



CITY MANAGER'S NEWSLETTER



Volume XXII, Issue 40

October 12, 2012

HABITAT FOR HUMANITY PROPOSES "RESTORE" IN WOODSTOCK

McHenry County Habitat for Humanity is proposing the establishment of a retail store which will be used to sell donated items and materials. Located immediately north of the Sears Outlet Store on South Eastwood Drive/IL Route 47, this 14,277 square foot retail facility will be the first "restore" in McHenry County and is intended to be open by the end of the year. The concept of the Habitat for Humanity ReStore was created to help generate funds to support Habitat for Humanity's mission to continue to build affordable housing. The purpose of the store is to raise funds for the McHenry County Habitat for Humanity by selling donated building materials, furniture, tools, general merchandise, and gently used items needed for building and home repair projects. These items are typically offered to the general public at greatly reduced prices. Building and construction plans were submitted to the City and then reviewed by inspection personnel. Revised plans were submitted earlier this week and are in the process of being reviewed for permit issuance.



IN THIS ISSUE...

2 Library News

3 Recruitment News

4 Baby Bites

5 Health & Safety Message

PARKS EMPLOYEES DELINEATE PARKING SPACES IN PARK SITES

Park Division employees are working to complete pavement marking activity which includes but is not limited to cross walks, stop bars, and individual parking spaces in Emricson Park. Pavement marking started on a Monday and by the end of the day Wednesday, ninety percent of the pavement marking in all lots at Emricson Park had been completed. Employees also painted the lots at Bates Park, and Merryman Fields Park. This work will help to delineate spaces for vehicles which should create more efficiency in the accommodation of the maximum number of vehicles parked. In addition, the safety of those who utilize the recreation path should be improved as well since the path crosses park roads at several locations.

POLICE OFFICER OF THE YEAR ANNOUNCED

Woodstock Police Department Chief of Police Robert Lowen is pleased to announce that **Detective George R. Kopulos** has been named Police Officer of the Year by the Woodstock Moose Lodge.

Detective Kopulos will be honored along with other Community Hero Award recipients at a dinner on Saturday, November 3, 2012 at the Moose Lodge at 406 Clay Street beginning at 6:00PM. For further information regarding tickets for the event, please contact the Moose Lodge office at 815-338-0126.

Congratulations to Detective Kopulos on this well-deserved honor!

Congratulations

LIBRARY NEWS

Woodstock Public Library Opening at Noon on October 19

The Woodstock Public Library will be closed the morning of Friday, October 19th for staff training and safety drills. The library will be open from noon until 6PM.

Mobile Library Website Available

The Woodstock Public Library now has a mobile website to use easy access to the mobile computer catalog and for checking library hours and location. Links to New York Times Bestseller lists are also available on the mobile website. The mobile url is <http://library.booksite.com/6039/mobile/> or click on the link from the library's main website <http://www.woodstockpubliclibrary.org>



Consumer Health Complete Research

Randomly searching the web for medical information? Find fast, accurate, reliable information with

Consumer Health Complete database through the library's website woodstockpubliclibrary.org -> Complete list of Online Research Databases -> EBSCO. Enter your Woodstock library card number when prompted.

COSMIC BOWL AT EDGETOWN FOR TWEENS

Tweens, Grades 5-8, can join their friends for a night of fun at Edgetown Bowl on Saturday, October 20 from 6-9PM. The night will include unlimited cosmic bowling, shoes, pizza and soda. The drop in fee for the program is \$15.



POLICE DISPATCHER HOLDS DARE FUNDRAISER

Long time Woodstock Police Department Telecommunicator Robin Karolewicz recently volunteered her services as a *Stampin' Up* scrapbooking demonstrator to DARE/GREAT Officer Mike Gustis. She hosted a fundraiser on Tuesday evening to benefit the WPD DARE/GREAT program. Fourteen happy participants attended the event held in the training room at the police department.

"The ladies that attended were thrilled and on board for another fundraiser possibly in the Spring!" Robin said after the event. Each lady also promised to bring a friend next time to further assist Robin's efforts.

So far more than \$500 has been raised for the DARE/GREAT program! Robin is donating half her commission on scrapbooking products sold and the orders keep coming in, so the final tally is still unknown.

Congratulations to Telecommunicator Robin Karolewicz who saw a need and set about to help by donating her time and talents to a worthy cause. Thanks for a job well done, Robin!

WATER STORAGE TANK IMPROVEMENT PROJECTS PLANNED

This fall the Water Treatment Division of Public Works has three maintenance projects planned to improve water storage facilities here in the City. These projects need to be completed individually in order to keep the water system up and running. Affected facilities include the Hill Street Water Tower, the Lake Avenue water tower, and the reaction basin at the Seminary Avenue Water Plant. Work that is common to all three structures includes the removal of sediment and oxidized iron. Other work includes the replacement of structural components and corrosion and paint inspections. Each of the projects is estimated to be completed in 1-2 days. The removal of the sediment will reduce chlorine demand in the tower creating more efficiency to the disinfection of the City's potable water supply.

