

MINUTES OF THE WOODSTOCK PUBLIC LIBRARY BOARD OF TRUSTEES

President Mary Ann Lenzen called the June 5, 2014 meeting to order at 7:30 p.m. in the Board Room of the library.

TRUSTEES PRESENT: Leslie Schubert, Mary Ann Lenzen, Robert Laurie, Gayle Hoch, Dan Lemanski, Lori Nerland, and Betty Hopp (Paul Lockwood arrived during the reading of the minutes at 7:33 p.m.)

ALSO PRESENT: Nick Weber, Library Director
Stephanie Palmer, Administrative Assistant
Roscoe Stelford, City Manager

ABSENT: Tara Muilkens

MINUTES:

Betty Hopp moved that the minutes of the regular May 1, 2014 meeting be approved as corrected. Mary Ann Lenzen seconded and the motion passed unanimously.

PUBLIC COMMENT ON NON AGENDA ITEMS: None

APPROVAL OF EXPENDITURES:

- **Building Fund expenditures:** Lori Nerland motioned to approve the building fund expenditures of \$9,234.74. Dan Lemanski seconded and the motion passed unanimously.
- **Operating expenditures:** Paul Lockwood motioned to approve the operating fund expenditures in the amount of \$32,874.74. Lori Nerland seconded and the motion passed unanimously.

LIBRARIAN'S REPORT:

Summer Reading has started with the very successful Smarty Pants Kick off performance. Adjustments to areas of the building are continued to be made as we readjust slightly to better suit our patrons needs. The Art Committee met this past month to discuss the gallery area. The part-time YA position has been posted. The City is sponsoring Summer in the Park where the library will be featured in one of their booths. An all staff meeting was in early May where we addressed the outline for the strategic plan. In June the library will be hosting the Scholastic Book Fair to raise money for Christmas Clearing House.

UNFINISHED BUSINESS:

Roof Repairs: In order to comply with requirements of the CDBG grant the library will be fixing the rotunda area.

Building Repurposing Signage: Discussion to continue.

Strategic Planning: The Board reviewed and made corrections to the strategic plan.

Lori Nerland made a motion to approve the long range plan with corrections as stated. Robert Laurie seconded and the motion passed unanimously.

Naming Rights: Discussion to Continue.

NEW BUSINESS:

PR/Marketing Committee Report: Paul Lockwood read off the report presented by the committee.

(Administrative Assistant, Stephanie Palmer, left the meeting at 8:19 p.m.)

EXECUTIVE SESSION:

Personnel (Open Meetings Act 5ILCS 120/2(c)(1))

Mary Ann Lenzen made the motion to go into closed session at 8:20 p.m. for the purposes of discussing: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. Paul Lockwood seconded and the motion passed.

Yes:

Mary Ann Lenzen, Lori Nerland, Leslie Schubert, Robert Laurie, Gayle Hoch, Betty Hopp, Paul Lockwood, and Dan Lemanski

No: None

President Mary Ann Lenzen called the executive session of the June 5, 2014 meeting of the Woodstock Public Library Board to order at 8:20 p.m. in the Board Room of the library.

TRUSTEES PRESENT: Mary Ann Lenzen, Lori Nerland, Leslie Schubert, Robert Laurie, Gayle Hoch, Dan Lemanski, Paul Lockwood, and Betty Hopp

ALSO PRESENT: Nick Weber, Library Director
Roscoe Stelford, City Manager

ABSENT: Tara Muilkens

Director Evaluation: The Board reviewed and discussed both the staff and trustee evaluations for the director.

RETURN TO OPEN SESSION: Paul Lockwood made the motion to come out of closed session at 8:42 p.m. Leslie Schubert seconded, and the motion passed unanimously

Yes: Mary Ann Lenzen, Lori Nerland, Leslie Schubert, Robert Laurie, Gayle Hoch, Betty Hopp, Paul Lockwood, and Dan Lemanski

No: None

Mary Ann Lenzen made the motion to reconvene open session at 8:43 p.m. Paul Lockwood seconded and the motion passed unanimously.

Mary Ann Lenzen made the motion that the regular July Meeting be moved to July 10, 2014. Paul Lockwood seconded and the motion passed unanimously.

ADJOURNMENT: Paul Lockwood moved to adjourn the meeting. Dan Lemanski seconded, and the motion passed unanimously. The meeting adjourned at 8:48 p.m.