notice to the McHenry County Chiefs of Police Association.

IN WITNESS WHEREOF, this Agreement has been duly executed by the following parties on the dates indicated.

Algonquin Police Department

By: _____
Village President Date

Cary Police Department

By: _____
Village President Date

Crystal Lake Police Department

By: _____
City Manager Date

Fox River Grove Police Department

By: _____
Village President Date

Harvard Police Department

By: _____
City Mayor Date

Huntley Police Department

By: _____
Village President Date

Island Lake Police Department

By: _____
Village Mayor Date

Johnsburg Police Department

By: _____
Village President Date

Lake in the Hills Police Department

By: _____
Village President Date

Lakemoor Police Department

By: _____
Village President Date

Lakewood Police Department

By: _____
Village President Date

Marengo Police Department

By: _____
City Mayor Date

McHenry County Conservation District

By: _____
Chief of Police Date

McHenry County Sheriff's Office

County Board Chairman Date

McHenry Police Department

By: _____
City Mayor Date

Richmond Police Department

By: _____
Village President Date

Spring Grove Police Department

By: _____
Village President Date

Woodstock Police Department

By: _____
City Mayor Date

Wonder Lake Police Department

By: _____
Village President Date



Department of Public Works
326 Washington Street
Woodstock, Illinois 60098
815/338-6118 ♦ Fax 815/334-2263
pruscko@woodstockil.gov
www.woodstockil.gov

To: Roscoe Stelford, City Manager

From: Ernie Nelson, Park and Facility Superintendent

Re: Approval to Waive Requirement for Competitive Bids and Award Contract for City Hall Masonry Repairs to Spitsen Masonry, Inc.

Date: April 26, 2015

The FY14/15-FY18/19 5-Year Capital Improvement Program (CIP) document identified a substantial amount of repair work that needs to be completed to the exterior bricks and masonry of City Hall. The east entrance vertical stones are eroding and will eventually cause an unstable doorway situation. The west entrance bricks have eroded as well, just not to the same extent as the east entrance. Additionally, the brick work on the back wall of the boiler room is in need of tuck-pointing as the mortar has eroded in many spots causing cracks, and loose and/or broken bricks. Mortar joints have become compromised in several areas in between the stone window sills causing water to freeze behind the brick face creating more damage to mortar joints during the freeze/thaw cycle each year. Unless this work is completed, the bricks will continue to deteriorate and/or fall off of the building, leading to even more costly repairs in the future.

Based on the project prioritization guidance provided in the 5-Year CIP document, the approved FY14/15 Budget included \$50,000 for City Hall masonry repairs. This allocation is to address the replacement and repair of masonry and woodwork on the east entrance, along with masonry work on the south boiler room wall, west boiler room wall, and west entrance wall of City Hall.

The City Hall masonry and woodwork was inspected by Architect, Gary Anderson. Based on the inspection, Mr. Anderson developed a scope of work and specifications. The City Administration assembled to scope of work and specifications into a bid document. The scope of the replacement and repair of masonry and woodwork is as follows. Supply necessary supports and protection to prevent further brick and masonry damage to City Hall while work is being performed. Supply a secure (lockable), weather/dust barrier between the work zone and City Hall operations. Remove limestone jams and lintel from the east entrance store front. Install a new steel lintel per the document specifications. Any exposed areas of the lintel needs to be primed and painted with a color matching the east building entrance wood color which will help prevent future rusting. Perform all necessary brick work to east side of building. Replace existing exterior wood trim at east entrance using mahogany as specified in the document specifications. After wood is installed, the wood must be painted to match the east building entrance colors. Perform all necessary work to the faces of the stone at the east entry per the specifications including but not limited to removal and re-fabrication of new stone(s) to match the original stone(s) and color. Perform repairs to the damaged stone(s) on the east wall including the use of stone patch custom blended and replace damaged stone with new stone(s) to

match as close as possible. Re-point all damaged mortar up to the sill stones on the east wall with custom blended mortar to match existing mortar as close as possible. Perform all necessary work to the faces of the stone at the west entry similar to the east entry work shown in the specifications with the expectation that the wood entry will not be replaced. This work will include but will not be limited to the removal and re-fabrication of new stone(s) to match the original stone and color. Perform all necessary repairs to the damaged stone(s) on the west wall using stone patch, custom blended. Re-point all damaged mortar up to the sill stone(s) on the west wall with custom blended mortar to match existing mortar as close as possible. Re-point the entire south wall of the boiler room and replace any damaged brick with new brick to match the original brick and color as close as possible. Re-point areas of the west wall of the boiler room where the old windows were bricked in. Perform necessary landscape restorations to areas affected by masonry repairs. Perform all necessary clean-up work and removal of debris and all masonry material.

