

MINUTES OF THE WOODSTOCK PUBLIC LIBRARY BOARD OF TRUSTEES

Treasurer Dan Lemanski called the June 4, 2015 meeting to order at 6:00 p.m. in the Board Room of the library.

TRUSTEES PRESENT: Dan Lemanski, Robert Laurie, Gayle Hoch, Betty Hopp and Leslie Schubert. (Mary Ann Lenzen arrived later at 6:23 p.m., during the librarians report and Lori Nerland arrived later at 6:37 p.m., during the unfinished business)

ALSO PRESENT:

Nick Weber, Library Director
Stephanie Palmer, Administrative Assistant
Roscoe Stelford, City Manager
Linda Warriner

ABSENT:

MINUTES:

Gayle Hoch moved that the minutes of the regular May 7, 2015 meeting be approved as presented. Leslie Schubert seconded and the motion passed unanimously.

PUBLIC COMMENT ON NON AGENDA ITEMS:

COMMUNICATIONS:

APPROVAL OF EXPENDITURES:

- **Building Fund expenditures:** Robert Laurie motioned to approve the building fund expenditures of \$151,229.61. Leslie Schubert seconded and the motion passed unanimously.
- **Operating expenditures:** Betty Hopp motioned to approve the operating fund expenditures in the amount of \$33,847.89. Robert Laurie seconded and the motion passed unanimously.

LIBRARIAN'S REPORT:

Both the circulation and visitor counts were down last month, the latter possibly being caused by an aging patron counter. The roofing project was finalized and all of the paperwork is complete except for the actual dispersal of the funds and the final report on the CDBG grant. The staff reviewed our Local History Collection with Maggie Crane, including how it is organized, where the various "pieces" of the collection are physically located, and which parts are available online. Staff have been preparing for summer reading and we should be ready to go.

UNFINISHED BUSINESS:

Building Projects: After being presented with the bid materials for the front entryway project the members of the board discussed their options. Dan Lemanski made the motion to have Nierman Landscape & Design do the work for the front entryway with Cal &Shan's Landscaping & Design constructing the art bench. Gayle Hoch seconded and the motion passed unanimously.

NEW BUSINESS:

PR Committee Report: The next PR meeting will be on June 17th at 5:00 p.m.

Officers List: Lori Nerland made the motion to have Betty Hopp take the vacant seat of Vice President. Robert Laurie seconded and the motion passed unanimously.

Piano Policy: Gayle Hoch made the motion to accept the Piano Policy as corrected. Mary Ann Lenzen seconded and the motion passed unanimously.

Non Resident Fee: Betty Hopp made the motion to set the Non Resident Fee at \$150.00 a year. Dan Lemanski seconded and the motion passed unanimously.

Surplus Inventory List: Lori Nerland made the motion to accept the surplus inventory removal request. Leslie Schubert seconded and the motion passed unanimously.

Rural Contract Changes: Betty Hopp made a motion to approve the amendment to the rural contract. Lori Nerland seconded and the motion passed unanimously.

Marchi/McClain Purchases: Mary Ann Lenzen made a motion to approve the spending from the Marchi gift, not to exceed \$16,000. Gayle Hoch seconded and the motion passed unanimously.

ADJOURNMENT: Betty Hopp moved to adjourn the meeting. Dan Lemanski seconded, and the motion passed unanimously. The meeting adjourned at 7:13 p.m.