RECRUITMENT NEWS

Recruitment for the following positions remain posted:

CITY MANAGER

Woodstock, an established, charming historic community of just less than 25,000, located 55 miles northwest of Chicago on Metra rail, seeks an experienced professional to serve as our next City Manager.

The City is governed by a Mayor and six City Council members who are elected at large on a nonpartisan basis for staggered four-year terms. The City of Woodstock operates under the statutory Council-Manager form of government. The position serves as the administrative head of the municipal government to manage, oversee, provide leadership for and ensure efficient operation of all City services including, but not limited to, Public Works, Finance, HR and Administration, Police, Recreation, Opera House, Community and Economic Development, and the Library.

Minimum qualifications: Master's degree in Public Administration, Business Administration, or a related field, a minimum of ten (10) years progressively responsible city government management experience or any combination of education and experience that provides equivalent knowledge, skills, and abilities. Solid communication, leadership, team building, and long range economic development, financial, and strategic planning skills are required. The position provides an excellent benefits package with a starting salary of \$140,000+ depending upon experience and qualifications. Residency within Woodstock is not required.

A position profile and required application materials may be obtained at: www.woodstockil.gov under Employment Opportunities. If unable to download, materials may also be requested via email: dschober@woodstockil.gov.

Those interested and qualified, should apply at once, in confidence, with a completed job application, cover letter, résumé, five (5) professional references, and salary history to:

Deborah Schober, MS, SPHR
Human Resources Director
City of Woodstock
121 W. Calhoun Street
Woodstock, Illinois 60098
Email: dschober@woodstockil.gov
Phone: (815) 338-1172

Application materials will be accepted until Wed., November 1, 2012, 5:00 PM. Application materials may be returned by mail, email or submitted in person. The City reserves the right to select only the most qualified applicants for an interview. EOE.

The recruitment for Public Works Director remains posted and available for application through October 30, 2012.

The recruitment for Library Director remains available for application through the independent firm of John Keister & Assoc., with information at www.johnkeister.com/library/woodstock/.

TIME TO JOIN THE CLUB: CO-WORKERS WITH BENEFITS

Thanks, and congratulations, to all employees who so wisely shared their day with us on Tuesday this week to attend the Open Enrollment Benefits Fair. A significant number of employees were able to attend the health plan presentations, meet our vendor representatives and obtain information about the benefit options available to them and their families for the upcoming year.

Individualized benefit enrollment sheets were distributed to each participating employee; those who were unable to attend should have received their customized forms from their Department Director the following day.

Should any employee, or spouse, have questions regarding the benefit choices available to them for next year, please feel free to contact the **HR Department** at any time. We are happy to explain the parameters and procedures of our benefit programs and assist in making decisions about prospective participation.

Completed forms, signed by the employee, must be submitted to the **HR Department** no later than Monday, November 5, 2012, for benefits effective January 1, 2013.

Following this annual enrollment period, most changes to benefits may only be made upon request to the **HR Department** within 30 days of a “qualifying event,” such as marriage, birth/adoption, divorce or death. And, when those occasions do arise, be sure to remember you must contact the **HR Department** to request dependent additions, or removals, for insurance coverage; changes in coverage amounts, or address changes!

BABY BITES

Pictured is **Mom and Culinary Student Heather Arnold** demonstrating making applesauce with a food processor during her class at the Recreation Center, *Baby Bites*. The class was geared toward moms and moms-to-be interested in making their own baby food. It covered economic factors, equipment needed, tips for storing, food demos, taste tests and recipes.

Additional classes coming in winter for Baby Bites and Toddler Bites.



HEALTH & SAFETY MESSAGE: ENOUGH ALREADY, WALK THE WALK!

Looking for excuses not to exercise happens to be one of the easiest and most attractive pastimes of modern man...or woman. How many times can you remember thinking: I'm simply too busy...too tired...too embarrassed to be seen by others...can't afford those cool workout clothes or running shoes... I just prefer not to get "glisteny"...or even, I think the dog ate my gym pass.

But there's one foolproof way to guilt yourself into exercising...just get up and walk. Start slow, start short. But once you start, it's easy to increase both speed and duration, making this simple type of beneficial movement a no-brainer activity for better mental and physical health.

Like anything else, the key is consistency...developing a morning, lunchtime or evening routine that can quickly become habit-forming. Just 15-20 minutes of walking per day can result in major health improvements. It can be done indoors or out. With others or solo. It costs nothing. It makes you feel good. The excuses are history...the time to start is now!



QUOTE

"If you think you can do a thing or think you can't do a thing, you're right."

Henry Ford

MEETINGS NEXT WEEK...

Tuesday, October 16, 2012 Opera House Advisory Commission, 4:30PM, Opera House

Tuesday, October 16 – City Council, 7PM, Council Chambers

Wednesday, October 17- Transportation Commission, 7PM, Council Chambers

