

MINUTES OF THE WOODSTOCK PUBLIC LIBRARY BOARD OF TRUSTEES

President, Mary Ann Lenzen, called the April 7, 2016 meeting to order at 7:32 p.m. in the Board Room of the library.

TRUSTEES PRESENT: Robert Laurie, Gayle Hoch, Betty Hopp, Lori Nerland, Christy Johanson, Mary Ann Lenzen and Linda Warriner

ALSO PRESENT: Nick Weber, Library Director
Stephanie Palmer, Administrative Assistant

ABSENT: Leslie Schubert and Dan Lemanski

MINUTES:

Gayle Hoch moved that the minutes of the regular March 3, 2016 meeting be approved as corrected. Lori Nerland seconded and the motion passed unanimously.

PUBLIC COMMENT ON NON AGENDA ITEMS: None

COMMUNICATIONS: None

APPROVAL OF EXPENDITURES:

Lori Nerland motioned to approve the March 2016 warrant for both the Building and Operating fund in the amount of \$66,723.07. Linda Warriner seconded and the motion passed unanimously.

LIBRARIAN'S REPORT:

Circulation was down by 9.5% compared to last year. The St. Mary Art show will be April 4th through the 15th followed by the D200 Art show from April 18th through May 9th. National Library Week is April 9th through the 16th featuring the Book Hospital program on April 11th and the Friends Book Sale which will run the entire week.

UNFINISHED BUSINESS:

Building Projects:

Air Vents: Christy Johanson motioned to approve the bid from Mr. Duct in the amount of \$8,475.00 for cleaning the vents. Lori Nerland seconded and the motion passed unanimously.

Lighting: Instead of replacing the fixtures to replace the T12 bulbs, the current fixtures will be modified in an effort to conserve costs. Replacement will start this summer.

Bike Rack: A new bike rack has been purchased to allow more room for patrons to lock up their bikes.

125th Anniversary:

Art Grant Tiles: The project is continuing on pace with over 100 tiles being completed. More groups are participating not only at the library but also offsite at smaller events.

First New Card: Staff members are keeping an eye on the supply of old cards so we know when to start promoting the new cards.

Birthday Party: 150 attended the 125th birthday party on March 23rd. The staff dressed up in 1891 costumes for the entire day. A proclamation was read by the Mayor and several previous staff members attended.

Book Sale: As discussed previously in the librarians report.

National Library Week: As discussed previously in the librarians report.

Joint Meeting: The Joint Meeting will take place on May 4th at 7:00 p.m.

Economic Statements of Interest: Are due on April 30th they can be completed online or by going into the County Clerk's office.

NEW BUSINESS:

Per Capita Grant: A letter was received from the State of Illinois informing the library that the per capita grant for the next fiscal year will be \$.77 rather than the current \$1.25. This will result in a reduction in the anticipated revenue of that grant.

FY 2015/2016 Budget: After reviewing the projected numbers for FY 2015/2016 and comparing them to last year's number, a few invoices had been flip flopped thanks to timing but the end result will be a wash.

FY 2016/2017: Even with the anticipated revenue reduction because of the rate change with the Per Capita Grant the library board will not be modifying their FY 2016/2017 budget.

ADJOURNMENT: Betty Hopp moved to adjourn the meeting. Gayle Hoch seconded, and the motion passed unanimously. The meeting adjourned at 8:38 p.m.