Due to the historical nature of City Hall, it is highly likely that we will come across unforeseen conditions as the work proceeds. Therefore, we thought it would be in the best interest of the City to contact local masonry contractors that we could work collaboratively with in order to address any unforeseen conditions in a cost-effective manner. We contacted three (3) local masonry contractors, met with them onsite to review existing conditions and the detailed scope of work, and requested that they provide a lump sum proposal to complete all work in accordance with the project specifications and drawings. We received the following proposals:

<u>Contractor</u>	<u>Proposal Amount</u>
Spitson Masonry, Inc., Woodstock, IL	\$ 28,000
JMH Chimney, Woodstock, IL	\$ 43,750
Bush Masonry, McHenry, IL	\$ 137.50 per hour + materials

Bush Masonry declined supplying a lump sum proposal and would only provide an open-ended time and materials proposal. We confirmed with both Spitson Masonry, Inc. and JMH Chimney that their proposals are to complete all work identified in the project specifications and drawings.

The approved FY14/15 budget allocated \$50,000 in line item #82-02-7-712 to pay for City Hall masonry repairs. Responsibility of this project was transferred to the Public Works Department due to some department reorganizations. This responsibility was assumed at a point in time that was no longer conducive to proceed with this project due to weather conditions. The weather is now again becoming conducive, so we would like to move forward with this project. The funding will not be spent in FY14/15, but instead in FY15/16. This surplus from FY14/15 will ultimately be applied in FY15/16 via a budget amendment.

It is important to note that a waiver of competitive bids requires a 2/3 majority vote in accordance with State Statutes.

It is recommended that the requirement for competitive bids be waived and that the City Council award the City Hall masonry repair contract to Spitson Masonry, Inc. for the lump sum price of \$28,000.

C: Listed Masonry Contractors



Reviewed and Approved by:

Roscoe C. Stelford III
City Manager



Finance Department

121 W. Calhoun Street
Woodstock, Illinois 60098
815/338-4300
Fax 815/334-2267

Memo

To: Roscoe Stelford, City Manager
From: Paul N. Christensen, Finance Director
Date: April 29, 2015
Re: Authorization to Purchase a New Financial Software System

The City of Woodstock is currently using MSI, a Harris Local Government product, as its financial software package. This product is responsible for recording all finance functions of the City including payroll, accounts payable, accounts receivable, utility billing, human resources, and financial reporting.

The City was informed around May, 2014 that Harris would be phasing out the current version of MSI, which would mean no new enhancements to the existing MSI product line. Harris had stated they would continue to support the existing version of the product moving forward, but without a definitive timeline when that support would end. Harris also notified the City that Version 8, which the City had entered into contract to purchase, would not be produced. At this point the Finance Department reached out to our sales representative at Harris Local Government to discuss our displeasure with this decision. Based on this conversation, staff began seeking solutions.

A couple of options were presented to the City at this point. One option would be to continue to use Version 7 of the MSI software until Harris Local Government presented an end of life date for the software. Continuing to use Version 7 of the software is not viewed favorably as the software has many shortfalls, particularly in the area of Utility Billing. The Utility Billing system is prone to errors during the account closing process along with being extremely slow for account lookups. If a utility account is needed to be looked up by address, it takes between 30 and 45 seconds for the system to find the account. This often requires customers to have to wait during this search and frequently results in the Finance staff working around the system. Other enhancements which could increase productivity are missing from MSI such as automated bank reconciliations, the ability to final utility accounts when current bills are in process, and to send reports directly to Excel. In addition, MSI is not very intuitive, so cross training, especially in the area of Utility Billing, has been difficult.

Since MSI is being discontinued, the associated enhancements the City is contemplating to improve day-to-day processes have been put on hold. One such example is the implementation of a third-party automated time clock software, which the City already owns.

Integration of this additional software would require programming from Harris Local Government to allow this product to work within the MSI software. Since this programming is outside of our support contract, there would be a cost to develop the integration. Staff is currently reluctant to invest further money into a product that is to be discontinued in the near future.

A second option that Harris Local Government offered would be to upgrade the City to another version of their Government software programs, Smart Fusion, at a substantial price discount. Smart Fusion is a South Carolina based Harris owned program that is being introduced into the State of Illinois, primarily to take the place of the departing MSI program. It was decided that before Harris Local Government established the price for Smart Fusion, that a demonstration should be conducted.

