

**MINUTES**  
**PARKS AND RECREATION COMMISSION**  
**July 12, 2016**  
**City Council Chambers**

**A. CALL TO ORDER:**

The meeting of the Parks and Recreation Commission of the City of Woodstock was called to order by Chairman Mike McCleary at 7:01 PM on Tuesday, July 12, 2016, in the Council Chambers at City Hall.

**B. ROLL CALL:**

**COMMISSION MEMBERS PRESENT:** Bruce Farris, Peter Riis, Chris Neuhart, and Chairman Mike McCleary.

**COMMISSION MEMBERS ABSENT:** Vice-Chair Steve Erwin.

**STAFF PRESENT:** Recreation Department Director Dave Zinnen, Public Works Director Jeff Van Landuyt, Parks & Facilities Superintendent Ernie Nelson and Chief Deputy City Clerk Jane Howie.

**OTHERS PRESENT:** None.

**C. FLOOR DISCUSSION: Anyone wishing to address the Commission on an item not on the agenda may do so at this time.**

1. Public Comments: None.
2. Commission Member comments for any item not on the agenda: None.

**D. APPROVAL OF MINUTES: Correction: turn should be turf.** Motion by C. Neuhart, second by B. Farris, to approve the June 14, 2016 Minutes. Ayes: Bruce Farris, Peter Riis, and Chris Neuhart. Nays: None. Absentees: Vice-Chair Steve Erwin. Abstentions: Chairman M. McCleary. Motion carried.

**E. TRANSMITTALS:** The following items have been transmitted to the Commission for information and there is no discussion expected or action recommended.

**1. Recreation Department Report for June 2016.**

M. McCleary asked if the attendance numbers at Woodstock Water Works are higher than normal. D. Zinnen said yes, a bit higher. B. Farris said there's a definite correlation between high temperatures and attendance. B. Farris asked if these numbers include season passes. D. Zinnen said they do not. These numbers are for general admittance.

B. Farris informed staff that there's a sillcock key in the boiler room downstairs that doesn't turn off; he noticed this when he was at The Challenge Road Run. E. Nelson will look into this and get it repaired.

## 2. Parks Division Report for June 2016.

J. Van Landuyt informed the Commission that de-thatching of a swale on Greta Avenue was completed by the City. This is an easement in which a homeowner granted to the City to do work. The City restored the property back to its original condition.

M. McCleary asked about the limestone cap at Sesquicentennial Fountain. E. Nelson said one of the sections was cracked. The fountain was temporarily turned off while the repair was being done.

E. Nelson stated that the City has removed 207 Ash trees on public property since March of 2015. Along with the tree removal itself, the process includes stump grinding, then adding pulverized dirt & grass seed to each location. There are approximately 30 Ash trees remaining on park sites that need to be removed during the winter months. M. McCleary asked if new trees will be planted in these areas. E. Nelson said that City Council is currently reviewing information about tree replacement. This would be in the public rights-of-way. B. Farris said Alan Cornue is giving away Oak trees; a spade is needed to move them. J. Van Landuyt asked if B. Farris could provide A. Cornue's contact information; he will.

**F. OLD BUSINESS:** None.

### G. NEW BUSINESS:

#### 1. Discuss Chapter 4 of the Park Master Plan.

Coordination with other jurisdictions is important.

M. McCleary asked if Marian Central Catholic High School uses Roskie Field anymore.

D. Zinnen said if Marian has flooding or other issues with their field, they will ask to use City fields at times.

Coorection - Pool should be plural; **pools**.

McHenry County College – change to **Woodstock residents** vs. our residents.

Public Library – correct spelling: **cemetery**, not cemetary.

NISRA – change our to **Woodstock**.

M. McCleary said the Plan looks good with the changes.

### H. FUTURE AGENDA ITEMS:

#### 1. Tentative agenda items identified by Administration:

Minutes from May 10, 2016, B. Farris, P. Riis, and M. McCleary must be present to approve.

#### 2. Discuss Chapter 5, and maybe 6, of the Park Master Plan.

#### 3. Requested by Commission: Any member may suggest an item to be considered by the Commission at a future meeting, but must be approved by a majority of the Commission to be included as a future agenda item.

4. Schedule tour for September to select facilities that have had major improvements. May want to see the Labyrinth at Peace Park. The Garden Club did a lot of the work in that park. Previously, the Parks Division cleaned out the area prior to the Dedication. J. Van Landuyt said an existing bench was moved for the Dedication.

**I. ADJOURN:**

Motion by B. Farris, second by P. Riis, to adjourn the Regular Meeting of the Parks & Recreation Commission on Tuesday, July 12, 2016 at 7:30 PM. Ayes: Bruce Farris, Peter Riis, Chris Neuhart, and Chairman Mike McCleary. Nays: None. Absentees: Vice-Chairman S. Erwin. Abstentions: None. Motion carried. Meeting Adjourned at 7:30 PM until the next Regular Meeting of the Parks and Recreation Commission on Tuesday, August 9, 2016.

Respectfully submitted,

Jane Howie  
Chief Deputy City Clerk