

## MINUTES OF THE WOODSTOCK PUBLIC LIBRARY BOARD OF TRUSTEES

President Pro Tem Dan Lemanski called the February 2, 2015 meeting to order at 7:06 p.m. in the Board Room of the library.

TRUSTEES PRESENT: Robert Laurie, Dan Lemanski, Betty Hopp, and Gayle Hoch (Lori Nerland arrived during the reading of communications at 7:10 p.m.)

ALSO PRESENT: Nick Weber, Library Director  
Roscoe Stelford, City Manager  
Stephanie Palmer, Administrative Assistant

ABSENT: Leslie Schubert and Mary Ann Lenzen

### MINUTES:

Gayle Hoch moved that the minutes of the regular January 15, 2014 meeting be approved as corrected. Betty Hopp seconded and the motion passed unanimously.

**PUBLIC COMMENT ON NON AGENDA ITEMS:** None

### COMMUNICATIONS:

Secretary of State  
Illinois Department of Revenue

### APPROVAL OF EXPENDITURES:

- **Building Fund expenditures:** Lori Nerland motioned to approve the building fund expenditures of \$9,336.59. Gayle Hoch seconded and the motion passed unanimously.
- **Operating expenditures:** Betty Hopp motioned to approve the operating fund expenditures in the amount of \$27,371.18. Lori Nerland seconded and the motion passed unanimously.

### LIBRARIAN'S REPORT:

Circulation was down 16%, despite the fact that the patron count was up 10%. Programming was steady in January, even with Mary and Kate focusing on the collection. Lighting upgrades in Childrens and Reference have begun. Our circulation desk assistant, Abby, will be leaving us after accepting a full time position elsewhere.

### UNFINISHED BUSINESS:

**Roof Repairs:** the architect did contact seal tight about readjusting the amount of the bid.

### NEW BUSINESS:

#### Building Projects:

**Gallery space** -The electrician will be in Monday to test the lighting and tracks. The display board has been designed for the brick wall.

**Front entryway-** Contingent on partial grant funding, Nick shard initial plans for upgrading and reconfiguring the front entryway.

**Boiler-** With the aid of the city, the library hopes to get some energy efficiency grant money to help defray the cost of replacing the boiler.

**Logo:** after talking to a few professional designers who competed in the competition so far no of them have been able to provide any design feedback on the logo.

**Finance Committee:** January 26<sup>th</sup> the finance committee met to discuss the initial draft of the budget, for both the operating fund and building fund.

**Draft Budget:** Robert Laurie made a motion to accept the draft budget for FY15/16 for both the library building and operating fund. Betty Hopp seconded and the motion passed unanimously.

**ADJOURNMENT:** Betty Hopp moved to adjourn the meeting. Gayle Hoch seconded, and the motion passed unanimously. The meeting adjourned at 8:10 p.m.