

## **MINUTES OF THE WOODSTOCK PUBLIC LIBRARY BOARD OF TRUSTEES**

President Mary Ann Lenzen called the July 10, 2014 meeting to order at 7:32 p.m. in the Board Room of the library.

**TRUSTEES PRESENT:** Leslie Schubert, Mary Ann Lenzen, Robert Laurie, Gayle Hoch, Paul Lockwood and Lori Nerland (Betty Hopp arrived during the reading of the minute at 7:34 p.m.)

**ALSO PRESENT:** Nick Weber, Library Director  
Stephanie Palmer, Administrative Assistant

**ABSENT:** Dan Lemanski and Tara Muilkens

### **MINUTES:**

Paul Lockwood moved that the minutes of the regular June 5, 2014 meeting be approved as corrected. Gayle Hoch seconded and the motion passed unanimously.

**PUBLIC COMMENT ON NON AGENDA ITEMS:** None

### **APPROVAL OF EXPENDITURES:**

- **Building Fund expenditures:** Lori Nerland motioned to approve the building fund expenditures of \$3,647.00. Robert Laurie seconded and the motion passed unanimously.
- **Operating expenditures:** Paul Lockwood motioned to approve the operating fund expenditures in the amount of \$30,047.90. Lori Nerland seconded and the motion passed unanimously.

### **LIBRARIAN'S REPORT:**

Circulation was up in June even without the numbers for e-book circulation added in. The Summer Reading Program has been very successful with a larger number of participants than in recent years. Rob Walkington is being transitioned back to a more full-time building inspector. Kate Tripp will be our new part-time YA staff member.

### **UNFINISHED BUSINESS:**

#### **Roof Repairs and Maintenance:**

There still has not been any direct payment confirmation for the CDBG grant. As previously stated money spent on the roof prior to receiving the CDBG money will not be counted as part of the library's portion of the grant proposal. However the time frame for completing the project is getting shorter as we move out of July. Two companies have submitted proposals for the board to review for architectural and construction management services.

Paul Lockwood made a motion to have the director approach the county to see if they will allow the funds for the proposals to go toward our matching half of the proposed repairs, including the copper roof leak investigation before the CDBG funds are received by the library. Mary Ann Lenzen seconded and the motion passed unanimously.

**Building Repurposing:** Discussion to continue

**Naming Rights and Bequest:** Discussion to continue

**NEW BUSINESS:**

**PR/Marketing Committee Report:**

Paul Lockwood presented the PR/Marketing Committee report to update the board on the Logo Contest.

**Art Committee Update:**

Gayle Hoch gave an update on the progress of repainting the gallery space.

**Logo Contest Rules:**

A draft of the logo contest rules was submitted for board review.

**Non Resident Fee Card Participation:**

Lori Nerland motioned to approve the Non Resident Fee Card Participation amount of \$150.00 Mary Ann Lenzen seconded and the motion passed unanimously.

**IPLAR:**

The library board reviewed and signed the IPLAR for it to be sent off to the state.

**ADJOURNMENT:** Betty Hopp moved to adjourn the meeting. Gayle Hoch seconded, and the motion passed unanimously. The meeting adjourned at 8: 44 p.m.