

MINUTES OF THE WOODSTOCK PUBLIC LIBRARY BOARD OF TRUSTEES

President, Mary Ann Lenzen, called the February 4, 2016 meeting to order at 7:30 p.m. in the Board Room of the library.

TRUSTEES PRESENT: Dan Lemanski, Robert Laurie, Gayle Hoch, Leslie Schubert, Christy Johanson, Mary Ann Lenzen, Lori Nerland, Linda Warriner and Betty Hopp

ALSO PRESENT: Nick Weber, Library Director
Stephanie Palmer, Administrative Assistant
Roscoe Stelford, City Manager

ABSENT: None

MINUTES:

Gayle Hoch moved that the minutes of the regular January 7, 2016 meeting be approved as presented. Mary Ann Lenzen seconded and the motion passed unanimously.

PUBLIC COMMENT ON NON AGENDA ITEMS: None

COMMUNICATIONS: None

APPROVAL OF EXPENDITURES:

Lori Nerland motioned to approve the January 2016 warrant for both the Building and Operating fund in the amount of \$57,585.39. Robert Laurie seconded and the motion passed unanimously.

LIBRARIAN'S REPORT:

January was the launch of our 125th anniversary year and the introduction of our new logo. Circulation was up 8.5% despite our visitor count being down 2%. The Friends of Woodstock Public Library Annual Meeting was well attended. Interviews will be taking place in February for our new circulation assistant. AARP tax appointments will take place on Tuesdays and Fridays until tax day. The annual "Food for Fines" food drive will take place February 8th through February 14th. On February 27th the Town Square Players will be in to do a preview for their production of Mary Poppins.

UNFINISHED BUSINESS:

Building Projects:

Front Door: Had some issues due to a malfunctioning sensor.

Blinds: Will be installed in a couple weeks

Boiler: Has been installed and is working.

Air Vents: Two proposals have been submitted, due to the drastic price difference the board asked that the Director get referrals for each company before they vote.

125th Anniversary:

Art Grant Tiles: To ensure success Pam Moorhouse is targeting specific groups within the community to create a tile as a way to jump start the project.

Logo: The logo is continuing to be put on all library promotional materials and stationary.

Groundhog Day: The memorabilia open house was very successful.

Trivia Contest: Scheduled for Saturday February 20th. It will take place upstairs outside of the YA department

First New Card: Expected to roll out mid-March as soon as the older orange cards are used up.

Birthday Party: The 125th party is scheduled for March 23rd at 6:30 p.m.

Survey: The library will start promoting the survey to the public in February after its initial release in January.

NEW BUSINESS:

Economic Interest Statements: Director, Nick Weber, notified the board about completing and submitting their upcoming economic interest statements.

Non Resident Fee Resolution: Betty Hopp made a motion to keep the non-resident fee at \$150.00 a year. Lori Nerland seconded and the motion passed unanimously.

Draft Budget FY 2016/2017: Lori Nerland made a motion to approve the draft budget for fiscal year 2016/2017 as presented. Dan Lemanski seconded and the motion passed unanimously.

ADJOURNMENT: Betty Hopp moved to adjourn the meeting. Mary Ann Lenzen seconded, and the motion passed unanimously. The meeting adjourned at 8:37 p.m.