

MINUTES OF THE WOODSTOCK PUBLIC LIBRARY BOARD OF TRUSTEES

Treasurer, Dan Lemanski, called the January 7, 2016 meeting to order at 7:04 p.m. in the Board Room of the library.

TRUSTEES PRESENT: Dan Lemanski, Robert Laurie, Gayle Hoch, Leslie Schubert and Christy Johanson. (Mary Ann Lenzen arrived at 7:29p.m.)

ALSO PRESENT: Nick Weber, Library Director
Stephanie Palmer, Administrative Assistant
Roscoe Stelford, City Manager

ABSENT: Lori Nerland, Linda Warriner, and Betty Hopp

MINUTES:

Gayle Hoch moved that the minutes of the regular December 3, 2015 meeting be approved as presented. Robert Laurie seconded and the motion passed unanimously.

PUBLIC COMMENT ON NON AGENDA ITEMS: None

COMMUNICATIONS: None

APPROVAL OF EXPENDITURES:

Robert Laurie motioned to approve the December 2015 warrant for both the Building and Operating fund in the amount of \$40,306.83. Leslie Schubert seconded and the motion passed unanimously.

LIBRARIAN'S REPORT:

Circulation was down 14% in December along with visitor count which was down 7.6%. The lights in the front entry and rotunda were replaced and have made a significant difference. Teen study night continues to grow in popularity, as does our fledgling English conversation club.

UNFINISHED BUSINESS:

Building Projects:

Air Vents: No update.

Entry Way Lights: Have been installed and are working great.

Boiler: Will be installed next week Monday.

125th Anniversary:

Art Grant Tiles: January will mark the beginning of the art tile project.

Logo: Is still being implemented into our signs and promotional materials.

Groundhog Day: Memorabilia will be on display at the library in the upper level.

Survey: The survey has gone out and as of now has already received 27 responses.

NEW BUSINESS:

Shifting the Fiction: Discussion to continue.

Marchi Expenditures:

Blind Proposals: Gayle Hoch made a motion to accept the Budget Blinds bid. Mary Ann Lenzen seconded and the motion passed unanimously.

FY 2016/2017 Budget: The Director has received the preliminary instruction for the FY 2016/17 budget.

Staffing Update: The library has posted a job opening for a part time circulation desk assistant. Reference Librarian, Julie Fee, will be retiring in 2016 and Trudie Dreyer will be returning with limited hours.

ADJOURNMENT: Gayle Hoch moved to adjourn the meeting. Mary Ann Lenzen seconded, and the motion passed unanimously. The meeting adjourned at 8:08 p.m.