A demonstration was conducted for staff and overall the program was a significant improvement over MSI, especially since the current version of MSI is in need of a number of enhancements to meet the demands of the Finance Department. Despite this significant improvement, there are some changes that would be required before the Finance Department would recommend purchasing it, which Harris Local Government seemed open to correcting.

Harris Local Computer then gave the City a quote of \$62,800 for Smart Fusion. City Staff, after a series of meetings with them, was able to reduce the cost to \$45,000. Staff still felt this amount was too much, especially since the City had entered into an agreement to purchase a product, MSI Version 8, which Harris Local Computer had failed to deliver. However, it should be noted that the total amount charged by MSI to upgrade to Version 8 was \$3,500. Therefore the Finance Department contacted Ruth Schlossberg for the viability of taking legal action against Harris for breach of contract. After her analysis of the facts, and the minimal cost charged for Version 8, it was her conclusion that while the City did have a case, it was unlikely that the City would recoup any additional money, especially after legal fees were paid.

At this point, Staff decided that it would be in the best interest of the City to look at other financial software programs. Three programs were identified as potential vendors, BS&A, Springbrook Software, and Civic Systems.

BS&A indicated that they would not be able to offer their software to the City for under \$100,000. Based on this, it was decided not to schedule a demonstration. Springbrook Software and Civic Systems pricing was much more reasonable.

At this point demonstrations were scheduled with Springbrook and Civic Systems to present their software to both Finance and Human Resource Departments. After the demonstrations, price quotes were obtained from both companies.

Staff concluded, while each of these programs had their strengths and weaknesses, that Civic Systems is the superior program and is the best product to fit the needs of the City of Woodstock. Despite Smart Fusion by Harris Local Government being less expensive staff is reluctant to enter into a new agreement with Harris Local Government, after their failure to produce Version 8.

Civic Systems was selected as it offers the most features that benefit both the Finance and Human Resource Departments. To begin with, Civic is built on a SQL-based database so gaining access to the backend data for either specialized reports or external programs should not be a problem. Also, Civic Systems programs are much more intuitive so training should be minimized. In addition, cross training will be greatly enhanced as a result of the program being easier to use. Some other improvements are listed below that are not available with MSI:

- Bank Reconciliation Software which will greatly reduce the complexity and increase the speed in which these can be completed. Civic also has the ability to segregate cash received by bank accounts, which will increase the speed in which reconciliations can be done.
- Increased Security as all changes made to the data can be tracked by time and user.
- Positive pay, which is a fraud prevention service offered by banks that greatly reduces the likelihood of check fraud. The service works by matching a list sent by the City to the checks being presented. This check list is typically generated by a customer's financial software package.
- Implementation of automated time clock software which will greatly reduce the need to input time cards by the Finance Department.
- Ability to provide ACH automatic direct debit to wireless customers.
- Improved utility closing process that will generate new accounts automatically. With MSI, a new account must be created manually, which at times causes an account to be overlooked, which results in lost revenue to the City.
- Ability to process a regular utility bill run while at the same time preparing utility bills for closings.
- Improvements to accounts receivable procedure that will allow payments to be processed in a similar manner as utility bills, which will greatly increase payment processing speed.

The proposal received from Civic Systems includes a number of discounts. First, Civic has agreed to reduce their normal License Fee by \$19,000. This reduction is primarily a result of the City's favorable pricing received for Smart Fusion. There is a great likelihood that this discount would not have been initiated to this degree had the City not been able to secure favorable pricing for Smart Fusion as a result of Harris Local Government promising the City Version 8 of MSI and not fulfilling its contractual obligation. In addition, the City was able to secure a discount of \$17,500 by agreeing to assist in data conversion from MSI to Civic.

Next staff has negotiated to pay Civic the price for the software over three years with no additional interest cost and last, annual maintenance fees are waived until January 2016. Since it is the Finance Department's intention to convert to Civic in July, 2015, contingent on City Council approval, this delay in maintenance fees would result in a savings of \$8,550 not being paid to Civic.

It is the intention of the City to also end support for MSI on May 1, 2015. Annual support for the MSI product is approximately \$11,000 a year, which is a net FY15/16 operational savings of \$3,875 after including the support payment paid to Civic for January to May 2015 in the amount of \$7,125. However if the Harris Online Utility Payment module is included, which is

paid by the month, the savings increases another \$4,400 to a total of \$8,275. This presents another advantage to Civic as their pricing model for online utility bills and payments is much more economical. Civic has proposed to charge the city \$60 a month for this service plus applicable credit card fees. Whereas Harris Local Government charges a base fee of \$150 per month, plus \$0.02 per account billed, plus an additional \$0.35 for each ebill actually sent along with applicable credit card fees. The end result is that if the City experienced a significant increase in ebills, as an example a 10% increase, the fee paid to Harris would increase by about \$1,100 a year, whereas Civic's fee would remain the same. Furthermore, the Harris support contract does not provide for automatic upgrades when a version change is implemented. Additional upgrade charges are proposed that can range from \$6,000 to \$12,000. The Civic Systems support contract includes all future upgrades to the software.

