

Woodstock Recreation Department PROGRAM REGISTRATION FORM

Please see reverse for important information on registration, insurance liability, photo & email policies and refunds.

Adult Registrant or Parent/Guardian _____
 Address _____ City _____ Zip _____
 Home Phone _____ Cell Phone Mom _____ Cell Phone Dad _____
 Emergency Contact _____ Phone _____ Relationship _____

Text Policy - We will utilize text message for last minute program changes or weather updates on specific classes you are registered for. To be included in the texts, please list your cell phone carrier: _____

Email (PLEASE PRINT CLEARLY!) _____
Please be sure we have your most current and active email address.

T-Shirt Size Chart

Youth
 YS = Size: 6-8
 YM = Size: 10-12
 YL = Size: 14-16

Adult
 AS = Adult Small
 AM = Adult Medium
 AL = Adult Large
 AXL = Adult X-Large
 AXXL = Adult XX-Large

EMAIL POLICY—At the Woodstock Recreation Department we are committed to protecting your privacy. We use the email addresses we collect to process your receipts and to keep you up to date with news and special offers. We do not sell or rent individual customer names or other personal information to third parties.

PLEASE WRITE ONLY ONE NAME PER LINE.

T-shirt sizes needed for Playground Program, Counselor in Training, T-Ball, Bittie Ball, Woodstock Challenge, Jr. Guard and Flag Football.

Program # and Session	PROGRAM NAME	FEE	REGISTRANT'S FIRST NAME	REGISTRANT'S LAST NAME	SEX M /F	BIRTHDATE	GRADE (2016-17)	T-SHIRT SIZE (IF AVAILABLE)

Total Fees _____ **Method of Payment:** Cash _____ Check # _____ Credit Card _____

Special Requirements/Comments: _____

I have carefully read the text and email policy above and the insurance liability waiver on the back of this form and understand the signature is required below of participant or parent/guardian if under 18.

Signature _____ Date _____



City of
WOODSTOCK
RECREATION DEPARTMENT
INSURANCE LIABILITY WAIVER

INSURANCE LIABILITY WAIVER—Please read this form carefully and be aware that in registering yourself or your minor child/ward for participation in City of Woodstock-Recreation program(s), you will be waiving and releasing all claims for injuries you or your child/ward might sustain arising out of the activities of this program. Your signature is required on the other side of this form.

“I recognize and acknowledge that there are certain risks of physical injury to participants in programs and I agree to assume the full risk of any such injuries, damages or loss regardless of severity which I or my child/ward may sustain as a result of participating in any activities connected or associated with any such program.

“I agree to waive and relinquish all claims I or my child/ward may have as a result of participating in the program against the City of Woodstock and its officers, agents, servants and employees.

“I do hereby fully release and discharge the City of Woodstock and its officers, agents, servants, and employees from any and all claims resulting from injuries, damages, and losses sustained by me or by my child/ward, and arising out of, connected with, or in any way associated with the activities of any of the program(s).

“I have read and fully understand the above release and waiver form.”

PHOTO POLICY—Participants or their parents (if participant is under 18) permit the taking of photos, audio & videotapes during Recreation Department activities for publication and use as the Recreation Department deems necessary.

AFTER YOU HAVE REGISTERED—Please remember that registration is just the first step toward participating in the programs, and it does not guarantee you a space in the class. Registration confirmation will not be mailed, but can be emailed if email address is provided. However, if you do not

hear from us after the registration date has passed, you can contact us at 815.338.4363 to verify your registration. We will contact you if we have difficulty in processing your registration, for reasons such as; the program is full; you have not enclosed the proper amount of payment; we cannot confirm that you live at the address you wrote down; etc.

REFUNDS—We make every effort to expand class size or add classes to accommodate demand for our programs. If we do not have room in our program for you, we will notify you and issue a full refund. All refunds, when requested by the participant prior to the start of the program will be assessed a \$5.00 processing fee to help offset costs. There are no refunds once a program has begun, two weeks prior to a bus trip, or for season pool passes.

CHILD CARE—We understand that it is sometimes difficult to arrange for child care during our programs. Unfortunately, we are not able to accommodate children at any of our adult programs. Siblings and other individuals who are not registered for a program may not attend.

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