Because Civic is a SQL database program, new server hardware and software will be required, as the current server is unable to support the additional features provided by the Civic Systems software. The new server hardware along with the Microsoft Operating System, SQL database software, and required user access licenses are estimated to cost \$6,000.

Attached to this memo, I have included a software cost analysis. This chart shows total costs, maintenance fees, and compares the costs over the next 5 years for Smart Fusion, Springbrook Software, and Civic Systems. Also included is a total cost to upgrade to Civic Systems by year, which includes the cost of the new server software and hardware. Furthermore included on this chart is the estimated savings for FY15/16 related to finance software maintenance.

The Finance Department would request that the City Council approve the purchase of Civic Systems software in the amount of \$67,000, to be paid over 3 years, along with \$6,000 of hardware and software upgrades. A savings of \$8,275 in Finance maintenance costs are expected to be realized in FY15/16 to help offset the new software cost. For the reasons described above, the Finance Department is confident of being able to increase productivity and offer better and increased services to residents of Woodstock with the purchase of Civic Systems software.

The first year payment and associated hardware costs have been appropriated and included within the approved FY15/16 General Corporate – CIP Fund's budget.

Recommendation:

It is recommended that the City Council authorize the purchase of the Civic Systems financial software package in the amount of \$67,000, to be paid over 3 years, and authorize the purchase of hardware and software upgrades estimated in the amount of \$6,000.



Reviewed and Approved by:

Roscoe C. Stelford III

City Manager

**Finance Software Analysis
January 2015**

Software	Harris (Smart Fusion)	Springbrook	Civic	Notes
Software Including General				
Ledger,Utility,Payroll,AR,HR,AP,Cash Register	\$ 43,200	\$ 71,000	\$ 65,000	Includes Data Conversion
Online Utility Payment	\$ 900	\$ -	\$ -	
Employee Service Portal (W2)	\$ 900	No	\$ 1,000	No ESP for Springbrook due to cost
Time Clock + Integration	\$ 4,640	\$ 4,640	\$ 1,000	Includes Data Conversion
Travel related to Training	\$ 500	\$ -	\$ 500	
Total Cost	\$ 50,140	\$ 75,640	\$ 67,500	

Maintenance Fees

Software Including General				
Ledger,Utility,Payroll,AR,HR,AP,Cash Register	\$ 9,252	\$ 15,400	\$ 16,200	
Employee Service Portal (W2)	\$ 1,662	N/A	\$ 900	
Online Utility Payment	\$ 6,000	\$ 4,800	\$ 720	Does not Include Credit Card Pmt Charges
Time Clock + Integration	\$ 500	\$ 660	\$ -	
Total Maintenance Fees	\$ 17,414	\$ 20,860	\$ 17,820	

Estimated

Estimated based on Time and Labor Per Civic Quote

	Year 1	Year 2	Year 3	Year 4	Year 5	Total Cost
Harris (Smart Fusion)	\$ 67,554	\$ 17,414	\$ 17,414	\$ 17,414	\$ 17,414	\$ 137,209
Springbrook	\$ 96,500	\$ 20,860	\$ 20,860	\$ 20,860	\$ 20,860	\$ 179,940
Civic	\$ 85,320	\$ 17,820	\$ 17,820	\$ 17,820	\$ 17,820	\$ 156,600

Cost to upgrade to Civic by Year including Hardware

	FY15/16	FY16/17	FY17/18
Hardware	\$ 6,000.00		
Software 1/3 per Year	\$ 22,333.33	\$ 22,333.33	\$ 22,333.33
Travel	\$ 500.00		
Total Cost	\$ 28,833.33	\$ 22,333.33	\$ 22,333.33
Software Maint. Savings	\$ (8,275.00)		
Net Cost	\$ 20,558.33		

Civic Maint Cost	\$ 7,125.00	
Online Utility Harris	\$ 1,000.00	2 months
Online Utility Civic	\$ 600.00	10 Months
Total Main Cost FY15/16	\$ 8,725.00	
Costs staying with MSI		
Harris Maint Cost	\$ 11,000.00	
Online Utility Harris	\$ 6,000.00	12 Months
	\$ 17,000.00	
Savings	\$ (8,275.00)	